

STATE OF NORTH CAROLINA )  
 )  
COUNTY OF STOKES )  
 )

OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
DECEMBER 12, 2011

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, December 12, 2011 at 1:30 pm with the following members present:

Chairman Ernest Lankford  
Vice Chairman J. Leon Inman  
Commissioner Jimmy Walker  
Commissioner Ronda Jones  
Commissioner James D. Booth

County Personnel in Attendance:  
County Manager Richard D. Morris  
Clerk to the Board Darlene Bullins  
Finance Director Julia Edwards  
Tax Administrator Jake Oakley  
DSS Director Kristy Preston

Chairman Ernest Lankford called the meeting to order.

Chairman Lankford presented the following "Thought for the Day":

- "Have a Happy Holiday and Remember this Season by Keeping Christ in Christmas"

Commissioner Booth delivered the invocation.

#### **GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Lankford opened the meeting by inviting the citizens in attendance to join the Board in the Pledge of Allegiance.

#### **Approval of the Minutes**

Chairman Lankford entertained a motion to approve or amend the minutes of the November 28<sup>th</sup> meeting.

Vice Chairman Inman moved to approve the minutes of the November 28<sup>th</sup> meeting as presented. Commissioner Jones seconded and the motion carried unanimously.

### **Organization of the Board**

Chairman Lankford turned the meeting over to Clerk to the Board Darlene Bullins.

Clerk Bullins, per G.S. 153A-39, opened the floor for nominations for Chairman of the Stokes County Board of Commissioners.

Commissioner Booth nominated Commissioner Ernest Lankford.

Commissioner Booth noted the following:

- Feels that Commissioner Lankford has led this Board to several accomplishments during the past year – funding for the construction of a new elementary school - Popular Springs Elementary School, funding for the construction and renovation of Southeastern Middle School, leasing of Stokes Reynolds Hospital
- Feels this Board has been led by a conservative member of the Board

Commissioner Walker nominated Commissioner Leon Inman.

Clerk Bullins entertained a motion to close the nominations.

Commissioner Jones moved to close the nominations. Vice Chairman Inman seconded and the motion carried unanimously.

Clerk Bullins polled the Board for Chairman of the Board:

- Commissioner Booth - Commissioner Lankford
- Commissioner Walker - Commissioner Inman
- Commissioner Lankford - Commissioner Lankford
- Commissioner Inman - Commissioner Lankford
- Commissioner Jones – Commissioner Lankford

Clerk Bullins noted Commissioner Lankford would serve as the Chairman of the Stokes County Board of Commissioners.

Clerk Bullins turned the meeting over to Chairman Lankford.

Chairman Lankford expressed his appreciation to the Board members for their

confidence and looked forward to continuing to work as a team.

Chairman Lankford opened the floor for nominations for Vice Chairman of the Stokes County Board of Commissioners.

Commissioner Jones nominated Commissioner Leon Inman.

Chairman Lankford entertained a motion to close the nominations.

Commissioner Booth moved to close the nominations. Commissioner Jones seconded and the motion carried unanimously.

The Board unanimously voted for Commissioner Inman to serve as Vice Chairman of the Board of Commissioners.

Chairman Lankford noted Commissioner Inman would serve as Vice Chairman of the Stokes County Board of Commissioners.

Vice Chairman Inman expressed his appreciation to the Board for their confidence in him to serve another year as Vice Chairman.

#### **GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Lankford entertained a motion to approve or amend the December 12, 2011 Agenda.

Vice Chairman Inman moved to approve the December 12<sup>th</sup> Agenda as presented. Commissioner Jones seconded and the motion carried unanimously.

#### **PUBLIC COMMENTS**

There were no Public Comments.

#### **CONSENT AGENDA**

Chairman Lankford entertained a motion to approve or amend the following items on the Consent Agenda:

### **Public Buildings - Budget Amendment #42**

Finance Director Julia Edwards submitted Budget Amendment #42.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Public Buildings</b>				
100.4190.352	Main. & Repairs – Buildings	<u>\$30,000.00</u>	<u>\$13,500.00</u>	<u>\$43,500.00</u>
	<b>Total</b>	<b>\$30,000.00</b>	<b>\$13,500.00</b>	<b>\$43,500.00</b>
<b>Capital Reserve Fund</b>				
201.9810.000	Transfer to General Fund	<u>\$900.00</u>	<u>\$13,500.00</u>	<u>\$14,400.00</u>
	<b>Totals</b>	<b>\$900.00</b>	<b>\$13,500.00</b>	<b>\$44,400.00</b>

This budget amendment is justified as follows:

To appropriate Fund Balance from Capital Reserve Fund to General Fund for the replacement of a roof at the Old Health Department Building.

This will result in a net increase of \$13,500.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3982.960	Transfer from Capital Res. Fd	<u>\$900.00</u>	<u>\$13,500.00</u>	<u>\$14,400.00</u>
	<b>Totals</b>	<b>\$900.00</b>	<b>\$13,500.00</b>	<b>\$14,400.00</b>
<b>Capital Reserve Fund</b>				
200.3991.000	Fund Balance	<u>\$00.00</u>	<u>\$13,500.00</u>	<u>\$13,500.00</u>
	<b>Totals</b>	<b>\$00.00</b>	<b>\$13,500.00</b>	<b>\$13,500.00</b>

### **Social Services Department - Budget Amendment #43**

Finance Director Julia Edwards submitted Budget Amendment #43.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Social Services Department</b>				
100.5310.184	Prof. Services-HCCBG	<u>\$47,686.00</u>	<u>\$9,668.00</u>	<u>\$57,354.00</u>
	<b>Totals</b>	<b>\$47,686.00</b>	<b>\$9,668.00</b>	<b>\$57,354.00</b>

This budget amendment is justified as follows:

To appropriate additional funding from the Home Community Block Grant for In-Home Services.

This will result in a net increase of \$9,668.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.373	NWPOG-HCCBG	<u>\$42,918.00</u>	<u>\$9,668.00</u>	<u>\$52,586.00</u>
	<b>Totals</b>	<b>\$42,918.00</b>	<b>\$9,668.00</b>	<b>\$52,586.00</b>

#### **Governing Body - Budget Amendment #44**

Finance Director Julia Edwards submitted Budget Amendment #44.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Governing Body</b>			
100.4110.130	Unemployment Insurance	\$20,000.00	\$49,050.00	\$69,050.00
	<b>Contingency</b>			
100.9910.000	Contingency	<u>\$130,000.00</u>	<u>\$(49,050.00)</u>	<u>\$80,950.00</u>
	<b>Totals</b>	<b>\$150,000.00</b>	<b>\$00.00</b>	<b>\$150,000.00</b>

This budget amendment is justified as follows:

To transfer funds from Contingency for the County's unemployment insurance invoice.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

#### **Fire Insurance Districts Boundaries –Proposed Resolution**

Manager Rick Morris submitted the following proposed Resolution for Approval of Insurance Districts Boundaries for Stokes County at the November 28<sup>th</sup> meeting with a request for approval at the December 12<sup>th</sup> meeting:

**RESOLUTION**  
**APPROVAL OF INSURANCE DISTRICTS BOUNDARIES**  
**STOKES COUNTY, NORTH CAROLINA**

**WHEREAS**, the Stokes County Board of Commissioners has previously adopted the following Fire Districts for insurance grading purposes only; and

- **Danbury Fire Insurance District**, served by Danbury Vol. Fire Department and Rescue Squad Inc. located at 102 Old Church Road, Danbury NC 27016
- **Double Creek Insurance District**, served Double Creek Vol. Fire Department, Inc. located at 2863 HWY 268 East, Pinnacle, NC 27043
- **Francisco Fire Insurance District**, served by Francisco Vol. Fire Department, Inc. located at 7100 HWY 89 West, Westfield, NC 27053
- **King Fire Insurance District**, served by King Vol. Fire District, Inc. located at 302 West Street, King, NC 27021
- **Lawsonville Fire Insurance District**, served by Lawsonville Vol. Fire Department, Inc. located at 1013 Fire Rescue Lane, Lawsonville, NC 27022
- **Northeast Stokes Fire Insurance District**, served by Northeast Stokes Volunteer Fire Department and Rescue Squad, Inc. located at 5086 HWY 704 East, Sandy Ridge, NC 27046
- **Pilot Knob Fire Insurance District**, served by Pilot Knob Vol. Fire Department, Inc. located at 683 South Key Street, Pilot Mountain, NC 27041
- **Pinnacle Fire Insurance District**, served by Pinnacle Vol. Fire District, Inc. located at 1033 High Bridge Road, Pinnacle, NC 27043
- **Sauratown Fire Insurance District**, served by Sauratown Vol. Fire Department, Inc. located at 4475 HWY 66 South, King, NC 27021
- **South Stokes Fire Insurance District**, served by South Stokes Volunteer Fire Department, Inc. located at 4747 Flatshoals Road, Walnut Cove, NC 27052
- **Southeastern Fire Insurance District**, served by Walnut Cove Vol. Fire Department and Rescue Squad, Inc. located at 527 North Main Street, Walnut Cove, NC 27052
- **Stokes-Rockingham Fire Insurance District**, served by Stokes Rockingham Vol. Fire Department and Rescue Squad, Inc. located at the 1035 Pine Hall Road, Pine Hall, NC 27042
- **Suburban Fire Insurance District**, served by Rural Hall Volunteer Fire Department, Inc. located by 177 HWY 65 East, Rural Hall, NC 27045
- **Westfield Fire Insurance District**, served by Westfield Vol. Fire Department, Inc. located at 3386 Old Westfield Road, Westfield, NC 27053

**WHEREAS**, the 6 mile Fire Insurance District was approved in June 2008.

**NOW, THEREFORE, BE IT RESOLVED**, the Stokes County Board of Commissioners approves the attached maps as the official Fire Insurance Districts Boundaries for Stokes County.

Adopted this 12<sup>th</sup> day of December, 2011.

**Ernest Lankford – Chairman**

**J. Leon Inman – Vice Chairman**

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**Jimmy Walker – Commissioner**

**Ronda Jones – Commissioner**

**James D. Booth – Commissioner**

Attest:

**Darlene M. Bullins – Clerk of the Board**

Commissioner Jones moved to approve the Consent Agenda as presented. Commissioner Booth seconded and the motion carried unanimously.

## **GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA**

### **Comments – Board of Commissioners**

Chairman Lankford opened the floor for comments from the Board of Commissioners and County Manager Rick Morris:

County Manager Rick Morris noted the following:

- Emergency Management Director Monty Stevens was recently presented the following two Certificate of Appreciation for his response and support during “Hurricane Irene”:
  - For outstanding support of the State of North Carolina Division of Emergency Management and the Central Branch Office during response operations for “Hurricane Irene”
  - For outstanding support of the State of North Carolina Division of Emergency Management and the Regional Coordination Center – Central during the response for “Hurricane Irene” as our Division Supervisor

Commissioners Jones noted the following:

- Very impressive EDC map was recently done by White Graphics in King (buy local)
- Have attended several of the DARE Graduations – very good event

Vice Chairman Inman noted the following:

- Have been following Senate Bill #433 which recently reached the house but failed three votes short
- Urged the Board to continue to support Senate Bill #433

Commissioner Walker noted the following:

- Attended a recent EDC meeting regarding lodging in Stokes County

- Very productive meeting, good discussion, and the willingness of everyone to work together to promote Stokes County
- County has approximately 1 million visitors that come to Stokes County
- Need lodging for visitors to stay

Commissioner Booth noted the following:

- Enjoyed the recent parades in Walnut Cove and King

### **Presentation of the 2010-11 County Audit**

Finance Director Julia Edwards noted that the actual report will not be provided to the Board due to the County waiting for the hospital figures that must be included in the County's budget.

Finance Director Edwards introduced Audit Manager Shane Foxx who presented the audit.

Audit Manager Shane Foxx, Martin Starnes & Associates, CPA's, P.A., submitted the following information regarding the 2010-11 County Audit:

- County audit is completely finished, the numbers will not change
- Hospital audit is being done by another auditing firm and the hospital figures must be included in the county audit; adding the figures from the hospital will not affect or change any of the county figures
- Have already done 15 county presentations this year with three to go and the County's audit is the best of all the presentations
- Audit Process
  - Planning and risk assessment
  - Interim procedures
  - Final procedures
  - Year-round process
- Audit Highlights
  - Unqualified opinion
  - No findings or questioned costs
  - No compliance findings
  - No significant deficiencies or material weaknesses
  - Cooperative staff
- General Fund Summary
  - 2010
    - Revenues = \$38,088,936
    - Expenditures = \$37,680,103
  - 2011
    - Revenues = \$39,949,305



- Expenditures = \$39,113,730
- Fund Balance
  - Serves as a measure of the County's financial resources available
  - Assets – Liabilities = Fund Balance
  - Five Classifications: (have recently changed)
    - Non spendable – not in cash form
    - Restricted – external restrictions (laws, grantors)
    - Committed – internal constraints at the highest (Board) level – do not expire, require Board action to undo
    - Assigned – internal constraints, lower level than committed
    - Unassigned – no external or internal constraints
- Total Fund Balance: General Fund
  - 2009 = \$10,505,845
  - 2010 = \$10,993,214
  - 2011 = \$13,214,356
  - Increase of \$2.2 million from 2010
  - GASB 54 changed fund balance to include two other funds with the General Fund: Revaluation Fund and Debt Service Fund are now combined with the General Fund
  - General Fund alone had over \$2 million increase
  - The three funds (General Fund, Revaluation Fund, and Debt Service Fund) together had a \$2.2 million increase
- Available Fund Balance
  - Available fund balance as defined by the Local Government Commission (LGC) is calculated as follows:
    - Total Fund Balance
    - Less: Non spendable (not in cash form, not available)
    - Less: Stabilization by State Statute (by state law, not available)
    - Available Fund Balance = 28% (all three funds )
    - Available Fund Balance = 24% (only general fund)
  - This is the calculation utilized as the basis for comparing the County to other units and calculating your fund balance percentages
  - Available for spending increased by \$2.4 million from last year
- Fund Balance Position – General Fund
  - Total Fund Balance = \$13,214,356
  - Non spendable = \$(184,093)
  - Stabilization by State Statute = \$(1,743,039)
  - Available Fund Balance = \$11,287,224
  - Available Fund Balance for 2010 = \$8,845,355
  - Increase in available Fund Balance = \$2,441,869
- Available Fund Balance as a Percent of Expenditures and Transfers to Other Funds – General Fund
  - 2008 = 20%
  - 2009 = 22%
  - 2010 = 22%
  - 2011 = 28%

- Stokes County's Fund Balance Classifications
  - Non-spendable fund balance
    - Inventory = \$54,363
    - Prepaids = \$129,730
  - Restricted fund balance
    - Stabilization by State statute = \$1,743,039
    - Register of Deeds = \$2,123
    - All others = \$1,419,126
  - Committed fund balance = \$13,514
  - Unassigned fund balance = \$9,852,461
  - Total General Fund Balance = \$13,214,356
- Top (3) Revenues – General Fund
  - Property Tax = 54%
  - Intergovernmental = 27%
  - Other revenues (other taxes, licenses, permits, fees, investment earnings, and Miscellaneous Revenue) = 10%
  - Top 3 comprise \$36,064,667 (90% of revenues)
  - Sales and Services 9%
- Top (3) Expenditures – General Fund
  - Education = 27%
  - Human Services = 27%
  - Other Functions = 27%
  - Expenditures total = \$39,113,730
  - Public Safety = 19%
- Very good audit especially in these hard economical times
- Consolidation of these three funds was a positive impact for Stokes County
- Most of the counties the same size as Stokes had a negative impact with the consolidation of the three funds
- Appreciated the Board allowing Martin Starnes to prepare the audit

The Board discussed the audit with Mr. Foxx.

County Manager Rick Morris confirmed with Mr. Foxx that the State would be looking at the 28% Fund Balance now that GASB 54 is fully implemented.

Vice Chairman Inman noted that it had been a very collective effort to continue to try to increase the fund balance each year.

Vice Chairman Inman confirmed with Mr. Foxx that expenditures for the County came in close to \$2 million less than what was projected in the budget with revenues almost meeting budget.

Commissioner Walker confirmed with Mr. Foxx that the decrease in expenditures spread  
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across almost all departments.

Commissioner Walker questioned if the Debt Service Fund Balance contributed to the increase in the Fund Balance.

Finance Director Edwards noted that the separate 4 cent tax approved for the 2011-12 budget goes directly into a special fund (Dedicated Schools/Forsyth Tech Fund) and does increase the General Fund totals.

Commissioner Walker confirmed with Mr. Foxx that the Stabilization by State statute amount (\$1,743,039 which is mostly sales tax) is the outstanding receivable balance at the end of June 30, 2011 and is not recognized by the State as spendable until it is received.

Commissioner Booth commended the Board for continuing to budget conservatively and the staff for decreasing expenditures and increasing revenues.

Mr. Foxx noted that the LGC's final deadline to receive audits is December 15, 2011 and if not received by the deadline, Martin Starnes will have to amend their audit contract with LGC.

The Board expressed appreciation to county staff for their continued dedication and hard work to increase the County's Fund Balance.

Finance Director Julia Edwards submitted the following informational data:

- Fund Balance:
  - Fiscal Year 01-02 = 3.76%
  - Fiscal Year 02-03 = 5.73%
  - Fiscal Year 03-04 = 7.65%
  - Fiscal Year 04-05 = 7.68%
  - Fiscal Year 05-06 = 9.0%
  - Fiscal Year 06-07 = 14.53%
  - Fiscal Year 07-08 = 19.57%
  - Fiscal Year 08-09 = 21.67%
  - Fiscal Year 09-10 = 19.38%
  - Fiscal Year 10-11 = 24.68%
  - 2010 Counties (25,000-49,999 population) = 24.63%
- Tax Collection percentage to Current Year Property Tax Levy
  - Fiscal Year 07-08 = 96.33%
  - Fiscal Year 08-09 = 96.33%

- Fiscal Year 09-10 = 96.41%
- Fiscal Year 10-11 = 96.08%
- 2010 Counties (25,000-49,999 population) = 95.79%

Chairman Lankford expressed the Board's appreciation to Mr. Foxx for his presentation.

### **YVEDDI – CSBG Funding Application for Fiscal Year 2012-13**

YVEDDI Community Services Director Mary Owens, submitted the following information regarding the Community Service Block Grant (CSBG) Funding Application for Fiscal Year 2012-13:

(Others in attendance: Executive Director Danny Haire, Assistant Executive Director Tim Flavin, Success Coach for Stokes County Elisha Harris, CSBG Administrative Assistant Regina Chappell)

- YVEDDI is a nonprofit organization of employees and volunteers dedicated to enriching the lives of individuals and families in Davie, Stokes, Surry, and Yadkin Counties
- YVEDDI's goal is to provide families with long-term success coaching and direct provision of services resulting in the cost effective empowerment of customers learning to become economically self-reliant
- This application is the second year of a three year CSBG Self-Sufficiency Project Plan
- CSBG will enable YVEDDI to continue to serve those who are living below the Federal Poverty Guidelines by increasing their education level so they can enter the workforce at a higher rate of pay, thus helping them become self-sufficient
- CSBG now requires the proposal to be submitted to the Board of County Commissioners for their review and feedback
- Working with clients who have never had to ask for assistance
- The Board has 30 days to review the application
- Mr. Haire has completely revamped the entire program
- Goal for Stokes County is 13 clients per year
- Currently working with 5 clients from Stokes County

Director Owens presented the following power point presentation about the CSBG Funding Application for Fiscal Year 2012-2013:

- Community Service Block Grant Program
  - Empowering others to help themselves
- Statistics
  - Our grant award allocation from the Office of Economic Opportunity is \$328,526

- This amount is set by the Block Grant Formula according to the census figures
- YVEDDI's goal is to serve 180(60 customers a year) in a three year period
- The Self-Sufficiency program is designed to assist individuals/families to overcome poverty
- YVEDDI's service model assists customers to obtain a higher education, create a resume, gain employment in jobs paying a "living wage" and to empower themselves in the process of becoming self-reliant
- YVEDDI encourages customers to participate in survival skills classes, budgeting classes, financial literacy workshops, and nutrition classes
- The primary long-range goal of this grant is to reduce the number of individuals/families in poverty within a two year period of time
- This will be achieved by providing comprehensive case management and providing services and activities to individuals/families that are enrolled in the program
- YVEDDI believes that desiring individuals/families will become more self-sufficient and be more positive contributors to society with the proper resources, referrals, support network, obtainable goals, and the capitalization of our customers' strengths
- Each eligible individual/family enrolled in the program can be assisted for a two year period
- A contract/agreement is developed and signed by all appropriate members of the family
- This agreement contains barriers/problems as identified, a plan of action that details specific objectives, and a work plan, agreed to by the individual/family and the YVEDDI CSBG Success Coaches that outline the responsibilities of all parties involved
- YVEDDI's Self-Sufficiency Program is based upon the following beliefs:
  - A hand up is better than a hand out
  - Buy a person a fish and you have fed them for a day; Teach a person to fish, and you have fed them for a lifetime
  - Able bodied people should work
  - Helping people help themselves should be a way of life
- The YVEDDI Self-Sufficiency Program will be individualized for each household; it will include a holistic approach, and will attempt to draw upon every available community resource to supplement CSBG Funding to assist citizens in becoming self-sufficient
- YVEDDI often serves as a "brokerage" for services in the community in addition to its core model of in-home services
- Collaboration
  - YVEDDI uses linkages regarding information/referral, success coaching, and follow up consultation have been formed with the following:
    - 50+ organizations such as American Red Cross, Health Department, Social Services, East Stokes Outreach and King Outreach Ministries, Forsyth Technical Community College, Outreach, Surry Community College, Workforce Carolina, United Fund, YMCA, etc.
- Eligibility and Enrollment

- Upon referral, all individuals/families are provided with an orientation to the full array of CSBG's services
- If customers are interested in pursuing services, they participate in a Needs Assessment of the applicant's current situation
- Customers who are eligible will be enrolled into the Self-Sufficiency Program on a first come, first serve basis for as long as funding is available
- If the participant does not make a responsible effort to follow Success Plan goals and objectives within 30 days, the participant will have terminated themselves from the CSBG Program
- YVEDDI has proudly been serving Davie, Stokes, Surry, and Yadkin Counties for over 45 years

Executive Director Danny Haire noted the following:

- CSBG is a federal block grant (state pass thru)
- It is allocated according to a formula that is basically set by poverty index of how many families are located in Stokes County by census
- Eligible for this program is 100% poverty – very low income
- Trying to enroll families below 100% poverty in order to try to help them get off assistance programs
- No one time handouts, not a Band-Aid Program
- Changed the program model
- Consider YVEDDI as “Gatekeepers” of public funds
- High on individuals getting education
- Looking for responsible individuals who want to help themselves
- Will receive vocational counseling
- Program has funding to send clients to get further education
- YVEDDI works well with several agencies
- Working with Forsyth Tech. to send clients to school
- State will accept 33% success rate, YVEDDI is shooting for 50% success rate
- Will take up to two years to build up the revised program
- Program also has funding for travel and child care
- Feels the program can make a positive impact on a family
- Can work with Work First clients
- Will help clients set up a checking account
- Program will emphasize financial literacy
- Federal government has placed performance measures that YVEDDI must meet to continue to operate the program
- It is a structured program leading to long term change
- Reiterated clients must sign an agreement
- \$68,669 is available for Stokes County citizens who are impoverished for job training, day care, travel, etc.
- Working to raise additional funding for the program
- Will be sharing success stories with the Board
- Projecting 26 success stories a year

- Will also keep up the individuals after successfully completing the program

The Board had no issues with the CSBG Funding Application for Fiscal Year 2012-2013.

Chairman Lankford expressed the Board's appreciation to YVEDDI for the presentation.

## **GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

### **Tax Administration Report – November 2011**

Administrator Jake Oakley presented the following informational data for the November report:

<b>Fiscal Year 2011-12</b>	<b>Budget Amt</b>	<b>Collected Amt</b>	<b>Over Budget</b>	<b>Under Budget</b>
<b>County Regular &amp; Motor Vehicles</b>	\$(20,825,493.00)	\$12,462,836.09		\$8,362,656.91
<b>New Schools F-Tech Fund</b>	\$479,154.00	\$796,266.26	\$317,112.26	
<b>Prior Taxes</b>				
<b>1993-2010 Tax Years</b>				
County Regular & Motor Vehicles	\$600,000.00	\$403,111.29		\$196,888.71
<b>EMS Collections</b>				
Total Collected (11-01-11/11-30-11)	\$12,455.69			
Total Collected (07-01-11/06-30-12)	\$49,545.54			
Delinquent accounts received from EMS (222 accounts-\$112,950.63 received on 11-15-11)				
<b>Personal Property Discovery Report</b>				
<b>Audit Dates</b>		<b># of Accts</b>	<b>Total Value</b>	<b>Taxes Due</b>
11-01-11/11-30-11		71	\$573,357.00	\$5,218.95
07-01-11/06-30-12		295	\$2,616,367.00	\$23,349.67
<b>Business Personal Property Discovery Report</b>				
<b>Audit Dates</b>		<b># of Accts</b>	<b>Total Value</b>	<b>Taxes Due</b>
11-01-11/11-30-11		0	\$00.00	\$00.00
07-01-11/06-30-12		7	\$117,192.00	\$1,323.42
<b>Motor Vehicle Release Report</b>				
<b>Audit Dates</b>	<b>Accounts</b>	<b>Total Value</b>		
11-01-11/11-30-11	51	\$1,750.92		

**Motor Vehicle Refund  
Report****Audit Dates**

11-01-11/11-30-11

**Number billed for**

November 2011

**Accounts**

3

**Total Value**

\$121.46

4857

**Garnishment Totals**

Month	Total Accounts	Original Levy Amt	Collected Amt
11-01-11/11-30-11	191	\$40,435.03	\$34,538.01
<b>F/Year 2011-12</b>			
(07-1-11/6-30-12)	826	\$246,763.34	\$164,947.86

**Interstate Credit Collection Report****Collection****Total Collected**

Total Collected for November 2011

Cumulative Total Collected

NC Debt Setoff

**\$73,652.78**

Cumulative Total Collected (to date)

Motor Vehicles

\$68,014.23

Cumulative Total Collected (to date)

Property Taxes

\$15,958.34

Cumulative Total Collected (to date)

EMS

\$66,792.95

Cumulative Total Collected (to date)

All Categories

**\$150,765.52**

Tax Administrator Jake Oakley presented the following Real and Personal Property Releases

(November 2011) which are less than \$100 for the Board's review:

**Releases (Real and Personal Property)****Less than \$100–November 2011–Per NCGS 105-381 (b)**

Jason East	11A156019839.07.1	\$4.15
Stephen Hill	11A156015884.09.1	\$96.94
Gary Weaver	11A56533.01.1	<u>\$17.45</u>
<b>Total Amount</b>		<b>\$118.54</b>

Tax Administrator Jake Oakley presented the following Real and Personal Property Releases

(November 2011) which are more than \$100 for the Board's consideration:

**Releases (Real and Personal Property)****More than \$100–November 2011–Per NCGS 105-381 (b)**

Iris S Bowles	11A694504626992	\$252.39	Correction of Appraisal
Carol Moore	11A690303024526	<u>\$701.83</u>	Approval –late Application
<b>Total Amount</b>		<b>\$954.22</b>	



Tax Administrator Jake Oakley noted the follow regarding the upcoming 2013 Revaluation:

- Effective January 1, 2012, the Tax Office will officially be operating in the “revaluation mode”
- Revaluation is a very detailed and complicated four year process, the 2012 year will involve the actual application of data compiled during the analysis of qualified arm’s length sales transactions during the period of 2009-2012
- A more detailed update on the 2013 Revaluation will be presented around Feb. 2012

Tax Administrator Jake Oakley noted the follow regarding Delinquent EMS/Motor Vehicle

Tax Bills:

- Tax Office is currently utilizing Interstate Collection Agency to collect aged delinquent EMS/Motor Vehicle Tax Bills
- Delinquent EMS Billings and Delinquent Motor Vehicles Billings through 2008 have been forwarded to Interstate Collections
- After the completion of Tax Office efforts to resolve Motor Vehicle Billings and EMS Billings processed during the years 2009 and 2010, the Tax Office would like to move the remaining uncollected taxes from these categories to Interstate Collection Agency
- Interstate Collection Agency performs a 90-day individual collection effort
- After the 90 days, an effective tool used by Interstate Collection Agency is the Debt Set-Off Program through the North Carolina Department of Revenue
- Tax Office requests approval to forward the 2009 and 2010 Motor Vehicles and EMS Delinquent Billings to Interstate Collection Agency
- Request the item be placed on the December 27<sup>th</sup> Consent Agenda

Chairman Lankford confirmed with Tax Administrator Oakley that the EMS invoices received in November were on a timely basis. Tax Administrator Oakley noted the Tax Office and EMS staff work very well together regarding the EMS collections/bills.

Tax Administrator Oakley noted that collections were over \$900,000 more this year than at the same time last year.

Commissioner Booth noted that he had received several favorable comments regarding the separation of the general tax and the tax for school construction/Forsyth Technical Community College.

The Board commended Tax Administrator Oakley and his staff for their continued,

dedicated effort to collect county taxes.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the following on the December 27, 2011 Consent Agenda:

- Real and Personal Releases more than \$100.00
- Delinquent EMS/Motor Vehicle Tax Bills

### **Proposed Ordinance for Adoption of the 2009 International Fire Code**

County Manager Rick Morris presented the following information regarding the proposed Ordinance for Adoption of the 2009 Edition of the Fire Code with the 2012 North Carolina Amendments and Appendices:

- Fire Marshal Frankie Burcham requested the Board approve the 2009 Edition of the International Fire Code with the 2012 North Carolina Amendments and Appendices
- The 2009 edition is 408 pages long including the appendices
- Fire Marshal Burcham has reviewed the NC Amendments and found no major changes to the code
- A copy of the revised fire code is available for the Board's review if so desired
- Fire Marshal Burcham requests the Board of Commissioners adopt the 2009 Edition of the Fire Code along with the 2012 North Carolina Amendments and Appendices by January 1, 2012

### **Proposed Ordinance**

#### **ORDINANCE FOR ADOPTION OF THE INTERNATIONAL FIRE CODE**

An Ordinance of Stokes County adopting the 2009 edition of the International Fire Code, regulating and governing the safe-guarding of life and property from fire and explosion hazards arising from the storage, handling, and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in Stokes County; providing for the issuance of permits and collection of fees.

The Board of Commissioners of Stokes County does ordain as follows:

**Section 1:** That a certain document, three (3) copies of which are on file in the office of the Stokes County Fire Marshal, being marked and designated as the International Fire Code, 2009 edition, including the 2012 North Carolina Amendments and Appendices, as published by the International Code Council, be and is hereby adopted as the Fire Code of Stokes County, in the State of North Carolina regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefore; and each and

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all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the Stokes County Fire Marshal are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions, and changes.

**Section 2:** That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Stokes County Board of Commissioners hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

**Section 3:** That nothing in this ordinance or in the Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any causes of action acquired or existing, under any act, nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

**Section 4:** That the Clerk to the Stokes County Board of Commissioners is hereby ordered and directed to cause this ordinance to be published.

**Section 5:** That this ordinance and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and in effect January 1, 2012.

Adopted this \_\_\_\_ day of \_\_\_\_\_ 2011.

\_\_\_\_\_  
**Ernest Lankford - Chairman**

\_\_\_\_\_  
**J. Leon Inman – Vice Chairman**

\_\_\_\_\_  
**Jimmy Walker - Commissioner**

\_\_\_\_\_  
**Ronda Jones - Commissioner**

\_\_\_\_\_  
**James D. Booth - Commissioner**

Attest:

\_\_\_\_\_  
**Darlene M. Bullins – Clerk to the Board**

The Board had no issues with the proposed Ordinance for Adoption of the International Fire Code.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the following on the December 27, 2011 Consent Agenda:

**Proposed Amendments to the Ordinance for the Protection of Public Health, Wealth, Welfare and Safety in Connection with the Holding of Mass Gatherings**

County Manager Rick Morris presented the Board with proposed changes to the Ordinance for the Protection of Public Health, Wealth, Welfare and Safety in Connection with the Holding of Mass Gatherings for the Boards' review and feedback. (copy with proposed changes available from the Clerk to the Board)

County Manager Morris noted the following:

- Intent and Purpose has been modified to include wordage to make the Ordinance more business friendly
- Have received comments that once a promoter looked at the requirements and regulations, they often did not even talk to people in the county about an event
- Met with a committee that consisted of the following individuals to discuss the proposed changes to the Ordinance:
  - Tom and Alan Pace, owners of Jermokee Campground, Pinnacle
  - Bob Robertson a professional promoter who works with the Paces
  - Planning Director David Sudderth
  - Economic Development Director Alan Wood
  - Environmental Health Supervisor Leslie Easter
  - Director of the Arts Eddy McGee
  - Administrative Assistant/Clerk Darlene Bullins
  - Lieutenant Greg Manley, Sheriff's Department
  - Health Director Scott Lenhart
  - Mable Booth, retired Administrative Assistant to the Sheriff/citizen representative
  - Emergency Management Director Monty Stevens
  - Fire Marshal Frankie Burcham
- Committee felt the proposed changes were in order and had no issues with the proposed changes
- Tom and Alan Pace feel the proposed changes are reasonable and workable
- Board has the option to increase or decrease the number of people that constitutes a mass gathering up to 5,000
- Once an event reaches 5,000, State General Statutes defines a mass gathering as 5,000+ people and state regulations must be followed
- If you are an approved and/or established business or activity with a proven track record of professionally promoting open air mass gatherings events the a permit will not be required
- Approved/established businesses who do not have to get a permit will still have to notify the County as soon as possible or no later than 30 days before each event
- An approved established business normally knows a year in advance for most events
- Unless the requestor meets the requirements of an approved/or established business, a permit will have to be obtained

- Building code and food requirements are state regulated and can't be waived
- ALE gets involved if alcohol is being served
- Reiterated the need to make the ordinance more user friendly to help bring events that will bring tourists to Stokes County
- A proposed revised application for a permit for a mass gathering has also been developed (currently being used by the State)
- County Attorney Edward Powell will provide a legal review once the Board has been given a chance to change any of the amendments, wordage, etc.

The Board discussed the proposed changes to the Ordinance with Manager Rick Morris.

Commissioner Jones stated that she liked the proposed changes and had no issues with the amended version.

Commissioner Booth stated that he wanted to make sure the proposed ordinance would still do what it was intended to do.

Commissioner Walker suggested the following:

- Obtain a copy if possible from the City of King and Town of Walnut Cove for comparison if they have a mass gathering ordinance
- Possibly have a special category of non-profits
- Have some of the key players such as the Sheriff, EMS Director Monty Stevens, Director of Arts Eddy McGee, etc. review the document once more

Commissioner Walker noted that the proposed application needs to be modified to county specific and not state specific.

Vice Chairman Inman stated he had no issues at the moment, but would like to review it once more before placing it on Action Agenda.

The Board discussed placing the item on the December 27<sup>th</sup> Discussion Agenda

Manager Morris requested the Board send any suggestions or changes in order to include in the next Agenda packet.

Manager Morris noted that he would have a cleaner version of the proposed ordinance for the next Agenda.

The Board had no issues placing the item back on the Discussion Agenda for the

December 27<sup>th</sup> meeting.

Chairman Lankford, with consensus of the Board, directed the Clerk to place the item on the December 27<sup>th</sup> Discussion Agenda.

**Proposed Agreement for the Provision of Service Provider-Based Aging Services for the Walnut Cove Senior Center (July 1, 2011 through June 30, 2012)**

County Manager Rick Morris presented the following information regarding the Proposed Agreement for the Provision of Service Provider-Based Aging Services for the Walnut Cove Senior Center:

- Grant funding for the Senior Center General Purpose and Evidence Based – Title III-D is not finalized until early November
- Walnut Cove Senior Center has been awarded \$12,205 in Senior Center General Purpose Funding
- Walnut Cove Senior Center has been awarded \$1,000 Evidence Based – Title III-D Funding
- With the merger to the Piedmont Triad Regional Council Agency on Aging, the proposed agreement must be executed by the Chairman of the Board of Commissioners
- County Attorney Edward Powell has reviewed and approved the agreement as to Form and Legal Sufficiency
- A budget amendment will be presented at the December 27<sup>th</sup> meeting to correct the projected funding – received \$200 less in General Purpose Funding and received \$1,000 which had not been budgeted due to the County being told the Evidence Based Funding would not be available this budget year
- Request approval at the December 27<sup>th</sup> meeting – Action Agenda

The Board had no issues with proposed Agreement for the Provision of Service Provider-Based Aging Services.

Chairman Lankford, with consensus of the Board, directed the Clerk to place the item on the December 27<sup>th</sup> Action Agenda.

**Proposed Employee Evaluation System – Further Discussion**

Chairman Lankford opened the floor for further discussion due to Commissioner Booth not being at the November 28<sup>th</sup> meeting when the item was first discussed.

Manager Morris reiterated that he had no issues evaluating the Board's appointed positions

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if so directed by the Board.

Manager Morris also noted that the Board could be the senior rater or reviewer which would allow the Board to have input in the evaluation of the appointed positions.

The Board continued discussion with Manager Morris.

Commissioner Walker stated that he had no desire to evaluate the appointed positions and felt the manager was the only person that should be evaluated by the Board. Commissioner Walker questioned if there could be a legal issue with the Board rating the other appointed positions. Commissioner Walker requested staff to contact the Institute of Government to make sure there would not be any legal issues with the Board rating the appointed positions.

Commissioner Booth stated he had no issues with Manager Morris evaluating the other appointed positions as long as the Board of Commissioners is either the senior rater or reviewer.

Chairman Lankford stated that he agreed with Commissioner Booth to allow the Manager to perform the evaluations with the Board being either the senior rater or reviewer.

Manager Morris noted the Board would need to have a Closed Session once a decision was made.

Chairman Lankford, with consensus of the Board, directed the Clerk to place the item on the December 27<sup>th</sup> Action Agenda.

#### **Delta Alert System – Proposed Policy – Further Discussion**

Chairman Lankford opened the floor for further discussion due to Commissioner Booth not being at the November 28<sup>th</sup> meeting when the item was first discussed.

County Manager Rick Morris noted the need to add DSS Director Kristy Preston as an authorized user. Manager Morris noted that there might be times when the system could be used for issues that involved DSS.

The Board continued discussion with Manager Morris.

Commissioner Walker noted that the decision to add DSS Director Preston as an authorized user would need to be approved by the DSS Board.

Commissioner Walker questioned DSS Director Preston, who was in attendance for the meeting, how the system might be used for DSS.

DSS Director Preston responded:

- Could be used to notify citizens in times of natural disaster that Foods Stamps are available
- Missing adults or children
- Shelters opening for severe weather conditions
- Next DSS meeting is scheduled for December 28<sup>th</sup>.

Commissioner Booth noted that the Board of Health approved for the County to use the system.

Chairman Lankford noted that the Board could approve the proposed policy at the December 27<sup>th</sup> meeting contingent on the DSS Board approving the addition of DSS Director Preston as an authorized user.

Chairman Lankford, with consensus of the Board, directed the Clerk to place the item on the December 27<sup>th</sup> Action Agenda.

**Appointments – Stokes County Adult Care Homes Community Advisory Committee**

County Manager Rick Morris presented the following information regarding two vacancies on the Stokes County Adult Care Homes Community Advisory Committee:

- Terms for Jewel Mabe and Carolyn Manuel expired October 2011
- Both have requested to be considered for re-appointment
- Both have been dedicated members per Piedmont Triad Regional Council
- Vacancies have been placed on county website and will be advertised in the upcoming Stokes News

Chairman Lankford opened the floor nominations.

Commissioner Jones nominated Jewel Mabe and Carolyn Manuel for re-appointment to



the Stokes County Adult Care Homes Community Advisory Council.

Chairman Lankford entertained a motion to close the nominations.

Vice Chairman Inman moved to close the nominations. Commissioner Jones seconded and the motion carried unanimously.

Chairman Lankford, with consensus of the Board, directed the Clerk to place the item on the December 27<sup>th</sup> Action Agenda.

#### **Appointments – Stokes County Nursing Homes Community Advisory Committee**

County Manager Rick Morris presented the following information regarding two vacancies on the Stokes County Nursing Homes Community Advisory Committee:

- Terms for Yates Wilkinson, Jr. and Leo Gatewood expired November 2011
- Mr. Wilkinson has requested to be considered for re-appointment
- Mr. Gatewood has announced that he no longer wishes to be considered for re-appointment
- Both had been very dedicated members per Piedmont Triad Regional Council
- Vacancies have been placed on county website and will be advertised in the upcoming Stokes News

Chairman Lankford opened the floor nominations.

Commissioner Booth nominated Yates Wilkinson, Jr. for re-appointment to the Stokes County Nursing Homes Community Advisory Council.

Chairman Lankford entertained a motion to close the nominations.

Vice Chairman Inman moved to close the nominations. Commissioner Booth seconded and the motion carried unanimously.

Chairman Lankford, with consensus of the Board, directed the Clerk to place the item on the December 27<sup>th</sup> Action Agenda.

#### **GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

##### **DSS – Proposed Staff Reorganization/Reclassification – Further Discussion**

Chairman Lankford noted that Commissioner Booth was absent at the November 28<sup>th</sup> December 12, 2011

meeting when the item was first discussed and the Board agreed to have further discussion at today's meeting before voting on the item.

Commissioner Booth confirmed the following with DSS Director Preston:

- Could not wait until budget time due to the vacancy of the Day Care Coordinator
- Day Care Coordinator is being downgraded with a decrease of approximately \$3,124 per year in the agency's overall budget
- Reclassification to a Income Maintenance Supervisor I will only increase the agency's budget of \$1,534
- Reclassification to a Social Work Supervisor II will increase the agency's overall budget of approximately \$1,230, but will actually save the County approximately \$2,318 in county dollars
- With dividing 25 to 50% of the caseloads among the other workers, DSS will not be back at budget time requesting additional workers due to increased caseloads

Commissioner Jones stated that she recognized the hard work done in this proposal to save county dollars and appreciated DSS Director Preston and staff for bringing the proposal to the Board.

Chairman Lankford entertained a motion.

Commissioner Booth moved to approve the proposed position reclassifications as submitted by DSS Director Preston. Commissioner Jones seconded and the motion carried unanimously.

#### **Community Child Protection Team and Child Fatality Prevention Team Merger**

Chairman Lankford entertained a motion regarding the Community Child Protection Team and Child Fatality Prevention Team Merger presented at the November 28<sup>th</sup> meeting by DSS Director Preston.

Commissioner Booth moved to approve the Community Child Protection Team and Child Fatality Prevention Team Merger. Commissioner Jones seconded and the motion carried unanimously.

#### **Solid Waste Purchase of Equipment – Budget Amendment #45**

Chairman Lankford noted that Commissioner Booth was absent at the November 28<sup>th</sup>  
December 12, 2011

meeting when the item was first discussed and the Board agreed to have further discussion at today's meeting before voting on the item.

Commissioner Booth confirmed with Manager Morris that the \$5,000 trade in allowance was adequate.

County Manager Morris noted that Budget Amendment #45 allocates the necessary funding. County Manager Morris also noted that the \$10,000 needed from the Contingency Fund can be transferred from the Capital Reserve Fund instead of the Contingency Fund.

Manager Morris also noted that the funding for the replacement roof at the old Health Department will be transferred from the Capital Reserve Fund instead of the Contingency Fund as previously indicated.

Manager Morris submitted the following Budget Amendment #45 for the Board's approval:

**Budget Amendment #45**

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
<b>Solid Waste</b>				
100.4720.510	Equipment	\$00.00	\$15,000.00	\$15,000.00
100.4720.441	Misc. Cont. Servs-White Goods	<u>\$15,000.00</u>	<u>\$(5,000.00)</u>	<u>\$10,000.00</u>
	<b>Total</b>	<b>\$15,000.00</b>	<b>\$10,000.00</b>	<b>\$25,000.00</b>
<b>Capital Reserve Fund</b>				
201.9810.000	Transfer to General Fund	<u>\$14,400.00</u>	<u>\$10,000.00</u>	<u>\$24,400.00</u>
	<b>Totals</b>	<b>\$14,400.00</b>	<b>\$10,000.00</b>	<b>\$24,400.00</b>

This budget amendment is justified as follows:

To appropriate Fund Balance from Capital Reserve Fund to General Fund for the purchase of a used rubber tire loader to replace the old loader at the Solid Waste Facility.

This will result in a net increase of \$10,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3982.960	Transfer from Capital Res. Fd	<u>\$14,400.00</u>	<u>\$10,000.00</u>	<u>\$24,400.00</u>
	<b>Totals</b>	<b>\$14,400.00</b>	<b>\$10,000.00</b>	<b>\$24,400.00</b>
	<b>Capital Reserve Fund</b>			
200.3991.000	Fund Balance	<u>\$13,500.00</u>	<u>\$10,000.00</u>	<u>\$23,500.00</u>
	<b>Totals</b>	<b>\$13,500.00</b>	<b>\$10,000.00</b>	<b>\$23,500.00</b>

Chairman Lankford entertained motion regarding the purchase of the a used rubber tire loader.

Commissioner Jones moved to approve the purchase of a used rubber tire loader for the amount of \$20,000 and Budget Amendment #45. Commissioner Walker seconded and the motion carried unanimously.

**Appointments – Firemen’s Relief Fund – Board of Trustees -Walnut Cove Vol. Fire Department**

Chairman Lankford opened the floor for any further discussion.

Chairman Lankford entertained a motion to remove Dwight Ball from the Walnut Cove Vol. Fire Department – Firemen’s Relief Fund – Board of Trustees.

Commissioner Booth moved to remove Dwight Ball from the Walnut Cove Vol. Fire Department – Firemen’s Relief Fund – Board of Trustees. Vice Chairman Inman seconded and the motion carried unanimously.

Chairman Lankford opened the floor for nominations.

Commissioner Booth nominated Bradley Cheek to serve on the Walnut Cove Vol. Fire Department – Firemen’s Relief Fund – Board of Trustees.

Chairman Lankford entertained a motion to close the nominations.

Vice Chairman Inman moved to close the nominations. Commissioner Jones seconded and the motion carried unanimously.

Chairman Lankford polled the Board:

Commissioner Jones: Bradley Cheek  
Vice Chairman Inman: Bradley Cheek  
Chairman Lankford: Bradley Cheek  
Commissioner Walker: Bradley Cheek  
Commissioner Booth: Bradley Cheek

Chairman Lankford noted that Bradley Cheek had been unanimously approved to serve on Walnut Cove Vol. Fire Department – Firemen’s Relief Fund – Board of Trustees.

**Appointments – Economic Development Commission**

Chairman Lankford noted the following were nominated at the November 28<sup>th</sup> meeting:

- Worth Hampton
- Sam Hill
- Jason Pendleton
- Russel Slate

Chairman Lankford opened the floor for any further nominations. There were no other nominations.

Chairman Lankford entertained a motion to close the nominations.

Vice Chairman Inman moved to close the nominations. Commissioner Booth seconded and the motion carried unanimously.

Chairman Lankford polled the Board:

Commissioner Booth: Hampton, Hill, Pendleton, and Slate  
Commissioner Walker: Hampton, Hill, Pendleton, and Slate  
Chairman Lankford: Hampton, Hill, Pendleton, and Slate  
Vice Chairman Inman: Hampton, Hill, Pendleton, and Slate  
Commissioner Jones: Hampton, Hill, Pendleton, and Slate

Chairman Lankford noted the Board unanimously approved Worth Hampton, Sam Hill, Jason Pendleton, and Russel Slate to serve on the EDC.

**Appointments – Walnut Cove Senior Center Advisory Council**

Chairman Lankford opened the floor for nominations for the Walnut Cove Senior Center

Advisory Council for the three remaining vacancies:

Clerk Darlene Bullins noted that Ms. Dottie Via had submitted an application for appointment and Walnut Cove Senior Center Director Vicki East had notified the County that the need for members would be discussed today at the Walnut Cove Senior Center Advisory Council meeting.

Vice Chairman Inman nominated Dottie Via to serve on the Walnut Cove Senior Center Advisory Council.

Chairman Lankford entertained a motion to close the nominations.

Commissioner Booth moved to close the nominations. Commissioner Jones seconded and the motion carried unanimously.

Chairman Lankford polled the Board:

Commissioner Booth: Dottie Via  
Commissioner Walker: Dottie Via  
Chairman Lankford: Dottie Via  
Vice Chairman Inman: Dottie Via  
Commissioner Jones: Dottie Via

Chairman Lankford noted the Board unanimously approved Dottie Via to serve on the Walnut Cove Senior Center Advisory Council.

Chairman Lankford noted that there were two remaining vacancies on the Advisory Council.

Chairman Lankford directed the Clerk to place the item on the December 27<sup>th</sup> Action Agenda for further nominations.

#### **Resolution Regarding All-Terrain Vehicles**

Vice Chairman Inman noted a recent Resolution regarding the use of all-terrain vehicles was recently adopted by the City of King Council and requested to have the Resolution placed on the Board's Discussion Agenda for the next meeting.

The Board unanimously agreed to have the Resolution on the December 27<sup>th</sup> Discussion

Agenda.

Chairman Lankford directed the Clerk to place the item on the December 27<sup>th</sup> Discussion Agenda.

**December 27<sup>th</sup> Meeting**

Clerk Darlene Bullins noted the regular December 26<sup>th</sup> was scheduled for Tuesday, December 27<sup>th</sup> due to the Christmas Holidays.

**Adjournment**

There being no further business to come before the Board, Chairman Lankford entertained a motion to adjourn the meeting.

Commissioner Booth moved to adjourn the meeting. Commissioner Jones seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
**Clerk to the Board**

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**Ernest Lankford**  
**Chairman**