

STATE OF NORTH CAROLINA
COUNTY OF STOKES

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
SEPTEMBER 8, 2008

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building located in Danbury, North Carolina on Monday, September 8, 2008 at 1:30 pm with the following members present:

Chairman J. Leon Inman
Vice-Chairman Jimmy Walker
Commissioner Ron Carroll
Commissioner Ernest Lankford
Commissioner Stanley Smith

County Personnel in Attendance:
County Manager K. Bryan Steen
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards
Support Services Supervisor Danny Stovall
Public Works Director Mark Delehant
Tax Administrator Jake Oakley
Fire Marshal Frankie Burcham
Captain Mike Marshall – Sheriff's Department

Chairman J. Leon Inman called the meeting to order.

Commissioner Ernest Lankford delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Inman entertained a motion to approve or amend the September 8, 2008

Agenda.

Commissioner Lankford moved to approve the September 8, 2008 Agenda as presented.

Vice Chairman Walker seconded and the motion carried unanimously.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Inman entertained a motion to approve or amend the following items on the Consent Agenda:

Minutes

- Minutes of June 11, 2008
- Minutes of June 16, 2008
- August 5, 2008
- August 25, 2008

Sheriff's Department – Budget Amendment #8

Finance Director Julia Edwards submitted Budget Ordinance Amendment #8.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Sheriff's Department			
100.4310.260	Departmental Supplies	\$23,040.00	\$764.00	\$23,804.00
100.4310.511	Equipment-Non-Capital	\$19,538.00	30.00	\$19,568.00
	Totals	\$42,578.00	\$794.00	\$43,372.00

This budget amendment is justified as follows:

Utilizing the Sheriff's Judgment Funds and State Fines & Forfeitures instead placing a burden on the General Fund to purchase the following: 3 hand scanners/antennas, 100 re-chargeable AA batteries, 3 re-chargeable battery chargers, 10 6-volt 5-cell Nicad batteries for Maglite flashlights, Spectra USB Headset

This will result in a net increase of \$794.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following

revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3431.415	Sheriff-Judgments	\$8,000.00	\$764.00	\$8,764.00
100.3301.413	State Fines/Forfeitures	\$5,747.00	\$30.00	\$5,777.00
	Totals	\$13,747.00	\$794.00	\$14,541.00

Emergency Management – Budget Amendment #9

Finance Director Julia Edwards submitted Budget Ordinance Amendment #9.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Emergency Management			
100.4330.511	Equipment-Non Capitalized	\$00.00	\$5,315.00	\$5,315.00
	Totals	\$00.00	\$5,315.00	\$5,315.00

This budget amendment is justified as follows:

To appropriate funding from the Emergency Management Performance Grant to purchase a used RV to be used as a Mobile Command Vehicle.

This will result in a net increase of \$5,315.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.262	Emergency Management	\$20,500.00	\$5,315.00	\$25,815.00
	Totals	\$20,500.00	\$5,315.00	\$25,815.00

District Resource Center – Budget Amendment #10

Finance Director Julia Edwards submitted Budget Ordinance Amendment #10.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
District Resource Center				
100.4321.260	Departmental Supplies	\$1,440.00	\$1,519.00	\$2,959.00
100.4321.350	Main. & Repairs -Equipment	\$00.00	\$538.00	\$538.00
Totals		\$1,440.00	\$2,057.00	\$3,497.00

This budget amendment is justified as follows:

To appropriate additional funding from the Criminal Justice Partnership Program for copier maintenance and supplies.

This will result in a net increase of \$2,057.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.363	CCJP	\$73,048.00	\$2,057.00	\$75,105.00
Totals		\$73,048.00	\$2,057.00	\$75,105.00

Proposed Resolution – Retiring Officer – Sheriff’s Department

Support Services Supervisor Danny Stovall submitted the following proposed Resolution Authorizing the Sale of County Issued Service Side Arm (NCGS 20-187.2.A to Narcotics Detective Sergeant Randy Joyce who will be retiring October 1, 2008:

**Resolution authorizing sale of County issued service side arm:
(North Carolina General Statute 20-187.2.A**

WHEREAS, Detective Sergeant Narcotics, Randy Joyce is retiring from the Stokes County Sheriff’s Department on September 30, 2008; and

WHEREAS, Detective Sergeant Narcotics, Randy Joyce has been a dedicated law enforcement officer to the citizens of Stokes County from April 27, 1990 through September 30, 2008, and

WHEREAS, North Carolina General Statute 20-187.2 (a , permits Stokes County to donate the badge worn at no cost, and to the sell service issued side arm to retiring law enforcement officers, at a price determined by the Board of Commissioners; and

THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY RESOLVES THAT:

1. The Sheriff of Stokes County is authorized to present to Detective Sergeant Narcotics, Randy Joyce his Stokes County Sheriff's Department issued badge at no cost.
2. The Sheriff of Stokes County is also authorized to sell a Beretta 96, 40-caliber pistol, serial number BE321846 at a set price of \$1.00 to Detective Sergeant Narcotics, Randy Joyce after securing a permit as required by North Carolina General Statute 14-402 or 14-409.

Adopted this the **8th** day of **September 2008**.

J. Leon Inman- Chairman

Jimmy Walker – Vice Chairman

Ron Carroll - Commissioner

Ernest Lankford - Commissioner

Stanley Smith - Commissioner

Attest

Darlene Bullins – Clerk to the Board

Support Services Supervisor Stovall requested the Board's approval.

Proposed Resolution – Stokes County Big Sweep 2008 Day

Soil Conservation Technician Sara Jo Durham submitted the following proposed Resolution Declaring October 4, 2008 as Stokes County –Big Sweep Day:

**A RESOLUTION OF BOARD OF COMMISSIONERS
OF STOKES COUNTY
DECLARING OCTOBER 4, 2008 AS
STOKES COUNTY N.C. BIG SWEEP 2008 DAY**

WHEREAS, water is basic and essential need for all life; and,

WHEREAS, Stokes County is rich in natural resources and beauty, and

WHEREAS, trash fouls our waterways as well as our landscapes, and,

WHEREAS, every citizen should contribute to keeping our environment clean and healthy by working together to preserve clean water and the natural beauty of our surroundings; and,

WHEREAS, N.C. Big Sweep is a statewide community effort to retrieve trash from North Carolina’s waterways and landscapes,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the County of Stokes, does hereby declare **OCTOBER 4, 2008** as **STOKES COUNTY BIG SWEEP 2008 DAY**, and does further hereby urge every citizen to do his or her part to restore the beauty and function of our streams by volunteering to participate in the N.C. BIG SWEEP **event**.

Adopted this **8th** day of **September 2008**.

J. Leon Inman- Chairman

Jimmy Walker – Vice Chairman

Ron Carroll - Commissioner

Ernest Lankford - Commissioner

Stanley Smith - Commissioner

Attest:

Darlene M. Bullins – Clerk to the Board

Soil Conservation Technician Durham requested the Board’s approval.

Commissioner Lankford moved to approve the Consent Agenda as submitted.

Commissioner Smith seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

CenterPoint – Quarterly Review

CenterPoint CEO Betty Taylor, introduced CenterPoint Director Rhonda Outlaw,

Community and Provider Operations, who discussed the following Quarterly Report:

- Access – Connecting with Help
 - Prompt Access – 91% of calls answered within 30 seconds
 - Assessment of Need
 - Emergency (care in 2 hours -916 calls
 - Urgent (care in 48 hours – 291 calls
 - Routine (care in 14 days – 2,457 calls
 - Prompt Availability of Care
 - Walk in capacity for same day mental health and substance abuse services

- Persons Served – State Funded (Stokes County 4th Quarter)
 - Total consumers served: 662 (unduplicated count)
 - 624 Adults
 - 38 Child/Adolescent
 - Service Areas
 - Mental Health = 59%
 - Substance Abuse = 4%
 - Developmental Disabilities = 8%
 - Dual Diagnosis = 28%
 - To be determined = less 1%
- Community Outreach
 - Public Awareness and Marketing
 - Community Roundtable
 - Community Forum
 - Legislative Meetings
 - Key Media messages developed by CFAC
 - Community Fun Day in Stokes County
 - Provider Survey
- Consumer and Family Advisory Committee (CFAC)
- Financial Overview
 - Expended 99.72% of Unit Cost Reimbursement state dollar allocation for FY 08
 - FY 08 Revenue Less Expenses \$(1,164,507)
Additional Funds Awarded
 - \$750,000 for FY 08 – Crisis Pilot Allocation
\$1.5 million for FY 09
 - \$121, 840 – Honor the Legacy/Safe & Drug-Free Schools Grant
 - \$69,259 - Patient Assistance Program
\$246,755 for FY08
 - \$100,000 = SPF-SIG Substance Abuse Prevention Grant
- Impacting the Need for Inpatient Care
 - Services
 - Mobile Crisis Management Team operated y Forsyth Memorial Hospital
 - Respite availability to avoid crisis
 - Walk-in same day care for MH and SA
 - Transitional housing with supports
 - Crisis Intervention Team training for law enforcement
 - Adult acute care beds in community
 - Results
 - 35% reduction in state hospital admissions
 - 25% reduction in state hospital bed day utilization
- Upcoming Fiscal Year 2009
 - Awarded funding under recent legislation for the following:
 - Expand Mobile Crisis Management Team to the region
 - Establish a Walk In Crisis/Aftercare Team
 - Implement telepsychiatry in rural areas

- Additional funding for Stokes County
\$100,000 for Substance Abuse Prevention (SPF-SIG Grant)
- Selected to participate with UNC-Duke Gillings Innovation Lab for Mental Health System Improvement
- Achieve National Accreditation and Support Providers' Accreditation
- Take advantage of opportunities created by new legislation, new Governor and new DHHS leadership

CEO Taylor noted the following:

- State Funding Allocation:
 - Up to \$190,000 additional funding for the expansion Mobile Crisis Unit Team from the State
 - Up to \$200,000 + for a team who will provide walk-in capacity for same-day mental health and substance abuse services
- No reduction in allocation for service dollars from the state
- Final funding allocation should be available within the next 6-7 weeks
- Feels that Stokes County has a strong foundation in the providers that serve Stokes County citizens
- Mental Health Coordinator's position is going well. Recent meeting held to start tracking statistics to provide LME with valuable information regarding the needs of the County

Chairman Inman noted the need to have an update regarding the Mental Health Coordinator's position at a future Board meeting.

Vice Chairman Walker noted that there were still citizens who could not access the System. CEO Taylor noted the need to continue to advertise the services provided by CenterPoint along with a telephone number and that the Mental Health Coordinator will also be providing that information to those in need.

CEO Taylor noted the Legislative meetings have been very helpful, it has brought awareness to mental health issues and also is bringing a team approach to mental health services.

The Board discussed the quarterly review with CEO Taylor and Ms. Outlaw. CEO Taylor noted the need for additional members for Stokes County's Consumer and Family Advisory Committee. (CFAC CFAC is doing very well in Stokes County.

Chairman Inman noted Stokes County could place the notice for CFAC members on the County's website.

Chairman Inman, on behalf of Stokes County, expressed appreciation to CEO Taylor and Ms. Outlaw for their presentation.

Update – Manager and Board of Commissioners

County Manager Bryan Steen noted the following:

- Proposed Bids for financing of Capital Projects will be on the September 22nd Agenda – action will need to be taken on September 22nd in order to meet LGC's schedule
- Proposals for engineering services for development of a planning grant application for infrastructure to the Meadows Site will be on the September 22nd Agenda

Chairman Inman noted the following:

- County should consider holding off on financing due to the Government's bail out of Freddy Mac and Fannie May
- 30 year fixed interest rates are predicted to drop to 5.5% which will impact other rates
- PART held a public information meeting last Wednesday at the King Public Library regarding public transportation
- PART transportation in Stokes County is predicted to start in mid October

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Vehicle Purchase – Bids – Sheriff's Department

Support Services Supervisor Danny Stovall presented the following bids received for the purchase of Sheriff Department's vehicles:

Vendor	Model	Bid	Notes
Capital Ford	2009 Ford Crown Vic	\$22,500.00	60 day delivery
Cross Roads Ford	2008 Ford Crown Vic	\$22,618.75	In stock
Bobby Jones Ford	2009 Ford Crown Vic	\$22,764.32	
Scenic Motors	2009 Ford Crown Vic	\$22,878.32	

Scenic Motors	2009 Ford Fusion "V6"	\$18,654.24	30-60 delivery
Bobby Jones Ford	2009 Ford Fusion "V6"	\$18,854.24	
Cross Roads Ford	2008 Ford Taurus "V6"	\$19,482.24	

Mr. Stovall noted that bid specs were also sent to Parkway Ford and Foothill Ford Dealerships with no response and state contract prices have not been released yet, usually are released around mid October. Mr. Stovall also noted that state contract prices for Crown Vics will probably be between \$22,000 to \$22,500 and the Sheriff's Department is in desperate need for a vehicle (Fusion for the new Detective position).

County Manager Bryan Steen noted that Vehicle Maintenance Supervisor Elwood Mabe had stated that the vehicles being replaced had high mileage (170,000+ miles) and were beginning to have increased maintenance issues. Sheriff Joyce had stated that he needed a vehicle for the new Detective position.

Vice Chairman Walker requested delivery time of vehicles. Mr. Stovall noted that the quicker the order is placed, the sooner the vehicle will arrive, waiting on state contract pricing would probably delay the arrival of vehicles approximately 60-90 days.

Commissioner Lankford stated that he preferred to wait for state contract pricing for the Crown Vics, but had no problem with ordering the one vehicle for the Detective position.

Commissioner Smith, Commissioner Carroll, and Vice Chairman Walker had no issues with waiting for state contract pricing for Crown Vics and purchasing the one vehicle for the Detective position.

Chairman Inman agreed with waiting for state contract pricing for Crown Vics and ordering the Detective's vehicle.

The Board unanimously agreed to wait for state contract pricing for Crown Vics and to purchase the one vehicle for the Detective position.

Chairman Inman directed the Clerk to place the item to purchase a vehicle for the Sheriff Department's new Detective position on today's Action Agenda.

Tax Administration Report – August 2008

Tax Administrator Jake Oakley presented the following informational data:

Fiscal Year 2008-09	Budget Amt	Collected Amt	Over Budget	Under Budget
County Regular & Motor Vehicles	\$(19,053,616.00	\$6,347,254.09		\$12,706,361.91

Prior Taxes 1991-2007 Tax Years

County Regular & Motor Vehicles	\$ 700,000.00	\$ 186,772.68	\$ 513,227.32
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EMS Collections

Total Collected (08-01/08-31-08	\$ 8,481.75
Total Collected (7-01-08/6-30-09	\$ 15,975.84
Delinquent accounts received from EMS (8-01/8-31, 2008 = 0	

Personal Property Discovery Report

Audit Dates	# of Accts	Total Value	Taxes Due
08-01-08/08-31-08	58	\$1,308,827.00	\$ 10,537.26

Business Personal Property Discovery Report

Audit Dates	# of Accts	Total Value	Taxes Due
08-01-08/08-31-08	1	\$1,411,808.00	#9,388.53

Motor Vehicle Release Report

Accounts	Total Accounts
08-01-08 thru 08-31-2008	62
	\$ 3,089.79

Motor Vehicle Refund Report

Accounts	Total Accounts
08-01-08 thru 08-31-2008	7
	\$ 326.48

Number billed for August 2008 5225

Real and Personal Property Releases Less than \$100–August 2008- Per NCGS105-381 (b

Mark Wood	08A690800659279	\$53.87
Olivia Allen	08A696211764069	\$81.90
Bluemill, Inc	98A1998051026	\$97.00
David Mabe	08A37837.02	\$33.21
Paul Bullins	08A25170.01	\$80.27
Irland Stewart	08A18510.09	\$3.66

Kenneth Grubauch	08A47855.01	\$2.93
Timothy Corum	08A41824.01	\$49.32
Derrick Gordon	08A155893805.09	\$91.74
Frederick McHugh	08A22745.06	\$6.00
Dawn Yates	08A66032.09	\$31.13
Elmer Tilley	08A10529.02	\$18.15
	Total	\$549.18

Garnishment Totals	Total Accounts	Original Levy Amt
Fiscal Year 2007	1547	\$ 585,042.84
Fiscal Year 2007/08	194	\$ 56,566.43
August 2008	202	\$ 80,715.05
Total of all	1943	\$ 722,327.32

Tax Administrator Oakley presented the following Real and Personal Property Releases which are more than \$100 for the Board's consideration:

Real and Personal Property Releases More than \$100 –August 2008- Per NCGS 105-381 (b)

Name	Account Number	Amount	Reasons
Rhonda Bullins	08A606000651441	250.04	Double billed—was split into two parcels
John L Hairston	08A699305081842	1007.48	Double billed-was split into two parcels
David Norman	08A598600208029	163.59	House torn down 11-2007
Bobby Brown	00A2000034945	108.11	SWMH gone in 2001-PERS
	98A1990004554	115.66	SWMH gone in 2001-PERS
	98A1998050397	115.69	SWMH gone in 2001-PERS
	98A1998050399	154.31	SWMH gone in 2001-PERS
	98A1998050398	135.93	SWMH gone in 2001-PERS
	98A1998050401	211.42	SWMH gone in 2001-PERS
	98A1998050400	178.66	SWMH gone in 2001-PERS
David Marion	08A599700169339	811.97	Double billed-was split into two parcels
Virginia Swaffer	08A15600823708	126.90	Double billed -duplicate billing
Farm Credit Leasing	08A64699.05	220.66	Business person-double listed
	Total	\$3,600.42	

Real and Personal Property Refunds More than \$100 –August 2008- Per NCGS 105-381 (b)

Name	Account Number	Amount	Reasons
Jeff Wilhelm	08A690402853*962	94.20	Parcel merged with another tract
		10.21	
	Total	\$104.41	

Tax Administrator Oakley noted that the County had received approximately \$2 million from an Escrow Company, which will be included in the September collection

report.

Tax Administrator Oakley estimated about approximately 2-2.5% increase in property values with the upcoming Revaluation.

Commissioner Lankford requested information regarding the number of delinquent accounts being turned over to the Tax Department from EMS, wanting to make sure that delinquent accounts are being properly turned over in order to eliminate write offs in the future.

Administrator Oakley stated that the Tax Department had not received any delinquent accounts lately from EMS. Administrator Oakley also stated that he would prefer getting that information directly from EMS Director Monty Stevens.

Commissioner Lankford requested Tax Administrator Oakley get in touch with EMS Director Stevens regarding the delinquent accounts.

Chairman Inman requested the Clerk place the Real and Personal Releases and Refunds more than \$100 on the September 22nd Consent Agenda.

Public Hearing – September 22, 2008

Tax Administrator Oakley requested the Board schedule a Public Hearing for September 22, 2008 regarding the proposed 2009 Schedule of Values/Present Use Deferred Taxation Schedule to be used in the upcoming Revaluation.

2009 Schedule of Values/Present-Use Deferred Taxation Schedule

Tax Administrator Oakley requested the Board review the copy of the proposed 2009 Schedule of Values that was included with the Agenda. Tax Administrator Oakley also requested the Board consider the approval of the proposed Schedule at their October 13th meeting.

Golder Associates – Feasibility Study – Final Presentation

Public Works Director Mark Delehant introduced Project Hydrogeologist Chuck Pippin, Golder Associates, who presented the following power point presentation: (Stokes County Water Supply Development Plan

- Golder was hired to assess the potential for developing a surface water intake on the Dan River
- To achieve this, Golder proposed to completed the following:
 - Water Supply Needs Assessment
 - County Wide Groundwater Resource Assessment
 - Detailed investigation of Groundwater Development Target
- Phase 100 – Needs Assessment
 - Source Water Assessment
 - Present and Projected Demand
 - Present and Projected Supply
 - Shortfall Analysis
 - Source Water Impacts
 - Alternative Analysis
 - Recommendations
- Phase 200 – County Wide Groundwater Evaluation
 - Compilation of Geologic Units and their potential for Groundwater
 - Lineament Mapping
 - Structural Analysis of Collected Field Data
 - Compilation of Hydrogeologic Attributes into Geo-database
 - Development of a Customized Groundwater Favorability Model
 - Identification of Favorable areas for Groundwater Development
 - Ranking of Favorable Areas
- Phase 300 – Detailed Groundwater Assessment
 - Worked with County to obtain access to properties located in areas identified as favorable for groundwater development
 - Once access agreements were in place, Golder Associates conducted six electrical resistivity imaging (ERI surveys
 - ERI Surveys allow us to characterize the subsurface and to identify areas of low resistivity which typically correlates to productive water zones
 - Identified 12 potential test well drilling locations
 - Recommended drilling at four of the locations
 - Need to obtain a total yield of 55 gallons per minute to match permitted supply from purchase agreement with Winston Salem
- Phase 300 Summary
 - Evaluated two properties: Tesh Properties(Hartman and Hawkins/Tuttle Properties
 - ERI works by inducing an electrical current into the ground

- Electrodes measure the electrical resistance of the geologic materials when an electrical current is applied to the ground
- Modeling of the collected data allows of interpretation of the resistivity profile of the subsurface
- Tesh Property Evaluation
 - Positioned ERI survey lines perpendicular to bedding and to fracture traces
 - Site hydrogeologic attributes: Faults, Geologic Contacts, Intersecting Fractures
 - Recommended Well Locations = 7 sites
- Hawkins/Tuttle Property Evaluation
 - Positioned ERI survey lines perpendicular to bedding and to fracture traces
 - Site hydrogeologic attributes: Faults, Intersecting Fractures
 - Recommended Well Locations = 5 sites
- Moving Forward: Short Term & Long Term Water Supply Planning –Capacity Development - Conclusions of Needs Assessment
 - Present supplies for Danbury, Walnut Cove, and Germanton are greater than projected demand to 2040
 - Needs Assessment demonstrates up to 1MGD (up to 2.2MDG by 2050 required in a projected expansion of county service area and does not include industrial demand or economic development or Walnut Cove
 - Water source on Dan River is justified to meet water service needs as the county expands its water service area
 - Increasing capacity can be achieved through a phased approach
 - Through developing new groundwater sources for the interim supply source and by long term through development of surface water intake
- Short Term Goals: Conjunctive Groundwater Use
 - Negotiate change in purchase contract
 - Site approvals with public
 - Test well drilling and water quality
 - Engineering Report and Water System Management Plan
 - Engineering Plans and Specs
 - Certifications and operating permit application
 - Final approval
- Long Term Goals: Dan River Intake
 - Initiate Stream Reclassification which is typically an 18 month process requiring written resolution from local governments in the affected watershed, completion of Environmental assessment and approval from DEH-PWSS
 - Must establish need by increasing service area/customer base, County must establish need by planning for expansion of service area through comprehensive planning/zoning
 - Create an environmental favorable for economic development that would attract industry by providing public water

- Permitting Issues
 - Federal Endangered Species (environmental assessment and aquatic habitat evaluation)
 - Evaluation of Secondary and Cumulative impacts of project
 - Intake design
- Funding Sources
 - Grants
 - Appalachian Regional Commission
 - NC Rural Center, Capacity Building Grants
 - Planning Grants (up to \$40,000)
 - Supplemental Grants (\$500,000)
 - Community Development Block Grants
 - Loans
 - Market Rate Water Loans
 - NC Low-Interest Revolving Fund Water Loans
- General Requirements for Funding Agencies
 - Fund matching – depending on economic criteria
 - Must establish critical need that affects environment or human health
 - Water quality
 - Drought
 - Emergency Supplies
 - Moratoriums or special orders of consent
- Creation of Jobs
 - Typically for economic development related grants
- Appropriate Rate Structure
 - High unit cost for residential user fees must be implemented
 - HUC defined as 1.5% of the median household income for water and sewer and .075% for sewer or water
- Determine Funding Sources – Stokes County is classified as a tier 2 county
 - Loans
 - Grants
 - Self funded
- Document critical needs
 - Water Quality
 - SCWSA flushes lines to deal with chlorination issues
 - Danbury has issues with radionuclides, given the geology in the area, there may be private well owners that have water quality issues
 - Water Quantity
 - No backup supply - Relying solely on Winston Salem supply contract
 - Drought impacts, not an issue with purchase contract, but may be some well owners
- Initiate stream reclassification for Dan River
- Begin Engineering Report and Water Supply Management Plan

The Board discussed the presentation with Mr. Pippin.

Vice Chairman Walker noted the following concerns:

- Very surprised to see the Germanton area targeted to such a high priority
- Has no issues continuing to contract with Winston Salem for the purchase of water
- Doesn't feel that a small water system based on wells is the answer
- Issues with failing wells in Stokes County
- Did not take into consideration a regional system
- Did not take into consideration the water supply available from Surry County
- Immediate need to start with the Intake on the Dan River
- Doesn't feel the Phase III gives a complete snapshot of the water needs in the County
- Did not take into consideration the Pine Hall/Walnut Cove or Pinnacle areas which are prime areas for economic development
- Any permitting down stream could adversely effect the County being able to obtain a permit for Intake on the Dan

Mr. Pippin noted the countywide assessment was included in Phase I, which indicates that the Germanton area is projected to have the most immediate growth, areas such as King and Walnut Cove already have their own systems. The Town of Walnut Cove had initially indicated that they were not really interested in expanding their water supply.

Mr. Pippin briefly reviewed Phase I and Phase II, which indicates the need for a water supply in the Germanton area.

Commissioner Lankford questioned whether any of the written material will serve as a needs assessment that the County could use when applying for grants.

Mr. Pippin noted that Phase I –Needs Assessment would provide the information needed when applying for grants and the information provided is the first step needed to start the Dan River Intake Project. (Phase I – Main Study

Commissioner Smith reiterated the need for a Needs Assessment Plan for applying for future grants and the need to start the application process to for developing a Surface Water Intake on the Dan River.

Commissioner Carroll noted there was a big and very important piece of the puzzle missing – “What do we want in terms of Economic Development in Stokes County and Where? What is the infrastructure that is going to be required to make that a reality and How do we get financial funding for it?”

Mr. Pippin stated that the County really needs to update the Comprehensive Land Use Plan, which would identify areas in the county that need water supply and areas that are designated for economic development, which could require a larger water supply.

Mr. Pippin stated that the Golder Associates needs guidance from the County where they want public water in the future and would be willing to set down with county officials to start planning for the future.

The Board discussed Intake on the Dan River with Mr. Pippin.

Chairman Inman noted the need to proceed with the permitting process for Intake on the Dan River and to discuss updating the Comprehensive Land Use Plan.

Mr. Pippin concluded that Golder Associates would seek grant opportunities regarding planning for Intake on the Dan River and would be happy to address any issues in the completed report.

Chairman Inman expressed the Board’s appreciation for the presentation.

Revised Policy for Truck #310 (Fire Marshal’s Office)

Fire Marshal Frankie Burcham presented the following revised policy for Fire Suppression Personnel in the Fire Marshal’s office for the Board’s consideration:

**Fire Suppression Personnel
Policy for the Stokes County
Fire Marshal’s Office**

Work Schedule

Normal work hours will be Monday-Friday from 8:30 to 5:00 with 1 hour for lunch unless called for service. If services are needed or scheduled for weekends, staff shall receive comp-time before working outside normal duty hours that is equal to the time required for the desired service.

Emergency Comp Time

If fire service personnel has been assigned to an emergency call and needs to work past the end of normal duty hours, they will be given comp time according to county policy and Fair Labor Standards Act.

Supervisor - Stokes County Fire Marshal

Staff - Assistant Fire Marshal and Fire Inspector

On-Call Schedule

The Fire Marshal's Office will rotate on-call time each week. Starting Friday morning of every week at 8:30am. The on call person will be responsible for answering calls for service (investigations after hours to limit the number of comp hour's personnel receive. Only one person from the office should respond unless the emergency situation requires more. Most situations can be handled by phone but investigations may dictate otherwise. The final decision will be at the discretion of the Fire Marshal.

Scope of Duties

Provide manpower assistance to fire districts in Stokes County with Fire Suppression activities, emergency response to motor vehicle accidents, conduct fire inspections, conduct public education programs, and assist with emergency management when requested by EMS/Sheriff's Office/Fire Marshal. Also respond to grass and or wood fires, haz-mat incidents, searches, fire alarms with sprinkler activations and assist on medical calls if in that department's district and the department has no response from volunteers.

Area of Response

Fire Suppression Personnel will be assigned to each side of the county. East and West. Only one apparatus will respond in each district unless a confirmed structure fire is dispatched. If a structure fire is dispatched only the apparatus in home territory will respond emergency traffic. The second apparatus will respond routine without delay unless a fire department officer request different or the first fire marshal's apparatus request different. Each emergency situation is different and sound judgment must be used. Response for both apparatus will be at the discretion of the Fire Marshal.

Calls for Service

Fire suppression personnel will only respond to calls assigned by the Stokes County Communications Center or the Fire Marshal.

Personnel will check in and out of service at all times with communications similar to EMS and Sheriff's Department in their assigned areas.

Vehicle Station Assignments

Vehicles will be stationed inside the county at all times. All vehicle station assignments will be approved by the Fire Marshal and the County Manager. No out of county travel is allowed unless prior approval from the Fire Marshal and the County Manager.

Fire Marshal Burcham discussed the following:

- Provide manpower assistance to fire districts in Stokes County with Fire Suppression activities, emergency response to motor vehicle accidents, conduct fire inspections, conduct public education programs, and assist with emergency management when requested by EMS/Sheriff's Office/Fire Marshal. Also respond to grass and or wood fires, haz-mat incidents, searches, fire alarms with sprinkler activations and assist on medical calls if in that department's district and the department has no response from volunteers.
- Fire Suppression Personnel will be assigned to each side of the county. East and West. Only one apparatus will respond in each district unless a confirmed structure fire is dispatched. If a structure fire is dispatched only the apparatus in home territory will respond emergency traffic. The second apparatus will respond routine without delay unless a fire department officer request different or the first fire marshal's apparatus request different. Each emergency situation is different and sound judgment must be used. Response for both apparatus will be at the discretion of the Fire Marshal.
- Fire suppression personnel will only respond to calls assigned by the Stokes County Communications Center or the Fire Marshal.
- Vehicles will be stationed inside the county at all times. All vehicle station assignments will be approved by the Fire Marshal and the County Manager. No out of county travel is allowed unless prior approval from the Fire Marshal and the County Manager.
- Truck #310 has been reassigned to the Sheriff's Department.
- Personnel has divided the equipment and placed it on two existing trucks in the department, which gets better gas mileage.
- Revised policy decreases comp. time, saves county funding, provides valuable training for staff, gets personnel to the scene faster, and will provide the most efficient service to the citizens of Stokes County from the Fire Marshal's office.

The Board discussed the revised policy with Fire Marshal Burcham.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on the

September 22nd Consent Agenda

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Appointments

Work First Planning Committee

Chairman Inman stated the following individuals had been nominated at the

August 25th meeting to serve on the Work First Planning Committee:

- Business Community – Kim Christie – Job Link
- Business Community – Jon Lagergren
- Community based organization representative of the population to be served – Ann Vance – Goodwill
- Local community transportation system – Lynn Martens
- Child Welfare staff – Kristy Preston

Chairman Inman entertained a motion.

Commissioner Carroll moved to appoint the following to serve on the Work First

Planning Committee:

- Business Community – Kim Christie – Job Link
- Business Community – Jon Lagergren
- Community based organization representative of the population to be served – Ann Vance – Goodwill
- Local community transportation system – Lynn Martens
- Child Welfare staff – Kristy Preston

Vice Chairman Walker seconded and the motion carried unanimously.

Animal Control Advisory Council

Chairman Inman noted the following non-county employee appointees shall be appointed as follows per the Animal Control Advisory Council Guidelines:

- Mona Singleton
- Leslie Staples
- Bob Sullivan
- Karen Venable
- Teddy Kitzmiller, Jr
- Carlton Barr
- Debbie Cowan

Chairman Inman noted that one half of the non-county employee appointments shall be appointed to a term of one year and the remaining non-county employee appointments to an initial two-year term, thereafter, all non-county employee members shall be appointed for two year terms.

Chairman Inman entertained a motion.

Commissioner Carroll moved to approve the following:

- One year terms: Mona Singleton, Bob Sullivan, and Karen Venable
- Two year terms: Debbie Cowan, Leslie Staples, Teddy Kitzmiller, Jr., and Carlton Barr

Commissioner Lankford seconded and the motion carried unanimously.

Vehicle Purchase – Bids – Sheriff’s Department

Chairman Inman entertained a motion.

Commissioner Smith moved to authorize the purchasing agent to purchase one 2009 Ford Fusion “V6” at a price of \$18,654.24 from Scenic Motors. Commissioner Lankford seconded and the motion carried unanimously.

Public Hearing – Tax Administration- 2009 Schedule of Values

Chairman Inman entertained a motion.

Commissioner Lankford moved to schedule a Public Hearing regarding the proposed 2009 Schedules of Values for September 22, 2008 at 6:05 pm. Commissioner Smith seconded and the motion carried unanimously.

Closed Session

Chairman Inman entertained a motion to enter into closed session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6).

Commissioner Smith moved to enter into closed session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any

other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6).

Vice Chairman Walker seconded and the motion carried unanimously.

The Board returned to open session of the September 8th meeting.

Social Services – Director’s Salary

Chairman Inman entertained a motion.

Commissioner Carroll moved to adjust the salary of the Social Services’ Director by 6% and adjust then to the next highest amount on the salary schedule per the appropriate grade and to be effective with the beginning of the next pay period (09-19-08). Vice Chairman Walker seconded and the motion carried (4-1 with Commissioner Lankford voting against the motion).

Comprehensive Land Use Plan

The Board discussed the invitation from the City of King to join in a Comprehensive Land Use Plan for the entire County.

The Board unanimously agreed to place the item on the September 22nd Discussion Agenda.

Adjournment

There being no further business to come before the Board, Chairman Inman entertained a motion to adjourn the meeting.

Vice Chairman Walker moved to adjourn the meeting. Commissioner Smith seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

J. Leon Inman
Chairman