

**STATE OF NORTH CAROLINA**  
**COUNTY OF STOKES**

**OFFICE OF THE COMMISSIONERS**  
**STOKES COUNTY GOVERNMENT**  
**DANBURY, NORTH CAROLINA**  
**SEPTEMBER 22, 2008**

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building located in Danbury, North Carolina on Monday, September 22, 2008 at 6:00 pm with the following members present:

Chairman J. Leon Inman  
Vice-Chairman Jimmy Walker  
Commissioner Ron Carroll  
Commissioner Ernest Lankford  
Commissioner Stanley Smith

County Personnel in Attendance:  
County Manager K. Bryan Steen  
Clerk to the Board Darlene Bullins  
Finance Director Julia Edwards  
Support Services Supervisor Danny Stovall  
Public Works Director Mark Delehant  
Planning Director David Sudderth

Chairman J. Leon Inman called the meeting to order and delivered the invocation.

**GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

**PUBLIC HEARING – PROPOSED 2009 SCHEDULE FOR VALUES FOR REVALUATION**

Chairman Inman opened the Public Hearing for the proposed 2009 Schedule for Values for Revaluation.

The following spoke during the Public Hearing:

**Lonnie Bowman**

1145 Power House Road  
Walnut Cove, NC 27052

Mr. Bowman noted the following:

- In his opinion, this should be a very easy revaluation due to the fact that most houses are worth less than the current actual tax value
- Big question – how does the county continue to operate at the present level if valuations are lowered
- County must be fair to Stokes County citizens when revaluating their property
- Too many people in the county are currently receiving a “free ride”
- Property owners are paying for all services
- Suggested a bumper sticker that would cost \$100 annually to empty garbage at county facilities
- Possible surcharge for gas in order for children to get to school
- County should tap into technology and federal funding, investigate the Federal Register for possible federal funding
- Need to look into wind and solar energy for Town of Danbury and other locations within the county
- Need to find a way to stop exporting garbage, investigate new technology

Mr. Bowman expressed his appreciation to the Board for allowing him to speak.

Chairman Inman closed the Public Hearing.

**GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Inman entertained a motion to approve or amend the September 22, 2008 Agenda.

Commissioner Smith requested to add the following to the Discussion Agenda:

- C&D Waste disposal for church groups

Manager Bryan Steen requested to add the following to the Agenda:

- Letter of Support for the Veteran’s CBOC

Chairman Inman, with full consent of the Board, directed the Clerk to place the C&D Waste disposal for church groups on the Discussion Agenda and the Letter of Support

for the Veteran's CBOC on the Action Agenda.

Commissioner Smith moved to approve the September 22, 2008 Agenda as amended.

Vice Chairman Walker seconded and the motion carried unanimously.

## **PUBLIC COMMENTS**

The following spoke during public comments:

### **Ms. Doris Hill**

Stokes County Mental Health Association

Ms. Hill introduced the new part time Mental Health Educator, Ms. Jennifer Connolly, which is currently being funded by a \$25,000 Glaxo Smith Kline Grant – A Ribbon of Hope. Ms. Connolly will help to educate citizens regarding mental health programs, establish support groups for families who have children who suffer from mental illness, assist with transportation needs/medication issues, and work closely with the new Stokes County Mental Health Coordinator. Ms. Hill noted the excellent turnout on Fun Day held recently in King. Ms. Connolly presented the Board with information regarding the upcoming “Walk to Prevent Suicide” which is scheduled for Sunday, November 2<sup>nd</sup> from 2:00 to 4:30 pm along with a brief overview of the Mental Health Educator position.

## **CONSENT AGENDA**

Chairman Inman entertained a motion to approve or amend the following items on the Consent Agenda:

### **Minutes**

- Minutes of June 17, 2008
- Minutes of June 18, 2008
- Minutes of September 8, 2008

Commissioner Carroll noted the following correction:

### **September 8<sup>th</sup> - page 7**

Community **Fund** Day should read Community **Fun** Day

### **Emergency Medical Services – Budget Amendment #11**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #11.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Emergency Medical Services</b>			
100.4370.351	Maintenance & Repairs- Auto	\$30,000.00	\$1,195.00	\$31,195.00
	Totals	\$30,000.00	\$1,195.00	\$31,195.00

This budget amendment is justified as follows:

Appropriation of funding received from an insurance claim for repair to an ambulance

This will result in a net increase of \$1,195.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3839.850	Insurance Claims	\$00.00	\$1,195.00	\$1,195.00
	Totals	\$00.00	\$1,195.00	\$1,195.00

**Animal Control – Budget Amendment #12**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #12.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Animal Control</b>			
100.4380.352	Equipment-Non Capitalized	\$400.00	\$6,350.00	\$6,750.00
	Totals	\$400.00	\$6,350.00	\$6,750.00
	<b>Capital Reserve Fund</b>			
201.4380.002	Animal Control	\$32,150.00	\$(6,350.00)	\$25,800.00
201.9810.000	Transfer to General Fund	\$55,935.00	\$6,350.00	\$62,285.00
	Totals	\$88,085.00	\$00.00	\$88,085.00

This budget amendment is justified as follows:

To transfer funds from Capital Reserve Fund to General Fund for resealing the floor at the Animal Shelter.

This will result in a net increase of \$6,350.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	Transfer from Capital Reserve			
100.3982.960	Reserve	<u>\$55,935.00</u>	<u>\$6,350.00</u>	<u>\$62,285.00</u>
	Totals	\$55,935.00	\$6,350.00	\$62,285.00

**Register of Deeds – Budget Amendment #13**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #13.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>General Fund</b>				
100.9820.960	Transfer to Capital Reserve	<u>\$65,000.00</u>	<u>\$126.00</u>	<u>\$65,126.00</u>
	Totals	\$65,000.00	\$126.00	\$65,126.00
<b>Capital Reserve Fund</b>				
201.4180.025	Register of Deeds	<u>\$38,611.00</u>	<u>\$126.00</u>	<u>\$38,737.00</u>
	Totals	\$38,611.00	\$126.00	\$38,737.00

This budget amendment is justified as follows:

To appropriate General Fund Balance to the Register of Deeds Technology Fund per GS 161-11.3.

This will result in a net increase of \$126.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>General Fund</b>				
100.3991.000	Fund Balance	<u>\$00.00</u>	<u>\$126.00</u>	<u>\$126.00</u>
	Totals	\$00.00	\$126.00	\$126.00
<b>Capital Reserve Fund</b>				
201.3981.000	Transfer from General Fund	<u>\$65,000.00</u>	<u>\$126.00</u>	<u>\$65,126.00</u>

\$65,000.00      \$126.00      \$65,126.00

**Tax Administration Report – August 2008**

Tax Administrator Jake Oakley submitted the following Real and Personal Property Releases (August 2008 which are more than \$100 and Real and Personal Property Refund over \$100 (August 2008 at the September 8th, with a request for action by the Board of Commissioners at the September 22<sup>nd</sup> meeting:

**Real and Personal Property Releases More than \$100 –August 08- Per NCGS 105-381 (b**

<b>Name</b>	<b>Account Number</b>	<b>Amount</b>	<b>Reasons</b>
Rhonda Bullins	08A606000651441	250.04	Double billed—was split into two parcels
John L Hairston	08A699305081842	1007.48	Double billed-was split into two parcels
David Norman	08A598600208029	163.59	House torn down 11-2007
Bobby Brown	00A2000034945	108.11	SWMH gone in 2001-PERS
	98A1990004554	115.66	SWMH gone in 2001-PERS
	98A1998050397	115.69	SWMH gone in 2001-PERS
	98A1998050399	154.31	SWMH gone in 2001-PERS
	98A1998050398	135.93	SWMH gone in 2001-PERS
	98A1998050401	211.42	SWMH gone in 2001-PERS
	98A1998050400	178.66	SWMH gone in 2001-PERS
David Marion	08A599700169339	811.97	Double billed-was split into two parcels
Virginia Swaffer	08A15600823708	126.90	Double billed -duplicate billing
Farm Credit Leasing	08A64699.05	220.66	Business person-double listed
<b>Total</b>		<b>\$3,600.42</b>	

**Real and Personal Property Refunds More than \$100 –August 08- Per NCGS 105-381 (b**

<b>Name</b>	<b>Account Number</b>	<b>Amount</b>	<b>Reasons</b>
Jeff Wilhelm	08A690402853*962	94.20	Parcel merged with another tract
		10.21	
<b>Total</b>		<b>\$104.41</b>	

**Proposed 2009 Holiday Calendar**

Clerk to the Board Darlene Bullins submitted the following proposed Holiday Schedule for Calendar Year 2009 for the Board’s consideration:

<b>Holiday</b>	<b>Day of Week</b>	<b>Date</b>
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New Year's Day	Thursday	January 1, 2009
Martin Luther King, Jr. Day	Monday	January 19, 2009
Good Friday	Friday	April 10, 2009
Memorial Day	Monday	May 25, 2009
Independence Day	Friday	July 3, 2009
Labor Day	Monday	September 7, 2009
Veterans Day	Wednesday	November 11, 2009
Thanksgiving	Thursday	November 26, 2009
	Friday	November 27, 2009
Christmas	Thursday	December 24, 2009
	Friday	December 25, 2009

Floating Holiday-(1 day to be used by employees during the calendar year of 2009 upon approval of supervisor. Can't be carried over to calendar year 2010.

**State Employees Credit Union Lease – Renewal – ATM Site**

Manager Bryan Steen submitted a request from the State Employees' Credit Union to exercise another one-year renewal (01-01-2009/12-31-2009) option for the ATM site located on the Governmental Complex according to the original lease agreement.

**Revised Policy for Fire Marshal's Office – Fire Suppression Personnel**

Fire Marshal Frankie Burcham submitted the following Revised Policy for Fire Marshal's Office – Fire Suppression Personnel at the September 8<sup>th</sup>, with a request for action by the Board of Commissioners at the September 22<sup>nd</sup> meeting:

**Fire Suppression Personnel  
Policy for the Stokes County  
Fire Marshal's Office**

**Work Schedule**

Normal work hours will be Monday-Friday from 8:30 to 5:00 with 1 hour for lunch unless called for service. If services are needed or scheduled for weekends, staff shall receive comp-time before working outside normal duty hours that is equal to the time required for the desired service.

**Emergency Comp Time**

If fire service personnel has been assigned to an emergency call and needs to work past the end of normal duty hours, they will be given comp time according to county policy and Fair Labor Standards Act.

**Supervisor** - Stokes County Fire Marshal

**Staff** - Assistant Fire Marshal and Fire Inspector

**On-Call Schedule**

The Fire Marshal's Office will rotate on-call time each week. Starting Friday morning of every week at 8:30am. The on call person will be responsible for answering calls for service (investigations after hours to limit the number of comp hour's personnel receive. Only one person from the office should respond unless the emergency situation requires more. Most situations can be handled by phone but investigations may dictate otherwise. The final decision will be at the discretion of the Fire Marshal.

**Scope of Duties**

Provide manpower assistance to fire districts in Stokes County with Fire Suppression activities, emergency response to motor vehicle accidents, conduct fire inspections, conduct public education programs, and assist with emergency management when requested by EMS/Sheriff's Office/Fire Marshal. Also respond to grass and or wood fires, haz-mat incidents, searches, fire alarms with sprinkler activations and assist on medical calls if in that department's district and the department has no response from volunteers.

**Area of Response**

Fire Suppression Personnel will be assigned to each side of the county. East and West. Only one apparatus will respond in each district unless a confirmed structure fire is dispatched. If a structure fire is dispatched only the apparatus in home territory will respond emergency traffic. The second apparatus will respond routine without delay unless a fire department officer request different or the first fire marshal's apparatus request different. Each emergency situation is different and sound judgment must be used. Response for both apparatus will be at the discretion of the Fire Marshal.

**Calls for Service**

Fire suppression personnel will only respond to calls assigned by the Stokes County Communications Center or the Fire Marshal.

Personnel will check in and out of service at all times with communications similar to EMS and Sheriff's Department in their assigned areas.

**Vehicle Station Assignments**

Vehicles will be stationed inside the county at all times. All vehicle station assignments will be approved by the Fire Marshal and the County Manager. No out of county travel is allowed unless prior approval from the Fire Marshal and the County Manager.

Commissioner Lankford moved to approve the Consent Agenda as amended.

Commissioner Smith seconded and the motion carried unanimously.

## **GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA**

### **Update – Manager and Board of Commissioners**

County Manager Bryan Steen noted the following:

- Third floor renovations moving along very well

Commissioner Smith noted the following:

- Regional Tourism Initiative - First round of interviewing for an Executive Director was held on Friday with top two candidates to be interviewed again within the next week
- Trying to fill the director's position by November 1<sup>st</sup>
- Website will be active after director is in place

Chairman Inman noted the following:

- PART – Transportation to start October 13<sup>th</sup> in King – Bus will pick up individuals at the Old Bojangles
- Individuals can ride to Winston Salem for \$50 a month or \$5 a day – individuals can live anywhere in Stokes County, but must meet the bus in King
- PART Vans are available – must have 6 participating members with one person assigned to drive the bus - \$80 a month – can leave from any designation in Stokes County

## **GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

### **NCDOT- Request to Abandon a Portion of SR-1700 –Otis Woods Road from Secondary Road System**

County Manager Bryan Steen noted the Board had received a request from NCDOT to abandon a portion (approximately 1637' of SR 1700- Otis Woods Road from the Secondary Road System at the August 25<sup>th</sup> meeting. Manager Steen noted that Mr. Tom New was present and wished to address the Board regarding the abandonment.

Mr. Tom New, spokesperson for the New family (sole property owners , noted the

following:

- Requested abandonment of approximately 1637' of ST 1700-Otis Woods Road from the Secondary Road System (portion of the road being requested to be abandoned is at the end and all property along the requested portion belongs to the New family)
- Appropriate signatures of all family members have been presented to the County
- Request that the NCDOT abandonment request be considered at tonight's meeting due to the start of a road construction project on the Otis Woods Road – saving tax dollars
- Request abandonment of the right of way for the same portion of the road that NCDOT is requesting to be removed from the Secondary Road System for privacy and security reasons
- Family members and other property owners are concerned with the rerouting of the road when construction begins – trees will be cut

The Board discussed the request with Mr. New.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on tonight's Action Agenda.

### **Comprehensive Land Use Plan – Discussion**

County Manager Bryan Steen noted correspondence from the City of King requesting whether the County would like to participate in a joint Comprehensive Land Use Plan. The City of King would like to know the County's decision by October 16<sup>th</sup>.

Planning Director David Sudderth noted the following:

- Previously spoke with Planning Director Todd Cox, City of King, regarding the invitation to participate in a joint Comprehensive Land Use Plan
- City of King needs to update their Comprehensive Land Use Plan
- Some items presented by the City of King have already been completed by the County such as the adoption of the NCDOT Comprehensive Transportation Plan
- Have no issues with joining the City, but have concerns with the lack of budgeted funding, no funding allocation in the current 2008/09 budget
- Planning Board has not been informed of the request from the City of King and feels that the Planning Board should be involved
- There are some issues that the County would not share the same opinion with municipalities such as residential developmental, schools, etc.
- Need for input from schools, communities, etc.

- Currently, City of King is only requesting whether the County is interested in participating in order to send out RFPs for cost estimates
- Comprehensive Land Use Plan is a good plan especially for economic development
- Comprehensive Land Use Plan will involve citizen input
- In North Carolina for land use planning, once a plan is adopted, the County must follow the plan
- Comprehensive Land Use Plan would give the County an overview of the County
- Comprehensive Land Use Plan is normally adopted by an Ordinance

Planning Director Sudderth recommended the Board focus on the items that the County really wants to accomplish and sees no problems with allowing the City of King to include the County in the RFP. Director Sudderth suggested the Board review the CIP and discuss items presented from Planning Director Cox.

The Board discussed the agenda item with Director Sudderth.

The consensus of the Board was to allow the City of King to include Stokes County in the RFP process.

**Proposed Bids for Paving**

Support Services Supervisor Danny Stovall presented the following bids that were opened and read aloud on Monday, September 15<sup>th</sup> to furnish labor, materials, and equipment for repaving of the Governmental Center Complex, E911 Parking Lot, Danbury Library Parking Lot, Community Services Bldg Roadway, Moratock Park Parking Lot, and Walnut Cove EMS Station Parking Lot:

Larco Construction	\$277,146.53
APAC Atlantic	\$297,473.00
Triangle Grading & Paving	\$330,000.00
JC Joyce Trucking & Paving	\$349,115.00
Turner Asphalt	\$475,005.00

Mr. Stovall noted packets were mailed to the following companies with no response:

- Eddie’s Patching
- Hills Paving

- Stanleyville Paving
- T & T Paving
- Hanes Paving
- AAA Paving
- Yadkin Valley Paving

The Board discussed the bids with Mr. Stovall.

The Board had the following comments:

Commissioner Smith noted:

- Need to do more paving at the Community Services Building to include parking spaces for the Fire Marshal's office

Commissioner Lankford noted:

- Need to find a solution for the water issues in front of the DSS Building and the Danbury Library before any repaving is done
- Any possibility of NCDOT paving the areas for a lesser price
- Is this the right time for paving considering the rising cost of fuel

Vice Chairman Walker noted:

- Does all the areas need re-paving now?
- Need to review the Greenbox sites to include those if there are any that needs to be repaved
- Agrees with Commissioner Lankford – need to locate the water issues before any repaving

Commissioner Carroll noted:

- Agrees with Commissioner Lankford – need to locate the water issues before any repaving
- Agrees with Commissioner Smith – need for additional parking spaces at the Community Services Building – preferably spaces being lined

Chairman Inman noted:

- Cost reflects the high cost of fuel
- Projects have been put off for several years

Mr. Stovall noted that there were probably several underground springs at the Danbury Library location and that the RFP did not include locating and rerouting the springs.

Mr. Stovall noted that the Board could award the contract and do a change order to include additional paving at the Community Services Building.

Manager Steen noted the need for repaving now in order to eliminate having to take up all the asphalt and start at the beginning.

Manager Steen noted that Public Buildings could take a primary look at the water issues

and that he would contact engineers for further information about the underground springs.

Chairman Inman, with full consent of the Board, requested the Manager have County staff take a look at the water issues in both parking lots.

Public Works Director Delehant noted that during a drought season it could be hard to locate the exact location of underground springs, but that his department would be happy to see what they could find out.

**Proposed Bids for Roofing**

Support Services Supervisor Danny Stovall presented the following bids that were opened and read aloud on Monday, September 15<sup>th</sup> for furnishing labor, materials, and equipment relating to re-roofing the Government Center and E911 Building:

CityScape Roofing	\$57,905.00
ChemTech Roof	\$71,603.00
Triad Roofing	\$78,834.00
Roof-Tek	\$88,000.00
Baker Roofing	\$93,334.00
Greensboro Roofing	\$189,130.00

Mr. Stovall noted packets were mailed to the following companies with no response:

AAR Roofing  
Allied Roofing  
McRae Roofing  
Statesville Roofing

The Board discussed the agenda item with Mr. Stovall.

Mr. Stovall noted that these quotes were for replacing the membrane only, metal roofing was not an option for E911 building due to weight issues.

Mr. Stovall also noted that he had requested a quote from CityScape Roofing for a Fifteen-year warranty.

Manager Steen noted the membrane roofing would be a lighter color, which would

save on utility cost.

Chairman Inman, with full consent of the Board, requested Mr. Stovall to try to find out a timetable for the roofing projects, how long, when can they start, etc.

### **Proposed Bids for Financing for Capital Projects**

Finance Director Julia Edwards presented the following proposals for financing for roofing and paving projects, which were accepted until Friday, September 12<sup>th</sup>:

<b>Banking Institution</b>	<b>Fixed Rate</b>	<b>Annual Payment Amount</b>	<b>Interest Paid</b>	<b>Bank Charges</b>	<b>Payback Amount</b>
BB&T	3.61%	\$54,440.00	\$79,420.00	\$1,100.00	\$480,520.00
RBC	3.58%	\$54,320.00	\$78,760.00	\$5,000.00	\$483,760.00
NewBridge	3.99%	\$49,432.77	\$94,327.00		\$494,327.70
SunTrust	4.32%	\$50,105.13	\$101,051.30	\$500.00	\$501,551.30

**Amount to be Financed = \$400,000**

Finance Director Edwards noted the following;

- Packets were mailed to 3 other banking institutions - Bank of America, First Citizens and Wachovia with no response
- Noted the RBC interest rate is lower than BB& T but has a higher fee (\$5,000)
- Would request the item be moved to the Action Agenda in order to meet the LGC Guidelines
- Quote is valid for 45 days
- Ten year payback

Chairman Inman noted the need to include Southern Community in the future.

The Board discussed the Agenda item with Director Edwards.

Commissioner Carroll reiterated concerns with borrowing funding for maintenance projects.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on today's Action Agenda.

### **Selection of Consultant/Engineer for Planning Grant**

County Manager Bryan Steen noted that the County had recently advertised (RFPs for engineering services regarding preparation of a Planning Grant for installation of water and sewer lines to the Meadows property. The Planning Grant would provide the County with all the engineering information needed for applying for Water and Sewer Grants.

Public Works Director Mark Delehant presented the following information to the Board:

- RFPs were received from 3 different engineering firms:
  - Cavanaugh and Associates
  - West Consultants
  - Hobbs/Upchurch & Associates
- Point system was used to evaluate the proposals for recommending the best engineering firm for this proposed project
  - Previous engineering experience with the Rural Center Grant Projects and the success of the project = 25 points (based on information from the Rural Center
  - Ability to carry out projects on schedule and to complete the projects as approved by the Rural Center = 25 points (based on information from the Rural Center
  - Experience of the firm's proposed Project Manager and project staff on previous Rural Center Projects = 25 points
  - Understanding the County's needs and responsiveness of each firm in Requests for Proposals = 20 points
  - Hourly fee schedule (for evaluation purposes only (no lump sum quotes = 5 points
- Evaluated passed track records for each firm regarding securing grants
- Called and spoke to references provided by each firm
- Carefully assessed information provided by each firm

Director Mark Delehant recommended Hobbs, Upchurch & Associates, PA for the Engineer Consultant for preparation of the Planning Grant. Director Delehant noted the following regarding Hobbs, UpChurch & Associates:

- Was engineering firm for the County's initial Sewer Project

- Full time grant writer and project leader combined have 35 years of experience in grant writing
- Great comments from the Rural Center regarding working relationship with staff members of Hobbs and Upchurch
- Hobbs scored 95 with West Consultants scoring 93 and Cavanaugh scoring 85 out of a possible 100
- In 2007, Hobbs, Upchurch & Associates submitted 14 grants to the Rural Center on behalf of counties, cities, and towns in North Carolina and received funding for all 14 projects

Manager Steen noted that the engineering firm that was selected would not receive any compensation unless the grant is approved and only the amount authorized by the granting agency.

The board discussed the agenda item with Director Delehant.

Commissioner Smith noted the need to use agencies within the County if possible.

Chairman Inman directed the Clerk to place the item on the October 13<sup>th</sup> Action Agenda.

### **Appointments – Stokes County Aging Planning Committee**

Chairman Inman presented the following recommendations from the Stokes County Aging Planning Committee to serve a one year term beginning in October 2008:

- Lori Webb, Hospice of Stokes County
- James Carlin
- Lou Charland
- Vicky East, Walnut Cove Senior Center
- Louise Flynt
- Suzan Garner
- Susie Grabs
- Bill Greenwood
- Ted Griesenbrock
- Sheriff Mike Joyce
- Janelle Kent, NC Cooperative Extension
- Lynn Martens, Senior Services
- Clinard Merritt
- Jacque Nuckols
- Jan Spencer, Social Services
- Madeline Watkins

- Dean Burgess, Area Agency on Aging (Technical Assistance only)

Commissioner Smith nominated the following to serve on the Stokes County

Aging Planning Committee:

- Lori Webb, Hospice of Stokes County
- James Carlin
- Lou Charland
- Vicky East, Walnut Cove Senior Center
- Lousie Flynt
- Suzan Garner
- Susie Grabs
- Bill Greenwood
- Ted Griesenbrock
- Sheriff Mike Joyce
- Janelle Kent, NC Cooperative Extension
- Lynn Martens, Senior Services
- Clinard Merritt
- Jacque Nuckols
- Jan Spencer, Social Services
- Madeline Watkins
- Dean Burgess, Area Agency on Aging (Technical Assistance only)

Clerk Darlene Bullins noted the vacancies have been advertised and posted on the County's website.

Chairman Inman directed the Clerk to place the nominations on the October 13<sup>th</sup> Agenda.

### **Third Floor Renovation Project - Update**

County Manager Bryan Steen noted the following:

- Third Floor renovations moving along
- Recently met with Environmental Health Specialist Supervisor Leslie Easter and Planning Director David Sudderth regarding placement on the third floor of the Administrative Building looking at current and potential future needs
- Conclusion has been reached that it would be better to locate these departments in available space on the third floor
- There would be need to make some minor changes with very little difficulty
- Departments would be across the hall from each other

- Still looking at ways to make both departments as “User Friendly” as possible with possibly cross training in order to make sure both departments have coverage during lunch hours

Manager Steen requested the Board authorize the County Manager to immediately approve construction of walls necessary to establish an enclosed office for each department head and any other minor changes that will be necessary.

The Board discussed the item with County Manager Steen.

The Board had no issues with Manager Steen’s request.

Chairman Inman, with full consent of the Board, directed the County Manager to proceed with authorizing the construction changes to place Environmental Health and Planning/Zoning on the third floor of the Administrative Building.

The Board discussed making sure that departments such as Environmental Health has coverage during the lunch hour so that citizens do not have to wait until someone returns to the open the office.

### **C&D Waste Disposal for Church Groups**

Commissioner Smith, who requested the item be added to the Agenda, presented the following information regarding a request from Mr. Corkey Newsome:

- Nine churches in Stokes County are going to have a clean up day and perform chores for elderly and handicapped citizens along with families in need on October 11<sup>th</sup>
- Request the county waive the fee at the Landfill for disposing of the C&D Waste or provide the churches with a discounted fee
- Event scheduled for Saturday, October 11<sup>th</sup> – “Sharing the Blessing”

Chairman Inman requested feedback from Board members.

Commissioner Lankford noted:

- Be careful not to set a precedent, try to set guidelines for 501(c) organizations in Stokes County who are willing to help those in need and clean up Stokes County
- Possibly allowing the organization to take the waste directly to Hanes Mill location and the County pay the fee

- Possibly look at having a designated clean up day in Stokes County – no fees for any citizen on that particular day

Commissioner Carroll noted:

- Hear the county attorney's legal opinion before making any decision

Commissioner Smith noted:

- Would like to work with the group if possible

Vice Chairman Walker noted:

- Agreed with Commissioner Lankford in setting up guidelines for 501c organizations to help those who can't help themselves and to clean up Stokes County
- Work with organizations to what extent is reasonable and legal
- Organizations setting a good sample for citizens in the county
- Would like to work with this organization if possible, even try to set up the one day clean up event

Chairman Inman noted:

- County always supports cleaning up the community
- County Attorney Edward Powell noted that the county would have to offer the same waived fees to all classes of people – the county cannot discriminate against any group in the county – profit or non-profit
- Support the idea but must take into consideration the legal opinion from the County Attorney

The Board discussed other options, legal advice from county attorney, and possibly designating a Stokes County Clean Up Day.

Manager Steen stated that one option would be for the churches to find a local business that would donate funding to the church to recover the cost of the disposal fee.

Director Delehant noted there could be some issues with allowing citizens to go to Winston Salem and trying to dispose of waste without paying the fee.

Chairman Inman stated that he would donate the first \$50 towards the disposal fee and challenged others to donate. Vice Chairman Walker also agreed to participate with the \$50

donation.

## **GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

### **Letter of Support – Veteran’s Community Based Outpatient Clinic (CBOC**

County Manager Bryan Steen presented a draft letter in support of a Veteran’s CBOC in King.

The Board had no issues with the draft letter submitted by Manager Steen.

Chairman Inman entertained a motion.

Commissioner Lankford moved to approve the letter submitted by Manager Steen in support of a Veteran’s CBOC in King. Vice Chairman Walker seconded and the motion carried unanimously.

### **NCDOT- Request to Abandon a Portion of SR-1700 –Otis Woods Road from Secondary Road System**

Chairman Inman entertained a motion.

Commissioner Lankford moved to abandon a portion of SR-1700 (approximately 1637’ as requested by NCDOT Otis Woods Road from the Secondary Road System and to authorize the County to proceed with the abandonment of right of way process for the requested portion of the Otis Woods Road (approximately 1637’ . Commissioner Smith seconded and the motion carried unanimously.

### **Proposed Bids for Financing for Capital Projects**

Chairman Inman entertained a motion.

Commissioner Smith moved to accept the proposal for financing from BB&T at a fixed interest rate of 3.61% for a 10-year period for capital projects and for the county manager to proceed with the application process with Local Government Commission. Commissioner

Lankford seconded and the motion carried unanimously.

### **Closed Session**

Chairman Inman entertained a motion to enter into closed session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6)
- To consider and take action with respect to the position to be taken by the county in negotiating the price or other materials terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a) (5)

Commissioner Smith moved to enter into closed session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6) .
- To consider and take action with respect to the position to be taken by the county in negotiating the price or other materials terms of an agreement for the acquisition or lease of real property pursuant to G.S. 143-318.11(a) (5)

Vice Chairman Walker seconded and the motion carried unanimously.

The Board returned to open session of the September 22<sup>nd</sup> meeting with Chairman Inman turning the chair over to Vice Chairman Walker during closed session and exiting the meeting.

### **Adjournment**

There being no further business to come before the Board, Vice Chairman Walker

entertained a motion to adjourn the meeting.

Commissioner Lankford moved to adjourn the meeting. Commissioner Smith seconded and the motion carried (4-0 with Chairman Inman absent for the vote.

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**Darlene M. Bullins**  
Clerk to the Board

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**J. Leon Inman**  
Chairman