

STATE OF NORTH CAROLINA )  
 )  
COUNTY OF STOKES )  
 )

OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
FEBRUARY 8, 2010

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, February 8, 2010 at 1:30 pm with the following members present:

Chairman Jimmy Walker  
Vice Chairman Ernest Lankford  
Commissioner J. Leon Inman  
Commissioner Ron Carroll  
Commissioner Stanley Smith

County Personnel in Attendance:  
County Manager K. Bryan Steen  
Clerk to the Board Darlene Bullins  
Finance Director Julia Edwards  
Economic Development Director Alan Wood  
Support Services Supervisor Danny Stovall  
Tax Administrator Jake Oakley

Chairman Jimmy Walker called the meeting to order and delivered the invocation.

**GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Walker opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

Chairman Walker noted that due to some recent medical issues, Commissioner Inman would be signifying his vote by the raising of his hand.

**GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Walker entertained a motion to approve or amend the February 8, 2010 Agenda.

Commissioner Carroll requested to add the following to today's Agenda:

- Discussion Agenda – Rules of Procedure for Appointments
- Action Agenda – Contingency Appropriation (Current Expense) to the Board of Education which was discussed at the February 4<sup>th</sup> budget work session

Vice Chairman Lankford questioned the urgency in adding the Contingency Appropriation to the Board of Education to today's agenda.

Commissioner Carroll noted it is not a matter of urgency, but it is a matter of following through with something the Board stated. Commissioner Carroll noted that this Board had stated that once the Board reviewed the budget at mid-year (February 4<sup>th</sup> meeting) and if revenues were

coming in as projected or above, the County would provide the Board of Education the additional appropriation.

Vice Chairman Lankford noted that the item was not on today's Agenda and felt the Board needed to follow the Rules of Procedure by not adding items unless an emergency.

Commissioner Carroll noted the Agendas had been delivered on Wednesday before the meeting on Thursday, February 4<sup>th</sup>. The item was discussed at the February 4<sup>th</sup> meeting.

Vice Chairman Lankford reiterated the need to follow the Rules of Procedure by not adding items to the Agenda unless absolutely necessary.

Chairman Walker requested to add the following to today's Agenda:

- Information Agenda – Report from Emergency Management Director Monty Stevens regarding the recent winter storm

County Manager Bryan Steen noted the Board had discussed at the February 4<sup>th</sup> budget work session the need to reschedule the Goals Session meeting scheduled for March 3<sup>rd</sup>. The Board discussed rescheduling the Goals Session meeting to March 11<sup>th</sup>.

The Board agreed to add the rescheduling of the March 3<sup>rd</sup> Goals Session meeting to today's Consent Agenda.

The Board unanimously agreed to add the requests from Commissioner Carroll and Chairman Walker.

Vice Chairman Lankford moved to approve the February 8, 2010 Agenda as amended. Commissioner Smith seconded and the motion carried unanimously.

## **PUBLIC COMMENTS**

There were no public comments.

## **CONSENT AGENDA**

Chairman Walker entertained a motion to approve or amend the following items on the Consent Agenda:

### **Minutes**

- Minutes of January 25, 2010

### **Sheriff's Department - Budget Amendment #52**

Finance Director Julia Edwards submitted Budget Amendment #52.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Sheriff's Department</b>				
100.4310.311	Training	\$5,100.00	\$4,700.00	\$9,800.00
	Totals	\$5,100.00	\$4,700.00	\$9,800.00

This budget amendment is justified as follows:

To appropriate Federal Fines & Forfeiture Funds for Spillman Software Training.

This will result in a net increase of \$4,700.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.411	Federal Fines/Forfeitures	\$300.00	\$4,700.00	\$5,000.00
	Totals	\$300.00	\$4,700.00	\$5,000.00

**Sheriff's Department - Budget Amendment #53**

Finance Director Julia Edwards submitted Budget Amendment #53.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Sheriff's Department</b>				
100.4310.351	Maint. & Repairs-Auto	\$66,781.00	\$1,457.00	\$68,238.00
100.4310.511	Equipment-Non Capitalized	\$33,688.00	\$6,314.00	\$40,002.00
	Totals	\$100,469.00	\$7,771.00	\$108,240.00

This budget amendment is justified as follows:

To appropriate insurance claim funds for repairs to wrecked vehicle and purchase of vehicle to replace wrecked vehicle.

This will result in a net increase of \$7,771.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3839.850	Insurance Claims	\$58,162.00	\$7,771.00	\$65,933.00
	Totals	\$58,162.00	\$7,771.00	\$65,933.00

**Finance - Budget Amendment #54**

Finance Director Julia Edwards submitted Budget Amendment #54.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>General Fund</b>				
	See below	\$10,677,559.00	\$(105,875.00)	\$10,571,684.00
<b>Contingency</b>				
100.9910.000	Contingency	\$126,500.00	\$71,875.00	\$198,375.00
	Totals	\$10,804,059.00	\$(34,000.00)	\$10,770,059.00

**Walnut Cove Senior Center**

204.5861.000	Salaries & Wages	\$24,748.00	\$1,200.00	\$25,948.00
204.5861.090	Social Security	\$1,609.00	\$(25.00)	\$1,584.00
204.5861.091	Medicare Tax	\$376.00	\$(5.00)	\$371.00
204.5861.101	401(K)	\$259.00	\$5.00	\$264.00
		<u>\$26,992.00</u>	<u>\$1,175.00</u>	<u>\$28,167.00</u>

**Revaluation Fund**

202.4140.000	Salaries & Wages	\$93,871.00	\$5.00	\$93,876.00
202.4140.090	Social Security	\$5,820.00	\$(5.00)	\$5,815.00
		<u>\$99,691.00</u>	<u>\$00.00</u>	<u>\$99,691.00</u>

Account Number	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
<b>General Fund</b>				
<b>Finance</b>				
100.4130.091	Medicare Tax	\$ 2,090.00	\$ (175.00)	\$ 1,915.00
100.4130.101	401K	\$ 1,109.00	\$ 175.00	\$ 1,284.00
		\$ 3,199.00	\$ -	\$ 3,199.00
<b>Elections</b>				
100.4170.000	Salaries & Wages	\$ 68,007.00	\$ 5.00	\$ 68,012.00
100.4170.090	Social Security	\$ 4,390.00	\$ (5.00)	\$ 4,385.00
		\$ 72,397.00	\$ -	\$ 72,397.00
<b>Tax Administration</b>				
100.4140.000	Salaries & Wages	\$ 252,144.00	\$ (14,000.00)	\$ 238,144.00
100.4140.020	Salaries & Wages Part Time	\$ 11,400.00	\$ 500.00	\$ 11,900.00
100.4140.090	Social Security	\$ 16,340.00	\$ (1,400.00)	\$ 14,940.00
100.4140.091	Medicare Tax	\$ 3,821.00	\$ (300.00)	\$ 3,521.00
100.4140.100	Retirement	\$ 12,431.00	\$ (600.00)	\$ 11,831.00
100.4140.101	401K	\$ 2,229.00	\$ (150.00)	\$ 2,079.00
100.4140.110	Group Insurance	\$ 30,536.00	\$ (2,200.00)	\$ 28,336.00
100.4140.111	Dental Insurance	\$ 1,892.00	\$ (100.00)	\$ 1,792.00
100.4140.390	Tax Refund and Tax Settlement	\$ 4,000.00	\$ 4,000.00	\$ 8,000.00
		\$ 334,793.00	\$ (14,250.00)	\$ 320,543.00
<b>Register of Deeds</b>				
100.4180.000	Salaries & Wages	\$ 105,457.00	\$ 120.00	\$ 105,577.00
100.4180.020	Salaries & Wages Part Time	\$ 11,987.00	\$ 120.00	\$ 12,107.00
100.4180.090	Social Security	\$ 7,282.00	\$ (350.00)	\$ 6,932.00
100.4180.091	Medicare Tax	\$ 1,703.00	\$ (80.00)	\$ 1,623.00
100.4180.100	Retirement	\$ 5,790.00	\$ (500.00)	\$ 5,290.00
100.4180.101	401K	\$ 796.00	\$ 25.00	\$ 821.00
		\$ 133,015.00	\$ (665.00)	\$ 132,350.00
<b>Public Buildings</b>				
100.4190.000	Salaries & Wages	\$ 227,478.00	\$ (8,000.00)	\$ 219,478.00
100.4190.090	Social Security	\$ 13,889.00	\$ (1,100.00)	\$ 12,789.00
100.4190.091	Medicare Tax	\$ 3,248.00	\$ (250.00)	\$ 2,998.00
100.4190.100	Retirement	\$ 11,207.00	\$ (350.00)	\$ 10,857.00
100.4190.101	401K	\$ 1,771.00	\$ (475.00)	\$ 1,296.00
100.4190.100	Group Insurance	\$ 37,216.00	\$ (4,700.00)	\$ 32,516.00
100.4190.110	Dental Insurance	\$ 2,305.00	\$ (300.00)	\$ 2,005.00
100.4190.321	Postage	\$ 250.00	\$ 300.00	\$ 550.00
		\$ 297,364.00	\$ (14,875.00)	\$ 282,489.00
<b>Information Systems</b>				
100.4210.000	Salaries & Wages	\$ 116,435.00	\$ (18,000.00)	\$ 98,435.00
100.4210.090	Social Security	\$ 7,219.00	\$ (1,400.00)	\$ 5,819.00
100.4210.091	Medicare Tax	\$ 1,688.00	\$ (300.00)	\$ 1,388.00
100.4210.100	Retirement	\$ 5,740.00	\$ (900.00)	\$ 4,840.00
100.4210.101	401K	\$ 961.00	\$ 125.00	\$ 1,086.00
100.4210.110	Group Insurance	\$ 10,497.00	\$ (1,700.00)	\$ 8,797.00
100.4210.111	Dental Insurance	\$ 651.00	\$ 100.00	\$ 751.00
		\$ 143,191.00	\$ (22,075.00)	\$ 121,116.00
<b>Vehicle Maintenance</b>				
100.4250.000	Salaries & Wages	\$ 94,679.00	\$ 290.00	\$ 94,969.00
100.4250.090	Social Security	\$ 5,870.00	\$ (195.00)	\$ 5,675.00
100.4250.091	Medicare Tax	\$ 1,373.00	\$ (45.00)	\$ 1,328.00
100.4250.100	Retirement	\$ 4,668.00	\$ 5.00	\$ 4,673.00
100.4250.101	401K	\$ 717.00	\$ 150.00	\$ 867.00
		\$ 107,307.00	\$ 205.00	\$ 107,512.00

<b>Sheriff's Department</b>				
100.4310.000	Salaries & Wages	\$ 1,404,827.00	\$ (10,000.00)	\$ 1,394,827.00
100.4310.020	Salaries & Wages Part Time	\$ 92,000.00	\$ 18,000.00	\$ 110,000.00
100.4310.040	Separation Allowance	\$ 49,696.00	\$ 350.00	\$ 50,046.00
100.4310.090	Social Security	\$ 95,838.00	\$ (3,000.00)	\$ 92,838.00
100.4310.100	Retirement	\$ 69,196.00	\$ (1,000.00)	\$ 68,196.00
100.4310.102	401K 5%	\$ 66,919.00	\$ (400.00)	\$ 66,519.00
100.4310.110	Group Insurance	\$ 167,947.00	\$ (5,200.00)	\$ 162,747.00
100.4310.111	Dental Insurance	\$ 10,402.00	\$ (300.00)	\$ 10,102.00
100.4310.511	Equipment-Non Capitalized	\$ 33,688.00	\$ 1,550.00	\$ 35,238.00
		\$ 1,990,513.00	\$ -	\$ 1,990,513.00
<b>Jail</b>				
				\$ -
100.4320.000	Salaries & Wages	\$ 632,336.00	\$ (10,000.00)	\$ 622,336.00
100.4320.020	Salaries & Wages Part Time	\$ 91,000.00	\$ 50,000.00	\$ 141,000.00
100.4320.090	Social Security	\$ 41,251.00	\$ 7,225.00	\$ 48,476.00
100.4320.091	Medicare Tax	\$ 9,647.00	\$ 1,000.00	\$ 10,647.00
100.4320.100	Retirement	\$ 28,266.00	\$ 4,300.00	\$ 32,566.00
100.4320.102	401K 5%	\$ 3,700.00	\$ (1,100.00)	\$ 2,600.00
		\$ 806,200.00	\$ 51,425.00	\$ 857,625.00
<b>District Resource Center</b>				
100.4321.000	Salaries & Wages	\$ 89,426.00	\$ (7,000.00)	\$ 82,426.00
100.4321.091	Medicare Tax	\$ 1,278.00	\$ (100.00)	\$ 1,178.00
100.4321.100	Retirement	\$ 4,265.00	\$ (175.00)	\$ 4,090.00
100.4321.101	401K 1%	\$ 865.00	\$ (125.00)	\$ 740.00
100.4321.110	Group Insurance	\$ 11,451.00	\$ (1,100.00)	\$ 10,351.00
100.4321.111	Dental Insurance	\$ 710.00	\$ (65.00)	\$ 645.00
		\$ 107,995.00	\$ (8,565.00)	\$ 99,430.00
<b>Emergency Communications</b>				
100.4325.000	Salaries & Wages	\$ 381,341.00	\$ (45,000.00)	\$ 336,341.00
100.4325.010	Salaries & Wages Overtime	\$ 12,000.00	\$ 10,000.00	\$ 22,000.00
100.4325.090	Social Security	\$ 24,602.00	\$ (1,000.00)	\$ 23,602.00
100.4325.110	Group Insurance	\$ 45,804.00	\$ (5,000.00)	\$ 40,804.00
100.4325.111	Dental Insurance	\$ 2,837.00	\$ (300.00)	\$ 2,537.00
100.4325.350	Maint. & Repairs Equipment	\$ 26,700.00	\$ 5,000.00	\$ 31,700.00
		\$ 493,284.00	\$ (36,300.00)	\$ 456,984.00
<b>Emergency Management</b>				
100.4330.000	Salaries & Wages	\$ 103,947.00	\$ 5.00	\$ 103,952.00
100.4330.090	Social Security	\$ 8,445.00	\$ (100.00)	\$ 8,345.00
100.4330.090	Medicare Tax	\$ 1,507.00	\$ (15.00)	\$ 1,492.00
100.4330.321	Postage	\$ 50.00	\$ 110.00	\$ 160.00
		\$ 113,949.00	\$ -	\$ 113,949.00
<b>Fire &amp; Rescue</b>				
100.4340.000	Salaries & Wages	\$ 133,062.00	\$ 5.00	\$ 133,067.00
100.4340.090	Social Security	\$ 8,563.00	\$ (905.00)	\$ 7,658.00
100.4340.091	Medicare Tax	\$ 2,003.00	\$ (200.00)	\$ 1,803.00
100.4340.100	Retirement	\$ 6,809.00	\$ (275.00)	\$ 6,534.00
100.4340.101	401K 1%	\$ 297.00	\$ (50.00)	\$ 247.00
100.4340.110	Group Insurance	\$ 15,268.00	\$ (800.00)	\$ 14,468.00
100.4340.111	Dental Insurance	\$ 946.00	\$ (25.00)	\$ 921.00
		\$ 166,948.00	\$ (2,250.00)	\$ 164,698.00
<b>Emergency Medical Services</b>				
100.4370.000	Salaries & Wages	\$ 1,124,945.00	\$ (14,000.00)	\$ 1,110,945.00
100.4370.090	Social Security	\$ 89,897.00	\$ (5,000.00)	\$ 84,897.00
100.4370.091	Medicare Tax	\$ 21,024.00	\$ (1,000.00)	\$ 20,024.00
100.4370.100	Retirement	\$ 64,087.00	\$ (3,000.00)	\$ 61,087.00
100.4370.101	401K 1%	\$ 6,345.00	\$ (200.00)	\$ 6,145.00
100.4370.110	Group Insurance	\$ 133,594.00	\$ (2,000.00)	\$ 131,594.00
100.4370.111	Dental Insurance	\$ 8,274.00	\$ (100.00)	\$ 8,174.00
100.4370.180	Professional Services	\$ 12,520.00	\$ 750.00	\$ 13,270.00
100.4370.351	Maint. & Repairs Auto	\$ 45,000.00	\$ 17,050.00	\$ 62,050.00
100.4370.440	Misc. Contractual Services	\$ 27,242.00	\$ 7,500.00	\$ 34,742.00
		\$ 1,532,928.00	\$ -	\$ 1,532,928.00
<b>Animal Control</b>				
100.4380.000	Salaries & Wages	\$ 91,210.00	\$ 250.00	\$ 91,460.00
100.4380.090	Social Security	\$ 5,655.00	\$ (700.00)	\$ 4,955.00
100.4380.091	Medicare Tax	\$ 1,323.00	\$ (150.00)	\$ 1,173.00
100.4380.100	Retirement	\$ 4,497.00	\$ 50.00	\$ 4,547.00
		\$ 102,685.00	\$ (550.00)	\$ 102,135.00

<b>Solid Waste Collection</b>					
100.4720.000	Salaries & Wages	\$	176,151.00	\$ (8,000.00)	\$ 168,151.00
100.4720.020	Salaries & Wages Part Time	\$	171,535.00	\$ (4,000.00)	\$ 167,535.00
100.4720.090	Social Security	\$	21,491.00	\$ (1,500.00)	\$ 19,991.00
100.4720.091	Medicare Tax	\$	5,026.00	\$ (400.00)	\$ 4,626.00
100.4720.100	Retirement	\$	8,632.00	\$ (475.00)	\$ 8,157.00
100.4720.101	401K	\$	475.00	\$ 250.00	\$ 725.00
100.4720.110	Group Insurance	\$	26,719.00	\$ (2,000.00)	\$ 24,719.00
100.4720.111	Dental Insurance	\$	1,655.00	\$ (100.00)	\$ 1,555.00
100.4720.351	Maint. & Repairs Auto	\$	151,606.00	\$ 15,805.00	\$ 167,411.00
100.4720.511	Equipment Non Capitalized	\$	8,000.00	\$ 420.00	\$ 8,420.00
		\$	571,290.00	\$ -	\$ 571,290.00
<b>Planning</b>					
100.4910.000	Salaries & Wages	\$	272,083.00	\$ 500.00	\$ 272,583.00
100.4910.090	Social Security	\$	16,869.00	\$ (1,000.00)	\$ 15,869.00
100.4910.091	Medicare Tax	\$	3,945.00	\$ (300.00)	\$ 3,645.00
100.4910.101	401K	\$	2,462.00	\$ 25.00	\$ 2,487.00
		\$	295,359.00	\$ (775.00)	\$ 294,584.00
<b>Economic Development</b>					
100.4920.090	Social Security	\$	4,280.00	\$ (5.00)	\$ 4,275.00
100.4920.100	Retirement	\$	3,404.00	\$ 5.00	\$ 3,409.00
100.4920.101	401K	\$	700.00	\$ (5.00)	\$ 695.00
100.4920.260	Departmental Supplies	\$	2,880.00	\$ (1,240.00)	\$ 1,640.00
100.4920.441	Kobe Wieland Copper Grant #1	\$	20,653.00	\$ 5.00	\$ 20,658.00
100.4920.443	Kobe Wieland Copper Grant #2	\$	172,000.00	\$ 800.00	\$ 172,800.00
100.4920.511	Equipment Non Capitalized	\$	-	\$ 1,240.00	\$ 1,240.00
		\$	203,917.00	\$ 800.00	\$ 204,717.00
<b>Natural Resources</b>					
100.4960.000	Salaries & Wages	\$	89,823.00	\$ 290.00	\$ 90,113.00
100.4960.090	Social Security	\$	6,479.00	\$ (190.00)	\$ 6,289.00
100.4960.091	Medicare Tax	\$	1,515.00	\$ (40.00)	\$ 1,475.00
100.4960.100	Retirement	\$	5,152.00	\$ 5.00	\$ 5,157.00
100.4960.101	401K	\$	692.00	\$ 5.00	\$ 697.00
100.4960.260	Departmental Supplies	\$	925.00	\$ (70.00)	\$ 855.00
		\$	104,586.00	\$ -	\$ 104,586.00
<b>Health Department</b>					
100.5100.261	Office Supplies	\$	63,408.00	\$ (1,345.00)	\$ 62,063.00
100.5100.350	Maint. & Repairs Equipment	\$	-	\$ 235.00	\$ 235.00
100.5100.370	Advertising	\$	1,790.00	\$ 1,000.00	\$ 2,790.00
100.5100.450	Insurance & Bonds	\$	8,000.00	\$ (590.00)	\$ 7,410.00
100.5100.490	Dues & Subscription	\$	1,750.00	\$ 700.00	\$ 2,450.00
		\$	74,948.00	\$ -	\$ 74,948.00
<b>Home Health</b>					
100.5190.000	Salaries & Wages	\$	259,312.00	\$ (25,000.00)	\$ 234,312.00
100.5190.020	Salaries & Wages Part Time	\$	90,791.00	\$ (20,000.00)	\$ 70,791.00
100.5190.081	On Call Pay	\$	10,000.00	\$ 3,000.00	\$ 13,000.00
100.5190.090	Social Security	\$	22,488.00	\$ (4,000.00)	\$ 18,488.00
100.5190.091	Medicare Tax	\$	5,259.00	\$ (1,000.00)	\$ 4,259.00
100.5190.100	Retirement	\$	13,277.00	\$ (1,000.00)	\$ 12,277.00
100.5190.101	401K	\$	544.00	\$ 200.00	\$ 744.00
100.5190.110	Group Insurance	\$	32,445.00	\$ (2,000.00)	\$ 30,445.00
100.5190.111	Dental Insurance	\$	2,010.00	\$ (100.00)	\$ 1,910.00
100.5190.230	Medical Supplies	\$	40,000.00	\$ 15,900.00	\$ 55,900.00
		\$	476,126.00	\$ (34,000.00)	\$ 442,126.00
<b>Environmental Health</b>					
100.5192.000	Salaries & Wages	\$	196,320.00	\$ (7,500.00)	\$ 188,820.00
100.5192.090	Social Security	\$	12,313.00	\$ (1,200.00)	\$ 11,113.00
100.5192.091	Medicare Tax	\$	2,880.00	\$ (275.00)	\$ 2,605.00
100.5192.100	Retirement	\$	9,662.00	\$ (275.00)	\$ 9,387.00
100.5192.101	401K	\$	1,030.00	\$ 175.00	\$ 1,205.00
100.5192.110	Group Insurance	\$	20,612.00	\$ (120.00)	\$ 20,492.00
100.5192.111	Dental Insurance	\$	1,277.00	\$ (75.00)	\$ 1,202.00
		\$	244,094.00	\$ (9,270.00)	\$ 234,824.00
<b>Social Services</b>					
100.5310.000	Salaries & Wages	\$	1,642,989.00	\$ (8,200.00)	\$ 1,634,789.00
100.5310.030	Salaries & Wages-Contract	\$	23,775.00	\$ 700.00	\$ 24,475.00
100.5310.083	CAP-c and CAP-DA	\$	33,000.00	\$ 1,375.00	\$ 34,375.00
100.5310.090	Social Security	\$	109,237.00	\$ (3,000.00)	\$ 106,237.00

100.5310.091	Medicare Tax	\$ 25,547.00	\$ (750.00)	\$ 24,797.00
100.5310.100	Retirement	\$ 85,689.00	\$ (500.00)	\$ 85,189.00
100.5310.101	401K	\$ 10,726.00	\$ (350.00)	\$ 10,376.00
100.5310.110	Group Insurance	\$ 217,567.00	\$ (2,000.00)	\$ 215,567.00
100.5310.111	Dental Insurance	\$ 13,475.00	\$ (100.00)	\$ 13,375.00
100.5310.490	Dues & Subscription	\$ 1,120.00	\$ 150.00	\$ 1,270.00
		\$ 2,163,125.00	\$ (12,675.00)	\$ 2,150,450.00
<b>Veteran Services</b>				
100.5820.000	Salaries & Wages	\$ 15,558.00	\$ (2,000.00)	\$ 13,558.00
100.5820.090	Social Security	\$ 951.00	\$ (100.00)	\$ 851.00
100.5820.091	Medicare Tax	\$ 222.00	\$ (25.00)	\$ 197.00
100.5820.100	Retirement	\$ 756.00	\$ (75.00)	\$ 681.00
100.5820.260	Departmental Supplies	\$ 135.00	\$ 100.00	\$ 235.00
100.5820.490	Dues & Subscription	\$ 125.00	\$ 45.00	\$ 170.00
		\$ 17,747.00	\$ (2,055.00)	\$ 15,692.00
<b>Senior Services</b>				
100.5860.090	Social Security	\$ 8,646.00	\$ (150.00)	\$ 8,496.00
100.5860.091	Medicare Tax	\$ 2,022.00	\$ (30.00)	\$ 1,992.00
100.5860.100	Retirement	\$ 58,102.00	\$ 125.00	\$ 58,227.00
100.5860.101	401K	\$ 767.00	\$ 55.00	\$ 822.00
		\$ 69,537.00	\$ -	\$ 69,537.00
<b>Debt Services</b>				
100.9100.801	Principal-IS	\$ 49,335.00	\$ (1,668.00)	\$ 47,667.00
100.9100.831	Interest-IS	\$ 1,727.00	\$ 1,668.00	\$ 3,395.00
		\$ 51,062.00	\$ -	\$ 51,062.00
<b>Total General Fund</b>		<b>\$ 10,677,559.00</b>	<b>\$ (105,875.00)</b>	<b>\$ 10,571,684.00</b>

This budget amendment is justified as follows:  
To transfer funds from quarterly review to Contingency.

This will result in a net decrease of \$32,825.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
<b>General Fund</b>				
100.3519.410	Home Health Fees	\$748,060.00	\$(34,000.00)	\$714,060.00
	Totals	\$748,060.00	\$(34,000.00)	\$714,060.00
<b>Walnut Cove Senior Center</b>				
204.3991.000	Fund Balance	\$7,602.00	\$1,175.00	\$8,777.00
	Totals	\$7,602.00	\$1,175.00	\$8,777.00

### Stokes Reynolds Memorial Hospital - Budget Amendment #55

Finance Director Julia Edwards submitted Budget Amendment #55.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
<b>Transfers</b>				
100.9820.984	Transfer to Stokes Rey. Fund	\$00.00	\$250,000.00	\$250,000.00
<b>Contingency</b>				
100.9910.000	Contingency	\$198,375.00	\$(100,000.00)	\$98,375.00
100.9910.200	Hold Harmless-Contingency	\$100,000.00	\$(100,000.00)	\$00.00
100.9910.400	Capital Outlay	\$50,000.00	\$(50,000.00)	\$00.00
		\$348,375.00	\$00.00	\$348,375.00

<b>Stokes Rey. Hospital Fund</b>				
500.5700.000	Hospital Operations	\$300,000.00	\$250,000.00	\$550,000.00
	Totals	\$300,000.00	\$250,000.00	\$550,000.00

This budget amendment is justified as follows:

To appropriate additional funds for estimated losses with Stokes Reynolds Hospital and estimated contractual payments to HMC/CAH for hospital operations.

This will result in a net increase of \$250,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Stokes Rey. Hospital Fund</b>			
500.3981.000	Transfer from General Fund	\$00.00	\$250,000.00	\$250,000.00
	Totals	\$00.00	\$250,000.00	\$250,000.00

Commissioner Smith confirmed with Finance Director Julia Edwards that this funding is not being taken out of Fund Balance.

**Charge by Board of Commissioners to Advertise 2009-10 Unpaid Taxes**

Tax Administrator Jake Oakley requested the Board of Commissioners order the Tax Collector to advertise the tax liens at the January 25<sup>th</sup> meeting with a request for approval at the February 8th meeting. Tax Administrator Oakley submitted to the Board the following update as of 02-02-2010 regarding the amount of unpaid taxes:

Levy Amount (Real Property):        3,632 Bills                    Principal Due: \$1,624,797.33

**Proposed Resolution – Declaring of Surplus Property**

Support Services Supervisor Danny Stovall presented the Board of Commissioners the following proposed Resolution at the January 25<sup>th</sup> meeting with a request for approval at the February 8th meeting:

**RESOLUTION  
Declaring of Surplus Property**

**WHEREAS**, NCGS 153A-176 authorizes the County to dispose of real or personal property in accordance with procedures prescribed in Chapter 160A, Article 12;

**WHEREAS**, NCGS 160A-265 gives the Board of Commissioners the authority to dispose of real or personal property;

**WHEREAS**, located at 1141 Dodgetown Road is a two story farm house and other farm buildings that need to be removed and it is in the County's best interest to move forward with the development of the Early College Campus;

**NOW, THEREFORE BE IT RESOLVED** that the Stokes County Board of Commissioners declares these buildings as surplus and approves for these buildings to be burnt or demolished.



Adopted this the 8th day of February 2010.

\_\_\_\_\_  
Jimmy Walker - Chairman

\_\_\_\_\_  
Ernest Lankford – Vice Chairman

\_\_\_\_\_  
J. Leon Inman - Commissioner

\_\_\_\_\_  
Ron Carroll - Commissioner

\_\_\_\_\_  
Stanley Smith – Commissioner

Attest:

\_\_\_\_\_  
Darlene M. Bullins – Clerk to the Board

**Proposed Fiscal Year 2009-10 Audit Contract – Martin Starnes & Associates, CPAs, PA**

Finance Director Julia Edwards submitted the proposed contract with Martin Starnes & Associates, CPAs PA to perform the County’s Fiscal Year (beginning July 1, 2009 and ending June 30, 2010) Audit for the Board’s consideration. Finance Director Edwards requested the Board approve for Chairman Jimmy Walker to execute the contract.

(a copy of the executed contract will be retained by the Finance Director and Clerk to the Board)  
**Stokes County Community Child Protection Team Annual Report**

DSS Director Jan Spencer submitted the Stokes County Community Child Protection Team Annual Report as required by General Statute 7B-1406 for the Board’s review. The Team recommended the following:

- Continue to support efforts to make services accessible to Stokes County citizens with mental health needs, substance abuse issues, and/or domestic violence issues
- Allow Sherry Webb to resign as she has stated that she does not have time to participate
- If desired, the Board appoint someone to take Ms. Webb’s place

**Stokes County Child Facility Protection Team Annual Report**

Health Director Josh Swift submitted the Stokes County Child Fatality Prevention Team Annual Report as required by General Statute 7B-1406 for the Board’s review. The Stokes County Child Fatality Prevention Team remains committed to the prevention of all child deaths.

**Request to Liquidate EMS Charges**

Emergency Services Director Monty Stevens submitted the following EMS Charges incurred by individuals who were incarcerated in the Stokes County Jail at the time of service:

<b><u>Call Number</u></b>	<b><u>Date of Call</u></b>	<b><u>Total Charges</u></b>
0806705	11-02-2008	\$356.00
0806706	11-02-2008	\$667.00
0806849	11-08-2008	\$356.00
0900075	01-03-2009	\$356.00

EMS Director Stevens requested the Board approve the liquidation of the submitted charges totaling \$1735.00.

### **March 3, 2010 Goals Session Meeting – Rescheduled**

Chairman Walker, with full consent of the Board, directed the rescheduling of the March 3<sup>rd</sup> Goals Session Meeting be placed on today's Consent Agenda. The Board unanimously agreed to reschedule the March 3<sup>rd</sup> Goals Session meeting to March 11<sup>th</sup> at 10:30 am.

Vice Chairman Lankford moved to approve the Consent Agenda as amended. Commissioner Smith seconded and the motion carried unanimously.

### **GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA**

#### **Update – Manager and Board of Commissioners**

County Manager Bryan Steen noted the following:

- EMS Open House – Tuesday, February 16, 2010 at 2:00 pm

Commissioner Smith noted the need to look at possible dates/locations for the ethics training that the Board needs.

Manager Steen noted the Institute of Government is sponsoring a webinar in late March.

Chairman Walker noted the possibility of including the training with a League of Governments' meeting so that officials from King, Walnut Cove, and Danbury could also acquire the needed training.

Vice Chairman Lankford noted that he preferred not to have the training during a League meeting.

Chairman Walker, with full consent of the Board, charged Manager Steen to investigate whether someone could possibly come to the County so that all county officials could attend at one central location. Chairman Walker noted Manager Steen could update the Board at the next meeting.

#### **Emergency Management – Recent Winter Storm**

Chairman Walker expressed the County's appreciation to Director Stevens and all those involved for an outstanding team effort during the recent winter storm.

Emergency Management Director Monty Stevens noted the following:

- At one time, approximately 17,000 customers were out of power
- Valuable service provided by volunteer fire departments
- Chairman Walker declared State of Emergency on Saturday which gave the County the option to acquire additional resources
- Emergency shelter at West Stokes opened on Saturday – only designated shelter with power
- Shelter manned by Social Services, Health Department, and Red Cross – 8 individuals stayed at the shelter
- Red Cross provided food at the shelter
- Power companies make every effort to get power restored as soon as possible

- Emergency Operations Center (EOC) was activated on Saturday
- Designated information line was established so citizens (if possible) could contact the County for any special assistance (approximately 45 calls on Saturday afternoon and Sunday morning)
- Reverse 911 call was generated from Communications Center, the call went to all land lines phones – providing information regarding the shelter at West Stokes
- Several departments played a huge part in the emergency operation – DSS, Health, Sheriff’s Department, Communications, Fire, Emergency Management, Animal Control, along with NCDOT and Division of Forestry Services
- Communications had 620 calls for service during a 24 hour period on Friday
- Communications had 280 calls for service during a 24 hour period on Saturday
- County could possibly get a State Declaration
- Every event such as this is a learning event
- Will be meeting next week with all those involved to look at things that could have been done different to make the operation more efficient such as the reverse 911 call which took approximately 10 hours and shelter sites (need for generators for all emergency shelters in case of power loss)
- Need to promote emergency preparedness to Stokes County citizens

Director Stevens noted that all in all, he felt the emergency operation went very well.

Vice Chairman Lankford noted the need to request power companies to try to clear trees (especially pine trees) away from the power lines.

**GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

Chairman Walker noted the following new statement that has been placed directly below the Discussion Agenda which will allow items of an emergency nature to be moved to the Action Agenda upon approval of the Board:

- Items of Time Sensitive Nature on the Discussion Agenda May Be Moved to the Action Agenda upon Approval of the Board

**Tax Administration Report – January 2010**

Tax Administrator Jake Oakley presented the following informational data:

<b>Fiscal Year 2009-10</b>	<b>Budget Amt</b>	<b>Collected Amt</b>	<b>Over Budget</b>	<b>Under Budget</b>
County Regular & Motor Vehicles	\$(20,702,277.00)	\$18,811,923.81		\$1,890,353.19
<b>Prior Taxes 93-08 Tax Years</b>				
County Regular & Motor Vehicles	\$ 600,000.00	\$ 505,284.71		\$ 94,715.29
<b>EMS Collections</b>				
Total Collected (01-1-10/01-31-10)	\$ 5,162.95			
Total Collected (07-01-09/6-30-10)	\$ 50,054.09			
Delinquent accounts received from EMS (January 2010) 66 accounts = \$25,453.96				
<b>Personal Property Discovery Report</b>				
<b>Audit Dates</b>		<b># of Accts</b>	<b>Total Value</b>	<b>Taxes Due</b>
01-01-10/01-31/10		8	\$88,615	\$820.51
<b>Business Personal Property Discovery Report</b>				
<b>Audit Dates</b>		<b># of Accts</b>	<b>Total Value</b>	<b>Taxes Due</b>
01-01-10/01-31/10		0	\$00.00	\$00.00

<b>Motor Vehicle Release Report</b>	<b>Accounts</b>	<b>Total Value</b>
<b>Audit Dates</b>		
01-01-10/01-31/10	54	\$1,784.05

<b>Motor Vehicle Refund Report</b>	<b>Accounts</b>	<b>Total Accounts</b>
<b>Audit Dates</b>		
01-01-10/01-31/10	0	\$00.00
<b>Number billed for Jan. 2010</b>	3922	

<b>Garnishment Totals</b>			
	<b>Total Accounts</b>	<b>Original Levy Amt</b>	<b>Collected Amt</b>
<b>Month</b>			
F/Year 2009-10			
(July 1 – June 30)	1417	\$274,332.95	\$244,846.37
January-2010	116	\$19,744.33	\$18,809.08

**Stokes County Interstate Collection Report**

<b>Vehicle Taxes</b>	<b>Jan. 2010</b>
Month to Date Collected	\$4,082.24
# of Accounts Collected	104
Month to Date Cancelled	\$ 201.35
# of Accounts Cancelled	3

<b>Property Taxes</b>	<b>Jan. 2010</b>
Month to Date Collected	\$ 641.03
# of Accounts Collected	7
Month to Date Cancelled	\$206.30
# of Accounts Cancelled	1

<b>EMS</b>	<b>Jan. 2010</b>
Month to Date Collected	\$ 1,580.54
# of Accounts Collected	15
Month to Date Cancelled	\$435.00
# of Accounts Cancelled	1

<b>Cumulative Totals</b>	
Cumulative Total to Date Collected- <b>Motor Vehicles</b>	\$ 15,477.40
Cumulative Total to Date Collected- <b>Property Taxes</b>	\$ 1,831.29
Cumulative Total to Date Collected - <b>EMS</b>	\$ 5,140.16
Grand Total to Date Collected - <b>All categories</b>	\$ 22,448.85

**Releases (Real and Personal Property)  
Less than \$100– January 2010 (Per NCGS 105-381 (b))**

<b>Name</b>	<b>Bill Number</b>	<b>Amount</b>
Linda Joyce Fulp	09A598800926033	\$27.27
Carl Graves	00A2000013380	\$99.72
Anne Springer	09A13668.07	\$33.39
	09A13668.07.1	\$36.52
Timothy Joyce	09A17683.04	\$12.00
	<b>Total Amount</b>	<b>\$208.90</b>

Tax Administrator Oakley presented the following Real and Personal Property Refunds

(January) which are more than \$100 for the Board’s consideration:

**Refunds (Real and Personal Property)  
More than \$100–January 2010-Per NCGS 105-381 (b))**

<b>Name</b>	<b>Bill Number</b>	<b>Amount</b>
Jonathan & Charlene Crumley	09A605000650620	\$299.25
Elsie Shropshire	09A691204515587	\$162.50
	<b>Total Amount</b>	<b>\$461.75</b>

Tax Administrator Oakley presented the following Real and Personal Property Releases (January) which are more than \$100 for the Board's consideration:

**Releases (Real and Personal Property)  
More than \$100–January 2010–Per NCGS 105-381 (b)**

<b>Name</b>	<b>Bill Number</b>	<b>Amount</b>
Nancy T. Smith	09A696101179492	\$207.68
Alvis & Era Hole	09A695208892653	\$1,097.53
Charlie Brown	09A691900622854	\$294.26
Mary Sharpe	09A691203043964	\$564.92
Carl Graves	99A1999006383	\$109.59
	<b>Total Amount</b>	<b>\$2,273.98</b>

Tax Administrator Oakley presented the following Late Application for Elderly & Disabled Exemption and Disabled Veterans Exclusion for 2009 for the Board's consideration:

<b>Name</b>	<b>Parcel Number</b>	<b>Acreage</b>	<b>Assigned Value</b>
Glenn & Marylee Tuttle	5993-02-87-0420	Tract	\$168,800

Tax Administrator Oakley recommends approval of the following:

- Refunds more than \$100 – Real & Personal Property
- Releases more than \$100 - Real & Personal Property
- Late Application for Elderly and Disabled Exemption for 2009

The Board had no issues with the requests presented by Administrator Oakley.

Chairman Walker, with full consent of the Board, directed the following items be placed on the February 22<sup>nd</sup> Consent Agenda.

- Refunds more than \$100 – Real & Personal Property
- Releases more than \$100 - Real & Personal Property
- Late Application for Elderly and Disabled Exemption for 2009

**Stokes Reynolds Memorial Hospital, Inc.**

County Manager Bryan Steen presented the following documents for the Board

- Articles of Restatement for Nonprofit Corporation
- Amended and Restated Bylaws
- Lease Agreement Between Stokes County and Stokes Reynolds Memorial Hospital, Inc.
- Stokes Reynolds Memorial Hospital, Inc. – Conflict of Interest

Manager Steen noted the following:

- Documents are related to the change of operation for Stokes Reynolds Memorial Hospital which will take effect on March 1, 2010
- Documents will be placed back on the February 22<sup>nd</sup> Discussion Agenda
- Legal counsel will be available for the February 22<sup>nd</sup> meeting
- Documents will need to be adopted at a Special Call Meeting on March 1<sup>st</sup>
- Discrepancy found on page 2 and 5 pertaining to annual meeting times – possibly have the annual meeting on the same day of a Commissioners' meeting
- Documents being given today in order for the Board to have ample time to review the documents before discussion and adoption

## **Job Vacancies**

County Manager Bryan Steen recommended the following positions be filled:

- Accounting Technician I – DSS - Vacant on 02-22-2010
- Environmental Health Specialist – Environmental Health – Vacant on 11-04-09

Manager Steen noted that DSS Director Jan Spencer had stated in an email that the Accounting Technician position is a very critical position which performs the following main duties:

- Keying of Part IV's of the 1571 into the state system for reimbursement
- Checks employee timesheets for errors and keys information into the payroll system
- Prepares Accounts payable invoices for payment
- Answers telephone 1.5 days a week
- Opens, sorts, stamps and distributes mail 2 days per week
- Backup for other employees in clerical unit along with other duties too numerous to mention

Manager Steen noted that there are three individuals in Environmental Health that are certified who all will possibly be taking an extended leave in early spring and summer.

The Board discussed the manager's recommendations.

Commissioner Carroll requested which departments currently have budgeted positions that are vacant.

Clerk Bullins noted there were vacancies in Communications, EMS, and Health Department.

Commissioner Smith stated he had no problems with moving the item to today's Action Agenda.

Vice Chairman Lankford reiterated the need to not move items to the Action Agenda unless absolutely necessary.

Chairman Walker requested the pleasure of the Board regarding the manager's recommendations.

Commissioner Smith moved in this particular situation regarding the job vacancies to place the manager's recommendation on today's Action. Commissioner Carroll seconded and the motion carried (4-1) with Vice Chairman Lankford voting against the motion.

## **Appointments – Rules of Procedure**

Commissioner Carroll requested the Board review the following Rule #30 – Appointments (Rules of Procedure adopted in 2006):

- **Rule 30. Appointments.** The board shall use the following procedure to make appointments to fill vacancies in other boards and public offices over which the board has power of appointment. No appointment shall be made until the meeting following the meeting at which the opening has been announced. The chair shall open the floor to nominations, where upon the members shall put forward and debate names of possible appointees. When debate ends, the chair shall call the roll of the members, and each member shall vote. The votes shall not be tallied until each member has voted. Each vote shall be decided by a majority of the valid ballots cast. It is the duty of each member to vote for as many appointees as there are appointments to be made, but failure to do so does not invalidate that member's ballot

Commissioner Carroll noted the following:

- No appointment shall be made until the meeting following the meeting at which the opening has been announced
- The rule also allows for nominations at the meeting following the announcement of the vacancy along with nominations at the second meeting
- When the debate is over, the chair shall call the roll and each member shall vote
- Each vacancy will be decided by a majority of the valid ballots cast

The Board discussed the Rule #30.

Chairman Walker noted that the Board always announces the vacancy at one meeting and appoints at the second meeting, but have failed to individually vote on each person.

Commissioner Carroll reiterated that according to the rule, an individual can be nominated and approved at the second meeting.

Commissioner Smith noted the need to place the appointment on the Discussion Agenda at the first meeting and on the Action Agenda at the second meeting.

The Board agreed that all appointments would be handled according to Rule #30 in the Board's Rules of Procedure.

### **Appointments – Stokes County Animal Control Advisory Council**

Chairman Walker noted that Candis Loy (citizen appointment) and Kelly Craine (Sheriff's Department) were nominated at the January 25<sup>th</sup> meeting to serve on the Stokes County Animal Control Advisory Council.

County Manager Bryan Steen noted that Captain Mike Marshall had notified Administration that Wilson (Bubby) Blankenship was interested in serving on the Advisory Council.

Chairman Walker opened the floor for nominations.

Vice Chairman Lankford nominated Richard Nunn for the citizen appointment.

Commissioner Smith nominated Wilson (Bubby) Blankenship for the Sheriff's Department appointment.

Chairman Walker polled the Board members regarding Kelly Craine for the Sheriff's Department appointment:

- Commissioner Carroll - yes
- Vice Chairman Lankford - no
- Chairman Walker - no
- Commissioner Inman - no
- Commissioner Smith - no

Chairman Walker stated the Kelly Craine received one vote.

Chairman Walker polled the Board members regarding Bubby Blankenship for the Sheriff's

Department appointment:

- Commissioner Smith - yes
- Commissioner Inman - yes
- Chairman Walker - yes
- Vice Chairman Lankford - yes
- Commissioner Carroll – no

Chairman Walker stated that Bubby Blankenship has been approved (by a vote of 4 to 1) to serve as the Sheriff's Department appointee on the Stokes County Animal Control Advisory Council.

Chairman Walker polled the Board members regarding Candis Loy for the citizen

appointment:

- Vice Chairman Lankford - no
- Chairman Walker - no
- Commissioner Inman - no
- Commissioner Smith – yes
- Commissioner Carroll - yes

Chairman Walker polled the Board members regarding Richard Nunn for the citizen

appointment:

- Chairman Walker - yes
- Commissioner Inman - yes
- Commissioner Smith - no
- Commissioner Carroll - no
- Vice Chairman Lankford - yes

Chairman Walker stated that Richard Nunn has been approved (by a vote of 3 to 2) to serve as a citizen appointment on the Stokes County Animal Control Advisory Council.

Commissioner Carroll noted the Board could save time by each member stating who they wish to vote for instead of polling each member for each name.

The Board unanimously agreed with Commissioner Carroll's suggestion which will save time.

### **Appointments – Stokes County Animal Control Advisory Council**

Chairman Walker noted the following information provided by the Clerk:



- While researching the other members on the Advisory Council, it was found that the Animal Control Advisory Council had not submitted the following to be considered for reappointment: Mona Triplett, Bob Sullivan, and Leonard Hicks
- Chairman Triplett noted that at the end of their 2009 terms, all wished to remain and she did not realize that she needed to request reappointments
- Advisory Council recommends reappointment for Mona Triplett, Bob Sullivan, and Leonard Hicks

Vice Chairman Lankford nominated the following for re-appointment:

- Mona S. Triplett - appointment from Animal Advocacy Organization
- Bob Sullivan - Citizen Appointment
- Leonard Hicks - Citizen Appointment

Chairman Walker directed the Clerk to place the appointment on the February 22<sup>nd</sup>

Action Agenda.

### **Appointments – Stokes County Economic Development Commission**

Chairman Walker noted the following had been nominated at the January 25<sup>th</sup> meeting to serve on the Stokes County Economic Development Commission:

- Worth Hampton
- Sam Hill
- Russel Slate
- Mitzi Nance

Chairman Walker opened the floor for further nominations.

Commissioner Smith nominated Jason Pendleton.

Chairman Walker polled the Board members regarding four vacancies on the Stokes County Economic Development Commission:

- Commissioner Inman – Worth Hampton, Sam Hill, Jason Pendleton, Russel Slate
- Commissioner Smith – Worth Hampton, Sam Hill, Jason Pendleton, Mitzi Nance
- Commissioner Carroll - Worth Hampton, Sam Hill, Jason Pendleton, Mitzi Nance
- Vice Chairman Lankford – Worth Hampton, Sam Hill, Russel Slate, Mitzi Nance
- Chairman Walker – Worth Hampton, Sam Hill, Jason Pendleton, Russel Slate

Chairman Walker stated that Worth Hampton, (by unanimous vote) Sam Hill, (by unanimous vote), Jason Pendleton, (by vote of 4 to 1) has been approved for reappointment/appointment to the Stokes County Economic Development Commission with a tie between Russel Slate and Mitzi Nance.

Chairman Walker polled the Board regarding the tie between Russel Slate and Mitzi

Nance:

- Commissioner Smith – Mitzi Nance
- Commissioner Carroll – Mitzi Nance
- Vice Chairman Lankford – Russel Slate
- Commissioner Inman – Russel Slate
- Chairman Walker – Russel Slate

Chairman Walker stated that Russel Slate has been approved (by a vote of 3 to 2) for reappointment to the Stokes County Economic Development Commission.

#### **Appointments – Stokes County Fire Commission**

Chairman Walker announced a civilian vacancy on the Stokes County Fire Commission which will be filling the unexpired term of David Manuel who resigned.

Chairman Walker noted that David Parker was recommended by the Stokes County Fire Commission.

Vice Chairman Lankford requested additional information on Mr. Parker.

Chairman Walker, with full consent of the Board, allowed Fire Commission Chairman Clifford Hall, who was in attendance for today's meeting, to provide information regarding Mr. Parker's fire service background.

Mr. Hall stated Mr. Parker resided in Pine Hall and has been a previous Fire Chief and served on the Board of Directors for Stokes Rockingham Vol. Fire Department. Mr. Parker does not hold any position with Stokes Rockingham Vol. Fire Department at this time.

Mr. Hall also noted the need to have this vacancy filled as soon as possible due to budget sessions starting in March.

Chairman Walker opened the floor for nominations.

Commissioner Carroll nominated David Parker.

Chairman Walker, with full consent of the Board, directed the Clerk to place the appointment on the February 22<sup>nd</sup> Action Agenda.

#### **Appointments – Firemen's Relief Fund – Board of Directors**

Chairman Walker noted the following information received by the Clerk:

- Fire Marshal's office did not submit the one year term appointments for the Firemen's Relief Fund –Board of Directors in January 2009
- The two year appointments for the Firemen's Relief Fund – Board of Directors, which expired in January 2010, have not been submitted
- Original appointments were approved in January 2008
- Current Fire Marshal, who was employed in May 2008, was unaware of the appointments
- Fire Departments at the last Association meeting recommended the same individuals listed below be considered for re-appointment with the indicated terms
- Appointees are all very familiar with the Firemen's Relief Fund

Chairman Walker opened the floor for nominations.

Vice Chairman Lankford nominated the following individuals for re-appointment to the Firemen's Relief Fund –Board of Directors:

Recommended for re-appointment to serve a one-year term with an effective date of 01-01-2010:

FIRE DEPARTMENT	TRUSTEE NAME
PINNACLE VFD	Mr. Travis Sink
LAWSONVILLE VFD	Mr. Ronnie Mabe
FRANCISCO VFD	Mr. Atherton Jessup
WALNUT COVE VFD	Mr. James Teague
NORTHEAST STOKES VFD	Mr. Jonathan Wall
STOKES ROCKINGHAM VFD	Ms. Kay Morris
SAURATOWN VFD	Mr. Jim Walton
DANBURY VFD	Mr. Norman Scott
SOUTH STOKES VFD	Mr. Bobby Boles
DOUBLE CREEK VFD	Mr. Tom Tilley

Recommended for re-appointment to serve a two-year term with an effective date of 01-01-2010:

FIRE DEPARTMENT	TRUSTEE NAME
PINNACLE VFD	Mr. Jeremy Bowman
LAWSONVILLE VFD	Mr. Arthur Glidewell
FRANCISCO VFD	Ms. Ashley Pack
WALNUT COVE VFD	Mr. Dwight Ball
NORTHEAST STOKES VFD	Mr. Bobby Dunlap
STOKES ROCKINGHAM VFD	Mr. Devin Rhodes
SAURATOWN VFD	Mr. Randall Patterson
DANBURY VFD	Mr. Elmer Manuel
SOUTH STOKES VFD	Ms. Jean Young
DOUBLE CREEK VFD	Mr. Donald Durham

Chairman Walker, with full consent of the Board, directed the Clerk to place the appointment on the February 22<sup>nd</sup> Action Agenda.

**Appointments – Stokes County Community Child Protection Team**

Chairman Walker announced a Commissioner appointed seat is vacant on the Stokes County Community Child Protection Team.

Chairman Walker opened the floor for nominations.

There were no nominations.

Chairman Walker, with full consent of the Board, directed the Clerk to place the appointment on the February 22<sup>nd</sup> Action Agenda.

**Appointments – Stokes County Board of Adjustments**

Chairman Walker announced three vacant appointments on the Stokes County Board of Adjustments. Planning Director David Sudderth has confirmed that the following members wish to be considered for re-appointment:

- Don Lester – Member
- Larry Boles - Member
- Russel Slate – Alternate member

Chairman Walker opened the floor for nominations.

Vice Chairman Lankford nominated the following for re-appointment to the Stokes County Board of Adjustments:

- Don Lester – Member
- Larry Boles - Member
- Russel Slate – Alternate member

Chairman Walker, with full consent of the Board, directed the Clerk to place the appointment on the February 22<sup>nd</sup> Action Agenda.

## **GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

### **EDC Broadband Feasibility Study – Request to Proceed with Grant Application**

Economic Development Director Alan Wood welcomed Director Mark Wells, Rockingham County Business Technology Center, who has worked closely with Stokes County during the Broadband Feasibility Study. Director Wood expressed appreciation to Director Wells for his continued cooperation during this study. Director Wells will be going before the Rockingham County Board of Commissioners this evening for approval to proceed with the grant application process.

Economic Development Director Alan Wood presented Mr. John Howell and Mr. Glenn Kruse who presented the following information regarding the request to proceed with grant application:

- Existing DSL Coverage
  - Residential DSL-12,463 currently being served and 8,681 being un-served
  - Business DSL-526 currently being served and 120 being un-served
- Existing Cable Coverage
  - Residential Cable-15,553 currently being served and 5,591 being un-served
  - Business Cable-569 currently being served and 77 being un-served
- Existing Broadband Overview
  - Residential-Availability
    - Single option-6,638
    - Dual option-10,201
    - Un-served-4,305
  - Business-Availability
    - Single option-64
    - Dual option-503
    - Un-served-79
- Objective is to provide wireless coverage to 95%+
- Projected to use a 16 site design which would downlink speed of 3 meg or greater using an CPE (customer premises equipment) – majority of sites are already located in the County
- Not everyone would have to use a CPE
- Summary of Broadband Service available after proposed wireless network is deployed
  - Business – Wireless
    - 29 will be un-served
    - 617 will be served
  - Residential – Wireless
    - 726 will be un-served
    - 20,418 will be served
- Instructions that Stokes County does not want to be in the business of running a broadband network has been incorporated into all the analysis

- Jane Patterson, ENC Authority, has expressed interest that ENC Authority would like to be an applicant for stimulus dollars
- Ms. Patterson is verifying that ENC Authority has the authority to be an applicant for Stokes County
- ENC Authority applied and received stimulus funding for Broadband in Round 1
- Federal rules for Round 2 came out last Tuesday
- Rules have completely changed from the rules in Round 1
- Howell Group will be in Atlanta the end of the week to learn more about the application process
- Stokes County's application would be for RUS – Department of Agriculture Stimulus Funding
- Budget for this project is estimated at \$4.58 million which is similar to the Rockingham County's estimated budget
- Suggest making a joint application with Rockingham County, with the possibility of Caswell County being a third applicant
- Caswell County will be voting tomorrow whether to move forward with the grant application process
- If ENC is the applicant, ENC would be the fiduciary and would be responsible for the 25% loan
- Department of Agriculture Grant is a 75/25 grant loan – the 25% loan would be the responsibility of the entity that makes the application
- Round 2 is asking for more details with the application
- Stokes and Rockingham counties both have very good, accurate data/mapping for the application

ED Director Wood noted the following:

- Approval needed tonight to move forward with the application process
- Approval of Budget Amendment #56 which allocates \$10,000 from Economic Development Contingency to fund the application
- There are some changes from the Round 1 application process
- The Howell Group will attend training in Atlanta this week, if after the training they feel our application would be unsuccessful, then Stokes County would not go forward with the application process
- Application process opens February 15<sup>th</sup> with 30 days to complete the application
- Feels Stokes County has a very strong business case
- Fee would be, if joint application with Rockingham County, between \$6,000 and \$8,000
- Caswell County is considering two options, not sure if Caswell will move forward with the option that is similar to Stokes and Rockingham counties
- If Caswell County's option is similar then application fee will be somewhat less

Mr. Wells stated that funding for the application fee has already been approved by Rockingham County, but approval to move forward with the application is on the Board's Agenda for tonight. Rockingham County officials are aware of the possibility of a joint application with Stokes County and possibly Caswell County. Rockingham County has direct links to the ENC Authority, ENC funding help to start the Rockingham Technology Business Center.

The Board discussed the Agenda item with Mr. Howell and Mr. Kruse.

Vice Chairman Lankford confirmed that ENC can apply for funding and work with a private entity such as CenturyLink to build the network. Mr. Howell did note CenturyLink had indicated that they would not be applying for federal stimulus funding.

Mr. Howell noted the need to have a “shovel ready project” in order to receive stimulus funding.

Commissioner Carroll confirmed that the Howell Group does have a backup applicant if ENC were not able to submit the application – a 501(c) non-profit which would also be a good opportunity. Commissioner Carroll also confirmed with Mr. Howell that this funding is not tied in any way to ERate Funding.

Mr. Howell noted that ENC Authority might have other projects that could be tacked on which looks very favorable to the Federal Government. Mr. Howell also noted that ENC Authority is already receiving funding from the Federal Government.

Commissioner Smith confirmed with Mr. Howell that the applicant will be solely responsible for the 25% loan match. Commissioner Smith questioned who will own the assets. Mr. Howell noted that in Round 1, the applicant actually owned the assets, but changes could have been made in Round 2. Mr. Howell confirmed that Stokes County and the citizens of Stokes County would not be held responsible for the 25% loan match.

Director Wood concluded that the federal application process includes a “but for clause” and feels that “but for this funding”, this network would not be built, and “but for this funding”, these people would not in the immediate future have coverage.

Finance Director Julia Edwards submitted Budget Amendment #56 for allocation of funding.

**Economic Development - Budget Amendment #56**

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Economic Development</b>				
100.4920.370	Advertising	\$35,000.00	\$10,000.00	\$45,000.00
		\$35,000.00	\$10,000.00	\$45,000.00
<b>Capital Reserve Fund</b>				
201.4920.027	Economic Development	\$162,928.00	\$(10,000.00)	\$152,928.00
201.9810.000	Transfer to General Fund	102,948.00	\$10,000.00	\$112,948.00
	<b>Totals</b>	<b>\$265,876.00</b>	<b>\$00.00</b>	<b>\$265,876.00</b>

This budget amendment is justified as follows:

To transfer funds from Capital Reserve Fund for grant application fee for Broadband.

This will result in a net increase of \$10,000.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3982.960	Transfer from Capital Reserve Fund	\$99,948.00	\$10,000.00	\$109,948.00
	Totals	\$99,948.00	\$10,000.00	\$109,948.00

Chairman Walker entertained a motion.

Commissioner Inman moved to proceed with the application process for Broadband Stimulus Funding and Budget Amendment #56. Commissioner Smith seconded and the motion carried unanimously.

**Purchase Authorization for Early College POD**  
**Proposed Resolution – Early College Campus POD Purchase Exemption**

Services Support Supervisor Danny Stovall submitted the following Resolution at the January 25<sup>th</sup> meeting with a request for approval at the February 8<sup>th</sup> meeting:

**RESOLUTION**  
**EARLY COLLEGE CAMPUS POD PURCHASE EXEMPTION**

**WHEREAS**, in accordance with NCGS 143-129(g) Waiver of Bidding for Previously Bid Contracts;

**WHEREAS**, the Board of Commissioners is convened in a regular meeting:

**NOW THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY RESOLVES THAT:**

The POD purchase for the Early College Campus is exempt from the provisions of North Carolina General Statute bidding requirements per 143-129(g) for the following reasons:

- Stokes County Schools held a public and formal bid process.
- Stokes County Schools discussed bids received on March 3, 2009 and formally awarded a contract to M/Space during a regular scheduled meeting on March 16, 2009.
- M/Space has agreed to extend to Stokes County the same cost as set forth in a previous contract with the Stokes County School System.
- As specified in NCGS 143-129(g) a 10 day notice was advertised in the Stokes News on January 28, 2010.

**Adopted the 8<sup>th</sup> day of February 2010.**

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**Jimmy Walker - Chairman**

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**Ernest Lankford – Vice Chairman**

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**Ron Carroll - Commissioner**

\_\_\_\_\_  
**J. Leon Inman - Commissioner**

\_\_\_\_\_  
**Stanley Smith – Commissioner**

**Attest:** \_\_\_\_\_  
**Darlene Bullins**  
**Clerk to the Board**

Mr. Stovall noted that the Notice of Intent was advertised in the Stokes News on January 28<sup>th</sup> and LLC will sell Stokes County additional PODS at the same price as Nancy Reynolds PODS, which would be \$330,439.00 for one POD.

Chairman Walker entertained a motion.

Commissioner Smith moved to approve the submitted Resolution for Early College Campus POD Purchase Exemption as requested from Support Services Supervisor Danny Stovall.

Vice Chairman Lankford seconded and the motion carried unanimously.

Mr. Stovall noted that the Erosion Control Plan has been approved by the State and no asbestos was found in the structures located on the property so plans will move forward to remove the structures located on the property.

### **Job Vacancies**

Chairman Walker entertained a motion regarding the recommendation from Manager Steen to fill the vacant LPNII position at the Health Department which was approved for advertisement at the January 25<sup>th</sup> meeting.

Commissioner Smith moved to approve Manager Steen's recommendation to fill the vacant LPNII position at the Health Department. Commissioner Carroll seconded and the motion carried unanimously.

### **Contingency Appropriation to the Board of Education**

Chairman Walker entertained a motion.

Commissioner Carroll moved to release the \$100,000 that was placed in Contingency for the Board of Education's Current Expense Fund following the recent mid-year review of the County's revenue picture. Vice Chairman Lankford seconded and the motion carried unanimously.

### **Job Vacancies**

Chairman Walker entertained a motion regarding the following positions recommended by Manager Steen to be filled:

- Accounting Technician I – DSS
- Environmental Health Specialist – Environmental Health

Commissioner Smith moved to approve the recommendation by the County Manager to fill the following vacant county positions:

- Accounting Technician I – DSS
- Environmental Health Specialist – Environmental Health

Commissioner Carroll seconded and the motion carried unanimously.

### **Stokes Reynolds Memorial Hospital**

Commissioner Inman requested clarification regarding the meetings on March 1<sup>st</sup> regarding Stokes Reynolds Memorial Hospital.



Manager Steen noted that the Board would meet first as the Board of Commissioners to adopt specific documents, will adjourn from that meeting and then meet as the Board of Trustees to transact further business. Manager Steen noted that at the Board of Trustees' meeting, the Trustees will approve specific positions such as Chairman, Vice Chairman, etc.

Chairman Walker requested Manager Steen to include information pertaining to these two meetings at the February 22<sup>nd</sup> meeting.

### **Adjournment**

There being no further business to come before the Board, Chairman Walker entertained a motion to adjourn the meeting.

Vice Chairman Lankford moved to adjourn the meeting.

Stokes County Fire Commission Chairman Clifford Hall requested to speak to the Board directly after Vice Chairman Lankford's motion to adjourn.

Chairman Walker asks if there was a second to the motion to adjourn.

Chairman Walker noted that there had been no second to the motion. The motion failed due to lack of second.

### **Stokes County Fire Commission**

Chairman Walker, with full consent of the Board, allowed Mr. Hall to speak.

Mr. Hall noted the need to have the vacant position for the Fire Commission filled as soon as possible due to the budget process starting on March 9<sup>th</sup>. Mr. Hall noted that there was only one recommendation from the Fire Association and there had been no other applications for the vacancy and the need for the appointee to become familiar with the fire departments that he would be assigned to before the budget process begins.

Mr. Hall requested the appointment be approved at tonight's meeting.

Vice Chairman Lankford noted that he had no problems with the Commission going ahead and discussing the budget process with the candidate and that Mr. Parker could be considered for appointment at the February 22<sup>nd</sup> meeting.

The Board had no issues with Fire Commission Chairman Hall discussing the budget process with Mr. Parker.

Chairman Walker entertained a motion to adjourn.

Vice Chairman Lankford moved to adjourn the meeting. Commissioner Inman seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
**Clerk to the Board**

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**Jimmy Walker**  
**Chairman**