

STATE OF NORTH CAROLINA )  
 )  
COUNTY OF STOKES )  
 )

OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
JUNE 22, 2009

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administration Building) located in Danbury, North Carolina on Monday, June 22, 2009 at 6:00 pm with the following members present:

Chairman J. Leon Inman  
Vice-Chairman Jimmy Walker  
Commissioner Ron Carroll  
Commissioner Ernest Lankford  
Commissioner Stanley Smith

County Personnel in Attendance:  
County Manager K. Bryan Steen  
Clerk to the Board Darlene Bullins  
Finance Director Julia Edwards  
Support Services Supervisor Danny Stovall  
Tax Administrator Jake Oakley  
County Attorney Edward Powell

Chairman J. Leon Inman called the meeting to order.

Vice Chairman Walker delivered the invocation.

**GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

**GENERAL GOVERNMENT – PUBLIC HEARING  
Abandonment of Right of Way – SR #1506 Raymond Jessup Road**

Chairman Inman called to order the Public Hearing regarding the Abandonment of Right of Way for SR#1506 - Raymond Jessup Road.

There were no public comments.

Chairman Inman closed the Public Hearing.

## **GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Inman entertained a motion to approve or amend the June 22, 2009 Agenda.

County Manager Bryan Steen requested to add the following to the June 22<sup>nd</sup> Agenda:

- Budget Amendment #78 (additional end of the year financial transactions that were left off of Budget Amendment #74)

Commissioner Smith requested to move Budget Amendment #76 to the Discussion Agenda.

The Board had no issues adding both budget amendments to the Discussion Agenda.

Vice Chairman Walker moved to approve the June 22, 2009 Agenda as amended.

Commissioner Lankford seconded and the motion carried unanimously.

## **PUBLIC COMMENTS**

There were no public comments.

## **CONSENT AGENDA**

Chairman Inman entertained a motion to approve or amend the following items on the

Consent Agenda:

### **Minutes**

- Minutes of June 1, 2009 - Public Hearing
- Minutes of June 2, 2009 - Planning
- Minutes of June 3, 2009 - Special Meeting
- Minutes of June 3, 2009 - Budget Work Session
- Minutes of June 8, 2009 - Regular Meeting
- Minutes of June 10, 2009 - Special Meeting

Vice Chairman Walker noted that “Freedom **Work**” on page 1 of the June 1<sup>st</sup> minutes should be “Freedom **Works**”.

### **Finance - Budget Amendment #74**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #74.

June 22, 2009

[2]

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	<b>General Fund</b>			
	See Attachment	\$5,497,840.00	\$36,895.00	\$5,534,735.00
	<b>Totals</b>	\$5,497,840.00	\$36,895.00	\$5,534,735.00
	<b>Capital Reserve Fund</b>			
201.4130.000	Finance	\$ 00.00	\$1,500.00	\$1,500.00
	<b>Total</b>	\$ 00.00	\$1,500.00	\$1,500.00

This budget amendment is justified as follows:

To appropriate and transfer funding for expenditures for the remainder of the fiscal year.

This will result in a net increase of \$38,395.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	<b>General Fund</b>			
100.3301.412	Inmate Reimbursement	\$40,000.00	\$30,895.00	\$70,895.00
100.3301.200	IV-D Incentive	\$62,265.00	\$6,000.00	\$68,265.00
	<b>Totals</b>	\$102,265.00	\$36,895.00	\$139,160.00
	<b>Capital Reserve Fund</b>			
201.3981.000	Transfer from General Fund	\$98,126.00	\$1,500.00	\$99,626.00
	<b>Total</b>	\$98,126.00	\$1,500.00	\$99,626.00

Account Number	ACCOUNT DESCRIPTION	BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
	<b>GENERAL FUND</b>			
	Finance			
100.4130.440	Miscellaneous Contractual Services	\$ 54,150.00	\$ (1,500.00)	\$ 52,650.00
100.4130.350	Maint. & Repairs Equipment	\$ 800.00	\$ (800.00)	\$ -
	GIS/Mapping			
100.4141.000	Salaries & Wages	\$ 118,319.00	\$ 770.00	\$ 119,089.00
100.4141.090	Social Security	\$ 7,272.00	\$ (600.00)	\$ 6,672.00
100.4141.091	Medicare Tax	\$ 1,705.00	\$ (100.00)	\$ 1,605.00
100.4141.100	Retirement	\$ 5,849.00	\$ 20.00	\$ 5,869.00
100.4141.101	401K	\$ 1,176.00	\$ (90.00)	\$ 1,086.00
100.4141.350	Maint. & Repairs Equipment	\$ 3,800.00	\$ (3,800.00)	\$ -
	Public Buildings			

100.4190.350	Maint. & Repairs Equipment	\$ 35,000.00	\$ 6,000.00	\$ 41,000.00
100.4190.352	Maint. & Repairs Buildings	\$ 20,000.00	\$ 2,000.00	\$ 22,000.00
	Information Systems			
100.4210.000	Salaries & Wages	\$ 117,869.00	\$ (8,500.00)	\$ 109,369.00
100.4210.350	Maint. & Repairs Equipment	\$ 24,535.00	\$ 2,000.00	\$ 26,535.00
	Sheriff's Department			
100.4310.020	Salaries & Wages-Part Time	\$ 107,343.00	\$ 4,638.00	\$ 111,981.00
100.4310.100	Retirement	\$ 65,149.00	\$ 4,000.00	\$ 69,149.00
100.4310.101	401K	\$ 609.00	\$ 300.00	\$ 909.00
100.4310.250	Auto Supplies	\$ 177,000.00	\$(35,000.00)	\$ 142,000.00
100.4310.510	Equipment	\$ 176,000.00	\$ 3,210.00	\$ 179,210.00
	Jail			
100.4320.000	Salaries & Wages	\$ 588,941.00	\$ 5,320.00	\$ 594,261.00
100.4320.020	Salaries & Wages-Part Time	\$ 91,000.00	\$ 1,800.00	\$ 92,800.00
100.4320.090	Social Security	\$ 41,320.00	\$ (630.00)	\$ 40,690.00
100.4320.100	Retirement	\$ 28,320.00	\$ 490.00	\$ 28,810.00
100.4320.101	401K	\$ 2,260.00	\$ (360.00)	\$ 1,900.00
100.4320.102	401K 5%	\$ 2,731.00	\$ 275.00	\$ 3,006.00
100.4320.110	Group Insurance	\$ 78,735.00	\$ (1,700.00)	\$ 77,035.00
100.4320.111	Dental Insurance	\$ 5,271.00	\$ (100.00)	\$ 5,171.00
100.4320.220	Food & Provisions	\$ 190,100.00	\$ 2,500.00	\$ 192,600.00
100.4320.250	Auto Supplies	\$ 300.00	\$ 200.00	\$ 500.00
100.4320.310	Travel	\$ -	\$ 26.00	\$ 26.00
100.4320.311	Training	\$ 2,880.00	\$ (26.00)	\$ 2,854.00
100.4320.320	Telephone	\$ 5,700.00	\$ 600.00	\$ 6,300.00
100.4320.330	Utilities	\$ 130,000.00	\$ 2,000.00	\$ 132,000.00
100.4320.350	Maint. & Repairs Buildings	\$ 1,500.00	\$ 300.00	\$ 1,800.00
100.4320.390	Misc. Expense-Bd of Prisoners	\$ 30,000.00	\$ 20,000.00	\$ 50,000.00
100.4320.430	Rental of Equipment	\$ 4,600.00	\$ 200.00	\$ 4,800.00
	Emergency Communications			
100.4325.000		\$ 375,565.00	\$ 23,000.00	\$ 398,565.00
	Emergency Medical Services			
100.4370.020	Salaries & Wages-Part Time	\$ 135,000.00	\$(17,000.00)	\$ 118,000.00
100.4370.090	Social Security	\$ 88,939.00	\$ (5,500.00)	\$ 83,439.00
100.4370.091	Medicare Tax	\$ 20,841.00	\$ (1,300.00)	\$ 19,541.00
100.4370.100	Retirement	\$ 63,465.00	\$ (1,000.00)	\$ 62,465.00
100.4370.101	401K	\$ 11,123.00	\$ (4,400.00)	\$ 6,723.00
100.4370.250	Auto Supplies	\$ 118,500.00	\$ (5,000.00)	\$ 113,500.00
100.4370.330	Utilities	\$ 30,000.00	\$ 1,000.00	\$ 31,000.00
100.4370.351	Maint. & Repairs Auto	\$ 54,870.00	\$ 20,000.00	\$ 74,870.00
100.4370.430	Rental of Equipment	\$ 700.00	\$ 100.00	\$ 800.00
100.4370.510	Equipment	\$ 80,190.00	\$ (3,210.00)	\$ 76,980.00
	Cooperative Extension			
100.4950.440	Misc. Contractual Services	\$ 145,998.00	\$(25,000.00)	\$ 120,998.00
	Social Services			
100.5310.261	IV-D Incentive	\$ 33,565.00	\$ 6,000.00	\$ 39,565.00
100.5310.315	Title XIX Travel	\$ 295,000.00	\$ 75,000.00	\$ 370,000.00
	Public Assistance			
100.5450.000	Medicaid	\$1,371,008.00	\$(75,000.00)	\$1,296,008.00
	Senior Services			

100.5860.020	Salaries & Wages-Part Time	\$ 21,775.00	\$ 100.00	\$ 21,875.00
100.5860.030	Salaries & Wages-Permanent Part Time	\$ 31,143.00	\$ 25.00	\$ 31,168.00
100.5860.090	Social Security	\$ 8,103.00	\$ 405.00	\$ 8,508.00
100.5860.091	Medicare Tax	\$ 1,915.00	\$ 75.00	\$ 1,990.00
100.5860.100	Retirement	\$ 6,050.00	\$ (170.00)	\$ 5,880.00
100.5860.250	Auto Supplies	\$ 1,775.00	\$ (435.00)	\$ 1,340.00
	Arts Council			
100.6150.330	Utilities	\$ 2,100.00	\$ 300.00	\$ 2,400.00
	Transfers			
100.9820.960	Transfer to Capital Reserve	\$ 98,126.00	\$ 1,500.00	\$ 99,626.00
	Contingency			
100.9910.000	Contingency	<u>\$ 381,855.00</u>	<u>\$ 43,962.00</u>	<u>\$ 425,817.00</u>
	Total General Fund	\$5,497,840.00	\$ 36,895.00	\$5,534,735.00

**Sheriff's Department – Budget Amendment #75**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #75.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	<b>Sheriff's Department</b>			
100.4310.311	Training	\$5,010.00	\$529.00	\$5,539.00
	<b>Totals</b>	<u>\$5,010.00</u>	<u>\$529.00</u>	<u>\$5,539.00</u>

This budget amendment is justified as follows:

To appropriate funding for administrative training for the Spillman Software Program.

This will result in a net increase of \$529.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.413	State Fines/Forfeitures	\$6,306.00	\$529.00	\$6,835.00
	<b>Totals</b>	<u>\$6,306.00</u>	<u>\$529.00</u>	<u>\$6,835.00</u>

**Tax Administration Report – May 2009**

Tax Administrator Jake Oakley presented the following Real and Personal Property Release (May 2009) which is more than \$100 at the June 8<sup>th</sup> meeting, with a request for action by the Board of Commissioners at the June 22<sup>nd</sup> meeting:

**Real and Personal Property Release More than \$100–May 09-Per NCGS 105-381 (b)**

<b>Name</b>	<b>Account Number</b>	<b>Amount</b>	<b>Reasons</b>
Arthur King	05A2005014710	\$154.06	
	<b>Totals</b>	<b>\$154.06</b>	

Tax Administrator Oakley presented the following Real and Personal Property Refund (May 2009) which is more than \$100 at the June 8<sup>th</sup> meeting, with a request for action by the Board of Commissioners at the June 22<sup>nd</sup> meeting:

**Real and Personal Property Refund More than \$100–May 09-Per NCGS 105-381 (b)**

<b>Name</b>	<b>Account Number</b>	<b>Amount</b>	<b>Reasons</b>
Bruce Hedgecock	08A695700612469	\$128.35	
	07A695700612469	\$128.35	
	<b>Totals</b>	<b>\$256.70</b>	

Tax Administrator Jake Oakley presented the following Present-Use Value Late Applications at the June 8<sup>th</sup> meeting, with a request for action by the Board of Commissioners at the June 22<sup>nd</sup> meeting: (Tax Administrator Oakley recommended approval of the late applications)

<b>Name</b>	<b>Parcel</b>	<b>Acreage</b>
<b>O. T. Fowler</b>	599214438331	4.13

**Reason:** Has other property already under Agricultural Present-Use Value Program

<b>Ronald Gray Sheppard</b>	597700618847	15.77
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**Reason:** Thought this parcel was under the Agricultural Present -Use Value Program, but was not. Hay/Corn grown on the property

<b>Pat and Kathryn Moore</b>	691201453694	53.4
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**Reason:** Have owned the property since 1986, but never applied for Forestry Present-Use Value

<b>Raymond and Doris Young</b>	695800209203	81.18
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**Reason:** David Mabe farms the open land and Mr. and Mrs. Young already have a Forestry Management Plan on the wooded portion

Tax Administrator Jake Oakley requested the Board’s approval for the continuation of the 2% discount for early tax payments.

**Appointment for Economic Development Director Alan Wood – Regional Tourism Initiative**

Manager Bryan Steen requested the Board consider appointing Economic Development Director Alan Wood, as the County’s staff representative, to the Regional Tourism Initiative to replace his appointment on the RTI Board. Manager Steen noted that Director Wood is more intimately involved in the economic development matters related to tourism.

**Proposed Ordinance – Approval of 2009 International Fire Code**

Fire Marshal Frank Burcham submitted the following proposed Ordinance for Adoption of the International Fire Code at the June 8<sup>th</sup> meeting, with a request for action by the Board of Commissioners at the June 22<sup>nd</sup> meeting:

**ORDINANCE FOR ADOPTION OF THE INTERNATIONAL FIRE CODE**

An Ordinance of Stokes County adopting the 2006 edition of the International Fire Code, regulating and governing the safe-guarding of life and property from fire and explosion hazards arising from the storage, handling, and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in Stokes County; providing for the issuance of permits and collection of fees.

The Board of Commissioners of Stokes County does ordain as follows:

**Section 1:** That a certain document, three (3) copies of which are on file in the office of the Stokes County Fire Marshal, being marked and designated as the International Fire Code, 2006 edition, including Appendix Chapters, as published by the International Code Council, be and is hereby adopted as the Fire Code of Stokes County, in the State of North Carolina regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the Stokes County Fire Marshal are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions, and changes.

**Section 2:** That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Stokes County Board of Commissioners hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

**Section 3:** That nothing in this ordinance or in the Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any causes of action acquired or existing, under any act, nor shall any just or legal right or reedy of any character be lost, impaired, or affected by this ordinance.

**Section 4:** That the Clerk to the Stokes County Board of Commissioners is hereby ordered and directed to cause this ordinance to be published.

**Section 5:** That this ordinance and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and in effect July 1, 2009.

Adopted this \_\_\_\_ day of **June 2009**.

\_\_\_\_\_  
**J. Leon Inman - Chairman**

\_\_\_\_\_  
**Jimmy Walker – Vice Chairman**

\_\_\_\_\_  
**Ron Carroll - Commissioner**

\_\_\_\_\_  
**Ernest Lankford - Commissioner**

\_\_\_\_\_  
**Stanley Smith - Commissioner**

Attest:

\_\_\_\_\_  
**Darlene M. Bullins – Clerk to the Board**

Commissioner Carroll noted that the word “**reedy**” in Section 4 should be “**remedy**”.

Commissioner Lankford moved to approve the Consent Agenda as amended.

Commissioner Carroll seconded and the motion carried unanimously.

#### **Update – Manager and Board of Commissioners**

Vice Chairman Walker stated that DSS Director Jan Spencer requested the Board allow DSS to fill the recent vacated clerical position in order to continue to provide the needed services to the citizens of Stokes County.

Manager Steen noted that this item is on today’s Discussion Agenda.

There were no other updates from the Board of Commissioners.



## **GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

### **Re-Appointment of the Tax Administrator**

County Manager Bryan Steen noted that Tax Administrator Jake Oakley's term as Tax Administrator for Stokes County ends on June 30, 2009. Manager Steen noted the following:

- NCGS 105-294(a) – The Board of Commissioners of each county shall appoint a county assessor to serve a term of not less than two nor more than four years...
- Since the July 1, 2007 appointment, Tax Administrator Oakley has met all requirements as outlined in NCGS 105-294(b) (County Assessor Certificate – February 2, 2009)
- Jake Oakley request re-appointment as Tax Administrator (Tax Assessor and Tax Collector) for a four-year period as outlined in NCGS 105-294(a) and NCGS 105-349
- Request the reappointment as Tax Administrator be moved to today's Action Agenda in order to fulfill the Tax Administrator's duties after July 1, 2009

Administrator Oakley expressed his appreciation to the Board for their continued support.

The Board expressed their appreciation to Administrator Oakley and his department for their dedication and hard work.

The Board unanimously agreed to move the item to today's Action Agenda.

### **Vacant County Job Positions**

Manager Bryan Steen recommended filling the following positions:

- Processing Assistant III – DSS – vacant since 06-20-09
- Physician Extender II – Health – currently vacant
- Veteran Service Officer – VA – will be vacant on 07-01-09

Manager Steen requested to move the item to today's Action Agenda in order to fill the positions as soon as possible.

The Board discussed the vacant positions with Manager Steen. Manager Steen noted that the Veteran Service Officer is part time and needs to be filled as soon as possible and that the County will be working with the regional office until the position is filled.

The Board unanimously agreed to move the item to today's Action Agenda.

## **Proposed EMS Facility Bids – Pinnacle Station**

Support Services Supervisor Danny Stovall presented the following information regarding the lowest responsible bid for each option for the new Pinnacle EMS facility:

- Separate prime bids were accepted until 2:00 pm on June 10, 2009
- Single prime (combined) bids were accepted until 3:00 pm on June 10, 2009
- All bids were opened and read aloud
- Lowest responsible bid for each option is good for a period of 60 days
- Possible Funding option – approximately \$341,220 BB&T Loan which was borrowed last year for paving which has been postponed
- EMS revenue is currently over budget for fiscal year 2008-09
- Budget Amendment # 77 will transfer funds from General Fund to Capital Projects Fund to cover the \$35,700 additional cost
- All bids received are turnkey projects with project being completed within 180 days
- Request to move to the Action Agenda

Mr. Stovall discussed the following lowest responsible bid for each option:

### **Single Prime without Alt #1 Generator**

**Wishon & Carter** **\$339,989.00**  
Yadkinville, NC  
Plumbing (sub) - Stanley  
Mechanical (sub) - Triad Sheet Metal  
Electrical (sub) - Jerry Wilkins

### **Single Prime with Alt# 1 Generator**

**Omega Construction** **\$372,275.00**  
Pilot Mountain, NC  
Plumbing (sub) - Steve Tate  
Mechanical (sub) - Pilot Mechanical  
Electrical (sub) - Jerry Wilkins

**Separate Prime without Alt #1 Generator** **\$370,320.00**  
Wishon & Carter -\$272,989  
K-Ham Plumbing - \$61,600  
Pilot Mechanical - \$14,231  
Jerry Wilkins Electrical - \$21,500.00

**Separate Prime with Alt #1 Generator** **\$402,320.00**  
Wishon & Carter -\$272,989  
K-Ham Plumbing - \$61,600

Pilot Mechanical - \$14,231  
Jerry Wilkins Electrical - \$53,500

Other budgetary amounts needed for  
additional items that are not included in the  
bids: **\$ 35,700.00**

Special Inspections - \$6,000  
Septic System - \$5,000  
Tap fees/ water lines installed to  
property line - \$14,700  
Project Contingency - \$10,000

(all other bid information will be retained by Mr. Stovall)

The Board discussed the proposed bids, with or without installation of a generator, parking lot specifications, funding options, and the need to move forward with the project.

Commissioner Lankford expressed the following concerns:

- Bids higher than expected based on the economy
- With the County being its own general contractor, building could have possibly been built for approximately \$267,490 using a shell building
- Bid specifications were not readily available when first discussing the project
- Even though concerned about the cost, noted the extreme need for the facility

EMS Director Monty Stevens stated that he was very pleased with the proposed facility and the site location was noted by State Office of EMS as an ideal location for an EMS facility which would better serve the Double Creek, Asbury and Francisco areas.

Manager Bryan Steen noted that he had spoken with LGC regarding using the funding designated for paving, LGC stated that there should be no issues with redirecting the funding. Manager Steen noted that the Board, at a future date, would need to take formal action to redirect the funding.

### **EMS – Budget Amendment #77**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #77 for the Board's consideration. To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Contingency</b>			
100.9910.000	Contingency	\$381,855.00	\$(35,700.00)	\$346,155.00
	<b>Transfers</b>			
100.9820.961	Transfer to Capital Projects	\$38,325.00	\$35,700.00	\$74,025.00
	<b>Totals</b>	<u>\$420,180.00</u>	<u>00.00</u>	<u>\$420,180.00</u>
	<b>Capital Projects Fund</b>			
400.5912.602	Construction	\$00.00	\$35,700.00	\$35,700.00
	<b>Totals</b>	<u>\$00.00</u>	<u>\$35,700.00</u>	<u>\$35,700.00</u>

This budget amendment is justified as follows:

To transfer funds from General Fund to Capital Projects Fund for the construction of the Pinnacle EMS station.

This will result in a net increase of \$35,700.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following will increase.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Capital Projects Fund</b>			
	Transfer from General Fund			
400.3982.002	EMS Station	\$24,000.00	\$35,700.00	\$59,700.00
	<b>Totals</b>	<u>\$24,000.00</u>	<u>\$35,700.00</u>	<u>\$59,700.00</u>

The Board unanimously agreed to move the item to today's Action Agenda.

### **County Paging Services**

Support Services Supervisor Danny Stovall presented the following information regarding county pagers:

- USA Mobility notified Stokes County on June 6<sup>th</sup> that they intend to terminate the Lease Agreement dated March 28, 1990 for tower space on Booth Mountain, which provides pager services for the County
- Without a working repeater on Booth Mountain, there will be little or no pager service in the Danbury area
- RCS Wireless was contacted regarding paging needs
- RCS Wireless is willing to install a repeater on Booth Mountain along with paying the County \$250.00 per month for tower space

- RCS Wireless Pager rental costs: Alphanumeric = \$8.50 per month (\$1.00 less than USA Mobility); Numeric = \$6.50 per month (\$1.00 more than USA Mobility) (County has less than 10 pagers using numeric)
- Request item be moved to today's Action Agenda in order to move forward with RCS Wireless for the County's paging needs
- Currently inventorying pagers being used in the county in order to eliminate any that are not needed

The Board discussed the County's paging services with Mr. Stovall.

The Board unanimously agreed to move the item to today's Action Agenda.

**Proposed Order Abandonment of Right of Way – SR#1506 Raymond Jessup Road**

County Manager Bryan Steen presented the proposed Order for Abandonment of Right of Way for SR#1506 - Raymond Jessup Road:

<b>STATE OF NORTH CAROLINA</b>	)	<b>OFFICE OF THE COMMISSIONERS</b>
	)	<b>STOKES COUNTY GOVERNMENT</b>
<b>COUNTY OF STOKES</b>	)	<b>DANBURY, NORTH CAROLINA</b>

**ORDER**

**CLOSING A PORTION OF SR#1506 – RAYMOND JESSUP ROAD**

The Stokes County Board of County Commissioners, after notice and public hearing pursuant to N.C.G.S. 153A-241, makes the following findings and conclusions:

1. The State of North Carolina abandoned the road outlined in red on the attached map of SR#1506 – Raymond Jessup Road and will not maintain that portion of the road;
2. The requesting property owner is the sole property owner along the portion of the road to be closed;
3. Closing the public road is not contrary to the public interest and no individual owning property in the vicinity of the road would be deprived of reasonable means of ingress and egress to this property;
4. The Board of County Commissioners concludes that closing of the portion of the road pursuant to N.C.G.S. 153A-241 is in the best interests of the sole property owners and the citizens of the County of Stokes.

**IT IS THEREFORE ORDERED** by the Board of County Commissioners of the County of Stokes that since the State will not maintain the abandoned SR#1506 – Raymond Jessup Road, the abandoned SR#1506 – Raymond Jessup Road be closed pursuant to N.C.G.S. 153A-241.

**CERTIFICATE**

The foregoing **Order** was duly adopted by the Board of Commissioners of the County of Stokes at a meeting on the \_\_\_\_ day of \_\_\_\_\_ **2009**, and appears on the minutes of the said Commission. A certified copy of the order shall be filed in the office of the Register of Deeds of the County.

**WITNESS**, my hand and official seal this the \_\_\_\_ day of \_\_\_\_\_, **2009**.

\_\_\_\_\_  
**J. Leon Inman - Chairman**

\_\_\_\_\_  
**Jimmy Walker - Vice Chairman**

\_\_\_\_\_  
**Ron Carroll - Commissioner**

\_\_\_\_\_  
**Ernest Lankford - Commissioner**

\_\_\_\_\_  
**Stanley Smith - Commissioner**

**Attest:**

\_\_\_\_\_  
**Darlene M. Bullins – Clerk to the Board**

Manager Steen noted this is the final step (pursuant to NCGS 153A-241) in abandoning the Right of Way for SR#1506 – Raymond Jessup Road per request from the sole adjoining property owner (Ruth Jessup)

Chairman Inman, with full consent of the Board, directed the Clerk to place the proposed Order on the July 13<sup>th</sup> Consent Agenda.

**Appointments**  
**Stokes County Juvenile Crime Prevention Council (JCPC)**

JCPC Chairman Jan Spencer submitted the following JCPC recommendations for re-appointments and appointments to the Juvenile Crime Prevention Council that are required by NC General Statute 143-B-543:

<b>Specified Members</b>	<b>JCPC Recommendation</b>	<b>Term Ends</b>
Sheriff or Department Designee	Thomas Sands	6/30/2011
District Attorney or Designee	Tom Langan	6/30/2011
Social Services Director	Jan Spencer	6/30/2011
County Manager or Designee	Darlene Bullins	6/30/2011

District Court Judge or Designee	Kathy Ford	6/30/2011
Health Director	Josh Swift	6/30/2011
Stokes Friends of Youth	Clyde Stewart	6/30/2011
Insight Human Services	Jeff Matkins	6/30/2011
King Police Chief or Designee	Kim Palmer	6/30/2010
Chief Court Counselor	Jack Moore	6/30/2010

Chairman Spencer noted the following:

- Students representing North Stokes and South Stokes will be submitted to the Board of Commissioners for consideration in July or August
- Currently, there are (4) County Commissioner appointees serving on the JCPC Board with two additional openings if desired (not mandatory)
- JCPC recommends Hope Sprinkle to fill one of the remaining County Commissioners' opening – Sprinkle would be a valuable appointment to JCPC
- Request the re-appointments and appointments required by General Statute be approved in order for submission to the State by July 1, 2009

The Board discussed advertising only the (2) vacant County Commissioner appointments since the other re-appointments and appointments are required by General Statute.

The Board unanimously agreed to advertise the (2) vacant County Commissioner appointments.

Vice Chairman Walker moved to re-appoint and appoint the following appointees as required by General Statute and recommended by JCPC, nominate Hope Sprinkle, and advertise for the remaining (2) County Commissioner vacancies:

<b>Specified Members</b>	<b>JCPC Recommendation</b>	<b>Term Ends</b>
Sheriff or Department Designee	Thomas Sands	6/30/2011
District Attorney or Designee	Tom Langan	6/30/2011
Social Services Director	Jan Spencer	6/30/2011
County Manager or Designee	Darlene Bullins	6/30/2011
District Court Judge or Designee	Kathy Ford	6/30/2011
Health Director	Josh Swift	6/30/2011
Stokes Friends of Youth	Clyde Stewart	6/30/2011
Insight Human Services	Jeff Matkins	6/30/2011
King Police Chief or Designee	Kim Palmer	6/30/2010
Chief Court Counselor	Jack Moore	6/30/2010

Commissioner Smith seconded and the motion carried unanimously.

**Budget Amendment #78**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #78 which was added to today's Agenda. Budget Amendment #78 appropriates and transfers funding for expenditures for the remainder of the 2008-09 fiscal year. To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>E911 Fund</b>	\$73,493.00	\$4,234.00	\$77,727.00
	<b>Capital Project Fund</b>	\$32,744.00	\$00.00	\$32,744.00
	<b>Regional Sewer Fund</b>	\$52,801.00	\$12,500.00	\$65,301.00
	<b>School Capital Outlay &amp; Capital Reserve Fund</b>	\$48,174.00	\$12,500.00	\$60,674.00
	<b>Danbury Water Fund</b>	\$14,652.00	\$12,500.00	\$27,152.00
	<b>Totals</b>	\$221,864.00	\$41,734.00	\$263,598.00

This budget amendment is justified as follows:  
To appropriate and transfer funds for expenditures for the remainder of the fiscal year.

This will result in a net increase of \$41,734.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>E911 Fund</b>	\$174,000.00	\$4,234.00	\$178,234.00
	<b>Regional Sewer Fund</b>	\$169,912.00	\$12,500.00	\$182,412.00
	<b>School Capital Outlay &amp; Capital Reserve Fund</b>	\$48,174.00	\$12,500.00	\$60,674.00
	<b>Danbury Water Fund</b>	\$53,582.00	\$12,500.00	\$66,082.00
	<b>Totals</b>	\$445,668.00	\$41,734.00	\$487,402.00

<b>Account Number</b>	<b>ACCOUNT DESCRIPTION</b>	<b>CURRENT BUDGETED AMOUNT</b>	<b>INCREASE (DECREASE)</b>	<b>AS AMENDED</b>
	<b>E911 Fund Expenditures</b>			
200.4325.000	Salaries & Wages	\$ 15,908.00	\$ 330.00	\$ 16,238.00
200.4325.090	Social Security	\$ 985.00	\$ 20.00	\$ 1,005.00
200.4325.091	Medicare Tax	\$ 230.00	\$ 5.00	\$ 235.00
200.4325.100	Retirement	\$ 784.00	\$ 16.00	\$ 800.00



200.4325.110	Group Insurance	\$ 1,969.00	\$ (20.00)	\$ 1,949.00
200.4325.180	Professional Services	\$ 53,617.00	\$ 3,883.00	\$ 57,500.00
	<b>Total</b>	<b>\$ 73,493.00</b>	<b>\$ 4,234.00</b>	<b>\$ 77,727.00</b>
	<b>Revenues</b>			
200.3255.420	E911 Fees	\$ 174,000.00	\$ 4,234.00	\$ 78,234.00
	<b>Total</b>	<b>\$ 174,000.00</b>	<b>\$ 4,234.00</b>	<b>\$ 78,234.00</b>
	<b>Capital Project Fund</b>			
	<b>New Elementary School Project</b>			
400.5915.650	Site Development	\$ 9,086.00	\$ 17,000.00	\$ 26,086.00
400.5915.690	Miscellaneous Expense	\$ -	\$ 490.00	\$ 490.00
400.5915.970	Contingency	\$ 23,658.00	\$ (17,490.00)	\$ 6,168.00
	<b>Total</b>	<b>\$ 32,744.00</b>	<b>\$ -</b>	<b>\$ 32,744.00</b>
	<b>Regional Sewer Fund</b>			
	<b>Expenditures</b>			
501.7140.000	Salaries & Wages	\$ 2,640.00	\$ 9.00	\$ 2,649.00
501.7140.090	Social Security	\$ 161.00	\$ (9.00)	\$ 152.00
501.7140.290	Miscellaneous Expense	\$ 205.00	\$ 500.00	\$ 705.00
501.7140.350	Maint. & Repairs Equipment	\$ 19,795.00	\$ 2,000.00	\$ 21,795.00
501.7140.440	Misc. Contractual Services	\$ 30,000.00	\$ 10,000.00	\$ 40,000.00
	<b>Total</b>	<b>\$ 52,801.00</b>	<b>\$ 12,500.00</b>	<b>\$ 65,301.00</b>
	<b>Revenues</b>			
501.37140.630	Sewer Fees	\$ 169,912.00	\$ 12,500.00	\$ 182,412.00
	<b>Total</b>	<b>\$ 169,912.00</b>	<b>\$ 12,500.00</b>	<b>\$ 182,412.00</b>
	<b>School Capital Outlay &amp; Capital Reserve Fund</b>			
	<b>Expenditures</b>			
212.5912.004	Public School Capital-Lottery	\$ 48,174.00	\$ 12,500.00	\$ 60,674.00
	<b>Total</b>	<b>\$ 48,174.00</b>	<b>\$ 12,500.00</b>	<b>\$ 60,674.00</b>
	<b>Revenues</b>			
212.3328.001	Public School Capital-Lottery	\$ 48,174.00	\$ 12,500.00	\$ 60,674.00
	<b>Total</b>	<b>\$ 48,174.00</b>	<b>\$ 12,500.00</b>	<b>\$ 60,674.00</b>
	<b>Danbury Water Fund</b>			
	<b>Expenditures</b>			
502.7140.101	401K	\$ 52.00	\$ (10.00)	\$ 42.00
502.7140.330	Utilities	\$ 3,000.00	\$ 2,500.00	\$ 5,500.00
502.7140.350	Maint. & Repairs Equipment	\$ 6,600.00	\$ 2,000.00	\$ 8,600.00
502.7140.440	Misc. Contractual Services	\$ 4,000.00	\$ 8,000.00	\$ 12,000.00
502.7140.490	Dues & Subscriptions	\$ 1,000.00	\$ 10.00	\$ 1,010.00
	<b>Total</b>	<b>\$ 14,652.00</b>	<b>\$ 12,500.00</b>	<b>\$ 27,152.00</b>
	<b>Revenues</b>			
502.3714.630	Water Fees	\$ 53,582.00	\$ 12,500.00	\$ 66,082.00
	<b>Total</b>	<b>\$ 53,582.00</b>	<b>\$ 12,500.00</b>	<b>\$ 66,082.00</b>

The Board discussed Budget Amendment #78 with Director Edwards.

The Board unanimously agreed to move Budget Amendment #78 to today's Action Agenda.

**Budget Amendment #76**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #76. To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Transfers</b>				
100.9820.960	Transfer to Capital Reserve	\$98,126.00	\$13,035.00	\$111,161.00
<b>Totals</b>		\$98,126.00	\$13,035.00	\$111,161.00
<b>Capital Reserve Fund</b>				
201.4250.006	Vehicle Maintenance	\$96,812.00	\$13,035.00	\$109,847.00
<b>Totals</b>		\$96,812.00	\$13,035.00	\$109,847.00

This budget amendment is justified as follows:  
To appropriate and transfer funds from General Fund to Capital Reserve Fund for improvements to the County’s vehicle impoundment lot.

This will result in a net increase of \$13,035.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>General Fund</b>				
100.3425.410	Impoundment Fees	\$6,000.00	\$(13,035.00)	\$(7,035.00)
<b>Totals</b>		\$6,000.00	\$(13,035.00)	\$(7,035.00)
<b>Capital Reserve Fund</b>				
201.3981.000	Transfer from General Fund	\$98,126.00	\$13,035.00	\$111,161.00
<b>Totals</b>		\$98,126.00	\$13,035.00	\$111,161.00

Support Services Supervisor Danny Stovall noted the need to use the funding (excess funding from impoundment fees - no county tax dollars) for needed improvements (gravel, shelters, repairs to fencing, etc.) to the impoundment lot. Vehicle Maintenance is currently over budget in impoundment revenue collections for fiscal year 2008-09.

The Board discussed the needed repairs with Mr. Stovall.

The Board unanimously agreed to move Budget Amendment #76 to today’s Action Agenda.

## **GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

### **Proposed Senior Meal Contracts**

Support Services Supervisor Danny Stovall submitted the following Golden Corral meal cost for the upcoming fiscal year 2009-10 (effective July 1, 2009) at the June 8<sup>th</sup> meeting, with a request for action by the Board of Commissioners at the June 22<sup>nd</sup> meeting:

- Fiscal year 2009-10 cost will be \$3.45 per meal (5 cent increase from f/y 2008-09)

Chairman Inman entertained a motion.

Commissioner Lankford moved to approve the price of \$3.45 per meal for senior meals for upcoming fiscal year 2009-10. Vice Chairman Walker seconded and the motion carried unanimously.

### **Proposed Transportation Contract/YVEDDI/JD Cruises**

Support Services Supervisor Danny Stovall submitted the following additional information regarding the proposed Transportation Contracts with YVEDDI and JD Cruises for fiscal year 2009-10 (effective July 1, 2009): (Agenda item was discussed at the June 8<sup>th</sup> meeting, with a request for action by the Board of Commissioners at the June 22<sup>nd</sup> meeting)

- Transportation funding breakdown – federal, state, and county  
(Per DSS Director Jan Spencer and Senior Services Director Lynn Martens)
  - DSS – Medicaid /TANF- no county funding
  - DSS – Work First – required \$60,000 county matching funds, all other funds are State/Federal
  - Senior Services – (Medical) - \$550.00 county funding, all other funds are State/Federal
  - Senior Services – (General) - \$433.00 county funding, all other funds are State/Federal
- Transportation provided by Department/Program (July 08 – May 09)
  - **YVEDDI**  
Social Services (medical/TANF) 124,044 miles (cost = \$148,303.08)  
Senior Services (meal program/medical) 39,863 miles (cost = \$48,252.27)  
Total Mileage = 163,907 (cost = \$196,555.35)
  - **JD Cruises Transportation**  
Social Services (medical/TANF) 136,427 miles (cost = \$179,285.77)  
Senior Services (medical) 3,153 miles (cost = \$4,142.44)

Total Mileage = 139,580 (cost = \$183,428.21)

- DSS must have both providers
- Both agencies try to use the most economical means when contracting with a provider
- Currently, YVEDDI is providing approximately 57% of the transportation needs with JD Cruises providing approximately 43%
- Recommend maintaining both vendors for the upcoming 2009-10 fiscal year
- System currently being used is working

Chairman Inman entertained a motion.

Vice Chairman Walker moved to continue same contracts with YVEDDI and JD Cruises for upcoming 2009-10 fiscal year. Commissioner Lankford seconded and the motion carried unanimously.

### **Re-appointment of the Tax Administrator**

Chairman Inman entertained a motion.

Vice Chairman Walker moved to re-appoint Jake Oakley as Tax Administrator serving as Tax Assessor and Tax Collector for Stokes County for a (4) four-year term. Commissioner Lankford seconded and the motion carried unanimously.

### **Vacant County Job Positions**

Chairman Inman entertained a motion.

Commissioner Lankford moved to approve the following vacant positions be filled as recommended by County Manager Steen:

- Processing Assistant III – DSS
- Physician Extender II – Health
- Veteran Service Officer – VA

Vice Chairman Walker seconded and the motion carried unanimously.

### **Proposed EMS Facility Bids – Pinnacle Station Budget Amendment #77**

Chairman Inman entertained a motion.

Commissioner Smith moved to accept the single prime bid submitted by Wishon and Carter,

Yadkinville, in the amount of \$339,989, to construct in its entirety the EMS facility in Pinnacle and Budget Amendment #77. Commissioner Carroll seconded and the motion carried unanimously.

### **County Paging Services**

Chairman Inman entertained a motion.

Commissioner Lankford moved to contract with RCS Wireless to install a repeater on Booth Mountain and for county paging services. Commissioner Smith seconded and the motion carried unanimously.

### **Budget Amendment #78 and Budget Amendment #76**

Chairman Inman entertained a motion.

Commissioner Carroll moved to approve Budget Amendments #78 and #76.

Commissioner Smith seconded and the motion carried unanimously.

### **Closed Session**

Chairman Inman entertained a motion to enter into closed session for the following:

- To consult with an Attorney employed or retained by the Public Body in Order to preserve the attorney-client privilege between the Attorney and the Public Body, which privilege is hereby acknowledged, and to consider and give instructions to an attorney concerning the handling or settlement of a claim judicial action, mediation, arbitration, or administrative procedure G.S. 143-318.11(a)(3).
- To consider and take action with respect to the position to be taken by the county in negotiating the price or other materials, terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318-11(a)(5).
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6).

Commissioner Smith moved to enter into closed session for the following:

- To consult with an Attorney employed or retained by the Public Body in Order to preserve the attorney-client privilege between the Attorney and the Public Body, which privilege is hereby acknowledged, and to consider and give instructions to an attorney concerning the handling or settlement of a claim judicial action, mediation, arbitration, or administrative procedure G.S. 143-318.11(a)(3).
- To consider and take action with respect to the position to be taken by the county in negotiating the price or other materials, terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318-11(a)(5).
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6).

Commissioner Lankford seconded and the motion carried (4-0) with Vice Chairman Walker absent for the vote.

The Board returned to the open session of the June 22<sup>nd</sup> meeting.

### **Adjournment**

There being no further business to come before the Board, Chairman Inman entertained a motion to adjourn the meeting.

Commissioner Lankford moved to adjourn the meeting. Commissioner Smith seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
Clerk to the Board

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**J. Leon Inman**  
Chairman