

STATE OF NORTH CAROLINA )  
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COUNTY OF STOKES )  
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OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
MARCH 9, 2009

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, March 9, 2009 at 1:30 pm with the following members present:

Chairman J. Leon Inman  
Vice-Chairman Jimmy Walker  
Commissioner Ron Carroll  
Commissioner Ernest Lankford  
Commissioner Stanley Smith

County Personnel in Attendance:  
County Manager K. Bryan Steen  
Clerk to the Board Darlene Bullins  
Finance Director Julia Edwards  
Support Services Supervisor Danny Stovall  
Tax Administrator Jake Oakley

Chairman J. Leon Inman called the meeting to order.

Commissioner Lankford delivered the invocation.

**GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

**GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Inman entertained a motion to approve or amend the March 9, 2009 Agenda.

County Manager Bryan Steen informed the Board that Operations Director David

Burge, Stokes County Schools, had notified the County on Friday (03-06-09) that the PODS for Nancy Reynolds Renovation Project had to be ordered this week; therefore, a Capital Project Ordinance would need to be approved by the Board of Commissioners before the PODS could be ordered. Manager Steen requested to add “Proposed Capital Project Ordinance” to the Discussion Agenda with option to move to the Action Agenda.

Vice Chairman Walker requested to add a Closed Session regarding personnel to the Agenda.

The Board had no issues with adding the requests from Manager Steen and Vice Chairman Walker.

Commissioner Lankford moved to approve the March 9, 2009 Agenda as amended.

Vice Chairman Walker seconded and the motion carried unanimously.

## **PUBLIC COMMENTS**

The following spoke during public comments:

### **Principal Jimmy Via Stokes County Early College High School**

Principal Jimmy Via introduced himself to the Board of Commissioners and notified the Board that he had been named the “Early College High School” principal. Principal Via noted the program is moving forward and students will be interviewed this week for the program.

## **CONSENT AGENDA**

Chairman Inman entertained a motion to approve or amend the following items on the Consent Agenda:

### **Minutes**

- Minutes of February 23, 2009
- Minutes of February 26, 2009

### **Sheriff’s Department – Budget Amendment #56**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #56.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Sheriff's Department</b>				
100.4310.511	Equipment-Non Capital	\$22,264.00	\$2,919.00	\$25,183.00
	<b>Totals</b>	<u>\$22,264.00</u>	<u>\$2,919.00</u>	<u>\$25,183.00</u>

This budget amendment is justified as follows:  
To purchase rifles for Patrol Officers.

This will result in a net increase of \$2,919.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.411	Federal Fine & Forfeitures	\$43,918.00	\$2,919.00	\$46,837.00
	<b>Totals</b>	<u>\$43,918.00</u>	<u>\$2,919.00</u>	<u>\$46,837.00</u>

**Sheriff's Department – Budget Amendment #57**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #57.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Sheriff's Department</b>				
100.4310.260	Departmental Supplies	\$23,804.00	\$129.00	\$23,933.00
	<b>Totals</b>	<u>\$23,804.00</u>	<u>\$129.00</u>	<u>\$23,933.00</u>

This budget amendment is justified as follows:  
To purchase a 36-slot wood organizer.

This will result in a net increase of \$129.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.413	State Fines & Forfeitures	\$6,177.00	\$129.00	\$6,306.00
	Totals	6,177.00	\$129.00	\$6,306.00

Commissioner Smith moved to approve the Consent Agenda as submitted.

Vice Chairman Walker seconded and the motion carried unanimously.

## **GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA**

### **CenterPoint Human Services - Update**

CEO/Area Director Betty Taylor and Assistant Area Operations Director Ronda

Outlaw, CenterPoint, presented the mid-year Fiscal Year 2009 Report.

Director Outlaw presented the following:

- Comparison of Unduplicated Consumers Served
 

1 <sup>st</sup> Quarter F/Y 2009	1st Quarter	2nd Quarter
Consumers Served By Disability	Fiscal Year 2009	Fiscal Year 2009
Disability	865	775
MH	663-76.6%	582-75.1%
DD	94-10.9%	87-11.2%
SA	24-2.8%	27-3.5%
MH/SA	61-7.1%	54-7%
DD/SA	2-0.2%	2-0.3%
DD/MH	21-2.4%	21-2.8%
DD/MH/SA	0-0%	0-0%
Diagnosis Pending	0-0%	2-0.3%
- Consumers served decreased by 90 – currently monitoring to try to determine the decrease
- Most consumers served are treated for a mental health diagnosis
- Slight increase of consumers with a substance abuse diagnosis
- DayMark had a (\$74,292) loss from July 1, 2008- December 31, 2008
- DayMark discontinued operations in Stokes County as of December 31, 2008
- Consumers who were being seen by DayMark in Stokes County are currently being seen at Daymark’s location in Winston Salem and those with Medicaid have transferred over to PQA Health Services (a new provider in Stokes County)
- Working with Stokes County and DayMark to attempt to reestablish a presence of DayMark in King
- Mental Health Association will be providing volunteers to provide support services for DayMark in King

- The County will be allowing DayMark to use the Southwest Service Center a couple of days a month
- CenterPoint has been providing regional services in Rockingham County since December 2008
- Rockingham County has requested to formalize its relationship with CenterPoint as its LME, merger is scheduled for May 2009
- Once the merger is complete, Stokes County residents will be able to access services in Rockingham County
- Stokes County's Allocation of Discretionary Dollars for Fiscal Year 2008/09 = \$398,820 which is based on input from the Stokes County quarterly and budget meetings:
  - Monarch (DD) = \$166,029/42%
  - DayMark (Mental Health) = \$86,500/22%
  - Triumph (Mental Health) = \$116,000/29%
  - Old Vineyard (Crisis) = \$25,291/6%
  - Transportation Program (Transportation) = \$5,000/1%
- Pharmaceuticals – Patient Assistance Program – Provided \$136, 244.84 worth of free pharmaceuticals and lab services to Stokes County residents
- Community Collaborations – CenterPoint staff participated with 11 Stokes County community agencies and boards to address services needs, support providers and consumers and build community connections

CEO/Area Director Betty Taylor presented the following:

- Inpatient Services – Old Vineyard Behavioral Health
  - Ten guaranteed beds at Old Vineyard which can be utilized by Stokes County residents
  - Utilization reduces wait time by law enforcement officers
  - Local inpatient care benefits consumers and families
  - Stokes County Utilization for fiscal year 2008 = \$118,180.85 in which \$95,890 was subsidized by CenterPoint
  - Stokes County Utilization for fiscal year 2009 (as of 02-28-09) = \$147,979.00 in which \$131,118.00 was subsidized by CenterPoint
  - 43 consumers have been served in fiscal year 2009
- 3-Party Contract for additional local inpatient beds
  - Contract is between Forsyth Medical Center, CenterPoint, and Department of Health and Human Services
  - Very positive impact for consumers, law enforcement, and families
  - Legislation provided \$4,469,000 for additional bed days last year
  - Additional funding will provide 8 additional bed days per day
    - Fiscal Year 2009 = \$750,000
    - Fiscal Year 2010 = \$1,859,500
    - Fiscal Year 2011 = \$1,859,500
- CenterPoint has the first priority for use of the additional bed days
- Feels the system is in a more stable place than it was a year ago, headed in the right direction, but CenterPoint has not reached its destination yet

- CenterPoint was awarded regional funding (Cross Area Service Program or CASP) in August 2008 to provide services to Davie, Forsyth, Stokes and Rockingham counties
  - Mobile Crisis Management
  - Crisis/Discharge Clinic
  - Telepsychiatry
- Rockingham Merger
  - Rockingham County Board of Commissioners approved its Resolution of Intent to join CenterPoint on February 23, 2009, with final Resolution for Merger scheduled for consideration on May 11, 2009
  - Merger will occur July 1,2009
  - While it appears that only approval by the CenterPoint Board of Directors and the Rockingham County Board of Commissioners is required, CenterPoint is asking that Davie, Forsyth, and Stokes approve Resolutions approving the merger
  - With the addition of the Rockingham population of 92,056 to the current catchment area population of 423,441, CenterPoint catchment area will total 515,000. With a population base of more than 500,000 CenterPoint is well positioned to implement a Medicaid waiver, the direction supported by the Legislature for services
  - Stokes County residents may find it more convenient to access services in Rockingham County and Rockingham providers currently offer some services not currently available within CenterPoint’s 3-county area
  - The synergy of Davie, Forsyth, Rockingham and Stokes counties working together to regionally meet the needs of its citizens will be a positive for all needing care

CEO/Area Director Taylor expressed her appreciation to the Board for their continued support. CEO/area Director Taylor requested the Board’s consideration regarding the Proposed Resolution – Regarding Structure of the Board of the Area Authority for Mental Health, Developmental Disabilities and Substance Abuse Services, which is on today’s Discussion Agenda.

Chairman Inman, on behalf of the Board, expressed appreciation to Director Taylor and Director Outlaw for their presentations.

**Update – Manager and Board of Commissioners**

County Manager Bryan Steen introduced the following new Department Heads:

- Mr. Alan Wood – New Economic Development Director
- Mr. Gene Isbell – New Veteran Services Officer

Mr. Isbell expressed his appreciation for the opportunity to serve the Veterans in Stokes County.

Mr. Wood expressed his appreciation for the opportunity and looks forward to working with the Board.

County Manager Steen noted that county personnel met with Architect Perry Peterson to discuss the proposed EMS Facility last Friday afternoon. Manager Steen presented Board members with a copy of the revised plans for their review and noted the revised plans would be on the March 23<sup>rd</sup> Discussion Agenda.

The Board discussed the following minor changes that had been incorporated into the revised plans:

- Reduced the kitchen area and bathroom by one foot to make the storage area larger (changed from 4 ft wide to 6 ½ ft wide)
- Replaced a window in the bay area with a door
- Changes were suggestions from EMS Director Monty Stevens

Mr. Stovall noted the Board would need to decide if the bay access would be off Chestnut Grove Road or the private side road.

Mr. Peterson needs an approved plan so that mechanical, electrical, and plumbing contractors can get started on their plans.

Mr. Stovall noted that surveyors are scheduled to complete the two-foot contour plan this week.

Vice Chairman Walker requested if there needs to be any additional bed space for individuals who may be at the location for training.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on the Discussion Agenda.

# GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

## Tax Administration Report – February 2009

Tax Administrator Jake Oakley presented the following informational data:

Fiscal Year 2008-09	Budget Amt	Collected Amt	Over Budget	Under Budget
County Regular & Motor Vehicles	\$(19,053,616.00)	\$17,682,622.96		\$1,370,993.04

**Prior Taxes 1991-2007 Tax Years**

County Regular & Motor Vehicles	\$ 700,000.00	\$ 555,054.18		\$ 144,945.82
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**EMS Collections**

Total Collected (02-1-09/02-28-09)	\$ 7,580.68			
Total Collected (07-1-08/06-30-09)	\$ 44,609.12			
Delinquent accounts received from EMS (02-01-09/02-28-09) = none				

**Personal Property Discovery Report**

Audit Dates	# of Accts	Total Value	Taxes Due
02-01-09/02-28-09	2	\$16,826	\$134.27

**Business Personal Property Discovery Report**

Audit Dates	# of Accts	Total Value	Taxes Due
02-01-09/02-28-09	0	\$00.00	\$00.00

**Motor Vehicle Release Report**

Audit Dates	Accounts	Total Value
02-01-09/02-28-09	52	\$2,727.53

**Motor Vehicle Refund Report**

Audit Dates	Accounts	Total Value
02-01-09/02-28-09	7	\$228.16

**Number billed for February 2009**      3602

**Garnishment Totals**

Month	Totals Accounts	Original Levy Amount
F/Y 07-08 (7-01/6-30-09)	1547	\$ 585,042.84
F/Y 08-09 (July-Jan. 09)	1217	\$337,430.37
February 2009	263	\$38,799.61
<b>Totals</b>	<b>3027</b>	<b>\$961,272.82</b>

**Real and Personal Property Releases Less than \$100–Feb. 09- Per NCGS105-381 (b)**

Jennifer Lynn Bullins	08A692800685452	\$25.11
Robert Hanson	08A155891445.09	\$19.95
Amy Miller	08A155928310.07	\$6.00
<b>Total Amount</b>		<b>\$51.06</b>



**Real and Personal Property Refunds Less than \$100—Feb. 2009—per NCGS 105-381(b)**

Estate of Robert C Bradley	08A597419609587	\$4.66
	07A597419609587	\$4.66
	06A597419609587	\$4.59
W. Harold Boles	08A597415721924	\$72.49
	07A597415721924	\$72.49
	06A597415721924	\$71.40
	05A2005002254	\$71.40
	04A2004002284	\$65.66
Barbara Collins	08A598900240408	\$43.23
	07A598900240408	\$43.23
	06A598900240408	\$42.58
	05A2005005387	\$42.58
	04A2004005384	\$20.28
<b>Totals</b>		<b>\$559.25</b>

Tax Administrator Oakley presented the following Real and Personal Property Releases (February 2009) which are more than \$100 for the Board’s consideration:

**Real and Personal Property Releases More than \$100—Feb. 09-Per NCGS 105-381 (b)**

Name	Account Number	Amount	Reasons
John Phillip Abbot	08A697101451309	\$305.50	House damaged by fire in 09-2007
Donald Ray Stewart	08A691404634448	\$1,863.33	Parcel double billed
Rebecca Cain	08A155923335.09.2	\$289.24	Single wide mobile home listed/taxed in another county
Angela Bowman	08A691800400608	\$166.92	Acreage correction
		<b>\$2,624.99</b>	

Tax Administrator Oakley presented the following Real and Personal Property Refund (February 2009) which is more than \$100 for the Board’s consideration:

**Real and Personal Property Releases More than \$100—Feb. 09-Per NCGS 105-381 (b)**

Name	Account Number	Amount	Reasons
Angela Bowman	07A691800400608	\$166.92	Acreage correction
	06A691800400608	\$164.41	Acreage correction
	05A2005002526	\$164.41	Acreage correction
	04A2004002550	\$114.72	Acreage correction
		<b>\$610.46</b>	

Tax Administrator Oakley presented the following EMS Delinquent Release Report (February 2009) for the Board’s consideration:

<b>Date of Service</b>	<b>Call Number</b>	<b>Amount</b>	<b>Reason</b>
10-28-2000	4269	\$241.00	BK 7
08-23-2007	704865	\$91.45	Deceased
<b>Total</b>		<b>\$332.45</b>	

Commissioner Lankford reiterated the need for the County Manager and EMS Director to make sure the County stays very current with EMS billing in order to eliminate having to release delinquent accounts.

Tax Administrator Oakley presented the following appeal:

- Appeal from Douglas Nelson Moorefield
- Appealing the assigned value of \$21,270 for a 2008 Nissan Frontier Truck
- Mr. Moorefield is requesting a reduction to \$16,922.33 per bill of sale (a \$2500 Rebate was given to Mr. Moorefield by the dealership)
- NADA Guide suggests a \$21,500 value which is within the price range of TEC values of \$21,720 normally listed for the vehicle
- TEC is the Motor Vehicle Pricing Schedule adopted by the Board of Commissioners

Tax Administrator Oakley recommended that the Board of Commissioners deny the appeal and uphold the assigned value of \$21,270.

Tax Administrator Oakley noted that the Tax Department is keeping in contact with TEC to see if a revised pricing guide will be issued due to the current market and economic situation. If a revised pricing guide is issued, it will be presented to the Board immediately for consideration.

The Board discussed the appeal from Mr. Moorefield.

Chairman Inman directed the Clerk to place the Releases and Refunds over \$100, EMS Delinquent Releases, and Appeal Request on the March 23<sup>rd</sup> Consent Agenda.

Tax Administrator Oakley reiterated the Tax Department is continuously working with taxpayers by establishing monthly payments if the taxpayer is unable to pay the full amount due and that the Tax Department is always available to talk to any taxpayer regarding their

reevaluation.

Vice Chairman Walker noted that he had received positive feedback from taxpayers who had contacted the Tax Department regarding their reevaluation.

### **Cost Allocation Plan – Proposals**

Finance Director Julia Edwards presented the following Cost Allocation Plan proposals:

- Cost Allocation Plan is completed annually for the drawdown of Federal and State Funding
- Maximus
  - Has been performing the cost allocation plan for approximately 30+years
  - Quality of work has been satisfactory
  - Proposed fee for three year contract = \$4,800 annually
- MGT of America, Inc.
  - Stokes County has worked with the Consultant who would be Stokes County's MGT representative
  - No issues with the quality of work with the consultant in the past
  - Proposed fee for three year contract = \$4,500 annually
- No difference in the proposal
- Previous plan was \$5,000 per year

The Board discussed the proposals with Finance Director Edwards.

Commissioner Lankford suggested contacting each company to see if the submitted proposal is their lowest cost.

Chairman Inman, with full consent of the Board, directed Finance Director Edwards to contact each company regarding their proposed cost.

Chairman Inman directed the clerk to place the item on the March 23<sup>rd</sup> Action Agenda.

### **Policy for Fire Service District and Fire Commission and Use of Service District Funds**

Commissioner Carroll requested the Board consider the Renewal of the Fire Service District and Fire Commission and Use of Service District Funds Policy which was adopted August 25, 2008 due to the following policy guidelines:

#### **Renewal of This Document**

This document, along with any modifications or amendments made in accordance with Part IX, shall be the policy of the Stokes County Board of Commissioners during the term of the

Board that adopted it. To remain in effect, this policy must be renewed by each newly constituted Board within 90 days following the seating of new members on the first Monday in December of every even-numbered year.

Commissioner Carroll noted that there was some confusion in Section X pertaining to the policy being renewed by a newly constituted Board.

Commissioner Carroll stated that once the policy was renewed by the Board, he would like to propose an amendment to Section X for clarification along with some other minor amendments to the policy.

Commissioner Carroll noted that he had not received any comments, complaints, etc. regarding the policy.

The Board discussed the renewal of the policy.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on the March 23<sup>rd</sup> Consent Agenda.

### **Proposed Courtroom “C” Renovation Project**

Support Service Supervisor Danny Stovall presented drawings pertaining to the following proposed Courtroom “C” renovations:

#### **Courtroom C**

- Removal of existing block wall inside courtroom
- Firewall install
- Replace current Judges bench area
- Install ceiling grid, carpet or vinyl tile flooring, light fixtures, electrical outlets and additional HVAC ductwork

#### **Attorney/Client Conference Room**

- Install new sheetrock wall with insulation
- Disconnect sink area and remove
- Install ceiling grid, carpet or vinyl tile flooring, light fixtures, electrical outlets and additional HVAC ductwork

#### **Vacant Offices outside Courtroom**

- Demo and then reconstruct offices with walls going to ceiling height
- Install ceiling grid, carpet or vinyl tile flooring, light fixtures, electrical outlets and additional HVAC ductwork

**Judges Chambers**

- Demo current space and reconstruct
- Add door into block wall to access hallway bathrooms

**Office Space/Storage Area**

- Install ceiling grid, carpet or vinyl tile flooring, light fixtures, electrical outlets and additional HVAC ductwork

**Veterans Office**

- Construct office space with visitors seating area

**Domestic Violence**

- Construct office space and visitor seating area

**Hallway Double Doors**

- Add security card system

The Board discussed the Courtroom “C” Renovation Project with Mr. Stovall.

Vice Chairman Walker confirmed with Mr. Stovall that all parties concerned had been contacted and had no issues with the proposed renovations and relocations.

The Board had no issues with the proposed Courtroom “C” renovations submitted by Mr. Stovall.

County Manager Bryan Steen noted the additional space for the Veteran’s Office and that there would be cost savings regarding the installation of secured doors.

Mr. Stovall noted that he would submit cost proposals for the construction drawings at the March 23<sup>rd</sup> meeting.

**Space Request – Clerk of Superior Court**

County Manager Bryan Steen presented the following request from Clerk of Superior Court Jason Tuttle:

- Current Clerk of Superior Court’s office is in desperate need of additional file storage space, particularly for Estates
- All original estates files are mandated by the North Carolina Retention Schedules to be kept for 60 years
- State Archives will not accept estate files; therefore, the responsibility falls on the county clerk to protect and preserve these records
- Request to use the empty office, previously occupied by Juvenile Services, which is within the secured area of the building and in close proximity of the Clerk’s office

Manager Steen had no issues with Clerk Tuttle's request.

Chairman Inman directed the Clerk to place the item on the March 23<sup>rd</sup> Agenda.

### **Forsyth Technical Community College- Temporary Facility**

Dr. Gary Green, President -Forsyth Technical Community College, presented the following information and request:

- Request Stokes County purchase two 10-unit PODS and locate the PODS on the County land adjacent to the County Government Center in Danbury
- Preference would be new PODS, but the purchase of used PODS would meet the immediate needs, given our plans for a permanent facility for the community college
- In addition to the purchase and location of the PODS, request that Stokes County provide the required recurring operating funds for the facility beginning July 1, 2009
- Enrollment in Stokes County curriculum and continuing education classes in Fall 07 and Fall 08 reflects an average increase over 40% in the number of enrollments
- Forsyth Tech. continues to serve Stokes County residents at other college locations
- Forsyth Tech. is excited about the start of the Stokes County Early College High School in August 2009
- Two options for location of Early College High School – (1) finding a suitable temporary space within the county (2) placing the program at the Northwest Forsyth Center in King for one year
- Forsyth Tech. feels that while the Northeast Forsyth center could be an option for one year, this option is less than ideal for the students and staff
- Forsyth Tech. feels the better option for all parties involved would be the purchase of PODS for temporary placement of the Stokes County Early College and the Stokes County Center of Forsyth Tech.
- Purchase of PODS would allow expansion of Forsyth Tech. programs and ample space to accommodate the projected 250 Early College Students and would allow time for the County to plan and fund the permanent Stokes County Center of Forsyth Tech.
- Purchase price of used PODS in Guilford County is higher than the new PODS currently being purchased by Stokes County Schools for the Nancy Reynolds Renovation Project
- Feels the Meadows Property may be a long term project due to the lack of infrastructure at the location
- PODS would be only an interim step toward a stand alone college facility
- Construction of a building (for temporary use) instead of purchasing PODS would be a longer drawn out process and the building must meet state requirements

Vice Chairman Walker noted the following:

- Does not want the purchase of PODS to hinder getting a stand alone community college facility
- Feels a community college is very essential for economic development in the county

- Need for a plan B in the event the Meadows Property proves not to be suitable for a stand alone community college and possibly even a plan C
- Consider construction of a building instead of purchasing the PODS so that it could be use after a permanent community college facility is available

Dr. Green noted a recent meeting with Senator Don East, House Representative Bryan Holloway, and Chairman Inman pertaining to legislative appropriation for planning funding for a stand-alone community college in Stokes County. Dr. Green stated that he had drafted a letter to Senator Linda Garrou, Chair of Senate Appropriation Committee, requesting her support. Senator East and Representative Holloway will introduce legislation requesting planning funding for a stand-alone community college facility in Stokes County.

Commissioner Carroll requested information regarding state allocation funding from Dr. Stewart Hobbs, who was in attendance for the meeting.

Dr. Hobbs noted that the grant in the amount of \$1.5 million dollars has been approved by the State, but will not know if this year's appropriation is approved until the State budget is adopted. Dr. Hobbs also noted that school administration had sent correspondence to state representatives requesting continued funding for the Learn and Earn Program and that the school administration had to move forward with the intentions of having Early College High School.

Commissioner Smith noted the need for the existing wastewater treatment plant at the Meadows property to be evaluated for possible reactivation.

Dr. Green reiterated the best option for all parties involved would be the purchase of PODS for temporary placement of the Early College High School on the Government Center Complex, which could provide high speed internet along with all other needed utilities.

Vice Chairman Walker requested additional information regarding the time frame for purchasing the PODS.

Operations Director David Burge, who was also in attendance for the meeting, noted that the PODS would need to be ordered immediately after the next Board meeting in order to allow for the 8-10 week delivery time and set up.

Dr. Green reiterated that everything would have to be finished by the first of August.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on the March 23<sup>rd</sup> Discussion Agenda with option to move to Action Agenda.

### **Economic Development Commission – Proposed Rules of Procedures**

County Manager Bryan Steen presented the Rules of Procedures submitted by the Economic Development Commission for the Board's consideration.

County Manager Steen noted the following items that the Economic Development Commission had unanimously agreed to revise:

- **Section 3 – Organization of the Commission(d)**
  - Delete the following sentence – The Commission shall schedule monthly meetings with at least six (6) meetings annually.
- **Section 4 – Duties of the Commission (c)**
  - Add the following at the end of the sentence – (minimum of quarterly).

The Board discussed the following areas:

- **SECTION 1.**  
**ESTABLISHMENT OF ECONOMIC DEVELOPMENT COMMISSION**  
There is hereby created and established the "Stokes County Economic Development Commission" hereinafter referred to as the "Commission", composed of at least seven (7) members including the Chairman of the Board of Commissioners and other members appointed by the Stokes County Board of Commissioners.
- **CANCELLATION OF MEETINGS.** Whenever there is no business to come before the Commission, the Chairman may dispense with the regular meeting by giving notice to all members not less than 48 hours prior to the time set for the meeting.
- **COMMITTEES**  
The Chairman may appoint committees to investigate particular matters or undertake other assignments within the responsibility of the Commission. The Chairman shall be responsible for the preparation of the charge of the committee, subject to the approval of the Commission, and shall make all appointments to the committee, subject to the



approval of the Commission. The Chairman shall be an ex officio member with full voting privileges of all committees.

Vice Chairman Walker expressed concerns with the appointment of a member of the Board of Commissioners having to be the Chairman, the cancellation of a meeting when there is no business to come before the Board, and the EDC Chairman having to be on all committees. Vice Chairman Walker suggested that the Board of Commissioners' appointment be open to any member who has an interest in Economic Development with no reflection to Chairman Inman's current appointment to the EDC.

Commissioner Smith agreed with Vice Chairman Walker regarding the Board of Commissioners' appointment.

Commissioners Lankford and Carroll had no issues with the Chairman being the Board appointment. Commissioner Lankford noted that he was ready to approve the Rules of Procedures submitted by the EDC.

Commissioner Carroll noted that meetings should be postponed instead of cancelled and questioned the Board of Commissioners approving Rules of Procedures that have been developed and adopted by the Economic Development Commission. Vice Chairman Walker also expressed concerns with the Board of Commissioners approving the EDC Rules of Procedure.

Chairman Inman suggested the following revisions:

- **SECTION 1.**  
**ESTABLISHMENT OF ECONOMIC DEVELOPMENT COMMISSION**  
There is hereby created and established the "Stokes County Economic Development Commission" hereinafter referred to as the "Commission", composed of at least seven (7) members including **one Commissioner appointed by** the Board of Commissioners and other members appointed by the Stokes County Board of Commissioners.
- **CANCELLATION OF MEETINGS.** (**Delete -Whenever there is no business to come before the Commission**) The Chairman may **postpone** the regular meeting by

giving notice to all members not less than 48 hours prior to the time set for the meeting.

- **COMMITTEES**

The Chairman may appoint committees to investigate particular matters or undertake other assignments within the responsibility of the Commission. The Chairman shall be responsible for the preparation of the charge of the committee, subject to the approval of the Commission, and shall make all appointments to the committee, subject to the approval of the Commission. **(Delete - The Chairman shall be an ex officio member with full voting privileges of all committees.)**

The Board unanimously agreed to the revisions suggested by Chairman Inman.

Chairman Inman directed the Clerk to submit the revisions to the EDC for

consideration.

**CenterPoint Human Services – Proposed Resolution Regarding Structure of the Board of the Area Authority for Mental Health, Developmental Disabilities and /Substance Abuse Services**

CEO/Area Director Betty Taylor requested the Board's consideration regarding the following proposed Resolution:

**A RESOLUTION REGARDING STRUCTURE OF THE BOARD OF THE AREA  
AUTHORITY FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES  
AND SUBSTANCE ABUSE SERVICES**

**WHEREAS**, the Counties of Davie, Stokes and Forsyth (collectively the "Constituent Counties") are members of the multi-county area authority under Chapter 122C of the North Carolina General Statutes;

**WHEREAS**, CenterPoint Human Services ("CPHS") is a local management entity under Chapter 122C of the North Carolina General Statutes that serves the Constituent Counties pursuant to, among other things, a business plan proposed by CPHS under N.C. Gen. Stat. § 122C-115.2 and approved by the Constituent Counties (the "Business Plan");

**WHEREAS**, pursuant to Section 122C-118.1(a), each board of county commissioners within the area authority may appoint one of its commissioners to serve on the board of the area authority (the "Board");

**WHEREAS**, N.C. Gen. Stat. 122C-118.1(a) provides that the boards of county commissioners may also "have the option to appoint the members of the area board in a manner other than as required under this section by adopting a resolution to that effect;"

**WHEREAS**, Forsyth County currently appoints one (1) of its commissioners to serve on the Board and Stokes County currently appoints one (1) of its commissioners to serve on the Board;

**WHEREAS**, Davie County desires the flexibility provided in 122C-118.1 to appoint a commissioner, a county manager or assistant county manager to serve on the Board;

**WHEREAS**, the Board of Commissioners of Stokes County and the Board of Commissioners of Forsyth County have no objection the Board of Commissioners of Davie County having the flexibility of appointment as allowed under 122C-118.1.

**NOW, THEREFORE**, be it resolved by the Board of Commissioners for the County of Stokes as a constituent county served by CPHS, as follows:

1. The Davie County Board of Commissioners may appoint a commissioner, county manager, or assistant county manager to serve on the Board as permitted by N.C. Gen. Stat. §122C-118.1(a).
2. The amendment to the Business Plan to allow the Davie County Commissioners to appoint a member to the Board as provided herein is approved, and the LME is authorized to take reasonable steps to memorialize such amendment.
3. This Resolution is effective upon its adoption.

Adopted this **23<sup>rd</sup>** day of **March 2009**.

**Stokes County Board of Commissioners**

\_\_\_\_\_  
**J. Leon Inman - Chairman**

\_\_\_\_\_  
**Jimmy Walker – Vice Chairman**

\_\_\_\_\_  
**Ron Carroll - Commissioner**

\_\_\_\_\_  
**Ernest Lankford - Commissioner**

\_\_\_\_\_  
**Stanley Smith - Commissioner**

Attest:

\_\_\_\_\_  
**Darlene M. Bullins – Clerk to the Board**

**Approved as to form:**

See attached

\_\_\_\_\_  
County Attorney Edward Powell

CEO/Area Director Taylor noted that Davie County seeks to formalize the arrangement in which the Davie County Manager sits on the CenterPoint Human Services Board as the County's ex officio member in lieu of a County Commissioner, which is allowed by statute. The attached joint resolution drafted by CenterPoint's Attorney Jim Wall outlines Davie County's authorized ex officio representatives and authorizes CenterPoint to amend its Local Business Plan to reflect the Resolution. Davie County has requested that both Stokes and Forsyth County Boards of Commissioners approve the proposed Resolution followed by final approval by the Davie County Board of Commissioners.

The Board discussed the proposed Resolution with CEO/Area Director Taylor.

Commissioner Lankford suggested that the options for appointments to the Board of Directors be uniform for all counties involved.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on the March 23<sup>rd</sup> Action Agenda.

#### **Appointments – King Planning Board/Board of Adjustments – ETJ Vacancy**

Chairman Inman noted the vacancy on the King Planning Board ETJ appointment.

Commissioner Smith nominated Richard Newsome.

There were no other nominations.

#### **Appointments - Stokes County Nursing Home Community Advisory Committee**

Chairman Inman noted Ann Blaylock and Sylvia Gordon (correction of last name from Gordan to Gordon) were nominated at the February 23<sup>rd</sup> meeting and that there were currently 4 vacancies remaining on the Nursing Home Community Advisory Committee. (Approval on March 23, 2009 to correct the following: Sylvia Gordon should be Sylvia Grogan)

Chairman Inman entertained a motion.

Commissioner Lankford moved to appoint Ann Blaylock and Sylvia Gordon.

Commissioner Carroll seconded and the motion carried unanimously.

There were no further nominations and two vacancies remain.

(Approval on March 23, 2009 to rescind the appointment of Sylvia Gordon and appoint Sylvia Grogan due to correction of last name)

### **Appointments - Stokes County Adult Care Homes Community Advisory Committee**

Chairman Inman noted that Carol Tilley and Zollie Smith were nominated at the February 23<sup>rd</sup> meeting to serve on the Adult Care Homes Community Advisory Committee.

Chairman Inman entertained a motion.

Commissioner Smith moved to appoint Carol Tilley and Zollie Smith to the Adult Care Homes Community Advisory Committee. Commissioner Lankford seconded and the motion carried unanimously.

### **Appointments - Stokes County Planning Board of Adjustments**

Chairman Inman noted that the following had been nominated at the February 23<sup>rd</sup> meeting for consideration for the Stokes County Planning Board of Adjustments for three regular members and one alternate:

- Stephen Jessup
- Jake Oakley
- Carl Hill
- Tim Flinchum
- Marvin Cavanaugh

Commissioner Lankford moved to appoint the following to serve on the Stokes

County Planning Board of Adjustments:

- Stephen Jessup – Regular member
- Jake Oakley – Regular member
- Carl Hill – Regular member
- Tim Flinchum – Alternate member

Chairman Inman ruled that the motion dies for lack of a second.

Commissioner Smith moved to appoint the following to serve on the Stokes County Planning Board of Adjustments:

- Stephen Jessup – Regular member
- Carl Hill – Regular member
- Marvin Cavanaugh – Regular member
- Tim Flinchum – Alternate member

Commissioner Carroll seconded the motion. Commissioner Lankford stated that he would be voting against the motion due to his recent motion, which he felt was valid. The motion carried (4-1) with Commissioner Lankford voting against the motion.

**Appointment – Yadkin Valley Economic Development District, Inc – Board of Directors**

Chairman Inman noted that Vice Chairman Jimmy Walker (Commissioner appointment) and Victoria Jessup (alternate appointment) were nominated at the February 23<sup>rd</sup> meeting to serve on the YVEDDI – Board of Directors.

Chairman Inman entertained a motion.

Commissioner Smith moved to appoint Vice Chairman Walker and Victoria Jessup to serve on the YVEDDI – Board of Directors. Commissioner Lankford seconded and the motion carried unanimously.

**Proposed Capital Project Ordinance**

County Manager Bryan Steen presented the following proposed Capital Project Ordinance, which is necessary for the purchase, site development, set up, and other related expenses for PODS for the Nancy Reynolds Project:

**Capital Project Ordinance**

**BE IT ORDAINED** by the Governing Body of the County of Stokes, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1.** The project authorized is the construction of Nancy Reynolds Project PODs, site development and other related expenses to be paid for by loan proceeds

**Section 2.** The officers of this unit are hereby directed to proceed with the capital project within the budget contained herein.

**Section 3.** The following amounts are appropriated for the project:

PODS & etc.	400.5914.690	\$1,060,376.00
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**Section 4.** The following revenues are anticipated to be available to complete this project:

Proceeds from financing	400.3831.002	\$1,060,376.00
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**Section 5.** The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements.

**Section 6.** Funds may be advanced from the General Fund for the purpose of making payments as due.

**Section 7.** The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

**Section 8.** The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

**Section 9.** Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out this project

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2009

\_\_\_\_\_  
**J. Leon Inman - Chairman**

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**Jimmy Walker – Vice Chairman**

\_\_\_\_\_  
**Ron Carroll - Commissioner**

\_\_\_\_\_  
**Ernest Lankford - Commissioner**

\_\_\_\_\_  
**Stanley Smith - Commissioner**

Attest:

\_\_\_\_\_  
**Darlene M. Bullins – Clerk to the Board**

County Manager Steen stated that the County will own the PODS until the debt is paid off, at which time, ownership of the PODS will be transferred to the Stokes County Board of Education. The Capital Project Ordinance must be approved before the purchase of the PODS and to meet the Fiscal Control Act.

The Board discussed the proposed Capital Project Ordinance.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on today's Action Agenda.

## **GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

### **Mental Health Coordinator Position**

County Manager Bryan Steen noted the resignation of the Mental Health Coordinator and that CenterPoint had notified the County that funding for the position would not be available after June 30, 2009. The County has no funding allocated in this year's budget.

Manager Steen noted that he had spoken to the Health Director regarding placing the duties of the position under the Public Health Educator. The Public Health Educator already provides information to several of the same organizations. A grant is being pursued from the Kate B. Reynolds Foundation, which will provide approximately 91% of the cost with the County contributing approximately \$6,000 annually for two years. The Health Director is revising the Public Health Educator's job description and will forward to the Office of State Personnel for consideration and upon approval forward to the Board of Health for approval.

Manager Steen stated that coverage will be ongoing once the position is vacated.

Chairman Inman opened discussion regarding the Mental Health Coordinator position.

Vice Chairman Walker noted the following:

- Supports the position, position fills a real need for county citizens who need the services
- Want to see the position continued in some way
- Funding request for fiscal year 2009-10 be incorporated into the fiscal year 2009-10 budget process
- Do not feel comfortable committing funds for the upcoming fiscal year 2009-10 at this time
- Would like to make sure that there is no lapse in coverage once the position is vacated

Commissioner Smith noted the following:

- Will agree today that the position will exist in Stokes County's next fiscal year budget
- Will agree today to fund the county portion if the Kate B. Reynolds grant is awarded or placed in the Health Department



- Will vote to be a part of the upcoming fiscal year 2009-10 budget, no matter which avenue for funding

Commissioner Carroll noted the following:

- High priority position
- Willing to commit County resources to fund for another year
- Agree with Commissioner Smith to have the position in the upcoming fiscal year 2009-10 budget

Commissioner Lankford noted the following:

- Hopes the position will be in the County's next year budget, has also supported Mental Health
- At this time, can't commit to any position for the upcoming fiscal year 2009-10 budget
- Must be able to review all revenues and expenditures before committing to any budget item
- Must take into consideration today's economic situation

Chairman Inman noted the following:

- Very tough decision to make
- Have always supported mental health and this position
- Must see all revenues and expenses before making any commitment to fund the position
- Can't make a funding decision for next year's budget today

Chairman Inman entertained a motion.

Commissioner Carroll moved that this Board commit to funding the Mental Health Coordinator's position for the 2009-10 fiscal year and to be operated under the jurisdiction of the Health Department effective July 1, 2009. Commissioner Smith seconded and the motion failed 2-3 with Chairman Inman, Vice Chairman Walker and Commissioner Lankford voting against the motion.

### **Proposed Capital Project Ordinance**

Chairman Inman entertained a motion.

Commissioner Lankford moved to approve the proposed Capital Project Ordinance submitted at today's meeting. Commissioner Smith seconded and the motion carried unanimously.

### **Closed Session**

Chairman Inman entertained a motion to enter into closed session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6).

Commissioner Smith moved to enter into closed session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6).

Vice Chairman Walker seconded and the motion carried unanimously.

The Board returned to the open session of the March 9<sup>th</sup> meeting.

### **Appointment – King Planning Board/Board of Adjustments – ETJ Vacancy**

Clerk Darlene Bullins notified the Board that an email had been received from the City of King indicating that Norma Cox wished to be considered for appointment to the King Planning Board – ETJ position.

Commissioner Lankford nominated Norma Cox.

### **Volunteer Reception**

The Board had no issues with Monday, April 27<sup>th</sup> at 4:30 pm at Hanging Rock State Park for the Volunteer Reception.

### **Adjournment**

There being no further business to come before the Board, Chairman Inman entertained a motion to adjourn the meeting.

Commissioner Smith moved to adjourn the meeting. Vice Chairman Walker seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
**Clerk to the Board**

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**J. Leon Inman**  
**Chairman**