

STATE OF NORTH CAROLINA )  
 )  
COUNTY OF STOKES )  
 )

OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
SEPTEMBER 13, 2010

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, September 13, 2010 at 1:30 pm with the following members present:

Chairman Jimmy Walker  
Vice Chairman Ernest Lankford  
Commissioner J. Leon Inman  
Commissioner Ron Carroll  
Commissioner Stanley Smith

County Personnel in Attendance:  
County Manager K. Bryan Steen  
Clerk to the Board Darlene Bullins  
Finance Director Julia Edwards  
EMS Director Monty Stevens  
Support Services Supervisor Danny Stovall

Chairman Jimmy Walker called the meeting to order.

Commissioner Smith delivered the invocation.

#### **GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Walker opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

#### **GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Walker entertained a motion to approve or amend the September 13, 2010 Agenda.

Vice Chairman Lankford moved to approve the September 13, 2010 Agenda as submitted.

Commissioner Carroll seconded and the motion carried unanimously.

#### **PUBLIC HEARING**

#### **NC DEPARTMENT OF TRANSPORTATION – SECONDARY ROAD IMPROVEMENT PROGRAM FOR FISCAL YEAR 2010-11**

Chairman Walker called to order the Public Hearing for the NC Department of Transportation – Secondary Road Improvement Program for Fiscal Year 2010-11.

There were no public comments. Chairman Walker closed the Public Hearing.

#### **PUBLIC HEARING**

#### **YVEDDI – FISCAL YEAR 2011 APPLICATION FOR RURAL OPERATING ASSISTANCE PROGRAMS FUNDS**

Chairman Walker called to order the Public Hearing for the YVEDDI – Fiscal Year 2011

Application for Rural Operating Assistance Program Funds.

There were no public comments. Chairman Walker closed the Public Hearing.

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Chairman Walker entertained a motion to approve or amend the following items on the Consent Agenda:

**Minutes**

- Minutes of August 23, 2010

**Economic Development - Budget Amendment #14**

Finance Director Julia Edwards submitted Budget Amendment #14.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Economic Development</b>			
100.4920.441	KobeWieland Copper	\$20,653.00	\$68,305.00	\$88,958.00
	<b>Totals</b>	<b>\$20,653.00</b>	<b>\$68,305.00</b>	<b>\$88,958.00</b>

This budget amendment is justified as follows:

To appropriate funding from NC Department of Commerce for KobeWieland Copper Products from the One NC Grant.

This will result in a net increase of \$68,305.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.365	NC Dept. of Commerce	\$00.00	\$68,305.00	\$68,305.00
	<b>Totals</b>	<b>\$00.00</b>	<b>\$68,305.00</b>	<b>\$68,305.00</b>

**Senior Services - Budget Amendment #15**

Finance Director Julia Edwards submitted Budget Amendment #15.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Senior Services</b>			
100.5860.260	Department Supplies	\$2,764.00	\$875.00	\$3,639.00
	<b>Totals</b>	<b>\$2,764.00</b>	<b>\$875.00</b>	<b>\$3,639.00</b>

This budget amendment is justified as follows:

To appropriate additional funding for the Duke Energy Heat Relief Program.

This will result in a net increase of \$875.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3839.004	Miscellaneous Donations	<u>\$4,085.00</u>	<u>\$875.00</u>	<u>\$4,960.00</u>
	<b>Totals</b>	<b>\$4,085.00</b>	<b>\$875.00</b>	<b>\$4,960.00</b>

**Senior Services - Budget Amendment #16**

Finance Director Julia Edwards submitted Budget Amendment #16.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Senior Services</b>			
100.5860.263	SHIIP Grant Expenses	<u>\$2,034.00</u>	<u>\$1,040.00</u>	<u>\$3,074.00</u>
	<b>Totals</b>	<b>\$2,034.00</b>	<b>\$1,040.00</b>	<b>\$3,074.00</b>

This budget amendment is justified as follows:

To appropriate the 2010-11 NC Department of Insurance Grant for the SHIIP Program.

This will result in a net increase of \$1,040.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.366	NC Depart. Of Insurance	<u>\$2,034.00</u>	<u>\$1,040.00</u>	<u>\$3,074.00</u>
	<b>Totals</b>	<b>\$2,034.00</b>	<b>\$1,040.00</b>	<b>\$3,074.00</b>

**Sheriff's Department - Budget Amendment #17**

Finance Director Julia Edwards submitted Budget Amendment #17.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Sheriff's Department</b>			
100.4310.320	Telephone & Postage	<u>\$16,207.00</u>	<u>\$900.00</u>	<u>\$17,107.00</u>
	<b>Totals</b>	<b>\$16,207.00</b>	<b>\$900.00</b>	<b>\$17,107.00</b>

This budget amendment is justified as follows:

To appropriate funds from calendar funds for 820 Orion Tracking Subscription for one year for ST820 Guardian, Covert GPS Tracker.

This will result in a net increase of \$900.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3839.001	Miscell.(calendar funds)	<u>\$5,200.00</u>	<u>\$900.00</u>	<u>\$6,100.00</u>
	<b>Totals</b>	<b>\$5,200.00</b>	<b>\$900.00</b>	<b>\$6,100.00</b>

**District Resource Center - Budget Amendment #18**

Finance Director Julia Edwards submitted Budget Amendment #18.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>District Resource Center</b>			
100.4321.020	Salaries/Wages-Part Time	\$1,600.00	\$1,000.00	\$2,600.00
100.4321.090	Social Security	\$5,322.00	\$62.00	\$5,384.00
100.4321.091	Medicare Tax	<u>\$1,245.00</u>	<u>\$15.00</u>	<u>\$1,260.00</u>
	<b>Totals</b>	<b>\$8,167.00</b>	<b>\$1,077.00</b>	<b>\$9,244.00</b>

This budget amendment is justified as follows:

To appropriate funds from drug screening fees for part time staff while employee is out on family medical leave.

This will result in a net increase of \$1,077.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3433.410	District Resource Center-Fees	<u>\$00.00</u>	<u>\$1,077.00</u>	<u>\$1,077.00</u>
	<b>Totals</b>	<b>\$00.00</b>	<b>\$1,077.00</b>	<b>\$1,077.00</b>

**Forsyth Technical Community College - Budget Amendment #8**

Finance Director Julia Edwards submitted the following corrected Budget Amendment #8

(originally approved at the August 23, 2010 meeting):

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Forsyth Tech.</b>			
100.5920.440	Misc. Contractual Services	\$00.00	\$6,400.00	\$6,400.00
	<b>Contingency</b>			
	Community College-			
100.9910.601	Unanticipated Expenses	<u>\$35,000.00</u>	<u>\$(6,400.00)</u>	<u>\$28,600.00</u>
	<b>Totals</b>	<b>\$35,000.00</b>	<b>\$00.00</b>	<b>\$35,000.00</b>

This budget amendment is justified as follows:

To transfer funds from Contingency for security at the Early College Facility and to correct the Budget Amendment originally approved at the August 23<sup>rd</sup> meeting.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues

will increase. These revenues have already been received or are verified they will be received this fiscal year.

**Proposed Resolution – Stokes County Big Sweep – October 2010**

Soil Conservation Technician Sara Jo Durham submitted the following proposed Resolution declaring October 2010 as Stokes County Big Sweep 2010 Month for the Board’s consideration:

**A RESOLUTION OF THE STOKES COUNTY BOARD OF COMMISSIONERS  
DECLARING OCTOBER 2010  
AS STOKES COUNTY BIG SWEEP 2010 MONTH**

**WHEREAS**, Stokes County is rich in natural resources and beauty; and

**WHEREAS**, water is a basic and essential need for all life; and,

**WHEREAS**, trash fouls our waterways as well as our landscapes, and,

**WHEREAS**, every citizen should contribute to keeping our environment clean and healthy by working together to preserve clean water and the natural beauty of our surroundings; and,

**WHEREAS**, North Carolina Big Sweep is a statewide and global community effort to retrieve trash from North Carolina’s waterways and landscapes.

**NOW, THEREFORE, BE IT RESOLVED** that the **Stokes County Board of Commissioners**, does hereby declare **OCTOBER 2010** as **STOKES COUNTY BIG SWEEP 2010 MONTH** , and does further hereby urge every citizen to do his or her part to restore the beauty and function of our streams by volunteering to participate in the N.C. BIG SWEEP event.

Adopted this 13<sup>th</sup> day of **September, 2010**.

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**Jimmy Walker – Chairman**

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**Ernest Lankford – Vice Chairman**

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**J. Leon Inman – Commissioner**

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**Ron Carroll – Commissioner**

\_\_\_\_\_  
**Stanley Smith – Commissioner**

Attest:

\_\_\_\_\_  
**Darlene M. Bullins – Clerk of the Board**

Ms. Durham requested approval from the Board.

**Forsyth Tech/Stokes County – Early College High School – Open House**

Clerk Darlene Bullins submitted the following information regarding the Early College High School Open House:

- Stokes County Board of Commissioners, Stokes County Board of Education, and Forsyth Technical Community College will hold an open house at the Early College High School located at 1165 Dodgetown Road, Walnut Cove, NC
- Date: Wednesday, September 29, 2010 at 1:30 pm

Clerk Bullins requested approval from the Board regarding the date.

Vice Chairman Lankford confirmed with Clerk Bullins that there was only one date for consideration regarding the open house.

Vice Chairman Lankford moved to approve the Consent Agenda as submitted.

Commissioner Carroll seconded and the motion carried unanimously.

## **GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA**

### **CenterPoint Human Services – Update**

CEO Betty Taylor, CenterPoint Human Services, discussed the following CenterPoint update: (Chief Operating Officer/Deputy Area Director Ronda Outlaw, Chief Finance Officer Kevin Beauchamp, and Dr. Nena Lekwauwa, Medical Director, were also in attendance for the meeting)

- Review of Fiscal Year 2010
  - Financial Stability
    - Service funding use exceeds 99.5% due to the extremely good working relationship with Finance Officer Beauchamp and the providers drawing down as much state funding as possible
    - Preliminary budget results \$57,350 gain with no fund balance appropriated for the F/Y 2010-11 budget
    - Fund balance maintained at 9%
    - Services have been enhanced due to grant initiatives obtained by Chief Operating Officer Ronda Outlaw's department, which total more than \$3.1 million
  - Services & Supports
    - Consumers served (claims to date for 4 counties) – increase 9.5%
      - Served approximately 20,042 consumers based on paid claims which will continue to increase as claims are processed
    - Consumers served (claims to date for Stokes County) – increase 10.5%
      - Served approximately 1,760 consumers based on paid claims which will continue to increase as claims are processed
    - No cost pharmaceuticals (Stokes County)
      - \$214,506 saving – demand decreased 4.6%
  - On the Horizon for Fiscal Year 2011
    - First year of three-year strategic plan is underway
      - Plan based on extreme amount of community input
    - CABHA implementation
      - Clinic Access Behavior Health Agency which seeks to have a more comprehensive array of services for consumers so that the consumer does not have to go from one provider to another if they need more than one type of service
      - Catchment area has very good coverage through the new CABHA entities
    - School-based services expansion
      - Day treatment services are being implemented
    - Planning for shifting demographics
    - Blending medical and behavioral health care
    - Waiver readiness
      - URAC accreditation
        - More demanding accreditation than previously required for LMEs
        - CenterPoint has begun to look at the accreditation process
      - Information system conversion
        - CenterPoint is contracting with a consultant to reshape their IS Department to be able to maintain and enhance future software requirements and needs
      - Opportunity for LMEs to apply to take back utilization management which is the approval of authorizations for Medicaid care for those who are on CAP-MRDD Waiver Services

- Alamance Caswell merger explanation
  - CenterPoint was approached in mid September by representatives from Alamance and Caswell Counties to possibly explore joining CenterPoint
  - A merger with Caswell County could enhance services in Rockingham which could provide more services in Stokes
  - Will definitely keep the Board updated
  - Merger with Rockingham County has been very positive
- Stokes County along with the State's most unmet need is inpatient care at the State level which includes all consumers, Medicaid, Medicare and even private insurance – this is controlled solely by state legislators

Chief Operating Officer Ronda Outlaw discussed the following:

- Six CABHA providers are delivering services in Stokes County
- Working to make sure providers are certified as a CABHA providers
- Providers in Stokes County
  - CenterPoint Human Services
  - Triumph
  - DayMark Recovery Services
  - Partnership for Drug Free NC/Insight
  - Forsyth Medical Center – Mobile Crisis Management Services
  - Reynolds Care Support
  - Group Homes of Forsyth
  - Partnership for Drug Free NC/Unlimited Success
  - Monarch
- Integrated Mental Health/Medical Care – Participating Providers
  - Stokes Family Health Center
  - Stokes Medical Associates
  - Stokes Medical Pediatric
  - Wellspring Family Medicine
- School Based Services in Stokes County
  - Triumph will begin operation of a day treatment program in the Meadowbrook Alternative School with six children expected to receive the services next week
  - Triumph is planning to have an open house regarding the new service
  - Stokes County Schools has worked very closely with CenterPoint regarding this initiative
- Triumph is currently providing outpatient therapy services based in the schools
- Triumph provides therapists in four schools (King Elementary, Chestnut Grove Middle School, Southeastern Middle School, and Meadowbrook) Plans are to place therapists also at South Stokes High School
- CenterPoint is partnering with Robin Voss and Forsyth Medical Center to do training for school personnel to educate them about behavior health symptoms so that they will be in a better position to recognize when a child might be experiencing a behavior health issue
- CenterPoint is also providing training on an evidence based screening tool called the “Gang”, this allows school personnel who are not behavioral health professionals to do screening for children to determine if they have mental health or substance abuse issues that would warrant a referral for a more in depth assessment
- Working closely with Dr. Hobbs to determine what other needs are needed in Stokes County Schools that can be met with existing resources
- Continuing to work with all four counties in the catchment area on a \$6 million dollar federal grant that will allow CenterPoint to expand the child system of care – application due in November 2010
- Currently two Mobile Crisis Units operate in Stokes County (Daymark and Forsyth Medical Center)
- Two providers (Triumph and PQA) have psychiatrics on staff and are able to provide psychiatric assessment and medication management services

Dr. Nena Lekwauwa, Medical Director, discussed the following items regarding

Behavioral Health/Physical Health Integration:

- Northwest Community Care Network has worked hard to help place mental health providers at Wellspring Family Medicine in Walnut Cove, Stokes Family Health Center in Danbury, Stokes Medical Associates and Stokes Medical Pediatric in Danbury (4 out of 10 Integrated Pilot Programs are located in Stokes County)
- NCCN is providing two grants in Stokes County for Behavioral Health/Physical Health Integration
- Integration Services promotes a culture in the primary care physicians' office to think about substance abuse/mental health when they are doing an assessment
- A majority of individuals already seek mental health services from their primary physician
- Still have challenges recruiting qualified individuals who can assess mental health
- Continuing to provide training for physicians and medical staff in screening substance abuse/mental health problems
- Benefits of Integration:
  - Most patients prefer to get mental health issues treated at their primary care physician's office
  - Diagnosing mental health issues early enables the consumer to get treatment quicker – normally have better outcome if treatment is started as soon as possible
  - Creating a working environment with primary care physicians and mental health professionals working together for a common cause – treatment for the patient
  - Patient receives quicker services for mental health issues
- Very pleased with the success so far with integrating mental health services with primary care providers

Chief Finance Officer Kevin Beauchamp reported the following:

- Fiscal Year 2010 Operating Results YTD thru June 30, 2010
  - Revenue Less Expenditures = \$234,227
- Fiscal Year 2010 3-party Inpatient Contract (Forsyth Medical Center, CenterPoint, and Dept. of Health and Human Services):
  - Stokes County utilization thru June 30, 2010:
    - 247 bed days utilized at a cost of \$185,250 with no use of county funding
- Fiscal Year 2010 Old Vineyard Behavioral Health:
  - Stokes County utilization thru June 30, 2010:
    - 36 admissions at a cost of \$149,013 (Stokes Funding \$99,998)
- Fiscal Year Operating Results YTD thru July 31, 2010
  - Revenue Less Expenditures = \$1,388,777
- Fiscal Year 2011- 3-party Inpatient Contract (Forsyth Medical Center, CenterPoint, and Dept. of Health and Human Services):
  - Stokes County utilization thru July 31, 2010:
    - 40 bed days utilized at a cost of \$30,000 with no use of county funding
- Fiscal Year 2011 Old Vineyard Behavioral Health:
  - Stokes County utilization thru July 31, 2010:
    - 6 admissions at a cost of \$30,459 (Stokes Funding \$7,786)

Chairman Walker, on behalf of Stokes County, expressed appreciation to CenterPoint Human Services for their continued efforts to provide the best available mental health services to the citizens of Stokes County.

CEO Taylor expressed her appreciation to the Board for their continued support.



**Update – Manager and Board of Commissioners**

County Manager Bryan Steen noted the following:

- Stokes County received an award from NCACC Risk Management Pools at the 2010 NCACC Conference in recognition of recording the largest increase in the dispensing rate of generic prescriptions of all county members
- EDC will be presenting an update at the first meeting in October 2010

Chairman Walker noted the following:

- Stokes County also received a certificate at last year’s conference for being a “Super Member” from NCACC Risk Management Pools for have all three insurances (health/dental, worker’s compensation, personal and liability) with the Association
- Stokes County employees saved the Pool approximately \$73,000 by switching to generic prescriptions in one year

Vice Chairman Lankford noted by participating in all three insurance pools, the County receives a discount on insurance premiums which saves taxpayer dollars. Vice Chairman Lankford, who serves on the NCACC Risk Pool Board of Directors, stated that the Association is constantly trying to save money in order to decrease premiums.

Chairman Walker, along with the entire Board, expressed their appreciation to county employees in their effort to help save county tax dollars by switching and requesting generic prescriptions and acknowledged that this was the employee’s award – they made it happened.

Commissioner Inman noted that a major topic at the recent NCACC conference was the state’s predicted budget shortfall for next year.

Chairman Walker noted that Commissioner Inman was recognized at the conference for being one of the first in the State to complete the Leadership Academy and was re-elected to serve as the District 18 Representative to NCACC.

**GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**  
**NC Department of Transportation – Secondary Road Improvement Program – Fiscal Year 2010-11**

District Engineer John P. Rhyne, NCDOT, presented the following information regarding the Secondary Road Improvement Program for Fiscal Year 2010-11:

**Stokes  
County**

**Secondary Construction Program  
Fiscal Year 2010-11**

Paving of Unpaved Roads    Goal = 2.50 miles

<b>Estimated SRCF Allocation (GS 136-44.5b,c)</b>	<b>\$</b>	<b>625,013.51</b>
<b>Estimated Trust Fund Allocation (GS 135-44c)</b>	<b>\$</b>	<b>750,682.27</b>
<b>Total SRCF and TF Allocation</b>	<b>\$</b>	<b>1,375,695.78</b>

**Rural Roads**

PRI No	Map #	SR NO	Local Name	Miles	Description of Work	Estimated Construction Funds
1	1	1605	Pringle Road	0.60	Grade, Base,Pavement	\$ 150,000.00
2	2	1984	Percy Wall Road	0.50	Grade, Base,Pavement	\$ 150,000.00
3	3	2115	Hooker Farm Road	0.51	Grade, Base,Pavement	\$ 127,500.00
4	4	1516	Old Lynchburg Road	0.10	Grade, Base,Pavement	\$ 30,000.00
5	5	1610	Jim Smith Road	0.38	Grade, Base,Pavement	\$ 114,000.00
<b>mileage</b>				<b>2.09</b>	<b>subtotal</b>	<b>\$ 571,500.00</b>

**Subdivision Roads**

PRI No	Map #	SR NO	Local Name	Miles	Description of Work	Estimated Construction Funds
1	1	1387	Oakview Road	0.30	Grade, Base,Pavement	\$ 90,000.00
2	2	1386	Meadowview Road	0.44	Grade, Base,Pavement	\$ 132,000.00
<b>mileage</b>				<b>0.74</b>	<b>subtotal</b>	<b>\$ 222,000.00</b>

**Total mileage 2.83**

**General Secondary Road Improvements**

Paved Road Improvements

Map #	SR NO	Local Name	Miles	Description of Work	Estimated Construction Funds
8	1695	Dodgetown Road	3.33	Widen road 4' and reshape	\$ 250,000.00
9	1722	Hickory Fork Road (partial funding)	4.20	Widen road 4" and reshape	\$ 100,000.00

Unpaved Road Spot Improvements

Spot Stabilization of various unpaved roads **\$ 125,000.00**

Trust Fund Safety Improvements –  
None programmed at this time

Funds reserved for surveying, right of way acquisitions  
road additions, paving for fire departments driveways, and POP **\$ 107,195.78**

**Grand Total \$ 1,375,695.78**

In the event that right of way is not available on any of the projects in this program NCDOT will then proceed to the next road on the priority list, road addition or property owners participation, whichever is appropriate

Program subject to availability of funding, right of way and environmental review

Any additional available fund will be used for additional safety, property owners participation paving, widening, bridge replacement, road addition, industrial access projects and fire station driveways

The Board discussed the proposed Secondary Road Improvement Program with Mr. Rhyne.

Mr. Rhyne noted that with a small amount of left over funding, widening on Dodgetown Road will continue until available funds for Fiscal Year 2010-11 is available.

Vice Chairman Lankford reiterated the need for widening of Highway #8 North from Meadows to the Virginia Line due to the increase of large tractor trailers which is very dangerous.

Mr. Rhyne stated that this would probably be a TIP Project and was unsure of where it is on the priority list. Mr. Rhyne noted that he could inquire about the priority of the project and

let the Board know as soon as possible.

Vice Chairman Lankford confirmed that it was a TIP Project, but was also unsure of its priority.

Mr. Rhyne requested the Board's approval for the Secondary Road Improvement Program for Fiscal Year 2010-11.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the September 27<sup>th</sup> Action Agenda.

#### **NCDOT – Request to Abandon a Portion of SR# 1898- John Joyce Road**

County Manager Bryan Steen presented the following information regarding a request from NCDOT to abandon a portion of SR#1898 – John Joyce Road:

- Request from NCDOT is to abandon approximately 528' from the Secondary Roads System – Sole property owners are requesting the abandonment
- Tax Administrator Jake Oakley confirmed, in his opinion, the portion requested from NCDOT to be abandoned (approximately 528') all lies within the property of those individuals who have signed the request and does not affect any other land owners or easements
- Tax Administrator Oakley, in his opinion, also stated that he sees no problems with approving the request for abandonment from the Secondary Roads Systems and the Right of Way Abandonment
- Geneva Fulp and David Fulp have also requested the right of way abandonment
- Request to proceed with administrative duties to abandon the portion requested by NCDOT from the Secondary Road Systems and to also abandon the right of way of the portion of the John Joyce Road submitted by NCDOT

The Board had no issues with the requests regarding SR# 1898 – John Joyce Road.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the September 27<sup>th</sup> Action Agenda.

#### **EMS Ambulance Remount – Proposed Resolution**

Support Services Supervisor Danny Stovall presented the following information:

- Following quotes have been received from Northwestern Emergency Vehicles for remounting a Horton ambulance modular body onto a new Ford E350 chassis
  - Option #1 - \$83,575.00 - 2010 Ford E350 V-10 “gasoline engine”
  - Option #2 - \$88,750.00 - 2010 Ford E350 6.0 “diesel engine”
- Funding sources = lease purchase agreement
- Completion Timeframe – 12-14 weeks
- Vehicle Maintenance Supervisor Elwood Mabe, EMS Director Monty Stevens, and Support Services Supervisor Danny Stovall recommend to continue with the diesel engine
- Vehicle Maintenance Supervisor Mabe does not wish to switch to the new “gasoline engine” due to this being the first year for Ford to produce the “gasoline engine”

Vice Chairman Lankford requested Mr. Stovall obtain quotes from GMC/Chevrolet before the next meeting.

Chairman Walker, with no objection from the Board, allowed EMS Director Stevens to discuss the brakes issues incurred on the GMC trucks.

EMS Director Monty Stevens noted the only issues with the GMC trucks were brakes, otherwise, there had been no major problems.

Director Stevens noted that Stokes County switched from “gasoline engines” to “diesel engines” several years ago because of a fire hazard. Director Stevens expressed concerns with possible fire hazards due to the chassis on the “gasoline engine” had not significantly changed much.

Mr. Stovall submitted the following proposed Resolution for the Board’s consideration, which must be approved before proceeding with the remounting:

## RESOLUTION

### EXEMPTION FROM GENERAL STATUTES FOR FISCAL YEAR 10-11 AMBULANCE/REMOUNT PURCHASES

**WHEREAS**, North Carolina General Statutes 143-131 and 143-129 require public bidding for the purchase of apparatus, supplies, materials, or equipment requiring an estimated expenditure of public money over a stated dollar amount and further provided that no contract may be awarded therefore, by any board or governing body of the State, or of any institution of the State government, or of any political subdivision of the State, unless provisions of these statutes are complied with;

**WHEREAS**, North Carolina General Statute 143-129 contains the following exception;

(e) (6) Exceptions – The requirements of this Article do not apply to:

Purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration. Notwithstanding any other provision of this section, the governing board of a political subdivision of the State shall approve the purchases listed in the preceding sentence prior to the award of the contract.

**WHEREAS**, the Board of Commissioners is convened in a regular meeting:

### **NOW THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY RESOLVES THAT:**

Remounting of current ambulance modular body onto a new chassis hereby be exempt from the provisions of North Carolina General Statute bidding requirements for the following reasons:

- Northwestern Emergency Vehicles is the only licensed dealer for Horton Emergency Vehicles for the State of North Carolina;
- Northwestern Emergency Vehicles is the Horton Emergency Vehicles licensed service provider within the State of North Carolina;
- Modules to be remounted were manufactured by Horton Emergency Vehicles and vendor performance is a major consideration;
- Compatibility, standardization and product performance are major concerns to be taken into consideration for this remount;

Adopted the \_\_\_\_ day of September 2010.

\_\_\_\_\_  
Jimmy Walker - Chairman

\_\_\_\_\_  
Ernest Lankford – Vice Chairman

\_\_\_\_\_  
Ron Carroll - Commissioner

\_\_\_\_\_  
J. Leon Inman - Commissioner

\_\_\_\_\_  
Stanley Smith – Commissioner

Attest \_\_\_\_\_

\_\_\_\_\_  
Darlene Bullins  
Clerk to the Board

Commissioner Smith noted the longevity of the “diesel engine” versus the “gasoline engine” especially with ambulances having to sit idle a great deal of the time.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the September 27<sup>th</sup> Action Agenda.

### **Medical Transportation Provider – King Medical Transport**

Support Services Supervisor Danny Stovall submitted the following information regarding adding King Medical Transport as a transportation service provider:

- Mr. Lynn Gregory, King Medical Transport, has requested to be added to the County’s list as a transportation service provider
- County’s approved F/Y 10-11 Transportation Plan includes the following language: “The County reserves the right to add additional private carriers at any time if it is determined to be in the best interest of the County”
- King Medical Transport:
  - Has 2 (2002) Dodge Ram 3500 Vans with lift gates
  - 11 Seats available for ambulatory clients
  - 2 wheelchair tie down positions (if both wheelchair positions are occupied, seating for ambulatory clients is limited to 5)
  - \$1,500,000 commercial vehicle liability policy
  - Does not carry worker’s compensation insurance
  - Dispatch location is King
  - Rate = \$1.30/mile
  - Fuel Surcharge = for each five cents above \$3.00 per gallon, a charge of one cent per mile will be added and shall be computed from pump price on the day of billing (for example: \$3.05 per gallon cost will equate to a \$1.31 per vehicle mile charge)
  - Short trips that generate less than \$10.00 trip billing will be billed at a flat rate of \$10.00
- Spoke with Stacey Elmes, DSS and Lynn Martens, Senior Services regarding possibly adding King Medical Transport even though their needs are being met at the current time
- Both Ms. Elmes and Ms. Martens had no issues with adding King Medical which could be used if both YVEDDI and JD Cruises are unable to transport a patient

Mr. Stovall stated that he had no issues with adding King Medical Transport and noted that by adding King Medical does not guarantee any transportation to any particular provider.

Mr. Stovall added that Ms. Elmes noted that the DSS Voucher System was working very well and saving dollars.

The Board had no issues or concerns with the information presented by Mr. Stovall.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the September 27<sup>th</sup> Action Agenda.

**Tax Administration Report – August 2010**

County Manager Bryan Steen (Administrator Jake Oakley attending continuing education training for required credits) presented the following informational data submitted by Tax Administrator Jake Oakley for his August report:

<b>Fiscal Year 2010-11</b>	<b>Budget Amt</b>	<b>Collected Amt</b>	<b>Over Budget</b>	<b>Under Budget</b>
County Regular & Motor Vehicles	\$(20,744,514.00)	\$9,329,707.40		\$11,414,806.60

**Prior Taxes 93-09 Tax Years**

County Regular & Motor Vehicles	\$ 700,000.00	\$209,971.97		\$490,028.03
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**EMS Collections**

Total Collected (08-01-10/08-31-10)	\$12,745.55
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Total Collected (07-01-10/06-30-11)	\$26,381.55
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Delinquent accounts received from EMS (August 2010) accounts = 138 accounts = \$51,104.13

**Personal Property Discovery Report Audit Dates**

<b>Audit Dates</b>	<b># of Accts</b>	<b>Total Value</b>	<b>Taxes Due</b>
08-01-10/08-31-10	60	\$903,809.00	\$7,709.680
07-01-10/06-30-10	102	\$1,672,059.00	\$13,988.11

**Business Personal Property Discovery Report Audit Dates**

<b>Audit Dates</b>	<b># of Accts</b>	<b>Total Value</b>	<b>Taxes Due</b>
08-01-10/08-31-10	1	\$2,162.00	\$23.31
07-01-10/06-30-10	1	\$2,162.00	\$23.31

**Motor Vehicle Release Report Audit Dates**

<b>Audit Dates</b>	<b>Accounts</b>	<b>Total Value</b>
08-01-10/08-31-10	48	\$1,836.88

**Motor Vehicle Refund Report Audit Dates**

<b>Audit Dates</b>	<b>Accounts</b>	<b>Total Value</b>
08-01-10/08-31-10	6	\$412.96

Number billed for Aug. 2010 5070

**Garnishment Totals**

<b>Month</b>	<b>Total Accounts</b>	<b>Original Levy Amt</b>	<b>Collected Amt</b>
08-01-10/08-31-10	260	\$49,315.11	\$42,104.57
F/Year 2010-11 (July 1 – June 30)	267	\$61,948.04	\$44,324.43

**Interstate Collection Report (August 2010)**

	<b>Collection</b>	<b>Total Collected</b>
Cumulative total Collected (to date)	NC Debt Setoff	\$27,928.17
Cumulative total Collected (to date)	Motor Vehicles	\$41,124.02
Cumulative total Collected (to date)	Property Taxes	\$10,188.41
Cumulative total Collected (to date)	EMS	<u>\$26,628.90</u>
Cumulative total Collected (to date)	All Categories	\$77,941.33

Tax Administrator Oakley submitted the following Real and Personal Property Releases

(August 2010) which are less than \$100 for the Board's review:

**Releases (Real and Personal Property)  
Less than \$100–August 2010–Per NCGS 105-381 (b)**

<b>Name</b>	<b>Bill Number</b>	<b>Amount</b>
Michael Fulmer	10A693703340097	\$63.15
William/Carolyn Graham	10A598600330098	\$51.87
Catherine Gray	10A690302680292	\$46.55
Richard Cheek	10A695304933008	\$77.35
Restaurant Liquid Services	10A156029949.09	\$45.61
King Medical Associates	10A33004.09	\$98.48
Bob Hardie Mabe	10A696600249497	\$99.75
Bob Hardie Mabe	10A39544.03	\$41.34
Richard Bartle	10A155918829.09	\$19.58
Tammy Mabe	10A155912618.01	\$6.00
Chris Carter	10A155894006.09.1	\$46.86
Judy Hall	10A155893780.05	\$17.60
Susie Clifton	10A19892.09	\$37.58
Robby Bennett	10A2986.03	\$47.69
Kenneth Grubaugh	10A47855.01	\$6.00
Charles Wright	10A15282.09	\$36.95
Egbert Turner	10A12250.04.1	\$27.14
Carol Blackard	10A68074.06	\$3.66
	09A68074.06	\$3.66
Nello & Marie Martin	10A30760.08	<u>\$1.66</u>
	<b>Total Amount</b>	<b>\$778.51</b>

Tax Administrator Oakley submitted the following Real and Personal Property

Refunds (August 2010) which are less than \$100 for the Board's consideration:

**Refunds (Real and Personal Property)  
Less than \$100–August 2010–Per NCGS 105-381 (b)**

<b>Name</b>	<b>Bill Number</b>	<b>Amount</b>
William & Carolyn Graham	09A598600330098	\$51.87
	08A598600330098	\$50.54
	07A598600330098	\$50.54
	06A598600330098	\$49.78
	05A2005010074	\$49.78
Ricky & Sharon Amos	09A66099.08	\$ 6.98
	08A66099.08	\$ 9.78
	07A66099.08	\$13.03
	06A66099.08	\$15.36
	05A2005000462	\$17.64
Richard & Sharon Lawson	08A60100338579	\$87.78
	07A60100338579	\$87.78
	06A60100338579	\$86.46
	05A2005015750	<u>\$86.46</u>
	<b>Total Amount</b>	<b>\$663.79</b>

Tax Administrator Oakley presented the following Real and Personal Property Releases

(August 2010) which are more than \$100 for the Board's consideration:

**Releases (Real and Personal Property)  
More than \$100–August 2010–Per NCGS 105-381 (b)**

<b>Name</b>	<b>Bill Number</b>	<b>Amount</b>	<b>Reason</b>
Richard & Sharon Lawson	10A601000338579	\$107.73	To correct access classification
	09A601000338579	\$107.73	To correct access classification
David & Judith Tanner	10A690600793355	\$110.39	To correct acreage
Dovie J Smith	10A690213043203	\$307.72	Elderly Exemption accidentally removed
Helen & Gary Gibson	10A598800453517	\$490.11	Late Elderly Approved
Stonewall Golf Course	10A33907.04	\$483.45	Listed in error
Charles Wright	10A15282.09.1	\$426.28	Boat located in Rockingham Co
John Tatum	10A28930.06.1	<u>\$395.01</u>	Boat located- Catawba Co
	<b>Total Amount</b>	<b>\$2,428.42</b>	

Tax Administrator Jake Oakley submitted the following Write Off Request:

- Listed bills cover personal (or business personal) property on which the Tax Office has determined that there is no further recourse of collection because the office is either unable to locate the item(s) or the ownership has been transferred:

<b>Account</b>	<b>Bill Number</b>	<b>Amount</b>
155892385	07A895600680631	\$77.33
	06A895600680631	\$76.28
155907684	02A2002031027	\$116.23
72144	02A2002027326	\$340.68
	01A2001026099	\$394.10
	00A2000027866	\$265.31

Tax Administrator Jake Oakley submitted the following request to Write Off the Balance of Bill Number 02A2002000093 (\$127.77):

- Bill (2002) covered business personal property owned by Adelpia
- Following the processing of the billing in 2002, Adelpia declared bankruptcy
- Final payment received from the bankruptcy proceedings was \$127.77 short of the total amount currently owed on the account
- There is no further recourse of recovery on Business Personal Property following the final payout from bankruptcy proceedings; therefore, the Tax Office is requesting the approval of the Board to write off the \$127.77 remaining on the account

Tax Administrator Jake Oakley submitted the following Write Off Request:

- 2003 bill that covers a parcel on which the Tax Office has determined that there is no further recourse of collection because the Tax Office is unable to positively identify/locate the property or establish ownership:

<b>Account</b>	<b>Bill Number</b>	<b>Amount</b>
155893566	03A2003007615	\$71.02

Chairman Walker, with full consensus of the Board, directed the Clerk to place the following items on the September 27<sup>th</sup> Consent Agenda:

- Real and Personal Releases more than \$100.00
- Write-off of Personal Property Tax Bill
- Write-off of Business Personal Property Tax Bill
- Write-off of Real Property Tax Bill



Vice Chairman Lankford commended the Tax Office for saving taxpayer dollars by attending required certification training classes at a location that employees can drive daily and eliminate costly hotel charges.

### **Comprehensive Land Use Plan**

County Manager Bryan Steen presented the following information regarding a possible discussion session relating to Comprehensive Land Use Plans:

- At the last League of Governments meeting, the managers were asked to look into developing a possible joint Comprehensive Land Use Plan for the county and the municipalities
- Managers have discussed the possibility of having a representative from the School of Government meet with two elected officials, managers, and planners from each town/cities and county to discuss Comprehensive Land Use Plans
- Potential dates for the briefing are Thursday, October 14<sup>th</sup> or Friday, October 15<sup>th</sup> at 10:30 am
- David W Owens, Gladys Hall Coates Professor of Public Law and Government, has agreed to conduct the discussion either in Chapel Hill or Stokes County
- Requested the Board nominate two members to attend the briefing at today's meeting in order to schedule the event

The Board discussed Agenda item with Manager Steen and agreed it would be better for Mr. Owens to come to Stokes County instead several individuals having to go to Chapel Hill.

Chairman Walker and Vice Chairman Lankford both volunteered to attend the briefing.

Commissioner Inman noted that he had a prior meeting on both October 14<sup>th</sup> and 15<sup>th</sup> in Wilmington for the District meeting.

Commissioner Smith noted that he was very interested in attending the meeting and would have no issue with Chairman Walker and Vice Chairman Lankford presenting Stokes County at the meeting.

Commissioner Carroll noted that he felt it would not be appropriate for him to attend since he was going off the Board in December.

Chairman Walker directed Manager Steen to schedule the meeting in Stokes County for either day at 10:30 am with Chairman Walker and Vice Chairman Lankford attending on behalf of Stokes County.

### **Educational Facilities**

Manager Steen presented the following information regarding educational facilities:

- Financial Advisor Doug Carter was unable to attend today's meeting, but will be available at the September 27<sup>th</sup> meeting to discuss updated financial models
- USDA representative has been contacted about potential funding for construction of school/community college facilities and at the present time, there are no funds available
- QSCB funds have expired (09-08-10) with the County not having any approved projects to submit

- Possible construction bids could be lower due to the economy per information from Dr. Stewart Hobbs

Commissioner Carroll stated that with the information he had been provided, at any given time during the day, there are more students in mobile units in King than there are in the schools in any other elementary schools, that alone says that Stokes County needs to build a school.

Commissioner Smith stated that he was ready to move forward with the next 3-4 priority school construction projects (elementary school, renovations to Southwestern Middle School, expansion at Lawsonville Elementary School, along with a new stand alone community college). Commissioner Smith commented on the exceptional job being done at the Nancy Reynolds Elementary School Project.

Commissioner Inman stated that he supported our schools in Stokes County.

Chairman Walker stated that the county's financial advisor is scheduled for the September 27<sup>th</sup> meeting and would there be consensus to place the item back on the Discussion Agenda.

Vice Chairman Lankford stated that there is still a lot of information yet to be gathered, reviewed, and discussed. Vice Chairman Lankford stated that the item should be on the Information Agenda.

Commissioner Inman stated that the Board needed time to review information in order to be able to discuss the item.

Commissioner Carroll noted that the information from the financial advisor will only be revisions to the numbers based on updated information and additional funding that has been placed in the dedicated fund, the issues are the same issues that have been discussed during the past 3-4 years. Commissioner Carroll and Commissioner Smith both agreed to have the item on the Discussion Agenda. Chairman Walker agreed to place the item on the Discussion Agenda since this has been a continuing item on previous Agendas.

Chairman Walker directed the Clerk to place the item on the September 27<sup>th</sup> Discussion Agenda.

Commissioner Carroll suggested that if there was additional information needed by Board members, it should be identified and requested.

Vice Chairman Lankford stated that he needed to have the financial information before proceeding with requesting other information.

Chairman Walker asked if the Board of Commissioners had any control over whether or not the Board of Education could hire a Construction Management (CM) at Risk for school construction projects. The Board discussed the hiring of a CM at Risk, multiple/prime bidding, and whether the Board of Commissioners has the right to dictate whether a CM at Risk can or cannot be hired.

Commissioner Carroll requested that the County Attorney provide the Board with a legal opinion on what are the Board of Commissioners' responsibilities and what are the Board of Education's responsibilities pertaining to school construction.

Chairman Walker directed Board members to request any other needed information to Manager Steen and directed Manager Steen to have the legal opinion as discussed by this Board from County Attorney Powell at the September 27<sup>th</sup> meeting.

**Draft RFP for Stokes Reynolds Memorial Hospital, Inc**

Manager Bryan Steen submitted the following information which was provided by Special Legal Counsel John Crill:

**Re: Proposals for the Lease, Sale or Conveyance of Stokes-Reynolds Memorial Hospital**

Dear \_\_\_\_\_,

On \_\_\_\_\_, 2010, the Board of Commissioners (the "Board of Commissioners") of Stokes County, North Carolina (the "County") adopted a resolution (the "Resolution") declaring its intent to sell, lease, or convey Stokes-Reynolds Memorial Hospital (the "Hospital"). In accordance with the Resolution and the provisions of Part 1, Article 2, Chapter 131E of the NC General Statutes (the "Statute"), the Board of Commissioners is required to solicit proposals for the sale, lease or conveyance of the Hospital. The purpose of this letter is to invite your organization to submit a proposal. (copies of the Resolution and the Statute are enclosed for your reference.) The County is under no obligation or responsibility to accept any proposal and reserves the right to reject any and all proposals.

The Hospital is owned by the County and is operated by Stokes-Reynolds Memorial Hospital, Inc., a nonprofit corporation (the "Corporation"), pursuant to a lease agreement (the "Lease") between the County, as Lessor, and the Corporation, as Lessee. The Lease will terminate upon the closing of the sale of the Hospital assets to the Purchaser.

It is the intention of the County to sell the Hospital, but proposals for the lease of the Hospital real estate and the sale of the personal assets will be considered. The County will require, as a condition to the sale or lease of the Hospital, that the buyer or lessee (the "Purchaser") agree to replace the Hospital's inpatient hospital facility with a new inpatient hospital facility within a reasonable period of time. The County will require that location of the replacement hospital be consistent with the CMS requirements for the relocation of a Critical Access Hospital and that it be within an approximately three-mile radius of the Hospital.

In addition to the condition regarding the replacement of the inpatient facility, the following specific provisions listed in the Statute will be included in the lease, sale or conveyance document:

1. The Purchaser shall operate the Hospital, including the replacement inpatient facility, as a community general hospital open to the general public and free of discrimination based on race, creed, color, sex, or national origin.

2. The Purchaser shall continue to provide the same or similar clinical hospital services in medical-surgery, pediatrics, outpatient and emergency treatment, including emergency services for the indigent, that the Hospital provided prior to the lease or sale of the Hospital.

3. The Purchaser shall ensure that indigent care is available to the population of the area served by the Hospital at levels related to need, as previously demonstrated and determined mutually by the County and the Purchaser.

4. The Purchaser shall not enact financial admission policies that have the effect of denying essential medical services or treatment solely because of a patient's immediate inability to pay for the services or treatment.

5. The Purchaser shall ensure that admission to and services of the Hospital are available to beneficiaries of governmental reimbursement programs without discrimination or preference because they are beneficiaries of such programs.

6. The Purchaser shall prepare an annual report to the County that demonstrates compliance with the requirements of the lease or sale documents.

The Purchaser shall agree that if it fails to substantially comply with the foregoing conditions, including without limitation, the replacement of the Hospital's inpatient facility with a new inpatient facility, or if it dissolves without a successor corporation to carry out the terms and conditions of the lease or sale documents, then all ownership or other rights in the Hospital, including the building, land and equipment associated with the Hospital, shall revert to the County; provided that any building, land or equipment associated with the Hospital that the Purchaser has constructed or acquired since the sale or lease may revert only upon payment to the Purchaser of a sum equal to the cost less depreciation of the building, land or equipment.

The County expects to select the Purchaser from its careful examination of the proposals and to thereafter enter into negotiations with the selected party relating to a definitive agreement or agreements. However, the County reserves the right to reject any or all proposals for reasons sufficient to the Board of Commissioners in its sole and absolute discretion.

The County will require the Purchaser to reimburse the County for its professional expenses in preparing this RFP and in connection with the sale or lease transaction, including without limitation, legal and consulting fees and expenses.

The County will require the Purchaser to provide professional liability coverage (i.e. "Tail Coverage") to protect the County against liability for claims arising prior to the purchase of the Hospital

### **Hospital Description**

Stokes-Reynolds Memorial Hospital (License #H0165) is a federally recognized Critical Access Hospital with two campus locations; Stokes-Reynolds Memorial Hospital in Danbury and Dr. J.R. Jones Medical Center in King. These are described as follows:

Stokes-Reynolds Memorial Hospital, Inc. ("SRMH")  
1570 NC Hwy 8 & 89 North  
P.O. Box 10  
Danbury, NC 27016

The SRMH campus in Danbury includes a full time Emergency Department with 9 treatment rooms and 53 licensed inpatient general acute care beds (25 of these beds are staffed) and 40 nursing facility beds that comprise the Stokes-Reynolds Skilled Nursing Facility. This hospital campus location provides diagnostic imaging services including fluoroscopy, echocardiography, vascular studies and ultrasound. Surgical capacity at this location includes two licensed operating rooms that serve both inpatients and ambulatory patients. Ancillary services include laboratory, physical therapy, occupational therapy, respiratory therapy and pulmonary rehabilitation, diabetes education and outpatient behavioral health. The Hospital also operates Stokes Medical Associates family practice and Stokes Medical Associates-Pediatrics which are located on the Danbury campus. The total gross square footage of the hospital facility in Danbury is 52,330.

Dr. J.R. Jones Medical Center  
402 West King Street  
P.O. Box 410  
King, NC 27021

Located in southwestern Stokes County, the Dr. J.R. Jones Medical Center is licensed as part of Stokes-Reynolds Memorial Hospital and includes ambulatory surgery, endoscopy and outpatient diagnostic services, including laboratory. Two ambulatory operating rooms are located in the facility. Dr. J.R. Jones Medical Center provides emergency services Monday through Friday from 8:00a.m to 12:00 Midnight and weekends & holidays from 9:00a.m to 12:00 midnight. Imaging services include a CT scanner, a radiography and fluoroscopy room and computed radiography. The Dr. J.R. Jones Medical Center totals 12,378 square feet.

In addition to the above hospital facility locations, the Hospital provides outpatient services in leased space at the Stokes Medical Center Park office building 167 Moore Road, King NC. Hospital-owned imaging equipment at this location includes ultrasound, radiography unit, bone density unit and mammography. At this location, the hospital also provides physical therapy and occupational therapy services through a contract services agreement. The Hospital also operates the King Comprehensive Wound Center at this location. In addition, the Hospital partners with specialty physicians to provide Dermatology, Orthopedics, Podiatry and Urology services at Stokes Medical Center Park.

### **Property, Facilities and Equipment**

The land, buildings and physical property owned by the hospital is described in the attached spread sheet entitled “Stokes-Reynolds Memorial Hospital, 2010-2011 Statement of Values.

### **CON Applications**

According to hospital officials, there are no CON applications that are pending review or development.

### **Service Area Demographics**

The majority of inpatients and long-term care patients originate from Stokes County, making it the primary services area for Stokes-Reynolds Memorial Hospital. Ambulatory surgery patients and endoscopy patients who obtain service at Dr. J.R. Jones Medical Center reflect a mix of patients with most originating from Stokes and Forsyth County.

The following table provides the total population data for Stokes and Forsyth Counties.

	2010	2015	% Growth
Stokes County	46,958	47,700	1.6%
Forsyth County	361,444	390,369	8.0%

North Carolina Office of State Budget and Management, July 2, 2010  
www.osbm.state.nc.us

A high percentage of Stokes County inpatients and ambulatory patients are served by Forsyth Memorial Hospital and North Carolina Baptist Hospital. While these facilities offer considerable depth of tertiary care in Winston-Salem, Stokes-Reynolds Hospital fulfills a vital role in providing access to Emergency Department, outpatient and inpatient care as well as nursing facility care to Stokes County residents within their home county.

### **Financial Statements**

Copies of the Hospital’s audited financial statements for the fiscal years ended June 30, 2008 and June 30, 2009 and interim financial statements through February 28, 2010, are enclosed with this letter.

### **Proposals**

Your proposal should be in writing, signed by an authorized person, and received by the undersigned no later than 5:00 pm on \_\_\_\_\_, 2010. My mailing address is Post Office Box 20  
September 13, 2010

Danbury, NC 27016 and my office is located in the Stokes County Administration Building, located at 1014 Main Street, Danbury, North Carolina 27016. Requests for additional information should be submitted to me. You are invited to visit the Hospital. Please call me to schedule your visit. My telephone number is (336) 593-2448 and my fax number is (336) 593-2346.

Please provide us with six (6) copies of your proposal and an electronic copy, which may be in the form of a compact disk or an attachment to an e-mail. The electronic copy should be in PDF format.

All proposals will be evaluated as submitted; provided that the County reserves the right to request more information. Although your proposal will be a public document, it will be reviewed by the Commissioners in closed session, and will be made available to the public when the County gives notice of a public hearing on the proposals.

### **Information Regarding the Proposing Company**

Please provide the following information in your proposal.

1. The full name of your company (the "Company"), its state of organization, the date of its organization, its mailing and street addresses, telephone number and the name of the person to contact. Please provide the same information for each subsidiary and affiliate of the Company which is engaged in the operation of a hospital (each, a "Subsidiary" and collectively, the "Subsidiaries").

2. The name of the directors and principal officers of the Company and each Subsidiary, and a brief summary of the experience of each person in the healthcare industry.

3. Copies of the audited financial statements of the Company and each Subsidiary (including all footnotes and auditor's letters) for the last three fiscal years and unaudited interim statements for the current period. Please provide us with a copy of the attorneys' letters regarding pending and threatened claims and investigations for the Company and each Subsidiary for each of the last three fiscal years.

4. A list of all hospitals owned and/or operated by the Company and its Subsidiaries, including the mailing addresses, telephone numbers and persons to contact for each hospital. Please indicate which of these are Critical Access Hospitals.

5. A statement as to whether or not the Company, any Subsidiary or any shareholder, officer or director of the Company or any Subsidiary has ever been suspended or excluded from or denied participation in any federal health care program, including without limitation Medicare, Medicaid and TRICARE. Please indicate whether there are any threatened or ongoing investigations relating to Medicare, Medicaid or TRICARE.

6. A statement as to whether or not the licensure or accreditation of the Company or any Subsidiary, or any hospital owned or operated by the Company or any Subsidiary of the Company, has ever been suspended, revoked or denied.

7. A listing of the insurance coverage maintained by the Company and each Subsidiary, including without limitation, professional liability, general liability and officers and directors coverage. Please include the name of each insurance company and provide the coverage limits and deductibles under each policy.

8. A copy of the indigent care policies in effect at hospitals owned or operated by the Company and any Subsidiary of the Company.

9. A copy of the most recent community benefit report or reports of the Company and its Subsidiaries.

10. A complete list of services provided by the hospitals owned and operated by the Company and its Subsidiaries.

### **Matters to be Discussed in the Proposals**

Please discuss the following matters in your proposal:

1. How you propose to structure the transaction, including the amount you are willing to pay for the purchase or lease of the Hospital real estate and the purchase of the non-real estate Hospital assets.
2. Describe your vision for providing health care services in the Hospital's service area and strategy the Company plans to employ to implement any changes necessary to achieve the vision
3. How you propose to grow the Hospital's inpatient and outpatient volumes.
4. Describe your plan to reduce patient outmigration.
5. Give examples of successful growth strategies that the Company has utilized.
6. Do you plan to make changes to the medical staff structure at the Hospital? If so, please describe your proposed changes.
7. Does the Company or any of its Subsidiaries operate a hospitalist program? If so, please describe the program.
8. Specifically describe the Company's experience in physician recruitment and management of physician practices. What financial arrangements (income guarantees, loans, other financial assistance) does the Company contemplate using when recruiting physicians?
9. Please describe the Company's policies and programs regarding access to care for indigent and uninsured residents, including your specific experience with providing indigent care.
10. Please describe how you determine charity care as opposed to bad debts.
11. Describe the commitment to help the Hospital access sufficient capital to address its facility, physician recruitment and other requirements for long-term financial stability and ability to support clinical excellence in the future.
12. Describe the information technology features the Company could offer to the Hospital.
13. Your commitment to continued employment of current Hospital employees and continuation of equivalent benefits, including without limitation, retirement benefits.
14. Your commitment to plan, develop construct and license a new hospital facility within five (5) years.
15. Your record of regulatory compliance.
16. Your commitment to maintain appropriate amounts of insurance coverage including without limitation, professional liability coverage and "tail" coverage to protect the County after the lease or sale of the Hospital.
17. Information demonstrating that the lease, or sale of the Hospital to your organization will provide for the health-related needs of medically underserved groups such as low income persons, racial and ethnic minorities, and handicapped persons.
18. Information on charges, services, and indigent care at similar facilities owned or operated by the Company and its subsidiaries.
19. Please indicate whether you are willing to pay or reimburse the County for the costs of professional fees in connection with the development of this RFP and relating to the sale or lease of the Hospital.
20. Please provide information and examples of your commitment to support psychiatric and mental health services and coordination of care through the

hospital emergency department. Please describe your experience regarding innovative methods for assessment and coordination of care or including telepsychiatry.

21. Please describe your proposal for relocating or replacing the Stokes-Reynolds Skilled Nursing Facility.
22. Your commitment to support Stokes County Emergency Medical Services capability to maintain an “*EMS crew station / on-call room*” at the existing and anticipated replacement hospital facility.
23. Information and examples of your commitment to support Stokes County EMS and other County Departments ability to obtain physician examination of employees with workers compensation injuries during and after normal business hours.
24. Your commitment to support public health initiatives including contract staffing for part-time, shared positions including physician’s assistant and nurse practitioner, provided by the hospital to the Stokes County Public Health Clinics and the Hospital's continued participation in Grant funded programs with the Health Department.
25. Your commitment to support public health initiatives including Healthy Carolinians and other programs.

Please contact the undersigned for more information regarding the Hospital and to schedule a visit to the Hospital

Thank you very much for your interest in this important matter.

Sincerely,

Bryan Steen  
County Manager

cc: Stokes County Board of Commissioners

Enclosures:

Resolution  
Statute  
Financial Statements

**Proposed Resolution of Intent to Sale, Lease, or Convey Stokes Reynolds Memorial Hospital**

**RESOLUTION DECLARING THE INTENT OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA TO LEASE, SELL OR CONVEY STOKES-REYNOLDS MEMORIAL HOSPITAL**

**WHEREAS**, Stokes-Reynolds Memorial Hospital (the “Hospital”) is owned by the County of Stokes, North Carolina (the “County”); and

**WHEREAS**, the Hospital consists of the Stokes-Reynolds Memorial Hospital inpatient hospital facility located at 1570 NC Hwy 8 & 89 North, Danbury, North Carolina, and the J. R. Jones Medical Center outpatient facility located at 402 West King Street, King, North Carolina; and

**WHEREAS**, the Hospital also includes a forty (40) bed skilled nursing facility located at 1570 NC Hwy 8 & 89 North, Danbury, North Carolina; and

**WHEREAS**, the Hospital is operated as a community general hospital by the Stokes-Reynolds Memorial Hospital, Inc. Board of Trustees; and



**WHEREAS**, The Board of Commissioners of the County (the “Board of Commissioners”), is interested in receiving proposals for the lease, sale or conveyance of the Hospital and intends to negotiate a contract to sell, lease or convey the Hospital; and

**WHEREAS**, any lease, sale or conveyance of the Hospital by the Board of Commissioners (i) shall be pursuant to the authority granted to the County by Part 1, Article 2, Chapter 131E of the North Carolina General Statutes (the “Statute”), and (ii) shall be in compliance with the procedures set out in the Statute, and any document of sale or lease shall include the conditions required by the Statute;

**WHEREAS**, in compliance with the Statute, the Board of Commissioners has given notice by publication of its intent to lease, sell or convey the Hospital and has given notice by certified mail to certain agencies of the State of North Carolina, as required by the Statute; and

**WHEREAS**, there has been presented to the Board of Commissioners a Request For Proposals for the lease, sale or conveyance of the Hospital which the County intends to send to prospective lessees and buyers.

**NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA RESOLVES AS FOLLOWS:**

(1) The Board of Commissioners hereby declares its intent to lease, sell, or convey Stokes-Reynolds Memorial Hospital, pursuant to terms and conditions negotiated by the Board of Commissioners.

(2) The Board of Commissioners hereby approves the form and content of the Request For Proposals (the “RFP”) and hereby authorizes the County Manager of Stokes County to provide a copy of the RFP to any person who requests a copy.

(3) The County Manager shall directly solicit proposals for the lease, sale, or conveyance of the Hospital from the entities listed on Exhibit “A” attached hereto. Each such solicitation shall include a copy of the RFP and a copy of the Statute. All proposals for the lease, sale, or conveyance of the Hospital must be received by \_\_\_\_\_, 2010, in order to be considered by the Board of Commissioners.

(4) Any entity interested in leasing or purchasing the Hospital shall provide to the County Manager information as to charges, services and indigent care at similar facilities owned or operated by the proposed lessee or purchaser.

(5) The Board of Commissioners reserves the right to reject any and all proposals and to accept the proposal that it determines, in its sole and absolute discretion, is in the best interests of Stokes County and its citizens.

(6) The Board of Commissioners intends to negotiate a contract for the lease, sale, or conveyance of the Hospital with the entity that submits the proposal accepted by the Board of Commissioners.

(7) A public hearing on this Resolution of Intent shall be held on \_\_\_\_\_, 2010, at 9:\_\_\_\_ a.m. in the Commissioners Chambers, Administration Building, 1014 Main Street, Danbury, North Carolina 27016

Adopted this \_\_ day of \_\_\_\_\_ 2010

\_\_\_\_\_  
Jimmy Walker, Chairman  
Stokes County Board of Commissioners

\_\_\_\_\_  
Attest: Darlene Bullins  
Clerk to the Board of County Commissioners

Manager Steen noted that the following underlined sentences were the only changes that have been made to the proposed RFP that was submitted to the Board at the September 13<sup>th</sup> meeting:

- It is the intention of the County to sell the Hospital, but proposals for the lease of the Hospital real estate and the sale of the personal assets will be considered. The County will require, as a condition to the sale or lease of the Hospital, that the buyer or lessee (the “Purchaser”) agree to replace the Hospital’s inpatient hospital facility with a new inpatient hospital facility within a reasonable period of time. The County will require that location of the replacement hospital be consistent with the CMS requirements for the relocation of a Critical Access Hospital and that it be within an approximately three-mile radius of the Hospital.
- Please describe your proposal for relocating or replacing the Stokes-Reynolds Skilled Nursing Facility.

Manager Steen noted that the Board would need to advertise its intention to consider adoption of the Resolution of Intent to Sell, Lease, or Convey Stokes Reynolds Memorial Hospital before moving forward with the RFP process.

Commissioner Carroll stated that he is ready to give the ten day required notice and move forward with the item – Action Agenda for the next meeting.

Vice Chairman Lankford requested to not advertise until after one more Board of Trustees meeting which is scheduled for September 27<sup>th</sup>.

Commissioner Inman noted the need to make sure that HMC/CAH has completed their “due diligence” before moving forward with the process.

Commissioner Smith stated that he is ready to move forward, but questioned the RFP wording regarding the existing facilities being reverted back to the County.

Manager Steen noted that he had spoken to Attorney Crill and that could be negotiated in the final contract. Manager Steen noted that he would further discuss this with Attorney Crill.

Chairman Walker polled the Board regarding placing of the item on the Action or Discussion Agenda:

Commissioner Carroll: Action Agenda  
Commissioner Smith: Discussion Agenda  
Commissioner Inman: Discussion Agenda  
Vice Chairman Lankford: Discussion Agenda  
Chairman Walker: Discussion Agenda

Commissioner Smith reiterated that the items of time sensitive nature on the Discussion Agenda can be moved to the Action Agenda.

The Board discussed the advertising the notice of its intention to consider the Resolution of Intent to Sell, Lease, or Convey Stokes Reynolds Memorial Hospital before the next meeting.

Vice Chairman Lankford noted that if there were any specific issues regarding the advertising of the notice that were questionable, the Board should clarify those issues before advertising the item.

Chairman Walker stated that his understanding is that if the Board is going to consider adoption of the Resolution, the notice would have to be advertised.

The majority of the Board agreed to advertise the notice according to the specific requirements before the next meeting.

Chairman Walker directed the Clerk to place the item on the September 27<sup>th</sup> Discussion Agenda and to advertise the Board's intention to consider the Resolution of Intent to Sell, Lease or Convey Stokes Reynolds Memorial Hospital according to the specific requirements.

### **Home Health Relocation – Update**

Manager Steen presented the following information:

- County has received a letter from the Health Director and Chairman of the Board of Health regarding concerns with the plans to move Home Health into the former day care facility located at Stokes Reynolds Memorial Hospital
- Met recently with Public Works Director, IT Director, and Danny Stovall to try to develop cost information relating to the move
- Public Buildings – estimated cost = \$1200 (painting and minor repairs) with 3-4 weeks to complete the work
- Information Systems – estimated cost = \$2236 (computer equipment) along with a recurring monthly cost of \$60 for internet services
- Telephone System – estimated cost - \$3550 with a recurring monthly cost of \$285
- Heating Oil – estimated cost - \$6200 per year
- Annual projected recurring cost = \$10,340
- Part of the building is being projected to be used by the hospital who will take care of the heating and cooling expenses
- Have met with Chief Operating Officer Pam Tillman, Stokes Reynolds, regarding another possible location (2100 sq. ft) which has been inspected by the Planning Department who states there would probably only need to be some cleanup work done and a new designated handicapped parking space

Chairman Walker suggested that with all this new information, it would better for the manager to provide all the information with a recommendation for the Board to consider at the next meeting since the information was not included in today's Agenda.

Commissioner Carroll noted that this Board has already approved the move, appropriated \$20,000 in this year's budget and it was the financial requirements and moving schedule that needed to be provided to the Board.

The Board discussed the need to know if there would be an additional amount of funding needed for the relocation of Home Health.

Manager Steen reiterated the need to move Home Health in order to provide additional needed space for DSS.

Chairman Walker directed the manager to have all cost estimates along with any inspection requirements ready for the Board's consideration at the next meeting.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the September 27<sup>th</sup> Discussion Agenda.

### **Job Vacancy**

Chairman Walker stated that County Manager Bryan Steen had officially submitted his effective retirement date as December 10, 2010.

Manager Steen stated that he had enjoyed working for Stokes County and looked forward to pursuing other opportunities in the future.

Commissioner Carroll suggested looking for an interim manager rather than advertising and filling the manager's position due to the possibility of this Board having three new members in December.

Commissioner Inman expressed concerns with the possibility of having an interim manager during the budget process.

The Board discussed the pros and cons of hiring a new manager with a possibility of three new members with the November election.

The Board discussed advertising with the notation that interviews and appointment of a manager would not be done until after the new Board is seated in December, hiring an interim manager, and holding off on advertising at the current time.

The Board unanimously agreed to direct the Clerk to provide the Board with a proposed advertisement for a county manager for the Board's consideration at the next meeting and to place the item on the September 27<sup>th</sup> Action Agenda.

### **Appointments** **Stokes Aging Planning Committee**

The Stokes County Aging Planning Committee met on July 21, 2010 and recommended the following individuals be appointed for the one year term beginning in October 2010:

1. James Carlin
2. Vicky East, Walnut Cove Senior Center
3. Louise Flynt
4. Suzan Garner, King Senior Center
5. Susie Grabs
6. Ted Griesenbrock
7. Dottie Lyvers, Area Agency on Aging (Technical Assistance)
8. Angie McHone, Stokes County Family Health Ctr.
9. Lynn Martens, Senior Services
10. Clinard Merritt
11. Martina Moore, Hospice & Palliative Care Center
12. Jacque Nuckols

13. Erma Perkins
14. Christy Preston, Social Services
15. Jean Sands
16. Madeline Watkins
17. Becky Wood, Retired Senior Volunteer Program

Clerk to the Board Darlene Bullins noted that the senior citizens' positions from different areas of the county would be advertised following the county's guidelines for appointments.

Commissioner Carroll nominated the Aging Planning Committee's recommendations as presented.

Chairman Walker directed the Clerk to place the item on the September 27<sup>th</sup> Action Agenda.

### **Stokes County Fire Commission**

Fire Marshal Frankie Burcham submitted the following information regarding the four Fire Commission vacancies:

- Two appointments from the fire service
- Two civilian appointments
  - Steve Fowler has expressed interest in serving another term
  - David Parker is not interested in serving another term
  - Brian Alley of Walnut Cove Fire Department is interested in the civilian position
- Fire & Rescue Association has submitted the following recommendations for the Fire Service appointments:
  - Robert W Snyder (Pinnacle Fire District) to take the two year appointment
  - Donnie Mabe (Danbury Fire District) or Bradley G. Mitchell (South Stokes Fire District) to complete the term of Joe James

Clerk Bullins noted that the civilian appointments would be advertised following the county's guidelines for appointments.

Commissioner Carroll noted that he did not think that Brian Alley would qualify for the civilian appointment due to not residing in a fire service district and requested the Clerk to check the guidelines before the next meeting.

Vice Chairman Lankford agreed with Commissioner Carroll regarding Mr. Alley being qualified for the civilian position.

Commissioner Carroll also requested information regarding the areas of the county the remaining members were from for the next agenda.

Vice Chairman Lankford nominated Steve Fowler for re-appointment to a civilian position.

Chairman Walker directed the Clerk to place the item on the September 27<sup>th</sup> Action Agenda.

## GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

### YVEDDI – Fiscal Year 2011 Application for Rural Operating Assistance Programs Funds Certified Statement – Fiscal Year 2011

Chairman Walker entertained a motion regarding the YVEDDI – Fiscal Year 2011 Application for Rural Operating Assistance Program Funds and the approval of the Certified Statement submitted by YVEDDI at the September 13<sup>th</sup> meeting.

Commissioner Inman moved to approve YVEDDI's application and Certified Statement as the lead transportation agency for operating the Rural Operating Assistance Program Funds.

Vice Chairman Lankford seconded and the motion carried unanimously.

Vice Chairman Lankford confirmed with Jeff Cockerham, YVEDDI representative, that the application would be completed and submitted to the Board earlier in 2011 so that the application could be submitted to the State on time.

### 2011-12 Legislative Goals

Chairman Walker noted the following top legislative goals submitted by each Commissioner:

- **Vice Chairman Ernest Lankford:**

**Water and Sewer Infrastructure** (a) Support legislation providing the necessary capital for the maintenance, upgrade, installation and expansion of public water, sewer and stormwater infrastructure, with encouragement for water reclamation facilities; and (b) seek legislation to create a study of the rules and procedures for evaluating the available capacity of pump stations.

**Mental Health Funding** – Seek legislation to ensure that state-funded mental health, developmental disability, and substance abuse services are available, accessible, and affordable to all citizens and that sufficient state resources fund service provision costs inclusive of sufficient crisis beds.

**One Cent Sales Tax** – Elimination of the temporary one cent sales tax

- **Commissioner Stanley Smith:**

**Water and Sewer Infrastructure** (a) Support legislation providing the necessary capital for the maintenance, upgrade, installation and expansion of public water, sewer and stormwater infrastructure, with encouragement for water reclamation facilities; and (b) seek legislation to create a study of the rules and procedures for evaluating the available capacity of pump stations.

**Mental Health Funding** – Seek legislation to ensure that state-funded mental health, developmental disability, and substance abuse services are available, accessible, and affordable to all citizens and that sufficient state resources fund service provision costs inclusive of sufficient crisis beds.

**Reimbursements, state inmates in county jails** – Seek legislation to increase the daily reimbursement rate for housing state inmates in county jails.

- **Commissioner Ron Carroll:  
Stop Eroding Counties Revenue Base**

**Stop Passing on State Funding Responsibilities and Unfunded Mandates**

- **Chairman Jimmy Walker:  
Reimbursements, state inmates in county jails** – Seek legislation to increase the daily reimbursement rate for housing state inmates in county jails.

**Public School Capital Building Fund** – Support legislation to assure that the Public School Capital Building Fund remains intact and to direct the State Treasurer to report on longterm commitments that are dependent on this fund. Counties and schools should not be deprived of these resources as they were deprived of state support for school utility cost in 1991-92.

**Community College Governance** – Support legislation to review the process through which members of the various boards of trustees of the several community colleges are appointed to determine whether the system provides for adequate representation from counties responsible for supporting multi- county campuses.

- **Commissioner J. Leon Inman:  
Oppose any effort to shift the cost for maintaining state roads to the counties**

**To restore Capital Building ADM Funds to the counties**

**To protect the State School Lottery Building Fund and not to be used to balance the State Budget.**

The Board discussed submitting the goals submitted by each Commissioner.

Chairman Walker entertained a motion.

Commissioner Inman suggested to eliminate any duplications and submit the remaining goals to NCACC.

Vice Chairman Lankford moved to authorize the Chairman to eliminate any duplications and submitted the remaining goals as the County's legislative goals to NCACC. Commissioner Smith seconded and the motion carried unanimously.

### **Closed Session**

Chairman Walker entertained a motion to enter Closed Session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4).

Commissioner Inman moved to enter Closed Session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4).

Vice Chairman Lankford seconded and the motion carried unanimously.

The Board re-entered the regular session of the September 13<sup>th</sup> meeting.

**Adjournment**

There being no further business to come before the Board, Chairman Walker entertained a motion to adjourn the meeting.

Commissioner Carroll moved to adjourn the meeting. Vice Chairman Lankford seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
**Clerk to the Board**

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**Jimmy Walker**  
**Chairman**