

STATE OF NORTH CAROLINA)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
AUGUST 22, 2011

The Board of Commissioners of the County of Stokes, State of North Carolina, met for a regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, August 22, 2011 at 6:00 pm with the following members present:

Chairman Ernest Lankford
Vice Chairman J. Leon Inman
Commissioner Jimmy Walker
Commissioner Ronda Jones
Commissioner James D. Booth

County Personnel in Attendance:
County Manager Richard D. Morris
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards
Economic Development Director Alan Wood

Chairman Ernest Lankford called the meeting to order.

Chairman Lankford presented the following "Thought for the Day":

- "Give instruction to a wise man, and he will be yet wiser;
teach a just man, and he will increase his learning"

Commissioner Booth delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Lankford opened the meeting by inviting the citizens in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Lankford entertained a motion to approve or amend the August 22, 2011 Agenda.

County Manager Rick Morris noted the following:

- As indicated in the Agenda packet, the following items were pulled after the Agenda was prepared:
 - Proposed MOU for Cooperative, Comprehensive, and Continuing Transportation Planning and the Establishment of the Northwest Piedmont Rural Transportation Planning Organization (NWPRPO) – item needed further modifications before Board review (Discussion Agenda - Attachment E)
 - EMS Equipment Purchase – Defibrillators – EMS Director Monty Stevens has received an offer to purchase the used defibrillators at a higher cost than the trade in allowance. Director Stevens is working on the item. (Action Agenda – Attachment K)
- EDC Chairman Bruce Younts notified the Clerk today that he would be unable to present the EDC update due to a conflict with the harvesting of his grapes and would be happy to present the update in September (Information Agenda)

Commissioner Booth moved to approve the August 22, 2011 Agenda with the three extractions. Commissioner Jones seconded and the motion carried unanimously.

PUBLIC COMMENTS

The following spoke during public comments:

Mr. Wandal Marion
5539 HWY 66
King, NC 27021
Re: Illegal issues

Mr. Marion presented the following concerns/issues:

- Lives at Dan River Shores in Danbury
- Would like to discuss an incident which happened over the past weekend at Dan River Shores
- Illegal Mexican (information about being illegal obtained from the individual's kin) was shooting a SKS across the river with individuals in canoes having to stop
- Have always understood it was illegal to shoot across a waterway
- Sometimes there are 200+ canoes that come down the river a day
- Neighbor asked the individual to stop, individual seemed to get mad, so the Sheriff's Department was called
- Two deputies responded and stated that they did not know really what the law was regarding the situation and would be in trouble if they did something wrong
- Later in the afternoon after the deputies left, the individual starts shooting again, one neighbor who was across the river digging fish worms had to hide behind a tree
- Called the Sheriff's Department later that night and the Sergeant stated that there was nothing the Sheriff's Department could, ICE will never come if called, and there is nowhere to keep the individual if arrested

- Don't understand if an individual is illegal, how can he carry a SKS
- All the trouble that comes to Dan River Shores is from Lexington, Davidson County area, there are sometimes several minivan loads that come at one time
- Very concerned that this will continue to occur
- Feels the individual plans to marry someone in the area and will become legal and continue to target practice and bring others
- Feels the Sheriff's Department just gives up and leaves it up to the property owners
- Deputy stated an illegal individual has more rights than he does
- Pays over \$3,500 in property taxes annually and it is very upsetting that something can't be done
- Reiterated the individual shoots over individuals in canoes which can't be good for tourism
- Don't know where to start
- Feels he is getting the run around and every time a deputy comes out, he is young and states that he doesn't know the law and will have to read up on it
- No one is ever arrested
- What does the citizen who pay taxes do?
- Going to be a growing problem
- Big Mexican event in October planned on Dan River Shores, would need a bus to probably hold the number of illegal individuals that will be there
- Probably would not have to build new schools if we only had to build for the people here
- "25% of the citizens can't continue to row the boat, when 75% is riding free", this is what is happening
- Don't know where to start, was told to start here
- Don't know who can help or if the Board of Commissioners can help
- The individual who initially called the law has also called ICE, the individual with the SKS walks up and down the road like he is taunting homeowners
- Have had a drug problem at Dan River Shores
- Reiterated that everyone that causes trouble is from Davidson County, Lexington area, they are not from Stokes County
- Feels the personnel in the Sheriff's Department is young and just don't know what to do
- Hate to go over the Sheriff's Department, but something has to be done
- There is a lot of things going on in Stokes County that people don't really know
- Have caught people breaking in houses, the court system just doesn't do anything
- Just wanted to let someone know what is going on
- Left Sheriff Marshall messages last year when Sheriff Joyce was sick and Sheriff Marshall has never returned the call
- Discovered the locks on his plumbing truck in King was jammed this morning, someone had broke into his truck, had to wait until 9:00 am today for the Sheriff's Department to come, usually takes them at least 30 minutes to get to Dan River Shores
- Had to wait an hour for the Sheriff's Department to respond this morning
- Feels sometimes everything is fighting against him
- Would appreciate Sheriff Marshall getting in touch with him

Chairman Lankford thanked Mr. Marion for bringing the issue to the Board's attention and noted that the county manager would get in touch with Sheriff Marshall about the issues.

Commissioner Walker stated that he would like to respond to Mr. Marion's comments now or either during the Board's comments.

Chairman Lankford noted that Public Comments is for listening and would it be more appropriate during the Board's comments.

CONSENT AGENDA

Chairman Lankford entertained a motion to approve or amend the following items on the Consent Agenda:

Minutes

- Minutes of August 8, 2011

Senior Services - Budget Amendment #4

Finance Director Julia Edwards submitted Budget Amendment #4.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Senior Services			
100.5860.263	SHIP Grant Expenses	<u>\$00.00</u>	<u>\$3,759.00</u>	<u>\$3,759.00</u>
	Totals	\$00.00	\$3,759.00	\$3,759.00

This budget amendment is justified as follows:

To appropriate funds from SHIP Grant Program for outreach to citizens.

This will result in a net increase of \$3,759.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.366	NC Dept of Insurance	\$00.00	\$3,759.00	\$3,759.00
	Totals	\$00.00	\$3,759.00	\$3,759.00

Social Services - Budget Amendment #5

Finance Director Julia Edwards submitted Budget Amendment #5.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Social Services			
	Prof. Serv-Community			
100.5310.187	Resource Connections	\$00.00	\$3,210.00	\$3,210.00
	Totals	\$00.00	\$3,210.00	\$3,210.00

This budget amendment is justified as follows:

To appropriate funds from Community Resource Connections brought forward from last year. These funds are required to be spent on this program and unspent funds to be transferred from year to year. 100% reimbursable from the Northwest Piedmont Council of Governments.

This will result in a net increase of \$3,210.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	NWPCOG-Community			
100.3301.378	Resource Connections	\$00.00	\$3,210.00	\$3,210.00
	Totals	\$00.00	\$3,210.00	\$3,210.00

Tax Administration Report – July 2011

Real and Personal Releases more than \$100

Tax Administrator Jake Oakley presented the following Real and Personal Property Releases (July 2011) which are more than \$100 at the August 8th meeting with a request for approval at the August 22nd meeting.

**Releases (Real and Personal Property)
More than \$100–July 2011–Per NCGS 105-381 (b)**

Edgar Hutchens, Sr. c/o Jean Howard	11A694600943988	\$129.72	Correction of Appraisal
	10A694600943988	\$122.36	Correction of Appraisal
	09A694600943988	\$122.36	Correction of Appraisal
	08A694600943988	\$117.71	Correction of Appraisal
	07A694600943988	\$117.71	Correction of Appraisal
	06A694600943988	\$115.94	Correction of Appraisal
Gary Wise	11A156010589.09	\$102.97	SWMH Repossessed 10/08
	10A156010589.09	\$107.48	SWMH Repossessed 10/08
	09A156010589.09	<u>\$106.41</u>	SWMH Repossessed 10/08
	Total Amount	1,042.66	

Tax Administrator Jake Oakley submitted the following Late Applications for Elderly and Disabled Exemption for 2011 at the August 8th meeting with a request for approval at the August 22nd meeting:

Tax Payer	Parcel #	Tax Value
Timothy J Williams	6915-00-67-5807	\$112,000
Shirley C. Wall/ Peggy H. Wall	6955-03-04-3131	\$105,600
Lillian S. Johnson	6902-13-03-1372	\$97,100

Vice Chairman Inman moved to approve the Consent Agenda as presented.

Commissioner Jones seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Update – Manager and Board of Commissioners

Chairman Lankford opened the floor for comments.

County Manager

County Manager Rick Morris noted the following:

- Since property bills were mailed on July 22nd, the Tax Department has collected \$5,232,086 which includes some delinquent taxes, without delinquent taxes, tax collections have been \$5,149,749
- Footings for the early college POD – Phase II will be poured tomorrow

Board of Commissioners

Commissioner Booth noted the following:

- Have a few comments regarding the King Clinic which was discussed at the last Commissioners' meeting
- Would like to remind the Board (as discussed at earlier meetings) that the closing of the King Clinic is temporary until the accreditation is completed for the Health Department and then a feasibility study regarding the need for the King Clinic will be conducted
- Accreditation actually should have started three years ago, the new director has started this process with completion to be done within 6 to 10 months
- King Clinic must be the same as the Health Department
- WIC Services are still being offered in the Clinic on Tuesday and will probably be increased to one additional day per week if DSS services increase
- Just want to make sure the Board of Commissioners know one more time that the Board of Health is on top of the issue

Commissioner Walker noted the following:

- Would like to respond to Commissioner Booth's comments regarding the King Clinic
- Very curious how the accreditation is full speed ahead at the Health Department, but seems to need extra steps that must be taken before the King Clinic can be re-open, doesn't seem to be a level playing field on the surface
- Have received several calls that even when the King Clinic was opened, citizens felt forced to come to Danbury
- Would like for the Health Director at some time to clear up that issue
- Nice to know what the status is, last time the King Clinic was closed, it was nearly a year before knowing that the King Clinic was closed
- Very concerned about Mr. Marion's comments and what he has had to face
- Expect citizens to get top caliber, top tier service from all county departments and very interested in seeing that will happen
- Can assure you that I have a wide range of concerns regarding many aspects of what Mr. Marion stated
- When Mayor of King, received many reports of things that the city police did or did not do, always had one basic concept/approach – to thank the person who shared the information and tell them that I would like to hear the other side of the story for balance and fairness
- Would like to do the same thing with this issue
- Would like to see the Sheriff come before the Board and tell what steps have been taken and where we are as a county
- Very concerned about the tone of the comments shared by Mr. Marion
- Very uncomfortable if I were a visitor who had planned a family outing going down the river and someone was shooting over my head
- This is an intolerable situation
- Would like to find out what we can do
- Personally would like to have the Sheriff come to the next meeting if possible

- Last thing that I would like to see happen is that Mr. Marion walks out of this room and feels like he got no results, that would be the most disturbing thing to see Mr. Marion take his time to come and express his concerns and nothing be done about the situation

Chairman Lankford noted that he expected the Sheriff would have no problem coming to a meeting to discuss the issues.

Commissioner Booth responded to Commissioner Walker's comments that during this year's budget work sessions, the item was brought to the Board's attention that the King Clinic would be closing until after the accreditation.

Commissioner Booth requested Health Director Scott Lenhart, who was in attendance for today's meeting, be allow to respond to Commissioner Walker's comments.

The Board had no issues with allowing Health Director Lenhart to respond.

Health Director Lenhart noted the following:

- Accreditation process is required by all Health Departments by 2014
- It takes approximately two years to get ready for the accreditation
- Previous Health Directors have not taken any steps/actions to prepare for the accreditation
- Accreditation for the Health Department is due April 2012
- Everything must be done by the first of March 2012, which means that everything must be completed by December 2011, three months away
- King Clinic must meet the same standards as the Danbury Clinic
- Things such as controls on refrigerators, signage, etc. must be the same as the Danbury Clinic
- Don't have the staff, funding, or personnel to do that at this time
- Did not feel that the King Clinic could meet the demands of the accreditation at this time
- If the King Clinic could not meet the accreditation, then the Health Department could not meet the accreditation even if the Danbury Clinic did meet the accreditation
- Accreditation is very vital at this time for survival as a Health Department
- In 2014, legislation plans to combine some Health Departments, accreditation will play a big factor in these decisions
- If accreditation is approved, there will be more advantages for a Health Department than for a Health Department that does not have accreditation
- As far as the King Clinic, a recent finding showed that it is more costly to operate the clinic than there was revenue coming in

- As far as patients being reverted to the Danbury Clinic, this is the first time this has been brought to his attention
- He would have been more than happy to look into the issue if someone would have brought it to his attention
- King Clinic was opened only one day a week to see patients
- Provider for the King Clinic cost in the range of \$50 to \$60 per hour
- Instructions were given to staff to try to make sure all patients were scheduled closely together such as all in the morning first and not one at 8:30 am and then not another until possibly 3:00 to 4:00 pm
- This resulted in some of the afternoon clinics in May and June being cancelled due to no patients
- Some patients may have called wanting to be seen in King and the next available day was the next week, patients would be given an appointment in Danbury if so desired
- Would like to know specifics about citizens being reverted to the Danbury Clinic in order to rectify the issue for the future
- Closing of the King Clinic was based solely on the accreditation issue
- After the accreditation process is complete, plans are to do a feasibility study in the King area to see what services are needed and what is the best way to provide those services in the King area
- King area no longer qualifies for medically underserved
- Need to know exactly what is needed in King and build a program that is needed to meet those needs in King
- Feasibility study will start immediately after accreditation
- Accreditation is going very well, have state representatives coming in each week to review issues regarding the accreditation
- Will be starting another day for WIC Services at the King Clinic if DSS Services are approved by the Board of Commissioners later in today's meeting
- Since the King Clinic is not medically underserved, some providers who are under federally loan paybacks, can't work at the clinic, this causes issues with having to contract other providers for the King Clinic – very costly

Commissioner Walker expressed his appreciation to Director Lenhart for the comments and the efforts being made for the accreditation. Commissioner Walker questioned if the Health Department doesn't receive accreditation, does that mean the King Clinic could not be reopened.

Director Lenhart noted that if accreditation does not happen in April 2012, the Health Department would be given 6 months to correct deficiencies and that these must be corrected before going forward to reopening the King Clinic.

Commissioner Walker noted that several thousands of dollars has been spent to equip the King Clinic and very concerned that the King Clinic would not meet accreditation.

Director Lenhart confirmed that the King Clinic was probably equipped for the services being offered at that time and not for accreditation standards.

Commissioner Walker also noted that he appreciated Director Lenhart's willingness to find out from the citizens what services are really needed in the King area before going forward with reopening the King Clinic.

Director Lenhart noted that town hall meetings offer the opportunity to let citizens know what services can be available and most important find out from the citizens what services are needed.

Commissioner Walker noted that in the past, the King Clinic was generating over a \$100,000 revenue for the County. Director Lenhart noted that he was not aware of those past revenue figures.

Chairman Lankford expressed appreciation to Director Lenhart for the clarification and information.

Vice Chairman Inman noted the following:

- Have known Mr. Marion for over twenty years and is a very creditable person
- Mr. Marion actually lives at Dan River Shores full time
- Very serious situation
- Don't understand what part of illegal our country doesn't understand
- Don't understand whether legal or illegal, if a crime is being committed, why someone can't be charged
- In my opinion, no one can just fire a weapon endangering the life of someone
- Encouraged Mr. Marion to come to speak during public comments today
- Appreciate Mr. Marion taking the time to speak out

Commissioner Jones noted the following:

- Appreciate Director Lenhart's efforts to get the accreditation for the Health Department completed, sorry for the challenge left by others
- Very distressed, very disgusted, very disappointed to hear about issues expressed by Mr. Marion
- Spend a lot of time on the river and have visited Dan River Shores several times
- Not anti-gun, but am very pro common sense and courtesy
- Don't understand why something couldn't have been done, if no more than request the individual to stop shooting

- Would like to see something done if possible so that this doesn't happen again – endangering others
- Also very distressed in general with the law abiding citizens and taxpayers who often come out on the losing end
- Appreciate Mr. Marion coming forward

Chairman Lankford and Commissioner Booth both expressed appreciation to Mr. Marion for bringing the issues to the Board.

Economic Development – “Buy Local Campaign”

Economic Development Director Alan Wood presented the following information regarding the “Buy Local Campaign”:

- Economic Development Commission (EDC) has begun a comprehensive “Buy Local” initiative “Think Stokes First”
- This is an attempt to assist Stokes County businesses and have a positive impact on declining sales tax revenues in the County
- Program will be multi-faceted and is intended to be sustained over multiple years, not just the current year
- The program, for the first year, will include the following components:
 - Co-operative print marketing campaign (Stokes News and Foothills Times) over the next 12 months:
 - Twelve businesses have stepped up to advertise within the marketing ad in the Stokes News which will start September 8th (1/2 page ad bi-monthly which includes an editorial)
 - There will be six full page ads in Foothills Times
 - Ads will also be placed adjacent to the Real Estates Brokers of Stokes County to create a two page middle spread for twelve months
 - Surveys will be done with local residents to gain their perspective on Stokes County retail, as it currently stands
 - “Buy Local” pledge that will ask local residents and businesses to increase their support to the local economy (this will be kicked off at the Stokes Stomp, the Stokes County Fair, and KingFest)
 - Will be on County and EDC Websites
 - Have purchased promotional items with the “Think Stokes First” logo
 - There will be a “Buy Local” blog
 - Presentations will be made to local business groups and citizens to introduce them to change their buying habits by using a PowerPoint presentation with facts about Stokes County retail businesses and information about the “Buy Local” program
 - Store window decals showing the “Buy Local” support of that store
- King Chamber of Commerce, Mainstreet Merchants in Walnut Cove, and others have already been contacted and have endorsed the effort
- Will going to speak at civic groups

- Trying to deliver the message to churches in the county and ask for support of their members and the churches to “Buy Local” when possible
- Report from the US Bureau of Labor Statistics indicates that Stokes County had an opportunity gap/surplus of \$397,030,630 in calendar year 2010, this amount is what is purchased by Stokes County residents outside of the county
- This has a major effect since sales taxes are now calculated by point of sale instead of per capita
- Areas that have done the “Buy Local Campaign” and seen retailers have a 5.6% increase in revenues
- Will not happen overnight
- Respectfully request the Board of Commissioners consider a proclamation to support Stokes County businesses and request all departments within the county to increase their purchases from local sources
- Upon approval of a proclamation, will request the Town of Danbury, Town of Walnut Cove, and City of King adopt a similar proclamation
- Goal is to shift at least 5% of all purchases to businesses in Stokes County
- This will make a huge impact in the county, not only in sales tax revenue, but in the ability of our businesses to grow, prosper, expand, and create new jobs and wealth in the community
- Increasing 3% of the sales in Stokes County would generate \$12 million in sales tax revenue a year
- This effort can make a difference in Stokes County

Chairman Lankford noted the decrease of over \$360,000 in Sales Tax Revenue last year which doesn't include over \$200,000 loss for the schools.

Commissioner Walker noted a recent “Buy Local Foods” workshop at the Board of Commissioners’ conference that discussed the importance the supply of items that are needed in the county. Commissioner Walker noted that there were several items on the list provided by Director Wood that are not available in the county and questioned what effect does the buying via the internet have on the concept.

Director Wood noted that the recent grant building websites for local businesses was done in an effort to try to catch those shopping on the internet and the recent partnership with Piedmont Local Foods that continues to grow.

Director Wood did acknowledge that there are some items such as a new car dealership that is not available in the county along with limited clothing stores. Director Wood noted that

this information has been shared with existing retailers and will be looking for opportunities to look for businesses to fill the gap.

The Board commended Director Wood and EDC for their efforts to increase sales tax revenue.

The Board had no issues with adopting a proclamation to support "Buy Local".

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Proposed Application for Transportation Operating Assistance for Fiscal Year 2011-12

YVEDDI Transportation Director Jeff Cockerham presented and discussed the following information with the Board of Commissioners regarding the proposed application for Transportation for F/Y 2011-12:

- State is requesting more transparency with the funding
- The Rural Operating Assistance Program (ROAP) is a state funded public transportation grant program administered by the North Carolina Department of Transportation Public Transportation Division (NCDOT-PTD). ROAP includes the following programs:
 - Elderly(60+) and Disabled Transportation Assistance Program (EDTAP) Either/Or
 - Employment Transportation Assistance Program (EMPL)
 - Rural General Public (RGP) Program
- The County is the recipient of the Grant
- As one of the major sub-recipients, YVEDDI helps in the management and application process
- It will be the responsibility of county governments to sub-allocate and distribute the funds to the community transit system and/or local agencies and organizations as allowed within the program guidelines. We are not asking you to sub-allocate this fund tonight. We will have a public hearing and see if there is any input from the public. We may need to form a committee to make a recommendation to you or you may seek your own recommendations if you choose. The public hearing we have scheduled for your meeting is on 9/12/11 at 1:30 PM.
- The county finance officer will be responsible for program administration at the local level. This responsibility cannot be delegated to any other designee.
- Funds distributed by the NCDOT-Public Transportation Division under the ROAP program shall be used in a manner consistent with the county's Coordinated Public Transit – Human Service Transportation Plan.
- The county will be required to survey the transportation needs and services of at least ten (10) agencies or organizations in the county. The county must survey each of the four primary targets and select at least six agencies or organizations additionally

from the secondary target list to survey. If the county sub-allocates funding to any other agencies than the ones on the list, there will need to be a survey completed by that agency in addition to the ten required surveys. A ROAP application will not be complete unless at least ten surveys are included with the application. These surveys will go to NCDOT and will shine a light on the need. They and we may not be able to do much about that now, but we at least need to know how much need there is in our community.

- **Primary Target Agencies/Organizations – Required Surveys**

Senior Services/Council on Aging

Vocational Workshop

Community College – Career Readiness Program or GED Program

Workforce Development Board (a list of WBD contacts will be provided)

- **Secondary Target Agencies/Organizations – County chooses at least six to survey**

Vocational Rehabilitation

Veterans Administration

The Arc

Local Hospital

Mental Health Association/Agency

Head Start

Health Department

Employment Security Commission

Senior Day Care Center

American Center

Red Cross

Homeless Shelter

United Way Public

Chamber of Commerce

DSS – TANF or WorkFirst Programs

Housing Authority

Salvation Army

Community Health Clinic

Hispanic Center Native

Battered Women's Shelter

- It is required that the Board of County Commissioners hold a Public Hearing to provide the opportunity for local input regarding the sub-allocation of ROAP funds. Will be advertised in WSJournal and Stokes News 7 – 14 days prior to Public Hearing.
- The chairperson of the County Board of Commissioners, the County Manager and the County Finance Officer are required to sign a certified statement that describes the roles and responsibilities associated with the application for and acceptance of ROAP funds and guarantees that certain actions will be taken at the county level to properly administer the program. The Certified Statement must be signed, sealed with the county seal and accompany the application in order for ROAP funds to be disbursed.
- It will be the responsibility of the county government to determine how the ROAP funds will be sub-allocated within the county. Sub-allocation of the ROAP funds to the community transit system in the County and/or local agencies must be according to the program guidelines. A sub-allocation worksheet must be completed by each county to document how the ROAP allocations will be distributed locally.
- There is a Community Transportation System operating in most counties that is receiving federal and state administrative and capital funds to coordinate public transportation services with human service transportation in the county. These transit systems need operating funds in order to provide free or affordable transportation for the elderly, disabled and low income persons in the county that are not receiving transportation benefits from a human service agency or organization. The Community Transit System is an eligible sub-recipient of all ROAP funds. The county should take into consideration the need for and importance of the public

transportation services provided by the Community Transportation System when determining the sub-allocation of the ROAP funds.

- If the county passes through any ROAP funds to agencies or organizations, the county should have a written agreement with them that addresses the proper use and accountability for these funds. We have included in your packet a copy of our contract. We have also forwarded to Julia Edwards two examples of MOU's that may be better suited for this situation.
- Attached is an Eligible Expense Matrix which tells generally what expenses are eligible in each program.
- Attached is a sub-allocation sheet. Once you agree who and how much to allocate to each agency, YVEDDI will collate all the info and forward to County for Signatures. Statistics

Trips	(One Way)	Cost per Trip
FY 2011	E&D 2256	\$28.99
	RGP 4114	\$16.87

- When you decide which agency gets sub-allocations, YVEDDI requests 100% of the allocation for E&D \$65,101 and RGP \$61,008. With a 16 and 28% respectively cut in funding, we will need this fund to be able to continue without having a significant cut in service.
- Some measures we will take to extend the service:
 - We plan to work closer with PART to move passengers going out of county to their service.
 - Applying for Federal matching grant funds for Elderly and Disabled.
 - Establishing zones and providing service to those areas on specific dates and times.
 - More negotiating with passengers to combine trips with other riders.
 - Public Hearing on 9/12 at 1:30 PM
 - How do you want to proceed with the sub-allocation process.
- County's Coordinated Public Transit Human Transportation Plan (raw draft stage) was developed last year and sent to the State for approval before coming to the Board of Commissioners for consideration (types of transportation needed in Stokes County is included in this plan)
- Reiterated that the County will need to sign either a contract or MOU with YVEDDI if the Board decides to continue with YVEDDI as previous years
- Fiscal Year Proposed Allocations
 - Elderly and Disabled = \$65,101 (15.39% decrease from F/Y 2011)
 - RGP = \$61,008 (27.75% decrease from F/Y 2011)
 - Employment = \$20,366 (5% decrease from F/Y 2011)
- Reiterated the need to schedule a Public Hearing on September 12th
- Must have BOCC's decision on the sub-allocation process
- Draft application has been completed by YVEDDI
- YVEDDI will be glad to do the surveys for the County

The Board discussed the ROAP Program.

Director Cockerham reiterated that with the decrease in funding, YVEDDI, if chosen by the Board, will need all available funding to be able to continue without having a significant
August 22, 2011

cut in services.

County Manager Rick Morris stated that he would work with Director Cockerham to make sure all aspects of the application would be completed by the September 12th meeting.

Chairman Lankford polled the Board regarding the scheduling of the Public Hearing, surveys being completed by YVEDDI, and sub-allocations of the funding.

The Board had no issues with scheduling a Public Hearing for the September 12th meeting, having surveys completed by YVEDDI and YVEDDI working with the County Manager to continue the application process for funding.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item September 12th Action Agenda along with a Public Hearing.

Hiring Policy "Internal Domino Type Effect"

County Manager Rick Morris submitted the following internal "Domino Type Effect" Hiring Policy, as requested by the Board, for the Board's consideration:

AMENDMENT #1 TO THE STOKES COUNTY PERSONNEL POLICY

This amendment modifies the current hiring process for filling vacant positions in Stokes County government. Department heads should now follow the steps listed below for filling vacancies.

1. When a vacancy occurs, the department head will immediately notify the county manager.
2. The county manager will then approve the advertising of the vacancy internally for one week.
3. If the filling of a vacancy results in a "domino type effect" causing additional vacancies, the department head will immediately notify the county manager of the additional vacancies, and request permission to also advertise these vacancies internally for one week.
4. Department heads will continue to repeat steps 1 through 3 above until all vacancies are filled.

The process described above applies if the hiring process remains internal. Should the need arise to fill positions externally, the position will be placed on the agenda of the Board of County Commissioners (BOCC) or consideration and approval.

The county manager will notify the BOCC of all vacancies, internal and external, and will follow-up to ensure the commissioners know what action was taken to fill all each vacancy.

Manager Morris noted the following:

- Previously discussed at the last meeting
- Change or in the last sentence of the second paragraph to for
 - (BOCC) or to (BOCC) for
- Eliminate the word "all" in the last sentence
 - To fill all each vacancy to To fill each vacancy
- Will be an amendment to the personnel policy
- This will eliminate having to bring internal postings to the BOCC and will be more efficient for filling vacancies
- All vacancies going to the outside will be presented the BOCC before going to the outside
- Manager will notify the BOCC with who was hired for each position

The Board continued discussion with Manager Morris

Commissioner Booth had no issues and could agree with the Manager approving external advertising with notification to the Board.

Commissioner Booth confirmed with Manager Morris all new positions along with any salary request that exceeds the current salary plan would be brought to the BOCC.

Commissioner Walker confirmed with Manager Morris that even with internal postings, the individual will have to be qualified for the position and agreed with Commissioner Booth regarding the Manager approving external advertising.

Chairman Lankford, Vice Chairman Inman and Commissioner Jones had no issues with the draft policy.

Commissioner Jones noted the need to cross train employees in order to hopefully decrease positions saving county tax dollars.

Commissioner Walker suggested implementing a policy to allow the Manager to advertise outside without bringing the item back to the Board.

The Board discussed the suggestion by Commissioner Walker to eliminate the Manager from having to bring external postings to the Board for approval.

Chairman Lankford stated he felt the economy had not rebounded yet and preferred outside postings continue to come to the Board.

Commissioner Booth noted that he could possibly agree with Commissioner Walker at a later time.

Manager Morris noted that since the last meeting, two additional vacancies have occurred and requested the BOCC consider moving the item to today's Action Agenda.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on today's Action Agenda.

Scattered Site Housing Grant – CDBG- Required Documentation Approval

County Manager Rick Morris presented the following required documentation for the CDBGGrant for the Board's consideration:

- Resolution – Stokes County Community Development Block Grant
- Attachment A which includes the following:
 - Analysis of Impediments
 - Environmental Review

The Board had no issues with the documentation presented at today's meeting.

Commissioner Jones questioned how houses were picked for the program.

Clerk Bullins discussed how the houses included in this grant was pre-approved by a community based a point system developed by Benchmark prior to the application as required by the CDBGGrant along with the Deed of Trust requirements. Clerk Bullins noted that Benchmark has been keeping a waiting list since the last grant cycle.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item September 12th Action Agenda.

Proposed Bids – Early College- Phase II

County Manager Rick Morris presented the following information regarding the bids for the

Early College:

Plumbing Bids

Bid notice was faxed, mailed or emailed to the following:

- C&H Plumbing
- RE Griffin Plumbing
- Gopher Utility Services
- K-Ham Plumbing
- Merritt Plumbing
- Kelly's Plumbing
- Pendergrass & Holder
- Creative Designs
- Anderson Plumbing

The following bids were opened and read aloud on August 16, 2011:

- Gopher Utility Services Inc = \$12,288.65
- RE Griffin Plumbing = \$12,900.00
- C&H Plumbing = \$16,900.00

Manager Morris provided the Board a handout with the following information regarding the Plumbing Bid:

A. Pinnacle Elementary Location (all materials/labor necessary are included in bid)

- Cut existing water supply piping under units and cap lines for transport
- Drain water from all plumbing fixtures and water lines
- Cut waste water lines at each stub-out location under units and
- Secure waste water stub-outs for transport

B. Early College Location (all materials/labor necessary are included in bid)

- Connect water supply piping and extend piping 5' beyond building
- Connect waste water piping and extend piping 5' beyond building
- Install new plumbing connection in two classrooms
- Install two sinks and two eyewash stations in cabinetry provided by the County in two classrooms

Manager Morris requested the Board approve the bid from Gopher Utility Services Inc. in the amount of \$12,288.65 – low bid.

Electrical Bids

Bid notice was faxed, mailed or emailed to the following:

- Woods Electric
- Hicks Electric
- Reynolda Electric

- Harry's Electric
- Jerry Wilkins Electric
- TK's Electric

The following bids were opened and read aloud on August 16, 2011:

- Jerry Wilkins Electric, Inc. = \$42,750.00
- TK's Electric Contractors = \$46,500.00
- RD Franklin Electric, Inc. = \$89,500.00

Manager Morris provided the Board a handout with the following information regarding the Electrical Bid:

A. Pinnacle Elementary Location (all materials/labor necessary are included in bid)

- Remove existing feeders and conduit from panel MDP to each sub-panel
- Remove cabling from existing fire alarm system devices
- Disconnect the bonding jumper between each modular section
- Disconnect/remove all backbone cabling and conduit (phones, computers and printers)
- Prepare units for transport by removing empty conduits, hangers and straps
- Disconnect and salvage existing single phase MDP panel, meter base and CT cabinet
- Package gear, transport and turn over to the County all single phase gear not being reused

B. Early College Location (all materials/labor necessary are included in bid)

- Install new 3-phase electrical service for relocated modular classrooms including feeders from MDP to each units existing sub panel
- Install concrete pad and conduits to connect to Duke Power transformer
- Reattach bonding straps to each unit
- Extend (1) 6" conduit pathway from outside of modular to interior mechanical room
- Install exterior lights above entrance/exit locations
- Install outlets, conduits, supports and cover plates for telephone and data connections – connections shall be wired complete, tested and labeled on both ends for identification
- Install (26) new data connection locations inside computer lab
- Install new 150 amp panel and (26) new electrical connections in computer lab
- Rewire with new wiring all fire alarm devices to existing fire alarm panel and test for functioning system
- Install (1) 25 pair cat 5E between current POD and new POD for telephones
- Install (1) 12 strand multimode fiber cable between current POD and new POD for computer network connections
- Provide and install 100 AMP panel at waste water treatment plant area – electrical service will be feed from existing well house panel

Manager Morris requested the Board approve the bid from Jerry Wilkins Electric, Inc. in the amount of \$42,750.00 – low bid.

Water Line Extension Bids

Bid notice was faxed, mailed or emailed to the following:

- C&H Plumbing
- RE Griffin Plumbing
- Gopher Utility Services
- K-Ham Plumbing
- Merritt Plumbing
- Kelly's Plumbing
- Pendergrass & Holder
- Creative Designs
- Anderson Plumbing

The following bids were opened and read aloud on August 16, 2011:

- RE Griffin Plumbing = \$6,925.00
- Creative Design and Construction = \$7,969.00
- Gopher Utility Services, Inc = \$10,570.91

Manager Morris provided the Board a handout with the following information regarding the

Water Line Extension Bid:

- Provide and install 4" C-900 and 2" SDR-21 PVC water line to relocated modular unit as permitted by NCDENR
- Provide and install, locating wire beside water line
- Provide and install meter and clean out value
- Connections to water line piping extend from underneath the POD by the Plumber

Manager Morris requested the Board approve the bid from RE Griffin Plumbing in the amount of \$6,925.00 – low bid.

Septic System Bids

Bid notice was faxed, mailed or emailed to the following:

- Ward Brothers
- Frank Transou Septic Tank
- J Westmoreland
- Overby's Septic Tank
- B&M Septic
- Creative Design and Construction
- Wesson Septic Service

The following bids were opened and read aloud on August 16, 2011:

- B&M Septic Tank Inc = \$56,500.00
- Ward Brothers = \$76,800.00
- Overby's Septic Tank Inc = \$88,690.41

- Wesson Septic Tank Service Inc = \$93,500.00
- Creative Design and Construction Inc = \$109,669.00

County Manager Morris requested the Board of Commissioners declare the bid from B&M Septic Tank Inc as non-responsive. Mr. Branscome noted to Support Services Supervisor Danny Stovall that items specified in the drawings and discussed during the pre-bid meeting was mistakenly not included in this bid amount and extended his apology for the error.

Manager Morris provided the Board a handout with the following information regarding the Septic System Bid:

- Waste Water System that was previously approved by the Board
- Designed to accommodate the Phase II POD
- Will not accommodate a standalone community college facility without additional equipment, tanks, tail lines, etc.
- Materials and labor to install system as permitted by NCDENR for 184 day time students and 100 night time students which includes the following:
 - Holding tanks, dosing tanks, pumps and treatment filter bed
- Pump electrical connections back to service panel provided by electrical contractor
- Tree/ stump removal and light grading as needed to install 1344' drain line
- Seed and straw disturbed areas
- Install and maintain erosion controls measures as specified in drawings

The Board discussed the request to declare the bid from B&M Septic Tank Inc as non-responsive.

Chairman Lankford confirmed with Manager Morris that the bid from B&M Septic did not meet the RFP and questioned could this be rebid. Manager Morris noted that under procurement laws, B&M Septic would not be eligible to rebid and could create issues with the other bids if rebid.

Manager Morris requested the Board approve Ward Brothers in the amount of \$76,800.00 – low bid.

Manager Morris requested the bids be moved to today's Action Agenda.

Chairman Lankford, with full consensus of the Board, directed the Clerk to move the

item to today's Action Agenda.

Proposed Resolution – Approving an Amendment to an Installment Financing Contract and an Amendment to and Extension of a Deed of Trust with Respect Thereto and Delivery Thereof and for Certain other Related Matters

County Manager Rick Morris presented the following proposed Resolution regarding the financing for the new elementary school/land and renovation/new construction at Southeastern Middle School:

A regular meeting of the Board of Commissioners of the County of Stokes, North Carolina, was duly held on August 22, 2011 at 6:00 p.m. in the Commissioner's Chambers on the 2nd Floor of the Administration Building located at 1014 Main Street, Danbury, North Carolina. Chairman Ernest Lankford presiding.

Commissioners Present:

Commissioners Absent:

* * * * *

Commissioner _____ introduced the following resolution, a summary of which had been provided to each Commissioner, a copy of which was available with the Clerk to the Board and which was read by title:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, APPROVING AN AMENDMENT TO AN INSTALLMENT FINANCING CONTRACT AND AN AMENDMENT TO AND EXTENSION OF A DEED OF TRUST WITH RESPECT THERETO AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS

WHEREAS, the County of Stokes, North Carolina (the "*County*") is a validly existing political subdivision of the State of North Carolina, existing as such under and by virtue of the Constitution, statutes and laws of the State of North Carolina (the "*State*");

WHEREAS, the County has the power, pursuant to the General Statutes of North Carolina to (1) purchase real and personal property, (2) enter into installment financing contracts in order to finance the purchase of real and personal property used, or to be used, for public purposes, and (3) grant a security interest in some or all of the property purchased to secure repayment of the purchase price;

WHEREAS, the County has previously (a) entered into an installment financing contract dated as of June 1, 2009 (the "*Original Contract*") with Branch Banking and Trust Company (the "*Bank*") in order to provide for the acquisition of land (the "*Land*") to be used for school purposes and the acquisition and installation of portable classroom units (collectively, the "*Original Project*"), (b) created a security interest in the Land (the "*Original Site*") and all improvements thereon through a deed of trust, security agreement and fixture filing (the "*Deed of Trust*") and a Uniform Commercial Code financing statement filed on June 10, 2009, and (c) entered into a lease agreement (the "*Lease*") with the Stokes County Board of Education (the "*Board of Education*") authorizing the use of the Site and any improvements thereon by the Board of Education;

WHEREAS, the Board of Commissioners of the County (the "*Board*") has determined, in order to achieve savings on the Original Contract and to finance the construction of a new elementary school on the Land purchased with a portion of the proceeds of the Original Contract (the "*Elementary School*") and the renovation and expansion of the County's existing Southeastern Stokes Middle School (the "*Middle School*" and together with the Elementary School, the "*New Projects*," and together with the Original Project, the "*Project*"), to (a) enter into an amendment (the "*Amendment*") to the Original Contract, (b) execute and deliver an amendment to the Deed of Trust (the "*Amended Deed of Trust*"), within which the County will extend the security interest in the Land to the real property on which the Middle School is located (the "*New Site*") and all improvements thereon, (c) enter into a lease agreement (the "*Lease*") with the Board of Education authorizing the use of the New Site and any improvements thereon by the Board of Education, and (d) enter into an agency agreement (the "*Agency Agreement*") with the Board of Education authorizing the Board of Education to act as agent for the County in connection with the construction of the New Projects;

WHEREAS, the Project will be owned and operated by the County;

WHEREAS, the Board adopted a resolution on July 25, 2011 making certain findings with respect to the Project and the proposed financing and refinancing therefor;

WHEREAS, the Board conducted a public hearing with respect to the Project on August 8, 2011 to receive public comments on the Project, the proposed financing and refinancing, the Amendment and the Amended Deed of Trust;

WHEREAS, the County has filed an application with the LGC for approval of the LGC with respect to the County entering into the Amendment in an aggregate principal amount of not to exceed \$21,500,000;

WHEREAS, there has been presented to the Board the forms of the Amendment, the Amended Deed of Trust, the Lease and the Agency Agreement (collectively, the "*Instruments*"), copies of which are attached hereto, which the County proposes to approve, enter into and deliver, as applicable, to effectuate the proposed financing and refinancing at the interest rates specified in the Instruments; and

WHEREAS, it appears that each of the Instruments is in appropriate form and is an appropriate instrument for the purposes intended;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, AS FOLLOWS:

Section 1. ***Ratification of Prior Actions.*** All actions of the County, the County Manager, the Finance Director of the County and the Clerk to the Board and their respective designees in effectuating the proposed financing and refinancing are hereby approved, ratified and authorized pursuant to and in accordance with the transactions contemplated by the Instruments.

Section 2. ***Approval, Authorization and Execution of Amendment.*** The County hereby approves the Project in accordance with the terms of the Amendment, which will be a valid, legal and binding obligation of the County in accordance with its terms. The County hereby approves the amount advanced by the Bank to the County pursuant to the Amendment in an aggregate principal amount not to exceed \$21,500,000, such amount to be repaid by the County to the Bank as provided in the Amendment. The form, terms and content of the Amendment are in all respects authorized, approved and confirmed, and the Chairman, the County Manager, the Finance Director of the County and the Clerk to the Board or their respective designees are authorized, empowered and directed to execute and deliver the Amendment for and on behalf of the County, including necessary counterparts, in substantially the form attached hereto, but with such changes, modifications, additions or deletions therein as they may deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of their approval of any and all such changes, modifications, additions or deletions, and that from and after the execution and delivery of the Amendment, the Chairman, the County Manager, the Finance Director of the County and the Clerk to the Board or their respective designees are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Amendment as executed.

Section 3. ***Approval, Authorization of Amended Deed of Trust.*** The form, terms and content of the Amended Deed of Trust are in all respects authorized, approved and confirmed, and the Chairman, the County Manager, the Finance Director of the County and the Clerk to the Board or their respective designees are authorized, empowered and directed to execute and deliver the Amended Deed of Trust for and on behalf of the County, including necessary counterparts, in substantially the form attached hereto, but with such changes, modifications, additions or deletions therein as they may deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of their approval of any and all such changes, modifications, additions or deletions, and that from and after the execution and delivery of the Amended Deed of Trust, the Chairman, the County Manager, the Finance Director of the County and the Clerk to the Board or their respective designees are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Amended Deed of Trust as executed.

Section 4. ***Approval, Authorization and Execution of Lease.*** The form, terms and content of the Lease are in all respects authorized, approved and confirmed, and the Chairman, the County Manager, the Finance Director of the County and the Clerk to the Board or their respective designees are authorized, empowered and directed to execute and deliver the Lease for and on behalf of the County, including necessary counterparts, in substantially the form attached hereto, but with such changes, modifications, additions or deletions therein as shall to them seem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of their approval

of any and all such changes, modifications, additions or deletions, and that from and after the execution and delivery of the Lease, the Chairman, the County Manager, the Finance Director of the County and the Clerk to the Board or their respective designees are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Lease as executed.

Section 5. ***Approval, Authorization and Execution of Agency Agreement.*** The form, terms and content of the Agency Agreement are in all respects authorized, approved and confirmed, and the Chairman, the County Manager, the Finance Director of the County and the Clerk to the Board or their respective designees are authorized, empowered and directed to execute and deliver the Agency Agreement for and on behalf of the County, including necessary counterparts, in substantially the form attached hereto, but with such changes, modifications, additions or deletions therein as they may deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of their approval of any and all such changes, modifications, additions or deletions, and that from and after the execution and delivery of the Agency Agreement, the Chairman, the County Manager, the Finance Director of the County and the Clerk to the Board or their respective designees are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agency Agreement as executed.

Section 6. ***Further Actions.*** The County Manager, the Chairman of the Board and the Finance Director of the County are hereby designated as the County's representatives to act on behalf of the County in connection with the transactions contemplated by the Instruments, and the County Manager, the Chairman of the Board and the Finance Director of the County are authorized and directed to proceed with the Project in accordance with the terms of the Instruments, and to seek opinions on matters of law from the County Attorney, which the County Attorney is authorized to furnish on behalf of the County, and opinions of law from such other attorneys for all documents contemplated hereby as required by law. The Chairman, the County Manager and the Finance Director of the County are hereby authorized to designate one or more employees of the County to take all actions which the Chairman, the County Manager and the Finance Director of the County are authorized to perform under this Resolution, and the Chairman, the County Manager, the Finance Director of the County or their designees are in all respects authorized on behalf of the County to supply all information pertaining to the transactions contemplated by the Instruments. The Chairman of the Board, the County Manager, the Finance Director of the County and the Clerk to the Board are authorized to execute and deliver for and on behalf of the County any and all additional certificates, documents, opinions or other papers and perform all other acts as may be required by the Instruments or as they may deem necessary or appropriate to implement and carry out the intent and purposes of this Resolution.

Section 7. ***Repealer.*** All motions, orders, resolutions, ordinances and parts thereof in conflict herewith are hereby repealed.

Section 8. ***Severability.*** If any section, phrase or provision of this Resolution is for any reason declared to be invalid, such declaration does not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.

Section 9. ***Effective Date.*** This Resolution is effective on the date of its adoption.

On motion of Commissioner _____, seconded by Commissioner _____, the foregoing resolution entitled "**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, APPROVING AN AMENDMENT TO AN INSTALLMENT FINANCING CONTRACT AND AN AMENDMENT TO AND EXTENSION OF A DEED OF TRUST WITH RESPECT THERETO AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS**" was duly adopted by the following vote:

AYES:

NAYS:

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES) ss:

I, DARLENE BULLINS, Clerk to the Board of Commissioners of the County of Stokes, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution entitled "**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, APPROVING AN AMENDMENT TO AN INSTALLMENT FINANCING CONTRACT AND AN AMENDMENT TO AND EXTENSION OF A DEED OF TRUST WITH RESPECT THERETO AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS**" adopted by the Board of Commissioners of the County of Stokes, North Carolina at a meeting held on the 22nd day of August, 2011.

WITNESS my hand and the corporate seal of the County of Stokes, North Carolina, this the ____ day of August, 2011.

DARLENE BULLINS
Clerk to the Board
County of Stokes, North Carolina

Manager Morris noted the following correction:

- Public Hearing on July 25, 2011 should be August 8, 2011

Manager Morris requested to move the item to today's Action Agenda in order to meet the LGC schedule for approval in September.

Commissioner Walker noted that information received at the recent NCACC Conference

could result in a lower financing cost.

Chairman Lankford, with full consensus of the Board, directed the Clerk to move the item to today's Action Agenda.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Acquisition Strategy for E911 Mandatory Upgrade

Chairman Lankford entertained a motion regarding the Acquisition Strategy for the E911 Mandatory Upgrade presented by Manager Rick Morris at the August 8th meeting.

County Manager Morris noted the updated cost estimated included in today's materials:

- Total Estimated Cost - \$1,900,625
- Additional programming cost along with cost for work session was not directly included in the prior cost projection

Commissioner Booth moved to approve Acquisition Strategy for the E911 Mandatory Upgrade. Vice Chairman Inman seconded and the motion carried unanimously.

Appointments

Stokes County Adult Care Community Advisory Council

Chairman Lankford noted one vacancy remains on the Stokes County Adult Care Community Advisory Council

Chairman Lankford nominated Carolyn Hicks.

Commissioner Walker confirmed with Clerk Bullins that the vacancy had been advertised according to the Board's procedure. Clerk Bullins noted that the County had not received any applications for the appointment.

Chairman Lankford entertained a motion to close the nominations.

Commissioner Booth moved to close the nominations. Vice Chairman Inman seconded and the motion carried unanimously.

Chairman Lankford polled the Board:

Commissioner Jones: Adult Care Community Advisory Committee: Carolyn Hicks
Vice Chairman Inman: Adult Care Community Advisory Committee: Carolyn Hicks
Chairman Lankford: Adult Care Community Advisory Committee: Carolyn Hicks
Commissioner Walker: Adult Care Community Advisory Committee: Carolyn Hicks
Commissioner Booth: Adult Care Community Advisory Committee: Carolyn Hicks

Chairman Lankford noted Carolyn Hicks was unanimously approved to serve on the Stokes County Adult Care Community Advisory Committee.

DSS- Expansion of Services at the Southwestern Service Center

Chairman Lankford entertained a motion regarding the DSS- Expansion of Services at the Southwestern Service Center request presented at the August 8th meeting by County Manager Rick Morris.

Vice Chairman Inman moved to approve DSS- Expansion of Services at the Southwestern Service Center. Commissioner Booth seconded and the motion carried unanimously.

Proposed Agreement for the Protection, Development and Improvement of Forest Lands

Chairman Lankford entertained a motion regarding the proposed Agreement for the Protection, Development and Improvement of Forest Lands presented by County Manager Rick Morris at the August 8th meeting.

Commissioner Booth moved to approve the proposed Agreement for the Protection, Development and Improvement of Forest Lands. Commissioner Jones seconded and the motion carried unanimously.

Job Vacancies

Chairman Lankford entertained a motion regarding the following vacancies presented by County Manager Rick Morris at the August 8th meeting:

- Sheriff's Department – Deputy Sheriff, Administrative Assistant to the Sheriff and Records Clerk
- DSS – Social Worker III – Foster Care
- Senior Services – Part time clerical position – Office Assistant I

Commissioner Booth moved to approve the advertising and filling of the following vacancies:

- Sheriff's Department – Deputy Sheriff, Administrative Assistant to the Sheriff and Records Clerk
- DSS – Social Worker III – Foster Care
- Senior Services – Part time clerical position – Office Assistant I

Commissioner Jones seconded and the motion carried unanimously.

Hiring Policy “Internal Domino Type Effect”

Chairman Lankford entertained a motion to approve the following amendment to the Personnel Policy - Hiring Policy “Internal Domino Type Effect” presented by County Manager Rick Morris at today’s meeting:

AMENDMENT #1 TO THE STOKES COUNTY PERSONNEL POLICY

This amendment modifies the current hiring process for filling vacant positions in Stokes County government. Department heads should now follow the steps listed below for filling vacancies.

1. When a vacancy occurs, the department head will immediately notify the county manager.
2. The county manager will then approve the advertising of the vacancy internally for one week.
3. If the filling of a vacancy results in a “domino type effect” causing additional vacancies, the department head will immediately notify the county manager of the additional vacancies, and request permission to also advertise these vacancies internally for one week.
4. Department heads will continue to repeat steps 1 through 3 above until all vacancies are filled.

The process described above applies if the hiring process remains internal. Should the need arise to fill positions externally, the position will be placed on the agenda of the Board of County Commissioners (BOCC) for consideration and approval.

The county manager will notify the BOCC of all vacancies, internal and external, and will follow-up to ensure the commissioners know what action was taken to fill each vacancy.

Commissioner Booth moved to approve the amendment to the Personnel Policy - Hiring Policy “Internal Domino Type Effect”. Commissioner Jones seconded and the motion carried unanimously.

Proposed Bids – Early College

Chairman Lankford entertained a motion to declare the septic system bid submitted by B&M Septic Tank Inc. as non-responsive as requested by County Manager Rick Morris at today's meeting.

Commissioner Booth moved to declare the septic system bid submitted by B&M Septic Tank Inc. as non-responsive. Commissioner Jones seconded and the motion carried unanimously.

Chairman Lankford entertained a motion to approve the following low bids as presented by the County Manager at today's meeting:

- Plumbing - Gopher Utility Services, Inc = \$12,288.65
- Electrical - Jerry Wilkins Electric, Inc = \$42,750.00
- Water Line Extension - RE Griffin Plumbing = \$6,925.00
- Septic Systems – Ward Brothers = \$76,800.00

Commissioner Jones moved to approve the following low bids:

- Plumbing - Gopher Utility Services, Inc = \$12,288.65
- Electrical - Jerry Wilkins Electric, Inc = \$42,750.00
- Water Line Extension - RE Griffin Plumbing = \$6,925.00
- Septic Systems – Ward Brothers = \$76,800.00

Commissioner Walker seconded the motion.

Commissioner Booth noted that in previous meetings, information from the previous Superintendent indicated that the Early College would not cost the County any funding, this alone is over \$138,000 for this second POD.

Commissioner Walker confirmed with Finance Director Edwards that this is being funded from unspent Contingencies of the Nancy Reynolds Elementary School Project. Commissioner Walker noted that he did not remember the cost estimates being presented that way.

Vice Chairman Inman noted that even though it may have not been presented that way, the County had to acquire the land and the acquisition of the first POD along with cost associated with Phase II – Second POD.

The motion carried unanimously.

Proposed Resolution – Approving an Amendment to an Installment Financing Contract and an Amendment to and Extension of a Deed of Trust with Respect Thereto and Delivery Thereof and for Certain other Related Matters

Chairman Lankford entertained a motion to approve the Proposed Resolution for financing of the new elementary school/land and renovations/new construction at Southeastern Middle School presented at tonight's meeting.

Commissioner Booth moved to approve the Proposed Resolution for financing of the new elementary school/land and renovations/new construction at Southeastern Middle School.

Commissioner Walker seconded and the motion carried unanimously.

“Buy Local” Proclamation

Commissioner Jones confirmed with Board members that the proposed “Buy Local” Proclamation discussed earlier today would be on the September 12th Consent Agenda.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the proposed Proclamation on the September 12th Consent Agenda.

Soil and Water Conservation District Annual Report

Commissioner Booth requested the Board review the Soil and Water Conservation District Annual Report provided to the Board by the Clerk.

Local Foods

Commissioner Jones noted that she is currently working with the EDC along with Local Foods to bring more revenue to Stokes County.

Closed Session

Chairman Lankford entertained a motion to enter Closed Session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318-11(a)(4) and G.S. 132-6(d)

Commissioner Jones moved to enter into Closed Session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318-11(a)(4) and G.S. 132-6(d)

Vice Chairman Inman seconded and the motion carried unanimously.

The Board reentered the regular session of the August 22nd meeting.

Adjournment

There being no further business to come before the Board, Chairman Lankford entertained a motion to adjourn the meeting.

Vice Chairman Inman moved to adjourn the meeting. Commissioner Jones seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

Ernest Lankford
Chairman