

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
SEPTEMBER 27, 2010

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, September 27, 2010 at 6:00 pm with the following members present:

Chairman Jimmy Walker
Vice Chairman Ernest Lankford
Commissioner J. Leon Inman
Commissioner Ron Carroll
Commissioner Stanley Smith

County Personnel in Attendance:
County Manager K. Bryan Steen
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards
Public Health Director Josh Swift
Support Services Supervisor Danny Stovall
Vehicle Maintenance Supervisor Elwood Mabe

Chairman Jimmy Walker called the meeting to order and delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Walker opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Walker entertained a motion to approve or amend the September 27, 2010 Agenda.

Commissioner Carroll requested to add the following to the Discussion Agenda:

- Discussion of Administration fees for flu vaccines in order to proceed with mass vaccination flu clinics

Chairman Walker requested to add the following to the Discussion Agenda:

- Scheduling a meeting for a presentation from the Northwest Piedmont Council of Governments (NWPCOG) regarding the merger between NWPCOG and Piedmont Triad Council of Governments (PTCOG)

Vice Chairman Lankford, who serves on the NWPCOG Board, noted that he had suggested having the presentation at the October 21st League of Governments meeting.

The Board had no issues with adding the items requested by Commissioner Carroll and Chairman Walker.

Commissioner Inman moved to approve the September 27, 2010 Agenda as amended.

Vice Chairman Lankford seconded and the motion carried unanimously.

PUBLIC COMMENTS

The following spoke during public comments:

Chairperson Sonya Cox
Stokes County Board of Education
5646 HWY 66 South
King, NC 27021
Re: **School Needs**

Chairperson Cox, on behalf of the Stokes County Board of Education, noted the following regarding Stokes County School needs:

- Majority of schools are reaching the 50 year old mark
- School system has a lot of facility needs
- Two major issues – safety and overcrowding in Yadkin Township
- Recent safety concern – Code 300 on 09-16-2010, West Stokes, Chestnut Grove, and Mt. Olive Schools underwent a “lock down” due to an unidentified individual in camouflage clothing with a weapon spotted near West Stokes High School
- Sheriff’s Department very concerned that an officer had to stand outside in the open near the mobile units in order to try to protect those individuals in the mobile units during the “lock down”
- Very concerned about the students and faculty in the mobile units during the “lock down”
- Safety for the students and faculty is a top priority for the Board of Education
- Continues to be severe overcrowding in the Yadkin Township
- There are currently 18 mobile units located at Mount Olive Elementary School
- Considered relocating one POD located at Pinnacle to Mount Olive when the students are returned to Nancy Reynolds, but the Board of Education feels that this would be a waste of taxpayers’ money – would not be a long term solution to the overcrowding and will not help the core areas of Mount Olive
- Board of Education will be requesting to move the POD to Lawsonville Elementary to alleviate overcrowding at that school
- Mobile units are very aged and it will not be very long before the Board of Education will have to request to replace some of the units
- If the project in the Yadkin Township could be started in the next few months, there could be a possible \$1.5 million dollar saving in construction cost
- The savings could be spent for other needed projects such as Southeastern Middle School
- A new school in the Yadkin Township could have an economic impact for the county by increasing the tax base
- Board of Education understands there are limited funds
- Request the Board of Commissioners consider doing something, even if there is not enough funding to do everything listed as top priority projects
- Board of Education appreciates the Board of Commissioners’ commitment toward school needs

Chairperson Cox thanked the Board of Commissioners for the opportunity to speak.

Principal Amy Nail
Mount Olive Elementary School
145 Hartgrove Road
King, NC 27021
Re: **Needs of Mount Olive Elementary School**

Principal Nail expressed the following concerns regarding Mount Olive Elementary School:

- There are currently 674 students enrolled at Mount Olive
- 237 students are currently being served in mobile units
- All exceptional children’s classrooms including a classroom for autistic students are located in mobile units
- Entire 5th grade is taught in mobile units
- Music classes along with AIG classes are located in mobile units
- Teaching in a mobile unit is very inconvenient for both faculty and students
- Event on 09-16-2010 reiterated the danger in having students in mobile units
- Staff did a tremendous job to make sure that all students were safe and accounted for
- “Lock down” lasted for nearly two hours
- Students located in the mobile units, some of which were kindergarteners, had no access to restrooms
- If the “lock down” had lasted longer, there would have been no way to get lunch to the students located in the mobile units
- Weather related emergencies are also a great concern at Mount Olive
- In the event of a weather emergency, there would be nearly 300 students who would need to be moved from the mobile units to indoors for safety
- There is also a safety issue with students having to move daily from one mobile unit to another
- Reiterated the need for a new elementary school in the Yadkin Township

Principal Nail thanked the Board of Commissioners for the opportunity to speak.

CONSENT AGENDA

Chairman Walker entertained a motion to approve or amend the following items on the

Consent Agenda:

Minutes

- Minutes of September 13, 2010

Tax Administration Report – August 2010

Real and Personal Releases more than \$100.00

Tax Administrator Jake Oakley submitted the following Real and Personal Property

Releases (August 2010) which are more than \$100 at the September 13th meeting with a request for approval at the September 27th meeting:

**Releases (Real and Personal Property)
More than \$100–August 2010–Per NCGS 105-381 (b)**

Name	Bill Number	Amount	Reason
Richard & Sharon Lawson	10A601000338579	\$107.73	To correct access classification
	09A601000338579	\$107.73	To correct access classification
David & Judith Tanner	10A690600793355	\$110.39	To correct acreage
Dovie J Smith	10A690213043203	\$307.72	Elderly Exemption accidentally removed
Helen & Gary Gibson	10A598800453517	\$490.11	Late Elderly Approved
Stonewall Golf Course	10A33907.04	\$483.45	Listed in error
Charles Wright	10A15282.09.1	\$426.28	Boat located in Rockingham Co
John Tatum	10A28930.06.1	<u>\$395.01</u>	Boat located- Catawba Co
	Total Amount	\$2,428.42	

Write-Off - Personal Property Tax Bills

Tax Administrator Jake Oakley submitted the following Write Off - Personal Property Tax

Bills at the September 13th meeting with a request for approval at the September 27th meeting:

- Listed bills cover personal (or business personal) property on which the Tax Office has determined that there is no further recourse of collection because the office is either unable to locate the item(s) or the ownership has been transferred:

Account	Bill Number	Amount
155892385	07A895600680631	\$77.33
	06A895600680631	\$76.28
155907684	02A2002031027	\$116.23
72144	02A2002027326	\$340.68
	01A2001026099	\$394.10
	00A2000027866	\$265.31

Write-Off - Business Personal Property Tax Bill

Tax Administrator Jake Oakley submitted the following Write Off – Business Personal Property Tax Bill at the September 13th meeting with a request for approval at the September 27th meeting:

- Bill (2002) covered business personal property owned by Adelphia
- Following the processing of the billing in 2002, Adelphia declared bankruptcy
- Final payment received from the bankruptcy proceedings was \$127.77 short of the total amount currently owed on the account
- There is no further recourse of recovery on Business Personal Property following the final payout from bankruptcy proceedings; therefore, the Tax Office is requesting the approval of the Board to write off the \$127.77 remaining on the account

Write-Off - Real Property Tax Bill

Tax Administrator Jake Oakley submitted the following Real Property Tax Bill at the September 13th meeting with a request for approval at the September 27th meeting:

- 2003 bill that covers a parcel on which the Tax Office has determined that there is no further recourse of collection because the Tax Office is unable to positively identify/locate the property or establish ownership:

Account	Bill Number	Amount
155893566	03A2003007615	\$71.02

Proposed Resolution – Rank of Eagle Scout – Brandon W. Guthrie

Clerk to the Board Darlene Bullins submitted the following proposed Resolution in Recognition of Brandon W. Guthrie for achieving the Rank of Eagle Scout for the Board's consideration and approval:

RESOLUTION IN RECOGNITION OF BRANDON W. GUTHRIE FOR ACHIEVING THE RANK OF EAGLE SCOUT

WHEREAS, the Boy Scouts of America was founded on February 8, 1910, and has been at the forefront of instilling timeless values in our youth; and

WHEREAS, the Boy Scouts of America is committed to helping millions of youth succeed by providing the support, friendship, and mentoring necessary for character building, citizenship training, and personal fitness; and

WHEREAS, one of the major objectives in the Scouting Program is to develop citizenship through community involvement, and in addition to working for citizenship merit badges, Scouts are encouraged to participate in community service projects; and

WHEREAS, the highest advancement rank in Scouting is the coveted rank of Eagle Scout, in which a Boy Scout must fulfill requirements in the areas of leadership, service and outdoor skills; and

WHEREAS, only approximately five percent of all Boy Scouts earn the Eagle Scout rank; and

WHEREAS, **BRANDON W. GUTHRIE** has distinguished himself by achieving the rank of Eagle Scout by demonstrating leadership and management skills with a project to benefit the community; Mr. Guthrie's completed project beautified a refuse area at South Stokes High School; and

NOW, THEREFORE BE IT RESOLVED, the Stokes County Board of Commissioners does hereby honor and congratulate **BRANDON W. GUTHRIE** on his successful completion of Eagle Scout Rank.

BE IT FURTHER RESOLVED, that the Stokes County Board of Commissioners commends **BRANDON W. GUTHRIE** for obtaining this level of achievement and encourages him to continue his dedicated service to the community.

Adopted this 27th day of September, 2010.

Jimmy Walker - Chairman

Ernest Lankford – Vice Chairman

J. Leon Inman - Commissioner

Ron Carroll - Commissioner

Attest:

Stanley Smith – Commissioner

Darlene M. Bullins – Clerk to the Board

Vice Chairman Lankford moved to approve the Consent Agenda as presented.

Commissioner Carroll seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Update – Manager and Board of Commissioners

Manager Bryan Steen noted the following:

- Upcoming Ribbon Cutting/Open House for Early College High School located on Dodgetown Road is scheduled for Wednesday, September 29th at 1:30 pm

Chairman Walker expressed appreciation to all those involved in making the project a great success and for working diligently to ensure the campus was ready for students the first of August.

Chairman Walker expressed his appreciation to fellow board members for their dedication to make this project a reality.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Educational Facilities – Continued Discussion **DEC, Inc Updated Debt Models**

Financial Advisor Doug Carter, DEC, Inc. presented the following information regarding Updated Debt Models:

- **Discussed the history and assumptions previously presented to the Board**
 - Alternative 1 in the amount of \$22,100,000, Alternative 2 in the amount of \$40,300,000 and Alternative 3 in the amount of \$61,300,000 were presented and discussed at board meetings held on July 28, 2008 & November 24, 2008
 - Versions 4a, 4b, 4c in the amount of \$25,720,000 were presented and discussed at the January 14, 2009 board meeting
 - Version 7a in the amount of \$12,585,000, 7b in the amount of \$25,985,000, and Version 7c in the amount of \$41,234,000 were presented and discussed at the May 26, 2009 board meeting
- **Discussed transactions that have been issued and their impact on the model**
 - Two privately placed transactions have occurred
 - **June 9, 2009 – two projects**
 - \$2,599,000
 - \$1,454,000 - Land Acquisition – 20 years, Level Principal, 4.73%
 - \$1,145,000 – Community College POD purchased – 15 years, Level principal, 4.07%
 - **February 4, 2010 – one project**
 - \$11,500,000 – 20 years, 2 years interest only, wrapped principal, 4.89%
 - \$10,000,000 – Nancy Reynolds
 - \$1,500,000 – Community College Needs
 - Covered under current revenue projections and debt capacity model with no new revenue resources needed
 - Additional capacity remains in the model
 - **Revenue Projection Adjustments since 2008**
 - Lottery revenue has been lower than expectations and projections since 2008
 - Was Assuming a starting revenue of \$800,000 in previous models, now assuming \$550,000
 - Growth at 2% a year
 - This lowered assumption is equal to approximately 1 cent of property tax equivalent revenue
 - Cumulative effect on the debt capacity model
 - **Current revenue projection assumptions of the debt model**
 - Revenue from current debt payoff capacity – remains the same
 - Lottery – revenues have been lowered to an expected \$550,000 in F/Year 2011 (growth at a conservative 2% in projected years)
 - Assumed Capital Fund Balance at the end of F/Y 2010 is \$1,900,000 (growth at a conservative 2% in projected years)
 - Assumed 1 cent gross in property tax equivalent to \$346,000 in F/Y 2011
 - Assumed new revenue sources moved to F/Y 2011
 - No USDA funding is available at this time, but county needs to keep requesting in case funding is returned to USDA
 - **Current issuance assumptions of the debt model**
 - **Version 15a - \$45,674,000 in Total Debt Model Issuances**
 - \$31,575,000 - New issue assumed to close in January 2011
 - \$13,540,000 - New Yadkin Elementary
 - \$9,251,000 - Southeastern Middle School
 - \$6,000,000 - Community College Needs
 - \$2,784,000 – Sewer Line to Community College
 - **Version 15b - \$40,674,000 in Total Debt Model Issuances**
 - \$26,575,000 - New Issue assumed to close in January 2011
 - \$13,540,000 - New Yadkin Elementary
 - \$4,251,000 - Southeastern Middle School
 - \$6,000,000 - Community College Needs
 - \$2,784,000 – Sewer Line to Community College
 - **Current versions of the capital plan**
 - **Version 15a- \$45,674,000 – Need for a 5 cent tax levied in F/Y 2011**
 - \$2,559,000 - Issued 06-09-09 – Land and CC POD (completed)
 - \$11,500,000 – Issued 02-04-10 – Nancy Reynolds/ CC POD (completed)
 - \$31,575,000 – Issued January 2011 – School Needs(New issue)

- \$13,540,000 - New Yadkin Elementary
- \$9,251,000 - Southeastern Middle School
- \$6,000,000 - Community College Needs
- \$2,784,000 – Sewer Line to Community College
- **Version 15b - \$40,674,000 - Need for a 3.9 cent tax levied in F/Y 2011**
 - \$2,559,000 - Issued 06-09-09 – Land and CC POD (completed)
 - \$11,500,000 – Issued 02-04-10 – Nancy Reynolds/ CC POD (completed)
 - \$31,575,000 – Issued January 2011 – School Needs(New issue)
 - \$13,540,000 - New Yadkin Elementary
 - \$4,251,000 - Southeastern Middle School
 - \$6,000,000 - Community College Needs
 - \$2,784,000 – Sewer Line to Community College
- Total Model is very interactive and relates to time, when the amount is issued, the amount that is issued, when the revenue comes in and whether there are existing funds available
- If funding was issued in January 2011, there would be \$10 million dollars available with no tax increase
- If funding was issued after July 2011, there would be between \$11 - \$11.5 million dollars available with no tax increase

The Board discussed the information with Financial Advisor Carter.

Commissioner Inman confirmed with Mr. Carter that the County is not receiving the bonus lottery funds, the county is currently on the border of receiving the \$800,000 instead of the projected \$550,000 based on the county's current tax rate. Mr. Carter noted that even with the \$800,000 in lottery funds, the county would have to front load a large amount (possibly half) of funding in order to complete the projects without a tax increase.

Chairman Walker confirmed with Mr. Carter that the estimated needed funding if issued in January 2011 for Version 15a would be \$31,575,000 & Version 15b would be \$26,575,000.

Chairman Walker confirmed with Dr. Stewart Hobbs that other school projects around the state that have been bid within the past six months have come in with at least 15% to 20% lower in construction cost, which could possibly save \$1.5 million dollars in the new elementary school project.

Mr. Carter noted that for every \$5 million dollars saved on construction costs, it is worth 1 to 1.25 cents in tax savings and up front dollars will also decrease the estimated tax increase.

Commissioner Smith confirmed with Mr. Carter that there would be no issues with the LGC application, bond rating, etc. for the projects.

Commissioner Carroll noted that he is ready to “stop talking and ready to start doing” and ready to move the item to the Action Agenda.

The Board discussed putting the item on the Discussion/Action Agenda for the next meeting.

Mr. Carter noted that if the Board could add an additional \$1 million dollars to the dedicated fund with the upcoming budget, save approximately 20% on construction costs, and start the project after July 1, 2011, it would make a great impact on lowering the needed 3.9 cents tax increase for Version #15b.

Mr. Carter noted that they could rerun the models at the request of the Board.

Chairman Walker, with full consensus of the Board, allowed Dr. Hobbs to discuss a timetable regarding the new elementary school project in the Yadkin Township.

Dr. Hobbs noted that the school system could possibly have bids back within the next three to four months for the new elementary school project and bids back within the next four to six months for the Southeastern Middle School Renovation Project.

Finance Director Julia Edwards noted the following regarding application to LGC:

- LGC only meets once a month – first Tuesday of each month
- Completed application with all applicable information must be received by LGC 45 days prior to meeting
- School Administration must have all major permits approved and bids completed

Commissioner Carroll noted that the School Administration can't go out for bids until this Board commits to a definite amount for each project.

Chairman Walker instructed Board members to send requested models or questions to Finance Director Julia Edwards to be forwarded to Mr. Carter.

Chairman Walker, with a majority consensus of the Board, directed the Clerk to place the item on the October 11th Discussion Agenda.

School Construction Authority – “Construction Management (CM) at Risk”

County Manager Bryan Steen submitted a legal opinion as requested by the Board regarding school construction from County Attorney Edward Powell which discussed G.S. 115c-521, G.S.115c-441, G.S. 143-128.1, and G.S. 143-64.31.

Manager Steen noted the following opinions submitted by Attorney Powell:

- The County government provides all funding for the schools through the budgetary process, and the statutes provide for Boards of Education to have the control, direction and contracting authority for construction of schools (G.S. 115C-521(c)). This would also include those various methods of contracting provided by statute.
- There does not appear to be formal statutory authority for the County to give specific direction to the board of Education concerning the control, direction, and type of contracting for construction of schools

2010 CDBG Scattered Site Housing Grant

President Gary Wilson, Benchmark CMR, Inc. presented the following information

regarding the upcoming 2010 Community Development Block Grant (Scattered Site Housing):

- NC Division of Community Assistance (DCA) will award Stokes County \$400,000 subject to application, for the purpose of rehabilitating owner-occupied homes scattered throughout Stokes County
- Funds are provided by the US Department of Housing and Urban Development (HUD) through its Community Development Block Grant (CDBG) program to each state
- Funds are made available every three years to Stokes County with the last grant received in 2007
- Scattered Site Housing Rehabilitation program is designed to assist low-income homeowners by making repairs to their homes
- Assistance to property owners will be in the form of no interest, no payment, deferred loans which are forgiven over 8 years, property owners must sign a deed of trust with the County for the period of the loan
- Two public hearings are required prior to submitting an application to DCA which is due by November 15, 2010.
- Would request the Board schedule the required Public Hearings for October 11th at 1:30 pm and October 25th at 6:00 pm
- The first hearing covers all of the categories of the CDBG grant offered by DCA
- The second hearing will be for the purpose of taking public comments on the use of the \$400,000 grant for housing rehabilitation
- Homes for rehabilitation must be selected by a committee prior to the submission of the application
- Request the Board allow Benchmark to use the Committee selected in 2007:
 - Steve Mabe
 - Wayne Pyrtle
 - Billy Sisk
 - Christine Hopkins
 - Roscoe Boles
 - Ronald Shelton
 - Ted Hairston
- An objective rating system emphasizing the elderly and handicapped will be used to make the selections
- Benchmark CMR will provide application preparation services to the County at no cost but subsequent to grant award, the County must solicit proposals from qualified providers to administer the project
- One major change – the county can elect to use up to \$40,000 for emergency repairs (up to \$5,000 per home) which can help a lot more citizens
- This emergency assistance does not exclude the citizen from obtaining a full rehabilitation grant in the next cycle
- Will also sign up for the Duke Energy Help Program which provides up to \$10,000 additional funding for energy improvement (same type of loan as the CDBG Grant)
- Will be an outreach article about the program in the upcoming Stokes News
- Hope to rehabilitate 7-8 homes
- County will be able to apply for additional funding
- All grant related costs will be funded by the grant
- No local funds will be needed
- After the second hearing, the Board will need to authorize the Chairman to sign the grant application

The Board discussed the upcoming grant. The Board had no issues with electing to use up to \$40,000 for emergency repairs in order to help more citizens in need.

The Board unanimously agreed to schedule the Public Hearings for October 11th and October 25th, to use the same Scattered Site Housing Rehabilitation Committee and to authorize the Chairman to sign the necessary grant application.

Chairman Walker directed the Clerk to schedule the Public Hearings for October 11th and October 25th.

Draft RFP for Stokes Reynolds Memorial Hospital, Inc. - Discussion

County Manager presented the following draft RFP for Stokes Reynolds Memorial Hospital, Inc. for the Board's consideration:

Re: Proposals for the Lease, Sale or Conveyance of Stokes-Reynolds Memorial Hospital

Dear _____,

On _____, 2010, the Board of Commissioners (the "Board of Commissioners") of Stokes County, North Carolina (the "County") adopted a resolution (the "Resolution") declaring its intent to sell, lease, or convey Stokes-Reynolds Memorial Hospital (the "Hospital"). In accordance with the Resolution and the provisions of Part 1, Article 2, Chapter 131E of the NC General Statutes (the "Statute"), the Board of Commissioners is required to solicit proposals for the sale, lease or conveyance of the Hospital. The purpose of this letter is to invite your organization to submit a proposal. (copies of the Resolution and the Statute are enclosed for your reference.) The County is under no obligation or responsibility to accept any proposal and reserves the right to reject any and all proposals.

The Hospital is owned by the County and is operated by Stokes-Reynolds Memorial Hospital, Inc., a nonprofit corporation (the "Corporation"), pursuant to a lease agreement (the "Lease") between the County, as Lessor, and the Corporation, as Lessee. The Lease will terminate upon the closing of the sale of the Hospital assets to the Purchaser.

It is the intention of the County to sell the Hospital, but proposals for the lease of the Hospital real estate and the sale of the personal assets will be considered. The County will require, as a condition to the sale or lease of the Hospital, that the buyer or lessee (the "Purchaser") agree to replace the Hospital's inpatient hospital facility with a new inpatient hospital facility within a reasonable period of time. The County will require that location of the replacement hospital be consistent with the CMS requirements for the relocation of a Critical Access Hospital and that it be within an approximately three-mile radius of the Hospital.

In addition to the condition regarding the replacement of the inpatient facility, the following specific provisions listed in the Statute will be included in the lease, sale or conveyance document:

1. The Purchaser shall operate the Hospital, including the replacement inpatient facility, as a community general hospital open to the general public and free of discrimination based on race, creed, color, sex, or national origin.
2. The Purchaser shall continue to provide the same or similar clinical hospital services in medical-surgery, pediatrics, outpatient and emergency treatment, including emergency services for the indigent, that the Hospital provided prior to the lease or sale of the Hospital.
3. The Purchaser shall ensure that indigent care is available to the population of the area served by the Hospital at levels related to need, as previously demonstrated and determined mutually by the County and the Purchaser.
4. The Purchaser shall not enact financial admission policies that have the effect of denying essential medical services or treatment solely because of a patient's immediate inability to pay for the services or treatment.
5. The Purchaser shall ensure that admission to and services of the Hospital are available to beneficiaries of governmental reimbursement programs without discrimination or preference because they are beneficiaries of such programs.
6. The Purchaser shall prepare an annual report to the County that demonstrates compliance with the requirements of the lease or sale documents.

The Purchaser shall agree that if it fails to substantially comply with the foregoing conditions, including without limitation, the replacement of the Hospital's inpatient facility with a new inpatient facility, or if it fails to operate the Hospital as a community general hospital, or if it dissolves without a successor corporation to carry out the terms and conditions of the lease or sale documents, then all ownership or other rights in the Hospital, including the building, land and equipment associated with the Hospital, shall revert to the County; provided that any building, land or equipment associated with the Hospital that the Purchaser has constructed or acquired since the sale or lease may revert only upon payment to the Purchaser of a sum equal to the cost less depreciation of the building, land or equipment.

The County expects to select the Purchaser from its careful examination of the proposals and to thereafter enter into negotiations with the selected party relating to a definitive agreement or agreements. However, the County reserves the right to reject any or all proposals for reasons sufficient to the Board of Commissioners in its sole and absolute discretion.

The County will require the Purchaser to reimburse the County for its professional expenses in preparing this RFP and in connection with the sale or lease transaction, including without limitation, legal and consulting fees and expenses.

The County will require the Purchaser to provide professional liability coverage (i.e. "Tail Coverage") to protect the County against liability for claims arising prior to the purchase of the Hospital

Hospital Description

Stokes-Reynolds Memorial Hospital (License #H0165) is a federally recognized Critical Access Hospital with two campus locations; Stokes-Reynolds Memorial Hospital in Danbury and Dr. J.R. Jones Medical Center in King. These are described as follows:

Stokes-Reynolds Memorial Hospital, Inc. ("SRMH")
1570 NC Hwy 8 & 89 North
P.O. Box 10
Danbury, NC 27016

The SRMH campus in Danbury includes a full time Emergency Department with 9 treatment rooms and 53 licensed inpatient general acute care beds (25 of these beds are staffed) and 40 nursing facility beds that comprise the Stokes-Reynolds Skilled Nursing Facility. This hospital campus location provides diagnostic imaging services including fluoroscopy, echocardiography, vascular studies and ultrasound. Surgical capacity at this location includes two licensed operating rooms that serve both inpatients and ambulatory patients. Ancillary services include laboratory, physical therapy, occupational therapy, respiratory therapy and pulmonary rehabilitation, diabetes education and outpatient behavioral health. The Hospital also operates Stokes Medical Associates family practice and Stokes Medical Associates-Pediatrics which are located on the Danbury campus. The total gross square footage of the hospital facility in Danbury is 52,330.

Dr. J.R. Jones Medical Center
402 West King Street
P.O. Box 410
King, NC 27021

Located in southwestern Stokes County, the Dr. J.R. Jones Medical Center is licensed as part of Stokes-Reynolds Memorial Hospital and includes ambulatory surgery, endoscopy and outpatient diagnostic services, including laboratory. Two ambulatory operating rooms are located in the facility. Dr. J.R. Jones Medical Center provides emergency services Monday through Friday from 8:00a.m to 12:00 Midnight and weekends & holidays from 9:00a.m to 12:00 midnight. Imaging services include a CT scanner, a radiography and fluoroscopy room and computed radiography. The Dr. J.R. Jones Medical Center totals 12,378 square feet.

In addition to the above hospital facility locations, the Hospital provides outpatient services in leased space at the Stokes Medical Center Park office building 167 Moore Road, King NC. Hospital-owned imaging equipment at this location includes ultrasound, radiography unit, bone density unit and mammography. At this location, the hospital also provides physical therapy and occupational therapy services through a contract services agreement. The Hospital also operates the

King Comprehensive Wound Center at this location. In addition, the Hospital partners with specialty physicians to provide Dermatology, Orthopedics, Podiatry and Urology services at Stokes Medical Center Park.

Property, Facilities and Equipment

The land, buildings and physical property owned by the hospital is described in the attached spread sheet entitled “Stokes-Reynolds Memorial Hospital, 2010-2011 Statement of Values.

CON Applications

According to hospital officials, there are no CON applications that are pending review or development.

Service Area Demographics

The majority of inpatients and long-term care patients originate from Stokes County, making it the primary services area for Stokes-Reynolds Memorial Hospital. Ambulatory surgery patients and endoscopy patients who obtain service at Dr. J.R. Jones Medical Center reflect a mix of patients with most originating from Stokes and Forsyth County.

The following table provides the total population data for Stokes and Forsyth Counties.

	2010	2015	% Growth
Stokes County	46,958	47,700	1.6%
Forsyth County	361,444	390,369	8.0%

North Carolina Office of State Budget and Management, July 2, 2010
www.osbm.state.nc.us

A high percentage of Stokes County inpatients and ambulatory patients are served by Forsyth Memorial Hospital and North Carolina Baptist Hospital. While these facilities offer considerable depth of tertiary care in Winston-Salem, Stokes-Reynolds Hospital fulfills a vital role in providing access to Emergency Department, outpatient and inpatient care as well as nursing facility care to Stokes County residents within their home county.

Financial Statements

Copies of the Hospital’s audited financial statements for the fiscal years ended June 30, 2008 and June 30, 2009 and interim financial statements through February 28, 2010, are enclosed with this letter.

Proposals

Your proposal should be in writing, signed by an authorized person, and received by the undersigned no later than 5:00 pm on _____, 2010. My mailing address is Post Office Box 20 Danbury, NC 27016 and my office is located in the Stokes County Administration Building, located at 1014 Main Street, Danbury, North Carolina 27016. Requests for additional information should be submitted to me. You are invited to visit the Hospital. Please call me to schedule your visit. My telephone number is (336) 593-2448 and my fax number is (336) 593-2346.

Please provide us with six (6) copies of your proposal and an electronic copy, which may be in the form of a compact disk or an attachment to an e-mail. The electronic copy should be in PDF format.

All proposals will be evaluated as submitted; provided that the County reserves the right to request more information. Although your proposal will be a public document, it will be reviewed by the Commissioners in closed session, and will be made available to the public when the County gives notice of a public hearing on the proposals.

Information Regarding the Proposing Company

Please provide the following information in your proposal.

1. The full name of your company (the “Company”), its state of organization, the date of its organization, its mailing and street addresses, telephone number and the name of the person to contact. Please provide the same information for each subsidiary and affiliate of the Company which is engaged in the operation of a hospital (each, a “Subsidiary” and collectively, the “Subsidiaries”).

2. The name of the directors and principal officers of the Company and each Subsidiary, and a brief summary of the experience of each person in the healthcare industry.

3. Copies of the audited financial statements of the Company and each Subsidiary (including all footnotes and auditor’s letters) for the last three fiscal years and unaudited interim statements for the current period. Please provide us with a copy of the attorneys’ letters regarding pending and threatened claims and investigations for the Company and each Subsidiary for each of the last three fiscal years.

4. A list of all hospitals owned and/or operated by the Company and its Subsidiaries, including the mailing addresses, telephone numbers and persons to contact for each hospital. Please indicate which of these are Critical Access Hospitals.

5. A statement as to whether or not the Company, any Subsidiary or any shareholder, officer or director of the Company or any Subsidiary has ever been suspended or excluded from or denied participation in any federal health care program, including without limitation Medicare, Medicaid and TRICARE. Please indicate whether there are any threatened or ongoing investigations relating to Medicare, Medicaid or TRICARE.

6. A statement as to whether or not the licensure or accreditation of the Company or any Subsidiary, or any hospital owned or operated by the Company or any Subsidiary of the Company, has ever been suspended, revoked or denied.

7. A listing of the insurance coverage maintained by the Company and each Subsidiary, including without limitation, professional liability, general liability and officers and directors coverage. Please include the name of each insurance company and provide the coverage limits and deductibles under each policy.

8. A copy of the indigent care policies in effect at hospitals owned or operated by the Company and any Subsidiary of the Company.

9. A copy of the most recent community benefit report or reports of the Company and its Subsidiaries.

10. A complete list of services provided by the hospitals owned and operated by the Company and its Subsidiaries.

Matters to be Discussed in the Proposals

Please discuss the following matters in your proposal:

1. How you propose to structure the transaction, including the amount you are willing to pay for the purchase or lease of the Hospital real estate and the purchase of the non-real estate Hospital assets.
2. Describe your vision for providing health care services in the Hospital’s service area and strategy the Company plans to employ to implement any changes necessary to achieve the vision
3. How you propose to grow the Hospital’s inpatient and outpatient volumes.
4. Describe your plan to reduce patient outmigration.
5. Give examples of successful growth strategies that the Company has utilized.
6. Do you plan to make changes to the medical staff structure at the Hospital? If so, please describe your proposed changes.
7. Does the Company or any of its Subsidiaries operate a hospitalist program? If so, please describe the program.

8. Specifically describe the Company's experience in physician recruitment and management of physician practices. What financial arrangements (income guarantees, loans, other financial assistance) does the Company contemplate using when recruiting physicians?
9. Please describe the Company's policies and programs regarding access to care for indigent and uninsured residents, including your specific experience with providing indigent care.
10. Please describe how you determine charity care as opposed to bad debts.
11. Describe the commitment to help the Hospital access sufficient capital to address its facility, physician recruitment and other requirements for long-term financial stability and ability to support clinical excellence in the future.
12. Describe the information technology features the Company could offer to the Hospital.
13. Your commitment to continued employment of current Hospital employees and continuation of equivalent benefits, including without limitation, retirement benefits.
14. Your commitment to plan, develop construct and license a new hospital facility within five (5) years.
15. Your record of regulatory compliance.
16. Your commitment to maintain appropriate amounts of insurance coverage including without limitation, professional liability coverage and "tail" coverage to protect the County after the lease or sale of the Hospital.
17. Information demonstrating that the lease, or sale of the Hospital to your organization will provide for the health-related needs of medically underserved groups such as low income persons, racial and ethnic minorities, and handicapped persons.
18. Information on charges, services, and indigent care at similar facilities owned or operated by the Company and its subsidiaries.
19. Please indicate whether you are willing to pay or reimburse the County for the costs of professional fees in connection with the development of this RFP and relating to the sale or lease of the Hospital.
20. Please provide information and examples of your commitment to support psychiatric and mental health services and coordination of care through the hospital emergency department. Please describe your experience regarding innovative methods for assessment and coordination of care or including telepsychiatry.
21. Please describe your proposal for relocating or replacing the Stokes-Reynolds Skilled Nursing Facility.
22. Your commitment to support Stokes County Emergency Medical Services capability to maintain an "**EMS crew station / on-call room**" at the existing and anticipated replacement hospital facility.
23. Information and examples of your commitment to support Stokes County EMS and other County Departments ability to obtain physician examination of employees with workers compensation injuries during and after normal business hours.
24. Your commitment to support public health initiatives including contract staffing for part-time, shared positions including physician's assistant and nurse practitioner, provided by the hospital to the Stokes County Public Health Clinics

and the Hospital's continued participation in Grant funded programs with the Health Department.

25. Your commitment to support public health initiatives including Healthy Carolinians and other programs.

Please contact the undersigned for more information regarding the Hospital and to schedule a visit to the Hospital

Thank you very much for your interest in this important matter.

Sincerely,

Bryan Steen
County Manager

cc: Stokes County Board of Commissioners

Enclosures:

Resolution
Statute
Financial Statements

Manager Steen noted the following two changes that have been added by Attorney

Crill:

- **Page two – Item 6**

- The Purchaser shall agree that if it fails to substantially comply with the foregoing conditions, including without limitation, the replacement of the Hospital's inpatient facility with a new inpatient facility, **or if it fails to operate the Hospital as a community general hospital**, or if it dissolves without a successor corporation to carry out the terms and conditions of the lease or sale documents, then all ownership or other rights in the Hospital, including the building, land and equipment associated with the Hospital, shall revert to the County; provided that any building, land or equipment associated with the Hospital that the Purchaser has constructed or acquired since the sale or lease may revert only upon payment to the Purchaser of a sum equal to the cost less depreciation of the building, land or equipment.

- **Page one – Third paragraph**

- It is the intention of the County to sell the Hospital, but proposals for the lease of the Hospital real estate and the sale of the personal assets will be considered. The County will require, as a condition to the sale or lease of the Hospital, that the buyer or lessee (the "Purchaser") agree to replace the Hospital's inpatient hospital facility with a new inpatient hospital facility within a reasonable period of time. **The County will require that location of the replacement hospital be consistent with the CMS requirements for the relocation of a Critical Access Hospital and that it be within an approximately three-mile radius of the Hospital.**

Commissioner Smith suggested the following change to the third paragraph on page one:

- It is the intention of the County to sell the Hospital, but proposals for the lease of the Hospital real estate and the sale of the personal assets will be considered. The County will require, as a condition to the sale or lease of the Hospital, that the buyer or lessee (the "Purchaser") agree to replace the Hospital's inpatient hospital facility with a new inpatient hospital facility within a reasonable period of time **and revert the existing facility back to the County.** **The County will require that location of the replacement hospital be consistent with the CMS requirements for the relocation of a Critical Access Hospital and that it be within an approximately three-mile radius of the Hospital.**

The Board unanimously agreed to insert the change suggested by Commissioner Smith.

Commissioner Inman suggested the following change to the third paragraph on page one:

- The County will require that location of the replacement hospital be consistent with the CMS requirements for the relocation of a Critical Access Hospital and that it be within an approximately three-mile radius of the **current** Hospital **in Danbury.**

The Board unanimously agreed to insert the change suggested by Commissioner Inman.

Proposed Resolution of Intent to Sell, Lease, or Convey Stokes Reynolds Memorial Hospital

Manager Steen presented the following proposed Resolution for the Board's consideration:

RESOLUTION DECLARING THE INTENT OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA TO LEASE, SELL OR CONVEY STOKES-REYNOLDS MEMORIAL HOSPITAL

WHEREAS, Stokes-Reynolds Memorial Hospital (the "Hospital") is owned by the County of Stokes, North Carolina (the "County"); and

WHEREAS, the Hospital consists of the Stokes-Reynolds Memorial Hospital inpatient hospital facility located at 1570 NC Hwy 8 & 89 North, Danbury, North Carolina, and the J. R. Jones Medical Center outpatient facility located at 402 West King Street, King, North Carolina; and

WHEREAS, the Hospital also includes a forty (40) bed skilled nursing facility located at 1570 NC Hwy 8 & 89 North, Danbury, North Carolina; and

WHEREAS, the Hospital is operated as a community general hospital by the Stokes-Reynolds Memorial Hospital, Inc. Board of Trustees; and

WHEREAS, The Board of Commissioners of the County (the "Board of Commissioners"), is interested in receiving proposals for the lease, sale or conveyance of the Hospital and intends to negotiate a contract to sell, lease or convey the Hospital; and

WHEREAS, any lease, sale or conveyance of the Hospital by the Board of Commissioners (i) shall be pursuant to the authority granted to the County by Part 1, Article 2, Chapter 131E of the North Carolina General Statutes (the "Statute"), and (ii) shall be in compliance with the procedures set out in the Statute, and any document of sale or lease shall include the conditions required by the Statute;

WHEREAS, in compliance with the Statute, the Board of Commissioners has given notice by publication of its intent to lease, sell or convey the Hospital and has given notice by certified mail to certain agencies of the State of North Carolina, as required by the Statute; and

WHEREAS, there has been presented to the Board of Commissioners a Request For Proposals for the lease, sale or conveyance of the Hospital which the County intends to send to prospective lessees and buyers.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA RESOLVES AS FOLLOWS:

(1) The Board of Commissioners hereby declares its intent to lease, sell, or convey Stokes-Reynolds Memorial Hospital, pursuant to terms and conditions negotiated by the Board of Commissioners.

(2) The Board of Commissioners hereby approves the form and content of the Request For Proposals (the "RFP") and hereby authorizes the County Manager of Stokes County to provide a copy of the RFP to any person who requests a copy.

(3) The County Manager shall directly solicit proposals for the lease, sale, or conveyance of the Hospital from the entities listed on Exhibit "A" attached hereto. Each such solicitation shall include a copy of the RFP and a copy of the Statute. All proposals for the lease, sale, or conveyance of the Hospital must be received by _____, 2010, in order to be considered by the Board of Commissioners.

(4) Any entity interested in leasing or purchasing the Hospital shall provide to the County Manager information as to charges, services and indigent care at similar facilities owned or operated by the proposed lessee or purchaser.

(5) The Board of Commissioners reserves the right to reject any and all proposals and to accept the proposal that it determines, in its sole and absolute discretion, is in the best interests of Stokes County and its citizens.

(6) The Board of Commissioners intends to negotiate a contract for the lease, sale, or conveyance of the Hospital with the entity that submits the proposal accepted by the Board of Commissioners.

(7) A public hearing on this Resolution of Intent shall be held on _____, 2010, at 9:_____ a.m. in the Commissioners Chambers, Administration Building, 1014 Main Street, Danbury, North Carolina 27016

Adopted this ___ day of _____ 2010

Jimmy Walker, Chairman
Stokes County Board of Commissioners

Attest: Darlene Bullins
Clerk to the Board of County Commissioners

Chairman Walker, with full consensus of the Board, directed the Clerk to place both items on the October 11th Discussion Agenda.

Home Health Relocation – Further Discussion

County Manager Bryan Steen noted the following information regarding the Home Health

Relocation:

- Board of Commissioners authorized relocation of Home Health to the former Day Care Building at the 06-24-2010 meeting
- Alternate facility for relocation has been obtained which will be easier to complete, cost less to prepare it for use and will have a lower recurring cost for operation
- New site for relocation – Modular building located at 1111 Hospice Drive which is located somewhat behind Stokes Reynolds Memorial Hospital
- Estimated cost and timetable for Day Care Building
- **Day Care Building**

<u>Cost Est.</u>	<u>Activity</u>	<u>Recurring Cost</u>	<u>Time</u>
\$1,200.00	Painting / Minor Repairs	\$6,200.00 Heating Oil	3-4 wks
*\$130,000	See attachment		16-20 wks
\$2,236.00	Computer Equip and Install	\$60.00	2 weeks
\$3,550.00	Phone System	\$285.00	3-5 wks

*Magnolia Construction cost estimate is \$130,000.00 to convert daycare building use to office use and sixteen to twenty weeks to complete, see attachment.
- Estimated cost and timetable for Modular Building
- **Modular Building**

<u>Cost Est.</u>	<u>Activity</u>	<u>Recurring Cost</u>	<u>Time</u>
\$3,500.00	Handicapped parking pad	\$2,400.00 Electric HVAC	3-4 weeks
	*Identified maintenance Issues, see attachment		
\$2,236.00	Computer Equip and Install	\$60.00	2 weeks
\$3,550.00	Phone System	\$285.00	3-5 weeks
- Necessary code issues for commercial use as “Office” identified by Code Enforcement James Kallam:
 - Need handicapped accessible parking and sign
 - Check existing exit sign and lights
 - Check fire alarm system
 - Maintenance Issues
 - Siding needs repair and paint
 - Underpinning needs repair and paint

- Check water supply and drains
- Recommend relocating Home Health to the modular unit located on Hospice Drive

Vice Chairman Lankford feels the modular unit would be a better facility for the relocation of Home Health.

Chairman Walker, with full consensus of the Board, allowed Health Director Josh Swift to address the Board regarding the proposed alternate site presented by Manager Steen.

Health Director Swift noted the following:

- Very concerned about the safety of staff when on call nurses have to return after office hours or weekends
- Very concerned about the unpaved road that leads to modular unit (being scrapped during bad weather conditions)
- Phone number will have to be changed, but can request the telephone company to announce for several months the new number when someone calls the old number
- Like the location (being in front of the hospital) of the former day care building better, but the building needs much more renovation
- Extra expense will incur for advertising the new location

Commissioner Inman expressed concerns with the estimate submitted in the amount of \$130,000, not knowing the exact amount needed for relocation to the former day care building.

Manager Steen discussed possible issues involved sharing the space with the hospital and the needed ADA requirements for relocation to the former day care facility.

Director Swift reiterated the concerns about the safety at the modular building.

Commissioner Inman noted the need to have specific costs for the relocation to each facility in order to be able to make a decision.

Commissioner Carroll suggested going back to square one and evaluating the two options already presented to the Board, possible other options for relocating Home Health, maybe looking at other options for the space needs for DSS that would not affect Home Health.

Chairman Walker, with full consensus of the Board, directed Manager Steen to reevaluate the relocation of Home Health as suggested by Commissioner Carroll.

Manager Steen requested to place the item on the October 25th Discussion Agenda.

Chairman Walker directed Board members to contact the County Manager if additional information is needed requiring the relocation of Home Health or the DSS space needs.

Commissioner Inman requested that the manager involved the DSS and Health Directors during the process for their suggestions and input.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the October 25th Discussion Agenda.

Vehicle Maintenance – Equipment Request

Support Services Supervisor Danny Stovall presented the following information regarding the purchase of a vehicle maintenance rollback: (Vehicle Maintenance Supervisor Elwood Mabe was in attendance for the discussion)

- County garage's 1985 F350 rollback, which was purchased in February 1999, was damaged by a large tree during the high wind event in late June 2010
- Vehicle was being used for towing County vehicles along with Sheriff Department's impounded vehicles, rollback is too small to haul county ambulances to and from repair locations
- Sedgwick CMS adjustor has declared the vehicle as a total loss – will issue payment of \$6,516.67 less the \$1,000 deductible
- County may retain this salvage at an offer of \$1,300 for a total payment of \$4,216.67
- Vehicle Maintenance Supervisor Elwood Mabe has been looking for a possible replacement – F450 with a 21' bed which will accommodate the hauling of county ambulances
- Used market cost is in the ballpark of \$35,000
- Replacement funding sources:
 - \$5,516.67 - Insurance Settlement
 - \$12,800.00 – Funds left over from F/Y 09-10 insurance claims
 - \$5,000.00 – Impoundment fees about F/Y 09-10 budget
 - \$11,683.33 – Fiscal Year 10/11 Contingency Fund
- Average cost for using outside vendors would pay for a vehicle in approximately three years
- One dealer discussed with Supervisor Mabe the possibility of accepting the bed for a trade in allowance – possibly \$1,500
- Received \$6,400 today from the insurance company for claims incurred in Fiscal Year 2009-10 that could be appropriated for the purchase of the vehicle

The Board discussed the request with Mr. Stovall and Mr. Mabe.

Vice Chairman Lankford suggested researching the possibility of reselling the aluminum 16 foot bed before making any decision to buy the vehicle from the insurance company.

Commissioner Carroll agreed with Vice Chairman Lankford the need for more information regarding the selling or trade in of the aluminum bed before deciding whether to buy the vehicle from the insurance company.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item the October 11th Discussion Agenda if requested information about the aluminum bed and purchase price of another vehicle are available.

HMC – First Amendment to Management Services Agreement

Manager Steen presented the following proposed First Amendment to Management Services Agreement for the Board's consideration:

FIRST AMENDMENT TO MANAGEMENT SERVICES AGREEMENT

THIS FIRST AMENDMENT TO MANAGEMENT SERVICES AGREEMENT (this "Amendment") is made and entered into effective as of the last date written below (the "Effective Date") by and among:

September 27, 2010

[19]

HMC MANAGEMENT COMPANY LLC, a Delaware limited liability company (the "Manager"); and

COUNTY OF STOKES, a body corporate and politic, existing under the laws of the State of North Carolina (the "County"); and

STOKES-REYNOLDS MEMORIAL HOSPITAL, INC., a North Carolina nonprofit corporation (the "Corporation").

Hereinafter, the County and the Corporation are referred to collectively as the "Corporation" and the Corporation and the Manager are referred to individually as a "Party" and collectively as the "Parties."

RECITALS

A. The parties entered into a certain Management Services Agreement dated as of December 21, 2009 (the "MSA").

B. Capitalized terms not otherwise defined herein shall have the meanings ascribed to them in the MSA.

c. The parties mutually desire to amend the MSA as hereinafter set forth.

NOW, THEREFORE, for good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, it is hereby agreed as follows:

1. Recitals. *The foregoing Recitals and introductory paragraphs are incorporated herein as if fully here set forth.*

2. Firsrt Amendment to MSA. *Section 1.4a of the MSA is hereby deleted in its entirety and replaced with the following.*

Management Fee. Effective on October 1, 2010 and continuing on the first day of each month thereafter during the initial Annual Term, the Corporation shall pay, in advance, to the Manager the fixed sum of \$20,000.00 in compensation for the management services described in this MSA ("Management Fee"). The Management Fee shall be increased annually, effective on the anniversary of each successive Annual Term, commencing with the second Annual Term, by an amount equal to 2.5% of the Management Fee for the then current Annual Term.

3. Second Amendment of MSA. *Section 1.8 of the MSA is hereby deleted in its entirety and replaced with the following.*

Obligation to Provide Corporation Personnel. . The Corporation shall provide the services of personnel including, but not limited to, the Chief Executive Officer (CEO), Director of Nursing and Controller. The Director of Nursing shall serve as the chief nursing officer (CNO) of the Hospital reporting to the CEO, and the Controller shall serve as the Chief Financial Officer (CFO) of the Corporation reporting to the CEO. The Manager, in cooperation with the CEO, shall determine the number and qualifications of all personnel required for the efficient operation of the Hospital and shall establish and revise wage scales, employee benefit packages, in-service training programs, staffing schedules, and job descriptions, all in order to accomplish the goals and objectives of the Corporation and in accordance with the Corporation's policies and procedures. All personnel (including the CEO) shall be employees of the Corporation, and the Corporation shall pay compensation and benefits of all personnel (including the CEO).

4. Ratification. *Except as specifically set forth in this Amendment, all provisions of the MSA shall be unmodified and shall remain in full force and effect. The MSA as amended by this Amendment is hereby ratified and confirmed.*

5. Counterparts and Facsimile. *This Amendment may be executed in multiple counterparts, each of which, when taken together shall constitute fully executed originals. Signature and transmission by facsimile transmission shall be deemed effective as if original signatures on the original documents.*

In Witness Whereof, the Parties hereto have caused this Amendment to the MSA to be executed by their respective officers thereunto duly authorized, as of the date last below written.

DATE: _____

HMC MANAGEMENT COMPANY LLC

September 27, 2010

[20]

By: _____
Executive Vice President/CLO

Attest:

Secretary

(No Corporate Seal)

DATE: _____ COUNTY OF STOKES, NORTH CAROLINA

By: _____
Chairman

Attest:

Clerk

(County Seal)

DATE: _____ STOKES-REYNOLDS MEMORIAL HOSPITAL, INC.,

By: _____
President

Attest:

Secretary

(Corporate Seal)

Manager Steen noted the following:

- Revision to the HMC Management Service Agreement (MSA) due to the conclusion of services by the Interim CEO
- Cost reduction of \$10,000 per month
- SRMH will be responsible for appointment of the CEO
- Special Legal Council has reviewed the proposed revision and offered the following opinion:
 - Amendment makes only two changes to the MSA:
 - It amends Section 1.4a to reduce the amount of the management fee by an amount equal to the salary of the Interim CEO
 - It amends Section 1.8 to obligate the Hospital/County to provide the services of a CEO
 - The person now serving as COO will be elevated to the position of CEO
 - Change will lower the Hospital's ongoing salary expense by an amount equal to the salary being paid to the Interim CEO
 - Appears to be a good outcome
 - If the person who will become the CEO ever leaves, the County will be responsible for finding and paying her replacement
- Recommend the Board approve the revised MSA

The Board had no issues with the First Amendment to the MSA.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item

the October 11th Action Agenda.

Job Vacancies

County Manager Bryan Steen submitted the following job vacancies:

- Health Department
 - Physician's Assistant – vacated on September 21, 2010
 - Women's Health Coordinator (PHNII) vacated on September 24, 2010

Manager Steen recommended that both position be filled.

Commissioner Carroll requested to move the item to tonight's Action Agenda.

Chairman Walker, with no objection from the Board, directed the Clerk to place the item on tonight's Action Agenda.

Health Department – Administration Fee for Flu Vaccinations

Health Director Josh Swift presented the following information regarding Administration Fees for Flu Vaccinations:

- Current fee schedule, which is adopted by the Board of Commissioners, includes an administration fee for flu vaccinations
- Board of Health feels that it would not be conducive to have mass flu vaccinations clinics with an administrative fee
- The fee was set by the Board of Health based on a salary sliding scale
- Using the sliding scale, each person receiving a flu vaccination would have to produce financial records to determine cost of the vaccination which would be a nightmare with the number of expected vaccinations to be administered
- Health Department administered over 6,000 vaccines last year
- H1N1 and seasonal flu vaccines are combined this year
- Estimating giving 4,000 plus vaccines this year
- Administration fee could make impossible for those who need the vaccination to receive it
- Board of Health recommends the following:
 - Waive the administration fee
 - Charge a flat fee:
 - \$15.00 for the injection
 - \$22.00 for the nasal spray
- Health Department will be able to bill Medicare, Medicaid, and private insurance companies for the flat fee
- Waiving the administration fee and charging a flat fee must be approved by the Board of Commissioners
- Would like to start clinics the first of October
- If an administration fee is charged to one person/child, legally it must be charged to everyone including those who possibly can't afford the administration fee
- Expressed apologies to the Board of Commissioners for the urgency of the matter

The Board discussed waiving the administration fee and charging a flat fee with

Director Swift.

Vice Chairman Lankford confirmed with Health Director Swift that the Health Department will be working with the schools again this year if possible.

Commissioner Carroll, Board of Health member, noted the Board of Health agreed, as a public service, it made more sense to waive the administration fee for everyone and provide the vaccine at a nominal cost and get to as many individuals as quickly as possible.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on tonight's Action Agenda.

NWPCOG – Presentation – Merger between NWPCOG and PTCOG

Vice Chairman Lankford, who serves on the NWPCOG Board, presented the following

information:

- NWPCOG and PTCOG will be merging into one organization
- NWPCOG would like to present information regarding the merger to the Stokes County Board of Commissioners, King City Council, Walnut Cove Board of Commissioners, and Danbury Town Council
- Suggested having the presentation at the League of Governments' meeting already scheduled for Thursday, October 21st
- Presentation will probably take approximately 30 to 45 minutes
- NWPCOG will reimburse the county for the meal provided at the meeting

The Board had no issues with placing the presentation on the Agenda for the League of Governments' meeting.

Chairman Walker directed the Clerk to place the item on the Agenda for the League of Governments' meeting.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Chairman Walker entertained a motion regarding the proposed Resolution for the Fiscal Year 2010-2011 Secondary Road Improvement Program:

NCDOT – Proposed Secondary Road Improvement Program – Fiscal Year 2010-11

RESOLUTION CONCURRING WITH THE SECONDARY ROAD CONSTRUCTION PROGRAM FOR STOKES COUNTY AS PROPOSED BY THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR FISCAL YEAR 2010 -2011

WHEREAS, pursuant to the provision of N.C.G.S. 136-44.5 through 136-44.7, the North Carolina Department of Transportation/Division of Highways has completed a study of all State maintained unpaved secondary roads to determine the number of miles of unpaved State maintained roads in the State, developed a uniformly applicable formula of the allocation of secondary roads maintenance funds for use in each county, and developed criteria for improvements and maintenance of secondary roads and annual work programs for construction and maintenance of secondary roads in each county in accordance with those criteria;

WHEREAS, pursuant to the provision of N.C.G.S. 136-44.8 the North Carolina Department of Transportation has posted in the Stokes County courthouse a county map showing tentative secondary road paving projects rated according to the priority of each project in accordance with the criteria and standards adopted by the Board of Transportation;

WHEREAS, the said map has been posted for at least two weeks prior to the public meeting and discussion of the secondary road construction program for Stokes County by the North Carolina Department of Transportation representatives with the Stokes County Commissioners;

WHEREAS, The North Carolina Department of Transportation has provided a notice to the public of the public meeting of the Stokes County Board of Commissioners at which the annual secondary road construction program for Stokes County is to be presented to the said board and other citizens of the county;

WHEREAS, the notice was published in a newspaper published in Stokes County or having a general circulation in the county once a week for two weeks succeeding weeks prior to the meeting and advised that a county map is posted in the courthouse showing tentative secondary road paving projects rated according to the priority of each project;

WHEREAS, representatives of the North Carolina Department of Transportation have met with the Stokes County Board of County Commissioners at a regular meeting and have made a presentation to and discussed with the said board and other citizens present at the meeting the proposed secondary road construction program, specifically including the priority rating of each tentative secondary road paving project in the program, according to the criteria and standards adopted by the Board of Transportation;

NOW THEREFORE, BE IT RESOLVED, that the Stokes County Board of

September 27, 2010

[23]

Commissioners, based on the presentation and discussion of the secondary road construction program for Stokes County, hereby concurs with the construction program as proposed by the North Carolina Department of Transportation for fiscal year 2010-2011.

Adopted this 27th day of September 2010.

Jimmy Walker - Chairman

Ernest Lankford – Vice Chairman

J. Leon Inman - Commissioner

Ron Carroll - Commissioner

Stanley Smith - Commissioner

Attest:

Darlene M. Bullins – Clerk to the Board

Chairman Walker noted that the proposed Secondary Construction Program in the amount of \$1,375,695.78 was presented to the Board by NCDOT at the September 13th meeting with a request for approval at the September 27th meeting.

Vice Chairman Lankford moved to approve the Resolution Concurring with the Secondary Road Construction Program for Stokes County as Proposed by the North Carolina Department of Transportation for Fiscal Year 2010-2011. Commissioner Carroll seconded and the motion carried unanimously.

NCDOT- Abandonment of a Portion of SR #1898 – John Joyce Road – Secondary Road System

Chairman Walker entertained a motion to approve the following request to abandon a portion of SR #1898 - John Joyce Road from the Secondary Road System which was presented at the September 13th meeting with a request for approval at the September 27th meeting:

REQUEST FOR ABANDONMENT FROM THE STATE MAINTAINED SECONDARY ROAD SYSTEM

**NORTH CAROLINA
COUNTY OF STOKES
ROAD DESCRIPTION – Abandon a Portion of SR #1898 – John Joyce Road
(per attached diagram)**

WHEREAS, the attached petition has been filed with the **Board of County Commissioners** of the **County of Stokes** requesting that the above-described road, the location of which has been indicated on the attached map, be abandoned from the Secondary Road Systems; and

WHEREAS, the **Board of County Commissioners** is of the opinion that the above described road should be abandoned from the Secondary Road System, if the abandonment is in the best interest of the public and of the Division of Highways of the Department of Transportation and Highway Safety.

NOW, THEREFORE, be it resolved by the **Board of County Commissioners** of the **County of Stokes** that the Division of Highways is hereby requested to review the above described road, and to abandon the road from the Secondary Road System if it is in the best interest of the public and the Division of Highways.

CERTIFICATE

The foregoing **Resolution** was duly adopted by the **Board of Commissioners** of the **County of Stokes** at a meeting on the 27th day of **September 2010**, and appears on the minutes of the said Commission.

WITNESS by hand and official seal this the 27th day of September 2010.

Clerk to the Board
County of Stokes

Commissioner Carroll moved to abandon a portion of the SR#1898 - John Joyce Road as requested by NCDOT from the Secondary Road System. Commissioner Smith seconded and the motion carried unanimously.

Proposed Resolution – Right of Way Abandonment of a Portion of SR # 1898 – John Joyce Road

Chairman Walker entertained a motion to approve the following proposed Resolution proposing the closing of a portion of SR# 1898 – John Joyce Road:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF STOKES COUNTY PROPOSING THE CLOSING OF A PORTION OF SR#1898-JOHN JOYCE ROAD

WHEREAS, it is the intent of the Stokes County Board of Commissioner to close a portion of SR#1898-John Joyce Road; and

WHEREAS, pursuant to N.C.G.S. 153A-241, the Stokes County Board of Commissioners will hold a Public Hearing regarding the closing of a portion of SR#1898- John Joyce Road on Monday, October 25, 2010 at its regular scheduled meeting; and

WHEREAS, pursuant to N.C.G.S. 153A-241, the notice of the Public Hearing will be advertised in the Stokes News for three successive weeks – October 7th, October 14th, and October 21st, 2010; and

WHEREAS, pursuant to N.C.G.S. 153A-241, the notice of closing and public hearing will be prominently posted in at least two places along the road; and

WHEREAS, pursuant to N.C.G.S. 153A-241, a copy of the Resolution will be sent by certified mail to each owner (if applicable) as shown on the county tax records of property adjoining the public road; and

WHEREAS, the sole property owners petitioned to abandon approximately 528’ along their property only, from the Secondary Road System prior to this Resolution on September 13, 2010; and

WHEREAS, a portion of SR#1898-JOHN JOYCE ROAD has already been petitioned by the North Carolina Department of Transportation and approved by the Stokes County Board of Commissioners on September 27, 2010 to be removed from the Secondary Road System; and

WHEREAS, the closing of a portion of SR#1898-JOHN JOYCE ROAD does not affect any other property owner.

NOW THEREFORE, Be It Resolved by the Board of County Commissioners of the County of Stokes that since the State will not maintain the abandoned portion of SR #1898- John Joyce Road and the closing of a portion of the said road does not affect any other property owner, the abandoned portion of SR #1898 – John Joyce Road will be considered by the Board of Commissioners to be closed pursuant to N.C.G.S. 153A-241.

Adopted this, the 27th day of September 2010.

WITNESS, my hand and official seal this the 27^h day of September 2010.

Jimmy Walker - Chairman

Ernest Lankford – Vice Chairman

J. Leon Inman - Commissioner

Ron Carroll - Commissioner

Stanley Smith - Commissioner

Attest:

Darlene M. Bullins – Clerk to the Board

Commissioner Smith moved to approve the proposed Resolution proposing the closing of a portion of SR# 1898 – John Joyce Road. Vice Chairman Lankford seconded and the motion carried unanimously.

EMS Ambulance Remount – Proposed Resolution

Chairman Walker entertained a motion.

Commissioner Smith moved to approve Option #2 from Northwestern Emergency Vehicles for remounting a Horton ambulance modular body onto a new chassis in the amount of \$88,750.00 – 2010 Ford E350 6.0 “Diesel Engine”. Commissioner Carroll seconded and the motion carried unanimously.

Chairman Walker entertained a motion regarding the following Resolution for Exemption from General Statutes for Fiscal Year 2010-11 Ambulance Remount Purchases:

RESOLUTION

**EXEMPTION FROM GENERAL STATUTES
FOR FISCAL YEAR 10-11 AMBULANCE/REMOUNT PURCHASES**

WHEREAS, North Carolina General Statutes 143-131 and 143-129 require public bidding for the purchase of apparatus, supplies, materials, or equipment requiring an estimated expenditure of public money over a stated dollar amount and further provided that no contract may be awarded therefore, by any board or governing body of the State, or of any institution of the State government, or of any political subdivision of the State, unless provisions of these statutes are complied with;

WHEREAS, North Carolina General Statute 143-129 contains the following exception;

(e) (6) Exceptions – The requirements of this Article do not apply to:

Purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration. Notwithstanding any other provision of this section, the governing board of a political subdivision of the State shall approve the purchases listed in the preceding sentence prior to the award of the contract.

WHEREAS, the Board of Commissioners is convened in a regular meeting:

NOW THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY RESOLVES THAT:

Remounting of current ambulance modular body onto a new chassis hereby be exempt from the provisions of North Carolina General Statute bidding requirements for the following reasons:

- Northwestern Emergency Vehicles is the only licensed dealer for Horton Emergency Vehicles for the State of North Carolina;
- Northwestern Emergency Vehicles is the Horton Emergency Vehicles licensed service provider within the State of North Carolina;
- Modules to be remounted were manufactured by Horton Emergency Vehicles and vendor performance is a major consideration;
- Compatibility, standardization and product performance are major concerns to be taken into consideration for this remount;

Adopted the ___ day of September 2010.

Jimmy Walker - Chairman

Ernest Lankford – Vice Chairman

Ron Carroll - Commissioner

J. Leon Inman - Commissioner

Stanley Smith – Commissioner

Attest

Darlene Bullins
Clerk to the Board

Commissioner Smith moved to approve the submitted Resolution for Exemption from General Statutes for Fiscal Year 2010-11 Ambulance Remount Purchases. Vice Chairman Lankford seconded and the motion carried unanimously.

Medical Transportation Provider – King Medical Transport

Chairman Walker entertained a motion regarding adding King Medical Transport as a backup transportation service provider which was presented at the September 13th meeting.

Support Services Supervisor Danny Stovall stated that King Medical Transport would be a backup to both YVEDDI and JD Cruises.

Commissioner Inman moved to add King Medical Transport as a backup transportation service provider. Vice Chairman Lankford seconded and the motion carried unanimously.

Job Vacancy – County Manager

Clerk to the Board Darlene Bullins submitted the following job vacancy announcement for the county manager’s position as requested by the Board at the September 13th meeting:

MANAGER – STOKES COUNTY

County of 46,150+

Serves as administrative head of county government with the following duties:

- Directs county’s management
- Transmits all policies, orders, regulations of the Board of Commissioners to those concerned thereby and oversees faithful execution thereof
- Provides periodic reports to the Board of Commissioners as to the operation of the county
- Exercises full supervision of all departments of county government, which the Board of Commissioners has the authority to control
- Budget officer of general fund budget which is approximately \$40 million with 300 full time employees

Reports to a five-member Board of Commissioners

Requires education/experience equivalent to:

- Master’s degree in public administration or related field
- Prefer at least five years of local government experience (preferably as county or municipal manager)

Stokes County is seeking a highly experienced manager – salary negotiable

Special Note: Interviews and appointment of a manager will not be done until after the new Board is seated in December

Obtain County application from www.co.stokes.nc.us

Submit completed county application, resume, salary requirements, and criminal record check to the Clerk to the Board, Stokes County, PO Box 20, Danbury, NC 27016

For additional information - contact: Clerk to the Board Darlene Bullins – 336-593-2448 or dbullins@co.stokes.nc.us

Application deadline: _____ or Opened till filled

Stokes County is an Equal Opportunity Employer

September 27, 2010

Clerk Bullins noted the Board would need to insert an application deadline or use opened till filled.

The Board unanimously agreed to leave the application deadline opened till fill.

Chairman Walker entertained a motion.

Commissioner Inman moved to approve the job vacancy announcement and to proceed with advertising the vacancy with the application deadline to be opened till fill. Vice Chairman Lankford seconded and the motion carried unanimously.

Appointments – Stokes Aging Planning Committee Membership

Clerk Darlene Bullins noted the following individuals were nominated at September 13th meeting for reappointment to the Stokes County Aging Planning Committee Membership:

1. James Carlin
2. Vicky East, Walnut Cove Senior Center
3. Louise Flynt
4. Suzan Garner, King Senior Center
5. Susie Grabs
6. Ted Griesenbrock
7. Dottie Lyvers, Area Agency on Aging (Technical Assistance)
8. Angie McHone, Stokes County Family Health Ctr.
9. Lynn Martens, Senior Services
10. Clinard Merritt
11. Martina Moore, Hospice & Palliative Care Center
12. Jacque Nuckols
13. Erma Perkins
14. Christy Preston, Social Services
15. Jean Sands
16. Madeline Watkins
17. Becky Wood, Retired Senior Volunteer Program

Clerk Bullins noted that the County had received an appointment application from Ms. Linda Marshall who was very interested in serving on a committee related to the elderly and their needs. Clerk Bullins noted that Ms. Marshall could be appointed as citizen appointee instead of one that was recommended by the Aging Committee. Clerk Bullins noted that information was given to Ms. Marshall regarding the King Senior Citizen Advisory Council and possible upcoming vacancies for Adult Care and Nursing Home Advisory Committees.

Commissioner Carroll requested to review attendance records for the last year or two for the citizen appointees before approving the appointments.

Clerk Bullins also noted that Stokes Aging Planning Committee Secretary Lynn Martens received a request from Victor Armstrong, CenterPoint Community Operations Manager, regarding interest in serving on the Committee. Secretary Martens included information that membership by-laws dictate that committee membership shall consist of county senior service providers;

therefore, Mr. Armstrong's consideration for appointment would be in the capacity of a service provider and could be appointed as a service provider and would not affect the service providers already nominated.

Vice Chairman Lankford moved to close the nominations. Commissioner Smith seconded and the motion carried (4-1) with Commissioner Carroll voting against the motion.

Chairman Walker polled the Board regarding the following nominations:

1. James Carlin
2. Vicky East, Walnut Cove Senior Center
3. Louise Flynt
4. Suzan Garner, King Senior Center
5. Susie Grabs
6. Ted Griesenbrock
7. Dottie Lyvers, Area Agency on Aging (Technical Assistance)
8. Angie McHone, Stokes County Family Health Ctr.
9. Lynn Martens, Senior Services
10. Clinard Merritt
11. Martina Moore, Hospice & Palliative Care Center
12. Jacque Nuckols
13. Erma Perkins
14. Christy Preston, Social Services
15. Jean Sands
16. Madeline Watkins
17. Becky Wood, Retired Senior Volunteer Program

Commissioner Inman – yes to all nominations
Vice Chairman Lankford – yes to all nominations
Commissioner Carroll – no
Commissioner Smith – yes to all nominations
Chairman Walker – yes to all nominations

Chairman Walker stated the recommendations submitted by the Aging Committee were approved by a majority of the Board for appointment.

Appointments – Stokes County Fire Commission

Clerk to the Board Darlene Bullins noted that the following regarding the Stokes County Fire Commission appointments presented at the September 13th meeting:

- Two vacant appointments from the fire service
- Two vacant civilian appointments
 - Steve Fowler requested to be reappointed
 - Brian Alley of Walnut Cove Fire Department is interested in the civilian position
- Fire & Rescue Association has submitted the following recommendations for the Fire Service appointments:
 - Robert W Snyder (Pinnacle Fire District) to take the two year appointment
 - Donnie Mabe (Danbury Fire District) or Bradley G. Mitchell (South Stokes Fire District) to complete the term of Joe James
- Steve Fowler was nominated at the September 13th meeting

Clerk Bullins noted that information was provided as requested regarding other current board members and that Brian Alley who requested to be considered as a civilian

appointment is ineligible due to not residing in a location served by a Fire Service District Agency (Section B-#3). Mr. Alley resides in the Walnut Cove Fire District.

Vice Chairman Ernest Lankford nominated Melvin Dodson as a civilian appointee.

Commissioner Carroll nominated Robert Snyder for the two year term and Donnie Mabe to complete the unfinished term of Joe James.

Commissioner Inman moved to close the nominations. Commissioner Carroll seconded and the motion carried unanimously.

Chairman Walker polled the Board regarding the appointment of Steve Fowler and Melvin Dodson for the civilian appointments and Robert Snyder for the two year term and Donnie Mabe for the unfinished term of Joe James for the fire service appointments:

Vice Chairman Lankford – yes

Commissioner Inman – yes

Commissioner Smith – yes

Chairman Walker – yes

Commissioner Carroll - yes

Chairman Walker noted that Steve Fowler, Melvin Dodson, Robert Snyder, and Donnie Mabe were unanimously approved for appointment to the Stokes County Fire Commission.

Job Vacancies

Chairman Walker entertained a motion regarding the job vacancies (Physician Assistant and PHN II) submitted at tonight's meeting by Manager Steen.

Commissioner Inman moved to approve both positions submitted by Manager Steen to be advertised and filled. Commissioner Smith seconded and the motion carried unanimously.

Health Department – Administration Fee for Flu Vaccinations

Chairman Walker entertained a motion regarding the administration fee for flu vaccinations submitted at tonight's meeting.

Commissioner Carroll moved to waive the administration fee for flu vaccinations and charge a flat fee of \$15 for the injection and \$22 for nasal spray. Vice Chairman Lankford seconded and the motion carried unanimously.

Clerk Bullins noted that the Health Department would be administering the free flu vaccination for county employees and their dependents who are covered by the County's CIGNA Health Plan. Health Department will have several different dates and times for appointments for employees/dependents which will be more convenient than the usual one time session provided by an outside provider.

Closed Session

Chairman Walker entertained a motion to enter Closed Session for the following:

September 27, 2010

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6).
- To consider and take action with respect to the position to be taken by the county in negotiating the price or other material terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a)(5)

Commissioner Inman moved to enter Closed Session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6).
- To consider and take action with respect to the position to be taken by the county in negotiating the price or other material terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a)(5)

Vice Chairman Lankford seconded and the motion carried unanimously.

The Board re-entered the regular session of the September 27th meeting.

Health Department

Chairman Walker entertained a motion.

Commissioner Inman moved to honor the request of the Health Director to authorize the hiring of PHNII (Case Manager funded by NCCN- no county funding involved) at a salary of \$46,500 or a grade and step closest to that salary. Commissioner Smith seconded and the motion carried unanimously.

Adjournment

There being no further business to come before the Board, Chairman Walker entertained a motion to adjourn the meeting.

Commissioner Inman moved to adjourn the meeting. Vice Chairman Lankford seconded

and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

Jimmy Walker
Chairman