

STATE OF NORTH CAROLINA )  
 )  
COUNTY OF STOKES )  
 )

OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
MAY 10, 2010

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, May 10, 2010 at 1:30 pm with the following members present:

Chairman Jimmy Walker  
Vice Chairman Ernest Lankford  
Commissioner J. Leon Inman  
Commissioner Ron Carroll  
Commissioner Stanley Smith

County Personnel in Attendance:  
County Manager K. Bryan Steen  
Clerk to the Board Darlene Bullins  
Finance Director Julia Edwards  
Jail Captain Kenny Norman  
Chief Animal Control Officer Phil Handy  
Support Services Supervisor Danny Stovall  
Tax Administrator Jake Oakley

Chairman Jimmy Walker called the meeting to order and delivered the invocation.

**GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Walker opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

**GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Walker entertained a motion to approve or amend the May 10, 2010 Agenda.

Chairman Walker requested to add a proposed proclamation in support of “Relay for Life” (American Cancer Society) to the Consent Agenda.

The Board had no issues with adding the proposed proclamation to the Consent Agenda.

Vice Chairman Lankford moved to approve the May 10, 2010 Agenda as amended. Commissioner Smith seconded and the motion carried unanimously.

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Chairman Walker entertained a motion to approve or amend the following items on the Consent Agenda:

May 10, 2010

**Minutes**

- Minutes of April 6, 2010 - Planning
- Minutes of April 26, 2010

**Health Department - Budget Amendment #90**

Finance Director Julia Edwards submitted Budget Amendment #90.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Health Department</b>				
100.5100.000	Salaries and Wages	<u>\$1,027,119.00</u>	<u>\$6,663.00</u>	<u>\$1,033,782.00</u>
	Totals	\$1,029,119.00	\$6,663.00	\$1,033,782.00

This budget amendment is justified as follows:

To allocate additional Family Planning State Funds received by the Health Department which will be used for salaries/wages.

This will result in a net increase of \$6,663.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.247	Health Family Planning X	<u>\$116,242.00</u>	<u>\$6,663.00</u>	<u>\$122,905.00</u>
	Totals	\$116,242.00	\$6,663.00	\$122,905.00

**Health Department - Budget Amendment #91**

Finance Director Julia Edwards submitted Budget Amendment #91.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Health Department</b>				
100.5100.261	Office Supplies	\$69,513.00	\$(7,000.00)	\$62,513.00
100.5100.511	Non-Capital Equipment	\$27,110.00	\$7,000.00	\$34,110.00
	Totals	\$96,623.00	\$00.00	\$96,623.00

This budget amendment is justified as follows:

This amendment is a revision to previously approved Budget Amendment #40 (H1N1) and to transfer funds for the purchase of a security system for vaccines and medical supplies.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County’s annual budget.

**Proposed Resolution – Request to Declare Surplus Property - Hobe Kiser Property**

Support Services Supervisor Danny Stovall requested at the April 26<sup>th</sup> meeting to allow the City of King Fire Department to use the houses located on the Kiser Property on Hobe Kiser Road for training purposes. Chairman Walker, with full consensus of the Board, directed Mr. Stovall at the April 26<sup>th</sup> meeting to prepare a proposed Resolution for consideration at the May 10<sup>th</sup> meeting.

Mr. Stovall submitted the following proposed Resolution for the Board's approval:

**RESOLUTION**

**WHEREAS**, NCGS 153A-176 authorizes the County to dispose of real or personal property in accordance with procedures prescribed in Chapter 160A, Article 12;

**WHEREAS**, NCGS 160A-265 gives the Board of Commissioners the authority to dispose of real or personal property;

**WHEREAS**, located at 232 Hobe Kiser Road is a farm house and buildings that need to be removed;

**NOW, THEREFORE BE IT RESOLVED** that the Stokes County Board of Commissioners declares these buildings as surplus and approves for the City of King Fire Department to utilized these structures for training exercises along will conducting a live burn;  
Adopted this the 10<sup>th</sup> day of May 2010.

\_\_\_\_\_  
**Jimmy Walker - Chairman**

\_\_\_\_\_  
**Ernest Lankford – Vice Chairman**

\_\_\_\_\_  
**Ron Carroll - Commissioner**

\_\_\_\_\_  
**J. Leon Inman- Commissioner**

\_\_\_\_\_  
**Stanley Smith – Commissioner**

Attest:

\_\_\_\_\_  
**Darlene M. Bullins – Clerk to the Board**

Commissioner Carroll noted the following correction to the proposed resolution:

**NOW, THEREFORE BE IT RESOLVED** that the Stokes County Board of Commissioners declares these buildings as surplus and approves for the City of King Fire Department to utilize these structures for training exercises along with conducting a live burn;

**Aging Planning Committee Vacancy**

Secretary Lynn Martens, Aging Planning Committee, submitted the following request:

- Approval for Martina Moore to replace Lori Webb on the Stokes Aging Planning Committee
- Ms. Webb served as a service provider representative from Hospice and Palliative Care Center on the Aging Planning Committee
- Aging Planning Committee bylaws dictate that membership must consist of a representative from Hospice
- Ms. Webb is no longer able to attend the meetings due to relocation in her work assignment
- It is the consensus of the Aging Committee that Ms. Moore be appointed to fill the remainder of Lori Webb's term

**Proclamation – Older Americans Month**

DSS Director Jan Spencer submitted the following proposed proclamation which proclaims May 2010 as "Older Americans Month":

**OLDER AMERICANS MONTH  
MAY 2010  
PROCLAMATION**

**WHEREAS**, the year 2010 marks the 45<sup>th</sup> anniversary of the federal Older Americans Act, which is the core legislation that established home and community services and supports for seniors and their caregivers;

**WHEREAS**, this year’s national theme for Older Americans Month – Age Strong! Live Long! – mirrors North Carolina’s theme of “Living Wise to Age Well,” that acknowledges aging as a lifelong process during which it is never too early or too late to strengthen one’s physical, mental, social, and financial well-being, or to address disparities among individuals in their opportunities for aging well;

**WHEREAS**, May is a special time to recognize and celebrate senior programs and services and the many important contributions of seniors to our communities;

**WHEREAS**, Stokes County’s older population is expected to increase 48.70% by 2029—making it imperative for North Carolina to be well prepared for this demographic change at the state and local levels;

**WHEREAS**, in support of older adults in North Carolina Governor Perdue has issued an Executive Order to ask all State cabinet agencies to assess and strengthen their readiness to serve and work with our aging population and also encouraged local communities to do so as well;

**NOW, THEREFORE**, We of Stokes County, NC do hereby proclaim May 2010 to be Older Americans Month. We urge every citizen to take time this month to honor our older adults and professionals, family members, and volunteers who care for many of them. Our recognition and involvement of older Americans can enrich our entire community’s quality of life.

Dated this **10th** day of **May, 2010**

By the Stokes County Commissioners:

\_\_\_\_\_  
**Jimmy Walker, Chairman**

\_\_\_\_\_  
**Ernest Lankford, Vice-Chairman**

\_\_\_\_\_  
**J. Leon Inman, Commissioner**

\_\_\_\_\_  
**Ron Carroll, Commissioner**

\_\_\_\_\_  
**Stanley Smith, Commissioner**

**Attest:**

\_\_\_\_\_  
**Darlene M. Bullins, Clerk to the Board**

Director Spencer requested the Board approve the submitted “Older Americans Month”

– May 2010 Proclamation.

Commissioner Carroll noted the following correction to the proposed proclamation:

**NOW, THEREFORE**, We, **the Commissioners of Stokes County**, NC do hereby proclaim May 2010 to be Older Americans Month. We urge every citizen to take time this month to honor our older adults and professionals, family members, and volunteers who care for many of them. Our recognition and involvement of older Americans can enrich our entire community’s quality of life.

**Proclamation – Relay for Life**

Chairman Walker submitted the following proposed proclamation in support of the

“Relay for Life” (American Cancer Society) for the Board’s approval:

**AMERICAN CANCER SOCIETY  
RELAY FOR LIFE  
PROCLAMATION**

**WHEREAS**, the South Atlantic Division of the American Cancer Society is a community based voluntary health organization dedicated to eliminating cancer through research, education, advocacy and service; and

**WHEREAS**, approximately 49,586 North Carolinians will be diagnosed with cancer in 2010 and approximately 18,969 North Carolina citizens will die from this disease; and

**WHEREAS**, racial and ethnic cancer disparities exist across the enter cancer spectrum, from primary prevention to palliative care; and

**WHEREAS**, **Relay for Life** provides vital funding for cancer research and cancer control programs in North Carolina and Stokes County; and

**WHEREAS**, **Relay for Life**, sponsored by the American Cancer Society, will celebrate and honor North Carolinians and their families that have been affected by cancer.

**NOW, THEREFORE, BE IT RESOLVED**, the **Stokes County Board of Commissioners** does hereby proclaim the month of **May, 2010** as **“RELAY FOR LIFE MONTH”**.

Adopted this **10<sup>th</sup>** day of **May, 2010**.

\_\_\_\_\_  
**Jimmy Walker - Chairman**

\_\_\_\_\_  
**Ernest Lankford – Vice Chairman**

\_\_\_\_\_  
**J. Leon Inman - Commissioner**

\_\_\_\_\_  
**Ron Carroll - Commissioner**

\_\_\_\_\_  
**Stanley Smith - Commissioner**

Attest:

\_\_\_\_\_  
**Darlene M. Bullins – Clerk to the Board**

Commissioner Smith moved to approve the Consent Agenda with the changes noted by Commissioner Carroll. Vice Chairman Lankford seconded and the motion carried unanimously.

## **GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA**

### **Update – Manager and Board of Commissioners**

County Manager Bryan Steen noted the following:

- Assembly Day in Raleigh is scheduled for May 19<sup>th</sup>
- Eddy McGee, Director of Arts and Cultural Services, has received a musical performance shell from the Winston Salem Arts Council (formerly the Winston Salem Symphony Shell) at no charge
- The well recently drilled for the Danbury Water System has not yielded the amount of water desired by the County and further information will be provided to the Board at a later date

Vice Chairman Lankford noted the walking trail at Moratock Park needs some attention.

Chairman Walker directed Manager Steen to follow up on the walking trail at Moratock.

### **Jail Inspection Report – April 2010**

Jail Captain Kenny Norman represented the following update regarding the recent

April 2010 Jail Inspection Report:

- Jail Inspector Litonya Carter, NC Department of Health and Human Services, inspected the Stokes County Jail on April 7, 2010
- No immediate responses were required for any deficiencies
- Jail Inspector Carter requested jail staff to start having the water tested, jail staff is implementing a water testing program

The Board commended Captain Norman and his staff for receiving an exceptionally good inspection from the State.

## **GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

### **Public Hearing – Stokes Reynolds Memorial Hospital, Inc. – Further Discussion**

County Manager Bryan Steen noted the following information as requested by Commissioner Carroll at the April 26<sup>th</sup> meeting:

- Contacted Mr. David French, Strategic Healthcare Consultants and Chief Craig Smith, Certificate of Need Section, NCDHHS
- Certificate of Need (CON) can be separated, but may involve establishment of one or more new LLCs , if none exist, to receive each component
- CON application to the State will be necessary for each component
- Review and approval process must be completed for each CON
- Process includes public hearings, cost of publication of notices, attorney fees for preparation of any required documents, and an evaluation of need for each CON by the State
- Possibility the State could disapprove the CON request
- A challenge could result in denial of the CON or a delay in the approval process

Mr. David French discussed the following with the Board:

- Confirmed that one way of separating Stokes Reynolds Memorial Hospital into separate components would be to create a Limited Liability Company (LLC) that would be owned by the County and another entity or entities (if desired)
- Stokes Reynolds Hospital would submit a new Certificate of Need (CON) application to the State for the transfer of the component to the newly created LLC
- Proposed transfer of the component could include a new facility location along with the change of ownership
- Each component would require its own LLC and a CON application for the proposed changes
- The State will also want to know what is proposed to happen to the remaining components and if the components are separated, will the remaining components be self sustaining
- All types of CON applications are required to justify the need for the services included in the request and must also demonstrate financial feasibility based on reasonable assumptions
- Cost for submitting a CON usually ranges between \$25,000 to \$50,000 depending on the overall project capital costs (or fair market value of the health service facility and/or equipment)
- Applications take approximately two months to prepare and up to five months for the CON Section to review the application and provide a decision
- A CON decision may be that the project is approved or denied or it could be conditionally approved and include conditions to reduce the number of beds, operating rooms or other components
- A CON application to change ownership of a component of a hospital is less likely to succeed if the operating rooms, beds or services show low historical utilization
- CON decisions can be appealed by other hospitals or affected persons
- The appeal process can cause CON projects to be delayed for years and cost hundreds of thousands of dollars in legal fees

Commissioner Carroll confirmed with Mr. French if the Board chose to set up LLCs and proceed with the CON application process and it was appealed, the original CON is frozen and still belongs to the County and the County has the option to withdraw their CON application at any

time with the State.

Commissioner Inman confirmed with Mr. French that if the State's decision were to downsize beds, operating rooms, etc., the County has to option to withdraw their application.

Chairman Walker discussed adding operating rooms, beds, etc. with Mr. French.

Mr. French noted that the State's 2011 plan (which will be released soon), purportedly does not project a need for additional operating rooms, but the County can petition the State in the planning process to ask for more operating rooms to be put in the plan. Mr. French also noted that once the additional operating rooms are in the plan, anyone including Stokes County can file a CON for the additional operating rooms. Mr. French stated that in his opinion, he feels separating the components could be very frustrating due to components being small.

Manager Steen confirmed with Mr. French that there is a state schedule with specific categories and the CON must fall into one of the categories. There are usually a couple of opportunities a year for transfers, but not every month.

Mr. French noted an upcoming Certificate of Need Public Hearing will be in Kernersville this week which might be of interest to the Board.

Chairman Walker expressed the Board's appreciation to Mr. French for his attendance and information presented at today's meeting.

Chairman Walker opened the floor for discussion relating to the advertisement of the Public Hearing or any other aspect of the Public Hearing.

Commissioner Carroll noted at the last meeting, the Board agreed that at today's meeting, the Board would identify as many options as known by the Board, which would be advertised the two weeks prior to the Public Hearing (May 20<sup>th</sup> and May 27<sup>th</sup>).

Commissioner Carroll noted his suggestions presented to the Board at the April 12<sup>th</sup> and April 26<sup>th</sup> meetings:

**April 26<sup>th</sup>:**

- **Option** – To maintain the hospital as a separate corporation controlled by the County

**April 12<sup>th</sup>:**

- Possible combination of 712 options (based on separating the three very distinct components = hospital, JRJones, and long term care)
- **Option** - Go back to the original concept – county owns and operates all components as a government agency
- **Option** - Lease the hospital to a private agency (no public involvement or subsidy)
- **Option** - Lease to private agency and provide some level of public subsidy
- **Option** – Lease to private agency to operate and the county assumes responsibility for the operating losses if any

- **Option** – Continue to own the hospital and employ a private management agency to operate the facilities for the County
- **Option** – Spin the entire operation as a independent, self governing, non-profit corporation
- **Option** – Sell the operation to a private agency
- **Option** – Close the doors and get out of the hospital business

Commissioner Carroll noted that the advertisement, along with the information presented by Chairman Walker at the beginning of the Public Hearing, should contain a statement that the nine options are not inclusive; there could be others the Board has not thought of and the Board invites comments and/or other options from the public.

Clerk Darlene Bullins noted the options could be advertised the next three weeks if desired by the Board.

Commissioner Carroll noted the sooner the options are out there, the better.

The Board discussed whether to include the options in the public notice.

Vice Chairman Lankford noted that he did not feel that the Board had the amount of information needed to list some of the options and that some of the options needed to be explained more in detailed.

Commissioner Smith expressed concerns with advertising the options and that some of the options could cause some confusion among the citizens. Commissioner Smith noted that he feels the notification indicating the date, time, place, etc. is sufficient.

Commissioner Inman noted one of the most important things is to make the public aware that the Board of Commissioners has not made a decision on the future of Stokes Reynolds Hospital and that suggestions from the public are welcome.

Commissioner Carroll reiterated that this Board took action at the last meeting to identify options to be advertised the two weeks prior to the Public Hearing. Commissioner Carroll stated that advertising the options is only to inform the public.

Vice Chairman Lankford stated that he would like to remove the bottom three options before advertising the options.

Commissioner Smith reiterated that in his opinion, the following public notice submitted by the Clerk, is sufficient to invite the citizens to come to the Public Hearing:

**NOTICE IS HEREBY GIVEN**, that the **Stokes County Board of Commissioners** will hold a **Public Hearing** for citizen input concerning the future of Stokes Reynolds Memorial Hospital. The Public Hearing is scheduled for **Thursday, May 27, 2010 at 7:00 pm** – Government Center (Courtroom A), 1012 Main Street, Danbury, NC.



The public is invited to attend.

**Darlene Bullins  
Clerk to the Board**

Commissioner Inman agreed with Commissioner Smith that the public notice is sufficient to invite the citizens to bring their suggestions to the Board.

Commissioner Carroll stated that not putting the options in the advertisement is contrary to what this Board has been talking about over the past three months.

Commissioner Smith moved to place the item on today's Action Agenda.

Commissioner Carroll seconded and the motion carried unanimously.

**Animal Control Advisory Council Update**

Chief Animal Control Officer Phil Handy presented the following Advisory Council Update due to Chairperson Mona Triplett being unable to attend today's meeting: (Chairperson Triplett provided the following information to Chief Officer Handy)

- Met for the first time in September 2008
- Several items have been researched and debated, but most were not submitted due to logistics and lack of manpower at the present time
- Some of the items discussed:
  - Revision of the adoption contract
  - Heartworm testing for the animals
  - Spay/Neuter Programs
  - Partnering with veterinarians located in the County to provide spay/neutering at a reduced cost
  - Improvements to the shelter facility
  - Voucher system for those who adopt animals from the shelter
  - Volunteer Program for the shelter
  - Amendments to the Animal Control Ordinance
  - Having a third party to management the shelter
- Dr. Debbie Cowan offers a reduced spay/neuter fee for animals adopted from the shelter
- Animal Control Advisory Council recommends the implementation of a Volunteer Program and the proposed amendments to the Animal Control Ordinance being submitted by Chief Animal Control Officer Handy at today's meeting
- Council is committed to continue to seek grants to assist the Animal Shelter

**Proposed Amendments – Stokes County Animal Control Ordinance**

Chief Animal Control Officer Phil Handy presented the following proposed changes recommended by the Animal Control Advisory Council which relate to dangerous dogs and housing of animals: (items underlined are either changes or additions to the Ordinance)

**Adequate Shelter for Dogs:** A structure intended for the animal's protection from inclement weather or sun, which consists of at least three sides, a floor and a roof. The structure must be constructed of durable fiber, wood, plastic or other non-metal material

**Restraint of a dangerous or potentially dangerous dog:** Restraint of a dangerous or potentially dangerous dog is where the dog must be confined in a securely enclosed pen or other structure designed to restrain the dog and having a roof, cement floor and secured by a padlock. When this type of dog is outside this pen or structure, it must be restrained and held by the owner, or one who is in direct control, by an adequate leash, chain or other like device and the dog must be muzzled at all times. At no time shall restraint of this type of dog be accomplished by chaining it outside the pen or structure.

### **Section 6.1. Adequate Shelter for Dogs.**

Owners of dogs shall provide a structure intended for the animal's protection from inclement weather or sun, which consists of at least three sides, a floor and a roof. The structure must be constructed of durable fiber, wood, plastic or other non-metal material.

### **Section 8. Confinement, muzzling and control of vicious or dangerous dogs or animals.**

It shall be unlawful for any owner to keep any vicious, fierce, dangerous or potentially dangerous dog or animal within the county, unless it is confined within a secure building, pen or enclosure as defined in this Ordinance, or unless it is securely muzzled and under restraint by a competent person who, by means of a leash, chain or rope, has such animal firmly under control at all times.

### **Section 31. Effective Date.**

This ordinance shall become effective on May 1, 1975 as adopted by the Stokes County Board of Commissioners on April 7, 1975 and readopted on September 12, 1977, and amended on December 16, 1985; December 21, 1987; February 7, 1994; June 21, 2001; July 1, 2004 and May 2010.

Duly Amended and added Definitions – Adequate Shelter for Dogs and Restraint of a Dangerous or Potentially Dangerous Dog – and amended Section 8. Confinement, muzzling and control of vicious or dangerous dogs or animals and added new Section 6.1 Adequate Shelter for Dogs and made other technical corrections on May 2010.

The Board discussed the proposed changes to the Animal Control Ordinance with Chief Officer Handy.

### **Proposed Volunteer Program**

Chief Animal Control Officer Phil Handy presented the following information regarding a proposed volunteer program that he and the county manager had been working on:

- Shelter receives several requests each month from people wanting to donate their time and talents for the animals at the shelter
- Grooming the animals can help get the animals get adopted

The Board had no issues with staff proceeding to develop a Volunteer Program at the Animal Shelter.

### **Proposed Increase for Adoption Fees**

Chief Animal Control Officer Phil Handy requested the Board consider an increase for adoption fees in the upcoming fiscal year. Officer Handy noted the following information regarding the increase:

- Change the adoption fee from \$26.00 \$36.00 for dogs
- Change the adoption fee from \$20.00 to \$30.00 for cats
- Increase would cover parvo test for pups and heartworm test for dogs six (6) months and over
- Increase would cover feline leukemia test for cats and kittens
- These services would help adopt healthier animals from the shelter
- Animal Control Advisory Council recommends an increase in the adoption fees
- Increased adoption fees have been incorporated into the 2010-11 proposed budget and would go into effective July 1, 2010 if approved by the Board

Chairman Walker, with full consensus of the Board, directed the Clerk to place the proposed amendments to the Animal Control Ordinance on the May 24<sup>th</sup> Action Agenda.

**Tax Administration Report – April 2010**

Tax Administrator Jake Oakley presented the following informational data:

<b>Fiscal Year 2009-10</b>	<b>Budget Amt</b>	<b>Collected Amt</b>	<b>Over Budget</b>	<b>Under Budget</b>
County Regular & Motor Vehicles	\$(20,702,277.00)	\$20,183,460.79		\$518,816.21

**Prior Taxes 93-08 Tax Years**

County Regular & Motor Vehicles	\$ 600,000.00	\$629,701.51	\$29,701.51
---------------------------------	---------------	--------------	-------------

**EMS Collections**

Total Collected (04-01-10/04-30-10)	\$12,989.68
Total Collected (07-01-09/6-30-10)	\$93,499.50

Delinquent accounts received from EMS (April 2010)  
82 accounts = \$29,518.44

**Personal Property Discovery Report**

<b>Audit Dates</b>	<b># of Accts</b>	<b>Total Value</b>	<b>Taxes Due</b>
04-01-10/04-30-10	17	\$653,322	\$6,195.06

**Business Personal Property Discovery Report**

<b>Audit Dates</b>	<b># of Accts</b>	<b>Total Value</b>	<b>Taxes Due</b>
04-01-10/04-30-10	0	\$00.00	\$00.00

**Motor Vehicle Release Report**

<b>Audit Dates</b>	<b>Accounts</b>	<b>Total Value</b>
04-01-10/04-30-10	25	\$1,071.45

**Motor Vehicle Refund Report**

<b>Audit Dates</b>	<b>Accounts</b>	<b>Total Value</b>
04-01-10/04-30-10	7	\$154.44

**Number billed for April 2010** 4209

**Garnishment Totals**

<b>Month</b>	<b>Total Accounts</b>	<b>Original Levy Amt</b>	<b>Collected Amt</b>
F/Year 2009-10			
(July 1 – June 30)	1716	\$412,849.57	\$343,820.18
April-2010	134	\$114,320.80	\$40,954.16

**Interstate Collection Report**

	<b>Collection</b>	<b>Total Collected</b>
Cumulative total Collected (to date)	NC Debt Setoff	\$20,805.39
Cumulative total Collected (to date)	Motor Vehicles	\$34,031.91
Cumulative total Collected (to date)	Property Taxes	\$5,338.57
Cumulative total Collected (to date)	EMS	<u>\$20,560.68</u>
Cumulative total Collected (to date)	All Categories	\$80,736.55

Tax Administrator Oakley presented the following Real and Personal Property Release

(April 2010) which is less than \$100 for the Board’s review:

**Releases (Real and Personal Property)**

**Less than \$100–April 2010–Per NCGS 105-381 (b)**

<b>Name</b>	<b>Bill Number</b>	<b>Amount</b>
Thomas Peters	09A156023112.01	<u>\$38.85</u>
	<b>Total Amount</b>	<b>\$38.85</b>

Tax Administrator Oakley presented the following Real and Personal Property Refunds

(April 2010) which are less than \$100 for the Board’s review:

**Releases (Real and Personal Property)**

**Less than \$100–April 2010-Per NCGS 105-381 (b)**

<b>Name</b>	<b>Bill Number</b>	<b>Amount</b>
Richard Willis	09A697604811344	\$46.55
	08A697604811344	\$46.55
	07A697604811344	\$46.55
	06A697604811344	\$45.85
	05A2005030353	<u>\$45.85</u>
<b>Total Amount</b>		<b>\$231.35</b>

Tax Administrator Oakley presented the following Present-Use Late Applications for the Board's consideration:

<b>Name</b>	<b>Parcel Number</b>	<b>Acreage</b>
E. Wayne Gordon Lois Gordon	5984-04-84-2833	2.37 (Agricultural) Mr. & Mrs. Gordon already 22 acres under the Agricultural Present-Use Value Tax Deferred Assessment
Michael Stewart Teresa Stewart	6932-03-13-3327	69.29 (Forestry) -Woodland has been under Forestry since 1988 and now qualifies for the Agricultural Deferment also

Tax Administrator Jake Oakley recommends approval of the Present-Use Value Late Applications.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the following item on the May 24<sup>th</sup> Consent Agenda:

- Present-Use Value Late Applications

**Proposed Bids – Well Water System – Early College Program**

Support Services Supervisor Danny Stovall presented the following information regarding the proposed bids for the Early College Water System which were opened and read aloud on Thursday, May 6, 2010:

- K&W Water Conditioners - \$84,607.00 – No bid bond included
- Gopher Utility Services Inc - \$98,191.38 – Bid Bond -5% certified check
- Raymond Brown Well Company - \$115,620.00 – Bid Bond – 5% certified check
- John Baker Plumbing - \$164,459 – Bid Bond – 5% certified check
- Low bidder did not include a bid bond as requested
- Attorney Frayda Bluestein, UNC School of Government, stated the omission of the bid bond was not an informality or a technicality that the County could waive

Support Services Supervisor Stovall noted the following options for the Board to review:

- Declare the bid from K&W Water Conditioners as non-responsive and award contract to Gopher Utility Service Inc.
- Reject all bids and re-bid the project – this option will push project completion timeline to mid August – will not be ready for school year opening

The Board discussed proposed bids with Mr. Stovall. Mr. Stovall reiterated there is a very strict timeline for the project and delaying the award of this contract could cause some major issues with getting the project completed on time.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item  
May 10, 2010

on today's Action Agenda.

Mr. Stovall presented the following brief update regarding the Early College site:

- Project moving along very well
- Gravel will be delivered this week
- Meeting with all contractors scheduled for May 11<sup>th</sup> to make sure everything is running smoothly and everyone knows what must be done to get the project completed in order for students to report to the campus in August
- POD should be delivered next week
- Meeting scheduled with Duke Energy for this Thursday
- Two possible hurdles – delivery of water tank from the manufacturer and approval of the well system from Raleigh

### **NCDOT – Request to Abandon a Portion of SR #1213 – Leo Smith Road**

County Manager Bryan Steen presented the following information regarding a request from NCDOT to abandon a portion of SR# 1213 – Leo Smith Road:

- NCDOT received a petition from the sole property owner (spouse deceased) requesting abandonment of approximately 317' from the Secondary Roads System
- Verification received from Tax Administrator Jake Oakley noting the request from Ms. Lamb does not affect any other property owner
- Ms. Lamb has provided staff with an email stating that she desires to also have the right of way abandoned

The Board discussed the requests from Ms. Lamb and NCDOT.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the May 24<sup>th</sup> Action Agenda.

### **County Office Space Needs and Day Care Building**

County Manager Bryan Steen presented the following information as requested by the Board at the April 26<sup>th</sup> meeting:

- Worked with Health Director Josh Swift and DSS Director Jan Spencer regarding a potential solution to DSS space needs involving the former day care facility
- Recommend relocating Home Health to the former day care facility and then relocating DSS staff into the area previously occupied by Home Health
- Stokes Reynolds and HMC have no issues with the recommendation as long as they are able to keep three office areas for storage and use of the laundry room located in the facility
- Director Spencer and Director Swift support Manager's Steen recommendation with support from both the DSS Board and the Board of Health
- ED Director Alan Wood submitted the following information regarding the request for the EDC to do some type of outreach to determine interest in use of the building by the business community:
  - Information is needed from an independent professional source on what updates would be required (description and possible costs) as well as information on current lease rates, before the building could be successfully shopped to local businesses. Once the information is gathered, the building could be submitted as available to determine if there is interest from the private sector
- ED Director Wood noted that the EDC's response would take time to complete with no guarantee of a beneficial outcome
- YVEDDI and Head Start have inquired regarding use of the space, but must have 17 spaces in the hospital parking lot.

- Chief Operating Officer Tillman noted there would be some major problems if 17 parking spaces were allocated strictly for YVEDDI

Manager Steen noted that he had previously seen some information relating to USDA Grants for community facilities which specifically addresses possible USDA loan funds for the construction of a day care facility.

The Board discussed the possible use of USDA loan funds for the construction of a day care facility.

DSS Director Spencer presented a power point presentation detailing space issues at the agency.

Director Spencer noted the space currently being occupied by Home Health would be an ideal location for either Adult or Child Protective Services. Director Spencer noted that two offices could remain for two Health Department employees (as requested by Director Swift) who work with Northwest Community Care Network who need to be close to the Health Department.

Commissioner Carroll requested information regarding the amount of funding needed to refurbish the facility for occupancy. Manager Steen noted approximately \$30,000 for roofing and windows which could be incorporated into the upcoming fiscal year budget.

Commissioner Carroll requested the Manager to further investigate the possibility of USDA loan funding for the construction of a day care facility for a private entity.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on the May 24<sup>th</sup> Discussion Agenda.

### **Future Organization of Stokes County Health Services Alliance**

County Manager Bryan Steen presented the following information regarding the proposed reorganization of Health Service Alliance (HSA):

- Meeting was held on April 23<sup>rd</sup> with the following attendees:
  - Jennifer Houlihan – WFUBMC
  - Susie Grabs – At large member (voting member)
  - Mike Freeman – WFUBMC (voting member)
  - Wanda Roberson – Healthy Carolinians
  - Bryan Steen – Stokes County Manager (voting member)
  - Heather Zachary WFUBMC
- Proposed Mission Statement: The Alliance will support initiatives that promote quality, cost-effective, sustainable community-based health care in Stokes County. All partner agencies and organizations will work collaboratively to identify health service gaps and solutions to increase access to health services and improve the health of all Stokes County residents.
- Logistics of the HSA reorganization:
  - HSA should fall under the leadership of the Public Health Department
  - Public Health Director should receive 1 vote and be named Board Chairman
  - Novant and WFUBMC should each receive only 1 vote (previously 2 each)
  - HMC/CAH should receive one vote

- County Manager should no longer receive a vote
- County Commissioner vote should be given to the Commissioner assigned to the Public Health Board
- Two community citizens should receive votes
- Total voting Board members = 7
- Public Health Director's administrative assistant should provide secretarial support to the HSA (preparing agendas, recording minutes, etc)
- Agreement was reached that no additional "seed money" will be supplied and the projects can be funded on as an "as needed" basis
- The original voting members shall retain control of the original seed money until all funds are exhausted
- **501C(3) Status:** It was determined that non-profit status is not necessary to fulfill the mission of the HSA. Either Healthy Carolinians and/or the Public Health Department can be used as sponsor agencies for grant applications.
- The newly constituted Board should determine an appropriate meeting schedule based on the perceived needs of the HSA
- HSA will be meeting Tuesday, May 11<sup>th</sup> for further discussion

Manager Steen requested direction from the Board to either accept the recommendation for reorganization as submitted or submission of changes to the recommended reorganization.

Chairman Walker opened discussion regarding the recommendations for reorganization of the HSA.

Chairman Walker expressed concerns with placing the HSA under one particular department if the mission of the HSA is to bring together the various health service providers and the county. Chairman Walker noted, in his opinion, the organization should remain a free standing organization with representation from WFUBMC, Novant, Stokes Reynolds Memorial Hospital and Stokes County.

Manager Steen noted the Yadkin HSA is considering the following three options:

- Dissolve the organization completely
- Dissolve the 501C(3), but keep meeting quarterly and hold brainstorming sessions
- Keep the 501C(3) as a non-profit that will support Healthy Carolinians (this option will not retain the members from WFUBMC and Novant)

Member Steen noted that if the 501C(3) status remains, there will be ongoing legal costs.

The Board discussed the recommendations submitted by Manager Steen.

Commissioner Carroll noted that Healthy Carolinians, one agency who attends the meeting, will be brought under the Health Department after June 30<sup>th</sup>.

Health Director Josh Swift noted, in his opinion, the HSA needs to determine what is the actual mission of the HSA and if the organization needs to remain as a 501C(3). Health Director Josh Swift stated that he feels there is a need in the County for the HSA.

Commissioner Carroll noted from his observation, there has been no need for the

501C(3) status and the organization has functioned as an interagency council for health services. Commissioner Carroll suggested if the organization was going to be like an interagency council, members need to be identified and given an equal vote.

Commissioner Carroll suggested the Board take no action at this time regarding the reorganization recommendation and let everyone at the table tomorrow provide input to help decide the direction the HSA should take.

Vice Chairman Lankford expressed concerns with some of the recommendations and sees the Health Alliance being similar to any other advisory council that reports to the Board of Commissioners, which only makes recommendations.

The Board agreed to take no action and allow HSA to meet, work on the recommendation, and bring a recommendation back to the Board at a future meeting for further discussion.

### **Job Vacancies**

County Manager Bryan Steen recommended the following permanent positions be filled:

- Jailer – vacated on May 4, 2010
- Nutritionist II – vacated on February 24, 2010

The Board discussed the job vacancies.

Chairman Walker, with full consensus of the Board, directed the Clerk to place the item on today's Action Agenda.

### **Appointments – Region I Aging Advisory Council**

Chairman Walker noted that the County had recently received a letter from Lou Charland announcing his resignation from the Region I Aging Advisory Council.

Clerk Bullins noted that the vacancy will be posted on the county website and advertised in the Stokes News.

There were no nominations.

Chairman Walker directed the Clerk to place the item on the May 24<sup>th</sup> Action Agenda.

## **GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

### **Proposed Application for Juvenile Crime Prevention Council – Fiscal Year 2010-11 Funding**

Chairman Walker entertained a motion regarding the JCPC proposed application for funding that was presented at the April 26<sup>th</sup> meeting.

Commissioner Smith moved to approve the proposed application for funding for



Juvenile Crime Prevention Council for fiscal year 2010-11. Commissioner Inman seconded the motion.

Vice Chairman Lankford confirmed with Manager Steen that the motion only approves the submission of the application and not county funding appropriation at this time.

The motion carried unanimously.

**Proposed Bids – Senior Meals – Fiscal Year 2010-11**

Chairman Walker entertained a motion.

Vice Chairman Lankford moved to approve the low bid from Golden Corral @ \$3.30 per meal. Commissioner Smith seconded and the motion carried unanimously.

**Public Hearing – Stokes Reynolds Memorial Hospital, Inc. – Further Discussion**

Chairman Walker entertained a motion.

Commissioner Smith moved that the Board advertise the next three weeks the advertisement submitted at today's meeting by the Clerk Bullins. Commissioner Inman seconded the motion.

Commissioner Carroll stated that he feels the Board is going to destroy its credibility by reversing what has been discussed during the past three months and as late as the last meeting this Board unanimously approved a motion that this Board would officially identify options that the Board is aware of and advertise those options on May 20<sup>th</sup> and May 27<sup>th</sup>. Commissioner Carroll stated that he could not go along with the motion.

Commissioner Smith stated that it was not his intent at all to disillusion the public, but the simpler the advertisement is kept, the better, and feels the notice is sufficient.

Commissioner Inman stated that he could see both opinions of Commissioner Carroll and Smith, but doesn't want citizens to think by advertising the options that the Board has already decided that their decision will be one of the options listed when in fact there may be other options that the Board hasn't listed or thought of.

Vice Chairman Lankford suggested adding wording to the notice that citizens who can't attend the public hearing can submit comments to the county administrative office.

The Board discussed amending the motion to add additional wording to allow comments from those who can't attend.

Commissioner Smith withdrew his motion with Commissioner Inman withdrawing his second to the motion.

Commissioner Smith moved that the Board advertise the next three weeks the advertisement

submitted at today's meeting by the Clerk Bullins along with the following additional wording:

- For those citizens who are unable to attend the Public Hearing, citizens may submit comments in writing or via email to County Manager Bryan Steen before 5:00 pm on Friday, May 21, 2010 at the following addresses:  
County Manager Bryan Steen, Stokes County, PO Box 20, Danbury, NC 27016  
or email: [bsteen@co.stokes.nc.us](mailto:bsteen@co.stokes.nc.us)

Commissioner Inman seconded the motion.

Commissioner Carroll reiterated the motion does not reflect what the Board has been discussing the past three months. The motion carried (4-1) with Commissioner Carroll voting against the motion.

### **Proposed Bids – Well Water System – Early College Program**

Chairman Walker entertained a motion.

Commissioner Inman moved to accept the bid from Gopher Utility Services Inc. in the amount of \$98,191.38 for Early College Water System Improvements due to the lowest bid submitted by K&W Water Conditioners being non-responsive. Commissioner Carroll seconded and the motion carried unanimously.

Mr. Stovall commented that K&W Water Conditioners had confirmed that lack of submitting a bid bond was an honest mistake.

Mr. Stovall noted that water test results from State indicate that the magnesium levels are elevated, no health issues but does stain the fixtures. State has agreed to allow the county to try to chemically treat the water for the next six months, if levels are still elevated, the county will have to install a green sand system which could be very costly.

### **Job Vacancies**

Chairman Walker entertained a motion.

Commissioner Smith moved to authorize the filling of the vacant positions of Jailer and Nutritionist II.

Commissioner Carroll seconded and the motion carried unanimously.

### **Closed Session**

Chairman Walker entertained a motion to enter Closed Session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6).
- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4).

Commissioner Inman moved to enter Closed Session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6).
- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4).

Vice Chairman Lankford seconded and the motion carried unanimously.

The Board re-entered the regular session of the May 10<sup>th</sup> meeting.

### **Adjournment**

There being no further business to come before the Board, Chairman Walker entertained a motion to adjourn the meeting.

Commissioner Inman moved to adjourn the meeting. Vice Chairman Lankford seconded and the motion carried unanimously.

---

**Darlene M. Bullins**  
**Clerk to the Board**

---

**Jimmy Walker**  
**Chairman**