

STATE OF NORTH CAROLINA)
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COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
JANUARY 25, 2010

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, January 25, 2010 at 6:00 pm with the following members present:

Chairman Jimmy Walker
Vice Chairman Ernest Lankford
Commissioner J. Leon Inman
Commissioner Ron Carroll
Commissioner Stanley Smith

County Personnel in Attendance:
County Manager K. Bryan Steen
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards
Economic Development Director Alan Wood
Support Services Supervisor Danny Stovall
Tax Administrator Jake Oakley

Chairman Jimmy Walker called the meeting to order.

Commissioner Smith delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Walker opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Walker entertained a motion to approve or amend the January 25, 2010 Agenda.

Vice Chairman Lankford moved to approve the January 25, 2010 Agenda as presented.

Commissioner Inman seconded and the motion carried unanimously.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Walker entertained a motion to approve or amend the following items on the

Consent Agenda:

Minutes

- Minutes of January 11, 2010
- Minutes of January 15, 2010

Commissioner Carroll requested to add a parenthetical note at the end of the following paragraph of the minutes of January 15th:

[Chairman Walker asked the commissioners if they wished to excuse Commissioner Carroll from the meeting. There was no response. (Commissioner Carroll requested on 01-25-2010 to add the following: There was no legal basis for Commissioner Carroll to be excused from the meeting.)]

The Board had no issues with Commissioner Carroll’s request to add the additional comments to the minutes of January 15, 2010.

Social Services - Budget Amendment #47

Finance Director Julia Edwards submitted Budget Amendment #47.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Social Services				
100.5410.002	TANF County Initiated	\$185,000.00	\$(50,000.00)	\$135,000.00
100.5310.314	Jobs/JTPA Travel (Work First)	\$60,000.00	\$50,000.00	\$110,000.00
	Totals	\$245,000.00	\$00.00	\$245,000.00

This budget amendment is justified as follows:
To transfer funds for increase in Jobs/JTPA Travel (Work First).

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Social Services - Budget Amendment #48

Finance Director Julia Edwards submitted Budget Amendment #48.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Social Services				
100.5480.000	Crisis Intervention	\$63,603.00	\$48,074.00	\$111,677.00
	Totals	\$63,603.00	\$48,074.00	\$111,677.00

This budget amendment is justified as follows:

To appropriate additional funding for Crisis Intervention which is 100% Federal Funding. The original \$63,603.00 was from the State Budget Estimates.

This will result in a net increase of \$48,074.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.202	Crisis Intervention	\$1,756,355.00	\$48,074.00	\$1,804,429.00
	Totals	\$1,756,355.00	\$48,074.00	\$1,804,429.00

Finance - Budget Amendment #49

Finance Director Julia Edwards submitted Budget Amendment #49.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Capital Reserve Fund				
100.9810.000	Transfer to General Fund	\$97,948.00	\$(3,000.00)	\$94,948.00
201.4380.002	Animal Control	\$20,000.00	\$3,000.00	\$23,000.00
	Totals	\$117,948.00	\$00.00	\$117,948.00

This budget amendment is justified as follows:

To correct a clerical error in the 2009-10 Budget.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Legal - Budget Amendment #50

Finance Director Julia Edwards submitted Budget Amendment #50.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Legal			
100.4150.180	Professional Services	\$73,000.00	\$40,000.00	\$113,000.00
	Contingency			
100.9910.000	Contingency	\$166,500.00	\$(40,000.00)	\$126,500.00
	Totals	\$239,500.00	\$00.00	\$239,500.00

This budget amendment is justified as follows:

To transfer funds from Contingency for legal services.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Tax Administration Report – December 2009

Tax Administrator Jake Oakley presented the following Real and Personal Property Refunds (December 2009) which are more than \$100 at the January 11th meeting with a request for approval at the January 25th meeting: (Tax Administrator Oakley recommended approval of the Refunds)

**Refunds (Real and Personal Property)
More than \$100–December 09-Per NCGS 105-381 (b)**

Name	Bill Number	Amount
Country Wide Home Loans* *(account escrowed for David and Judy Dixon)	09A699403306341	\$411.64
Steve & Dorothy Chaney	09A698800309453	<u>\$195.51</u>
	Total Amount	\$607.15

Tax Administrator Jake Oakley presented the following Late Applications for Elderly Exemption, Disabled Exemption, and Disabled Veterans for 2009 at the January 11th meeting with a request for approval at the January 25th meeting: (Tax Administrator Oakley recommended approval of the Late Applications for Elderly Exemption, Disabled Exemption, and Disabled Veterans):

Name	Parcel Number	Acreage	Assigned Value
Roger Dean Amos	6968-00-88-3645	Tract	\$117,100
Jonathan & Charlene Crumley	6050-00-65-0620	Tract	\$207,100
Charlie Mae Brown	6919-00-62-2854	Tract	\$238,400
Alvis & Era Jane Hole	6952-08-89-2653	Tract	\$355,700
Mary L. Sharpe	6912-03-04-3964	Tract	\$197,100
Elsie L. Shropshire	6912-04-51-5587	Tract	\$118,600
Nancy T. Smith	6961-01-17-9496	Tract	\$67,500

Tax Administration – Approval of Personal Property Schedule of Values and Depreciation Schedules for 2010

Tax Administrator Jake Oakley presented the following Personal Property Schedule of Values and Depreciation Schedules for 2010 at the January 11th meeting with a request for approval at the January 25th meeting: (Tax Administrator Oakley recommended approval of the Pricing Guides)

- 2010 Department of Revenue Cost Index and Depreciation Schedules (Business Personal Property)
- 2010 Pricing Guidelines for Personal Property
- 2010 Single Wide Mobile Home Pricing Guidelines (Schedules developed from Marshall and Swift)
- 2010 TEC Motor Vehicle Pricing Guide

Tax Administration – Proposed Board of E&R Hearing Dates

Tax Administrator Jake Oakley and the Board of Commissioners discussed possible dates/times for E&R Hearing Dates at the January 11th meeting. The Board and Administrator Oakley agreed to place the following proposed dates on the January 25th Consent Agenda for the Board’s consideration:

- April 7, 2010, Wednesday, 2:00 pm - 6:00 pm
- April 22, 2010, Thursday, 10:00 am - 1:00 pm
- May 6, 2010, Thursday, 2:00 pm - 6:00 pm
- May 17, 2010, Monday, 5:00 pm - 8:00 pm

Cooperative Extension – Signature Authority for Program Delivery on Contracts

County Manager Bryan Steen submitted an agreement from North Carolina Cooperative Extension Services regarding authorization for Program Delivery on Contracts made to Stokes County as well as authorization for Fiduciary Representation of County Director in Management of County Resource Allocations for the NC Cooperative Extension. County Attorney Edward Powell reviewed and approved the agreement. Manager Steen requested the Board approve for Chairman Jimmy Walker to execute the agreement.

Commissioner Carroll noted the following corrections on the letter submitted by North Carolina Cooperative Extension Service:

- Commissioner’s should be Commissioners
- “Assets “ under item (1) should be “asserts”

The Board had no issues with Commissioner Carroll's request.

Commissioner Inman moved to approve the Consent Agenda as amended to include the requests by Commissioner Carroll. Vice Chairman Lankford seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Update – Manager and Board of Commissioners

County Manager Bryan Steen noted the following:

- First day of operation for the new Pinnacle/King EMS station is today
- EMS crews will be staying tonight in the first EMS Station ever built in Stokes County (Pinnacle/King Station)
- Business Extravaganza which was held last Thursday at Camp Hanes was a very successful event

Commissioner Inman reminded everyone of the EMS Open House on Tuesday, February 16, 2010 at 2:00 pm.

The Board commended Economic Development Director Wood and staff on the well attended business event.

Commissioner Smith noted that two of our 30 year retirees who still work part time and two employees with 20+ years will be the first EMS personnel to stay in the new station.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Tax Administration – Report of Unpaid Taxes for Fiscal Year 2009-10 – Liens on Real Property & Charge by the Board of Commissioners to Advertise 2009-10 Unpaid Taxes

Tax Administrator Jake Oakley presented the following information regarding 2009-10 Tax Liens: (Tax Administrator Oakley presented the Clerk with a copy of the detailed listing of unpaid taxes)

- NCGS 105-369(a) requires that the Tax Collector must report to the Governing Body a total amount of unpaid taxes for the current fiscal year 2009-10 that are liens on real property, including county and municipalities
- NCGS105-369(a) requires that the Governing Body must order the Tax Collector to advertise these liens
- NCGS 105-369(b1) requires after the Governing Body orders the Tax Collector to advertise the tax liens, the Tax Collector must send a notice to the owner of record of each affected parcel. The notice must be sent to the owner's last known address by first class mail at least 30 days before the date of advertisement Projected date for the mailing of second notices is January 29, 2010
- Levy Amount of Real Property as of 01-25-2010 is 4,011 bills totaling \$1,827,250.16
- Projected advertisement date for 2009 Tax Liens is March 25, 2010 in the Stokes News

Tax Administrator Oakley requested the Governing Body order the Tax Office to advertise these accounts no earlier than 30 days after the mailing of the past due notices if so desired by the Board.

Vice Chairman Lankford confirmed with Tax Administrator Oakley that the department's current practice is to send two notices before advertising any unpaid taxes.

Tax Administrator Oakley noted that the department tries to work with taxpayers by setting up payments if the full amount can't be paid.

The Board discussed possibly putting some type of wordage on the first tax notice mailed in August that a payment schedule can be arranged (August – December) without interest being accrued.

The Board discussed the advertisement of unpaid taxes as requested by Tax Administrator Oakley.

Tax Administrator Oakley noted that as of 01-25-10, approximately 91% of the projected ad valorem tax revenue had been collected.

Chairman Walker, with full consent of the Board, directed the Clerk to place the Advertisement of Unpaid Taxes on the February 8th Consent Agenda.

EDC Broadband Feasibility Study – Phase II Update

Economic Development Director Alan Wood presented the following information regarding the Broadband Feasibility Study – Phase II: (Director Wood submitted the Board with an Executive Summary from Telecommunications Consulting Associates regarding Phase II)

- Analysis indicates that the various broadband providers cover approximately 85% of the County's population; however, only 82% have high speed service available
- Estimated 7,000 citizens or approximately 2,800 homes are un-served and another 1,400 homes are under-served
- Only 53% of the county's population have a choice of providers, which means almost half have no choice which means no competition
- Announcement has been made that round two for broadband stimulus funding is opening earlier than expected – February 15, 2010 (approximately \$3.2 billion)
- There will be thirty (30) days to submit an application requesting funding
- Final, complete study from the Howell Group is due to Stokes County by January 31, 2010
- Howell Group has selected a 4g technology which is the most cost efficient
- 4g providers in this area are Sprint, Clearwire and Time Warner

- Howell Group has not specified equipment at this point in time nor have they completed a final list of partners
- A final list of partners would be completed for the application submission
- Mr. Howell has contacted representatives from Spring, Clearwire, and Time Warner and all have expressed interest, but none have committed to a partnership at this point
- Network being recommended covers 95%+ of the county with fifteen (15) tower sites and one (1) Network Operations Center
- Six of the sites will be connected with fiber links which are already located
- Nine of the links will be using microwave links
- RUS will focus this round on “last mile” projects
- These projects have the “last mile” as their main focus
- USDA will be the funding source for “last mile” projects
- Howell Group recommends the County apply through the USDA-RUS
- Continuing to work with Rockingham County for possible joint stimulus application
- If joint stimulus application is done with Rockingham County, one (1) Network Operations Center can be shared between both counties which would reduce capital expenditures and operating expenses
- Rough estimate for countywide network coverage is \$4.71 million
 - System Construction Capital = \$2.5 million
 - New Site Development = \$0.96 million
 - CPE Capital for 3 years = \$1.25 million
- Funding is 75% grant with 25% loan for 5 years
- County may apply for funding from Golden Leaf, Rural Center, ARC, etc. to cover the 25% loan
- In round one, federal application requirements included a “but for clause”, not sure if it will be included in the round two application process
- Application process will require additional research and study since many changes were made from the round one application
- Howell Group will be attending training in Atlanta in February
- Believe a joint two-county application to RUS is the most desirable path to pursue
- Stokes County has never intended to operate a network system, there would a third party who takes on the operation of the network system along with the operating cost
- Howell Group will be providing two business cases for the Board’s consideration
- Projected costs could be lower when the final report is completed

Economic Development Director Wood requested the decision to submit a joint two-county application (with Rockingham County) for stimulus funding and grant fee funding approval be placed on the February 8th Action Agenda. (\$10,000 fee will be shared equally with Rockingham County)

The Board discussed the Phase II information and grant request with Director Wood.

Chairman Walker questioned if the 25% loan could be covered by fees for using the service. Director Wood noted that he would need to further research that issue.

Vice Chairman Lankford requested the final report be given to the Board as soon as possible in order for the Board to have adequate time to review the document and recommendations.

Chairman Walker, with full consent of the Board, directed the decision to submit a joint two-county application with Rockingham County for stimulus funding and approval of grant fee funding be placed on the February 8th Action Agenda.

Purchase Authorization of Early College POD

Support Services Supervisor Danny Stovall presented the following information regarding the purchase of the Early College POD;

- Blueprints for the POD have been approved by officials from Forsyth Technical Community College and are acceptable for the temporary quarters of the Stokes County Center
- Stokes County Schools has been involved with Forsyth Technical Community College in the designing of the POD that will house Early College and agrees with the final plans for the POD
- M Space Holdings, LLC will sell Stokes County additional PODS as the same price as Nancy Reynolds PODS (\$330,439.00)
- County must approve a Resolution for purchase exemption per NCGS 143-129(g)
- County must purchase POD before 03-16-2010

Mr. Stovall submitted the following proposed Resolution “Early College Campus POD Purchase Exemption” for the Board’s consideration:

Sample – not for adoption

RESOLUTION

EARLY COLLEGE CAMPUS POD PURCHASE EXEMPTION

WHEREAS, in accordance with NCGS 143-129(g) Waiver of Bidding for Previously Bid Contracts;

WHEREAS, the Board of Commissioners is convened in a regular meeting:

NOW THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY RESOLVES THAT:

The POD purchase for the Early College Campus is exempt from the provisions of North Carolina General Statute bidding requirements per 143-129(g) for the following reasons:

- Stokes County Schools held a public and formal bid process.
- Stokes County Schools discussed bids received on March 3, 2009 and formally awarded a contract to M/Space during a regular scheduled meeting on March 16, 2009.
- M/Space has agreed to extend to Stokes County the same cost as set forth in a previous contract with the Stokes County School System.
- As specified in NCGS 143-129(g) a 10 day notice was advertised in the Stokes News on January xx, 2010.

Adopted the ___ day of _____ 2010.

Jimmy Walker - Chairman

Ernest Lankford – Vice Chairman

Ron Carroll - Commissioner

J. Leon Inman - Commissioner

Stanley Smith – Commissioner

Attest _____
Darlene Bullins
Clerk to the Board

Mr. Stovall requested the Board authorize the County to move forward with newspaper 10-day notice advertisement that the County intends to purchase a POD in accordance with NCGS 143-129(g) “piggybacking” from Stokes County Schools. Mr. Stovall noted that the proposed Resolution could be approved at the February 8th meeting.

The Board discussed the POD purchase with Mr. Stovall

Chairman Walker, with full consent of the Board, directed Mr. Stovall to proceed with the 10-day notice advertisement requirement.

Chairman Walker, with full consent of the Board, directed the Clerk to place the proposed Resolution on the February 8th Action Agenda.

Declaring of Surplus Property

Support Services Supervisor Danny Stovall presented the following proposed Resolution to
January 25, 2010

authorize the disposal of real or personal property in accordance NCGS 153A-176

and NCGS 160A-265:

**Sample not for adoption
RESOLUTION**

WHEREAS, NCGS 153A-176 authorizes the County to dispose of real or personal property in accordance with procedures prescribed in Chapter 160A, Article 12;

WHEREAS, NCGS 160A-265 gives the Board of Commissioners the authority to dispose of real or personal property;

WHEREAS, located at 1141 Dodgetown Road is a two story farm house and other farm buildings that need to be removed and it is in the County's best interest to move forward with the development of the Early College Campus;

NOW, THEREFORE BE IT RESOLVED that the Stokes County Board of Commissioners declares these buildings as surplus and approves for these buildings to be burnt or demoed;

Adopted this the ___ day of _____ 2010.

Jimmy Walker - Chairman

Ernest Lankford – Vice Chairman

Ron Carroll - Commissioner

J. Leon Inman- Commissioner

Stanley Smith – Commissioner

Attest:

Darlene M. Bullins – Clerk to the Board

Mr. Stovall noted the following:

- Need to dispose of two-story white farm house and other farm buildings located on the community college site in order to move forward with the development of the Early College Campus
- Need for the Board of Commissioners to declare these buildings as surplus and approve for these buildings to be burnt or demolished

County Manager Bryan Steen noted that Danbury Vol. Fire Chief Jim Hicks has requested to burn the buildings for training exercises.

The Board discussed the disposal of the buildings with Mr. Stovall.

Vice Chairman Lankford noted that inquiries have been made from individuals who wish to remove items from the property.

Mr. Stovall noted the possible liability if someone accidentally got hurt on the property and the extra time involved in following General Statutes along with cost associated with advertising requirements.

Chairman Walker, with full consent of the Board, directed the Clerk to place the item on the February 8th Consent Agenda.

Mr. Stovall informed the Board that driveway permit applications were mailed to NCDOT today and also erosion control plans to DEHNR. Mr. Stovall also noted that any contracts under \$25,000 would be processed by Administration as soon as possible in order to move the project along as quickly as possible.

Chairman Walker expressed the Board's appreciation to staff in trying to move the project along as quickly as possible.

Financing Documents for Nancy Reynolds & Community College Projects

Finance Director Julia Edwards presented the following financing documents for the Nancy Reynolds & Community College Projects which were prepared by the County's Bond Attorney Donald P. Ubell (Parker, Poe, Adams & Bernstein, LLP): (Copies of the financing documents will be retained by the Finance Director and the Clerk to the Board)

- Installment Financing Contract between BB&T and Stokes County
- Agency Agreement between Stokes County Board of Education and Stokes County
- Lease between Stokes County and Stokes County Board of Education
- Deed of Trust, Security Agreement, and Fixture Filing
- Approving Resolution Approving an Installment Financing Contract and a Deed of Trust

Vice Chairman Lankford confirmed with Finance Director Edwards that the documents would include both addresses (Nancy Reynolds School and Early College location), would be one

amount borrowed, and would only be one payment.

Finance Director Edwards noted that the County had used Attorney Ubell in previous financing.

County Manager Bryan Steen noted that he had confirmed with Stokes County Schools Operation Manager David Burge that there would not be any hazardous materials on the location.

The Board discussed the submitted financing documents.

Finance Director Edwards requested the need to move the submitted financing documents to today's Action Agenda due to the County plans to close on February 4th if approved by LGC on February 2nd.

Commissioner Inman questioned if the bids for the Nancy Reynolds Project would come back to the Board for approval.

County Manager Bryan Steen noted that bid information was included in the application to LGC and Stokes County does not have any contracting authority regarding the Nancy Reynolds Project, which would be the Stokes County Board of Education.

Manager Steen noted that Operations Manager David Burge has stated that there is approximately \$590,000 currently in a Contingency Account that may not be needed.

Commissioner Carroll noted that as long as the contract is under the \$9,285,000, which was the amount approved by the Board, there will be no need for anything else to be brought back to this Board.

Vice Chairman Lankford requested the amount the bid came in for the Nancy Reynolds Project. Manager Steen stated the bid submitted to LGC for the Nancy Reynolds Project that was submitted from the School System was \$9,285,000.

Chairman Walker entertained a motion.

Commissioner Carroll moved to place the financing documents submitted by Finance

Director Edwards on tonight's Action Agenda in order to move forward with the project.

Commissioner Inman seconded and the motion carried unanimously.

Stokes Health Services Alliance – Continuation of Organization

County Manager Bryan Steen noted at the last Health Services Alliance meeting held on December 8th, President Doug Atkinson spoke briefly regarding the need to evaluate the future necessity of the Stokes Health Services Alliance for the upcoming 2010-11 Fiscal Year.

County Manager Steen requested direction from the Board as to the future continuation of the Health Services Alliance. Manager Steen recommended that the County continue their participation in the Alliance.

Commissioner Carroll stated he wasn't sure the Alliance needed to be continued as a non-profit corporation, but should continue as an interagency council for health services.

Vice Chairman Lankford noted that in a meeting today, Health Services Alliance President Doug Atkinson stated he thought the Alliance should probably be restructured.

Vice Chairman Lankford noted he would like for the Alliance members to brainstorm at the next meeting and bring back the results to the Board for consideration.

The Board discussed the Alliance being restructured possibly as an advisory council.

Chairman Walker, with full consent of the Board, directed Manager Steen to inform the Alliance members that the County is interested in continuing the Alliance, but not in its present configuration.

Commissioner Carroll noted that he would like for Forsyth and Baptist Hospitals to continue to be represented. Chairman Walker noted the need for HMC to also be represented.

Job Vacancy

County Manager Bryan Steen recommended the following position be filled:

- LPN II - Health Department – Vacated on 01-19-2010

Manager Steen noted the following information from Health Director Josh Swift

regarding the vacant position:

- Position performs various duties in the clinical area of the Stokes Family Health Center
- Position is vital to clinic flow and patient care
- Position is even more vital given the upcoming clinic vacancy due to the Women's health Coordinator transferring to the Case Manager position

The Board discussed the job vacancy.

Commissioner Carroll moved that the job vacancy, which is a very vital clinical position in the Health Department, be placed on tonight's Action Agenda. Commissioner Smith seconded and the motion carried unanimously.

Appointments – Stokes County Animal Control Advisory Council

Chairman Walker presented the following information regarding appointments to the Stokes County Animal Control Advisory Council:

- Request from Chairman Mona Singleton Triplett to appoint replacements for Carlton Barr (private citizen) and Debbie Tuttle (Sheriff's Department appointee)
- Both Mr. Barr and Ms. Tuttle are unable to attend the meetings
- Advisory Council would like to recommend Candis Loy for the private citizen appointment
- Captain Mike Marshall informed Administration that the Sheriff's Department recommends Kelly Craine to serve as their representative
- Private citizen appointment has been placed on the County's website and will be advertised in the Stokes News

Vice Chairman Lankford requested a list of the other members before the next meeting.

Commissioner Carroll nominated Candis Loy and Kelly Craine.

Chairman Walker directed the Clerk to place the appointment on the February 8th

Discussion Agenda.

Appointments – Stokes County Economic Development Commission

Chairman Jimmy Walker presented the following information regarding appointments to the Stokes County Economic Development Commission:

- 4 Vacant Appointments
- Terms will be for two years
- Recommendation from the EDC to re-appoint Worth Hampton, Sam Hill, and Russel Slate
- Turk Tergliafera, who is also up for re-appointment, does not wish to be considered for re-appointment due to business obligations that conflict with meeting dates

Vice Chairman Lankford nominated Mitz Nance, Manager of Southern Community Bank, Sandy Ridge Branch.

Commissioner Carroll questioned if the Bylaws stated only seven members.

Chairman Walker directed the Clerk to include Commissioner Carroll's request regarding membership with the February 8th Agenda.

Vice Chairman Lankford nominated Worth Hampton, Sam Hill, and Russel Slate.

Chairman Walker directed the Clerk to place the EDC appointments on the February 8th Discussion Agenda.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

EDC Request to Use Economic Development Funding

Economic Development Director Alan Wood requested \$5,000.00 be provided from the Economic Development Contingency Fund to assist with the Piedmont Local Food Initiative at the January 11th meeting with a request for approval at the January 25th meeting.

Chairman Walker noted the following Budget Amendment #51 would need to be approved if Director Wood's request was approved:

Economic Development - Budget Amendment #51

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Economic Development				
100.4920.370	Advertising	\$30,000.00	\$5,000.00	\$35,000.00
	Totals	\$30,000.00	\$5,000.00	\$35,000.00
Capital Reserve Fund				
201.4920.027	Economic Development	\$167,928.00	\$(5,000.00)	\$162,928.00
201.9810.000	Transfer to General Fund	\$97,948.00	\$5,000.00	\$102,948.00
	Totals	\$265,876.00	\$00.00	\$265,876.00

This budget amendment is justified as follows:

To transfer funds from Capital Reserve Fund for the Local Food Initiative through Economic Development.

This will result in a net increase of \$5,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3982.960	Transfer from Capital Reserve Fund	\$94,948.00	\$5,000.00	\$99,948.00
	Totals	\$94,948.00	\$5,000.00	\$94,948.00

Chairman Walker entertained a motion.

Vice Chairman Lankford moved to approve Director Wood's request to allocate \$5,000 from Economic Development Capital Reserve for the Local Food Initiative and Budget Amendment #51. Commissioner Smith seconded the motion.

Commissioner Inman, who serves on the EDC, noted that the Commission feels that joining Rockingham County in this project which will use technology to link farmers and potential customers will create a new income stream for local farmers.

Commissioner Smith, who attended the meeting sponsored by Rockingham County in January, noted that Rockingham County has hired a Director, Matthew Tuttle. Commissioner Smith noted the central drop off location in Stokes County will probably be somewhere in the

Meadows location.

The motion carried unanimously.

Agenda Format – Discussion Agenda

Chairman Walker entertained a motion.

Commissioner Smith moved to add the following verbiage below the Discussion Agenda:

- Items of time sensitive nature may be moved to the Action Agenda upon the approval of the Board.

Commissioner Carroll seconded the motion.

Manager Bryan Steen noted that staff could put an asterisk beside any item that could be considered time sensitive, this would allow citizens who are viewing the agenda online to see items that could be considered to be moved to the Action Agenda at that particular meeting.

Vice Chairman Lankford stated that he had no problems with Commissioner Smith's motion, but would like to ask for consideration that the Board stay with what the total format that this Board agreed to and not move items around any more than necessary.

The Board discussed Manager Steen's suggestion.

Chairman Walker, with full consent of the Board, noted that the Board should determine what agenda items need to be moved to the Action Agenda, not staff.

Chairman Walker noted that items requested to be moved to the Action Agenda will only be moved by a majority vote of the Board.

The motion carried unanimously.

Financing Documents for Nancy Reynolds & Community College Projects

Chairman Walker entertained a motion regarding the financing documents for Nancy Reynolds & Community College Projects submitted at tonight's meeting.

Commissioner Smith moved to approve the following financial documents submitted at tonight's meeting:

- Installment Financing Contract between BB&T and Stokes County
- Agency Agreement between Stokes County Board of Education and Stokes County
- Lease between Stokes County and Stokes County Board of Education
- Deed of Trust, Security Agreement, and Fixture Filing
- Approving Resolution Approving an Installment Financing Contract and a Deed of Trust

Commissioner Inman seconded and the motion carried unanimously.

Job Vacancy

Chairman Walker entertained a motion regarding the Health Department Job Vacancy – LPN II.

Commissioner Inman moved to advertise the Health Department Job Vacancy – LPN II.

Commissioner Smith seconded and the motion carried unanimously.

Manager Steen confirmed with the Board that the approval to fill the Health Department Job Vacancy- LPN II should be placed on the February 8th Action Agenda.

Adjournment

There being no further business to come before the Board, Chairman Walker entertained a motion to adjourn the meeting.

Vice Chairman Lankford moved to adjourn the meeting. Commissioner Smith seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

January 25, 2010

Jimmy Walker
Chairman

[20]