

STATE OF NORTH CAROLINA)
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 COUNTY OF STOKES)
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**OFFICE OF THE COMMISSIONERS
 STOKES COUNTY GOVERNMENT
 DANBURY, NORTH CAROLINA
 OCTOBER 11, 2010**

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, October 11, 2010 at 1:30 pm with the following members present:

Chairman Jimmy Walker
 Vice Chairman Ernest Lankford
 Commissioner J. Leon Inman
 Commissioner Ron Carroll
 Commissioner Stanley Smith

County Personnel in Attendance:
 County Manager K. Bryan Steen
 Clerk to the Board Darlene Bullins
 Finance Director Julia Edwards
 Economic Development Director Alan Wood
 Planning Director David Sudderth
 Tax Administrator Jake Oakley

Chairman Jimmy Walker called the meeting to order.

Commissioner Inman delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Walker opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Walker entertained a motion to approve or amend the October 11, 2010 Agenda.

Vice Chairman Lankford moved to approve the October 11, 2010 Agenda as submitted. Commissioner Carroll seconded and the motion carried unanimously.

**PUBLIC HEARING
 2010 CDBGrant – Scattered Site Housing**

Chairman Walker called to order the Public Hearing for the 2010 CDBGrant (Scattered Site Housing).

There were no public comments. Chairman Walker closed the Public Hearing.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Walker entertained a motion to approve or amend the following items on the

Consent Agenda:

Minutes

- Minutes of September 27, 2010
- Minutes of October 4, 2010

Sheriff's Department - Budget Amendment #19

Finance Director Julia Edwards submitted Budget Amendment #19.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Sheriff's Department				
100.4310.351	M&R – Auto	\$65,000.00	\$1,342.00	\$66,342.00
	Totals	\$65,000.00	\$1,342.00	\$66,342.00

This budget amendment is justified as follows:

To appropriate insurance claim funds for repairs to Sheriff's Department vehicle due to damage from hitting a deer.

This will result in a net increase of \$1,342.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3839.850	Insurance Claims	\$00.00	\$1,342.00	\$1,342.00
	Totals	\$00.00	\$1,342.00	\$1,342.00

Vice Chairman Lankford moved to approve the Consent Agenda as presented.

Commissioner Inman seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Economic Development Commission – Quarterly Update

Economic Development Director Alan Wood presented the following update:

- **Broadband Grant**
 - County didn't receive any stimulus grant funding for Broadband
 - County has not received any feedback regarding the grant application
 - Preliminary information indicates most of the grants went to existing entities
 - County has requested information regarding the county's application
 - Meeting with representatives from Rockingham County on 10-13 to discuss a "Plan B" which would allow the County to "piecemill" coverage to those who don't currently have any Broadband coverage
 - Looking at other possible funding sources such as Rural Center, ARC, and Gold Leaf
 - Will continue to work to get Broadband to those who don't have any coverage

- Met with representatives from ARC last week to start discussing ways to get Broadband to those who don't have any coverage
- Will keep the Board updated
- **Local Food Initiatives**
 - Continue to see progress
 - Orders are continuing to increase, just took on Tyco (2000 employees) and currently working on Morehead Hospital
 - Talking with a buying group in Raleigh that has been purchasing products from Johnston County and is looking to buy from other entities, that group should be added later this fall
 - Recent meeting with Piedmont Local Foods/Pilot Mountain Pride/Rural Center/Stokes Core to focus on how better to coordinate these different groups and try to work out logistics for farmers who are involved in one group and how they can possibly benefit from another group
 - Rural Center has a grant cycle in December, Local Food Initiatives will be seeking funding to help continue to grow this process
 - Continuing to work on trying to be self funded within the next 3-4 years
- **21st Century**
 - 21st Century Reception is scheduled for October 26th at Camp Hanes (tentative time - 6:30pm to 8:00pm)
 - Representatives from the NC Department of Commerce will be present for the reception
 - All boards/mayors from each town/municipality along with state representatives have been invited as well as county commissioner candidates
 - Interviews/questionnaires will be conducted on October 27th and would like to have two members from the Board of Commissioners to participate
 - Recently attended a 21st Century work session in Laurinburg with Chairman Walker
 - Very impressed with the work session and the new direction that 21st Century has taken since being involved with the organization in Caldwell County
 - Steering Committee will be formed to follow the entire 21st Century process, members will need to be able to meet an hour per month for the next six months (approximately 20 members with participation from the Board of Commissioners)
 - A Steering Committee meeting will be scheduled in November to discuss the results from the questionnaire and determine what the next steps will be
 - After 6 months, the four counties who are participating in the 21st Century Program will meet together to talk one on one with prospective funding sources for possible funding for projects
- **Stokes County "Pure Play" Website**
 - New tourism website is live, been up approximately 2 weeks
 - Still fine tuning the website, working on key words to make sure it is searchable
 - Old site will be directed to the new site
 - Mobile application will be available later so that those in the county with IPODs can search for other places in the County
 - Site has an itinerary planner and mapping options
 - Site mimics the new Visitors' Guide
 - Will continue to build upon the theme as Stokes County being "The Playground of the Piedmont"
- **Web Building Program**
 - Have had contact with over 100 businesses in Stokes County
 - 65 websites for local businesses/industries are complete or in process
 - Meeting with an individual who has been in the web marketing business for several years to try to develop a series of seminars (at no cost) with Forsyth Tech. Community College and King Chamber of Commerce to help local businesses and industries learn how to market their business with their websites (outreach to our local businesses)
 - Very pleased with the success of the program
- **2011 Business Extravaganza**
 - Extravaganza is scheduled for January 20, 2011 at Camp Hanes
 - New Bridge Bank has signed on to be the Corporate Sponsor again this year

- Tropical Theme
- Will have more booths this year available for businesses (ten booths have already been requested)
- **Other updates:**
 - Building Reuse Grant has been submitted for the former Venable Brothers Well Facility – one business already moved in with one other business to start in December (two other spaces are available)
 - Hanging Rock General Store located on Moores Spring Road is opened with a grand opening scheduled for the Spring (April 2011)
 - Working with several other businesses on specific projects that can't be discussed yet
 - A draft of the Moratock Park Plan, which was the first phase developed in the 5-10 year tourism plan funded earlier this year, has been provided to the Economic Development Commission for its review and will be discussed at the October EDC meeting
 - Recommendation regarding the proposed Moratock Park Plan will be presented to the Board of Commissioners at a later date
 - Tourism Meeting on September 21st: (other meetings to follow)
 - Five priorities regarding tourism were presented and discussed to approximately 37 individuals
 - Trail Development
 - River Access and Development (development of river access points)
 - Argi-Tourism (Local Food Initiatives)
 - Development of Scenic Byway and road systems for tourism activities
 - Building capacity for all the priorities

Economic Development Director Alan Wood expressed his appreciation to the Board of Commissioners for allowing the EDC to present the quarterly update.

Chairman Walker confirmed with Director Wood that the NC Department of Commerce has already assigned a representative to work with the 21st Century Program.

The Board discussed Director Wood's request regarding two members from the Board of Commissioners to participate in the 21st Century questionnaire process and participation from the Board on the Steering Committee.

Commissioner Inman, who also serves on the EDC, volunteered to participate in the questionnaire process. Chairman Walker stated that he would participate if no other board member wished to participate. Vice Chairman Lankford requested to have time to check his calendar before making a commitment. Chairman Walker suggested Manager Steen confirm with Board members who would like to participate and provide Director Wood with a name by the end of the week. Chairman Walker noted the Board could select a member to serve on the Steering Committee at the October 25th meeting.

Chairman Walker, on behalf of the Board of Commissioners, expressed appreciation to Director Wood for the quarterly update.

Update – Manager and Board of Commissioners

County Manager Bryan Steen noted the following:

- Have conducted the review required with the adoption of the 2010-11 Budget for an Administrative Assistant position for Economic Development and found that there is not an existing employee situation to make a transfer possible; therefore, Administration will move forward with the normal county hiring process
- Economic Development Director Alan Wood has earned the following certification:
 - Certified Economic Developer (CEdD)
 - Only 50-60 certified in the State of North Carolina with fewer than 1,400 in the United States
- League of Governments meeting scheduled for Thursday, October 21st with a presentation from NWPCOG regarding the merger between NWPCOG and Piedmont Triad Council of Governments (PTCOG)

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Board of Education – Request – Relocation of POD

Dr. Stewart Hobbs, Superintendent of Stokes County Schools, presented the following request regarding the relocation of a POD currently located at Pinnacle Elementary School:

(Chairperson Sonya Cox, Stokes County Board of Education, and Director of Operations David Burge, Stokes County Schools, were also in attendance for the Agenda item)

- With the completion of Nancy Reynolds Elementary School in December, Stokes County Schools will have one POD (located on the ball field at Pinnacle Elementary) that will need to be relocated
- Plans are for students to be in the new Nancy Reynolds Elementary School by January 1, 2011
- Stokes County Schools plan to leave one POD on the Pinnacle campus to alleviate the over-crowding at Pinnacle Elementary School
- Board of Education would like to relocate the other POD to Lawsonville Elementary School to alleviate over-crowding at that school
- Lawsonville Elementary School currently has five mobile units
- Additional land was purchased several years ago which would provide space for the POD
- Board of Education feels that the Lawsonville campus would be the best place for the POD especially with the possibility of a new elementary school in the West Stokes district
- Currently, there is approximately \$550,000 remaining in contingencies and allowances in the Nancy Reynolds construction project that could be used to relocate the POD to Lawsonville Elementary
- Do not anticipate any major issues at this time that would require the need of the remaining contingencies and allowances
- Request the Board of Commissioners allocate the approximately \$550,000 remaining in contingencies and allowances to relocate the POD to Lawsonville Elementary School with any savings being returned to the County
- Board of Education is willing to work with the Board of Commissioners to meet the facility needs of the County whether the POD is relocated to the community college site in Meadows or relocated to Lawsonville Elementary School
- The newest mobile unit (other than the two purchased for the Nancy Reynolds Project) owned by the school system is 18 years old
- Major repairs such floors, ceilings, and windows are having to be put in the older mobile units

Chairperson Sonya Cox noted the following:

- Reiterated the Board of Education's first priority is to relocate the POD to Lawsonville Elementary School

- Understand there is a need at the community college site in Meadows for early college students next year
- Willing to work with the Board of Commissioners if the POD is needed at the community college site before moving the POD to Lawsonville Elementary
- 50 more students will be added to the Early College next year

The Board discussed the Agenda item with Dr. Hobbs and Chairperson Cox.

Commissioner Inman noted that staff at the Early College indicated at the last Community College Advisory Committee meeting that with enrollment this fall, the POD at the Meadows location is almost at capacity and do not know where they will put the next 50 students that will enroll into the program in the fall of 2011. Commissioner Inman also noted that Dr. Gary Greene, Forsyth Tech. President, has indicated that even if funding was available now, it would take approximately 3-5 years to construct a permanent facility at the Meadows site.

Commissioner Carroll noted the following:

- PODs were purchased for the school system with the expectation that once the need for Nancy Reynolds was finished, the PODS would be transferred to other schools
- No point in paying to move the PODS twice
- In favor of the Board of Education's request to move the POD to Lawsonville Elementary School to alleviate the over-crowding at that location

Chairman Walker, with permission of the Board, allowed Operations Director David Burge to speak to the Board regarding used PODS.

Operations Director David Burge noted at the current time, he was not aware of any used units that were available.

Vice Chairman Lankford questioned Director Burge whether the school system had evaluated any other type of buildings beside the POD.

Director Burge noted that the POD unit was the only type of facility that the school system had considered. Vice Chairman Lankford suggested possibly looking into other type of buildings.

Dr. Hobbs stated that there are very strict requirements for the construction of school facilities set by DPI.

Commissioner Carroll confirmed with Dr. Hobbs if the POD was relocated to Lawsonville Elementary, it would be a semi-permanent structure for several years down the road.

Dr. Hobbs noted that whether the POD was relocated to the Meadows location or to Lawsonville Elementary, it would need to be up and ready for students by August 1st with school starting on August 10th next year. Dr. Hobbs also noted that the Board of Education had assured the Pinnacle community that the ball field where the POD was temporarily located

would be restored.

Commissioner Carroll requested that the item be combined with the educational needs for the first meeting in November.

Chairman Walker, with permission of the Board, allowed Operations Director David Burge to speak to the Board again regarding PODS.

Director Burge noted that relocation of the POD could take at least eight months and the sooner the decision could be made the better. Director Burge also noted that if the POD is relocated to Lawsonville, there are major upgrades with water and sewer that must approved by DEHNR and completed.

Finance Director Julia Edwards presented the following information from Bond Attorney Donald Ubell regarding using remaining funds from the Nancy Reynolds construction project for relocating the POD:

- Under the current contract with BB&T, proceeds may be used for the new Nancy Reynolds Elementary School and for a new community college facility
- If the proceeds are to be used for a community college project, the County may do so without amending the contract
- If the proceeds are to be used for a school project other than Nancy Reynolds Elementary School, the County may do so only by amending the contract
- An amendment would require BB&T's consent and the Local Government Commission's (LGC) approval
- The LGC's approval is typically treated as a "Consent" item on their Miscellaneous Agenda
- In the alternative, the County could use the excess to pay all or a portion of the next installment payment (\$562,350 due on 02-04-11) and use County funds it has appropriated for that purpose to pay the cost of the capital project suggested to be paid from these excess proceeds which would avoid the need for an amendment

Chairman Walker, with permission of the Board, allowed Forsyth Tech. Stokes County Director Ann Watts to speak regarding the Early College facility.

Director Watts noted the following:

- At the current time, the facility will not hold the 50 students that will be added to the Early College program next fall
- When the current students become Juniors, adults can be added to the daily classroom which can open up more opportunities for community college classes

Manager Steen suggested using the funding remaining from relocating the POD (estimated cost provided from the school system to relocate the POD = \$71,681) to Lawsonville to possibly purchase a new POD for the Meadows location.

Dr. Hobbs noted the following estimated cost for relocation of the POD to Lawsonville Elementary:

- Site work = \$100,000
- Upgrade of water system = \$40,000
- Upgrade of septic system = \$30,000

- Estimated cost = \$500,000
- Projected to use most of the \$550,000

Chairman Walker suggested placing the item on the October 25th Discussion Agenda with Manager Steen obtaining more estimated cost information from Operations Director David Burge regarding the relocation to Lawsonville Elementary School.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the October 25th Discussion Agenda.

Chairman Walker directed members of the Board to send requests for additional needed information to Manager Steen.

Board of Education – Request – School Resource Officer for Meadowbrook Academy

Dr. Stewart Hobbs, Superintendent of Stokes County Schools, presented the following request regarding a School Resource Officer (SRO) for the Meadowbrook Academy:

(Chairperson Sonya Cox, Stokes County Board of Education, was also in attendance for the Agenda item)

Dr. Hobbs presented the following request:

- Board of Education formally requests a full time SRO be placed at the Meadowbrook Academy for the remainder of this school year
- Meadowbrook Academy has evolved into a transitional school and is seeing more students at that school with issues
- Dropout students now are required to go to Meadowbrook instead of returning to their assigned high school
- Stokes County Schools will be responsible for the cost of the SRO including salary/benefits/worker’s compensation/insurance, etc on a contractual basis
- Currently, Sheriff’s Department has deputies that patrol the school twice a day
- Concerns have been expressed by staff regarding the lack of an SRO and safety at the school
- Board of Education, for the safety and wellbeing of the students and staff, would like to request the placement of an SRO at the school

Chairperson Sonya Cox reiterated the need for an SRO at Meadowbrook and feels that student learning is impacted when students do not feel safe in their environment. Chairperson Cox stated that the Board of Education feels that students and staff will feel safer if there is a person (SRO) there that can handle situations as they arise.

The Board discussed the Agenda item with Dr. Hobbs and Chairperson Cox.

Commissioner Inman requested to question Sheriff Mike Joyce who was in attendance for the meeting. The Board had no issues with Sheriff Mike Joyce speaking on the issue.

Commissioner Inman requested if the Sheriff, on behalf of the Sheriff’s Department, had any comments regarding the Board of Education’s request to add an SRO at Meadowbrook.

Sheriff Mike Joyce presented the following comments:

- His personal position on placing an SRO at Meadowbrook has not changed from the last time the issue was brought up
- In his opinion, doesn't feel that there is a need for a full time SRO at the location due to the low number of students and calls
- Officers that routinely patrol the school (twice a day) feel that there is a personnel situation at the location
- To date, there have been only 36 calls at the school, 12 behavior calls
- Understands that there are some personnel changes being made at the school that might help the situation

Commissioner Carroll noted that the request to the Board of Commissioners is authorization to create a position and the need for the position is a policy decision for the Board of Education.

Commissioner Carroll stated that he has no problem authorizing the position as long as the Board of Education has determined the need for the position.

Vice Chairman Lankford expressed concerns with the uncertainty of the upcoming budget and who would fund the position in 2011-12 especially since the County allocated funding for five SROs in the current budget.

Dr. Hobbs noted that the school system has contracted with Craig Boyles to serve as Vice Principal and that Mr. Boyles actually started today. Dr. Hobbs stated that he had received numerous complaints and concerns and feels the school system has been put on notice. Dr. Hobbs stated that adding additional staff and requesting an SRO at the school is what the school needs at this time. Dr. Hobbs noted that all options are being reviewed.

Commissioner Inman noted that he had received a call from a veteran teacher at Meadowbrook expressing concerns and fears from other teachers at the school.

Chairperson Sonya Cox reiterated the need for the SRO at Meadowbrook at the present time and noted the school may not need an SRO next year.

Chairman Walker requested to question Sheriff Mike Joyce again regarding the issue. The Board had no issues with Sheriff Mike Joyce speaking again on the issue.

Chairman Walker questioned Sheriff Mike Joyce if he was aware that there was staff at Meadowbrook that felt unsafe. Sheriff Joyce stated that his department was not aware that staff at the Meadowbrook felt unsafe.

Dr. Hobbs reiterated that he was taking all steps possible to make sure staff and students feel safe at Meadowbrook.

Commissioner Carroll reiterated that he did not want to see the Board of Commissioners taking the place of the Board of Education by deciding if an SRO is needed at Meadowbrook, that is their decision. The only request for the Board of Commissioners is whether to authorize the

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creation of an SRO position for the Sheriff's Department that will be funded by the Board of Education.

Chairperson Cox reiterated that the Board of Education is not able to discuss student behavioral issues and personnel issues with the Board of Commissioners.

Commissioner Carroll requested the item be moved to today's Action Agenda in order to give the Board of Education an answer to their request.

Commissioners Smith and Inman both agreed with Commissioner Carroll to place the item on today's Action Agenda.

Vice Chairman Lankford stated that he would like to wait until the next meeting in order to see if there were any positive results from school administration placing additional personnel at Meadowbrook. Chairman Walker agreed with Vice Chairman Lankford to wait until the next meeting before making a final decision.

Chairman Walker, with a majority of the Board, directed the Clerk to place the item on today's Action Agenda.

Presentation – North Carolina 457 Deferred Compensation Plan

Regional Retirement Educational Manager Tammy Uzzell, Prudential Retirement, presented the following information regarding the North Carolina 457 Deferred Compensation Plan for Stokes County:

- Respectfully request the Board of Commissioners consider adopting the NC 457 Deferred Compensation Plan for county employees
- NC 457 Plan is administered by Prudential Retirement
- Adoption of the NC 457 Plan would not eliminate the county's current 457 Plan which is administered by Nationwide
- The NC 457 Plan would be an additional plan for employees to consider
- NC 457 Plan will be offered in conjunction with the current 401(k) which is administered by Prudential
- No cost for the county
- No administration fee for employees to participate
- NC 457 has various funding options for employees
- Elected officials are eligible to participate in the NC 457 Plan along with temporary and part time employees
- NC 457 Plan will be included in the employee's yearly retirement statement, currently the 457 Plan administered by Nationwide is not included on the yearly retirement statement
- Effective January 1, 2011, all public employees will have the option to roll all or a portion of the NC 401(k) Plan and the NC 457 Plan into the Local Government Retirement System
- Employees can contribute up to \$16,500 (under age 50) and \$22,000 (age 50+) in both 401(k) and/or 457
- Nationwide 457 Plan can be rolled into the NC 457 Plan

The Board had no issues with the information presented by Ms. Uzzell.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the October 25th Consent Agenda.

Economic Development Commission – Funding Request – Economic Development Partners

Before presenting the funding recommendation from the Economic Development Commission (EDC), ED Director Alan Wood presented the following guidelines which were adopted by the EDC at their September meeting regarding the \$15,000 special allocation in the 2010/11 budget:

Below are suggestions on procedures for processing funding requests for the \$15,000.00 in special assistance funding provided for economic development by the board of commissioners. These funds are set aside to be used outside of the normal operations of the EDC.

- 1) The funds should be used to leverage other funding or for projects aligned with our 4 “core” efforts as described in our planning document. (Business Retention/Expansion, Entrepreneurial, Business Recruitment, Tourism)
- 2) The funds should be prioritized to provide funding for non-profit partners and educational efforts first and then for businesses that are working on projects that will support our core efforts.
- 3) Requests will be processed as follows:
 - a) A written request will be submitted for review to the Economic Development Commission Board. The request will include specific information on the project and a breakdown on how the funds will be used. The board then has the option to endorse the request or ask for further information in the form of a full presentation to the board at the next meeting.
 - b) Upon approval by the board, the request will be forwarded to the County Commissioners with a recommendation for funding the project.
 - c) The commissioners will then review the request for funding, along with attached documentation at their next scheduled meeting, as approved by the board chair.

It is my suggestion that the awards be set with a minimum of \$500 and maximum of \$5,000. The projects need to have an end date and a final report will be required for closure of the project.

Economic Development Director Alan Wood presented the following recommendation approved by the Economic Development Commission at their September meeting:

- Request received from Mr. Benjamin Hall, Agriscience Teacher at North Stokes High School
- Agriculture Department has developed plans for converting a small area of land adjacent to the school into a vegetable and fruit crop production and research area
- Area needs to be properly fenced in order to keep out local wildlife
- Would like to run strands of galvanized wire to use as a trellis system for grapes, blackberries, and apple trees
- Wish to enclose a 50’x80’ area with an outside perimeter of 260 feet
- Cost of materials is \$1,062.49
- Program is designed to instruct students in new farming methods and potential new crops to ensure the sustained use of the local farm land
- EDC unanimously endorsed the request from Mr. Hall
- EDC believes it encompasses many of their core economic development programs such as local foods, entrepreneurship, and education
- EDC recommends allocation of \$1,100 to North Stokes High earmarked to this specific project

Commissioner Carroll stated that he had not made this clear with his recommendation during the adoption of the 2010-11, but his intentions were that funding would not be allocated to organizations or programs that are currently being funded by Stokes County and as a matter of protocol, the County only funds the Board of Education and not specific schools or specific school programs.

Vice Chairman Lankford stated that he agreed with Commissioner Carroll's observations and felt the funding should not be used as grants, but to help provide funding for the creation of jobs.

Commissioner Inman noted that this was a very worthy project, but agreed with the comments made by Commissioner Carroll and Vice Chairman Lankford.

Commissioner Smith also agreed with Commissioner Carroll.

Chairman Walker stated that he strongly supported the worthwhile project, but agreed with comments offered by the other members of the Board. Chairman Walker suggested that Director Wood request Mr. Hall to see if there were any available funding in the school administration's budget. Chairman Walker requested Director Wood to make the Board aware at a future meeting if there were no other available funding sources for this project.

Tax Administration Report – September 2010

Administrator Jake Oakley presented the following informational data for the September report:

Fiscal Year 2010-11	Budget Amt	Collected Amt	Over Budget	Under Budget
County Regular & Motor Vehicles	\$(20,744,514.00)	\$10,351,737.77		\$10,392,776.23
Prior Taxes 93-09 Tax Years				
County Regular & Motor Vehicles	\$ 700,000.00	\$273,432.36		\$426,567.64
EMS Collections				
Total Collected (09-01-10/09-30-10)	\$10,218.04			
Total Collected (07-01-10/06-30-11)	\$36,599.59			
Delinquent accounts received from EMS (September 2010) accounts = 114 accounts = \$14,114.44				
Personal Property Discovery Report				
Audit Dates		# of Accts	Total Value	Taxes Due
09-01-10/09-30-10		94	\$1,197,777.00	\$10,638.63
07-01-10/06-30-11		196	\$2,869,836.00	\$24,626.74
Business Personal Property Discovery Report				
Audit Dates		# of Accts	Total Value	Taxes Due
09-01-10/09-30-10		0	\$00.00	\$00.00
07-01-10/06-30-11		1	\$2,162.00	\$23.31
Motor Vehicle Release	Accounts	Total Value		

Report**Audit Dates**

09-01-10/09-30-10	39	\$1,826.53
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Motor Vehicle Refund**Report**

	Accounts	Total Value
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Audit Dates

09-01-10/09-30-10	11	\$290.23
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Number billed for Sept. 2010	4932	
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Garnishment Totals

	Total Accounts	Original Levy Amt	Collected Amt
09-01-10/09-30-10	157	\$48,031.54	\$30,545.42
F/Year 2010-11 (July 1 – June 30)	527	\$111,263.15	\$86,429.00

Interstate Collection Report (September 2010)

	Collection	Total Collected
Cumulative total Collected (to date)	NC Debt Setoff	\$28,162.31
Cumulative total Collected (to date)	Motor Vehicles	\$41,980.48
Cumulative total Collected (to date)	Property Taxes	\$10,262.04
Cumulative total Collected (to date)	EMS	<u>\$26,418.18</u>
Cumulative total Collected (to date)	All Categories	\$78,660.70

Tax Administrator Jake Oakley submitted the following Real and Personal Property Releases (September 2010) which are less than \$100 for the Board's review:

Releases (Real and Personal Property)**Less than \$100–September 2010–Per NCGS 105-381 (b)**

Name	Bill Number	Amount
James Overby	10A6989.02	\$15.81
William Everhart	10A155892360.02	\$3.69
Felts Lumber Co. Inc	10A10523.09.1	\$97.13
Glenda Martin	10A155912625.01	\$62.01
Ricky Whitener	10A155909801.08	<u>\$48.18</u>
	Total Amount	\$226.82

Tax Administrator Jake Oakley submitted the following Real and Personal Property Refund (September 2010) which is less than \$100 for the Board's consideration:

Refunds (Real and Personal Property)**Less than \$100–September 2010–Per NCGS 105-381 (b)**

Name	Bill Number	Amount
Felts Lumber Co. Inc.	09A10523.09.1	<u>\$97.08</u>
	Total Amount	\$97.08

Tax Administrator Jake Oakley presented the following Real and Personal Property Release (September 2010) which is more than \$100 for the Board's consideration:

Releases (Real and Personal Property)**More than \$100–September 2010–Per NCGS 105-381 (b)**

Name	Bill Number	Amount	Reason
Ryan Smith	10A698900088887	<u>\$375.73</u>	Home Burned 03-17-09
	Total Amount	\$375.73	

Tax Administrator Jake Oakley submitted the following Late Applications for Elderly and Disabled Exemption for 2010:

- **Bonnie Joyce** – 10173 NC HWY 704, Madison – Assigned Tax Value = \$111,200
- **Kathy Trueblood** – 1084 Throckmorton Rd, Walnut Cove – Assigned Tax Value = \$98,900
- **Margie C. Dunlap** – 4723 NC HWY 89 E, Walnut Cove, Assigned Tax Value = \$91,300
- **Gene H. Clark** – 1040 Chimney Rock Rd, Walnut Cove, Assigned Tax Value = \$92,600

Due to the failure of making a timely application, the Tax Administration recommends the Board deny the submitted Late Applications for Elderly and Disabled Exemption for 2010. Tax Administrator Oakley stated that he was being consistent denying late applications for Elderly and Disabled Exemptions for 2010 and advised the taxpayer of their appeal rights.

Tax Administrator Oakley noted that NC 105-281.1(a1) states that “Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Board of Commissioners”.

Vice Chairman Lankford confirmed with Tax Administrator Oakley that all applicants have from January 1st to June 30th of each year to submit the Application for Elderly and Disabled Exemption and that most taxpayers receive information about this exemption during the listing period in January.

Tax Administrator Oakley also noted that the Tax Administration advertises in the Stokes News two consecutive weeks the latter part of December the listing requirements and all exclusions prior to the January listing.

Commissioner Carroll confirmed with Tax Administrator Oakley that the submitted late applications did not have any truly extenuating circumstances. Tax Administrator Oakley noted that these applications were either overlooked or forgotten.

Commissioner Inman confirmed with Tax Administrator Oakley that all these individuals, who qualified this year, can apply for the Elderly Exemption in 2011.

Tax Administrator Jake Oakley submitted the following Present-Use Value Late Application:

- **Gabriella Smith and Randy Smith**
 - Parcel #605000434310
 - Acreage = 27.5 (Forestry)
 - Ms. Smith was sent a letter in September 2009 detailing the application process and timeline, the application was due by January 31, 2010
 - The Smiths’ application was not received until August 31, 2010
 - Other taxpayers have recently been informed that they will need to wait until the month of January 2011 to apply
 - Ms. Smith was informed that the Forestry Present Use Tax Deferred Assessment will be added beginning with the year 2011

Tax Administration recommends the Board deny the Present Use Value Late Application submitted by Gabriella Smith and Randy Smith due to the late application.

Tax Administrator Jake Oakley noted that most taxpayers receive information about this exclusion during the listing period in January and it is also included in the December advertisement.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the following item on the October 25th Consent Agenda:

- Real and Personal Release more than \$100.00
- Late Applications for Elderly Exemptions
- Present-Use Value Late Application

Proposed First Amendment to Tower Lease Agreement (Stokes County/Cellco Partnership)

Planning Director David Sudderth presented the following information regarding the Proposed First Amendment to Tower Lease Agreement between Stokes County and Cellco Partnership D/B/A Verizon Wireless:

- County originally entered into partnership with Cellco Partnership (D/B/A Verizon Wireless) on July 16, 2004 to construct a 199 ft. communication tower on Booth Mountain
- Agreement allows Verizon to maintain usage of the top 14 ft of the tower (185 -199 ft)
- Contract is a rent abatement in which the tower will later be owned the County and the County will receive revenue from Verizon
- Pennington Law Firm in South Carolina is proposing an amendment to Section “C”
- The contract requires Verizon to notify the County if any changes are made to the tower
- Verizon is requesting to modify/change equipment on the tower to better serve the community
- County Attorney Edward Powell has reviewed and approved the proposed First Amendment to the Tower Lease Agreement
- Recommends the County approve the proposed First Amendment

The Board had no issues with the proposed First Amendment to the Tower Lease Agreement.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the October 25th Consent Agenda.

Educational Facilities

Manager Bryan Steen noted that the Finance Director had not received any requests for DEC Associates to run any additional financial models from Board members.

Commissioner Carroll noted the following:

- This Board has worked diligently to build up a Fund Balance for the specific purpose of building schools
- The Fund Balance has been built up and would suggest the Board consider using some of the Fund Balance to build schools
- Current Fund Balance for the year ending June 2010 is not available yet

- Would like for the Board to consider transferring some of the Fund Balance into the Dedicated Fund providing it would not affect the Board's ability to borrow funding and would not affect the County's bond rating
- Would like for the Finance Director to contact Local Government Commission (LGC) to make sure there would be no impact on the County's ability to borrow funding and have no affect on the County's bond rating
- This would "front load" the model which would in turn impact the tax rate down the road
- Prior information received from LGC suggested that the county maintain a Fund Balance with at least 50% of the average of like size counties
- Would not like to drop below 16%

Chairman Walker suggested finding out how much the County could take the Fund Balance down to without impairing the County's ability to incur debt for school construction with LGC and affecting the County's bond rating.

Commissioner Inman noted the following information received from David Thompson-NCACC:

- Based on the upcoming budget with the shortfall (projected for 2011-12 = \$3.2 billion) the state is expecting, if a county wanted to be ultra conservative, the county should not even count on the base lottery funds which would mean the county would not receive the projected \$550,000 from lottery funding

Chairman Walker confirmed with Finance Director Julia Edwards that the lottery funding projection is now based on ADM. Finance Director Edwards noted that if there is any growth this year in lottery funding, it will be kept by the state and will not be given to the counties.

Finance Director Edwards noted the following information received from her recent financial conference:

- Everything is on the table for consideration
- Certain taxes are scheduled to end at the end of fiscal year 2010-11, not sure this will happen
- Tax reform
- Local revenue options
- Possible reduction of 10,000 state jobs
- Retirement System

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the October 25th Discussion Agenda.

Chairman Walker directed Board members to send financial model requests to Finance Director Julia Edwards so that they could be ready for discussion at the October 25th meeting.

Draft RFP for Stokes Reynolds Memorial Hospital, Inc.

Manager Steen presented the following draft RFP for Stokes Reynolds Memorial which was amended by the Board at the September 27th meeting: (items in bold in paragraph #3 on the first page were added at the September 27th meeting)

Re: Proposals for the Lease, Sale or Conveyance of Stokes-Reynolds Memorial Hospital

Dear _____,

On _____, 2010, the Board of Commissioners (the "Board of Commissioners") of Stokes County, North Carolina (the "County") adopted a resolution (the "Resolution") declaring its intent to sell, lease, or convey Stokes-Reynolds Memorial Hospital (the "Hospital"). In accordance with the Resolution and the provisions of Part 1, Article 2, Chapter 131E of the NC General Statutes (the "Statute"), the Board of Commissioners is required to solicit proposals for the sale, lease or conveyance of the Hospital. The purpose of this letter is to invite your organization to submit a proposal. (copies of the Resolution and the Statute are enclosed for your reference.) The County is under no obligation or responsibility to accept any proposal and reserves the right to reject any and all proposals.

The Hospital is owned by the County and is operated by Stokes-Reynolds Memorial Hospital, Inc., a nonprofit corporation (the "Corporation"), pursuant to a lease agreement (the "Lease") between the County, as Lessor, and the Corporation, as Lessee. The Lease will terminate upon the closing of the sale of the Hospital assets to the Purchaser.

It is the intention of the County to sell the Hospital, but proposals for the lease of the Hospital real estate and the sale of the personal assets will be considered. The County will require, as a condition to the sale or lease of the Hospital, that the buyer or lessee (the "Purchaser") agree to replace the Hospital's inpatient hospital facility with a new inpatient hospital facility within a reasonable period of time **and revert the existing facility back to the County.** The County will require that location of the replacement hospital be consistent with the CMS requirements for the relocation of a Critical Access Hospital and that it be within an approximately three-mile radius of the **current Hospital in Danbury.**

In addition to the condition regarding the replacement of the inpatient facility, the following specific provisions listed in the Statute will be included in the lease, sale or conveyance document:

1. The Purchaser shall operate the Hospital, including the replacement inpatient facility, as a community general hospital open to the general public and free of discrimination based on race, creed, color, sex, or national origin.

2. The Purchaser shall continue to provide the same or similar clinical hospital services in medical-surgery, pediatrics, outpatient and emergency treatment, including emergency services for the indigent, that the Hospital provided prior to the lease or sale of the Hospital.

3. The Purchaser shall ensure that indigent care is available to the population of the area served by the Hospital at levels related to need, as previously demonstrated and determined mutually by the County and the Purchaser.

4. The Purchaser shall not enact financial admission policies that have the effect of denying essential medical services or treatment solely because of a patient's immediate inability to pay for the services or treatment.

5. The Purchaser shall ensure that admission to and services of the Hospital are available to beneficiaries of governmental reimbursement programs without discrimination or preference because they are beneficiaries of such programs.

6. The Purchaser shall prepare an annual report to the County that demonstrates compliance with the requirements of the lease or sale documents.

The Purchaser shall agree that if it fails to substantially comply with the foregoing conditions, including without limitation, the replacement of the Hospital's inpatient facility with a new inpatient facility, or if it fails to operate the Hospital as a community general hospital, or if it dissolves without a successor corporation to carry out the terms and conditions of the lease or sale documents, then all ownership or other rights in the Hospital, including the building, land and equipment associated with the Hospital, shall revert to the County; provided that any building, land or equipment associated with the Hospital that the Purchaser has constructed or acquired since the sale or lease may revert only upon payment to the Purchaser of a sum equal to the cost less depreciation of the building, land or equipment.

The County expects to select the Purchaser from its careful examination of the proposals and to thereafter enter into negotiations with the selected party relating to a definitive agreement or agreements. However, the County reserves the right to reject any or all proposals for reasons sufficient to the Board of Commissioners in its sole and absolute discretion.

The County will require the Purchaser to reimburse the County for its professional expenses in preparing this RFP and in connection with the sale or lease transaction, including without limitation, legal and consulting fees and expenses.

The County will require the Purchaser to provide professional liability coverage (i.e. "Tail Coverage") to protect the County against liability for claims arising prior to the purchase of the Hospital.

Hospital Description

Stokes-Reynolds Memorial Hospital (License #H0165) is a federally recognized Critical Access Hospital with two campus locations; Stokes-Reynolds Memorial Hospital in Danbury and Dr. J.R. Jones Medical Center in King. These are described as follows:

Stokes-Reynolds Memorial Hospital, Inc. ("SRMH")
1570 NC Hwy 8 & 89 North
P.O. Box 10
Danbury, NC 27016

The SRMH campus in Danbury includes a full time Emergency Department with 9 treatment rooms and 53 licensed inpatient general acute care beds (25 of these beds are staffed) and 40 nursing facility beds that comprise the Stokes-Reynolds Skilled Nursing Facility. This hospital campus location provides diagnostic imaging services including fluoroscopy, echocardiography, vascular studies and ultrasound. Surgical capacity at this location includes two licensed operating rooms that serve both inpatients and ambulatory patients. Ancillary services include laboratory, physical therapy, occupational therapy, respiratory therapy and pulmonary rehabilitation, diabetes education and outpatient behavioral health. The Hospital also operates Stokes Medical Associates family practice and Stokes Medical Associates-Pediatrics which are located on the Danbury campus. The total gross square footage of the hospital facility in Danbury is 52,330.

Dr. J.R. Jones Medical Center
402 West King Street
P.O. Box 410
King, NC 27021

Located in southwestern Stokes County, the Dr. J.R. Jones Medical Center is licensed as part of Stokes-Reynolds Memorial Hospital and includes ambulatory surgery, endoscopy and outpatient diagnostic services, including laboratory. Two ambulatory operating rooms are located in the facility. Dr. J.R. Jones Medical Center provides emergency services Monday through Friday from 8:00a.m to 12:00 Midnight and weekends & holidays from 9:00a.m to 12:00 midnight. Imaging services include a CT scanner, a radiography and fluoroscopy room and computed radiography. The Dr. J.R. Jones Medical Center totals 12,378 square feet.

In addition to the above hospital facility locations, the Hospital provides outpatient services in leased space at the Stokes Medical Center Park office building 167 Moore Road, King NC. Hospital-owned imaging equipment at this location includes ultrasound, radiography unit, bone density unit and mammography. At this location, the hospital also provides physical therapy and occupational therapy services through a contract services agreement. The Hospital also operates the King Comprehensive Wound Center at this location. In addition, the Hospital partners with specialty physicians to provide Dermatology, Orthopedics, Podiatry and Urology services at Stokes Medical Center Park.

Property, Facilities and Equipment

The land, buildings and physical property owned by the hospital is described in the attached spread sheet entitled "Stokes-Reynolds Memorial Hospital, 2010-2011 Statement of Values.

CON Applications

According to hospital officials, there are no CON applications that are pending review or development.

Service Area Demographics

The majority of inpatients and long-term care patients originate from Stokes County, making it the primary services area for Stokes-Reynolds Memorial Hospital. Ambulatory surgery patients and endoscopy patients who obtain service at Dr. J.R. Jones Medical Center reflect a mix of patients with most originating from Stokes and Forsyth County.

The following table provides the total population data for Stokes and Forsyth Counties.

	2010	2015	% Growth
Stokes County	46,958	47,700	1.6%
Forsyth County	361,444	390,369	8.0%

North Carolina Office of State Budget and Management, July 2, 2010

www.osbm.state.nc.us

A high percentage of Stokes County inpatients and ambulatory patients are served by Forsyth Memorial Hospital and North Carolina Baptist Hospital. While these facilities offer considerable depth of tertiary care in Winston-Salem, Stokes-Reynolds Hospital fulfills a vital role in providing access to Emergency Department, outpatient and inpatient care as well as nursing facility care to Stokes County residents within their home county.

Financial Statements

Copies of the Hospital's audited financial statements for the fiscal years ended June 30, 2008 and June 30, 2009 and interim financial statements through February 28, 2010, are enclosed with this letter.

Proposals

Your proposal should be in writing, signed by an authorized person, and received by the undersigned no later than 5:00 pm on _____, 2010. My mailing address is Post Office Box 20 Danbury, NC 27016 and my office is located in the Stokes County Administration Building, located at 1014 Main Street, Danbury, North Carolina 27016. Requests for additional information should be submitted to me. You are invited to visit the Hospital. Please call me to schedule your visit. My telephone number is (336) 593-2448 and my fax number is (336) 593-2346.

Please provide us with six (6) copies of your proposal and an electronic copy, which may be in the form of a compact disk or an attachment to an e-mail. The electronic copy should be in PDF format.

All proposals will be evaluated as submitted; provided that the County reserves the right to request more information. Although your proposal will be a public document, it will be reviewed by the Commissioners in closed session, and will be made available to the public when the County gives notice of a public hearing on the proposals.

Information Regarding the Proposing Company

Please provide the following information in your proposal.

1. The full name of your company (the "Company"), its state of organization, the date of its organization, its mailing and street addresses, telephone number and the name of the person to contact. Please provide the same information for each subsidiary and affiliate of the Company which is engaged in the operation of a hospital (each, a "Subsidiary" and collectively, the "Subsidiaries").

2. The name of the directors and principal officers of the Company and each Subsidiary, and a brief summary of the experience of each person in the healthcare industry.

3. Copies of the audited financial statements of the Company and each Subsidiary (including all footnotes and auditor's letters) for the last three fiscal years and unaudited interim October 11, 2010

statements for the current period. Please provide us with a copy of the attorneys' letters regarding pending and threatened claims and investigations for the Company and each Subsidiary for each of the last three fiscal years.

4. A list of all hospitals owned and/or operated by the Company and its Subsidiaries, including the mailing addresses, telephone numbers and persons to contact for each hospital. Please indicate which of these are Critical Access Hospitals.

5. A statement as to whether or not the Company, any Subsidiary or any shareholder, officer or director of the Company or any Subsidiary has ever been suspended or excluded from or denied participation in any federal health care program, including without limitation Medicare, Medicaid and TRICARE. Please indicate whether there are any threatened or ongoing investigations relating to Medicare, Medicaid or TRICARE.

6. A statement as to whether or not the licensure or accreditation of the Company or any Subsidiary, or any hospital owned or operated by the Company or any Subsidiary of the Company, has ever been suspended, revoked or denied.

7. A listing of the insurance coverage maintained by the Company and each Subsidiary, including without limitation, professional liability, general liability and officers and directors coverage. Please include the name of each insurance company and provide the coverage limits and deductibles under each policy.

8. A copy of the indigent care policies in effect at hospitals owned or operated by the Company and any Subsidiary of the Company.

9. A copy of the most recent community benefit report or reports of the Company and its Subsidiaries.

10. A complete list of services provided by the hospitals owned and operated by the Company and its Subsidiaries.

Matters to be Discussed in the Proposals

Please discuss the following matters in your proposal:

1. How you propose to structure the transaction, including the amount you are willing to pay for the purchase or lease of the Hospital real estate and the purchase of the non-real estate Hospital assets.
2. Describe your vision for providing health care services in the Hospital's service area and strategy the Company plans to employ to implement any changes necessary to achieve the vision
3. How you propose to grow the Hospital's inpatient and outpatient volumes.
4. Describe your plan to reduce patient outmigration.
5. Give examples of successful growth strategies that the Company has utilized.
6. Do you plan to make changes to the medical staff structure at the Hospital? If so, please describe your proposed changes.
7. Does the Company or any of its Subsidiaries operate a hospitalist program? If so, please describe the program.
8. Specifically describe the Company's experience in physician recruitment and management of physician practices. What financial arrangements (income guarantees, loans, other financial assistance) does the Company contemplate using when recruiting physicians?
9. Please describe the Company's policies and programs regarding access to care for indigent and uninsured residents, including your specific experience with providing indigent care.

10. Please describe how you determine charity care as opposed to bad debts.
11. Describe the commitment to help the Hospital access sufficient capital to address its facility, physician recruitment and other requirements for long-term financial stability and ability to support clinical excellence in the future.
12. Describe the information technology features the Company could offer to the Hospital.
13. Your commitment to continued employment of current Hospital employees and continuation of equivalent benefits, including without limitation, retirement benefits.
14. Your commitment to plan, develop construct and license a new hospital facility within five (5) years.
15. Your record of regulatory compliance.
16. Your commitment to maintain appropriate amounts of insurance coverage including without limitation, professional liability coverage and “tail” coverage to protect the County after the lease or sale of the Hospital.
17. Information demonstrating that the lease, or sale of the Hospital to your organization will provide for the health-related needs of medically underserved groups such as low income persons, racial and ethnic minorities, and handicapped persons.
18. Information on charges, services, and indigent care at similar facilities owned or operated by the Company and its subsidiaries.
19. Please indicate whether you are willing to pay or reimburse the County for the costs of professional fees in connection with the development of this RFP and relating to the sale or lease of the Hospital.
20. Please provide information and examples of your commitment to support psychiatric and mental health services and coordination of care through the hospital emergency department. Please describe your experience regarding innovative methods for assessment and coordination of care or including telepsychiatry.
21. Please describe your proposal for relocating or replacing the Stokes-Reynolds Skilled Nursing Facility.
22. Your commitment to support Stokes County Emergency Medical Services capability to maintain an “*EMS crew station / on-call room*” at the existing and anticipated replacement hospital facility.
23. Information and examples of your commitment to support Stokes County EMS and other County Departments ability to obtain physician examination of employees with workers compensation injuries during and after normal business hours.
24. Your commitment to support public health initiatives including contract staffing for part-time, shared positions including physician’s assistant and nurse practitioner, provided by the hospital to the Stokes County Public Health Clinics and the Hospital’s continued participation in Grant funded programs with the Health Department.
25. Your commitment to support public health initiatives including Healthy Carolinians and other programs.

Please contact the undersigned for more information regarding the Hospital and to schedule a visit to the Hospital

Thank you very much for your interest in this important matter.

Sincerely,

Bryan Steen
County Manager

cc: Stokes County Board of Commissioners

Enclosures:

Resolution
Statute
Financial Statements

Manager Steen noted that Special Legal Counsel John Crill had reviewed the changes and had no issues with the amendments to the draft. Manager Steen confirmed with Counsel Crill that adequate language was included in the RFP which would allow the County to reject all bids.

Commissioner Carroll noted that there was an issue that the Board of Trustees must resolve before the Board of Commissioners can proceed with the RFP process. Commissioner Carroll suggested placing the item on the next agenda following the Board of Trustees. The Board unanimously agreed to place the item on the Agenda for the first meeting in November.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the draft RFP and the proposed Resolution of Intent to Sell, Lease, Convey Stokes Reynolds Memorial Hospital on the November 8th Discussion Agenda.

Stokes Reynolds Memorial Hospital, Inc. Confirmation Letter for Operating Losses

County Manager Bryan Steen presented the following information regarding a request from Chief Executive Officer Pam Tillman:

- Request for confirmation that the Board of Commissioners is committed to funding the continuing operations of Stokes Reynolds Memorial Hospital for the period of July 1, 2010 thru July 1, 2011 and will make advances for operating and capital purposes
- Advances will be requested by the hospital and will only be provided based on cash flow needs of the hospital
- Execution of a commitment letter signed by the Chairman will enable normal completion of the hospital's audit which needs to be completed as soon as possible
- The County also needs information from the hospital's completed audit in order to complete the County's audit
- Request the item be moved to today's Action Agenda

The Board had no issues with the request from Chief Executive Officer Tillman.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on today's Action Agenda.

Job Vacancies

County Manager Bryan Steen presented the following EMS job vacancies requested to be filled by EMS Director Monty Stevens.

- Paramedic – vacant October 6, 2010
- Paramedic – vacant October 13, 2010
- Several part time employees are interested in full time employment
- Recommendation to move the item to today's Action Agenda

Vice Chairman Lankford suggested using part time employees and follow the Board's normal two step process – Action Agenda for October 25th due to there seems to be no urgency in the request from EMS Director Stevens.

Commissioners Smith and Carroll suggested placing the item on today's Action Agenda.

Chairman Walker, with a majority of the Board, directed the Clerk to place the item on the October 25th Action Agenda.

County Manager's Vacancy

Commissioner Inman confirmed with Clerk to the Board Darlene Bullins that the manager's position has been advertised with County Lines, League of Municipalities, local newspaper, website, and placed with ESC.

Appointments – Stokes County Adult Care Homes Community Advisory Committee

Clerk to the Board Darlene Bullins presented the following information regarding the three vacancies on the Stokes County Adult Care Homes Community Advisory Committee:

- Carol Tilley, Zollie Smith, and Dennie Charland had recently resigned due to either work schedules or medical issues
- Appointments have been placed on county's website and advertised in the Stokes News
- Carolyn Manuel has indicated that she along with Jewell Mabe are both interested in serving on the Adult Care Homes, will verify this information before the next meeting

There were nominations presented at today's meeting.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the October 25th Action Agenda.

Appointments – Stokes County Nursing Homes Community Advisory Committee

Clerk to the Board Darlene Bullins presented the following information regarding the one vacancy on the Stokes County Nursing Homes Community Advisory Committee:

- One vacancy
- Linda Marshall has requested to be considered for the appointment – very interested in the committee
- Appointment has been placed on county's website and advertised in the Stokes News

Commissioner Inman nominated Linda Marshall to serve on the Stokes County Nursing Homes Community Advisory Committee.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the October 25th Action Agenda.

CenterPoint Human Services – Board of Directors

Clerk to the Board Darlene Bullins presented the following information regarding the one vacancy for the CenterPoint Human Services – Board of Directors:

- One vacancy – “Children’s Interest”
- Perry Carroll’s term expires on November 13th and wishes to be considered for re-appointment
- Appointment has been placed on county’s website and advertised in the Stokes News

Vice Chairman Lankford nominated Perry Carroll for re-appointment to the CenterPoint Board of Directors.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the October 25th Action Agenda.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

HMC – First Amendment to Management Services Agreement

Chairman Walker entertained a motion regarding the proposed First Amendment to the Management Services Agreement presented to the Board on September 27th with a request for consideration at the October 11th meeting.

Vice Chairman Lankford moved to approve the First Amendment to the Management Services Agreement with HMC Management Company as presented at the September 27th meeting. Commissioner Carroll seconded and the motion carried unanimously.

Chairman Walker informed the public that Pam Tillman was named CEO for Stokes Reynolds Memorial Hospital at the last Board of Trustees’ meeting.

Appointments – Aging Planning Committee

Clerk Darlene Bullins requested clarification from the Board regarding the appointment of Victor Armstrong, CenterPoint Community Operations Manager, as a service provider to the Stokes County Aging Planning Committee that was presented at the September 27th meeting.

Commissioner Carroll moved to waive the membership requirement for the Aging Planning Committee to allow the appointment of a service provider who doesn’t physically reside in Stokes County. Commissioner Smith seconded the motion. The Board discussed waiving the county residence requirement for Stokes Aging Planning Committee members.

Commissioner Inman, who serves on the CenterPoint Board, noted that he sees no issues with waving the residency requirement in order for Mr. Armstrong to be considered for appointment. Commissioner Inman also noted that he felt having a representative from CenterPoint on the committee would definitely be an asset.

Commissioner Carroll noted that motion to waive the residence requirement only applies to service providers and that each service provider would have to be nominated and be appointed by the Board of Commissioners. Commissioner Carroll noted that there are several regional organizations that serve Stokes County and the person assigned to Stokes County may not be a resident, this would allow for consideration of the appointment.

Vice Chairman Lankford reiterated that each request for adding a service provider would be handled using the normal appointment procedure and the that citizens who are appointed will still have to physically live in Stokes County.

The motion carried unanimously.

Commissioner Inman nominated Victor Armstrong to serve as a service provider on the Stokes Aging Planning Committee.

Commissioner Carroll moved to close the nominations. Commissioner Smith seconded and the motion carried unanimously.

Chairman Walker polled the Board regarding the appointment of Victor Armstrong as a service provider on the Aging Planning Committee:

Commissioner Smith – yes
Commissioner Inman – yes
Chairman Walker – yes
Vice Chairman Lankford – yes
Commissioner Carroll – yes

Chairman Walker noted the Board unanimously approved the appointment of Victor Armstrong as a service provider to the Stokes Aging Planning Committee.

Board of Education – Request – School Resource Officer for Meadowbrook Academy

Chairman Walker entertained a motion regarding the request from the Stokes County Board of Education for a School Resource Officer for Meadowbrook Academy which was presented at today's meeting.

Commissioner Carroll moved to authorize the creation of a School Resource Officer position for the Sheriff's Department to be funded by the school system and the details to be worked out between the Sheriff and the Superintendent/Board of Education. Commissioner Smith seconded the motion.

Commissioner Inman noted that he was supporting the position for the remainder of the current fiscal year and that he would have to look at all the SRO positions during the budget process.

Vice Chairman Lankford stated the following:

- Strongly agree that the Board needs to provide a safe environment for students/staff
- With the additional personnel being provided to the school today, would like to put the action off until the October 25th meeting in order to receive feedback from adding the additional personnel
- Feels this is a quick decision that this Board does not need to make today
- School now has additional administrative personnel and deputies that visit the school 2-3 times a day

Chairman Walker stated he took a parallel position with Vice Chairman Lankford's comments and believes that there is a possibility that an SRO is needed at Meadowbrook, but am not in a position to determine that today. Chairman Walker would like to have a little more time to see if the situation stabilizes.

The motion carried (3-2) with Chairman Walker and Vice Chairman Ernest Lankford voting against the motion.

Stokes Reynolds Memorial Hospital, Inc. Confirmation Letter for Operating Losses

Chairman Walker entertained a motion regarding the request for a confirmation letter covering the operating losses at Stokes Reynolds Memorial, Inc. which was presented at today's meeting.

Commissioner Inman moved to authorize the Chairman of the Board of Commissioners to sign the Stokes Reynolds Memorial Hospital confirmation letter for audit purposes. Vice Chairman Lankford seconded and the motion carried unanimously.

Closed Session

Chairman Walker entertained a motion to enter Closed Session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4).
- To consider and take action with respect to the position to be taken by the county in negotiating the price or other material terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a)(5)

Commissioner Inman moved to enter Closed Session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4).
- To consider and take action with respect to the position to be taken by the county in negotiating the price or other material terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a)(5)

Commissioner Smith seconded and the motion carried unanimously.

The Board re-entered the regular session of the October 11th meeting.

Stokes Reynolds Memorial Hospital, Inc. Confirmation Letter for Operating Losses

Chairman Walker noted the following correction to the Stokes Reynolds Memorial confirmation letter approved at today's meeting:

- July 1, 2010 to July 1, 2011 should read as July 1, 2010 to June 30, 2011

The Board unanimously agreed to amend the dates as requested by Chairman Walker.

Adjournment

There being no further business to come before the Board, Chairman Walker entertained a motion to adjourn the meeting.

Commissioner Inman moved to adjourn the meeting. Vice Chairman Lankford seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

Jimmy Walker
Chairman