

STATE OF NORTH CAROLINA)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
JUNE 13, 2011

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, June 13, 2011 at 1:30 pm with the following members present:

Chairman Ernest Lankford
Vice Chairman J. Leon Inman
Commissioner Jimmy Walker(entered at 1:40 pm)
Commissioner Ronda Jones
Commissioner James D. Booth

County Personnel in Attendance:
Interim County Manager Richard D. Morris
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards
Support Services Supervisor Danny Stovall
Tax Administrator Jake Oakley

Chairman Ernest Lankford called the meeting to order.

Chairman Lankford presented the following "Thought for the Day":

- "Congratulations are in order to all students who met their educational goals in 2011"

Vice Chairman Inman delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Lankford opened the meeting by inviting the citizens in attendance to join the Board in the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Lankford entertained a motion to approve or amend the June 13, 2011 Agenda.

Chairman Lankford requested to add a Closed Session at the end of today's Agenda

The Board (Commissioner Walker – absent) had no issues with adding a Closed Session to today's Agenda.

Chairman Lankford entertained a motion.

Commissioner Booth moved to add a Closed Session to today's Agenda following the Action Agenda. Commissioner Jones seconded and the motion carried (4-0) with Commissioner Walker absent.

Commissioner Jones moved to approve the June 13, 2011 Agenda as amended.

Vice Chairman Inman seconded and the motion carried (4-0) with Commissioner Walker absent.

Commissioner Walker entered the meeting.

Commissioner Walker expressed his apology for being late due to the repaving on Mountain Road.

PUBLIC COMMENTS

Chairman Lankford opened the Public Comments period.

The following spoke during Public Comments:

David Kader

1075 Get Away Road
Walnut Cove, NC 27052

Re: Tubing/Canoeing on the Dan River

Mr. Kader presented the following concerns and comments:

- Currently live off Pitzer Road
- Each year, individuals who are tubing, canoeing, etc. down the Dan River come to their home
- Their home is the first place after you leave Moratock Park (approximately 3 to 3 ½ hours down the river) to exit the river
- Individuals get in the river at Moratock Park and have no clue how long it takes to get to the next access in which they can get out
- Those who are renting the tubes should be responsible for informing patrons how far they must go before they can get out of the river

- Last year, there were several rescues and our property is usually the first place they enter the river to start the search
- There needs to be signage on the river
- Five young boys (oldest maybe was 15 years old) showed up at my house at 7:30 pm last night and did not know where they were and how long it would take to get back to Moratock Park
- Last year, people came up to their house at 11:30 pm
- Would request the County initiate some type of plan to make sure individuals are made aware of how long it takes to get out of the river after leaving Moratock Park
- Appreciate any action the Board would take concerning this matter.

Chairman Lankford expressed the Board's appreciation to Mr. Kader for bringing the issue to the Board's attention.

Chairman Lankford closed the Public Comments period.

CONSENT AGENDA

Commissioner Walker requested to move Budget Amendment #81 to the Discussion Agenda for questions and further discussion.

The Board had no issues with moving Budget Amendment #81 to today's Discussion Agenda.

Chairman Lankford entertained a motion to approve or amend the following items on the Consent Agenda:

Minutes

- Minutes of May 23, 2011 - Regular Meeting
- Minutes of May 27, 2011 - Budget Work Session
- Minutes of May 31, 2011 - Budget Work Session
- Minutes of June 6, 2011 - Special Called Meeting
- Minutes of June 6, 2011 – Public Hearing
- Minutes of June 8, 2011 – Special Called Meeting

Election Department - Budget Amendment #82

Finance Director Julia Edwards submitted Budget Amendment #82.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Election Department			
100.4170.340	Precinct Officials	<u>\$23,000.00</u>	<u>\$4,430.00</u>	<u>\$27,430.00</u>
	Totals	\$23,000.00	\$4,430.00	\$27,430.00

This budget amendment is justified as follows:

To appropriate HAVA Grant funds for one stop voting.

This will result in a net increase of \$4,430.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.419	HAVA Grant	<u>\$00.00</u>	<u>\$4,430.00</u>	<u>\$4,430.00</u>
	Totals	\$00.00	\$4,430.00	\$4,430.00

Sheriff's Department - Budget Amendment #83

Finance Director Julia Edwards submitted Budget Amendment #83.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Sheriff's Department			
100.4310.351	Maint. & Repairs -Auto	<u>\$65,792.00</u>	<u>\$451.00</u>	<u>\$66,243.00</u>
	Totals	\$65,792.00	\$451.00	\$66,243.00

This budget amendment is justified as follows:

To appropriate funds from insurance claim due to deer damage.

This will result in a net increase of \$451.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3839.850	Insurance Claims	<u>\$29,852.00</u>	<u>\$451.00</u>	<u>\$30,303.00</u>
	Totals	\$29,852.00	\$451.00	\$30,303.00

Public Buildings/Register of Deeds/Transfers - Budget Amendment #84

Finance Director Julia Edwards submitted Budget Amendment #84

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Public Buildings				
100.4190.440	Misc. Contractual Services	\$75,000.00	\$10,859.00	\$85,859.00
100.4190.352	Maint. & Repairs - Building	\$25,000.00	\$7,155.00	\$32,155.00
100.4190.260	Departmental Supplies	\$57,673.00	\$33.00	\$57,706.00
Register of Deeds				
100.4180.260	Departmental Supplies	\$4,229.00	\$188.00	\$4,417.00
Transfers				
100.9820.960	Transfer to Capital Reserve	<u>\$202,013.00</u>	<u>\$1,736.00</u>	<u>\$203,749.00</u>
Totals		\$363,915.00	\$19,971.00	\$383,886.00
Capital Reserve Fund				
201.4180.025	Register of Deeds	<u>\$44,765.00</u>	<u>\$1,736.00</u>	<u>\$46,501.00</u>
Totals		\$44,765.00	\$1,736.00	\$46,501.00

This budget amendment is justified as follows:

To appropriate funds from insurance claim for water damage.

This will result in a net increase of \$21,707.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
General Fund				
100.3839.850	Insurance Claims	<u>\$29,852.00</u>	<u>\$19,971.00</u>	<u>\$49,823.00</u>
Totals		\$29,852.00	\$19,971.00	\$49,823.00
Capital Reserve Fund				
201.3981.000	Transfer from General Fund	<u>\$202,013.00</u>	<u>\$1,736.00</u>	<u>\$203,749.00</u>
Totals		\$202,013.00	\$1,736.00	\$203,749.00

World Elder Abuse Awareness Day – Proposed Declaration

DSS Director Kristy Preston submitted the following proposed Declaration for the Board's consideration:

World Elder Abuse Awareness Day

A Declaration

WHEREAS, Stokes County's seniors deserve to live safely with dignity, and as independently as possible, with the supports they need; and

WHEREAS, elder abuse is most often defined as any act that harms a senior or jeopardizes his or her health or welfare; and

WHEREAS, eliminating abuse to older persons is each community's responsibility, the County of Stokes is concerned about the risk to our older residents who suffer from neglect or are victims of financial, emotional or physical abuse; and

WHEREAS, all of our residents should watch for signs of abuse such as physical trauma, withdrawal, depression, anxiety, fear of family members, friends, or caregivers.

THEREFORE, we the Stokes County Board of Commissioners do hereby proclaim Wednesday, June 15, 2011 as Elder Abuse Awareness Day and encourage everyone to commit to build safer communities for our elderly residents.

Adopted this the 13th day of June 2011 by the Stokes County Board of Commissioners

Chairman Ernest Lankford

Vice Chairman J. Leon Inman

Commissioner Jimmy Walker

Commissioner Ronda Jones

Commissioner James D. Booth

Attest:

Darlene Bullins, Clerk to the Board

Commissioner Walker moved to approve the Consent Agent as amended.

Commissioner Jones seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Update – Manager and Board of Commissioners

Chairman Lankford opened the floor for updates from the Board and Interim County

Manager.

Chairman Lankford noted that he had received acknowledgement from the NC Department of Commerce that the Division of Workforce Development Program for Fiscal Year 2011-12 (07-01-2011/06-30-2012) has been approved and will continue in Stokes County.

There were no updates from the other Board members or Interim County Manager Rick Morris.

PODS - Schedule - Update

Interim County Manager Rick Morris presented the following update regarding the schedule to move the POD from Pinnacle Elementary School to the Meadows site:

- **Site Prep/POD Completion Schedule**
 - Anticipated grading date has been delayed and should start around June 15th
 - County issues improvement and building permits scheduled to be completed by June 15th has been moved to August 1st
 - Final interior completed (phones, carpet, computer wiring, fire alarm) should be completed by December 15th
- **Sewer System Schedule**
 - Soil Testing should be done by June 15th
 - Initiate System design by June 15th
 - System design completed by August 1st
 - DENR approval by State around August 15th

Interim Manager Morris reiterated the completion date has been moved forward to around December 15th due to the additional soil testing. Interim Manager Morris noted that he would keep the Board updated on the progress.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Tax Administration Report –May 2011

Administrator Jake Oakley presented the following informational data for the May report:

Fiscal Year 2010-11	Budget Amt	Collected Amt	Over Budget	Under Budget
County Regular & Motor Vehicles	\$(20,744,514.00)	\$20,480,577.56		\$263,936.44

Prior Taxes 93-09 Tax Years

County Regular & Motor Vehicles	\$ 700,000.00	\$640,100.84		\$59,899.16
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EMS Collections

Total Collected (05-01-11/05-31-11)	\$13,963.80
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Total Collected (07-01-10/06-30-11)	\$146,352.24
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Delinquent accounts received from EMS (May 11, 2011)
128 accounts = \$31,759.08

Personal Property Discovery Report

Audit Dates	# of Accts	Total Value	Taxes Due
05-01-11/05-31-11	100	\$672,328.00	\$5,881.29
07-01-10/06-30-11	499	\$5,239,991.00	\$45,146.83

Business Personal Property Discovery Report

Audit Dates	# of Accts	Total Value	Taxes Due
05-01-11/05-31-11	0	\$00.00	\$00.00
07-01-10/06-30-11	3	\$15,259.00	\$119.71

Motor Vehicle Release Report

Audit Dates	Accounts	Total Value
05-01-11/05-31-11	33	\$1,102.62

Motor Vehicle Refund Report

Audit Dates	Accounts	Total Value
05-01-11/05-31-11	4	\$118.31
Number billed for May 2011	4641	

Garnishment Totals

Month	Total Accounts	Original Levy Amt	Collected Amt
05-01-11/05-31-11	194	\$113,472.82	\$46,030.76
F/Year 2010-11			
(July 1 – June 30)	3387	\$532,715.56	\$328,911.97

Interstate Collection Report (May 2011)

Cumulative Total Collected	Collection NC Debt Setoff	Total Collected \$70,668.73
Cumulative Total Collected (to date)	Motor Vehicles	\$61,496.87
Cumulative Total Collected (to date)	Property Taxes	\$15,390.32
Cumulative Total Collected (to date)	EMS	\$58,561.76
Cumulative Total Collected (to date)	All Categories	\$135,448.95

Tax Administrator Jake Oakley presented the following Real and Personal Property Release (May 2011) which is less than \$100 for the Board's consideration:

Releases (Real and Personal Property)
Less than \$100–May 2011–Per NCGS 105-381 (b)

James/Lizzie McConkey	05A2005018142	\$93.67
	06A691700172350	\$93.67
	07A691700172350	\$95.10
	08A691700172350	\$95.10
	09A691700172350	\$96.43
	10A691700172350	<u>\$96.43</u>
Total Amount		\$570.40

Tax Administrator Jake Oakley presented the following Real and Personal Property Release (May 2011) which is more than \$100 for the Board's consideration:

Releases (Real and Personal Property)
More than \$100–May 2011–Per NCGS 105-381 (b)

May Wilson Estate	10A598703237181	\$256.03	Correction of Appraisal
	09A598703237181	\$256.03	Correction of Appraisal
	08A598703237181	\$220.78	Correction of Appraisal
	07A598703237181	\$220.78	Correction of Appraisal
	06A598703237181	\$217.46	Correction of Appraisal
	05A2005030429	<u>\$217.46</u>	Correction of Appraisal
Total Amount		\$1,388.54	

Tax Administrator Oakley noted the Tax Office recommends approval for the release which is more than \$100.

Tax Administrator Jake Oakley submitted the following Present-Use Value Late Application per NCGS 105-277.4(a1) for the Board's consideration:

Tax Payer	Parcel #	Acreage
Thomas Gatewood	699500264226	38.61 ac

Reason: The land has been owned and farmed by Mr. Gatewood since 1970.

Tax Administrator Oakley noted the Tax Office recommends approval for the Present-Use Value Late Application for Thomas Gatewood.

Tax Administrator Jake Oakley presented the following Motor Vehicle Appeal:

- Appeal is from Mark and Sharon Westmoreland
- Account #19561
- Amount owed for motor vehicle taxes is \$500.85
- Bills are all several years old and were generated during a time when Mr. and Mrs. Westmoreland were under bankruptcy protection
- Mr. & Mrs. Westmoreland no longer own the vehicles
- Mr. & Mrs. Westmoreland are requesting the release of these taxes under NCGS 105-373.4(h)
- Owners failed to pay the car taxes directly to the Tax Office, contrary to their instructions from the Bankruptcy Court
- Tax Office is not recommending relief from the charge of collection these taxes based, upon the provided information

Tax Administrator Jake Oakley presented the following information regarding the

Adoption of the New 2010 Digital Aerial Photography Maps:

- Requesting adoption of the New 2010 Digital Aerial Photography Maps furnished to the County free of charge by the State of North Carolina
- Aerial Photographs will not replace the 2008 digitals, due to the quality is less than the images currently in use (photography was taken by the State in Stokes County when there was some foliage still on the trees which make the maps not as clear)
- The 2010 Aerial Photographs will be used in addition to the 2008 Aerial Photographs already on the website
- The Mapping/GIS Department has reviewed all of the Aerial Photographs and is in full acceptance of them
- Request the Board of Commissioners allow the 2010 Digital Aerial Photography furnished by the State of North Carolina be incorporated into the County's Website for public viewing in addition to the 2008 Aerial Photography Maps
- Next Aerial Photography done by the State is tentatively scheduled for 2016 with four stages

Tax Administrator Jake Oakley presented the following information regarding the

approval of Stokes County's In-House tax GIS Website:

- Anderson and Associates has been the vendor providing access to Web GIS (public viewing for tax records, maps, etc.)
- In the near future, with the approval of the Board of Commissioners, the GIS Department will be switching the Web GIS from Anderson and Associates to an in-house developed system (Tax GIS Web) based upon computer software provided by Keystone

- This has been a long, laborious process because of the sheer volume of details involved and wanting to insure the accuracy of the available information being made accessible to the viewers
- Appreciate the extensive time and effort provided by Information Technology Director Dianna Fulp during the development of the system
- Once the switch has occurred, the county will save \$600 per month and site will be updated daily instead of monthly
- New system will make available for public viewing – information, property cards, mapping and billing/collection details
- Will publish an article in the Stokes News instructing individuals how to access the Tax GIS Web
- Request approval from the Board of Commissioners to implement and make available for public viewing, Stokes County's In-House Tax GIS Web System

Commissioner Walker expressed concerns he had received from a realtor regarding information that had previously been on the Website that was no longer available (was unsure exactly what information the realtor was speaking about, realtor was to provide further information). Vice Chairman Inman noted it was probably the property cards that are currently not available on the web.

Tax Administrator Oakley noted the 2005 property cards were pulled off the web when the 2009 revaluation was done and the new valuations were placed on the web, could not allow old values to be available. The Tax Department has been faxing the new property cards to anyone who requested them. This will be fixed once the new website is up and running.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the following on the June 27th Consent Agenda:

- Real and Personal Property Release more than \$100.00
- Present-Use Value Late Application
- Motor Vehicle Appeal – Westmoreland
- Adoption of the New 2010 Digital Aerial Photography Maps
- Approval of Stokes County's In-House Tax GIS Web

Proposed Transportation Plan
Transportation Proposals for Fiscal Year 2011-12

Interim County Manager Rick Morris reviewed the following information that was presented

at May 23rd meeting:

- **YVEDDI:**
 - \$1.34 base rate plus fuel surcharge
 - Fuel Surcharge: For each five cents (\$.05) above the \$1.95 per gallon cost at the County operated fuel pumps, a charge of one cent (\$0.01) per mile will be added.
 - Fuel surcharge cost shall be computed from pump price on the day of billing
- **JD Cruises Transportation Services:**
 - \$1.34 base rate plus fuel surcharge
 - Fuel Surcharge: For each ten cents (\$.10) above \$2.46 per gallon average cost at three (3) agreed upon area gasoline retailers, a charge of one cent (\$0.01) per mile will be added. Fuel surcharge will be calculated no more than once per month
 - Short trips that generate less than \$15.00 in trip billing will be a flat rate of \$15.00
 - No shows and after business hours cancellations – billed both ways
- **King Medical Transport:**
 - \$1.35 base rate plus fuel surcharge
 - Fuel surcharge: For each five cents (\$0.05) above \$3.00 per gallon cost a charge of one cent (\$0.01) per mile will be added. Fuel surcharge cost shall be computed from pump price on day of billing
 - Short trips that generate less than \$10.00 in trip billing will be billed at a flat rate of \$10.00

Interim Manager Morris noted the following:

- Proposed Fiscal Year 2011-12 Acquisition Strategy For Stokes County Transportation Services was included in the Agenda material
- Following items have been added to the Fiscal Year 2010-11 Plan: (bold items)
 - **King Medical Transport is being added as an overflow provider**
 - This includes the use of volunteer or in-house transportation by the County when available to minimize the use of County funds **along with the issuance of gas vouchers as described in the Department of Social Services Medicaid Transportation Policy.**
 - **King Medical Transport**
 - **Designated overflow transportation provider to DSS and Senior Services for non-emergency medical appointment transport along with non-emergency medical transports where a specially equipped wheelchair Van is required.**
 - **King Medical Transport shall only be contacted to provide services when YVEDDI and JD Cruises does not have a van available to provide transportation services to Senior Services or DSS clients**
- Executive Director Danny Haire and Transportation Director Jeff Cockerham (YVEDDI) and Mr. James Dalton (JD Cruises Transportation Services) were invited

to today's meeting as requested by the Board of Commissioners at the May 23rd meeting

- Representative from King Medical Transport was unable to attend

Chairman Lankford opened the floor for questions.

The Board expressed concerns with having to deal with a price increase in the middle of the budget year.

Chairman Lankford noted the following questions that he would like for each provider to address:

- Has an administrative assessment been done regarding potential wage/salary revisions and a possible central telephone system?
- Is this a twelve month contract with no need to come back in six months requesting an increase?

Vice Chairman Inman confirmed with Interim Manager Morris that the allocation ratio would remain the same 60/40 (as in Fiscal Year 2010-11) with YVEDDI be considered the lead transportation provider. Interim Manager Morris noted that there is a quarterly review (which he will be attending) with providers to resolve any issues related to the execution of the transportation contract at which time the County will look specially at the percentages to make any needed adjustments.

YVEDDI Transportation Director Jeff Cockerham presented the following presentation:

- Very proud to be Stokes County's lead transportation provider
- Take great pride in serving the citizens of Stokes County
- Provide approximately 30,000 miles of transportation each month
- Have recently done an administrative assessment
- Only have two full time administrative staff in Danbury (one dispatcher and one coordinator who deals with personnel and assessing situations in the field)
- Have considered consolidating operations by moving all telephone calls to a central location in the Yadkin office, but must have advance scheduling software first
- Have applied for two different grants for the software and have been told by NCDOT that the grant for the software will most likely be funded
- Have already started with the thought in mind that funding will be provided for the software in order to be ready when funding is approved
- Hope to have the software up in running next year

- Have very unique challenges being a four county provider
- YVEDDI Board of Directors voted in April that there would be no COLA
- Rate quoted in February 2011 did not include a COLA
- Currently running a very small margin above cost
- Always looking for new ideas to cut cost
- Confident YVEDDI is on the right track to provide the best transportation service available at the lowest cost
- Working with a consulting firm on a five year transportation plan with Danny Stovall serving on the committee and invite others from Stokes to attend

Chairman Lankford confirmed with Director Cockerham that YVEDDI had done their due diligence and with this 12 month contract YVEDDI would not have to come back to the Board for a price increase during the F/Y 2011-12.

Commissioner Walker questioned if YVEDDI could apply for additional grants if there was available funding. Director Cockerham noted the grants were competitive and he was making sure that YVEDDI received the funding for the software before submitting any further grants, he did not want one YVEDDI grant to be competing against another YVEDDI grant. Director Cockerham noted that the software grant also included a funding request for onboard computers to optimize scheduling to cut costs. Director Cockerham stated that once notification was received that funding had been approved for the software and onboard computers, he would be submitting additional grants.

Executive Director Danny Haire introduced himself as the new Executive Director for YVEDDI and Tim Flavin as the new Assistant Director. Director Haire noted Chairman Jack Koontz was also in attendance for the meeting today. Director Haire noted staff is taking a closer look at every aspect of the transportation program in order to be as cost efficient as possible and to be able to provide the best transportation services available.

Director Haire confirmed with Interim Manager Morris that the paperwork regarding the land transfer was in process and offered to be available to sign the necessary paperwork.

Mr. James Dalton presented the following information:

- Expressed appreciation for being invited to the meeting today
- Did not come prepared to give a presentation
- JD Cruises is a private company with no available funding from grants
- Try to operate as efficient as possible, must bear all operative costs
- Excellent record with the Department of Social Services
- Staff works well with staff at DSS
- Do not need a centralized telephone system
- Rate does not include a COLA for staff
- Constantly looking at ways to cut cost without effecting services
- Submitted the rate without even knowing what insurance renewals will be in August this year
- Submitted contract for F/Y 2011-12 is a 12 month contract with no coming back asking for an increase
- Provide daily feedback to DSS to let them know who did not show up for scheduled transportation
- Currently working with Danny Stovall regarding no shows, have had employees to report to work for scheduled transportation that cancels during the night, this is costly to a private operation
- Work with DSS with daily medical emergencies
- Very proud of the transportation services being provided by JD Cruises Transportation

Mr. Dalton reiterated that his contract submitted for Fiscal Year 2011-12 was for 12 months with no coming back to ask for an increase.

Chairman Lankford noted that the County has received positive feedback on services being provided by YVEDDI and JD Cruises, but the Board needed to confirm with each provider that their contract will be for 12 months with no coming back to request an increase during the upcoming fiscal year.

The Board agreed with Chairman Lankford regarding positive feedback about the services being provided by each provider.

Commissioner Walker requested additional information regarding the “no shows” that Mr. Dalton mentioned in his update. Mr. Dalton noted that he had to include some type of compensation for ‘no shows” due to most of the time a driver had already been scheduled to come in and most of the time already there before learning of the cancellation and due the high number of

trips made to appointments where no one was at home to be transported. Mr. Dalton also expressed concerns with transporting clients who work on Saturdays and live within a mile of their work. He noted that he incorporated a minimum charge due to the bill calculating to only a couple of dollars for such a short distance. Mr. Dalton noted that he had approximately 300 trips from July 2010 to May 2011 that was only \$5 to \$10.

Commissioner Walker confirmed with YVEDDI that their contract did not include any “no shows” or minimum charges. Director Cockerham noted that each provider’s scheduling is different and in no way would say there is anything wrong with the system Mr. Dalton has set up.

Chairman Lankford expressed the Board’s appreciation to YVEDDI and JD Cruises for being at today’s meeting and providing very helpful information regarding transportation in Stokes County.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on the June 27th Action Agenda.

POD Relocation Proposals

Interim County Manager Rick Morris presented the following information regarding the POD Relocation Proposals:

- Bids were received until 5:00 pm, Friday, May 20, 2011 for the work necessary to tear down, transport, and reassembly of the ten (10) 14’x68’ modular classrooms located at Pinnacle Elementary School and to be transported to the Stokes County’s Early College location in Meadows
- The following bids were received:
 - Jack’s Mobile Home Service, King, NC
 - Bid = \$60,000.00
 - Has moved smaller units for Stokes County Schools
 - Has moved several mobile classroom units with an excellent track record for Forsyth County Schools, will be moving a larger unit for Forsyth this summer
 - Bid information didn’t include Worker’s Compensation insurance coverage
 - Alan Clayton Enterprises Inc – Greensboro, NC

- Bid = \$60,372.00
- All insurance certificates up to date
- Was the contractor for Stokes County Schools for the installation and setup for the PODs at Pinnacle
- Was the contractor for Stokes County Schools for the installation and setup for Early College POD
- Jack's Mobile Home Service Bid would be declared non-responsive due to no Worker's Compensation Insurance as required in the bid package
- Alan Clayton Enterprises Inc. was a responsive bidder
- Recommend Alan Clayton Enterprises as the successful bidder for transporting the POD to the Meadows location

The Board discussed the bids received from Jack's Mobile Home Service and Alan Clayton Enterprises Inc.

The Board had no issues with the recommendation from Interim Manager Morris.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on the June 27th Action Agenda.

CDBG Scattered Site Housing Grant – Third Party Administrator Proposals

Interim County Manager Rick Morris presented the following information regarding the CDBG Grant – Third Party Administrator Proposals:

- Request for grant administration proposals were mailed to the following:
 - Hobbs, Upchurch, & Associates
 - Benchmark CMR
 - Northwest Piedmont Council of Governments
 - McDavid Associates
 - RSM Harris Associates
 - The Adams Company
 - Sandra Ridley
- Advertisement was placed in the Stokes News on May 5, 2011 and also posted on the county's website
- Proposals were received up to 4:00 pm, Tuesday, May 17, 2011
- Benchmark CMR and Hobbs, Upchurch & Associates were the only two firms that responded to the RFP
- Following wording was included in the RFP:
 - "Cost of service will be considered but will not be primary selection criterion"
 - "Consultant selection and procurement shall be conducted in accordance with 24 CFR 85.36 Competitive Negotiation Process. Proposals received before

the deadline and prepared in accordance with RFP instructions will be reviewed to determine the level of service most advantageous to Stokes County. The County will select the Consultant best qualified to provide administrative services for the 2010 CDBG program (based upon specific evaluation criteria) and will then, using the consultants fixed fee price quote as a starting point negotiate an appropriate compensation for the final level of services desired by the County”

- “Any contract award pursuant to this procurement is contingent upon receipt and approval of Grant Agreement documents. No funds will be obligated until appropriate documents are executed and appropriate conditions are removed”
- “The County reserves the right to negotiate final price with the consultant of its choice”
- Based on an administrative rating sheet, recommendation is for the County to select Benchmark CMR as the best value choice for the 2010 CDBG Scattered Site Housing Grant (Benchmark CMR scored 85 points and Hobbs, Upchurch & Associates scored 75 points)
- Hobbs Upchurch’s fixed fee is \$53,000 with an exception that rates were subject to change based on economic conditions
- Benchmark’s fixed fee is \$62,500
- Benchmark’s fee is within the scope of the charges that will be covered by the CDBG Scattered Site Housing Grant
- The County has used Benchmark CMR as the third party administrator for several grants including the last CDBG Scattered Site Housing Grant
- Benchmark CMR is under contract to administer the County’s current SFR Grant
- Benchmark CMR has more experience with housing rehab grants than Hobbs, Upchurch
- County has been very satisfied with past experience with Benchmark CMR
- Would also request to move the item to today’s Action Agenda in order to avoid having to request a grant extension from the State (very time sensitive issue)

The Board discussed the recommendation with Interim Manager Morris.

The Board unanimously agreed to place the item on today’s Action Agenda.

Chairman Lankford, with full consensus from the Board, directed the Clerk to place the item on today’s Action Agenda.

Stokes Reynolds Memorial Hospital, Inc – Confirmation Letter

Interim County Manager Rick Morris presented the following proposed letter of support for audit purposes for Fiscal Year 2011-12 for Stokes Reynolds Memorial Hospital, Inc.:

Board of Trustees
C/O CEO Pamela P. Tillman
PO Box 10
Danbury, NC 27016

Board of Trustees:

The local government of Stokes County, North Carolina is committed to funding the continuing operations and debt obligations of Stokes-Reynolds Memorial Hospital, Inc. for the period of July 1, 2011 thru June 30, 2012 and has agreed to make advances for operating, debt repayment and capital purposes.

Advances must be requested by the Hospital and will only be provided based on cash flow needs of the Hospital.

Best regards,

Ernest Lankford
Chairman of the Stokes County Board of Commissioners

Interim Manager Morris noted the following:

- Request was received from President/CEO Pam Tillman
- Request relates to making advances for operating and capital purposes if needed for Stokes Reynolds Memorial Hospital, Inc.
- Same request was approved for Stokes Reynolds Memorial Hospital, Inc. for Fiscal Year 2010-11
- Since the County is currently in the RFP process, wordage has been added to support ending at such time of sale or lease
- County Attorney Edward Powell has received and approved of the proposed letter
- Request for consideration of approval at the June 27th meeting

The Board discussed the request received from President/CEO Pam Tillman and no issues with the request being placed on the June 27th Consent Agenda.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on the June 27th Consent Agenda.

Proposed Fire and Rescue Protection and Mutual Aid Agreements – Town of Rural Hall

Interim County Manager Rick Morris presented the following information regarding the proposed Fire and Rescue Protection and Mutual Aid Agreement with the Town of Rural Hall:

- Same agreement as approved in 2009 except for language which states the contract renews each year unless issues arise from either party
- Language to renew each year is already in the agreement with the City of King for Fire and Rescue Protection/Mutual Aid Agreement
- County Attorney Ed Powell and Attorney for the Town of Rural Hall have no issues with the executing the proposed agreement

The Board discussed the proposed agreement with Interim Manager Morris.

The Board had no issues with including language to allow the agreement to renew each year and placing the item on the June 27th Consent Agenda.

Chairman Lankford, with full consensus of the Board, directed the Clerk to place the item on the June 27th Consent Agenda.

Appointments

Interim County Manager Rick Morris presented the following information regarding the Stokes County Planning Board appointments:

- Following current terms will expire on June 30, 2011
 - Yadkin Township – Larry Snyder
 - Sauratown Township – Ronnie Morris
 - Quaker Gap Township – Lloyd (L.G.) Tilley
 - Snow Creek Township – Stephen Spencer
- All have requested to be considered for re-appointment
- Terms are for three years

Chairman Lankford opened the floor for nominations.

Vice Chairman Inman nominated the following:

- Yadkin Township – Larry Snyder
- Sauratown Township – Ronnie Morris
- Quaker Gap Township – Lloyd (L.G.) Tilley
- Snow Creek Township – Stephen Spencer

Chairman Lankford, with full consensus from the Board, directed the Clerk to place the item on the June 27th Action Agenda.

Budget Amendment #81

Chairman Lankford opened the floor for discussion of the following Budget Amendment

#81:

To amend the General Fund, the expenditures are to be changed as follows:

Account	ACCOUNT	CURRENT BUDGETED	INCREASE	AS
Number	DESCRIPTION	AMOUNT	(DECREASE)	AMENDED
General Fund				
	See Attachment	\$14,208,159.00	\$(132,775.00)	\$14,075,384.00
	TOTALS	\$14,208,159.00	\$(132,775.00)	\$14,075,384.00
E911 Fund				
	See Attachment	\$ 154,795.00	\$ 10,200.00	\$ 164,995.00
		\$ 154,795.00	\$ 10,200.00	\$ 164,995.00
Revaluation Fund				
	See Attachment	\$ 101,910.00	\$ -	\$ 101,910.00
		\$ 101,910.00	\$ -	\$ 101,910.00
Capital Reserve Fund				
	See Attachment	\$ 109,928.00	\$ 23,000.00	\$ 132,928.00
		\$ 109,928.00	\$ 23,000.00	\$ 132,928.00
Capital Projects Fund				
	See Attachment	\$ 8,350,644.00	\$ -	\$ 8,350,644.00
		\$ 8,350,644.00	\$ -	\$ 8,350,644.00

Account	ACCOUNT	CURRENT BUDGETED	INCREASE	AS
Number	DESCRIPTION	AMOUNT	(DECREASE)	AMENDED
General Fund				
100.3231.000	1 cent Sales Tax	\$ 1,400,000.00	\$(140,000.00)	\$ 1,260,000.00
100.3301.361	Juvenile Justice & Delinquency Prevention	\$ 141,473.00	\$ 7,225.00	\$ 148,698.00
	TOTALS	\$ 1,541,473.00	\$(132,775.00)	\$ 1,408,698.00
E911 Fund				
200.3255.420	E911 Fees	\$ 360,570.00	\$ 10,200.00	\$ 370,770.00
	TOTALS	\$ 360,570.00	\$ 10,200.00	\$ 370,770.00
Capital Reserve Fund				
201.32981.000	Transfer from General Fund	\$ 202,013.00	\$ 23,000.00	\$ 225,013.00
		\$ 202,013.00	\$ 23,000.00	\$ 225,013.00

Account	ACCOUNT	CURRENT BUDGETED	INCREASE	AS
Number	DESCRIPTION	AMOUNT	(DECREASE)	AMENDED
General Fund				
Governing Body				
100.4110.000	Salaries & Wages	\$ 49,000.00	\$ 4,000.00	\$ 53,000.00
100.4110.090	Social Security	\$ 3,038.00	\$ 350.00	\$ 3,388.00
100.4110.091	Medicare Tax	\$ 711.00	\$ 75.00	\$ 786.00
100.4110.112	Retiree Insurance	\$ 79,716.00	\$ (1,300.00)	\$ 78,416.00
100.4110.290	Miscellaneous	\$ 9,000.00	\$ (550.00)	\$ 8,450.00
100.4110.450	Insurance	\$ 567,845.00	\$ (700.00)	\$ 567,145.00
			\$ 1,875.00	
Administration				
100.4120.000	Salaries & Wages	\$ 119,599.00	\$ (2,000.00)	\$ 117,599.00
100.4120.090	Social Security	\$ 7,579.00	\$ (300.00)	\$ 7,279.00
100.4120.091	Medicare Tax	\$ 1,778.00	\$ (75.00)	\$ 1,703.00
100.4120.100	Retirement	\$ 7,947.00	\$ (375.00)	\$ 7,572.00
100.4120.101	401K & Deferred Comp	\$ 4,580.00	\$ (100.00)	\$ 4,480.00
100.4120.110	Group Insurance	\$ 6,993.00	\$ (1,000.00)	\$ 5,993.00
100.4120.111	Dental Insurance	\$ 441.00	\$ (70.00)	\$ 371.00
100.4120.260	Departmental Supplies	\$ 2,710.00	\$ 700.00	\$ 3,410.00
100.4120.310	Travel	\$ 300.00	\$ (300.00)	\$ -
100.4120.311	Training	\$ 1,264.00	\$ (500.00)	\$ 764.00
			\$ (4,020.00)	
Finance				
100.4130.000	Salaries & Wages	\$ 147,856.00	\$ 75.00	\$ 147,931.00
100.4130.180	Professional Services	\$ 7,050.00	\$ (4,750.00)	\$ 2,300.00
100.4130.311	Training	\$ 1,700.00	\$ 50.00	\$ 1,750.00
100.4130.390	Bank Charges	\$ 9,500.00	\$ 2,500.00	\$ 12,000.00
100.4130.440	Misc. Contractual Services	\$ 47,800.00	\$ 2,000.00	\$ 49,800.00
100.4130.450	Insurance and Bond	\$ 175.00	\$ 125.00	\$ 300.00
			\$ -	
Purchasing				
100.4131.000	Salaries & Wages	\$ 49,599.00	\$ 165.00	\$ 49,764.00
100.4131.311	Training	\$ 480.00	\$ (400.00)	\$ 80.00
100.4131.321	Postage	\$ 1,250.00	\$ 350.00	\$ 1,600.00
100.4131.370	Advertising	\$ 1,200.00	\$ (115.00)	\$ 1,085.00
			\$ -	
Tax Administration				
100.4140.000	Salaries & Wages	\$ 233,845.00	\$ 100.00	\$ 233,945.00
100.4140.020	Salaries & Wages Part Time	\$ 11,900.00	\$ (100.00)	\$ 11,800.00
100.4140.370	Advertising	\$ 7,000.00	\$ 2,000.00	\$ 9,000.00
100.4140.321	Postage	\$ 68,000.00	\$ (2,000.00)	\$ 66,000.00
			\$ -	
GIS/Mapping				
				\$ -
100.4141.320	Telephone	\$ 1,900.00	\$ 200.00	\$ 2,100.00
100.4141.321	Postage	\$ 50.00	\$ 100.00	\$ 150.00
100.4141.340	Printing	\$ -	\$ 50.00	\$ 50.00
100.4141.350	Maint. & Repairs Equipment	\$ 1,000.00	\$ (350.00)	\$ 650.00
			\$ -	

Superior Court				
100.4160.260	Departmental Supplies	\$ 492.00	\$ 100.00	\$ 592.00
100.4160.441	Juvenile Detention	\$ 15,000.00	\$ (100.00)	\$ 14,900.00
			\$ -	
Elections				
100.4170.310	Travel	\$ 950.00	\$ 200.00	\$ 1,150.00
100.4170.311	Training	\$ 3,572.00	\$ 1,000.00	\$ 4,572.00
100.4170.320	Telephone	\$ 1,594.00	\$ 500.00	\$ 2,094.00
100.4170.260	Departmental Supplies	\$ 4,704.00	\$ 500.00	\$ 5,204.00
100.4170.511	Equipment Non Capitalized	\$ 8,000.00	\$ (3,500.00)	\$ 4,500.00
			\$ (1,300.00)	
Register of Deeds				
100.4180.320	Telephone	\$ 2,301.00	\$ 200.00	\$ 2,501.00
100.4180.321	Postage	\$ 1,800.00	\$ (200.00)	\$ 1,600.00
100.4180.340	Printing	\$ 1,000.00	\$ (400.00)	\$ 600.00
100.4180.511	Equipment Non Capitalized	\$ 1,500.00	\$ 400.00	\$ 1,900.00
			\$ -	
Public Buildings				
100.4190.000	Salaries & Wages	\$ 241,164.00	\$ 200.00	\$ 241,364.00
100.4190.090	Social Security	\$ 14,234.00	\$ (100.00)	\$ 14,134.00
100.4190.100	Retirement	\$ 15,560.00	\$ (100.00)	\$ 15,460.00
100.4190.250	Auto Supplies	\$ 10,775.00	\$ 1,000.00	\$ 11,775.00
100.4190.320	Telephone	\$ 4,076.00	\$ (1,000.00)	\$ 3,076.00
100.4190.351	Maint. & Repairs Auto	\$ 3,500.00	\$ 2,500.00	\$ 6,000.00
100.4190.430	Rental of Equipment	\$ 50,000.00	\$ 6,000.00	\$ 56,000.00
			\$ 8,500.00	
Vehicle Maintenance				
100.4250.000	Salaries & Wages	\$ 96,846.00	\$ 200.00	\$ 97,046.00
100.4250.090	Social Security	\$ 5,786.00	\$ (25.00)	\$ 5,761.00
100.4250.250	Auto Supplies	\$ 2,300.00	\$ (300.00)	\$ 2,000.00
100.4250.310	Travel	\$ 100.00	\$ (100.00)	\$ -
100.4250.320	Telephone	\$ 2,080.00	\$ 100.00	\$ 2,180.00
100.4250.330	Utilities	\$ 5,800.00	\$ 500.00	\$ 6,300.00
100.4250.351	Maint. & Repairs Auto	\$ 1,200.00	\$ (100.00)	\$ 1,100.00
100.4250.430	Rental of Equipment	\$ 200.00	\$ 25.00	\$ 225.00
			\$ 300.00	
Sheriff's Department				
100.4310.000	Salaries & Wages	\$ 1,445,963.00	\$ (15,000.00)	\$ 1,430,963.00
100.4310.020	Salaries & Wages-Part Time	\$ 157,659.00	\$ 15,000.00	\$ 172,659.00
100.4310.040	Separation Allowance	\$ 43,918.00	\$ 2,600.00	\$ 46,518.00
100.4310.090	Social Security	\$ 104,532.00	\$ (6,000.00)	\$ 98,532.00
100.4310.091	Medicare Tax	\$ 24,454.00	\$ (1,000.00)	\$ 23,454.00
100.4310.100	Retirement	\$ 97,103.00	\$ (5,000.00)	\$ 92,103.00
100.4310.102	401K 5%	\$ 71,729.00	\$ (5,000.00)	\$ 66,729.00
100.4310.110	Group Insurance	\$ 168,206.00	\$ (1,200.00)	\$ 167,006.00
100.4310.250	Auto Supplies	\$ 160,000.00	\$ 20,000.00	\$ 180,000.00
100.4310.290	Miscellaneous	\$ 16,207.00	\$ 2,000.00	\$ 18,207.00
100.4310.320	Telephone	\$ 19,307.00	\$ 1,000.00	\$ 20,307.00

100.4310.321	Postage	\$ 2,564.00	\$ 1,500.00	\$ 4,064.00
100.4310.351	Maint. & Repairs Auto	\$ 65,792.00	\$ 6,500.00	\$ 72,292.00
100.4310.511	Equipment Non Capitalized	\$ 70,296.00	\$ 1,000.00	\$ 71,296.00
			\$ 16,400.00	
	Jail			
100.4320.000	Salaries & Wages	\$ 576,202.00	\$ (17,000.00)	\$ 559,202.00
100.4320.020	Salaries & Wages-Part Time	\$ 116,000.00	\$ 17,000.00	\$ 133,000.00
100.4320.090	Social Security	\$ 41,950.00	\$ 600.00	\$ 42,550.00
100.4320.091	Medicare Tax	\$ 9,847.00	\$ 200.00	\$ 10,047.00
100.4320.110	Group Insurance	\$ 76,730.00	\$ (1,500.00)	\$ 75,230.00
100.4320.321	Postage	\$ 1,400.00	\$ 500.00	\$ 1,900.00
100.4320.510	Equipment	\$ 32,730.00	\$ 200.00	\$ 32,930.00
			\$ -	
	District Resource Center			
100.4321.000	Salaries & Wages	\$ 83,240.00	\$ (700.00)	\$ 82,540.00
100.4321.020	Salaries & Wages-Part Time	\$ 3,600.00	\$ 800.00	\$ 4,400.00
100.4321.090	Social Security	\$ 5,384.00	\$ (100.00)	\$ 5,284.00
100.4321.100	Retirement	\$ 5,292.00	\$ 50.00	\$ 5,342.00
100.4321.110	Group Insurance	\$ 10,810.00	\$ 675.00	\$ 11,485.00
100.4321.111	Dental Insurance	\$ 685.00	\$ 30.00	\$ 715.00
100.4321.250	Auto Supplies	\$ 1,265.00	\$ 100.00	\$ 1,365.00
100.4321.311	Training	\$ 1,235.00	\$ 15.00	\$ 1,250.00
100.4321.330	Utilities	\$ 4,000.00	\$ 700.00	\$ 4,700.00
100.4321.351	Maint. & Repairs Auto	\$ 250.00	\$ 300.00	\$ 550.00
			\$ 1,870.00	
	Emergency Communications			
100.4325.000	Salaries & Wages	\$ 348,385.00	\$ (10,000.00)	\$ 338,385.00
100.4325.010	Salaries & Wages-Overtime	\$ 16,500.00	\$ 3,000.00	\$ 19,500.00
100.4325.110	Group Insurance	\$ 45,738.00	\$ (2,000.00)	\$ 43,738.00
100.4325.320	Telephone	\$ 10,477.00	\$ 1,000.00	\$ 11,477.00
100.4325.330	Utilities	\$ 6,700.00	\$ 1,000.00	\$ 7,700.00
			\$ (7,000.00)	
	Emergency Management			
100.4330.321	Postage	\$ 150.00	\$ 100.00	\$ 250.00
100.4330.261	Emergency Response Supplies	\$ 3,500.00	\$ (100.00)	\$ 3,400.00
			\$ -	
	Fire Marshal			
100.4340.000	Salaries & Wages	\$ 138,839.00	\$ (5,000.00)	\$ 133,839.00
100.4340.110	Group Insurance	\$ 15,396.00	\$ (1,300.00)	\$ 14,096.00
100.4340.250	Auto Supplies	\$ 6,000.00	\$ 1,000.00	\$ 7,000.00
100.4340.260	Departmental Supplies	\$ 3,724.00	\$ 100.00	\$ 3,824.00
100.4340.320	Telephone	\$ 4,000.00	\$ 1,000.00	\$ 5,000.00
100.4340.351	Maint. & Repairs Auto	\$ 3,000.00	\$ 1,000.00	\$ 4,000.00
100.4340.511	Equipment Non-Capitalized	\$ 5,750.00	\$ (2,600.00)	\$ 3,150.00
			\$ (5,800.00)	
	Medical Examiner			
100.4360.000	Medical Examiner	\$ 28,000.00	\$ 10,000.00	\$ 38,000.00
	Emergency Medical Services			
100.4370.000	Salaries & Wages	\$ 1,132,040.00	\$ (20,000.00)	\$ 1,112,040.00

100.4370.010	Salaries & Wages-Overtime	\$ 165,000.00	\$ 5,000.00	\$ 170,000.00
100.4370.020	Salaries & Wages-Part Time	\$ 165,000.00	\$ 5,000.00	\$ 170,000.00
100.4370.101	401K	\$ 5,689.00	\$ 100.00	\$ 5,789.00
100.4370.110	Group Insurance	\$ 134,277.00	\$ (2,000.00)	\$ 132,277.00
100.4370.291	Uniforms	\$ 18,000.00	\$ 1,000.00	\$ 19,000.00
100.4370.320	Telephone	\$ 25,300.00	\$ 1,000.00	\$ 26,300.00
100.4370.321	Postage	\$ 9,000.00	\$ 500.00	\$ 9,500.00
			\$ (9,400.00)	
	Animal Control			
100.4380.250	Auto Supplies	\$ 11,000.00	\$ 1,200.00	\$ 12,200.00
100.4380.260	Departmental Supplies	\$ 17,885.00	\$ (2,000.00)	\$ 15,885.00
100.4380.320	Telephone	\$ 2,060.00	\$ 800.00	\$ 2,860.00
100.4380.321	Postage	\$ 2,600.00	\$ (800.00)	\$ 1,800.00
100.4380.491	Uniform Rental	\$ 2,200.00	\$ 800.00	\$ 3,000.00
			\$ -	
	Solid Waste			
100.4720.000	Salaries & Wages	\$ 163,252.00	\$ (2,000.00)	\$ 161,252.00
100.4720.020	Salaries & Wages-Part Time	\$ 163,420.00	\$ 8,000.00	\$ 171,420.00
100.4720.110	Group Insurance	\$ 23,556.00	\$ (575.00)	\$ 22,981.00
100.4720.250	Auto Supplies	\$ 65,000.00	\$ 1,000.00	\$ 66,000.00
100.4720.290	Miscellaneous	\$ 900.00	\$ 500.00	\$ 1,400.00
100.4720.320	Telephone	\$ 6,500.00	\$ 200.00	\$ 6,700.00
100.4720.350	Maint. & Repairs Equipment	\$ 2,500.00	\$ 600.00	\$ 3,100.00
100.4720.370	Advertising	\$ 250.00	\$ (250.00)	\$ -
100.4720.440	Misc. Contractual Services	\$ 585,000.00	\$ 20,000.00	\$ 605,000.00
100.4720.491	Uniform Rental	\$ 2,500.00	\$ 500.00	\$ 3,000.00
			\$ 27,975.00	
	Planning			
100.4910.000	Salaries & Wages	\$ 278,112.00	\$ 300.00	\$ 278,412.00
100.4910.090	Social Security	\$ 16,393.00	\$ (500.00)	\$ 15,893.00
100.4910.250	Auto Supplies	\$ 12,000.00	\$ (2,000.00)	\$ 10,000.00
			\$ (2,200.00)	
	Economic Development			
100.4920.000	Salaries & Wages	\$ 85,672.00	\$ 400.00	\$ 86,072.00
100.4920.184	Professional Services	\$ 15,000.00	\$ 3,500.00	\$ 18,500.00
100.4920.320	Telephone	\$ 1,576.00	\$ 100.00	\$ 1,676.00
100.4920.321	Postage	\$ 1,100.00	\$ 200.00	\$ 1,300.00
100.4920.371	Economic Development Partners	\$ 15,000.00	\$ 13,000.00)	\$ 2,000.00
100.4920.441	Kobe Wieland Copper	\$ 88,958.00	\$ 5.00	\$ 88,963.00
100.4920.443	Kobe Wieland Copper-Grant #2	\$ 173,000.00	\$(118,600.00)	\$ 54,400.00
			\$(127,395.00)	
	Cooperative Extension			
100.4950.311	Training	\$ 588.00	\$ (100.00)	\$ 488.00
100.4950.250	Auto Supplies	\$ 850.00	\$ 100.00	\$ 950.00
			\$ -	
	Natural Resources			
100.4960.020	Salaries & Wages-Part Time	\$ 15,351.00	\$ (900.00)	\$ 14,451.00
100.4960.090	Social Security	\$ 6,432.00	\$ 25.00	\$ 6,457.00

100.4960.100	Retirement	\$ 6,963.00	\$ 25.00	\$ 6,988.00
100.4960.190	Watershed Commissioners/Conserv. Board	\$ 3,000.00	\$ (600.00)	\$ 2,400.00
			\$ (1,450.00)	
	Health Department			
100.5100.000	Salaries & Wages	\$ 947,642.00	\$ (15,625.00)	\$ 932,017.00
100.5100.030	Salaries & Wages-Permanent Part Time	\$ 12,525.00	\$ 3,500.00	\$ 16,025.00
100.5100.293	Eat Right Network	\$ 250.00	\$ 25.00	\$ 275.00
100.5100.310	Travel	\$ 3,574.00	\$ 2,000.00	\$ 5,574.00
100.5100.320	Telephone	\$ 53,730.00	\$ 4,000.00	\$ 57,730.00
100.5100.330	Utilities	\$ 9,800.00	\$ 4,000.00	\$ 13,800.00
100.5100.340	Printing	\$ 5,500.00	\$ 1,500.00	\$ 7,000.00
100.5100.370	Advertising	\$ 1,931.00	\$ 500.00	\$ 2,431.00
100.5100.430	Rental of Equipment	\$ 250.00	\$ 100.00	\$ 350.00
			\$ -	
	Home Health			
100.5190.000	Salaries & Wages	\$ 266,284.00	\$ (14,850.00)	\$ 251,434.00
100.5190.030	Salaries & Wages-Permanent Part Time	\$ 2,684.00	\$ 750.00	\$ 3,434.00
100.5190.180	Professional Services	\$ 210,000.00	\$ 10,000.00	\$ 220,000.00
100.5190.260	Departmental Supplies	\$ 200.00	\$ 100.00	\$ 300.00
100.5190.261	Office Supplies	\$ 3,430.00	\$ 1,000.00	\$ 4,430.00
100.5190.320	Telephone	\$ 9,416.00	\$ 3,000.00	\$ 12,416.00
			\$ -	
	Environmental Health			
100.5192.030	Salaries & Wages-Permanent Part Time	\$ 2,684.00	\$ 750.00	\$ 3,434.00
100.5192.090	Social Security	\$ 10,859.00	\$ (325.00)	\$ 10,534.00
100.5192.100	Retirement	\$ 12,225.00	\$ (325.00)	\$ 11,900.00
100.5192.110	Group Insurance	\$ 19,257.00	\$ (700.00)	\$ 18,557.00
100.5192.321	Postage	\$ 500.00	\$ 600.00	\$ 1,100.00
			\$ -	
	Social Services			
100.5310.000	Salaries & Wages	\$ 1,716,034.00	\$ (5,000.00)	\$ 1,711,034.00
100.5310.260	Departmental Supplies	\$ 29,589.00	\$ 2,000.00	\$ 31,589.00
100.5310.351	Maint. & Repairs Auto	\$ 5,000.00	\$ 3,000.00	\$ 8,000.00
			\$ -	
	Public Assistance			
100.5410.002	TANF Emergency Assistance	\$ 255,000.00	\$ 3,500.00	\$ 258,500.00
100.5420.000	State/County Special Assistance	\$ 460,000.00	\$ 5,000.00	\$ 465,000.00
			\$ 8,500.00	
	Day Care			
100.5850.001	Day Care TANF	\$ 8,500.00	\$ (3,500.00)	\$ 5,000.00
	Senior Services			
100.5860.000	Salaries & Wages	\$ 87,309.00	\$ 500.00	\$ 87,809.00
100.5860.020	Salaries & Wages Part Time	\$ 21,775.00	\$ (1,000.00)	\$ 20,775.00
100.5860.030	Salaries & Wages Permanent PT	\$ 29,656.00	\$ 100.00	\$ 29,756.00
100.5860.260	Departmental Supplies	\$ 3,639.00	\$ 500.00	\$ 4,139.00
100.5860.290	Miscellaneous	\$ 1,900.00	\$ 1,000.00	\$ 2,900.00
			\$ 1,100.00	
	Forsyth Tech			
100.5920.250	Auto Supplies	\$ 700.00	\$ 50.00	\$ 750.00
100.5920.260	Departmental Supplies	\$ 5,000.00	\$ 500.00	\$ 5,500.00

100.5920.320	Telephone	\$ 10,700.00	\$ (550.00)	\$ 10,150.00
			\$ -	
	Arts Council			
100.6150.000	Salaries & Wages	\$ 61,445.00	\$ 125.00	\$ 61,570.00
			\$ 125.00	
	Special Appropriation			
100.4520.491	Stokes Co. Fire & Rescue Assoc.	\$ 18,000.00	\$ (10,000.00)	\$ 8,000.00
100.5830.691	Step One	\$ 33,893.00	\$ 7,225.00	\$ 41,118.00
100.5830.694	NWPCOG	\$ 500.00	\$ 250.00	\$ 750.00
			\$ (2,525.00)	
	Transfers			
100.9820.960	Transfer to Capital Reserve Fire & Rescue Assoc. for water points & Economic Development Partners funding	\$ 202,013.00	\$ 23,000.00	\$ 225,013.00
	Contingency			
100.9910.000	Contingency	\$ 119,992.00	\$ 72,170.00	\$ 192,162.00
100.9910.200	Hold Harmless Contingency	\$ 140,000.00	\$(140,000.00)	\$ -
			\$ (67,830.00)	
	Total General Fund	\$14,208,159.00	\$(132,775.00)	\$14,075,384.00
	E911 Fund			
200.4325.260	Departmental Supplies	\$ 250.00	\$ 200.00	\$ 450.00
200.4325.350	Maint. & Repairs Equipment	\$ 56,845.00	\$ 7,000.00	\$ 63,845.00
200.4325.320	Telephone	\$ 97,700.00	\$ 3,000.00	\$ 100,700.00
		\$ 154,795.00	\$ 10,200.00	\$ 164,995.00
	Capital Reserve Fund			
201.4920.027	Economic Development	\$ 109,928.00	\$ 13,000.00	\$ 122,928.00
201.4340.000	Fire Marshal	\$ -	\$ 10,000.00	\$ 10,000.00
		\$ 109,928.00	\$ 23,000.00	\$ 132,928.00
	Revaluation Fund			
202.4140.000	Salaries & Wages	\$ 96,260.00	\$ 200.00	\$ 96,460.00
202.4140.090	Social Security	\$ 5,650.00	\$ (200.00)	\$ 5,450.00
		\$ 101,910.00	\$ -	\$ 101,910.00
	Capital Projects Fund			
	Nancy Reynolds School			
400.5914.600	General Contracts	\$ 7,665,949.00	\$ 684,695.00	\$ 8,350,644.00
400.5914.690	Miscellaneous	\$ 684,695.00	\$(684,695.00)	\$ -
		\$ 8,350,644.00	\$ -	\$ 8,350,644.00

To adjust departmental budgets following the budget review as of 05/31/11. The transfer from Hold Harmless Contingency was budgeted for revenue shortfall and therefore reducing the 1 cent sales tax budget. Step One received funding for Gang Grant form JJDP, pass thru funding. Transferring funds appropriated to the Stokes County Fire & Rescue Association in the amount of \$10,000 for water points

and Economic Development Partners funding of \$13,000 to the Capital Reserve Fund for future use.
future use.

This will result in a net increase of \$132,775.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Chairman Lankford turned the discussion over to Commissioner Walker who had requested the item be moved to today's Discussion Agenda.

Commissioner Walker discussed the following clarification from Finance Director

Julia Edwards:

- Budget Amendment #81 is the "cleanup" for Fiscal Year 2010-11 to make sure there is adequate funding for each line item
- Transferred \$10,000 to Capital Reserve for Stokes County Fire and Rescue Association designated for water points for Fiscal Year 2011-12
- Transferred \$13,000 to Capital Reserve for Economic Development Partners designated for Fiscal Year 2011-12
- Governing Body – Salaries/Wages – increased to make sure there was enough funding for the extra meetings not budgeted for this year (for example: special meetings for hospital)
- Hold Harmless Contingency is being appropriated to coverage shortfall in sales tax
- Capital Project Ordinance is being adjusted to reflect actual costs, Capital Project Ordinance originally had only estimates
- Adding \$72,170 back to Contingency, still have \$45,000 in Fuel Contingency and \$25,000 Matching Grant Contingency that will revert to Fund Balance on June 30, 2011
- Estimate \$300,000 in all Contingencies that will revert to Fund Balance on June 30, 2011

Chairman Lankford, with full consensus of the Board, directed the Clerk to place Budget Amendment #81 on the June 27th Consent Agenda.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Job Vacancy – Update

Interim County Manager Rick Morris presented the following update:

- Emergency Communications Director Del Hall notified Administration that the employee who had recently turned in their resignation had requested to withdraw their resignation due to a change in their decision to leave

- Have approved for Director Del Hall to allow the employee to withdraw their resignation due to the employee is well trained and an excellent worker
- Would recommend not hiring the other two vacant positions until a budget is adopted

The Board had no issues with Interim Manager Morris' recommendation to not hire the other two vacant positions until a budget is adopted.

The Board unanimously agreed there was no action to take in this matter.

Worker's Compensation Insurance Proposal for Fiscal Year 2011-12
General Liability and Automotive Insurance Proposal for Fiscal Year 2011-12

Chairman Lankford entertained a motion regarding the following Workers' Compensation, General Liability, and Automotive Insurance Proposals from NCACC submitted by Interim Manager Rick Morris at the May 23rd meeting:

- Proposed Worker's Compensation Cost for F/Y 2011-12 = \$320,686.00
- Proposed General Liability, Property, and Auto for F/Y 2011-12 = \$228,685.00
- Proposed Multi- Pool Discounts for Workers' Compensation, General Liability, Property, and Auto for F/Y 2011-12 = \$10,430.00
- Total cost = \$538,941.00

Commissioner Booth moved to approve the recommendation for Worker' Compensation, General Liability, and Automotive Insurance Proposals submitted by Interim Manager Morris at the May 23rd meeting. Commissioner Jones seconded and the motion carried unanimously.

Senior Meals Proposals for Fiscal Year 2011-12

Chairman Lankford entertained a motion regarding the proposal from Golden Corral for F/Y 2011-12 (\$3.48 per meal) submitted by Interim Manager Rick Morris at the May 23rd meeting.

Commissioner Booth moved to accept the proposal from Golden Corral for F/Y 2011-12 for senior meals. Commissioner Jones seconded and the motion carried unanimously.

Early College Sewer Options

Interim Manager Rick Morris recommended the following at the May 23rd meeting:

- To install a sewer system just for the additional POD, projected cost is \$150,000
- Work to acquire grants for a sewer system at the Meadows location

Chairman Lankford entertained a motion.

Commissioner Booth moved to approve the recommendation from Interim County Manager Rick Morris to install the small sewer system for the additional POD at the Early College Site in Meadows. Commissioner Jones seconded the motion.

Commissioner Walker requested if the County could meter the water at the current location to determine the current capacity to see if there could be a smaller system installed

Support Services Supervisor Danny Stovall confirmed the first POD was currently being metered and the six week data was used in the design of the smaller system and the six month data will also be incorporated into the system design.

The motion carried unanimously.

Appointments

Juvenile Crime Prevention Council

Chairman Lankford opened the floor for any other JCPC nominations.

Chairman Lankford entertained a motion to close the nominations.

Commissioner Jones moved to close the nominations. Vice Chairman Inman seconded and the motion carried unanimously.

Chairman Lankford polled the Board regarding the following individuals nominated at the May 23rd meeting:

Juvenile Crime Prevention Council

- County Manager/Designee = Darlene Bullins
- County Commissioner Appointee = Amanda Dolinger
- Stokes Co. Sheriff's Department/Designee = Kelly Craine
- District Court Judge/Designee = Kathy Ford
- District Attorney/Designee = Tom Langan
- Partnership for a Drug Free NC = Jeff Matkins
- Stokes Friends of Youth = Clyde Stewart
- County Commissioner Appointee = James Booth

The Board unanimously approved the following to serve on the JCPC:

- County Manager/Designee = Darlene Bullins
- County Commissioner Appointee = Amanda Dolinger
- Stokes Co. Sheriff's Department/Designee = Kelly Craine
- District Court Judge/Designee = Kathy Ford
- District Attorney/Designee = Tom Langan
- Partnership for a Drug Free NC = Jeff Matkins
- Stokes Friends of Youth = Clyde Stewart
- County Commissioner Appointee = James Booth

Chairman Lankford stated the submitted recommendation from the JCPC had been unanimously approved to serve on the JCPC.

Workforce Development Program

Chairman Lankford opened the floor for any other Workforce Development Program nominations.

Chairman Lankford entertained a motion to close the nominations.

Commissioner Booth moved to close the nominations. Commissioner Walker seconded and the motion carried unanimously.

Chairman Lankford polled the Board regarding the following individual nominated at the May 23rd meeting:

Workforce Development Program

- Interim County Manager Rick Morris – nonvoting member

The Board unanimously approved Interim County Manager Rick Morris to serve as a nonvoting member for the Workforce Development Program.

Job Training Consortium

Chairman Lankford opened the floor for any other Job Training Consortium nominations.

Chairman Lankford entertained a motion to close the nominations.

Vice Chairman Inman moved to close the nominations. Commissioner Booth seconded and the motion carried unanimously.

Chairman Lankford polled the Board regarding the following individual nominated at the May 23rd meeting:

Job Training Consortium

- Economic Development Director Alan Wood

The Board unanimously approved Economic Development Director Alan Wood to serve on the Job Training Consortium.

CDBG Scattered Site Housing Grant - Third Party Administrator Proposals

Chairman Lankford entertained a motion regarding the Third Party Administrator Proposal recommendation submitted at today's meeting.

Vice Chairman Inman moved to approve Benchmark CMR as the Third Party Administrator for the upcoming CDBG Scattered Site Housing Grant and authorize Interim County Manager Rick Morris to execute the contract. Commissioner Jones seconded and the motion carried unanimously.

CLOSED SESSION

Chairman Lankford entertained a motion to enter Closed Session for the following:

- To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, G. S. 131E-97.3 and G.S. 143-318.11(a)(1)
- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4)
- To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)

Commissioner Jones moved to enter Closed Session for the following:

- To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, G. S. 131E-97.3 and G.S. 143-318.11(a)(1)

- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4)
- To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)

Commissioner Booth seconded the motion.

Commissioner Walker confirmed with County Attorney Edward Powell that the Board should still use all three items to enter Closed Session. County Attorney Powell reiterated that confidential information from Pioneer Health Services, Inc. will be discussed at today's Closed Session.

The motion carried unanimously.

The Board re-entered the regular session of the June 13th meeting.

Stokes Reynolds Memorial Hospital, Inc.

Chairman Lankford entertained a motion.

Commissioner Booth moved pursuant to G.S. G.S. 131E-13 that the Stokes County Board of Commissioners direct the Clerk to the Board of Commissioners to publish notice in the Stokes News and all other required public notices that the Stokes County Board of Commissioners will consider a proposed lease submitted by Pioneer Health Services, Inc. for the lease of Stokes Reynolds Memorial Hospital, Inc. at their regular meeting on June 27, 2011 and to make copies available for public inspection in the Office of the Interim County Manager at least 10 days prior to the June 27th meeting and to place the proposed lease on the June 27th Action Agenda.

Commissioner Jones seconded the motion.

Commissioner Walker confirmed with County Attorney Edward Powell that the motion is simply to notify the public and allow the public to review the proposed lease and in no way approves any aspect of the proposed lease. County Attorney Powell also noted that the approval

process involves a Resolution that will need to be approved by the Board at the June 27th meeting.

The motion carried unanimously.

Adjournment

There being no further business to come before the Board, Chairman Lankford entertained a motion to adjourn the meeting.

Commissioner Jones moved to adjourn the meeting. Vice Chairman Inman seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

Ernest Lankford
Chairman