

STATE OF NORTH CAROLINA )  
 )  
COUNTY OF STOKES )  
 )

OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
DECEMBER 14, 2009

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, December 14, 2009 at 1:30 pm with the following members present:

Chairman J. Leon Inman  
Vice Chairman Jimmy Walker  
Commissioner Ron Carroll  
Commissioner Ernest Lankford  
Commissioner Stanley Smith

County Personnel in Attendance:  
County Manager K. Bryan Steen  
Clerk to the Board Darlene Bullins  
Finance Director Julia Edwards  
Health Director Josh Swift  
Support Services Supervisor Danny Stovall  
Tax Administrator Jake Oakley

Chairman J. Leon Inman called the meeting to order.

Commissioner Smith delivered the invocation.

#### **GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

#### **Approval of Minutes**

Chairman Inman entertained a motion to approve or amend the following minutes:

- Minutes of November 18, 2009
- Minutes of November 23, 2009
- Minutes of December 1, 2009

Commissioner Lankford moved to approve the minutes of November 18<sup>th</sup>, November 23<sup>rd</sup>, and December 1<sup>st</sup>. Vice Chairman Walker seconded and the motion carried unanimously.

#### **ORGANIZATION OF THE BOARD**

Chairman Inman turned the meeting over to Clerk Darlene Bullins for Organization of the Board.

## **Chairman**

Clerk to the Board Darlene Bullins opened the floor for nominations for Chairman of the Stokes County Board of Commissioners.

Commissioner Inman nominated Commissioner Jimmy Walker to serve as Chairman of the Stokes County Board of Commissioners.

Commissioner Carroll nominated Commissioner Ernest Lankford to serve as Chairman of the Stokes County Board of Commissioners.

Clerk Bullins entertained a motion to close the nominations.

Commissioner Inman moved to close the nominations for Chairman of the Stokes County Board of Commissioners. Commissioner Smith seconded and the motion carried unanimously.

Clerk Bullins requested each Commissioner to designate their choice to serve as Chairman of the Board.

Commissioner Carroll voted for Commissioner Lankford to serve as Chairman.

Commissioner Lankford voted for Commissioner Walker to serve as Chairman.

Commissioner Walker voted for himself to serve as Chairman.

Commissioner Inman voted for Commissioner Walker to serve as Chairman.

Commissioner Smith voted for Commissioner Walker to serve as Chairman.

Clerk Bullins noted that with four votes, Commissioner Jimmy Walker will serve as Chairman to the Stokes County Board of Commissioners.

Clerk Bullins turned the meeting over to Chairman Walker.

## **Vice Chairman**

Chairman Walker opened the floor for nominations for Vice Chairman of the Stokes County Board of Commissioners.

Chairman Walker nominated Commissioner Ernest Lankford to serve as Vice Chairman of the Stokes County Board of Commissioners.

Commissioner Carroll nominated Commissioner Stanley Smith to serve as Vice Chairman of the Stokes County Board of Commissioners.

Chairman Walker entertained a motion to close the nominations.

Commissioner Inman moved to close the nominations for Vice Chairman of the Stokes County Board of Commissioners. Commissioner Carroll seconded and the motion carried unanimously.

Chairman Walker requested each Commissioner to designate their choice to serve as Vice Chairman of the Board.

Commissioner Carroll voted for Commissioner Smith to serve as Vice Chairman.

Commissioner Lankford voted for himself to serve as Vice Chairman.

Chairman Walker voted for Commissioner Lankford to serve as Vice Chairman.

Commissioner Inman voted for Commissioner Lankford to serve as Vice Chairman.

Commissioner Smith voted for himself to serve as Vice Chairman.

Chairman Walker noted that with three votes, Commissioner Ernest Lankford will serve as Vice Chairman to the Stokes County Board of Commissioners.

Commissioner Inman expressed his appreciation to the Board for the confidence given to him while serving as Chairman of the Board of Commissioners. Commissioner Inman noted the progress this Board, as a whole, has made during the past three years and challenged the Chairman and Vice Chairman to work together to push the agenda of this County.

Vice Chairman Lankford stated that this Board has been focused during the past three years and would like to see this Board continue to be focused and challenged to make the best decisions for the people of Stokes County.

Commissioner Carroll congratulated both winners and stated that he looked forward to working with both.

Commissioner Smith congratulated Chairman Walker and Vice Chairman Lankford and stated that he would continue to stand by the decisions made by the majority of this Board.

Commissioner Smith noted that this Board has been a productive Board during the past three years and looked forward to continuing to help move Stokes County forward.

Chairman Walker stated he looked forward to working with each member of the Board in his new capacity as Chairman.

Chairman Walker complimented Commissioner Inman on the work he had done as Chairman for the past three years and noted that Commissioner Inman had worked very hard for the citizens of Stokes County.

#### **GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Walker entertained a motion to approve or amend the December 14, 2009 Agenda.

Commissioner Inman moved to approve the December 14, 2009 Agenda as presented.

Vice Chairman Lankford seconded and the motion carried unanimously.

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Chairman Walker entertained a motion to approve or amend the following items on the Consent Agenda:

**Social Services - Budget Amendment #38**

Finance Director Julia Edwards submitted Budget Amendment #38.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Social Services</b>				
100.5310.261	IV-D Incentive	\$00.00	\$28,494.00	\$28,494.00
<b>Public Assistance</b>				
100.5470.003	Special Adoption	\$00.00	\$38,878.00	\$38,878.00
Totals		\$00.00	\$67,372.00	\$67,372.00

This budget amendment is justified as follows:  
To appropriate funds from IV-D Incentive and Special Adoption brought forward from last year. These funds are required to be spent on these programs and unspent funding will be transferred from year to year.

This will result in a net increase of \$67,372.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.200	IV-D Incentive	\$62,265.00	\$28,494.00	\$90,759.00
100.3301.216	Special Adoption	\$00.00	\$38,878.00	\$38,878.00
Totals		\$62,265.00	\$67,372.00	\$129,637.00

**Special Appropriations - Budget Amendment #39**

Finance Director Julia Edwards submitted Budget Amendment #39.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Special Appropriations</b>				
100.5830.691	Step One	\$33,893.00	\$31,500.00	\$65,393.00
Totals		\$33,893.00	\$31,500.00	\$65,393.00

This budget amendment is justified as follows:  
To appropriate Juvenile Justice and Delinquency Prevention Funds for Gang Violence Prevention.

This will result in a net increase of \$31,500.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.361	Juvenile Justice and Delinquency Prevention	\$136,010.00	\$31,500.00	\$167,510.00
	Totals	\$136,010.00	\$31,500.00	\$167,510.00

**Health Department - Budget Amendment #40**

Finance Director Julia Edwards submitted Budget Amendment #40.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.5100.000	Salaries and Wages	\$982,712.00	\$31,000.00	\$1,013,712.00
100.5100.090	Social Security Tax	\$65,179.00	\$1,922.00	\$67,101.00
100.5100.091	Medicare Tax	\$15,244.00	\$450.00	\$15,694.00
100.5100.100	Retirement	\$48,448.00	\$1,528.00	\$49,976.00
100.5100.101	401(k) County Match	\$4,890.00	\$278.00	\$5,168.00
100.5100.110	Group Insurance	\$118,708.00	\$3,750.00	\$122,458.00
100.5100.111	Dental Insurance	\$7,353.00	\$320.00	\$7,673.00
100.5100.261	Office Supplies	\$30,610.00	\$17,500.00	\$48,110.00
100.5100.230	Medical Supplies	\$110,000.00	\$4,720.00	\$114,720.00
100.5100.180	Professional Services	\$115,000.00	\$5,000.00	\$120,000.00
100.5100.510	Capital Equipment	\$00.00	\$12,000.00	\$12,000.00
100.5100.511	Non-Capital Equipment	\$00.00	\$210.00	\$210.00
	Totals	\$1,498,144.00	\$78,678.00	\$1,576,822.00

This budget amendment is justified as follows:

To appropriate funding that the Health Department has received to help with costs associated with H1N1 Planning and Surveillance.

This will result in a net increase of \$78,678.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.254	H1N1 Planning & Surveillance	\$60,000.00	\$78,678.00	\$138,678.00
	Totals	\$60,000.00	\$78,678.00	\$138,678.00

**Health Department - Budget Amendment #41**

Finance Director Julia Edwards submitted Budget Amendment #41.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.5100.000	Salaries and Wages	\$33,000.00	\$(9,650.00)	\$23,350.00
100.5100.090	Social Security Tax	\$2,046.00	\$(599.00)	\$1,447.00
100.5100.091	Medicare Tax	\$479.00	\$(140.00)	\$339.00
100.5100.100	Retirement	\$1,627.00	\$(478.00)	\$1,149.00
100.5100.101	401(k) County Match	\$278.00	\$(44.00)	\$234.00
100.5100.110	Group Insurance	\$3,750.00	\$(1,426.00)	\$2,324.00
100.5100.111	Dental Insurance	\$320.00	\$(145.00)	\$175.00
100.5100.261	Office Supplies	\$1,500.00	\$13,500.00	\$15,000.00
100.5100.230	Medical Supplies	\$6,000.00	\$(4,578.00)	\$1,422.00
100.5100.311	Employee Training	\$00.00	\$5,800.00	\$5,800.00
100.5100.320	Telephone	\$00.00	\$1,500.00	\$1,500.00
100.5100.340	Printing	\$00.00	\$870.00	\$870.00
100.5100.370	Advertising	\$1,000.00	\$(610.00)	\$390.00
100.5100.321	Postage	\$3,000.00	\$(3,000.00)	\$00.00
100.5100.180	Professional Services	\$1,000.00	\$2,500.00	\$3,500.00
100.5100.430	Rental Equipment	\$1,000.00	\$(1,000.00)	\$00.00
100.5100.511	Non-Capital Equipment	\$5,000.00	\$(2,500.00)	\$2,500.00
	<b>Totals</b>	<b>\$60,000.00</b>	<b>\$00.00</b>	<b>\$60,000.00</b>

This budget amendment is justified as follows:

The Health Department has received funds to help with costs associated with H1N1 Planning & Surveillance. This amendment is a revision to a previously approved amendment due to guidelines from the State.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or verified through the WIRM Reporting System.

**School Capital Outlay & Capital Reserve Fund - Budget Amendment #42 and Approval of Public School Capital Project (ADM) Funding**

Finance Director Julia Edwards submitted Budget Amendment #42.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Schools</b>			
	Public School Capital Outlay –			
212.5912.001	ADM	\$230,525.00	\$36,675.00	\$267,200.00
	<b>Totals</b>	<b>\$230,525.00</b>	<b>\$36,675.00</b>	<b>\$267,200.00</b>

This budget amendment is justified as follows:

To appropriate Public School Capital Outlay- ADM funding for the purchase of land for Chestnut Grove Middle School and the new Elementary School. The 25% required matching funds will be funded by the Stokes County Board of Education.

This will result in a net increase of \$36,675.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
212.3328.000	Public School Capital Outlay- ADM	\$230,525.00	\$36,675.00	\$267,200.00
	<b>Totals</b>	<b>\$230,525.00</b>	<b>\$36,675.00</b>	<b>\$267,200.00</b>

County Manager Bryan Steen submitted a request for approval from the Stokes County Board of Education to use Public School Building Capital Fund for the purchase of additional land for Chestnut Grove Middle School and the proposed new elementary school on Hobe Kiser Road.

Stokes County Board of Education submitted the following description for each request:

**Additional Land Purchase for Chestnut Grove Middle School**

<b>Estimated Costs:</b>	<b>State</b>	<b>Local</b>	<b>Total</b>
Purchase of Land	<u>\$ 19,425.00</u>	<u>\$ 6,475.00</u>	<u>\$ 25,900.00</u>
Total	\$ 19,425.00	\$ 6,475.00	\$ 25,900.00

**Additional Land Purchase for proposed new elementary school to be located on Hobe Kiser Road**

<b>Estimated Costs:</b>	<b>State</b>	<b>Local</b>	<b>Total</b>
Purchase of Land	<u>\$ 17,250.00</u>	<u>\$ 5,750.00</u>	<u>\$ 23,000.00</u>
	\$ 17,250.00	\$ 5,750.00	\$ 23,000.00

Commissioner Inman moved to approve the Consent Agenda as presented.

Vice Chairman Lankford seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA**

**Presentation of the 2008-09 Financial Audit**

Finance Director Julia Edwards introduced Shane Fox, Martin Starnes & Associates, CPA, who presented the Stokes County 2009 Annual Financial Report for fiscal year 2008-09.

Finance Director Edwards noted the following audit comparison information:

- Fund Balance History:
  - Fiscal Year 2001-02 = 3.76%
  - Fiscal Year 2002-03 = 5.73%
  - Fiscal Year 2003-04 = 7.65%
  - Fiscal Year 2004-05 = 7.68%
  - Fiscal Year 2005-06 = 9.0%
  - Fiscal Year 2006-07 = 14.53%
  - Fiscal Year 2007-08 = 19.57%
  - Fiscal Year 2008-09 = 21.67%
- 2008 Average for counties (population 25,000-49,999) = 22.65%
- Tax Collection Percentage remained the same as Fiscal Year 2007-08 = 96.33%
- Revenues:
  - Fiscal Year 2007-08 = \$40,683,354
  - Fiscal Year 2008-09 = \$40,550,513
- Expenditures
  - Fiscal Year 2007-08 = \$38,646,650
  - Fiscal Year 2008-09 = \$39,538,942

Mr. Fox discussed the following audit highlights:

- Audit is an unqualified opinion
- No findings or questioned costs
- No significant deficiencies or material weaknesses identified
- Staff was fully prepared and cooperative

- General Fund Summary
  - Revenues 2008 = \$39,100,954
  - Revenues 2009 = \$37,680,724
  - Expenditures 2008 = \$37,708,986
  - Expenditures 2009 = \$38,140,532
- Fund Balance serves as a measure of the County's financial resources available
- Assets – Liabilities = Fund Balance
- Three classifications of Fund Balance: Reserved, Unreserved Designate (available), Unreserved Undesignated (available)
- County appropriated \$1,011,571 into the fund balance for fiscal year 2008-09
- Unreserved Fund Balance as a Percent of Expenditures for 2008 = 20%
- Unreserved Fund Balance as a Percent of Expenditures for 2009 = 22%
- Top 3 Revenues (General Fund):
  - Property Taxes = 52%
  - Intergovernmental = 23%
  - Other Taxes & Licenses = 13%
  - Top three comprise \$33,189,389 (88%) of the revenues
- Top 3 Expenditures (General Fund):
  - Education = 27%
  - Human Services = 27%
  - Other Expenditures = 27%
  - Total Expenditures = \$38,140,531
  - Public Safety 19%

Mr. Fox complimented Stokes County on the accomplishments made with increasing the County's Fund Balance and the great working relationship with the County staff.

The Board noted positive comments regarding the continued increase in the County's Fund Balance, County continuing to budget conservatively, and the diligent work done by staff to save county tax dollars.

#### **Jail Inspection Report – October 2009**

Jail Captain Kenny Norman presented the October 2009 Jail Inspection Report. Captain Norman noted that all standards that were out of compliance have either been taken care of or corrective action plans have been made to make sure all items are in compliance.

The Board expressed appreciation to Captain Norman and the jail staff for their continued hard work.

#### **Financial Information Related to Nancy Reynolds Project**

Manager Bryan Steen presented the following financial information regarding the Nancy Reynolds and Community College Projects:

- Staff has been working closely with the County's financial consultant watching financial markets and trends
- Paying very close attention to interest rates on Certificates of Participation (COPs) as well as private placement
- Twenty year loans are in the range of 4.5% to 4.7%
- Continuing to watch financial markets in conjunction with timelines and requirements associated with loan application to Local Government Commission (LGC)
- Bids will be received on 12-23-09 for private placement rating and will be compared with COPs in order to make an evaluation as to what is the best route for the County
- County can go with either funding process



- Plans are to have the application ready for the LGC’s meeting on February 2, 2010
- Need for a Public Hearing on December 28<sup>th</sup>
- Need to approve the Financial Resolution in today’s agenda at the December 28<sup>th</sup> meeting
- Final documents will be ready for the January 25<sup>th</sup> agenda and must be approved at that meeting

Chairman Walker requested Manager Steen provide the Board (by memo) the financial information regarding the Nancy Reynolds and Community College Projects.

**Update – Manager and Board of Commissioners**

County Manager Bryan Steen noted the following:

- Requested to tentatively schedule an open house on December 30, 2009 at 2:00 pm for the new Pinnacle EMS Station
- Requested to tentatively schedule a budget work session for February 4, 2010 to review current expenditures/revenues regarding the longevity steps that were frozen with the 2009-10 budget and to discuss the upcoming 2010-11 budget

The Board discussed the requested dates with Manager Steen. Commissioner Carroll noted that February 4<sup>th</sup> during the day would not work for him.

The Board unanimously agreed to discuss a date for a budget work session at the next meeting.

Commissioner Smith and Vice Chairman Lankford both stated that they would like to see the facility completed before scheduling an open house date and felt that with the winter weather conditions and upcoming holidays, the facility would not be ready by December 30<sup>th</sup>.

The Board unanimously agreed to discuss the open house date at the December 28<sup>th</sup> meeting.

Vice Chairman Lankford noted the NCACC is continuing to look at all options relating to the Worker’s Compensation, Personal & Liability, and Health/Dental Insurances in hopes to lower rates for the upcoming fiscal year 2010-11 along with increasing membership in the pool.

Commissioner Inman noted the recent decision by NCACC to bring claims back in-house in an effort to save dollars and reduce premiums.

**GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

**Tax Administration Report – November 2009**

Tax Administrator Jake Oakley presented the following informational data:

<b>Fiscal Year 2009-10</b>	<b>Budget Amt</b>	<b>Collected Amt</b>	<b>Over Budget</b>	<b>Under Budget</b>
County Regular & Motor Vehicles	\$(20,702,277.00)	\$11,561,740.44		\$9,140,536.56
<b>Prior Taxes 1993-2008 Tax Years</b>				
County Regular & Motor Vehicles	\$ 600,000.00	\$ 413,828.45		\$ 186,171.55
<b>EMS Collections</b>				
Total Collected (11-1-09/11-30-09)	\$ 6,188.52			
Total Collected (7-01-09/6-30-10)	\$ 37,985.55			
Delinquent accounts received from EMS (373 accounts ICC - 2002/2007 = \$184,492.00 received during November-09)				

<b>Personal Property Discovery Report</b>	<b># of</b>	<b>Total</b>	<b>Taxes</b>
<b>Audit Dates</b>	<b>Accts</b>	<b>Value</b>	<b>Due</b>
11-01-09/11-30-09	77	\$1,873,137	\$15,701.14

<b>Business Personal Property Discovery Report</b>	<b># of</b>	<b>Total</b>	<b>Taxes</b>
<b>Audit Dates</b>	<b>Accts</b>	<b>Value</b>	<b>Due</b>
11-01-09/11-30-09	0	\$00.00	\$00.00

<b>Motor Vehicle Release Report</b>	<b>Accounts</b>	<b>Total Value</b>
<b>Audit Dates</b>		
11-01-09/11-30-09	86	\$1,425.18

<b>Motor Vehicle Refund Report</b>	<b>Accounts</b>	<b>Total Accounts</b>
<b>Audit Dates</b>		
11-01-09/11-30-09	6	\$169.97
<b>Number billed for Nov. 2009</b>	4954	

<b>Garnishment Totals</b>			
	<b>Total</b>	<b>Original Levy</b>	<b>Collected</b>
<b>Month</b>	<b>Accounts</b>	<b>Amt</b>	<b>Amt</b>
F/Year 2009-10			
(July 1 – June 30)	1045	\$215,277.66	\$180,086.73
November-09	213	\$32,425.25	\$36,253.88

**Stokes County Interstate  
Collection Report**

<b>Vehicle Taxes</b>	<b>Nov. 2009</b>
Month to Date Collected	\$3,958.81
# of Accounts Collected	67
Month to Date Cancelled	\$ 203.61
# of Accounts Cancelled	5

<b>Property Taxes</b>	<b>Nov. 2009</b>
Month to Date Collected	\$ 278.28
# of Accounts Collected	5
Month to Date Cancelled	\$1,290.04
# of Accounts Cancelled	10

<b>EMS</b>	<b>Nov. 2009</b>
Month to Date Collected	\$ 432.60
# of Accounts Collected	3
Month to Date Cancelled	0
# of Accounts Cancelled	0

<b>Cumulative Totals</b>	
Cumulative Total to Date Collected- <b>Motor Vehicles</b>	\$ 4,341.29
Cumulative Total to Date Collected- <b>Property Taxes</b>	\$ 388.35
Cumulative Total to Date Collected - <b>EMS</b>	\$ 1,160.82
Grant Total to Date Collected - <b>All categories</b>	\$ 5,890.46

**Releases (Real and Personal Property)  
Less than \$100–November 09-Per NCGS 105-381 (b)**

<b>Name</b>	<b>Bill Number</b>	<b>Amount</b>
Marlin Leasing	09A155914056.10.1	\$ 26.16
Merit Mortgage Inc	09A155918886.09	\$ 33.73
Paul Rumley	09A43259.07.1	\$ 14.58
Paula Hanson	00A2000014142	\$ 43.42
Michael Cook	09A69031.08	\$ 31.93
Michael Cook	09A69031.05	\$ 41.08
Oakwood Mobile Homes	03A2003031590	\$ 91.17
Oakwood Mobile Homes	03A2003031502	\$ 98.15
Oakwood Mobile Homes	02A2002050740	\$ 90.53
William Foster	09A30666.09	\$ 43.13
Roger Corvin	09A38682.09	\$ 27.78
<b>Total Amount</b>		<b>\$ 541.66</b>

Tax Administrator Oakley presented the following Real and Personal Property Releases (November 2009) which are more than \$100 for the Board's consideration:

**Real and Personal Property Releases More than \$100--November 09-Per NCGS 105-381 (b)**

<b>Name</b>	<b>Bill Number</b>	<b>Amount</b>	<b>Reason</b>
Frankie Flinchum	09A696400899302	\$ 329.55	Approved Elderly Exemption
Kenneth Morton	09A695800815060	\$ 195.84	Approved Elderly Exemption
Winford W Wilhite	09A691303334540	\$ 226.10	Approved Elderly Exemption
Oakwood Mobile Homes	03A2003020763	\$ 113.16	Rel Due to Bankruptcy/SWMH Being Sold
	02A2002031496	\$ 122.20	Rel Due to Bankruptcy/SWMH Being Sold
Oakwood Mobile Homes	04A2004031471	\$ 146.15	Rel Due to Bankruptcy/SWMH Being Sold
	03A2003031497	\$ 300.57	Rel Due to Bankruptcy/DWMH Being Sold
Oakwood Mobile Homes	02A2002031497	\$ 142.09	Rel Due to Bankruptcy/SWMH Being Sold
William Alley	09A16366.03.1	\$ 152.25	Boat Double Billed
Larry Couch	09A31699.07.1	\$ 151.62	Boat not in Stokes County
Amy Dunning	09A155921205.09.1	\$ 276.80	Jet Skis not in Stokes County
Dalmar Collins	09A156010069.06.1	\$ 237.08	Double Listed
Terry Joyce	09A598703012001	\$ 520.70	Approved Late Ag Application
<b>Total Amount</b>		<b>\$ 2,914.11</b>	

Tax Administrator Oakley presented the following Real and Personal Property Refund (November) which is more than \$100 for the Board's consideration:

**Real and Personal Property Refunds More than \$100--November 09-Per NCGS 105-381 (b)**

<b>Name</b>	<b>Bill Number</b>	<b>Amount</b>	<b>Reason</b>
Performance Parts	09A12203.07	\$269.51	Double Listed
<b>Total Amount</b>		<b>\$269.51</b>	

Tax Administrator Oakley presented the following Late Application for Elderly Exemption, Disabled Exemption and Disabled Veterans for 2009 for the Board's consideration:

<b>Name</b>	<b>Parcel Number</b>	<b>Acreage</b>	<b>Assigned Value</b>
Steve W. Chaney & Dorothy M. Chaney	6988-00-30-9453	Lot	\$67,300

Tax Administrator Oakley presented the following Present-Use Value Late Application for the Board's consideration:

<b>Name</b>	<b>Parcel #</b>	<b>Acres</b>	<b>Reason</b>
David & Judy Dixon	699403306341	42.740	Forestry Dixons have owned the land for many years& have had a Forestry Management Plan since 2001

Tax Administrator Oakley recommends approval of the following:

- Releases more than \$100 – Real & Personal Property
- Refunds more than \$100 – Real & Personal Property
- Late Application for Elderly and Disabled Exemption for 2009
- Present-Use Value Late Application

The Board had no issues with the information or requests presented by Tax Administrator Oakley.

Vice Chairman Lankford requested information regarding when the State will take over the collection of motor vehicle taxes.

Tax Administrator Oakley noted that the State will take over collection of motor vehicle taxes in July 2011 and that Stokes County is ready and waiting on the State to take over the collection.

Tax Administrator Oakley did note that the July 2011 date is the third date set by the State to take over the collections of motor vehicle taxes. The original date was July 2009, then changed to July 2010, and recently changed to July 2011.

Chairman Walker directed the County Manager to place the following on the December 28<sup>th</sup> Consent Agenda:

- Releases more than \$100 – Real & Personal Property
- Refunds more than \$100 – Real & Personal Property
- Late Application for Elderly and Disabled Exemption for 2009
- Present-Use Value Late Application

Tax Administrator Oakley did note the following:

- Advertisement for the 2010 Listing Period will be on 12-17-2009
- Abstracts for the 2010 Listing Period are scheduled to be mailed on 12-28-09

#### **Proposed Resolution – H1N1 Funding**

Health Director Josh Swift presented the following proposed Resolution for the Board's consideration:

#### **RESOLUTION SUPPORTING ALLOCATION OF H1N1 FUNDING**

**WHEREAS**, The Stokes County Health Department has received approximately \$138,678 in federal funding for the sole purpose of H1N1 Planning & Surveillance; and

**WHEREAS**, It is the desire of the Stokes County Board of Health, Stokes County Board of Commissioners, and Stokes County Health Department to provide information and distribution of H1N1 vaccines/mist to the citizens of Stokes County, and

**WHEREAS**, Funding has been designated solely for H1N1 activities/clinics, staff compensation, and equipment purchases; and

**WHEREAS**, The Stokes County Board of Health and Health Department are aware of the difficult times being faced by the County related to funding decisions, it is their desire to allocate H1N1 funding as follows:

- One time reimbursement to non-exempt employees for compensatory time earned associated with H1N1 based on Fair Labor Standards
- One time bonuses (calculated based on Fair Labor Standards for non-exempt employees) to exempt employees for hours worked outside of the regular scheduled workday associated with H1N1
- Allocation of H1N1 funding instead of county funding for employees' wages during the regular workday when associated with H1N1

**NOW, THEREFORE, BE IT RESOLVED**, that **Stokes County Board of Commissioners** approves for Stokes County Health Department to use H1N1 Funding for one time reimbursement for Health Department's non-exempt employees who earn compensatory time and bonuses for exempt employees as outlined above for hours worked outside of the regularly scheduled workday associated with H1N1 activities and allocation of H1N1 funding instead of county funding for regular workday hours associated with H1N1; and

**FURTHER, IT BE RESOLVED**, that this one time reimbursement for activities associated with H1N1 be retroactive back to December 1, 2009, if compensatory time has not already been exhausted by non-exempt employees and until H1N1 funding is exhausted.

Adopted this the 28<sup>th</sup> day of **December 2009**.

\_\_\_\_\_  
**Jimmy Walker - Commissioner**

\_\_\_\_\_  
**Ernest Lankford - Commissioner**

\_\_\_\_\_  
**J. Leon Inman - Commissioner**

\_\_\_\_\_  
**Ron Carroll - Commissioner**

\_\_\_\_\_  
**Stanley Smith - Commissioner**

**Attest:**

\_\_\_\_\_  
**Darlene M. Bullins – Clerk to the Board**

Health Director Swift noted the following:

- Stokes County has received approximately \$138,671 in federal funding for the sole purpose of H1N1 Planning & Surveillance
- Desire of the Stokes County Health Department to provide as much information relating to H1N1 to the public along with distributing as many vaccines/mist as possible
- H1N1 funding has been solely designated for H1N1 activities/clinics, staff compensation and equipment purchases
- Request approval for one time reimbursement to non-exempt employees for compensatory time earned associated with H1N1 based on Fair Labor Standards
- Request approval for one time bonuses(calculated based on Fair Labor Standards for non-exempt employees) to exempt employees for hours worked outside of the regular scheduled workday associated with H1N1
- Allocate H1N1 funding instead of county funding for employees' wages during the regular workday when associated with H1N1
- Request approval be retroactive back to December 1, 2009
- Health Department has given approximately 4,000 seasonal flu vaccines along with 1600-1800 H1N1 vaccines to date this year
- Use of H1N1 funding will offset the use of county funding

Commissioner Carroll confirmed with Director Swift that these extra hours worked by staff are above and beyond the regular staff duties (clinics being held after 5:00 pm and on weekends).

Health Director Swift commended the hard work and dedication of the staff in getting the vaccines out to the public. Health Director Swift noted recent information from the State regarding the percentage of H1N1 doses each county had been given compared to the number delivered at the end of November and Stokes County was in the top 10%.

Chairman Walker directed the County Manager to place the item on the December 28<sup>th</sup> Consent Agenda.

**Proposed Resolution – Sole Source Purchasing for EMS Equipment**

Support Services Supervisor Danny Stovall presented the following proposed Resolution for the Board's consideration:

**RESOLUTION**

**EXEMPTION FROM GENERAL STATUTES  
FOR FISCAL YEAR 09-10 LIFEPAK 15 MONITOR/DEFIBRILLATOR PURCHASE**

**WHEREAS**, North Carolina General Statutes 143-131 and 143-129 require public bidding for the purchase of apparatus, supplies, materials, or equipment requiring an estimated expenditure of public money over a stated dollar amount and further provided that no contract may be awarded therefore, by any board or governing body of the State, or of any institution of the State government, or of any political subdivision of the State, unless provisions of these statutes are complied with;

**WHEREAS**, North Carolina General Statute 143-129 contains the following exception;

(e) (6) Exceptions – The requirements of this Article do not apply to:

Purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration. Notwithstanding any other provision of this section, the governing board of a political subdivision of the State shall approve the purchases listed in the preceding sentence prior to the award of the contract.

**WHEREAS**, the Board of Commissioners is convened in a regular meeting:

**NOW THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY RESOLVES THAT:**

The purchase of LifePak 15 monitor/defibrillators be made exempt from the provisions of North Carolina General Statute bidding requirements per 143-129(e)(6) for the following reasons:

- Stokes County’s Emergency Medical Services currently utilizes LifePak 15 monitor/defibrillators;
- Compatibility, standardization and product performance are major concerns to be taken into consideration for these purchases;

Adopted the 14<sup>th</sup> day of **December 2009**.

\_\_\_\_\_  
**Jimmy Walker - Chairman**

\_\_\_\_\_  
**Ernest Lankford – Vice Chairman**

\_\_\_\_\_  
**J. Leon Inman - Commissioner**

\_\_\_\_\_  
**Ron Carroll - Commissioner**

\_\_\_\_\_  
**Stanley Smith – Commissioner**

**Attest:** \_\_\_\_\_  
**Darlene Bullins**  
**Clerk to the Board**

Mr. Stovall noted the following:

- Request from EMS Director Monty Stevens to purchase the LifePak 15 monitor/defibrillators which are currently being used by Stokes EMS
- Request the item be moved to today’s Action Agenda in order to expedite the purchase due to the quote expiring at the end of the month.
- Proposed Resolution meets all requirements statutorily

The Board discussed the request with Mr. Stovall and had no issues with the request.

Chairman Walker, with full consent of the Board, directed the item be placed on today’s Action Agenda.

**Purchase of Land for Community College/ Early College Site**

County Manager Bryan Steen noted the following:

- Proposed property located at 1141 Dodgetown Road, Walnut Cove
- Approximately 46 acres (two tracts)
- Phase I has been completed on the property along with soil testing for subsurface septic system
- Proposed site has been surveyed
- Proposed price for the property = \$317,124.00

- Proposed site has road frontage on Dodgetown Road and Highway 8/89 and is located near the county's property (Old Prison Camp Property)
- Proposed site is suitable for early college as well as placement of a stand- alone community college facility
- Request approval to proceed with the purchase at the December 28<sup>th</sup> meeting with an anticipated closing date during the first week of January 2010, which will allow the County to proceed with site work and application processes for required permits

Chairman Walker, with full consent of the Board, directed the Manager to place the item on the December 28<sup>th</sup> Action Agenda.

### **Proposed Early College Site Plan**

Support Services Supervisor Danny Stovall noted that on Monday, December 7<sup>th</sup>, the following met and discussed the proposed Early College Site drawing presented at today's meeting:

- Stokes County Manager Bryan Steen
- Operations Director David Burge, Stokes County Schools
- Manager of Facilities & Construction Ken Jarvis, FTCC
- Gary Robbins, Robbins Architecture
- Support Services Supervisor Danny Stovall, Stokes County

Mr. Gary Robbins presented and discussed the following regarding the proposed Early College Site drawing:

- Prime areas for septic systems (need  $\frac{3}{4}$  acre for septic field along with an additional  $\frac{3}{4}$  acre for backup) located in area where trees would not have to be taken out
- Location of POD for Early College
- Location of future stand alone facility (20,000 square ft facility with possibility of having two grade entries)
- Need to move soil located near the Dodgetown Road to level the lot in order to open up the land
- Parking areas, bus parking/drop off, etc.
- Must have 100ft radius for well which is no issue
- The group had no issues with the proposed site drawing
- Would be coordinating with engineers regarding the proposed site in regards to septic fields, wells, etc.
- Proposed entrance into the site

The Board discussed the proposed Early College Site Plan with Mr. Robbins and Mr. Stovall.

Commissioner Inman expressed concerns with the location of the future stand alone facility.

Commissioner Carroll suggested looking at an alternate site for the proposed septic field, try to not use the land near road frontage, possibly leveling all the property in the front in order to make the campus more visible from the highway.

Vice Chairman Lankford also expressed concerns with the proposed location of the septic field.

Chairman Walker, with full consent of the Board, allowed former Commissioner Willis Overby to speak to the Board.

Mr. Overby stated that Christmas had come early for Stokes County and a dream has come true with the information shared today regarding the purchase of property for a community college and the proposed site plan for Early College. Mr. Overby stated what a great opportunity this is for the children of Stokes County and expressed appreciation to the Board for their commitment to bring a community college to Stokes County.

Commissioner Smith questioned Mr. Robbins in his professional opinion whether this site/POD could be ready for students in August 2010 or should the County have a backup plan. Commissioner Smith noted the need to do this project right.

Mr. Robbins noted the project is doable except for a couple of uncontrollable things such as weather and permits being approved, but that his firm is committed in doing everything possible to get this project completed.

Mr. Robbins noted the most critical part of this project is the well and the well approval. The well specifications are already done and his firm is ready to start the permit application process when the property is purchased.

Mr. Robbins reiterated the need to have a process (regarding contracts) in order to keep the project moving.

Mr. Stovall noted that any other issues relating to the proposed site need to be discussed today in order for Mr. Robbins to take them into consideration before finalizing other options to bring back to the December 28<sup>th</sup> meeting.

Commissioner Carroll reiterated the comments shared by Commissioner Smith regarding having an alternate plan if the site could not be ready for students in August 2010 and when should this Board start looking for an alternate site.

The Board discussed having an alternate (back up) plan for Early College.

Mr. Robbins noted that he could have different options relating to the septic field at the December 28<sup>th</sup> meeting for the Board's consideration.

The Board continued discussion regarding the location of the proposed POD, parking areas, future community college facility, and an alternate site for Early College.

Commissioner Inman expressed concerns about the location of permanent community college facility.

Mr. Robbins confirmed that the location of the permanent community college facility would be visible from Dodgetown Road.



Mr. Robbins noted he could have his engineer at the next meeting for further discussion.

Mr. Stovall suggested taking Mr. Robbins' proposed site plan and placing it over the County's aerial photos in order for the Board to see exactly where the POD and future facility would be located.

Vice Chairman Lankford requested any additional information regarding the site plan be forwarded to the Board as soon as possible.

Chairman Walker, with full consent of the Board, directed Manager to place the item on the December 28<sup>th</sup> Action Agenda.

**Request from Stokes County Board of Education – Public School Building Capital Funding**

County Manager Bryan Steen presented the following request received from the Stokes County School System:

- Board of Education is requesting permission from the County Commissioners to use State Public School Building Capital Fund for Schematic Design for New Stokes County Elementary School = \$33,468.75 and Schematic Design for Southeastern Middle School = \$5,417.56
- Board of Education has agreed to fund the 25% local match for both projects in the amount of \$12,962.11 from Capital Outlay Funds

**Design for Construction of New Elementary School**

<b>Estimated Costs:</b>	<b>State</b>	<b>Local</b>	<b>Total</b>
Planning	<u>\$33,468.75</u>	<u>\$11,156.25</u>	<u>\$44,625.00</u>
Total	\$33,468.75	\$11,156.25	\$44,625.00

**Additions/Renovations to Southeastern Middle School**

<b>Estimated Costs:</b>	<b>State</b>	<b>Local</b>	<b>Total</b>
Planning	<u>\$5,417.56</u>	<u>\$1,805.86</u>	<u>\$7,223.42</u>
Total	\$5,417.65	\$1,805.86	\$7,223.42

Manager Steen noted that a proposed budget amendment has been included in the Board's packet.

Commissioner Carroll stated that his preference is the same preference that he expressed when requested by the Superintendent, when you authorize a project to be done, you should have the funds available. Commissioner Carroll stated if the School System had funding in their Fund Balance, he had no issues authorizing the School System to transfer funds from one Fund Balance to another, but would not approve the request to use ADM funding for this particular request.

Commissioner Inman noted that his understanding was that if the County paid for additional services relating to the Nancy Reynolds Project (which has been done), the remaining could be handled by the Board of Education.

Commissioner Smith noted that his understanding was that Superintendent Hobbs could roll these expenditures into the specific project when they happened. Commissioner Smith questioned if the Board of Education could adopt a Resolution to pay themselves back when the projects are started. Finance Director Edwards stated she would need to contact the Bond Attorney for clarification.

Vice Chairman Lankford agreed with other Board members that his understanding was that these expenditures would be taken care of by the school system and rolled into the project when they occurred.

Commissioner Carroll reiterated that he had no issues with the requests being rolled into the specific projects when they happen, but if the funding was to be paid now, it would be paid by the Board of Education.

Commissioner Carroll also reiterated that the request to this Board was specifically to use ADM Funding.

Commissioner Inman moved to table the agenda item indefinitely. Commissioner Carroll seconded and the motion carried unanimously.

**Proposed Resolution – Financing for Nancy Reynolds and Community College Project**

Finance Director Julia Edwards presented the following proposed Resolution – Financing for Nancy Reynolds and Community College Project:

A regular meeting of the Board of Commissioners of the County of Stokes, North Carolina, was duly held on December 28, 2009 at 6:00 p.m. in the Commissioner’s Chambers on the 2<sup>nd</sup> Floor of the Administration Building located at 1014 Main Street, Danbury, North Carolina. Chairman J. Leon Inman presiding.

The following members were present:

The following members were absent:

\* \* \* \* \*

Commissioner \_\_\_\_\_ moved that the following resolution, copies of which having been made available to the Board of Commissioners, be adopted:

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO**

*WHEREAS*, the County of Stokes, North Carolina (the “*County*”) is a validly existing political subdivision of the State of North Carolina, existing as such under and by virtue of the Constitution, statutes and laws of the State of North Carolina (the “*State*”);

*WHEREAS*, the County has the power, pursuant to the General Statutes of North Carolina to (1) purchase real and personal property, (2) enter into installment financing contacts in order to finance the purchase of real and personal property used, or to be used, for public purposes, and (3) grant a security interest in some or all of the property purchased to secure repayment of the purchase price;

*WHEREAS*, the Board of Commissioners of the County of Stokes, North Carolina (the “*Board of Commissioners*”), determines that it is in the best interest of the County to enter into (a) an installment financing contract (the “*Contract*”) with the Stokes County Public Facilities Corporation, a North Carolina nonprofit corporation, in order to pay the capital costs of the following: (1) constructing the new Nancy Reynolds Elementary School and (2) making initial improvements related to a new community college facility (collectively, the “*Projects*”); and (b) a deed of trust, security agreement and fixture filing (the “*Deed of Trust*”) related to all or a portion of the County’s fee simple interest in the real property on which the Nancy Reynolds Elementary School will be located (the “*Site*,” and collectively with the improvements thereon, the “*Mortgaged Property*”);

*WHEREAS*, the County hereby determines that the Projects are essential to the County’s proper, efficient and economic operation and to the general health and welfare of its inhabitants; that the Projects will provide essential uses and will permit the County to carry out public functions that it is authorized by law to perform; and that entering into the Contract and Deed of Trust is necessary and expedient for the County by virtue of the findings presented herein;

*WHEREAS*, the County hereby determines that the Contract allows the County to purchase the Projects at a favorable interest rate currently available in the financial marketplace and on terms advantageous to the County;

*WHEREAS*, the County hereby determines that the estimated cost of the Projects is an amount not to exceed \$12,000,000 and that such cost of the Projects exceeds the amount that can be prudently raised from currently available appropriations, unappropriated fund balances and non-voted bonds that could be issued by the County in the current fiscal year pursuant to Article V, Section 4 of the Constitution of the State;

*WHEREAS*, although the cost of the Projects pursuant to the Contract is expected to exceed the cost of the Projects pursuant to a bond financing for the same undertaking, the County hereby determines that the cost of the Projects pursuant to the Contract and Deed of Trust and the obligations of the County thereunder are preferable to a general obligation bond financing or revenue bond financing for several reasons, including but not limited to the following: (1) the cost of a special election necessary to approve a general obligation bond financing, as required by the laws of the State, would result in the expenditure of significant funds; and (2) the time required for a general obligation bond election would cause an unnecessary delay which would thereby decrease the financial benefits of the Projects and (3) no revenues are produced by the Projects so as to permit a revenue bond financing;

*WHEREAS*, the County has determined and hereby determines that the estimated cost of the Projects pursuant to the Contract reasonably compares with an estimate of similar costs under a bond financing for the same undertaking as a result of the findings delineated in the above preambles;

*WHEREAS*, the County does not anticipate a property tax increase to pay installment payments falling due under the Contract;

*WHEREAS*, the sums to fall due under the Contract will be adequate but not excessive for its proposed purpose;

*WHEREAS*, Parker Poe Adams & Bernstein LLP, as special counsel (“*Special Counsel*”), will render an opinion to the effect that entering into the Contract and the transactions contemplated thereby are authorized by law;

*WHEREAS*, no deficiency judgment may be rendered against the County in any action for its breach of the Contract, and the taxing power of the County is not and may not be pledged in any way directly or indirectly or contingently to secure any moneys due under the Contract;

*WHEREAS*, the County is not in default under any of its debt service obligations;

*WHEREAS*, the County’s budget process and Annual Budget Ordinance are in compliance with the Local Government Budget and Fiscal Control Act, and external auditors have determined that the County has conformed with generally accepted accounting principles as applied to governmental units in preparing its Annual Budget ordinance;

*WHEREAS*, past audit reports of the County indicate that its debt management and contract obligation payment policies have been carried out in strict compliance with the law, and the County has not been censured by the North Carolina Local Government Commission (the “*LGC*”), external auditors or any other regulatory agencies in connection with such debt management and contract obligation payment policies;

*WHEREAS*, a public hearing on the Contract after publication of a notice with respect to such public hearing has been held and approval of the LGC with respect to entering the Contract must be received; and

WHEREAS, the County hereby determines that all findings, conclusions and determinations of the County in this Resolution are subject to modification or affirmation after all interested parties have been afforded the opportunity to present their comments at a public hearing regarding the execution and delivery of the Contract and the acquisition of the Projects to be financed thereby.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, AS FOLLOWS:

Section 1. **Application to LGC.** That the Finance Officer or her designee is hereby directed to file with the LGC an application for its approval of the Contract and all relevant transactions contemplated thereby on a form prescribed by the LGC and to state in such application such facts and to attach thereto such exhibits regarding the County and its financial condition as may be required by the LGC.

Section 2. **Financing Team.** That the financing team of Parker Poe Adams & Bernstein LLP, Charlotte, North Carolina, as special counsel; DEC Associates, Inc., Charlotte, North Carolina, as financial advisor; BB&T Capital Markets, a division of Scott & Stringfellow, Inc., Charlotte, North Carolina, as underwriter; and [ ], as underwriter’s counsel, is approved. [Trustee?]

Section 3. **Repealer.** That all motions, orders, resolutions and parts thereof in conflict herewith are hereby repealed.

Section 4. **Effective Date.** That this Resolution is effective on the date of its adoption.

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, the foregoing resolution entitled “RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA, AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO” was duly adopted by the following vote:

AYES:

NAYS:

STATE OF NORTH CAROLINA )  
 )  
SS: )  
COUNTY OF STOKES )

I, DARLENE BULLINS, Clerk to the Board of Commissioners of the County of Stokes, North Carolina, **DO HEREBY CERTIFY** that the foregoing is a true and exact copy of a resolution entitled “RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES, NORTH CAROLINA AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO” adopted by the Board of Commissioners of the County of Stokes, North Carolina at a meeting held on the 28<sup>th</sup> day of December, 2009.

**WITNESS** my hand and the corporate seal of the County of Stokes, North Carolina, this the 28<sup>th</sup> day of December, 2009.

\_\_\_\_\_  
DARLENE BULLINS  
Clerk to the Board  
County of Stokes, North Carolina

The Board had no issues with the proposed Resolution.

Chairman Walker directed the Manager to place the item on the December 28<sup>th</sup> Action Agenda.

**Appointments**  
**Walnut Cove Senior Center Advisory Council**

Chairman Walker noted the following:

- Patricia Weitfeldt had been nominated at November 23<sup>rd</sup> meeting
- Application has been received from Martina Moore

Clerk Bullins noted that Ms. Weitfeldt has indicated that she would be honored to serve on Walnut Cove Senior Center Advisory Council.

Vice Chairman Lankford moved to appoint Patricia Weitfeldt to serve on the Walnut Cove Senior Center Advisory Council. Commissioner Inman seconded and the motion carried unanimously.

### **Stokes County Fire Commission**

Chairman Walker noted the following were nominated at the November 23<sup>rd</sup> meeting:

- Fire Service Members: Clifford Hall and Joe James
- Civilian: Mike Pell

Commissioner Smith moved to approve the following to serve on the Stokes County Fire Commission:

- Fire Service Members: Clifford Hall and Joe James
- Civilian: Mike Pell

Vice Chairman Lankford seconded and the motion carried unanimously.

### **Stokes County Board of Health**

Chairman Walker noted the following vacancies on the Stokes County Board of Health:

- Physician Representative
- Veterinarian Representative
- Dentist Representative

Chairman Walker noted that the Stokes County Board of Health recommended the following be re-appointed:

- Physician Representative – Dr. Sam Newsome
- Veterinarian Representative – Dr. Kim Gemeinhardt
- Dentist Representative – Dr. Mark Johnson

Commissioner Smith nominated the following Board of Health recommendations:

- Physician Representative – Dr. Sam Newsome
- Veterinarian Representative – Dr. Kim Gemeinhardt
- Dentist Representative – Dr. Mark Johnson

Nominations can be considered at the December 28<sup>th</sup> meeting.

## **GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

### **Broadband Feasibility Study – Request – Phase II and Budget Amendment #43**

Chairman Walker entertained a motion regarding the Broadband Feasibility Study Phase II which was presented at the November 23<sup>rd</sup> meeting along with the following Budget Amendment #43 which transfers the needed funding:

**Economic Development - Budget Amendment #43**

Finance Director Julia Edwards submitted Budget Amendment #38.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Economic Development</b>				
100.4920.184	Professional Services	\$21,000.00	\$25,250.00	\$46,250.00
		\$21,000.00	\$25,250.00	\$46,250.00
<b>Capital Reserve Fund</b>				
201.4920.027	Economic Development	\$193,178.00	\$(25,250.00)	\$167,928.00
201.9810.000	Transfer to General Fund	\$72,698.00	\$25,250.00	\$97,648.00
	<b>Totals</b>	<b>\$265,876.00</b>	<b>\$00.00</b>	<b>\$265,876.00</b>

This budget amendment is justified as follows:

To transfer funds from Capital Reserve Fund to General Fund for the Broadband Feasibility Study for expansion of Broad Band Services in Stokes County – Phase II.

This will result in a net increase of \$25,250.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3982.960	Transfer from Capital Reserve Fund	\$69,698.00	\$25,250.00	\$94,948.00
	<b>Totals</b>	<b>\$69,698.00</b>	<b>\$25,250.00</b>	<b>\$94,948.00</b>

Commissioner Inman moved to approve the Phase II of the Broadband Feasibility Study and Budget Amendment #43. Commissioner Carroll seconded the motion.

Vice Chairman Lankford noted that CenturyLink is now offering high speed internet starting at \$14.95 and questioned how this might affect the end results of supplying high speed internet to areas that currently do not have high speed internet.

Chairman Walker noted other parts of the study which will include improving the existing broadband services throughout the county, providing a snapshot of the broadband services in the county, and the need for Phase II in order to apply for federal funding.

The motion carried unanimously.

**Job Vacancies**

Chairman Walker noted the Board needed to take action to fill the following job vacancies as recommended by County Manager Bryan Steen at the November 23<sup>rd</sup> meeting:

- Health Department – Processing Assistant IV
- Telecommunicator – E911

Chairman Walker entertained a motion.

Vice Chairman Lankford moved to approve the following vacancies be filled:

- Health Department – Processing Assistant IV
- Telecommunicator – E911

Commissioner Smith seconded and the motion carried unanimously.

**Proposed Resolution – Sole Source Purchasing for EMS Equipment**

Chairman Walker entertained a motion regarding the proposed Resolution for Sole Source Purchasing for EMS Equipment presented at today’s meeting by Support Services Supervisor Danny Stovall.

Commissioner Smith moved to approve the proposed Resolution for Sole Source Purchasing for (2) 15 LifePak monitor/defibrillators. Commissioner Inman seconded and the motion carried unanimously.

**Closed Session**

Chairman Walker entertained a motion to enter into closed session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4).

Vice Chairman Lankford moved to enter closed session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4).

Commissioner Inman seconded and the motion carried unanimously.

The Board returned to the open session of the December 14<sup>th</sup> meeting.

**Adjournment**

There being no further business to come before the Board, Chairman Walker entertained a motion to adjourn the meeting.

Commissioner Smith moved to adjourn the meeting. Vice Chairman Lankford seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
**Clerk to the Board**

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**Jimmy Walker**  
**Chairman**