

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
OCTOBER 13, 2008

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building) located in Danbury, North Carolina on Monday, October 13, 2008 at 1:30 pm with the following members present:

Chairman J. Leon Inman
Vice-Chairman Jimmy Walker
Commissioner Ron Carroll
Commissioner Ernest Lankford
Commissioner Stanley Smith

County Personnel in Attendance:
County Manager K. Bryan Steen
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards
Captain Michael Marshall-Sheriff's Dept.
DSS Director Jan Spencer
Community Employment Case Manager Amanda Holt
Support Services Supervisor Danny Stovall
Public Works Director Mark Delehant
Tax Administrator Jake Oakley

Chairman J. Leon Inman called the meeting to order.

Commissioner Ron Carroll delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

PUBLIC HEARING – PROPOSED SECONDARY CONSTRUCTION PROGRAM – FISCAL YEAR 2008-09

Chairman Inman opened the Public Hearing for the proposed Secondary Construction Program for Fiscal Year 2008-09. There were no public comments.

Chairman Inman closed the Public Hearing.

PUBLIC HEARING – PROPOSED STOKES COUNTY WORK FIRST PLAN FOR FISCAL YEARS ENDING 2010 AND 2011

Chairman Inman opened the Public Hearing for the proposed Stokes County Work First Plan for Fiscal Years Ending 2010 and 2011.

The following spoke during the Public Hearing:

Lonnie Bowman
1145 Power House Road
Walnut Cove, NC 27052

Mr. Bowman noted that he had read and studied the proposed Work First Plan. Mr. Bowman stated that he felt the Department of Social Services had done a good job on the proposal and that Stokes County was very fortunate to have quality people working for the County. Mr. Bowman suggested the following in order to cut transportation costs in the County budget:

- Instead of selling the surplus vehicles for practically nothing, give the surplus vehicles to individuals on the Work First Plan as a possible grant
- Provide funding for insurance and titling fees for a specific period to help the less fortunate
- Possibly involve East Stokes Outreach and King Outreach Ministries in the program
- Give DSS another tool to help individuals get started and back into the workforce

Mr. Bowman also suggested starting a shadow or mentor program working with the schools. Mr. Bowman also suggested starting a program involving first offenders to work on Stokes County property.

Mr. Bowman expressed his appreciation to the Board for allowing him to speak.

Chairman Inman closed the Public Hearing.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Inman entertained a motion to approve or amend the October 13, 2008 Agenda.

Manager Bryan Steen requested to add the following to the Agenda:

- Budget Amendment #18 – Funding to be used to perform surveying and land clean up at the proposed EMS site

Commissioner Smith requested to add the following to the Discussion Agenda:

- Discussion of the EMS Pinnacle Station

Chairman Inman, with full consent of the Board, directed the Clerk to place the discussion of the EMS Pinnacle Station on the Discussion Agenda and the Board could at that time decide whether to place the Budget Amendment regarding the EMS Station on the Action Agenda.

Commissioner Smith moved to approve the October 13, 2008 Agenda as amended.

Vice Chairman Walker seconded and the motion carried unanimously.

PUBLIC COMMENTS

There were no public comments:

CONSENT AGENDA

Chairman Inman entertained a motion to approve or amend the following items on the Consent Agenda:

Minutes

- Minutes of September 22, 2008

Vice Chairman Walker noted the following correction:

September 22nd - page 9

PART Vans – must have **8** participating... should read must have **6** participating...

September 22nd – page 12

Need to **location** the water issues... should read Need to **locate** the water issues...

Elections – Budget Amendment #14

Finance Director Julia Edwards submitted Budget Ordinance Amendment #14.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Elections				
100.4170.260	Departmental Supplies	\$6,300.00	\$520.00	\$6,820.00
100.4170.390	Precinct Officials	\$16,740.00	\$4,200.00	\$20,940.00
100.4170.430	Rental of Buildings	\$865.00	\$150.00	\$1,015.00
100.4170.290	Miscellaneous Expense	\$00.00	\$200.00	\$200.00
Totals		\$23,905.00	\$5,070.00	\$28,975.00

This budget amendment is justified as follows:

To appropriate HAVA Grant for the “One Stop Voting”.

This will result in a net increase of \$5,070.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.419	HAVA Grant	\$00.00	\$5,070.00	\$5,070.00
Totals		\$00.00	\$5,070.00	\$5,070.00

Emergency Management – Budget Amendment #15

Finance Director Julia Edwards submitted Budget Ordinance Amendment #15.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Emergency Management				
100.4330.260	Departmental Supplies	\$1,536.00	\$1,000.00	\$2,536.00
Totals		\$1,536.00	\$1,000.00	\$2,536.00

This budget amendment is justified as follows:

To appropriate Federal Fines and Forfeiture Funds for the purchase of supplies for the upgrade of the Stokes County Mobile Command Unit.

This will result in a net increase of \$1,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.411	Federal Fines & Forfeitures	\$37,291.00	\$1,000.00	\$38,291.00
	Totals	\$37,291.00	\$1,000.00	\$38,291.00

Sheriff's Department – Budget Amendment #16

Finance Director Julia Edwards submitted Budget Ordinance Amendment #16.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
General Fund				
100.4310.351	Maint. & Repairs – Auto	\$65,000.00	\$449.00	\$65,449.00
	Totals	\$65,000.00	\$449.00	\$65,449.00

This budget amendment is justified as follows:

To appropriate insurance claim funds for the repairs of a wrecked vehicle.

This will result in a net increase of \$449.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
General Fund				
100.3839.850	Insurance Claims	\$1,195.00	\$449.00	\$1,644.00
	Totals	\$1,195.00	\$449.00	\$1,644.00

Social Services - Budget Amendment #17

Finance Director Julia Edwards submitted Budget Ordinance Amendment #17.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Social Services				
100.5470.003	Special Adoption Funds	\$00.00	\$56,668.00	\$56,668.00
	Totals	\$00.00	\$56,668.00	\$56,668.00

This budget amendment is justified as follows:

To increase Special Adoption Funds from the Revenue Account, funding must be used to enhance the Adoption Services Program.

This will result in a net increase of \$56,668.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.216	Special Adoption Funds	\$00.00	\$56,668.00	\$56,668.00
	Totals	\$00.00	\$56,668.00	\$56,668.00

Proposed Resolution – Financing Capital Projects – BB& T

Finance Director Julia Edwards submitted the following proposed Resolution Approving Financing Terms with Branch Banking and Trust Company (BB&T) for the Board’s consideration:

Resolution Approving Financing Terms

WHEREAS: The Stokes County (“County”) has previously determined to undertake a project for roofing of government facilities and the paving of parking lots (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The County hereby determines to finance the Project through Branch Banking and Trust Company (“BB&T”), in accordance with the proposal dated September 12, 2008. The amount financed shall not exceed \$400,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 3.61%, and the financing term shall not exceed ten (10) years from closing.

2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. All officers and employees of the County are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and Deed of Trust and a Project Fund Agreement as BB&T may request.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer’s satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by County officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer’s release of any Financing Document for delivery constituting conclusive evidence of such officer’s final approval of the Document’s final form.

4. The County shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The County hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The County intends that the adoption of this resolution will be a declaration of the County’s official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The County intends that funds that have been advanced, or that may be advanced, from the County’s general fund, or any other County fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of County officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this _____ day of _____, 2008.

By: _____

By: _____

Title: _____
SEAL

Title: _____

The amount financed shall not exceed \$400,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 3.61%, and the financing term shall not exceed ten (10) years from closing. Approval of BB&T for financing for paving and roofing projects was approved at the September 22, 2008 meeting.

Chairman Inman requested Finance Director Edwards to ask BB&T if the interest rate could be any lower since the discount rate dropped a half of a point last week. Finance Director Edwards responded that she had received information from BB&T and the half of point drop in the discount rate would not affect the interest rate due to the County's rate being based on the Treasury Bills.

USDA/RD – Polices for Release of Grant Funds – Danbury Water System Rehabilitation Project

County Manager Bryan Steen submitted the following documents for the Board's consideration:

- Provision of the Letter of Conditions dated September 25, 2008
 - Equal Opportunity Agreement
 - Assurance Agreement
 - Drug-Free Workplace Certification
 - Letter of Intent to Meet Conditions
 - Applicant Certification of Federal Collection Policies
 - Request for Obligation of Funds
- (Copies will be retained by the County Manager and the Clerk)

Manager Steen submitted the following Resolution -2008 ARC – Danbury Water System Rehabilitation Project, which documents the approval of the above mentioned documents as required by USDA:

Resolution
2008 ARC – Danbury Water System Rehabilitation Project

WHEREAS, the Board of County Commissioners of Stokes County previously gave authorization to the County Manager to accept, sign and complete all paperwork necessary, be it understood that the following have been formally adopted by the County of Stokes:

- Provisions of the Letter of Conditions dated September 25, 2008
- Form 400-1, Equal Opportunity Agreement
- Form 400-4, Assurance Agreement
- Form AD-1049, Drug Free Workplace Certification
- Form RD 1942-46, Letter of Intent to Meet Conditions
- Form 1910-11, Applicant Certification of Federal Collection Policies
- Form 1940-1, Request for Obligation of Funds

Now, Therefore, Be It Resolved that the Board of County Commissioners of Stokes County does hereby accept the \$300,000 Appalachian Regional Commission (ARC) Grant toward this project that will be administered by USDA, Rural Development.

Adopted this 13th day of October, 2008.

J. Leon Inman- Chairman

Jimmy Walker – Vice Chairman

Ron Carroll - Commissioner

Ernest Lankford - Commissioner

Stanley Smith - Commissioner

Attest:

Darlene M. Bullins – Clerk to the Board

Manager Steen informed the Board that these policies must be approved by the Board in order for funding to be released for the Danbury Water System Rehabilitation Project.

Vice Chairman Walker moved to approve the Consent Agenda as amended.

Commissioner Lankford seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Mental Health Coordinator Update

Mental Health Coordinator Angela Grubb presented the following update regarding the new Mental Health Coordinator position:

- Resource and referral calls
 - Calls per month from all areas of the County
 - May = 3
 - June = 4
 - July = 10
 - August = 19
 - September = 13
 - October (as of 10-13) = 4
- Referral Sources
 - DSS
 - Stokes County Schools
 - Stokes County Mental Health Association
 - Senior Services
 - Stokes News
 - Stokes Opportunity Center
 - Stokes County Probation
 - Stokes Reynolds Memorial Hospital
 - Health Department
 - SCAN
 - Physicians' Offices
 - Domestic Violence Services
 - Church Newsletter
 - Stokes County Sheriff's Department
 - Structured Outpatient Program
 - Community events
- Outcomes
 - Refer to ACCESS number or Mobile Crisis Services
 - Refer to other agencies for available services
 - Follow up to ensure services received as needed

- New Program/events
 - New support group for depression at King Moravian Church to begin on November 10th
 - NEW WRAP (Wellness Recovery Action Planning) Training scheduled for January 27th and March 10th
- Out of the Darkness Walk – (11-02-08) Piney Grove Middle School – Program designed to increase the Suicide Awareness
- Ongoing Community Collaborations
 - Consumer and Family Advisory Committee (alternating meetings in King and Danbury to enable more citizens to be involved)
 - Community Collaborations
 - Facilitating First Responder Meetings to improve access to mental health services
 - Collaborations with Healthy Carolinians and Stokes Mental Health Association with priority needs to address mental health/suicide efforts in Stokes County
- Managing Statistics/Data Collection regarding barriers and mental health needs

Ms. Grubb presented Board members with the new brochure “You’ve Got a Helping Hand” which provides information regarding the Stokes County Mental Health Coordinator Program. The Board commended Ms. Grubb on an excellent job of getting the new program up and running.

Video Conference – Probable Cause Hearings Update

Captain Michael Marshall, Sheriff’s Department, presented the following statistical information:

- Sheriff’s Department staff have all been trained on the use of the equipment
- Since August 15th, the Sheriff’s Department alone has used the equipment 56 times (saving approximately \$1932 county dollars during the first month and a half)
- Saving fuel, vehicle wear, and officer time (getting the officer back on patrol faster)
- King Police and State Highway Patrol have both been using the equipment (statistical information unavailable at this time)
- Program is very successful

2008 State Paramedic Championship

Emergency Medical Services Director Monty Stevens informed the Board that the Stokes County team of Scott Brown and Fred Lawson won the 2008 State Paramedic Championship last weekend. Paramedics Brown and Lawson also won the championship in 2005 and 2007.

Development and Future Implementation of Public Safety Website for Stokes County

Emergency Medical Services Director Stevens presented the Board with a preview of the new Public Safety Website, which should be released within the next two weeks.

Director Stevens noted the citizens would be able to obtain the following information:

- Weather Updates
- Hurricane Updates
- Duke Power Energy Outages

- Stokes County Road Closing and Construction Projects
- Emergency Preparedness Checklist
- Disaster Preparedness Checklist
- Current Fire Alert
- Fire Marshal Updates
- Health Department Updates
- Health News Alert
- Food Establishment Ratings
- Closing or delay of Schools and County offices
- Sheriff's Department
- Crime Statistics
- Crime Stoppers
- NC AMBERT Alerts
- NC Silver Alerts
- Links to the County Homepage

Director Stevens noted the new website was another avenue to get valuable information to the public and commended the work done by Information Systems Director Dianna Fulp.

The Board commended the staff on the new safety website.

Update – Manager and Board of Commissioners

County Manager Bryan Steen introduced Joshua Swift, the new Health Director.

The Board welcomed Mr. Swift to Stokes County.

Commissioner Carroll noted the need to place the Nursing Home Advisory Committee on a future agenda to discuss committee appointments, membership, and by-laws.

Chairman Inman stated that Public Transportation started today in Stokes County. The first PART Express Bus left King at 5:30 am. Information is available regarding the PART schedule on the County website.

Commissioner Smith noted an offer has been made to an applicant for the new Regional Tourism Initiative Director's position with hopes to fill the position as soon as possible.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

CenterPoint Human Services – Transportation Funding Update

Deputy Area Director/Finance Director Kevin Beauchamp, CenterPoint Human Services, presented the following Transportation Funding Update:

- County used discretionary funding to establish a transportation program in fiscal year 2006-07 to assist citizens in obtaining mental health services
- Transportation Program administered by Stokes Opportunity Center
- \$23,500 was allocated for the program in fiscal year 2006-07 with only \$2,000 being used, remaining allocation was used for provider services
- \$5,000 was allocated for the program in fiscal year 2007-08 with \$7,100 being used (allocation cut in fiscal year 07/08 due to minimal usage in 06/07)
- \$5,000 was allocated for the program in 2008-09
- \$2,500 was expensed in July 2008 leaving a balance of \$2,500 for the remainder of the fiscal year

- \$1,900 was expensed in August 2008 leaving a balance of \$472 as of 10-13-08 with September invoices still outstanding.
- Invoices for payment are sometimes two months behind which creates issues when budgeting funding for the program
- CenterPoint Management has presented five funding options to the County regarding the transportation program
- Stokes County is the only county in the catchment area that uses discretionary funding for transportation
- CenterPoint has enhanced services by starting a new Wellness Recovery Program in King which is a group session that requires more attendance with transportation being provided to several who attend the program
- Increased fuel prices contributes to the cost of the transportation program
- CenterPoint is unable to allocate any funding into the program due to state cuts, fund balance being only at 10%, and already funding approximately \$60,000 for the Mental Health Coordinator position
- Any overages in the transportation program will have to come out of funding being allocated for services
- Mr. Beauchamp noted the need for an additional funding for the remainder of this fiscal year

The Board discussed the issue with Mr. Beauchamp.

Stokes Opportunity Director Kathy Long noted an increase in clients requesting transportation when the new program was started in King. Director Long also noted that the Center tries to ensure that all participants meet all the requirements of the program.

Ronda Outlaw, CenterPoint Provider Operations, noted that an analysis of the consumers who received the services revealed that requirements and guidelines were followed with only a few exceptions. Ms. Outlaw also noted that there is an increase in demand for services in all three counties being served by CenterPoint.

Ms. Outlaw stated that CenterPoint is currently meeting with Triumph and Daymark providers regarding services in Stokes County. Providers in Stokes County are continuing to lose money which continues to be a problem. CenterPoint will keep the Board updated regarding provider services.

The Board discussed other options with Director Long such as a possible voucher program, participants sharing the cost if possible, etc.

The Board unanimously agreed to continue services until a decision can be reached.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on the October 27th Agenda for further discussion.

Stokes County Fire Commission – Funding Recommendation

Commissioner Lankford requested to be recused from the discussion of the Stokes County Fire Commission Funding Recommendation for Lawsonville Volunteer Fire and Rescue due to being a member of the Board of Directors for the department.

Chairman Inman entertained a motion to allow Commissioner Lankford to be recused from the discussion for the Stokes County Fire Commission Funding Recommendation for Lawsonville Volunteer Fire and Rescue due to being a member of the Board of Directors for the department.

Commissioner Smith moved to recuse Commissioner Lankford from the discussion for the Stokes County Fire Commission Funding Recommendation for Lawsonville Volunteer Fire and Rescue. Commissioner Carroll seconded and the motion carried unanimously.

Chairman Clifford Hall, Stokes County Fire Commission, informed the Board that he was also a member of the Lawsonville Fire Department Board of Directors and had recused himself during the funding request discussion at the Fire Commission's Special Call Meeting.

Chairman Hall requested the Board allow Lawsonville Fire Chief Keith Lawson to present the request.

Fire Chief Lawson noted the following:

- Escrow amount of \$5,000 was deleted from the 2008-09 budget by the Fire Commission
- Department did not request additional funding when the first special meeting was called by the Fire Commission due to the 8-page document at that time specified that a request for additional funding must be an "emergency"
- Since that time, the Board has given escrow funding to another department for the purchase of a fire truck which has set a precedent
- Information was also given to the department that all departments were given \$300 for miscellaneous expenses, which Lawsonville did not receive
- Escrow funding would allow the department to purchase the chassis, thus saving finance charges
- Lawsonville Fire Department has the lowest budget in the Service District and tries to save funding anyway possible
- Fire Commission recommended on September 30th to fund Lawsonville Fire and Rescue \$5,000 for escrow and \$300 for miscellaneous expenses
- Lawsonville Fire Department did not wish to put a burden on the taxpayers if there was not enough fund balance remaining to cover the request, information was received that there was adequate fund balance to cover the request

The Board discussed the funding request.

Commissioner Smith requested fund balance information from Finance Director Edwards.

Finance Director Julia Edwards noted that there was \$63,483 in the Fire Service District Fund Balance as of June 30, 2008.

Commissioner Carroll had no issues with the request.

Vice Chairman Walker requested if there were any other departments who had escrow funding cut from their 2008-09 budget. Chairman Hall noted that there were six departments who had escrow funding cut from this budget year.

Chairman Inman directed the Clerk to place the item on the October 27th

Action Agenda.

NCDOT- Proposed Secondary Road Construction Program – Fiscal Year 2008-09

District Engineer John Rhyne, NCDOT presented the following proposed

Secondary Road Construction Program for Fiscal Year 2008-09:

**Stokes County
Secondary Construction Program
Fiscal Year 2008-09**

Paving of Unpaved Roads Paving Goal = 5.56 miles

Estimated SRCF Allocation (GS 136-44.5b)	\$ 805,350.65
Estimated SRCF Allocation (GS 136-44.5c)	\$ 368,963.83
Estimated Trust Fund Allocation (GS 135-44c)	\$ 1,673,154.19
Total SRCF and TF Allocation	\$ 2,847,468.67

Rural Roads

PRI No	Map #	SR NO	Local Name	Miles	Description of Work	Estimated Construction Funds
1	1	1623	Jack Bailey Rd	0.26	Grade, Base,Pavement	\$ 52,000.00
2	2	2081	Saura Rd	0.32	Grade, Base,Pavement	\$ 80,000.00
3	3	1739	Bill Blackwell Rd	0.40	Grade, Base,Pavement	\$ 100,000.00
4	4	1743	Preacher Scales Rd	0.44	Grade, Base,Pavement	\$ 110,000.00
5	5	1216	JC Cox Rd	0.50	Grade, Base,Pavement	\$ 125,000.00
6	6	1609	Wheeler Smith Rd	0.70	Grade, Base,Pavement	\$ 175,000.00
7	7	1514	Powell Lankford Rd	0.94	Grade, Base,Pavement	\$ 282,000.00
8	8	1415	Deer Rd	2.00	Grade, Base,Pavement	\$ 700,000.00
mileage				5.56	subtotal	\$ 1,624,000.00

Subdivision Road - no subdivision road list currently exists

General Secondary Road Improvements

Paved Road Improvements

Map #	SR NO	Local Name	Miles	Description of Work	Estimated Construction Funds
9	1695	Dodgetown Road	2.00	Widen road 4' and reshape	\$ 750,000.00

Unpaved Road Spot Improvements

Spot Stabilization of various unpaved roads **\$ 155,000.00**

Trust Fund Safety Improvements - none

Funds reserved for surveying, right of way acquisitions
road additions, paving for fire departments driveways, and POP **\$ 318,468.67**

Grand Total \$ 2,847,468.67

In the event that right of way is not available on any of the projects in this program NCDOT will then proceed to the next road on the priority list, road addition or property owners participation, whichever is appropriate

Program subject to availability of funding, right of way and environmental review

Any additional available fund will be used for additional safety, property owners participation paving, widening, bridge replacement, road addition, industrial access projects and fire station driveways

District Engineer Rhyne requested the Board adopt the submitted proposed Secondary Road Construction Program for Fiscal Year 2008-09 by Resolution.

District Engineer Rhyne noted that the secondary road priority list is scheduled to be updated in 2009.

The Board discussed the proposed Secondary Road Construction Program.

Commissioner Lankford expressed concerns with two major safety issues in the County: continuation of widening of Highway #8 from Highway #89 to the Virginia Line and the Highway #8 and #704 Intersection.

Chairman Inman, with full consent of the Board, directed the Clerk to place the proposed Resolution on the October 27th meeting.

Tax Administration Report – September 2008

Tax Administrator Jake Oakley presented the following informational data:

Fiscal Year 2008-09	Budget Amt	Collected Amt	Over Budget	Under Budget
County Regular & Motor Vehicles	\$(19,053,616.00)	\$9,253,091.97		\$9,800,524.03
Prior Taxes 1991-2007 Tax Years				
County Regular & Motor Vehicles	\$ 700,000.00	\$ 265,375.51		\$ 434,624.49
EMS Collections				
Total Collected (09-01/09-30-08)	\$ 5,236.77			
Total Collected (7-01-08/6-30-09)	\$ 21,212.61			
Delinquent accounts received from EMS (9-01/9-30, 2008) = 146 (\$80,438.14)				

Personal Property Discovery Report Audit Dates	# of Accts	Total Value	Taxes Due
09-01-08/09-30-08	45	\$687,858.00	\$ 5,543.64

Business Personal Property Discovery Report Audit Dates	# of Accts	Total Value	Taxes Due
09-01-08/09-30-08	1	\$20,971.00	\$141.80

Motor Vehicle Release Report	Accounts	Total Accounts
09-01-08 thru 09-30-2008	35	\$ 1,034.67

Motor Vehicle Refund Report	Accounts	Total Accounts
09-01-08 thru 09-30-2008	5	\$ 295.29

Number billed for Sept. 2008 5116

Garnishment Totals			
Month	Totals Accounts	Orginal Levy Amount	
Fiscal Year 2007	1547	\$	585,042.84
Fiscal Year 2008	396	\$	137,284.48
September-08	186	\$	61,906.38
Totals	2129	\$	784,233.70

Real and Personal Property Releases Less than \$100—September 2008- Per NCGS105-381 (b)

Eddie Hill Automotive	99A1999055074	\$36.30
	98A1998011327	\$18.22
	97A1997000762	\$15.52
	96A1996000513	\$14.51
Adamiheather Inc	00A2000005044	\$52.28
	98A1998000058	\$16.06
King Athletic Ctr Inc	98A1998013734	\$4.17
Gilley House II	98A1998052127	\$62.70
Vickie Whiteheart	08A20764.09	\$46.24
Joyce Spencer	08A13623.03	\$39.71
Candace Trogdon	08A73205.09	\$40.24
Dorothy Bakich	06A155909361.03	\$16.35
	05A2005000982	\$15.92
Robert Goins	08A25418.09	\$30.66
Clyde McKinney	08A155918549.08	\$70.80
Charles Eanes	08A21092.03	\$4.68
Randy Burchette	08A156006654.09	\$43.37
Ralph Throckmorton	00A2000035394	\$13.05
	99A1999015991	\$10.69
	99A1998050790	\$10.37
Novella Myers	08A31974.07	\$6.00
Joshua Sell	08A155890576.07	\$39.42
Marion Smith	08A46773.03	\$48.06
Olen Sparks	08A56573.09	\$39.01
Candy Pereira	07A155916275.09	\$36.55
Mark Bruce	08A44669.04	\$13.43
Total Amount		\$744.31

Real and Personal Property Refunds Less than \$100—September 2008- Per NCGS105-381 (b)

Mary Sue Brim	08A696500213051	87.75
	07A696500213051	87.75
	06A696500213051	87.75
Mary Sue Brim	05A2005003090	87.75
	04A2004003115	48.41
	03A2003003090	48.41
Oscar Barneycastle	07A70399.09	41.21
	06A70399.09.1	46.98
Cora Kennedy	08A604000770965	10.64
	07A604000770965	10.64
	06A604000770965	10.64
	05A604000770965	10.64
Totals		578.57

Tax Administrator Oakley presented the following Real and Personal Property Releases which are more than \$100 for the Board's consideration:

Real and Personal Property Releases More than \$100 –September 2008- Per NCGS 105-381 (b)

Name	Account Number	Amount	Reasons
Charles Dalton and Parks H Dalton	08A598304937940	9405.15	Deferment not given
R J Reynolds	08A12328.07	1983.43	Bus Per Listed in Error
Donaldson Auto Parts	08A156020421.09	103.24	Bus Per Listed in Error
DL & JH Inc	98A1998005811	253.35	Business Dissolved
Delma Collins	08A69040413199	117.04	Acreage Correction
Ronald Kiger	98A1998051117	115.69	SWMH Double Billed
Larry Barnes	99A1999016080	116.59	SWMH not in Stokes
	99A1998050394	117.30	SWMH not in Stokes
Total		\$12,211.79	

Real and Personal Property Refunds More than \$100 –September 2008- Per NCGS 105-381 (b)

Name	Account Number	Amount	Reasons
Howard Bowman	08A598902789814	133.67	SWMH owned by Shelia Palmer
	07A598902789814	133.67	SWMH owned by Shelia Palmer
	06A598902789814	131.66	SWMH owned by Shelia Palmer
	05A598902789814	131.66	SWMH owned by Shelia Palmer
	Total	\$530.66	

Chairman Inman, with full consent of the Board, directed the Clerk to placed the Refunds and Releases over \$100 on the October 27th Consent Agenda.

Proposed Stokes County Work First Plan for Fiscal Years Ending 2010 and 2011

DSS Director Jan Spencer and Community Employment Case Manager Amanda Holt presented the following information regarding the proposed Stokes County Work First Plan for Fiscal Years Ending 2010 and 2011:

- Board of Commissioners appointed a very committed committee
- Proposed plan has been available for public inspection
- Current Work First Plan working very well
- Current program has produced several success stories
- Proposed plans has more incentives which have proven in the past to motivate participants
- Changed maternity leave to 6 weeks instead of 12 weeks
- Increased emergency assistance from \$600 to \$800 with participants being able to access the funding twice a year

DSS Director Spencer noted that participants on the Work First Plan have several barriers to overcome and the Work First Plan seems to make some of those barriers easier for the participants to overcome.

Commissioner Carroll suggested to change the following on page 10:

- And safety is compromised... to read And health or safety is compromised

Commissioner Carroll had no other issues with the plan.

Commissioners Lankford, Smith, and Chairman Inman had no issues with the proposed plan.

Vice Chairman Walker stated as a member of the DSS Board and commissioner, he was very pleased with the proposed plan.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on October 27th Action Agenda.

Stokes Opportunity Center – Proposed Bids

Support Services Supervisor Danny Stovall submitted the following information regarding the rebids for the Stokes Opportunity Center Renovation Project:

- Proposed Bids were opened and publicly read aloud on Thursday, September 25, 2008
- Bids are good for 60 days or until November 24, 2008
- **Single Prime Contracts – Low Bidders**
 - Cirrus Construction Inc. General Const. \$149,800.00
 - C & H Plumbing – Alt #1 \$6,500.00 \$28,485.00
 - Jerry Wilkins Electric \$26,700.00
 - Professional Air \$73,850.00
 - **Total Cost** **\$278,835.00** 96.82 sq.ft
- **Single Prime Contract – Low Bidder – All Phases of Construction**
 - Cirrus Construction Inc Alt #1 \$3,450.00 **\$252,850.00** 87.80 sq. ft

Mr. Stovall also submitted the following options:

Options:

1. Single Prime Contract

Fund overage amount after redesign and negotiations from Contingency or County Fund balance.

Cirrus Construction	252,850.00	
Omit masonry walls	<u>-9,215.00</u>	
Total Project Cost	\$243,635.00	84.60 sq ft
Current Mechanical Cost	<u>-42,193.00</u>	
Cost without HVAC	\$201,442.00	69.95 sq ft

- Redesign mechanical system for new addition “only” and negotiate changes with Cirrus Construction and their mechanical and electrical subcontractors.
- Use +15 year old mechanical system in the existing workspace.
- Mechanical Engineer redesign fee is \$1,350.00.

2. Single Prime Contract

This option leaves \$1,634.00 to go towards redesigned mechanical system with the remaining balance being funded from Contingency or Fund balance.

Cirrus Construction	252,850.00	
Omit masonry walls	-9,215.00	
Omit exterior sidewalks	-1,426.00	
Omit front office work	<u>-1,650.00</u>	
Total project Cost	\$240,559.00	83.53 sq ft
Current Mechanical Cost	<u>-42,193.00</u>	
Cost without HVAC	\$198,366.00	68.88 sq ft

- No funds are available in the Public Works Departmental budget to fund the omitted sidewalks or front office work.
- Redesign mechanical system for new addition “only” and negotiate changes with Cirrus Construction and their mechanical and electrical subcontractors.
- Use +15 year old mechanical system in the existing workspace.
- Mechanical Engineer redesign cost is \$1,350.00.

3. Separate Prime Contracts

This option leaves \$4,230.00 to go towards redesigned mechanical system with the remaining balance being funded from Contingency or Fund balance.

Cirrus Construction	149,800.00	
Jerry Wilkins Electric	26,700.00	
C&H Plumbing	28,485.00	
Professional Air	73,850.00	
Omit masonry walls	<u>-9,215.00</u>	
Project cost	269,620.00	93.62 sq ft
Current mechanical cost	<u>-73,850.00</u>	
Cost without HVAC	\$195,770.00	67.98 sq ft

- Redesign mechanical system for new addition “only” and negotiate changes.
- Use +15 year old mechanical system in the existing workspace.
- Mechanical Engineer redesign cost is \$1,350.00.

4. Separate Prime Contracts

This option leaves \$7,306.00 to go towards redesigned mechanical system with the remaining balance being funded from Contingency or Fund balance.

Cirrus Construction	149,800.00	
Jerry Wilkins Electric	26,700.00	
C&H Plumbing	28,485.00	
Professional Air	73,850.00	
Omit masonry walls	-9,215.00	
Omit exterior sidewalks	-1,426.00	
Omit front office work	-1,650.00	
Project cost	266,544.00	92.55 sq ft
Mechanical cost	-73,850.00	
Cost without HVAC	\$192,694.00	66.91 sq ft

- No funds are available in the Public Works Departmental budget to fund the omitted sidewalks or front office work.
- Redesign mechanical system for new addition “only” and negotiate changes.
- Use +15 year old mechanical system in the existing workspace.
- Mechanical Engineer redesign cost is \$1,350.00.

5. Single Prime Contract

This option leaves \$21,968.00 to fund redesigned mechanical system.

Cirrus Construction	252,850.00	
Omit masonry walls	-9,215.00	
Omit exterior sidewalks	-1,426.00	
Omit front office work	-1,650.00	
Omit “Restrooms”	-20,334.00	
Project Cost	\$220,225.00	76.47 sq ft
Current Mechanical Cost	-42,193.00	
Cost without HVAC	\$178,032.00	61.82 sq ft

- No funds are available in the Public Works Departmental budget to fund the omitted sidewalks or front office work.
- Redesign mechanical system for new addition “only” and negotiate changes with Cirrus Construction and their mechanical and electrical subcontractors.
- Use +15 year old mechanical system in the existing workspace.
- Mechanical Engineer redesign cost is \$1,350.00.

6. Separate Prime Contracts

This option leaves \$35,791.00 to fund redesigned mechanical system.

Cirrus Construction	149,800.00	
Jerry Wilkins Electric	26,700.00	
C&H Plumbing	28,485.00	
Professional Air	73,850.00	
Omit masonry walls	-9,215.00	
Omit exterior sidewalks	-1,426.00	
Omit front office work	-1,650.00	
Omit “Restrooms”	-28,485.00	
Project cost	238,059.00	82.66 sq ft
Mechanical cost	-73,850.00	
Cost without HVAC	\$164,209.00	57.02 sq ft

- No funds are available in the Public Works Departmental budget to fund the omitted sidewalks or front office work.
- Redesign mechanical system for new addition “only” and negotiate changes.
- Use +15 year old mechanical system in the existing workspace.
- Mechanical Engineer redesign cost is \$1,350.00.

Mr. Stovall discussed the options with the Board.

Commissioner Smith stated that he prefers Option #3.

Commissioner Lankford stated that he prefers Option #4, which saves funding with County staff doing the sidewalks and front office renovations, but has no issues with Option #3.

Vice Chairman Walker noted that it is not always best to cut corners and would the changes to the exterior of the building be noticeable.

Mr. Stovall noted that he felt the changes to the exterior of the building would not be noticeable, but the 15-year old air conditioning unit could run another 10 years or could go out tomorrow.

Commissioner Carroll stated that the committee was charged to recommend renovations for this facility and presented a very good plan and would like to stick with the recommended plan by using single prime contract – low bidder – Cirrus Construction = \$252,850.00.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on today’s Action Agenda.

Proposed Capital Project Ordinance – Danbury Water System Rehabilitation Project

County Manager Bryan Steen presented the following proposed Capital Project Ordinance for the Board’s consideration:

Capital Project Ordinance

BE IT ORDAINED by the Governing Body of the County of Stokes, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the Danbury Water System improvements/rehabilitation to be financed by ARC grant, N.C. Rural Center grant, Town of Danbury, Stokes County and Loan from General fund.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Construction \$986,500.00

Section 4. The following revenues are anticipated to be available to complete this project:

ARC Grant	\$300,000.00
N.C. Rural Center Grant	\$500,000.00
Town of Danbury	\$ 25,000.00
Transfer from Capital Reserve Fund	\$ 25,000.00
Capital Projects Fund Balance-Loan from General Fund	<u>\$136,500.00</u>
	\$986,500.00

Section 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out this project

Adopted this 13th day of October, 2008

J. Leon Inman-Chairman

Jimmy Walker-Vice Chairman

Ron Carroll-Commissioner

Ernest Lankford-Commissioner

Stanley Smith- Commissioner

Darlene M. Bullins-Clerk to the Board

Manager Steen noted the proposed Capital Project Ordinance is needed to fulfill grant requirements for the Danbury Water Rehabilitation Project.

The Board had no issues with the proposed Capital Project Ordinance.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on today's Action Agenda.

Appointments – Stokes County Aging Planning Committee

Chairman Inman presented the following individuals who were nominated at the September 22nd meeting for appointment to the Stokes County Aging Planning Committee to serve a one-year term beginning in October 2008:

- Lori Webb, Hospice of Stokes County
- James Carlin
- Lou Charland
- Vicky East, Walnut Cove Senior Center
- Louise Flynt
- Suzan Garner
- Susie Grabs
- Bill Greenwood
- Ted Griesenbrock
- Sheriff Mike Joyce
- Janelle Kent, NC Cooperative Extension
- Lynn Martens, Senior Services
- Clinard Merritt
- Jacque Nuckols
- Jan Spencer, Social Services
- Madeline Watkins
- Dean Burgess, Area Agency on Aging (Technical Assistance only)

Commissioner Lankford nominated Jean Sands to serve on the Stokes County Aging Planning Committee.

Chairman Inman entertained a motion.

Vice Chairman Walker moved to appoint the following to serve on the Stokes County

Aging Planning Committee:

- Lori Webb, Hospice of Stokes County
- James Carlin
- Lou Charland
- Vicky East, Walnut Cove Senior Center
- Lousie Flynt
- Suzan Garner
- Susie Grabs
- Bill Greenwood
- Ted Griesenbrock
- Sheriff Mike Joyce
- Janelle Kent, NC Cooperative Extension
- Lynn Martens, Senior Services
- Clinard Merritt
- Jacque Nuckols
- Jan Spencer, Social Services
- Madeline Watkins
- Dean Burgess, Area Agency on Aging (Technical Assistance only)

Commissioner Smith seconded and the motion carried unanimously.

Chairman Inman directed the Clerk to place the nomination of Jean Sands on the October 27th Agenda.

Appointments – Stokes County Fire Commission

Chairman Inman presented the following information regarding appointments to the Stokes County Fire Commission:

- One vacancy – Member must be affiliated with a Service District Agency
 - Recommendations received from Stokes Fire and Rescue Association – Joe James and James Griffin
- One vacancy – Civilian member not affiliated with a Service District Agency
 - Application received from David Brent Carroll
 - Application received from Steve Fowler

Commissioner Carroll nominated James Griffin for the member that must be affiliated with a Service District Agency and Steve Fowler for the civilian member not affiliated with a Service District Agency.

Nominations can be considered at the October 27th meeting.

Pinnacle EMS Station

Chairman Inman noted that maintenance issues were continuing to present problems at the EMS Pinnacle Station. Chairman Inman noted that funding had been allocated in the Fiscal Year 2008-09 Budget to build a new EMS Station and it was definitely time to get the project moving.

Chairman Inman noted the need to start clearing the property and marking the corners so that Environmental Health can assess the property for a septic system.

Manager Steen stated he is requesting \$5,000 to start the process.

The Board had no issues with starting the process.

Chairman Inman, with full consent of the Board, directed the Clerk to place Budget Amendment #18 on today's Action Agenda.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Proposed Bids for Paving

Support Services Supervisor Danny Stovall reviewed the following bids that were opened and read aloud on Monday, September 15th to furnish labor, materials, and equipment for repaving of the Governmental Center Complex, E911 Parking Lot, Danbury Library Parking Lot, Community Services Bldg Roadway, Moratock Park Parking Lot, and Walnut Cove EMS Station Parking Lot and were presented to the Board at the September 22nd meeting:

Larco Construction	\$277,146.53
APAC Atlantic	\$297,473.00
Triangle Grading & Paving	\$330,000.00
JC Joyce Trucking & Paving	\$349,115.00
Turner Asphalt	\$475,005.00

The Board continued discussion regarding the bids received for the repaving project.

Commissioner Lankford requested if any further information was available regarding the water issues at the Danbury Library and DSS Building.

Public Works Director Mark Delehant noted that Mr. Noel Chilton from NCDOT reviewed the parking lot at the Danbury Library and felt that grading around the building would need to be done to divert the water and it would be hard to determine where the actual springs were until the presence of water in the area. The DSS location was impossible for Mr. Chilton to comment on due to there was no evidence of any water in the parking lot. One solution to the DSS area would be to not pave that area until the water is detected.

Mr. Stovall noted that the circle drive around the Community Services Building is no longer a street that is maintained by the Town of Danbury and the additional paving could be added after a contract is awarded.

Commissioner Lankford expressed concerns with paving both locations that have had major water issues in the past. Commissioner Lankford stated that he felt the springs must be

identified and diverted away before any paving is done and possibly waiting until Spring.

Mr. Stovall noted a possible option is to possibly pour cement in the back area of the Library where the bookmobile parks.

Public Works Director Delehant noted you could tear up a lot of pavement trying to find the springs if you don't know exactly where to start.

The Board continued discussion regarding the repaving project and possibly waiting until Spring due to the water issues and winter approaching soon.

Chairman Inman noted the financial funding had already been approved with BB&T. Finance Director Edwards noted that the funds could be placed in a Trust Fund until the start of the project. Chairman Inman noted the issue of borrowing funding and having to pay interest without starting the project.

Commissioner Lankford suggested getting another opinion regarding the water issues at both locations.

Chairman Inman entertained a motion.

Commissioner Lankford moved to table the action until the next meeting and consider holding off the repaving until Spring. Chairman Inman seconded the motion.

The Board continued discussion regarding the bids and the paving project.

Chairman Inman called the question.

The motion carried (4-1) with Commissioner Smith voting against the motion.

Commissioner Smith expressed concerns with putting the project on hold.

Chairman Inman directed the Clerk to place the item on the October 27th Action Agenda.

Chairman Inman directed Director Delehant to try to get another opinion on the water issues at both locations.

Proposed Bids for Roofing

Chairman Inman presented the following bids relating to re-roofing the Government Center and E911 Building that were discussed at the September 22nd meeting:

CityScape Roofing	\$57,905.00
ChemTech Roof	\$71,603.00
Triad Roofing	\$78,834.00
Roof-Tek	\$88,000.00
Baker Roofing	\$93,334.00
Greensboro Roofing	\$189,130.00

Commissioner Lankford moved to award the contract for the reroofing to CityScape Roofing in the amount for \$57,905.00. Vice Chairman Walker seconded the motion.

Commissioner Smith noted that CityScape Roofing had agreed to a 15-year warranty instead of 10 for an additional \$1,431.00.

Commissioner Lankford withdrew his motion. Vice Chairman Walker withdrew his second.

Commissioner Lankford moved to award the contract for the reroofing to CityScape Roofing in the amount of \$59,336.00 (15- year warranty). Vice Chairman Walker seconded and the motion carried unanimously.

Selection of Consultant/Engineer for Planning Grant

Public Works Director Mark Delehant introduced Hobbs and Upchurch Project Manager Bill Lester who would be handling the Planning Grant if the County selected Hobbs and Upchurch. Director Delehant recommended Hobbs and Upchurch at the September 22nd meeting for the Consultant/Engineer for the Planning Grant.

Mr. Lester expressed his appreciation to the Board for allowing his organization to submit a grant proposal and is very familiar with working with rural counties and small towns/cities.

Mr. Lester presented a brief overview of his organization and plans for the Planning Grant.

Chairman Inman entertained a motion.

Commissioner Smith moved to select Hobbs and Upchurch for the Consultant/Engineer for the Planning Grant. Vice Chairman Walker seconded and the motion carried unanimously.

Proposed 2009 Schedule of Values for Revaluation

Tax Administrator Jake Oakley presented a brief overview of the proposed 2009 Schedule of Values for Revaluation.

Commissioner Carroll requested information regarding Sales Ratio Study.

Tax Administrator Oakley stated the Sales Ratio is currently at approximately 88.1%. The Board discussed the Sales Ratio Study with Tax Administrator Oakley.

Chairman Inman entertained a motion regarding the proposed 2009 Schedule of Values for Revaluation presented by Tax Administrator Jake Oakley at the September 22nd meeting.

Commissioner Lankford moved to approve the submitted 2009 Schedule of Values for Revaluation . Vice Chairman Walker seconded and the motion carried unanimously.

Stokes Opportunity Center – Proposed Bids

Chairman Inman entertained a motion.

Commissioner Lankford moved to approve Option #4- Separate Prime Contracts in the amount of \$192,694.00 which does not include HVAC.

Chairman Inman ruled that motion dies for lack of a second.

Commissioner Smith moved to approve Option #3 submitted by Services Support Supervisor Danny Stovall – Separate Prime Contracts in the amount of \$195,770.00.

Commissioner Lankford seconded and the motion carried (4-1) with Commissioner Carroll voting against the motion.

Proposed Capital Project Ordinance – Danbury Water System Rehabilitation Project

Chairman Inman entertained a motion.

Commissioner Carroll moved to approve the Proposed Capital Project Ordinance for The Danbury Water System Rehabilitation Project. Commissioner Smith seconded and the motion carried unanimously.

Pinnacle EMS Station – Budget Amendment #18

County Manager Bryan Steen submitted Budget Ordinance Amendment #18

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
General Fund				
EMS				
100.4370.352	Maint. & Repairs – Repairs	<u>\$00.00</u>	<u>\$5,000.00</u>	<u>\$5,000.00</u>
	Totals	\$00.00	\$5,000.00	\$5,000.00
Capital Reserve Fund				
201.9810.000	Transfer to General Fund	<u>\$62,285.00</u>	<u>\$5,000.00</u>	<u>\$67,285.00</u>
		\$62,285.00	\$5,000.00	\$67,285.00

This budget amendment is justified as follows:

To transfer funds from Capital Reserve Fund for grading and land surveying for the new EMS Station.

This will result in a net increase of \$5,000.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	General Fund			
	Transfer from Capital			
100.3982.960	Reserve	<u>\$62,285.000</u>	<u>\$5,000.00</u>	<u>\$67,285.00</u>
	Totals	\$62,285.000	\$5,000.00	\$67,285.00
	Capital Reserve Fund			
201.3991.000	Fund Balance	<u>\$944,573.00</u>	<u>\$5,000.00</u>	<u>\$949,573.00</u>
	Totals	\$944,573.00	\$5,000.00	\$949,573.00

Clerk Darlene Bullins noted the department should be EMS instead of Public Buildings, the Board agreed to have the Clerk correct the Budget Amendment for the record.

Chairman Inman entertained a motion.

Vice Chairman Walker moved to approve Budget Amendment #18.

Commissioner Smith seconded and the motion carried unanimously

Closed Session

Chairman Inman entertained a motion to enter into closed session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6).

Commissioner Smith moved to enter into closed session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6).

Vice Chairman Walker seconded and the motion carried unanimously.

The Board returned to open session of the October 13th meeting.

Chairman Inman turned the Chair over to Vice Chairman Walker.

Vice Chairman entertained a motion to enter into closed session for the following:

- To consider and take action with respect to the position to be taken by the county in negotiating the price or other materials terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a)(5)

Chairman Inman informed the Board that he is a Real Estate Broker licensed in the State of North Carolina, owns part of Carolina Farms and Homes Real Estate Company, and the Closed Session discussion could pertain to a listing that Carolina Farms and Homes Real Estate has listed and due to a conflict of interest, I request the Board allow me to recuse myself

from the discussion.

Vice Chairman Walker entertained a motion to allow Chairman Inman to be recused from the Closed Session discussion.

Commissioner Smith moved to allow Chairman Inman to be recused from the Closed Session discussion. Commissioner Lankford seconded the motion carried unanimously.

Chairman Inman exited the meeting.

Vice Chairman Walker reread the motion to enter Closed Session.

Commissioner Smith moved to enter into closed session for the following:

- To consider and take action with respect to the position to be taken by the county in negotiating the price or other materials terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a)(5)

Commissioner Lankford seconded and the motion carried (4-0) with Chairman Inman abstaining from the vote.

The Board returned to open session of the October 13th meeting.

Adjournment

There being no further business to come before the Board, Vice Chairman Walker entertained a motion to adjourn the meeting.

Commissioner Lankford moved to adjourn the meeting. Commissioner Smith seconded and the motion carried (4-0) with Chairman Inman absent.

Darlene M. Bullins
Clerk to the Board

J. Leon Inman
Chairman