

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
SEPTEMBER 10, 2012

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, September 10, 2012 at 1:30 pm with the following members present:

Chairman Ernest Lankford
Vice Chairman J. Leon Inman
Commissioner Jimmy Walker
Commissioner Ronda Jones
Commissioner James D. Booth

County Personnel in Attendance:
County Manager Richard D. Morris
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards
Tax Administrator Jake Oakley
County Attorney Edward Powell
Sheriff Mike Marshall
Emergency Management Director Monty Stevens
Emergency Communications Director Del Hall

Chairman Ernest Lankford called the meeting to order.

Chairman Lankford offered the following "Thought for the Day":

- "A faithful witness will not lie, but a false witness will utter lies"

Commissioner Booth delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Lankford opened the meeting by inviting the citizens in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Lankford entertained a motion to approve or amend the September 10, 2012 Agenda.

Vice Chairman Inman moved to approve the September 10th Agenda as presented.

Commissioner Jones seconded the motion.

County Manager Rick Morris requested to add the following item to the Discussion Agenda:

- Proposed Proclamation – “Constitution Week”

Manager Morris noted the following:

- Janelle Johnson, a teacher for the Stokes County Schools System, requested the proclamation be placed on the Agenda today due to Constitution Week being September 17th - 23rd
- Ms. Johnson did not know the Board’s process for placing an item on the Agenda
- Last minute request – time sensitive item

Vice Chairman Inman moved to amend his motion to include the item to the Discussion Agenda. Commissioner Jones amended her second.

The amended motion carried unanimously.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Lankford entertained a motion to approve or amend the following items on the Consent Agenda:

Minutes

- Minutes of August 21, 2012- Training Session
- Minutes of August 27, 2012 – Regular Meeting

Register of Deeds - Budget Amendment #8

Finance Director Julia Edwards submitted Budget Amendment #8.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
General Fund Transfer				
100.9820.960	Transfer to Capital Reserve	<u>\$00.00</u>	<u>\$2,632.00</u>	<u>\$2,632.00</u>
	Totals	\$00.00	\$2,632.00	\$2,632.00
Capital Reserve Fund				
201.4180.025	Register of Deeds	<u>\$48,624.00</u>	<u>\$2,632.00</u>	<u>\$51,256.00</u>
	Totals	\$48,624.00	\$2,632.00	\$51,256.00

This budget amendment is justified as follows:

To appropriate General Fund Balance to the Register of Deeds' Technology Fund per G.S. 161-11.3.

This will result in a net increase of \$2,632.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
General Fund				
100.3991.000	Fund Balance	<u>\$1,745,565.00</u>	<u>\$2,632.00</u>	<u>\$1,748,197.00</u>
	Totals	\$1,745,565.00	\$2,632.00	\$1,748,197.00
Capital Reserve Fund				
201.3981.000	Transfer from General Fund	<u>\$00.00</u>	<u>\$2,632.00</u>	<u>\$2,632.00</u>
	Totals	\$00.00	\$2,632.00	\$2,632.00

DSS - Budget Amendment #9

Finance Director Julia Edwards submitted Budget Amendment #9.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Social Services				
100.5310.030	Salaries and Wages-Contract	<u>\$74,500.00</u>	<u>\$9,800.00</u>	<u>\$84,300.00</u>
	Totals	\$74,500.00	\$9,800.00	\$84,300.00

This budget amendment is justified as follows:

To appropriate funding for a contract position that will provide administrative support for Day Care. The Social Services Board, on Wednesday, August 29th, approved a contract position for Day Care.

Funds are being provided by Stokes Partnership for Children for Child Care Subsidy Administration.

This will result in a net increase of \$9,800.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.203	SS County State	<u>\$41,888.00</u>	<u>\$9,800.00</u>	<u>\$51,688.00</u>
	Totals	\$41,888.00	\$9,800.00	\$51,688.00

Sheriff's Department - Budget Amendment #10

Finance Director Julia Edwards submitted Budget Amendment #10.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Sheriff's Department			
100.4310.352	M&R to Buildings	<u>\$00.00</u>	<u>\$6,130.00</u>	<u>\$6,130.00</u>
	Totals	\$00.00	\$6,130.00	\$6,130.00

This budget amendment is justified as follows:

To appropriate funding to pour a concrete slap, put up a polished black granite office sign and put up a flag pole to help beautify and identify the lower entrance of the courthouse.

This will result in a net increase of \$6,130.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.413	State Fines and Forfeitures	<u>\$00.00</u>	<u>\$6,130.00</u>	<u>\$6,130.00</u>
	Totals	\$00.00	\$6,130.00	\$6,130.00

Sheriff's Department - Budget Amendment #11

Finance Director Julia Edwards submitted Budget Amendment #11.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Sheriff's Department			
100.4310.440	Mis. Contractual Services	<u>\$00.00</u>	<u>\$3,000.00</u>	<u>\$3,000.00</u>
	Totals	\$00.00	\$3,000.00	\$3,000.00

This budget amendment is justified as follows:

To appropriate funding for a one-time fee for professional services to be rendered in reporting various events and actions under the Sheriff's Community Watch Program and other related areas of service. This amendment request will have no affect on the county's General Fund.

This will result in a net increase of \$3,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.413	State Fines and Forfeitures	<u>\$6,130.00</u>	<u>\$3,000.00</u>	<u>\$9,130.00</u>
	Totals	\$6,130.00	\$3,000.00	\$9,130.00

Proposed Resolution – "Big Sweep – October 2012"

Clerk to the Board Darlene Bullins presented the following proposed Resolution –

"Big Sweep – October 2012" with a request for approval at today's meeting:

**A RESOLUTION OF THE STOKES COUNTY BOARD OF COMMISSIONERS
DECLARING OCTOBER 2012
AS STOKES COUNTY BIG SWEEP 2012 MONTH**

WHEREAS, Stokes County is rich in natural resources and beauty; and

WHEREAS, water is a basic and essential need for all life; and,

WHEREAS, trash fouls our waterways as well as our landscapes, and,

WHEREAS, every citizen should contribute to keeping our environment clean and healthy by working together to preserve clean water and the natural beauty of our surroundings; and,

WHEREAS, North Carolina Big Sweep is a statewide and global community effort to retrieve trash from North Carolina's waterways and landscapes.

NOW, THEREFORE, BE IT RESOLVED that the **Stokes County Board of Commissioners**, does hereby declare **OCTOBER 2012** as **STOKES COUNTY BIG SWEEP 2012 MONTH**, and does further hereby urge every citizen to do his or her part to restore the beauty and function of our streams by volunteering to participate in the N.C. BIG SWEEP event.

Adopted this 10th day of **September, 2012**.

Ernest Lankford – Chairman

J. Leon Inman – Vice Chairman

Jimmy Walker – Commissioner

Ronda Jones – Commissioner

James D. Booth – Commissioner

Attest:

Darlene M. Bullins – Clerk of the Board

Proposed Proclamation – “Senior Center Month – September 2012”

Clerk to the Board Darlene Bullins presented the following proposed Proclamation –
“Senior Center Month - September 2012” with a request for approval at today’s meeting:

SEPTEMBER IS SENIOR CENTER MONTH

Proclamation

WHEREAS, Senior Centers serve as a focal point for older adults in their communities providing services and programs ranging from fitness to health promotion, tax preparation, consumer counseling, caregivers support, job training, trips, games, crafts, and socialization; and

WHEREAS, Senior Centers provide opportunities for continued learning by offering instruction, engagement and enrichment to older adult students and volunteers, and

WHEREAS, Senior Centers identify and reach out to vulnerable and underserved older adults in the community by offering diversified programming to more than two generations in a vibrant environment; and

WHEREAS, Senior Centers advocate for older adults as well as offer opportunities for participants to advocate on their own behalf; and

WHEREAS, Senior Centers strive to attain levels of State Certification by providing efficient access to services, increasing the number of activities offered, educating citizens about aging issues, and participating in special projects; and

WHEREAS, the older adult population now comprises 22.6% of the overall county population and exceeds the number of youth aged 0-17.

NOW, THEREFORE, BE IT RESOLVED, the Stokes County Board of Commissioners fully recognizes this effort and does hereby join the National Institute on Senior Centers (NISC) in declaring the month of September **NATIONAL SENIOR CENTER MONTH**.

Adopted by the Stokes County Board of Commissioners this 10th day of **September 2012**.

Chairman Ernest Lankford

Vice Chairman J. Leon Inman

Commissioner Jimmy Walker

Commissioner Ronda Jones

Commissioner James D. Booth

Darlene M. Bullins
Clerk to the Board

Commissioner Jones moved to approve the Consent Agenda as presented.

Commissioner Booth seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Update – Manager and Board of Commissioners

Chairman Lankford opened the floor for updates from the Board and the County Manager.

Manager Rick Morris presented the following:

- Received a call this week from a citizen commending the assistance and excellent work done by GIS Specialist Greg Hunsucker while she was in the Mapping Department working on a project
- Danbury Water System
 - Pipe cleaning “ice piggying” process was completed last week
 - Appears it was a major success
 - There will be a report coming very soon that will give the Board information how the process went
 - Already seeing a difference in the water; however, to get the full effect, it will take some time to flush the entire system
 - Hoping to see a continual increase in the quality of water over the next month
- Have a blood drive scheduled for Wednesday, September 12th here in the Administrative Building

Commissioner Booth noted:

- Along with Chairman Lankford, attended the presentation of the “ice piggying” to see how the process worked
- Received positive comments from various organizations regarding the Board being interested in the process
- Very interesting process
- Stokes Stomp was as good or better than last year

Commissioner Walker noted:

- Agree with Commissioner Booth that the Stomp was a big success
- King Fair is in town

Commissioner Jones noted:

- Stokes Future had a booth at the Stomp which had a lot of activity
- Stokes Future sent surveys to all the farmers to gather information for the community college to develop a curriculum for Agricultural Business

CenterPoint Human Services - Bi-Annual Report

County Manager Rick Morris noted the following were in attendance for the Bi-Annual Report from CenterPoint Human Services as required by the county's performance agreement:

- (CEO) Chief Operating Officer Betty Taylor
- (CAO) Chief Administrative Officer Ronda Outlaw
- (CFO) Chief Financial Officer Kevin Beauchamp
- Community Operations Director Jeff Eads

CEO Betty Taylor noted the following:

- Wanted to make sure that everyone knows that Community Operations Director Jeff Eads is the primary contact for Stokes County
- Director Eads is very familiar with the needs of Stokes County
- Discussed the following update:
 - **Screening for Services**
 - This data allows CenterPoint to know what is actually happening
 - CenterPoint provides a customer services call center that has an access line that is available 24/7
 - Individuals seeking services receive screenings, triage and referral from licensed professional by calling CenterPoint's toll-free number at any hour of the day or night
 - Clinicians are focused on what the level of service is needed:
 - Routine (care needed within 14 days)
 - Urgent (care needed within 48 hours)
 - Emergent (care needed with 2 hours)
 - Continuously watch the trending in the volume of hours in order to make sure proper staff is available
 - Computerized software tracks CenterPoint's performance indicators
 - State wants details of the calls such as:
 - How fast was the call answered?
 - How many calls hang up before the call is answered?
 - CenterPoint is very focused on performance
 - Watch closely to see if the distribution between the routine, urgent, and emergent calls shift
 - Very concerned with the decrease in funding over the past years
 - Third Quarter Consumer Screening for Fiscal Year 2011-12 = 5,304
 - Routine - 3,157
 - Urgent - 834
 - Emergent - 1,313

- Fourth Quarter for Fiscal Year 2011-12 = 4,733
 - Routine - 2,833
 - Urgent – 674
 - Emergent – 1,226
- Feels the decrease in the number of calls in the fourth quarter is probably due to a system reporting change instead of an actual decrease in the number of calls
 - Will be watching the decrease very closely next quarter
- **Individuals Served**
 - Unduplicated Consumers Served Based on Paid Claims
 - Data continues to change due to paid claims
 - Fiscal Year 2009
 - Adults = 1,309
 - Children = 434
 - Total = 1,743
 - Fiscal Year 2010
 - Adults = 1,476
 - Children = 510
 - Total = 1,986
 - Fiscal Year 2011
 - Adults = 1,495
 - Children = 495
 - Total = 1,990
 - Fiscal Year 2012 (as of 08/30/2012)
 - Adults = 1,554
 - Children = 648
 - Total = 2,202
- **Hospital and Crisis Services**
 - Responding to inadequate local and state hospital capacity
 - CenterPoint continues to work on this
 - Have had some very promising development with Novant and Baptist Hospitals along with some preliminary discussion with Pioneer Community Hospital of Stokes
 - Local and state admissions comparison
 - Fiscal Year 2010-11
 - Local = 1,941
 - State = 285
 - Fiscal Year 2011-12
 - Local = 1,930
 - State = 198
- **Pharmaceuticals**
 - CenterPoint, in collaboration with Forsyth County Department of Public Health Pharmacy and other agencies in the catchment area, operate a Patient Assistance Program (PAP) offering free or low-cost medications to persons in need
 - Stokes County consumers received:

- Fiscal Year 2011-12 = \$408,454
 - 1st Quarter = \$130,207
 - 2nd Quarter = \$87,715.
 - 3rd Quarter = \$122,802
 - 4th Quarter = \$67,730
 - Prior Years Comparison = Four Counties
 - Stokes, Forsyth, Rockingham, and Davie
 - Fiscal Year 2008-09 = \$3,457,180.32
 - Fiscal Year 2009-10 = \$4,192,657.04
 - Fiscal Year 2010-11 = \$5,445,032.41
 - Fiscal Year 2011-12 = \$9,018,930.30
 - Data reveals two significant points:
 - People who may have had health insurance, no longer has coverage due to a loss of employment
 - More people are entering the system
- Doing More with Less
 - Service Funding for Fiscal Year 2009-10 = \$35,348,985
 - Service Funding for Fiscal Year 2010-11 = \$33,742,326
 - Service Funding for Fiscal Year 2011-12 = \$30,999,105
 - Service Funding for Fiscal Year 2012-13 = \$25,334,461
 - 12% decrease in service funding since F/Y 2009-10
 - \$10 million decrease in service with an increase in the number of people needing care
- Appreciate Stokes County's cooperation and support in doing more with less
- CenterPoint is focusing on the Medicaid Waiver, believe that will bring some predictably to the system
- Mercer (National Behavior Healthcare Consultants) spent the day at CenterPoint to evaluate the readiness for the implementation of the Medicaid Waiver
- Very beneficial for CenterPoint's staff with Medicaid Waiver only 120 days away

Chairman Lankford opened the floor for discussion with CEO Taylor.

Chairman Lankford reiterated the following:

- \$408,454 savings received by Stokes County residents for free or low cost medications during the F/Y 2011-12
- Clients served increased by 212 in Fiscal Year 2011-12 (per paid claims as of August 30, 2012)

Commissioner Walker expressed concerns regarding the decrease in funding and confirmed with CEO Taylor that most of the funding cuts were from the State.

CEO Taylor responded:

- Believe the State is trying to get its "house in order" which flows downward
- Medicaid Waiver implementation changed from 2015 to 2013
- Mass changes and under funding in a system that just struggles for its equilibrium

Vice Chairman Inman noted that these cuts at the state level occurred even though this Board and other Boards across the State had as one of its top three goals to keep DHHS funding at the same level.

Chief Administrative Officer (CAO) Ronda Outlaw presented the following information:

- Consumers Served for Fiscal Year 2011-12 – 4th Quarter:

Consumers Served

Quarter Ending 6-30-12

Total of All Counties	14,333
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Forsyth - Adults	6,443
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Stokes - Adults	793
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Davie - Adults	536
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Rockingham - Adults	2,146
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Total	9,918
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Forsyth - Children	2,875
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Stokes - Children	357
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Davie - Children	346
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Rockingham - Children	837
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Total	4,415
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Total of Adult/Children	14,333
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- Provided the Board with an updated listing of all of the services provided to Stokes County consumers
- Discussed the “Reclaiming Futures” Grant
 - Reidsville Area Foundation (RAF) and CenterPoint collaborated on a successful Duke Endowment Grant Application bringing “Reclaiming Futures” to Stokes, Davie and Rockingham counties
 - \$90,000 over two years with matching funds from RAF and CenterPoint
 - Goal is to increase positive outcomes for court-involved youth with SA needs
 - “Reclaiming Futures” will provide assessment and SA treatment referral for youth involved with the legal system; community involvement; outcomes tracking
 - Program makes sure referrals are made for trouble youth
 - Grant will provide funding to hire a project director who will be responsible for implementing the grant
 - Director will pull together representatives from different agencies and entities who work with youth that are involved in the court system
- Fun Day – May 2012
 - Nearly 1,000 participants attended this year’s event for a day of fun activities free of the stigma often associated with behavioral health disorders

- Stokes County Mental Health Association, CenterPoint and others sponsor this well-attended, award-winning annual event

Chairman Lankford opened the floor for discussion.

Commissioner Walker confirmed with CAO Outlaw that as CenterPoint moves into implementation of the Waiver, Centerpoint is able to identify specific needs and implement plans to address those needs.

CAO Outlaw noted that under the Medicaid Waiver, there will be more flexibility in terms of managing the network, managing the funding, and the positive impact that CenterPoint can make in the future.

Commissioner Walker confirmed with CAO Outlaw that consumers who have difficulty receiving services can contact any staff member at CenterPoint who will attempt to resolve the issue immediately; if unable, will launch an investigation to try to resolve all issues.

CAO Outlaw noted a new position (November 2012) will be dedicated as an advocate for consumers and/or family members who have a complaint or concern.

Commissioner Booth confirmed with CAO Outlaw that CenterPoint had an initial meeting with staff at Pioneer Community Hospital of Stokes to look at ways to offer mental health services to the citizens in Stokes County.

Chief Financial Officer (CFO) Kevin Beauchamp presented the following information:

Allocation of Stokes County Discretionary Funds – Quarter Ending June 30, 2012

Area	Amount	%
Mental Health (DayMark & Triumph)	110,000	28
Development Disabilities (Stokes Opportunity)	166,029	42
Substance Abuse	56,000	14
Inpatient (Old Vineyard)	56,791	14
Transportation (operated within Stokes Co)	10,000	3
	\$398,820	100

Old Vineyard Behavioral Health – Inpatient Services

- Utilization reduces wait time by law enforcement
- Local inpatient care benefits consumers and families

Stokes County Utilization thru June 30, 2012

Quarter	Admissions	Bed Days Utilized	Cost	County Funding
First	7	46	\$ 29,900.00	\$14,198.00
Second	9	54	\$ 35,100.00	\$14,198.00
Third	10	50	\$ 32,500.00	\$14,198.00
Fourth	7	39	\$ 25,025.00	\$14,198.00
Total	33	189	\$122,525.00	\$56,792.00

Pharmaceuticals

Quarter	Stokes Samples/PAP	County Funding
First	\$ 130,207	0
Second	\$ 87,715	0
Third	\$ 122,802	0
Fourth	\$ 67,730	0
Total	\$ 408,454	0

Chairman Lankford recognized Mr. Perry Carroll who represents Stokes County on the Board of Directors and expressed the Board's appreciation for his attendance at today's meeting.

Chairman Lankford expressed the Board's appreciation to CEO Taylor and staff for the update.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Tax Administration Report – August 2012

Administrator Jake Oakley presented the following informational data for the August report:

Fiscal Year 2012-13	Budget Amt	Collected Amt	Over Budget	Under Budget
County Regular & Motor Vehicles	\$(20,861,260.00)	\$9,776,817.99		\$11,084,442.01

September 10, 2012

New Schools F-Tech Fund	\$1,390,751.00	\$652,214.81	\$738,536.19
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Prior Taxes

1994-2011 Tax Years

County Regular & Motor

Vehicles	\$675,000.00	\$265,791.12	\$409,208.88
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EMS Collections

Total Collected

(08-01-12/08-31-12)	\$12,628.90
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Total Collected

(07-01-12/06-30-13)	\$31,783.03
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Delinquent accounts received
from EMS (none)

Personal Property Discovery Report

Audit Dates

	# of Accts	Total	Taxes Due
08-01-12/08-31-12	887	\$6,915,787.00	\$59,325.03
07-01-12/06-30-13	1,082	\$8,767,579.00	\$74,243.65

Business Personal Property Discovery

Report

Audit Dates

	# of Accts	Total Value	Taxes Due
08-01-12/08-31-12	0	\$00.00	\$00.00
07-01-12/06-30-13	0	\$00.00	\$00.00

Motor Vehicle Release

Report

Audit Dates

	Accounts	Total Value
08-01-12/08-31-12	63	\$1,980.52

Motor Vehicle Refund

Report

Audit Dates

	Accounts	Total Value
08-01-12/08-31-12	15	\$490.82

Number billed for

August 2012	4858
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Garnishment Totals

Month	Total Accounts	Original Levy Amt	Collected Amt
08-01-12/08-31-12	158	\$59,880.67	\$39,271.55
F/Year 2011-12			
(7-1-11/6-30-12)	272	\$115,691.15	\$87,458.22

Interstate Collection Report

Total Collected for July 2012

	Collection	Total Collected
Cumulative Total Collected	NC Debt Setoff	\$120,910.88

Cumulative Total Collected (to date)

Motor Vehicles	\$82,334.57
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Cumulative Total Collected (to date)

Property Taxes	\$21,866.26
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Cumulative Total Collected (to date)

EMS	<u>\$112,576.49</u>
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Collected (to date)

All Categories	\$216,777.32
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Tax Administrator Oakley noted the following regarding August revenue:

- \$9,776,817.99 – County Regular and Motor Vehicle Taxes
- \$265,791.12 – County Regular and Motor Vehicle Taxes for prior years
- 2% Discount for citizens who paid by September 1st amounted to \$238,000 for General Fund and New School F-Tech Fund
- Escrow Accounts must take advantage of the 2% discount

Commissioner Walker confirmed with Tax Administrator Oakley and Finance Director Julia Edwards that there is approximately \$277,479 remaining in 2010-11 and \$825,851 remaining in 2011-12 Tax Billing Years as of June 30, 2012.

Releases less than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Releases less than \$100 – Real and Personal Property for the Board's review:

**Releases less than
\$100 - Real/Personal**

Property Name	August, 2012 Bill Number	Amount
Rachel Middleton & Others	12A598220715695	\$93.06
Melvin Burnette	12A155911700.09	\$79.67
Clyde & Jean Knight	12A692702552557	\$11.99
Norene Brown	12A692200955464	\$78.08
Josephine Rutledge		
Claris Rutledge		
ABH LLC	12A156012505.09.1	\$10.55
Benny Allen Golden	12A5085.07.1	\$16.83
Scarlett's Front Porch Custom Window Treatment and Interiors Inc	12A156025900.09.1	\$15.12
Clarence H Stultz	12A14367.07.1	\$4.58
Darrell & Grace Corn	12A155903499.02.1	\$8.27
Deeann M Hampton	12A155906355.07.1	\$94.85
Willie & Mildred Hairston	12A9060.07.1	\$1.72
Raymond J Daniel	12A62863.07.1	\$34.32
Larry D Marshall	12A53726.09.1	\$32.73

Carolyn Bost	12A155927460.09.1	\$78.72
	11A155927460.09	\$96.32
Jeffrey Scott Sandlin	12A156014071.01.1	\$15.43
	11A156014071.01.1	\$18.84
Robert Alan Manion	12A75873.04.1	\$45.54
James Roberts	12A155906493.06.1	\$34.98
Oneeda Denny Brendle	12A2964.09	\$28.77
H Guy Tedder Sr	12A62185.09	\$3.53
Jordan J Boyette	12A32935.02	\$3.88
Ansley Ralph Martin	12A7357.02.1	\$8.53
Robert W Wilkins	12A14382.09	\$6.00
Roscoe Pack	12A7229.09.1	\$18.73
Jerry Bottoms	12A156008982.07.1	\$39.06
Joan Gordon	11A155905106.09	\$73.03
Lilla Wright	12A155920244.04.1	\$3.88
Donald Lawson	12A28977.09.1	\$3.11
Paul Hellard	12A155908954.09.1	\$7.69
Melissa Lawson	12A155904966.04	\$41.73
Dillard Dodson	12A155893733.07.1	\$48.41
	11A155893733.07	\$51.47
R D Southern	12A17265.07.1	\$32.04
	11A17265.07	\$31.42
Melvin Martin	12A7957.08	\$34.04
	Total Amount	\$1,206.92

Refunds less than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Refunds less than \$100 – Real and Personal Property for the Board's review:

Refunds less than \$100 - Real/Personal

Property	August, 2012	
Name	Bill Number	Amount
Clyde Knight	11A692702552557	\$11.99
Jean Knight	10A692702552557	\$11.31
	09A692702552557	\$11.31
	08A692702552557	\$9.98
	07A692702552557	\$9.98
Frank Joyce, Jr.	12A694800072577	\$49.35
Martha Joyce	11A694800072577	\$49.35

	10A694800072577	\$46.55
	09A694800072577	\$46.55
	08A694800072525	\$46.55
	07A694800072525	\$46.55
Ronnie Greene	12A24451.07	\$10.16
Jamie McBride	12A692900337600	<u>\$66.27</u>
Tasha McBride		
	Total Amount	\$415.90

Releases more than \$100 – Real and Personal Property

Tax Administrator Jake Oakley presented the following Releases more than \$100 – Real and Personal Property for the Board's consideration at the September 24th meeting:

**Releases more than
\$100 - Real/Personal**

Property Name	August, 2012 Bill Number	Amount	Reason
Phoebe Weinerg Holt, VA John Lawson Heirs	12A691302578174	\$193.88	Corrected Assessment To include Use Value
William D Sands	12A696318306285	\$130.00	Office mobile unit to be listed by another individual Correction of Appraisal
Maurice Blane Ferguson Ferguson Lawn & Land-SCP	12A56103.09.1	\$204.21	Software placed two bills on the system
Stonewall Golf Course	12A33907.04	\$458.52	Personal Property Sold to Ronald Regan
Paul E Thompson	12A699600369075	\$254.51	Approved for late application for Veteran
Willis Lee Carter	12A597204707794	\$279.89	Approved for late Elderly Application
Nancy & Dennis Hazelwood	12A697604814784	\$249.92	Approved for late Elderly Application
Joan Gordon	11A155905106.09.1	\$338.08	Correction of appraisal

Joseph Carter Riddle	12A598902861604	<u>\$134.66</u>	Correction of appraisal
	Total Amount	\$2,243.67	

Tax Administrator Oakley requested the Real and Personal Releases more than \$100 be placed on the September 24th Consent Agent.

Late Application for Elderly and Disabled Exemption for 2012

Tax Administrator Jake Oakley presented the following Late Applications for Elderly and Disabled Exemption for 2012 for the Board's consideration at the September 24th meeting:

**Late Application for
Elderly and Disabled
Exemption for 2012**

August, 2012

Name	Parcel Number	Address	Description	Tax Value
Helen S Wiles	6901-05-09-5569	115 Bessemer Court King, NC	Land/Dwelling	\$122,300
Carolyn L Landreth	5992-16-94-6993	127 Bob Rierson Street King, NC	Land/Dwelling	\$143,000
Roy & Wilma Finchum	6937-04-74-1322	1730 NC 8&89 HWY N Danbury, NC	Land/Dwelling	\$83,300
Billy Smith Flinchum	6963-10-35-6938	412 E Wellington Lane Walnut Cove, NC	Land/Dwelling	\$174,600
Julie & Jeffery Coleman	6070-00-86-7224	1490 Amostown Road Sandy Ridge, NC	Land/Dwelling	\$48,800
June G. Bullins	6955-04-92-4558	1229 Bunker Hill Road Walnut Cove, NC	Land/Dwelling	\$141,000

Tax Administrator Oakley requested the Late Applications for Elderly and Disabled Exemption for 2012 be placed on the September 24th Consent Agenda.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the following on the September 24th Consent Agenda:

- Real and Personal Releases more than \$100.00
- Late applications for Elderly and Disabled Exemption for 2012

Emergency Communications Upgrade to meet January 2013 Narrowbanding Federal Mandate

County Manager Rick Morris presented the following presentation – Emergency Communications Upgrade Project:

Briefing Overview

- Federal Communications Commission (FCC) Mandate
- Purpose
- Background
- Funding Description
- Financing
- Equipment Quantities
- Relocation of E-911 Center
- Recommendations

Federal Communications Commission (FCC) Mandate

- Nothing has changed on the mandate to meet narrowbanding requirements by January 1, 2013
 - As of last week the mandate of January 1, 2013 has not changed
- Mandate applies to land mobile radios used by Stokes County's first responders
- As of January 1, 2013, operators of land mobile radios that are not narrowbanded risk:
 - Loss of radio communications
 - Substantial FCC fines
 - Revocation of FCC licenses

Purpose

- The purpose of this briefing is to present to the BOCC all required information necessary to make a decision on Stokes County's communications upgrade project, which is required by FCC mandate. This decision will require approval of proposals for both the consoles and paging upgrades. It will also require approval of the total cost of the project, including radios, and whether the E-911 Communications Center should be relocated or remain at the same location

Background

- County became aware of FCC requirement to narrowbanding communications by January 1, 2013
- County applied for AFG grant funding for the project but was denied
 - Late notification on AFG grant delayed startup of the project and placed the County on a tight schedule
- Following grant notification, Requirements Working Group made a recommendation on radios and RFPs were issued for E-911 consoles and paging

Funding Description

Funding Overview of Total Communications Upgrade Project

- Total Proposed Cost = \$2,415,825 (does not include the City of King)

- Revenues:
 - Total Revenues = \$2,415,825
 - E911 Fund Balance = \$300,000
 - Loan = \$1,675,000 (loan amount not to exceed \$2,000,000 approved in the FY 2012-13 Budget)
 - Capital Reserve Fund = \$537,500
- Projected reduction due to not relocating the Communications Center
 - Architect = \$10,500
 - Estimated cost of moving = \$150,000 (HVAC, UPS, Generator, etc)
 - Console Radio Equipment = \$51,875
 - Total Relocation Cost = \$212,375
- Funding includes the recommendation of Motorola for the consoles and paging equipment
- The revenue estimate is larger than the estimated cost due to leaving a Fund Balance in Capital Reserve of \$96,675 and in the E911 Fund Balance of \$50,086
- Normally, the County tries to maintain at least \$100,000 in the E911 Fund Balance for emergencies
- The Board had expressed during the budget process to leave a small amount of funding in the Capital Reserve account for some special needed projects – paving, painting of vehicles, etc.

Commissioner Booth noted the \$2,203,450 is another unfunded mandate.

Commissioner Walker confirmed with Manager Morris that the current generator in the Government Center would not work for this project and that all the equipment designated to be purchased is needed specifically for the E911 Center.

Financing

- Local Government Commission (LGC) approval not required for amount less than \$2 million and a period of less than 60 months
- \$1,675,000 required for financing for the complete project (without the City of King)
- Recommend financing period of 59 months – estimated at 4.5% interest rate
- Annual payments at 4% interest rate would be approximately
 - Year one - \$410,375
 - Year two - \$395,300
 - Year three - \$380,225
 - Year four - \$365,150
 - Year five - \$350,075
- Goal is to obtain BOCC approval of financing at the September 24, 2012 Board meeting
- Would recommend that any funding that is borrowed and not used during the implementation of the project be used to pay towards the debt immediately
- Financing Options:
 - 59 months
 - Radios/Paging/E911 Center
 - Principal = \$1,675,000
 - Interest = \$201,000

- Total Payment = \$1,876,000
- 59 months
 - Radios/Paging/E911 Center/Vehicles
 - Radios/Paging/E911 Center = \$1,675,000
 - Vehicles = \$381,000
 - Principal = \$2,056,000
 - Interest = \$246,720
 - Total Payment = \$2,302,720
- 59 months
 - Radios/Paging/E911 Center/Vehicles/City of King
 - Radios/Paging/E911 Center = \$1,675,000
 - Vehicles = \$381,000
 - City of King = \$208,000
 - Principal = \$2,264,000
 - Interest = \$271,680
 - Total Payment = \$2,535,680
 - City of King = \$233,029
 - County = \$2,302,651
- Combining the vehicles and E911 project will save an \$1,100 application fee and should obtain a possible lower interest rate
- City of King is looking at financing their project separately, but would like the option to join the county's financing if they receive an unfavorable rate
- City of King would pay the county for their equipment plus interest
- At this point, the project doesn't include the Town of Walnut Cove paying any interest, but could if it is the desire of the Board
- Board approved the Town of Walnut Cove making two payments for their equipment (approximately \$30,000) during the county's budget work sessions
- Bank verbally quoted lower than 3% interest rate this past week
- Finance Director Edwards has verified with LGC that the County can borrow up to \$5 million if the financing period is under 60 months

Equipment Quantities

- Motorola pricing was based on single order quantity from the County
- Motorola used quantity of 500 radios, though the total order is actually less than 500
 - Price includes a trade in allowance and a discount off of their State contract pricing
- City of King will be purchasing their equipment on a separate purchase order as part of the County's total order (per this week, could be changing their decision if a favorable interest rate is not obtained)

Recommendations to BOCC

- Approve Motorola's proposal for the MCC 500 E-911 console equipment
- Approve Motorola's proposal for the upgrade of the VHF simulcast paging system
- Approve funding amount for the Motorola VIPER radio equipment
- Approve the relocation of the E-911 Center to the Government Center
- Approve Peterson/Gordon proposal for required architectural work on the project if relocation approved (there will be a 3-4 week lead time for completion of the drawings)

- Approve the loan amount of \$1,675,000 to supplement funding currently on hand
 - If E-911 relocation is disapproved, loan amount would be \$1,462,625

Approve Motorola's Proposal for the MCC 5500 E-911 Console Equipment

- Motorola's proposal met RFP performance requirements and was determined responsive to the RFP
- Motorola has recently installed five of their MCC 5500 console systems in North Carolina; feedback is positive on these systems (estimated 25 systems being used in NC)
- Mobile Communications Inc. proposal was determined non-responsive to the RFP
 - Performance bond requirement in RFP was not met
 - Proposal did not meet all RFP performance requirements, examples being "private call" and Supervisor Console
- Mobile Communications Inc. Proposal did not provide any evidence that Mobile Communications Inc. had installed the Mindshare VoIP system in any E-911 Centers
- Mobile Communications Inc. Proposal did not provide any reference to the Mindshare VoIP system operating in North Carolina or elsewhere with the VIPER System
- The County's IT department could not determine from the proposal what, if any, impact the Mindshare VoIP system might have on the County's IT network
- N.C. State Highway Patrol expert on VIPER has experienced issues with other non-Motorola Console Systems when used with the VIPER System
- Based on information above, the risk of selecting the Mindshare VoIP system was determined too high even though the quoted price is \$155,000 lower
- Sought the best value with the lowest risk

Approve Motorola's Proposal for Upgrade of the VHF Simulcast Paging System

- Motorola presented the only proposal for upgrade of the paging system
- Quoted price was \$278,648
- Possibility exists that this price could be reduced slightly if additional towers (outside of the county) can be added to the network
 - County staff will continue to research this possibility along with Motorola

Approve Funding amount for the Motorola VIPER Radio Equipment

- Motorola was approved as radio vendor at an earlier BOCC meeting prior to their final quote
- Final radio quote for radios (County Fire, EMS and Law Enforcement plus Walnut Cove radios) is \$1,239,612
- City of King is also procuring their radios on this order, paying separately using a separate purchase order
- All activities are procuring the Motorola APX 6000 portable radios because of connectivity requirements with Forsyth & Guilford County
 - When these counties make additional upgrades to their communications systems, Stokes County will also be able to use the more affordable Motorola APX 4000, which was presented to the BOCC as our baseline radio, and /or other brands to fill future requirements

Relocation of E-911 Center

- Estimated difference in cost to relocate the current E-911 center is \$212,375

- Includes increased console cost plus other items such as electrician, architect, grounding of equipment, HVAC upgrade and backup generator power
- E-911 Center is currently located in a “manufactured building” constructed in 1996, with a projected 20 year life (not many years left)
 - Moving later to a new building would cost more because the equipment would have to be uninstalled and reinstalled
 - The cost of a new building would also have to be factored in, which would not be necessary if the relocation occurs now
- Relocation would place the E-911 Center in much more secure location, protected from bad weather and other hazards such as fire
- Relocation would place the E-911 Center in close proximity to the Sheriff’s Dept, which would result in improved efficiency between the two departments
- Relocation would place the E-911 tele-communicators in a much safer and better work environment and would likely improve morale
- According to console vendors, relocation would make the transition from the old center to the new one much easier with reduced chance of off-air time
- Relocation will also provide the E-911 Center’s office / training room for dual use as an Emergency Operations Center on an as needed basis
- Could be very beneficial for the Sheriff’s Department when checking DCI records
- Recommend the relocation of the E911 Center

Approve the Peterson/Gordon Proposal for Required Architectural work on the Project if Relocation is Approved

- If E-911 Center relocation is approved the BOCC will also need to approve Peterson/Gordon as the architect for required drawings
- The project was competed and Peterson/Gordon submitted the lowest bid for this work
- The following resolution to exempt this project as allowed by NCGS 143-64.32 must also be approved by the BOCC

Proposed Resolution

Resolution

WHEREAS, North Carolina General Statute 143-64.31 requires the initial selection of firms to perform architectural, engineering and surveying services without regard to fee,

WHEREAS, The County of Stokes proposes to enter a contract for architectural or engineering services pertaining to the relocation of the E911 Call Center into the Government Center Building; and

WHEREAS, North Carolina General Statute 143-64.32 permits the County to exempt a project; and

WHEREAS, the professional fees is in an amount less than thirty thousand dollars (\$30,000.00)

WHEREAS, the Board of Commissioners is convened in a regular meeting:

**NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY
RESOLVES THAT:**

The above-described project is hereby made exempt from the provisions of North Carolina General Statute 143-64.31 for the reason stated in this resolution.

Adopted this the ____ day of September 2012.

Ernest Lankford- Chairman

J. Leon Inman – Vice Chairman

Jimmy Walker - Commissioner

Ronda Jones - Commissioner

James D. Booth - Commissioner

Attest:

Darlene Bullins – Clerk to the Board

Approve the Loan Amount of \$1,675,000 to Supplement Funding Currently on Hand

- The County will use full and open competition for the financing of this project
- Financing will be for 59 months
- Financing should go quickly since LGC approval is not required
- At the BOCC's discretion, any funds borrowed that are not needed, based on actual costs, can go to pay off the loan
- If relocation of E-911 Center is not approved, the loan amount would be reduced to \$1,432,625

Recommendations

- Approve Motorola's proposal for the MCC 500 E-911 console equipment
- Approve Motorola's proposal for the upgrade of the VHF simulcast paging system
- Approve the funding amount for the Motorola VIPER radio equipment
- Approve the relocation of the E-911 Center to the Government Center
- Approve Peterson/Gordon proposal for required architectural work on the project if relocation is approved
 - A resolution to exempt this project as allowed by NCGS 143-64.32 must also be approved by the BOCC
- Approve the loan amount of \$1,675,000 to supplement funding currently on hand

Communications Report

Manager Morris provided the BOCC with a copy of the following Memorandum which backs up the presentation:

SUBJECT: Memorandum Requesting Approval by Stokes County Board of County Commissioners (BOCC) to Proceed With Upgrade of Stokes County Emergency Communications to meet the Federal Communications Commission (FCC) January 2013 Narrow-Band Mandate.

INTRODUCTION

As the BOCC is aware, Stokes County is required to procure new communications equipment to meet the FCC mandate to move to narrow-banding by January of 2013. This report provides a complete description and costs of the total project which includes the procurement of (1) mobile and portable radios, (2) replacement of E-911 console equipment, (3) narrowbanding of paging equipment, (4) financing options, and (5) relocation of E-911 Center from its current location to the Government Center Building.

PURPOSE

The purpose of this report is to present to the BOCC all required information necessary to make a decision to go forward on the total communications upgrade project. This decision will require approval of proposals for both the console and paging upgrades. It will also require approval of the total cost of the project, including radios, and whether the E-911 Communications Center should be relocated or remain at the same location.

BACKGROUND

Last year, Stokes County was made aware of the requirement to upgrade all of the County's emergency communications equipment by January 2013 to meet a FCC narrowbanding mandate. This mandate requires replacement of Stokes County's emergency communications equipment because it is not narrowband capable. The cost of the project was estimated at approximately \$2 Million using the best information available at the time. Applications for funding through the Assistance to Firefighters Grant (AFG) were submitted; however, funding was not approved for Stokes County. This will require the County to obtain a loan for a significant portion of the project. Late notification to Stokes County on the grant request has placed the county on a very aggressive schedule to get this project completed by January 1, 2013.

EXECUTIVE SUMMARY OF THE COMMUNICATIONS UPGRADE PROJECT

At this point in the process, the BOCC has addressed one of the major decisions that need to be made on this project, this being the selection of Motorola to provide VIPER radios. The six remaining decisions that need to be made are:

1. Determine of the location for the E-911 Center, relocate or remain in current location
2. Selection of an E-911 console vendor and approval of console funding amount
3. Selection of a vendor to upgrade the paging equipment and approval of funding amount
4. Approval of funding amount for VIPER radios
5. Approval of the amount of funding to be borrowed for this project to supplement funding that is available from the County's Capital Reserve Fund and E-911 Fund for the project
6. Approval of the architect if the E-911 Center is relocated, along with resolution

After receiving and evaluating all of the proposals for this project, the calculated cost estimate for the project is **\$2,415,825.00**, which includes a **\$100,000.00** contingency line for the total project. This cost includes (1) the radios approved earlier by the BOCC, (2) the Motorola MCC 5500

Console System and (3) the VHF Simulcast Paging System, also proposed by Motorola. The Motorola MCC 5500 Console System is recommended over the Mindshare Voice over Internet Protocol (VoIP) system proposed by Mobile Communications, Inc. (This will be addressed further in this report). Only one bid was received for the VHF Simulcast Paging System and it was from Motorola. If the BOCC decides to leave the E-911 Center in the current location, the calculated cost estimate for the project would be reduced from **\$2,415,825.00** to **\$2,203,450.00**. If the BOCC decides to proceed with the County Manager's recommended equipment plus the relocation of the E-911 Center, the amount that would need to be borrowed would be **\$1,675,000.00** to supplement the **\$300,000.00** from E-911 funds and **\$537,500.00** from Capital Reserve funds. This would leave **\$50,086.00** in the E-911 Fund Balance and **\$96,675.00** in the Capital Reserve Fund Balance, which could be appropriated for other purposes. For a more detailed breakout of the total project cost, Attachment A provides the individual revenue and cost elements that make up the total project cost and includes a more detailed breakout of the cost to relocate the E-911 Center. The funding for the City of King is not included in this document because the city will issue a separate purchase order to pay for their portion of the equipment that is included in the radio order to Motorola.

In order to meet the aggressive schedule for project completion by Jan 1, 2013, I would ask the BOCC to take action on this request at the Sep 10, 2012 meeting. Items that need approval are:

1. Motorola's proposal/funding for the E-911 console equipment
2. Motorola's proposal/funding for the VHF simulcast paging system
3. Motorola's funding amount for the VIPER radio equipment
4. Approval of the loan amount and funding allocations from Capital Reserve and E-911
5. Approval for the relocation of the E-911 Center
6. Approval of the architect and resolution, if the decision is made to relocate the E-911 Center

This Executive Summary provides a high level, "bottom line up front" view of this project. A more detailed explanation of items addressed in the Executive Summary plus some additional areas is contained in the remainder of this report.

FINANCING

As stated earlier, this project will require about **\$1,675,000.00** of financing if the BOCC decision includes relocation of the E-911 Center. This loan will not require approval of the Local Government Commission as long as it does not exceed \$2 Million and is not financed longer than 59 months. This will streamline and shorten the financing process and it is my recommendation that the County finance the required amount for 59 months. If the BOCC decides not to relocate the E-911 Center the amount to be borrowed would be reduced to **\$1,462,625.00**, a difference of **\$212,375.00**.

E-911 CONSOLE SELECTION

As stated in the Executive Summary, there were two bids received for the E-911 console upgrade. Both bids were in the range of fifty to fifty-five thousand dollars higher if the E-911 Center is relocated to the Government Center. Bids were received from Amerizon Wireless and Mobile Communications Inc. The Amerizon Wireless proposal was for the Motorola MCC 5500 Console System and Mobile Communications Inc. proposed the Mindshare Integrated VoIP Dispatch System Suite. The Amerizon offering is a standard type console configuration and it met all performance requirements specified in Stokes County's console RFP and was therefore fully compliant. The Mobile Communications Inc. offering is a system that operates using the Internet

(Voice over Internet Protocol). This causes some concern with our Information Technology Dept. on how a system of this type might impact the County's IT network (bandwidth, IP addresses, etc.), and this was not clear to us in the proposal. The Mobile Communications Inc. proposal was priced lower but did not meet a number of the critical performance requirements specified in the RFP and therefore was determined to be non-compliant to the RFP. Requirements not met or where the proposal was unclear on RFP compliance by the Mobile Communications Inc. proposal are summarized below:

- The "Private Call" requirement contained in the RFP
- Supervisory console shall have the same features as normal dispatch console plus
 - Ability to remotely disable and re-enable selected field units
 - Ability to regroup individual radios into special talk groups
 - Assignment of user priority levels
 - Monitoring and retrieval of special feature activity i.e. interconnect usage & encrypted voice transmissions
 - Ability to monitor summed major site/system alarm status
 - Must configure the console subsystem where any console position can be designated as a supervisory console position and interface the console to the County's internal network where system reports can be saved and emailed to County personnel
 - Per unit pricing is required for optional remote console positions capable of basic functionality that include, at a minimum, the capability to transmit and monitor standard talk-group/channel calls. These consoles shall run on a standard laptop PC or desktop workstation and will require no additional equipment. Transmissions and monitoring shall be done from a standard PC headset/microphone. These console positions shall have the ability to access the radio system from any location via any wired or wireless high-speed internet connection using VPN technology.

The Mobile Communications Inc. proposal was also incomplete in that required information for the posting of a performance bond was not included. Because of the failure to meet console system performance requirements and the performance bond requirement Mobile Communications Inc. proposal was deemed to be non-responsive to the RFP. Both proposals were scored using a point system based on evaluation criteria determined by the county. A summary of the proposal evaluation with scoring is attached as Attachment B.

Another area that was considered in the evaluation of the proposals was recent past performance installing E-911 console systems. The Mobile Communications proposal provided no evidence that the company had ever installed a Mindshare VoIP console in an E-911 Center in North Carolina, or elsewhere. There was also no evidence in the proposal that any of the Mindshare VoIP systems were currently in use with a VIPER Radio System. On the other side, there have been five of the Motorola MCC 5500 Console Systems recently installed by Motorola in North Carolina for use with the VIPER Radio System.

These areas of RFP compliance and past performance go directly to the question of risk to Stokes County. The County is on a very tight schedule due to the FCC mandate, and our evaluation determined risk to be an important consideration and much lower with the Motorola solution, given the unknowns associated with the Mindshare VoIP system.

A final risk consideration was generated by discussions between Stokes County and a VIPER expert from the N.C. State Highway Patrol. His comments were as follows on the subject of console selection:

It was stated that since VIPER is a Motorola system, Motorola consoles are considered "wired" consoles, meaning there are no consolettes between the consoles and back room electronics. Other vendor consoles are considered "wireless" as the consolettes are required to connect between the console and the system. It is possible for a system failure with the Motorola wired process, but if that were to occur, there will be a backup in place with the consolettes, as the consolettes would be tied to the consoles through the Main Dispatch talk groups. Other issues with other vendor consoles: Radio ID information may not transfer to the console; The Emergency function on a portable radio may present a challenge when Radio ID info cannot be transferred. It was also stated that you could see a loss of power if another vendor's console is used, as he has seen other vendor consoles used on the system and were expecting an output of 35 watts and in reality were only outputting 5 watts. In other words there seems to be a great deal of output loss in non-Motorola equipment.

VHF SIMULCAST PAGING

As stated earlier, only one proposal was received for the paging upgrade and it was from Amerizon Wireless. This proposal was fully compliant with the Stokes County RFP, meeting all requirements.

RELOCATION OF THE E-911 CENTER

The total cost to relocate the E-911 Center is estimated to be **\$212,375.00** (detailed breakout on Attachment A). This includes the architect fee, the increased cost of the console equipment and other costs for items such as electrician fees and material, HVAC upgrade, backup generator power, uninterrupted power supply, transfer switch, and grounding of the console communications equipment. My recommendation is to spend the extra funds to move now to ensure the new equipment is housed in a secure facility that offers numerous other advantages over the current location.

CONCLUSION

It is my conclusion that with a decision to accept the recommendations included in this report, the BOCC will have selected the "best value" and lowest risk approach to completing this complex project by January 1, 2013. After a diligent evaluation of the equipment that was proposed by the county staff and many equipment users, I also feel the right equipment is being recommended for the project. The results of this thorough and objective evaluation process also produced a single vendor for all major equipment components of the project, which will provide the county a single point of contact for any issues that might occur with the installation and operation of the radios, E-911 consoles and paging equipment. It is also my conclusion that the BOCC should relocate the E-911 facility to the Government Center for the following reasons:

- It's a much more secure environment for the equipment to include bad weather
- Will make the transition from the old to the new system much easier with reduced down time
- Close proximity to the Sheriff's Office, which will reduce delays in the exchange of DCI information

- Improve work environment for the E-911 tele-communicators
- Space can serve dual use as an Emergency Operations Center, which currently does not exist in the county

RECOMMENDATIONS

My recommendation is that the BOCC approve the following items below:

1. Approve the relocation of the E-911 Center to the Government Center
2. Approve Motorola's proposal for the MCC 5500 E-911 console equipment
3. Approve of Motorola's proposal for upgrade of the VHF simulcast paging system
4. Approve funding amount for the Motorola VIPER radio equipment
5. Approve the loan amount of \$1,675,000.00 to supplement funding currently on hand
6. Approve the Peterson/Gordon proposal and resolution for required architectural work

As stated earlier, approval of the six items listed above will result in a total project cost of \$2,415,825.00 including the contingency line. Also, approval of these items will complete the BOCC's decision process for the total project and will allow the county staff to fully enter the execution phase of the project with the objective of being fully operational by January 1, 2013.

Chairman Lankford opened the floor for discussion:

Manager Morris noted the following were in attendance and available for questions:

- Sheriff Mike Marshall
- Emergency Management Director Monty Stevens
- Emergency Communications Director Del Hall
- Account Manager Dale Nunn, Amerizon Wireless

Commissioner Jones noted:

- Feels the 59 months is good, but expressed concerns with the amount of interest in this tough economy and upcoming Revaluation
- Don't want to see a tax increase due to this unfunded mandate
- Confirmed with Manager Morris that the county could refinance later down the road
- Have no issues with the project
- Feels it is the right time to relocate the E911 Center
- Need to move forward

Vice Chairman Inman noted:

- Feels our consultant, Rick Morris, has done an excellent job with the recommendation and definitely done his homework
- Definitely the time to relocate the E911 Center
- Get the project done as quickly as possible to eliminate having to do repairs on old equipment
- Have wondered why the E911 Center was moved out of the Government Center
- Feels the location is a more secured location
- Feels good about going with Motorola

- Move forward

Chairman Lankford noted:

- Would like to add to Vice Chairman Inman's comments
- Good timing for lower interest rates
- Feels there might be some good interest rates which will lower the payments for the County
- It is the right time for the move
- Can get the new equipment installed with no interruption for the citizens of the County and staff
- Location is much more preferable
- Definitely need to consider the move
- On board with the recommended project
- Appreciate the solid information provided by the Manager and the time spent to provide the Board with the facts needed to make a sound decision

Commissioner Walker noted:

- Agree with Commissioner Jones regarding a possible tax increase
- County continues to watch the finances very closely
- Confirmed with Manager Morris that he is making a recommendation to proceed with the proposed project which included relocating the E911 Center
- Would like to hear from the Department Heads present regarding the Manager's recommendation

Sheriff Mike Marshall noted:

- Have been in multiple meetings with the Manager
- Concur with the Manager's recommendation
- Recommendation is reasonable and warranted in my opinion
- This is an investment for Stokes County
- Feel it is not a wise move to place approximately \$2 million worth of equipment in the current facility
- Have talked to Sheriffs across the state who have invested in both systems; a majority of the Sheriffs went with Motorola because of the reliability and those who did not go with Motorola regret it

Emergency Communications Director Del Hall noted:

- Have requested and wanted this move since 2000
- Communications should have never been placed in its current location which is an unsecured facility
- Constantly worry about the safety of the citizens of Stokes County as well as the Communications employees
- Communications is the first responder for every safety agency in this county
- Feels Motorola is reliable
- Spoke with several other communications centers across the State that have Motorola and picked Motorola for their reliability and inoperability
- Agree with the Manager's recommendation for equipment and relocation

Emergency Management Director Monty Stevens noted:

- Ditto to the remarks made by Sheriff Marshall and Director Hall
- Everyone knows tomorrow is the anniversary of 9/11
- One of the biggest things in the 9/11 Commission Report discusses the importance of responders to have interoperability which we don't currently have
- This project will put the County where it needs to be

County Manager Morris noted:

- Could not consider this during the RFP process, but one of the biggest advantages of the recommendation is that paging, consoles, and radios will be with one vendor - Motorola – one company to go to when something happens

Commissioner Walker continued:

- Concerned if we don't do the relocation now, when the county would be financially able to relocate the center
- County did receive the Hold Harmless which certainly helped this year's budget
- Noted the County could have used the lesser priced radio if Forsyth and Guilford had compatible equipment

Mr. Dale Nunn responded:

- Price between the two units is a couple of hundred dollars difference
- The issue is that the County can't dictate to Forsyth and Guilford Counties who own their own 800 system
- County, for a couple of hundred dollars more per unit, is 100% compliant
- Best decision for the county – will have one of the best system in the country

Commissioner Walker continued:

- Feels the County is doing what is best for the citizens of the county and county employees
- Feels we have a quality project

Commissioner Booth noted:

- Would like to thank our in-house consultant along with the department heads for an excellent job
- Could have cost the county \$20,000 if a consultant had been hired
- New equipment will have warranties, breakdowns now are costly
- Feels the recommendation to relocate is the best option
- A new facility down the road could cost \$2 million to build
- Reiterated the unfunded mandate with the projected overall 5% average decrease in property values with the upcoming Revaluation
- Something the County has to do
- Ready to move with the project

Manager Morris expressed appreciation to all those involved in this process.

Chairman Lankford entertained a motion to move the item to today's Action Agenda.

Vice Chairman Inman moved to place the item on today's Action Agenda. Commissioner Jones seconded and the motion carried unanimously.

Manager Morris noted that Motorola has committed to the emergency agencies that extra equipment can be purchased at the same price until December 31, 2012.

Mr. Dale Nunn responded:

- Feels this is the right thing to do
- Already have some orders for additional radios
- For example, saved Stokes Rockingham \$2,000 for additional equipment
- Will be glad to work with all emergency agencies in the county.

Appointments – Stokes County Nursing Homes Community Advisory Committee

County Manager Rick Morris noted the County had been notified the following:

- Hazel Nelson is no longer able to serve on the Advisory Committee due to health issues
- Has been posted on the county's website
- Will be advertised in the Stokes News

Chairman Lankford opened the floor for nominations.

There were no nominations.

Commissioner Walker questioned if there had been anyone who had applied for an appointment to a similar board that was not appointed.

Clerk Bullins noted that Mr. Joe McKenzie, who the Board had recently appointed to the Surry Housing Consortium, had applied for an appointment to the Stokes County Adult Community Advisory Committee.

Chairman Lankford directed the Clerk to inform Mr. Joe McKenzie about the vacancy.

Chairman Lankford directed the Clerk to place the item on the September 24th Action Agenda.

Appointments – Stokes County Aging Planning Committee

County Manager Rick Morris noted the County had been notified the following:

- Stokes County Aging Planning Committee met on July 18th and voted to recommend the following individuals to serve from October 2012 to September 2013
 - James Carlin
 - Debra Cox
 - Vicky East
 - Louise Flynt
 - Suzan Garner
 - Susie Grabs
 - Ted Griesenbrock
 - Angie McHone
 - Lynn Martens
 - Carolyn Manuel
 - Martina Moore
 - Erma Perkins
 - Kristy Preston
 - Jean Sands
 - Carol Shamburg
 - Madeline Watkins
 - Charlotte Williams
- Has been posted on the county's website
- Will be advertised in the Stokes News
- No other vacancies

Chairman Lankford opened the floor for nominations.

Vice Chairman Inman nominated the recommendation from the Stokes County Aging

Planning Committee:

- James Carlin
- Debra Cox
- Vicky East
- Louise Flynt
- Suzan Garner
- Susie Grabs
- Ted Griesenbrock
- Angie McHone
- Lynn Martens
- Carolyn Manuel
- Martina Moore
- Erma Perkins
- Kristy Preston
- Jean Sands
- Carol Shamburg
- Madeline Watkins
- Charlotte Williams

Chairman Lankford entertained a motion to close the nominations.

Commissioner Booth moved to close the nominations. Commissioner Jones seconded and the motion carried unanimously.

Chairman Lankford directed the Clerk to place the item on the September 24th Action Agenda.

Board of Health – Appointment

Commissioner Booth noted that Dr. Frank Fowler who had been appointed by the Board of Commissioners to fill the “dentist” appointment on the Board of Health had not been to any meeting since his appointment.

Clerk Bullins noted that Dr. Fowler had stated that he wanted to think about the appointment further before committing.

Clerk Bullins noted that she had spoken with Health Director Scott Lenhart and he agreed not to contact Dr. Fowler again until after the BOCC decides which action to take, if any, regarding the County taking over DSS and Health at which time a new Health Advisory Board would be created and filled.

The Board had no issues waiting on the appointment.

Piedmont Triad Regional Council – Proposed Resolution for A New Office Facility

Chairman Lankford presented the following information regarding a proposed resolution for a new office facility for the Piedmont Triad Regional Council:

- When the item was placed on the Agenda, information was supposed to have been received from PTRC before today’s meeting (has not yet been received)
- During the past legislative session, regional governments can now own property
- Before this recent legislative approval, regional governments had to lease property
- After the merger of Piedmont Triad Council and Northwest Piedmont Council of Governments, the Piedmont Triad Regional Council still occupies two facilities in two different locations
- The ideal solution is to have one facility – saving operating expenses
- For the last ten years, the rental fees for both Councils has amounted to approximately \$2.5 million

- PTRC is wanting to buy land and build a new facility – estimated cost of \$4 million
- According to PTRC, loan payments will be extremely lower than the two rental fees and in 20 years, the facility will be paid off
- Each county/municipality in the PTRC needs to approve a resolution stating the county/municipality supports PTRC in the acquisition and financing of the land and the construction of a new facility
- Request to move the item to today's Action Agenda and to allow the Chairman to execute the Resolution

Chairman Lankford opened the floor for discussion.

Commissioner Jones stated that she had no issues with the request.

Commissioner Walker confirmed with Chairman Lankford that there would be no obligation under any circumstances that Stokes County would have any financial obligation if the PTRC could not make the payments on the loan.

Chairman Lankford reiterated that the PTRC is going to actually save funding with the new facility and having their entire staff under one roof.

Commissioner Walker also confirmed with Chairman Lankford that he felt there was no downside to the project.

Chairman Lankford stated the facility would be located just off of Interstate 40 in Kernersville (location center of the 12 counties in the PTRC)

Vice Chairman Inman confirmed with Chairman Lankford that Stokes County would have no obligation to buy if PTRC defaulted.

Commissioner Booth expressed concerns with PTRC not getting the proposed Resolution to the Chairman for the Board's review and consideration.

Commissioner Booth moved to place the item on today's Action Agenda.

Vice Chairman Inman noted there was consensus to move the item to today's Action Agenda.

Commissioner Booth withdrew his motion.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on today's Action Agenda.

Proposed Proclamation – Constitution Week

Chairman Lankford opened the floor discussion regarding the following proposed Proclamation - Constitution Week placed on today's Agenda:

**Stokes County Board of Commissioners
Proclamation**

IN RECOGNITION of "Constitution Week"

Whereas, September 17, 2012 marks the two hundred and twenty-five anniversary of the drafting of the Constitution of the United States of America by the Constitution Convention; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

Now, Therefore, I, Ernest Lankford, by virtue of the authority vested in me as Chairman of the Stokes County Board of Commissioners in the State of North Carolina do hereby proclaim September 17 through 23, 2012 to be:

"Constitution Week"

And ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the Stoneville, North Carolina to be affixed on this document on this eleventh day of September in the year of our Lord two thousand twelve.

Ernest Lankford, Chairman

Attest:

Darlene Bullins, Clerk to the Board

Vice Chairman Inman noted the need to change Great Seal of Stoneville to Great Seal

of Stokes County.

The Board had no issues with the proposed Proclamation and amending the Proclamation to state Stokes County instead of Stoneville.

Manager Morris reiterated Constitution Week starts September 17th.

Commissioner Jones moved to place the item on today's Action Agenda. Commissioner Booth seconded and the motion carried unanimously.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on today's Action Agenda.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Northwestern Regional Library – Amendment to Contract

County Manager Rick Morris presented the following requested information:

- Previous contract had no termination date
- State Library suggested the ten-year date
- This is arbitrary but it causes the contract to be reviewed over time
- Recommends the Board approve the proposed contract
- County Attorney Edward Powell has reviewed and approved the contract as to Form and Legal Sufficiency
- All counties in the region have approved the contract

Northwestern Regional Library Contract

The Boards of County Commissioners of Alleghany, Stokes, Surry and Yadkin Counties pursuant to G.S. 153A-270 and G.S. 160A, Article 20, hereby enter into this Agreement for the joint operation of the Northwestern Regional Library, a multi-county library system, to provide public library service to the residents of said counties by unifying the administration of the participating libraries, providing professional library specialists, cooperating in the selection of books and other materials, and crossing county lines for the benefit of all.

This Agreement shall be in effect as of the first day of the month following the date which all of the local units of government have ratified it by resolution recorded in their minutes and after the acceptance hereof by the Northwestern Regional Library and shall continue in effect **through June 30, 2022.**

The Northwestern Regional Library system, headquartered at the Elkin Public Library in Surry County, will be governed by the Northwestern Regional Library Board of Trustees. Members of the Regional Library Board of Trustees shall be appointed by the Boards of County Commissioners as follows:

- a. The Northwestern Regional Library Board of Trustees shall consist of thirteen (13) persons, three (3) each appointed from the local library boards by the Boards of County Commissioners of Alleghany, Stokes and Yadkin Counties, and one (1) each representing the four municipal libraries in Surry County: The Dobson Community Library, The Charles H. Stone Memorial Library, The Mount Airy

Public Library and the Elkin Public Library appointed by the Surry County Commissioners upon the recommendations of the Town Boards of Commissioners of Mount Airy, Elkin, Pilot Mountain and Dobson. Each appointed member shall reside in the county which they represent.

- b. Terms of membership shall be for six (6) years with the terms of one (1) member from each County expiring every two years, except that the terms of membership of the members from Elkin and Mount Airy shall expire at the same time. Terms shall run concurrent with the fiscal year (July 1 – June 30). The same person may serve two consecutive full terms. Board members who are appointed to fill unexpired terms are eligible to be appointed to one (1) additional full term. If the new member is fulfilling an unexpired term for less than 36 months, that member is eligible to serve two consecutive full terms. All Board Members shall serve until their successors have been appointed. In case of a vacancy on the Board, however caused, the County Commissioners shall appoint a new member to serve the remainder of the unexpired term. One Commissioner from each County may be appointed to serve on the Board.
- c. Any trustee missing three (3) consecutive board meetings, exempting County Commissioners, shall be considered to have resigned, and the County Commissioners shall appoint a new member to serve the remainder of the unexpired term upon notification by the Chairman of the Northwestern Regional Library Board of Trustees.
- d. **The Board of Commissioners for a county may remove and replace any member of the Board of Trustees appointed by the county for any reason deemed appropriate by that county's Board of Commissioners.**

All Boards of County Commissioners hereby delegate to the Northwestern Regional Library Board of Trustees the following powers and duties:

- 1) To adopt such bylaws, rules and regulations for its own guidance and for the government of the library as may be necessary and in conformity with law; the Board shall be delegated the power to assure compliance with all applicable State and Federal law and eligibility requirements for the receipt of State and Federal funds.
- 2) To elect a chairman, vice-chairman, and **Secretary** and such other officers as it shall deem necessary;
- 3) To appoint a Regional Director and delegate to that person executive powers. The Regional Director of library services must possess a Masters of Library Science Degree from an accredited American Library Association school and who must obtain a North Carolina certification from the State Library within 12 months and to authorize the Director to appoint regional and branch librarians and other personnel, and to remove such librarians or personnel. It is understood that the Director will seek advice from local trustees and regional board members in appointing personnel. All library personnel will be under the administration of the Northwestern Regional Library Director;
- 4) To designate a budget and finance officer to serve as prescribed by **G.S. 159 Article 3 Local Budget and Fiscal Control Act**. Regional library finances must be administered by a person or firm reporting to the Director and the Northwestern Regional Library Board of Trustees.
- 5) To prepare the annual budget of the Northwestern Regional Library system in line with the needs of each unit and the grants anticipated from the State Aid to Public Libraries Fund and other state and federal sources, and to present such budgets for approval and to be included in the budgets of the participating local government units;

- 6) To make recommendations concerning the construction and improvement of physical facilities of the libraries in the region;
- 7) To report after every regional board meeting in writing, to the participating local governmental units and to report annually to the State Library as required by G.S. 125-5, and to obtain an annual audit of library accounts according to generally accepted accounting principles and submit a copy of this audit to the Division of State Library **and to each of the four participating counties.**
- 8) To set forth the salary pay scale **and other benefits, if any,** for all personnel.

All monies from both State and local governmental units will be paid into the Northwestern Regional Library as a "Public Authority" (G.S. 159-7 .b10) which will comply with the provisions of the Local Government Finance Act (G.S. 159).

Each county/municipality will pay into the Northwestern Regional Library account **an amount deemed appropriate by each county/municipality** necessary to operate its facilities, including heat, utilities, and building maintenance or rent; salaries and employer share of benefits for personnel working exclusively in the county/municipality; for materials or equipment exclusively for that county/municipality. Each county/municipality may also contribute to joint operations as mutually agreed on. **Nothing in this Agreement shall require or obligate a county to pay any funds to the Northwestern Regional Library beyond those deemed appropriate by that county in its sole discretion.**

The Northwestern Regional Library Board, staff, employees, or other agents shall not have the authority to incur any debt, obligation, liability, or other expense, which would purport to place any liability or responsibility for such debt obligation, liability or other expense upon any of the counties that are parties to this Agreement. Any contracts and agreements entered into by the Northwestern Regional Library shall expressly inform the other parties to the contract or agreement that all debts, liabilities, and obligations of the Northwestern Regional Library are its alone and that none of the counties that are party to this agreement shall be liable or responsible for any of the Northwestern Regional Library's debts, liabilities, or obligations. At all times, the Northwestern Regional Library shall carry workers compensation insurance as required by applicable law and shall carry general commercial liability insurance covering its activities in an amount of at least \$1,000,000 per occurrence. From time to time, any of the counties that are a party to this Agreement may (but need not) review and inspect the Northwestern Regional Library's contracts, agreements, financial records, and other records to ensure that the provisions of this Agreement are being followed and to assess the Northwestern Regional Library's financial condition.

All State funds will be expended throughout the region in compliance with the North Carolina Administrative Code **and other applicable law.** The Northwestern Regional Library Finance Officer will account for all expenditures by source of funds.

It is further agreed that all real property will be acquired and **owned by the county/municipality that is a party to this Agreement in which that real property is located.** The cost of utilities may be shared between local and regional sources of income. If the Northwestern Regional Library offices are separate from any library, rent is a proper shared expense for the region. All other property: books, CD's, DVD's, computers, electronic materials and devices, vehicles, and other property purchased with state or federal funds or shared local funds shall be owned by the Northwestern Regional Library.

If one county should withdraw, it forfeits any right to joint personal property **owned by the Northwestern Regional Library.** If this Agreement is terminated, the joint property shall be divided equally among the counties **that are parties to this Agreement or, at the discretion of the Board of Trustees, sold. If sold, the proceeds shall be divided equally among the counties that are parties to this Agreement.** However, any item purchased with local funding from one county or gifted by **a county** shall remain the property of the **county providing the funding or the gift.**

A County proposing to withdraw from this regional library shall give written notice on or before July 1 to the Northwestern Regional Library Board, the other participating local governmental units, and the State Library of North Carolina. The withdrawal shall be effective June 30th of the following calendar year.

If the withdrawal does not result in the dissolution of the Northwestern Regional Library system (**which dissolution will not occur if two or more of the other counties choose for the system to continue**), the withdrawing county will forfeit all rights to **personal** property **belonging to the Northwestern Regional Library**. However, the Northwestern Regional Library Board of Trustees shall decide by June 30 of the following year whether to give the withdrawing library a portion of books and other materials when the loss of these materials to the region will not impoverish the collection. The Regional Director's professional judgment will be used to determine which materials can be spared.

This Agreement may be amended by resolution of all of the Boards of County Commissioners and recorded in their minutes and the acceptance of the amendment by the Northwestern Regional Library Board of Trustees. The amendment shall be in effect after the last county has approved it and the acceptance by the Northwestern Regional Library Board of Trustees, or at the time specified in the amendment. Copies of this contract and future adopted amendments should be sent to the Division of State Library (N.C. Administrative Code Chapter 2, Title 7, Subchapter 2I, Section .0201. Requests for amendment may come from either a Board of County Commissioners or from the Northwestern Regional Library Board of Trustees.

This agreement constitutes the entire agreement among the parties concerning the subject among matter and supersedes any prior agreements, communications, and representations the parties concerning the subject matter. This Agreement does not grant any rights or privileges to any third parties.

This Agreement supersedes all previous existing Agreements.

Signed and sealed this _____ day of _____ in the year _____.

Stokes County Board of Commissioners

Chairman Ernest Lankford

Vice Chairman J. Leon Inman

Commissioner Jimmy Walker

Commissioner Ronda Jones

Commissioner James D. Booth

ACCEPTED:

Chairman Northwestern Regional Library

Secretary Northwestern Regional Library

Chairman Lankford entertained a motion regarding the amended Northwestern Regional Library Contract.

September 10, 2012

Commissioner Booth moved to approve the amended Northwestern Regional Library Contract. Commissioner Jones seconded and the motion carried unanimously.

CenterPoint Human Services – Proposed Loan Agreement – Implementation of Medicaid Waiver

County Manager Rick Morris noted the following revised Proposed Resolution and Loan Agreement:

**RESOLUTION
AUTHORIZING A LOAN TO CENTERPOINT HUMAN SERVICES**

WHEREAS, it is necessary that temporary financing be provided to CenterPoint Human Services for the implementation of the Medicaid §1915(b)/(c) waiver program affecting, among others, consumers who reside in STOKES COUNTY, North Carolina.

WHEREAS, North Carolina General Statutes and generally accepted accounting principles permit the Stokes County, North Carolina Board of County Commissioners (the “County”) to transfer monies between certain accounting funds in the form of loans; and

WHEREAS, the County desires to meet this need by loaning monies to CenterPoint from the General Fund operating budget to the accounts established for this purpose in the budget of the General Fund.

NOW, THEREFORE, upon Motion made and seconded, the Board of County Commissions for Stokes County, North Carolina does hereby vote as follows:

Section 1: The Board of County Commissioners hereby authorizes a short term loan of an amount not to exceed \$148,217.00 for the advancement of funds for costs related to implementation of Medicaid Sections 1915(b)/(c) waiver implementation and operations.

Section 2: The County will charge interest at the rate earned by County investments or not less than 1% APR, whichever is greater. The County will evaluate the interest rate to determine a rate of interest earned by county investments as determined by the County Finance Director on July 1st of each year.

Section 3: CenterPoint Human Services shall make annual payments through a reduction of Stokes County’s discretionary funding on the loan in an amount equal to 1/5 of the total principal loan amount, plus any accrued interest over the following five-year period.

Section 4: The County Manager is hereby authorized to prepare and have CenterPoint Human Services execute a Loan Agreement for the amount of the loan under the terms as set forth above.

Adopted this 10th day of **September 2012**.

September 10, 2012

Chairman Ernest Lankford

Vice Chairman J. Leon Inman

Commissioner Jimmy Walker

Commissioner Ronda Jones

Commissioner James D. Booth

Attest:

Darlene M. Bullins
Clerk to the Board

NORTH CAROLINA
STOKES COUNTY

LOAN
AGREEMENT

THIS LOAN AGREEMENT, made and entered into this the 10th day of September, 2012, by and between the County of Stokes, North Carolina, (hereinafter referred to as the "County") *and* CenterPoint Human Services, (hereinafter referred to as "CenterPoint").

WITNESSETH:

THAT WHEREAS, CenterPoint is in need of a short term operation loan in the amount of **\$148,127.00** for cost relating to implementation of the Medicaid Section 1915 (b)/(c) waiver and operation administrated by CenterPoint in Stokes County, North Carolina; and,

THAT WHEREAS, the County is in need of the services of CenterPoint for such Medicaid Waiver program and has the funds available to lend to CenterPoint for the **\$148,127.00** loan; and

THAT WHEREAS, such loan would benefit the consumers who reside in Stokes County, North Carolina by allowing CenterPoint to provide such services; and

THAT WHEREAS, the Stokes County Board of Commissioners have passed a resolution authorizing the County Manager of Stokes County, North Carolina to enter into a Loan Agreement with CenterPoint for such a loan.

NOW THEREFORE, IN CONSIDERATION of the promises and covenants contained herein, the County and CenterPoint do agree as follows:

1. The County shall lend to CenterPoint the sum of **\$148,127.00** under the terms and conditions set forth below.
2. CenterPoint shall use the above funds only for the purposes of implementing the Medicaid Section 1915 (b)/(c) waiver program for Stokes County, North Carolina.
3. The loan shall be for a term of not more than five (5) years.
4. Interest on the principal loan amount shall run from the date of this Agreement until the principal is paid in full. The interest rate shall be equal and equivalent to the rate of interest

which the County could earn on its other investment deposits or not less than 1% APR as determined by the County Finance Officer on July 1st of each year.

5. CenterPoint shall make annual payments in the form of a reduction in its annual discretionary allocation from Stokes County on the principal and interest on the anniversary date of the loan in amounts equal to one-fifth (1/5) of the total principal loan amount, plus all accrued interest. Discretionary funding allocations to CenterPoint shall be reduced by **\$29,625.00** for each of the first four (4) fiscal years and **\$29,627.00 in the fifth fiscal year, said reductions beginning 2012-2013 and ending 2016-2017.**
6. Upon CenterPoint's full payment of principal and interest, Stokes County will restore CenterPoint's annual allocation of discretionary funding to the original Fiscal Year 2011-2012 amount of **\$398,820**. There is no restriction upon CenterPoint repaying the amount in less than five (5) years.
7. Any default on the payments shall cause the full amount to become due immediately by CenterPoint to the County.
8. Notice of default and presentment is hereby waived by CenterPoint upon any default.
9. The individual executing this Agreement on behalf of CenterPoint has full authorization to execute this document and bind CenterPoint to this Loan Agreement and CenterPoint, by accepting the loan acknowledges and agrees to be bound by this Loan Agreement.

IN WITNESS WHEREOF, the parties have set their hands and seals to this Loan Agreement on the date and year above written.

County of Stokes

CenterPoint Human Services

By: _____
Richard D. Morris, County Manager

By: _____
(Title) _____

This Agreement has been pre-approved
in the manner required by the Local Government
Budget and Fiscal Control Act.

Julia Edwards, Finance Director

Approved as to form:

Edward L. Powell, County Attorney

Manager Morris noted the language regarding the interest had been changed as directed by the Board at the August 27th meeting. (Underlined - Resolution – Section #2 and Loan Agreement – Item #4))

Chairman Lankford entertained a motion regarding the proposed Resolution and

Loan Agreement with CenterPoint for the Implementation of the Medicaid Waiver.

Vice Chairman Inman moved to approve the revised Resolution and Loan Agreement with CenterPoint Human Services for the implementation of the Medicaid Waiver. Commissioner Jones seconded the motion.

Commissioner Walker confirmed with Manager Morris that the County will charge interest to CenterPoint at the rate earned by County investments or not less than 1% whichever is greater and that the County will evaluate the interest rate to determine a rate of interest earned by county investments as determined by the County Finance Director on July 1st each year.

The motion carried unanimously.

2013 Revaluation Real Property Schedule of Values

Chairman Lankford entertained a motion regarding the Schedule of Values for Real Property and Present Use Deferred Taxation Schedule for 2013 Revaluation presented at the August 13th meeting.

Vice Chairman Inman moved to approve the Schedule of Values for Real Property and Present Use Deferred Taxation Schedule for 2013 Revaluation. Commissioner Jones seconded and the motion carried unanimously.

NCACC Solicitation of County Legislative Goals Proposal for 2013-14

Chairman Lankford opened the floor for discussion of the Legislative Goals for 2013-14.

The Board discussed the Legislative Goals suggested by each Commissioner.

The Board agreed on the following Legislative Goals:

1. Elimination of state and federal unfunded mandates
2. Change the calculation of sales tax revenue back to per capita/point of delivery
3. Create jobs thru less regulations
4. Lottery funding for construction of schools to be at least 40% of the 50% revenue
5. Reinstate Hold Harmless revenue to counties who were receiving Hold Harmless for five more year
6. Continue to oppose the shift of state transportation responsibilities to the counties

7. Lobby against specific legislation that weakens local government control and centralizes government on the state level
8. Try to keep DHHS funding at the current level for mental health

Chairman Lankford entertained a motion.

Commissioner Booth moved to approve the goals as agreed upon by the Board of Commissioners and for the Chairman to submit a letter on behalf of the entire Board to the NCACC. Commissioner Jones seconded and the motion carried unanimously.

Proposed Agreement for the Provision of County-Based Aging Services- Home/Community Block Grant

Chairman Lankford entertained a motion regarding the Agreement for the Provision of County-Based Aging Services- Home/Community Block Grant presented at the August 27th meeting.

Commissioner Jones moved to approve the Agreement for the Provision of County-Based Aging Services- Home/Community Block Grant. Commissioner Booth seconded and the motion carried unanimously.

Proposed Agreement for the Protection, Development, and Improvement of Forest Land

Chairman Lankford entertained a motion regarding the Agreement for the Protection, Development and Improvement of Forest Land in Stokes County presented at the August 13th meeting.

Commissioner Booth moved to approve the Agreement for Protection, Development and Improvement of Forest Land in Stokes County. Commissioner Jones seconded and the motion carried unanimously.

Appointments – Surry County Housing Consortium

Chairman Lankford opened the floor for nominations for the remaining vacant appointment for the Surry County Housing Consortium.

Vic Chairman Inman nominated Sherry Whitt Brown.

Chairman Lankford entertained a motion to close the nominations.

Commissioner Booth moved to close the nominations. Commissioner Jones seconded and the motion carried unanimously.

Chairman Lankford polled the Board:

Commissioner Jones - Sherry Whitt Brown
Vice Chairman Inman - Sherry Whitt Brown
Chairman Lankford - Sherry Whitt Brown
Commissioner Walker - Sherry Whitt Brown
Commissioner Booth - Sherry Whitt Brown

Chairman Lankford noted that Sherry Whitt Brown was unanimously approved by the Board to serve on the Surry County Housing Consortium.

Emergency Communications Upgrade to meet January 2013 Narrowbanding Federal Mandate

Chairman Lankford entertained a motion regarding the non responsive bidder for console equipment.

Commissioner Booth moved to declare Mobile Communications non-responsive to the County's RFP. Commissioner Jones seconded and the motion carried unanimously.

Chairman Lankford entertained a motion regarding the proposed Resolution – Exempt a Project – GS 143-64.32.

Commissioner Jones moved to approve the Resolution. Vice Chairman Inman seconded and the motion carried unanimously.

Chairman Lankford entertained a motion regarding the recommendation from County Manager Rick Morris for the Emergency Communications Upgrade.

Commissioner Booth moved to approve the following recommendation from County Manager Rick Morris:

- Approve Motorola's proposal for the MCC 5500 E-911 console equipment
- Approve Motorola's proposal for the upgrade of the VHF simulcast paging system
- Approve the funding amount for the Motorola VIPER radio equipment
- Approve the relocation of the E-911 Center to the Government Center
- Approve Peterson/Gordon's proposal for required architectural work on the project
- Approve the loan amount of \$1,675,000 to supplement funding currently on hand

Commissioner Jones seconded and the motion carried unanimously.

Proposed Proclamation – Constitution Week

Chairman Lankford entertained a motion.

Vice Chairman Inman moved to approve the Proposed Proclamation - Constitution Week.

Commissioner Jones seconded and the motion carried unanimously.

Piedmont Triad Regional Council – Proposed Resolution for a New Office Facility

Chairman Lankford entertained a motion.

Vice Chairman Inman moved to approve Chairman Lankford to execute the Resolution for PTRC. Commissioner Jones seconded and the motion carried unanimously.

Closed Session

Chairman Lankford entertained a motion to enter Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to GS 143-318.11(a)(3).

Vice Chairman Inman moved to enter into Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to GS 143-318.11(a)(3).

Commissioner Jones seconded and the motion carried unanimously.

The Board returned to the regular session of the September 10th meeting.

Adjournment

There being no further business to come before the Board, Chairman Lankford entertained a motion to adjourn the meeting.

Commissioner Walker moved to adjourn the meeting. Commissioner Jones seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

Ernest Lankford
Chairman