

STATE OF NORTH CAROLINA )  
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COUNTY OF STOKES )  
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OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
JULY 28, 2008

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building) located in Danbury, North Carolina on Monday, July 28, 2008 at 6:00 pm with the following members present:

Chairman J. Leon Inman  
Vice-Chairman Jimmy Walker  
Commissioner Ron Carroll  
Commissioner Ernest Lankford  
Commissioner Stanley Smith

County Personnel in Attendance:  
County Manager K. Bryan Steen  
Clerk to the Board Darlene Bullins  
Finance Director Julia Edwards  
Support Services Supervisor Danny Stovall  
DSS Director Jan Spencer  
Home Health Director Rebecca Warren

Chairman J. Leon Inman called the meeting to order.

Commissioner Lankford delivered the invocation.

**GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

**PUBLIC HEARING – Lease Purchase Authority to Fund Capital Improvements and Construction of New EMS Facility**

Chairman Inman called the Public Hearing regarding Lease Purchase Authority to Fund Capital Improvements and Construction of a New EMS Facility to order.

There were no public comments.

Chairman Inman closed the Public Hearing.

**GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Inman entertained a motion to approve or amend the July 28, 2008 agenda.

Commissioner Lankford moved to approve the July 28th agenda as submitted.

Commissioner Smith seconded and the motion carried unanimously.

**PUBLIC COMMENTS**

The following spoke during public comments:

**Dennis Nutter**  
1000 Mount Drive  
Danbury, NC 27016  
Re: **Home Health**

Mr. Nutter, a patient of Home Health Services, is very concerned that the Board is considering selling the services. Mr. Nutter stated that selling the services would be a great disservice to Stokes County citizens who receive services and that citizens in Stokes County really need the services.

**DSS Director Jan Spencer**  
Dept. of Social Services  
Re: **Smoking in Public Buildings**

DSS Director Spencer requested the Board allow the buildings, which house Social Services, to become “smoke-free” facilities. Director Spencer stated that she is very concerned about the air quality of the buildings. Director Spencer expressed concerns about elderly individuals who must use oxygen that come for services, children with health conditions, and employees/citizens who all breathe “second-hand” smoke. Director Spencer noted that employees had presented doctor’s notes in the past requesting the employee be in a “smoke-free” facility, which cannot be accommodated.

**Gary Alley**  
1069 Pack Road  
Walnut Cove, NC 27052  
Re: **Districting**

Mr. Alley suggested that the Board consider voting districts based on the county's current school districting. The districting could be very simple by dividing districts according to high schools and population. Mr. Alley requested the Board consider voting districts based on the county's current school districting.

**Home Health Director Rebecca Warren**  
Stokes Home Health  
Re: **Home Health**

Home Health Director Rebecca Warren noted following regarding Stokes County Home Health:

- ◆ Home Health celebrated 30 years of service to Stokes County citizens last month
- ◆ Many things have changed over the past 30 years
- ◆ In the mid nineties, Certificate of Need allowed private agencies to come into rural counties
- ◆ In 1997, regulations changed which lowered census for all home health agencies
- ◆ In 2000, Medicare reimbursement changed which provided better reimbursement. With these changes, private agencies placed liaisons in hospitals to get the better paying patients which resulted in patients with not good reimbursement cases being given to county agencies.
- ◆ During the last five years, the patient count has remained steady or increased with 261 patients served in 2003, 2004, 2005 and with 320 patients served in 2007 and 2008.
- ◆ Without county home health agencies, patients with not good reimbursement cases cannot obtain the services they need
- ◆ Many discharge planners actually call Stokes Home Health requesting acceptance of patients that have been turned down by other agencies
- ◆ The only patients ever turned down by Stokes Home Health are those that the Agency does not have the resources available to serve the patient
- ◆ New software will help to increase revenue by making sure that all treatment has been coded correctly
- ◆ Billing will soon be done weekly instead of monthly which will provide the County with a faster revenue turnaround

**Ed Gambill**  
 King, NC 27021  
 Re: **Home Health**

Mr. Gambill noted that the County was considering selling something (an asset) that belongs to the Stokes County citizens and that it must be done by July 31, 2008. Mr. Gambill stated that he felt the County should put the item on hold and that he had spoken to a compliance officer in Raleigh regarding the Certificate of Need. Mr. Gambill suggested that the Board consider appointing a committee of users to find out how the citizens of Stokes County feel about the issue and the quality of service to be provided to the people of Stokes County. Mr. Gambill respectfully recommended the Board put the item on hold and find out what the people of Stokes County really need and want.

**CONSENT AGENDA**

Chairman Inman entertained a motion to approve or amend the following items on the Consent Agenda:

**Minutes**

- Minutes of July 14, 2008

**Senior Services/YVEDDI – Budget Amendment #2**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #2.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Senior Seniors</b>			
100.5860.441	Misc. Contractual Services-EDTAP	\$76,445.00	\$(76,445.00)	\$00.00
	<b>YVEDDI</b>			
100.4520.490	YVEDDI	\$100,639.00	\$76,445.00	\$177,084.00
	<b>Totals</b>	\$177,084.00	\$00.00	\$177,084.00

This budget amendment is justified as follows:  
 Transfer appropriation for Elderly and Disabled Transportation funding from Senior Services to YVEDDI approved by the Board of Commissioners at their July 14, 2008 regular meeting.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

Commissioner Carroll stated that he felt the Board had made a decision based on a request from one agency that involves another agency without hearing from both agencies. The request was to allow YVEDDI to combine the EDTAP transportation funding which would be taking the funding away from Senior Services. Commissioner Carroll stated that he felt the Board should hear from Senior Services before approving Budget Amendment #2.

Commissioner Carroll also noted that this arrangement could also affect transportation currently being provided by the private sector.

Following discussion, Chairman Inman, with full consent of the Board, requested the item be placed on the August 11<sup>th</sup> Discussion Agenda and also requested Senior Services Director Lynn Martens be present for the discussion.

**Sheriff's Department – Budget Amendment #3**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #3.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Sheriff's Department</b>				
100.4310.511	Equipment- Non Capitalized	\$5,700.00	\$13,838.00	\$19,538.00
		\$5,700.00	\$13,838.00	\$19,538.00
<b>Capital Reserve Fund</b>				
201.4320.012	Jail	\$10,797.00	\$(3,300.00)	\$7,497.00
201.9810.000	Transfer to General Fund	\$18,400.00	\$3,300.00	\$21,700.00
	<b>Totals</b>	\$29,197.00	\$00.00	\$29,197.00

This budget amendment is justified as follows:

To appropriate calendar funds, State Fines and Forfeitures, and transfer funds from Capital Reserve for the purchase of (70) portable radios and other equipment for the Sheriff's Department and Jail.

This will result in a net increase of \$13,838.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>General Fund</b>				
100.3982.960	Transfer from Capital Reserve	\$18,400.00	\$3,300.00	\$21,700.00
100.3839.001	Sheriff's Dept. Miscellaneous	\$8,600.00	\$5,000.00	\$13,600.00
100.3301.413	State Fines & Forfeitures	\$00.00	\$5,538.00	\$5,538.00
	Totals	\$27,000.00	\$13,838.00	\$40,838.00

**Approval of Records Retention and Disposition Schedule**

Clerk to the Board Darlene Bullins presented the Board with the April 1, 2006 edition of the Records Retention and Disposition Schedule—County Management received from the North Carolina Department of Cultural Resources for their review and approval. The Records Retention and Disposition Schedule will remain in effect from the date of approval until it is reviewed and updated. (A complete copy will be retained by the Clerk to the Board)

Commissioner Lankford moved to approve the Consent Agenda as amended.

Vice Chairman Walker seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA**

**Comments – Manager and Board of Commissioners**

County Manager Bryan Steen noted Stokes County School Superintendent Hobbs had requested a joint meeting on August 12<sup>th</sup> with the Board of Commissioners and the Board of Education. The date of August 12<sup>th</sup> was not suitable for the majority of the Board.

Chairman Inman requested the Board review their calendars for a possible date.

Manager Steen informed the Board and the public that improvements at the Animal Shelter are scheduled to be done during September 1<sup>st</sup> thru September 14<sup>th</sup>. The shelter will not be able to house animals during this time. Notification of the date for improvements will be placed on the county website.

Commissioner Lankford noted that the “More at Four Program” currently has vacancies for those who qualify.

## **GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

### **DEC, Inc. – County Financial Plan Review**

DEC President Doug Carter presented the County Financial Plan Review to the Board of Commissioners. DEC President Carter presented the following:

- ◆ Review of the County Financial Planning Process
- ◆ Elements of the Financial Plan
  - Latest request from Stokes County Schools = \$56,000,000 with projects to begin at various times
  - County Community College Expansion = \$5,300,000 to possibly begin in Fall of 2012
  - Blending debt issuance and pay go sources in a financial plan is very important
  - Building a debt/capital capacity analysis is essential to a financial plan
  - County Debt Capacity – State statute provides for up to 8% of assessed value for General Obligation/COPS debt (currently .5% is being used with significant statutory capacity remaining)
  - Resources/Revenues dedicated by the County sets the real capacity – at present, approximately \$2.7MM dedicated to long-term debt payment which has been reduced by \$500,000 starting in fiscal year 2010 due to changes in Articles 42 and 44 (sales tax). Lottery revenues are available for new debt.
  - Part of the Capital Program can be funded from current resources
  - Credit Rating Considerations – must have a sound plan
- ◆ Establishment of a Dedicated Capital Fund
  - Create a new county fund – Capital Fund
  - Dedicated revenues are deposited into the fund
  - Retain interest earnings in the fund
  - Ability to add additional resources in the future if the need arises
  - Creates new capacity as debt declines and dedicated revenues grown
  - Produces a sound and positive means to define capital needs for established and on-going priorities
- ◆ Current Debt Model
  - Current Revenues/Resources for new debt and resulting debt capacity – Scenario 1 - Approximately \$22,100,00 can be issued in long-term debt anytime from January 2009 to July 2009 from current resources which include the pay down of existing debt and the addition of \$800,000 (lottery funds) dedicated each year to the Capital Fund (includes

approximately \$325,000 operating expenses for a new school) no increase in county taxes

- Scenario 2 - Approximately \$35,000,000 for schools and \$5,300,000 for a community college would use the same resources with the addition of a 3 cents tax increase in fiscal year 2009/10 (no operating cost for community college and the additional \$12,900,000 for schools is included in the scenario) (revenue from the tax increase must be deposited to the dedicated Capital Fund)
  - Scenario 3 – Approximately \$56,000,000 for schools and \$5,300,000 for a community college would use the same resources with the addition of a 7.5 cents tax increase in fiscal year 2010 (no operating cost for community college and the additional \$33,900,000 for schools is included in the scenario) (revenue from the tax increase must be deposited into the dedicated Capital Fund)
- ◆ Calendar
    - COPS issuance process requires approximately ninety days for issuance
    - G.O. Bonds issuance process requires vote (timing varies depending upon when referendum is scheduled) plus ninety day issuance process

DEC President Carter reiterated to the Board that they could issue \$22,100,000 in long-term debt anytime from January 2009 to July 2009 from current resources with no tax increase.

The Board discussed the scenarios presented by DEC President Carter, projected \$500,000 loss in revenue from sales tax, sources of revenues, future loss of approximately \$1.8 million in hold harmless revenue, upcoming tax revaluation, and the need for a definite plan for capital needs.

DEC President Carter concluded that their services were available for further consultation when the Board decided what amount and what direction the County plans to take.

Chairman Inman expressed the Board's appreciation to DEC, Inc. for the information provided at tonight's meeting.

### **Fire Commission – 2008/09 Service District Budget Amendment Request**

Chairman Steven Roberson, Stokes Fire Service District, presented the following information pertaining to a recent request made to the Stokes County Fire Service District



Commission:

- ◆ Fire Commission met on July 9<sup>th</sup> to hear budget requests from departments after learning the funding of Truck #310 was allocated from the County's general fund instead of using Service District funding
- ◆ All fire service district departments were notified of the special call meeting and all general statute requirements were met for posting of a special call meeting
- ◆ Approximately \$63,996 is being projected as additional revenue for the Fire Service District
- ◆ New fund balance projected by Finance Department for fiscal year 2008-09 = approximately \$127,661
- ◆ Total additional requests = \$57,807
  - Pinnacle/Station #37 = \$26,986 for truck payment
  - Francisco/Station #34 = \$2,000 for grant match
  - Northeast Stokes/Station #36 = \$1,700 for grant match
  - Stokes Rockingham/Station #37 = \$15,000 for grant match
  - Danbury/Station #39 = \$5,371 for fuel tank replacement – fire code requirements
  - Pilot Rescue/Station #86 = \$6,750 for escrow account –new station
- ◆ With all requests approved, approximately \$69,854 is projected for the fund balance ending June 30, 2009
- ◆ All requests have been reviewed and recommended by the Stokes County Fire Commission to the Stokes County Board of Commissioners
- ◆ Grant matches for Stokes Rockingham, Northeast Stokes, and Francisco have a deadline of September 30, 2008
- ◆ Pinnacle Department has placed a hold on a chassis which expires August 8, 2008 – Pinnacle will lose \$2500 if they do not have a guarantee of funding
- ◆ Request to move the item to the Action Agenda due to time restraints for grants and purchase of equipment for Pinnacle

Chairman Roberson noted the Fire Commission is currently establishing a grant policy which would require the station to pay the match and request reimbursement for the match in their next budget request. A copy of the proposed guidelines will be forwarded to County Manager Steen for his review and comments.

Commissioner Lankford stated he has concerns that there were only 6 requests with all departments in the Service District receiving budget cuts in the recent fiscal year 2008-09 budget adoption, some departments not having knowledge of the special call meeting, specific departments receiving escrow funding while others within the county are not, budget process

has been completed for this fiscal year, and the importance of having a fund balance for special needs for the Service District.

Chairman Roberson reiterated that all the departments within the Service District were notified of the special call meeting.

Commissioner Carroll noted that the Fire Commission had already finalized recommendations to the Board of Commissioners before reallocation of Truck #310 funding was approved by the Board of Commissioners. Commissioner Carroll also noted that the Fire Commissioners were appointed by the Board of Commissioners to review and make recommendations to the Board of Commissioners, the requests were within the tax levy appropriation, and had no issues with the request.

Vice Chairman Walker noted that he thought that during the budget process, the consensus of the Board was any remaining funding would be used to build up the Fire Service District Fund Balance.

Commissioner Smith expressed concerns with the amount recommended to Pilot Rescue of \$6,750 (escrow) in proportion to their total budget of \$19,514.00. Chairman Roberson noted that his understanding is that the \$6,750 is a percentage of the total cost projection for land purchase and a new station, not based on the percentage of the approved budget of \$19,514.

Commissioner Carroll reiterated that the Board of Commissioners appointed the Fire Commissioners and has levied a tax for the support of the Fire Service District. Commissioner Carroll questions levying a tax to build a fund balance.

Chairman Inman noted that the Fire Service District Committee has revised the existing Fire Service District eight page operational document and is waiting on comments

from the Fire Association and until approval of the revised document, the existing document will be followed.

Pinnacle Fire Chief Jonathan Lane noted a \$2500 deposit has been placed on a chassis until August 8<sup>th</sup>, if there is no guarantee of funding, the station will lose their deposit. Chief Lane noted that their current truck is having mechanical issues and a new chassis would take approximately 5-6 months for delivery.

Commissioner Carroll moved to transfer the item to the Action Agenda.

Commissioner Smith seconded the motion. The Board further discussed the item.

Commissioner Lankford requested additional time in order to review the original requests and cuts that were made to all the Service District Departments along with review of departmental audits. Vice Chairman Walker requested the need to follow the Board's procedure of being on the Discussion Agenda with placement on the Action Agenda at the next meeting.

Chairman Inman called the question. The motion failed (2-3) with Chairman Inman, Vice Chairman Walker, and Commissioner Lankford voting against the motion.

Chairman Inman directed the Clerk to place the item on the August 11<sup>th</sup> Action Agenda.

### **Proposed Bids – Financing for Capital Equipment/EMS Remounts/Patrol Vehicles**

Support Services Supervisor Danny Stovall presented the following information regarding financial capital equipment:

- ◆ Proposals for financing fiscal year 2008-09 vehicle purchases and EMS remounts were accepted until 5:00 pm, Tuesday-July 22, 2008
- ◆ Proposals were received from RBC Bank, BB&T, First Citizens, SunTrust, and NewBridge Bank

Following proposals received:

<b>Finance Company</b>	<b>Amount Ranking</b>	<b>\$341,554.00 Fixed Rate</b>	<b>Annual Payment</b>	<b>Interest Rate</b>	<b>Bank Charges</b>	<b>Payback Amount</b>
RBC Bank	1	2.96%	\$178,396.38	\$15,238.72	\$100.00	\$356,892.72
BB&T	2	3.05%	\$178,780.51	\$16,007.02	\$ -	\$357,561.02
First Citizens	3	3.03%	\$178,577.43	\$15,600.85	\$500.00	\$357,654.85
SunTrust	4	3.35%	\$179,405.67	\$17,257.34	\$750.00	\$359,561.34
NewBridge	5	3.61%	\$180,741.26	\$19,928.52	\$ -	\$361,482.52

Mr. Stovall requested the Board accept the proposal from RBC Bank with a fixed interest rate of 2.96% with a term of two years for the EMS (2) ambulance remounts and the purchase of 8 patrol vehicles.

Mr. Stovall requested to move the item to the Action Agenda in order to proceed with the projects.

Chairman Inman entertained a motion to move the item to the Action Agenda.

Commissioner Smith moved to transfer the item to the Action Agenda. Vice Chairman Walker seconded and the motion carried unanimously.

**Stokes Opportunity Center – Proposed Renovation Project Update**

Support Services Supervisor Danny Stovall presented the following information requested at the July 14<sup>th</sup> meeting by the Board of Commissioners:

- ◆ Met with Architect Perry Peterson and Monroe Witt of Wishon and Carter Builders concerning their bid of \$264,067.00
- ◆ Mr. Witt stated that he had already cut his company’s cost before submitting his quote
- ◆ Wishon and Carter’s quote was the low bid by \$37,993
- ◆ Alternate #1 - \$3,300.00 “is not included in the bid amount” and is for the installing of a new sewer line to the building if the existing sewer line does not have enough fall or if it is too small to tie into

- ◆ Re-bidding the project – Mr. Witt and Mr. Peterson both agreed that the cost per the current plans would increase to possibly \$280-\$285K. (based on splitting the cost difference between the lowest 2 bids)
- ◆ Re-bidding the project with changes to the mechanical system or building size would require additional design fees
- ◆ Current bid expires August 23, 2008

Mr. Stovall noted the possible contract deletions:

- ◆ Change split face block work on building side-walls to metal side walls with split face block originally specified to match current exterior finish (deduction of \$2,175)
- ◆ Removal of sidewalks leading to training room and picnic shelter (deduction of \$3,406)
- ◆ Removal of sliding window and door installations in the front office area (deduction of \$987)
- ◆ Performance Bond – note required per 44A-26 for projects under \$300,000 (deduction of \$2,534)
- ◆ \$8,000 built in contingency fund – **not recommended**. These funds were set aside to cover cost of soil test and to cover possible cost of sewer line installation
- ◆ Total projected cost including deductions = \$254,965

Mr. Stovall noted the possible options:

- ◆ Accept low bid from Wishon and Carter Builders and fund \$64,067 from county budget
- ◆ Accept low bid from Wishon and Carter Builders less deductions mentioned and fund \$54,965 from county budget
- ◆ Accept low bid from Wishon and Carter Builders less deductions mentioned plus project contingency funds and fund \$46,965 from county budget
- ◆ Re-bid project with a change in design or size
- ◆ Scale down building size and re-bid project

Commissioner Lankford suggested single bidding the project as is and/or possibly scaling down the size of the building.

Mr. Stovall noted that that there would have to be at least 3 bids submitted for each multi prime (single) bid from licensed contractors for building, plumbing, heat/electrical, etc..

Director Cathy Long, Stokes Opportunity Center, noted that the Center did currently have a waiting list. Ms. Long also noted that if the building was scaled down, they would not

be able to serve as many individuals.

Chairman Inman noted the need to do the project “right”.

The Board discussed bidding each component as a multi prime (single) bid, deadline of current bid-August 23<sup>rd</sup>, re-bidding as a complete project, scope of the current project, and the need for the expansion at the facility.

Commissioner Carroll noted that he was not in favor of changing the project and agreed with Chairman Inman to do the project “right”. Commissioner Carroll noted that if additional funding could not be found in the current fiscal year 2008-09 budget, the current budget authorizes the County to borrow up \$240,000 for ambulances with only \$160,000 being currently projected to be borrowed.

Commissioner Smith stated that he is not willing to compromise the project, County should find the additional funding, and proceed with the project as is.

Vice Chairman Walker expressed concerns with the project having to be re-bid and if there could be a chance of receiving bids over the \$264,067.

Mr. Stovall noted that Wishon and Carter had already stated that if the project was re-bid as a complete unit, their bid would definitely increase by at least \$20,000-\$25,000.

The Board continued discussion of multi prime (single) bids.

Commissioner Carroll noted the need for a legal opinion whether the current bids would need to be rejected by the Board of Commissioners before the request for multi prime (single) bids could be released.

County Attorney Ed Powell stated that he would need to research the request before rendering a legal opinion to the Board.

Chairman Inman stated that he had no problems with multi prime (single) bids, but

would call a special meeting before letting the deadline of August 23<sup>rd</sup> pass.

Chairman Inman directed the Clerk to place the item on the August 11<sup>th</sup> Discussion Agenda.

### **Smoking in County Facilities – Discussion**

Commissioner Carroll stated that Social Services Board had unanimously voted on March 30<sup>th</sup> (four months ago) to make a request to the Board of Commissioners to implement a no smoking policy for the Social Services' facilities. Commissioner Carroll noted that the Board of Social Services deserves the courtesy of this Board for a response regardless of personal opinions.

Vice Chairman Walker noted that he had mixed feelings on the issue, but was definitely not interested in a "blanket" no smoking policy. Vice Chairman Walker noted there was no current policy prohibiting smoking and no current policy prohibiting the department head/county manager from prohibiting smoking in certain departments/areas. Vice Chairman Walker noted his current preference would be to continue as we are, but note the Department Heads have the authority to prohibit smoking in their respective department.

Commissioner Smith noted that he would not support a smoke free campus. Commissioner Smith spoke about the tobacco ties to Stokes County (county seal, cash crop, etc.). Commissioner Smith also noted that he had no problems with designated areas to accommodate those (employees or visitors) who wish to smoke and to accommodate those who do not wish to smoke or breathe "second hand" smoke.

Commissioner Lankford agrees with Commissioner Smith. Commissioner Lankford reiterated the need for designated areas within the building.

Commissioner Carroll noted the need to be objective in trying to accommodate both

groups (smokers and non-smokers), but after serious consideration, feels it would be easier to designate areas outside the building for smokers. Commissioner Carroll noted that he had no problems supporting the request made by Social Services.

The Board further discussed the agenda item, designated smoking areas, and giving department heads authority to make a decision regarding no smoking for their department.

DSS Director Jan Spencer noted that information had been received from the Institute of Government, which indicates, she does have the authority to restrict employees from smoking, but does not the authority to restrict visitors from smoking, it would have to be approved by the Board of Commissioners.

Chairman Inman noted the need for designated areas for smokers, which would accommodate both groups (smokers and non-smokers).

Vice Chairman Walker reiterated that Department Heads have the authority to request employees to smoke in designated areas outside the building.

Commissioner Carroll noted that the need for the Board to approve a policy giving department heads the authority to regulate smoking in their respected departments.

County Manager Bryan Steen suggested returning options (reviewed by the County Attorney) for the Board to consider at the August 11<sup>th</sup> meeting.

### **County Policy and Procedures Relating to Travel and Training Opportunities**

County Manager Bryan Steen presented the County's current policy and procedures for travel and training.

Manager Steen noted that he had restricted travel and training to mandatory events and non-mandated events that were believed to be of significant importance to the County due to the rising fuel cost.



Commissioner Carroll noted that he would like to look at how the Board can give department heads more authority to run their own departments, make decisions as long as they stay within their budgets, and approve travel/training requests. This would free up the manager's time to allow him to do grant writing, long range planning, etc.

Commissioner Lankford supports the recent county manager's restriction on travel and training due to the rising cost of fuel and the current procedures in effect for approving travel and training for county employees.

Commissioner Smith has no issues with the department head having the authority for their budget approved by the Board.

Vice Chairman Walker feels that it is discouraging to employees if they feel that they cannot go for additional training and the additional training only makes a better employee for the County. Vice Chairman Walker feels that some employees currently feel that they cannot go for additional training and he is not comfortable with the restricted policy. Vice Chairman Walker stated that he agrees with Commissioner Carroll that the manager needs to be doing grant writing, long range planning, etc. Vice Chairman Walker stated that he recognizes the need for employee training even though fuel continues to increase and that employees should not feel that they cannot go.

Vice Chairman Walker requested additional information regarding how much is spent annually for training and travel.

Commissioner Lankford noted that other local agencies, municipalities, and counties are all developing policies to cope with the rising cost of fuel and that this issue does not mean that the Board does not support employees receiving the needed training.

Chairman Inman noted that employees need to know that training is available to them

to make them more efficient in performing their job duties.

Chairman Inman directed the Clerk to place the item on the August 11<sup>th</sup> Action Agenda.

**Proposed Resolution – Authorizing the Filing of an Application for Approval of Financing Agreement**

County Manager Bryan Steen submitted the following proposed Resolution Authorizing the Filing of an Application for Approval of a Financing Agreement Authorized by North

Carolina General Statute 160A-20:

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR APPROVAL OF A FINANCING AGREEMENT AUTHORIZED BY NORTH CAROLINA GENERAL STATUTE 160A-20**

**WHEREAS**, the County of Stokes North Carolina desires to repair roofs of county buildings used to provide county government services and parking lots that are used to fulfill the provision of said services to the citizens of Stokes County (the Project); and

**WHEREAS**, The County of Stokes North Carolina desires to finance the Project by use of an installment contract authorized under North Carolina General Statute 160A, Article 3, Section 20; and

**WHEREAS**, findings of fact by this body must be presented to enable the North Carolina Local Government Commission to make findings of fact set forth in North Carolina General Statute 159, Article 8, Section 151 prior to approval of the proposed contract;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Stokes County Commissioners, meeting in regular session on the 11th day of August, 2008, makes the following findings of fact:

1. The proposed contract is necessary or expedient because roofs of the affected buildings are over twenty years old and have experienced leaks and, if not corrected, will result in major damage to offices and disrupt the provision of county government services to include operation of the courts and the office of Clerk of Court. Additionally, parking lots and driveways to them are excessively cracked and becoming a hazard to citizens attempting to use them in order to obtain said county government services.
2. The proposed contract is preferable to a bond issue for the same purpose for several reasons including but not limited to the following:
  - A) The cost of a special election required to approve general obligation bond financing as required by the laws of North Carolina would result in an unacceptable additional cost and burden to local taxpayers as it would relate to the overall project cost.

- B) The time required for a general obligation bond election would cause an unnecessary delay in completion of vital repairs to facilities and expose Stokes County to the possibility of a major disruption of county government services to include the provision of criminal and civil court proceedings. Such a delay and the potential for service disruption make the use of general obligation bonds impractical for the project.
  - C) The proposed project is too expensive to fund through the use of current revenues or the use of fund balance as we are attempting to build a prudent and fiscally responsible fund balance appropriate for a county our size, thus the use of installment contract financing will be the best alternative to finance these critical projects.
3. The sums to fall due under the contract are adequate and not excessive for the proposed purpose because the estimated cost of the repairs is less than \$400,000.00.
  4. The County of Stokes debt management procedures and policies are good as demonstrated and documented in past audit reports and we believe the audits are an independent gauge of the results of compliance with our policies and a demonstration of our commitment to act in a fiscally responsible manner in all elements of debt management and fulfillment of contractual obligations. Further, Stokes County has not been censured by the North Carolina Local Government Commission (LGC) external auditors, or any other regulatory agencies in connection with such debt management or contract payment obligation policies.
  5. The County does not anticipate the need for a future property tax increase to fulfill payment of the proposed debt obligation under the contract in any fiscal year during the term of the contract due to fulfillment of past debt service obligations and the relatively small amount of funds proposed to be financed: less than \$400,000.00.
  6. The County of Stokes is not in default in any of its debt service obligations.
  7. The attorney for the County of Stokes has rendered an opinion that the proposed Project is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of North Carolina.

**NOW, THEREFORE BE IT FURTHER RESOLVED** that the County Finance Officer is hereby authorized to act on behalf of the County of Stokes in the filing of an application with the North Carolina Local Government Commission for approval of the Project and the proposed financing contract and other actions not inconsistent with this resolution.

**BE IT FURTHER RESOLVED** that a Public Hearing was held to obtain public input on the financing of the proposed debt by the installment financing contract as allowed for under N.C.G.S. 160A-20 and the hearing was held on July 28, 2008 in the Stokes County Administration Building located at 1014 Main Street, Danbury, NC 27016 at 6:05 PM, and the Clerk to the Board of County Commissioners had been authorized and directed to cause an appropriate Public Hearing Notice to be published as required by law for said Public Hearing.

This resolution is effective upon adoption this, the 11<sup>th</sup> day of August 2008.

The motion to adopt this resolution was made by Commissioner \_\_\_\_\_  
and seconded by Commissioner \_\_\_\_\_ and passed by a vote of  
\_\_\_\_\_ yes to \_\_\_\_\_ no.

\_\_\_\_\_  
**J. Leon Inman - Chairman**

\_\_\_\_\_  
**Jimmy Walker – Vice Chairman**

\_\_\_\_\_  
**Ron Carroll - Commissioner**

\_\_\_\_\_  
**Ernest Lankford - Commissioner**

\_\_\_\_\_  
**Stanley Smith - Commissioner**

Attest:

\_\_\_\_\_  
**Darlene M. Bullins – Clerk to the Board**

This, my seal, is to certify that this document is a true and accurate copy of the resolution adopted by the Stokes County Board of Commissioners on the eleventh day of August, 2008.

\_\_\_\_\_  
Darlene Bullins, Clerk to the Board

\_\_\_\_\_  
Date

Manager Steen noted the following:

- ◆ Proposed Resolution must be adopted in order to proceed with obtaining Local Government Commission (LGC) approval for the financing of Capital Projects- roofs and parking lot/driveway repairs.
- ◆ LGC has a rigid procedure, which requires a public hearing, provision of approved/certified meeting minutes and receipt of an application 28 calendar days before their meeting, which is held on the first Tuesday of each month.
- ◆ Need for discussion at today’s meeting with request for approval at the August 11<sup>th</sup> meeting

The Board discussed the proposed Resolution.

Chairman Inman directed the Clerk to place the item on the August 11<sup>th</sup> Action Agenda.

**Proposed Resolution – Danbury Water System**  
**Selection of Engineer/Preliminary Engineer Report**

County Manager Bryan Steen presented the following proposed Resolution that must be adopted at the July 28<sup>th</sup> meeting due to a deadline of August 1, 2008 for reception of completed grant applications for the Danbury Water System:

**RESOLUTION TO EXEMPT FURTHER COMPETITIVE BIDDING PROCESS FOR ENGINEERING SERVICES RELATED TO THE DANBURY WATER SYSTEM REPAIR AND REHABILITATION PROGRESS**

**WHEREAS**, G.S. 143-64.31 requires the initial selection of firms to perform architectural, engineering and surveying services without regard to fee;

**WHEREAS**, the County of Stokes proposes to enter into one or more contracts for such services for Rehabilitation and Repair of the Danbury Water System; and

**WHEREAS**, grant applications and work related to such applications to include the competitive bid process and ultimate contracting with an engineering firm was completed by the Town of Danbury prior to the County of Stokes taking over operations of the Danbury Water System and the U.S. Department of Agriculture - Rural Development (USDA-RD) agency acknowledged the proper completion of the competitive process and they recognized the winner of the process for engineering services as West Consultants, LLC and the award of a contract to complete a required Environmental Assessment and the USDA-RD indicated that negotiation for an Engineering Contract for services to include preparation of a revision of a Preliminary Engineering Report (PER) should be completed and West Consultants, LLC completed the required revision of the PER as part of the grant application process and the process of completing a competitive bid process for a revision of the PER will significantly delay progress on the timely completion of the Repair and Rehabilitation of the Danbury Water System Project and such delay may subject customers to unnecessary hardship should the system experience a service disruption related to the intended repairs and rehabilitation of the water system;

**NOW, THEREFORE**, The Stokes County Board of Commissioners **RESOLVES**:

**Section 1.** The above-described project is hereby made exempt from the provisions of G.S. 143-64.31 for the reasons stated in this resolution.

**Section 2.** This resolution shall be effective upon passage.

Adopt on the 28<sup>th</sup> day of July 2008.

**J. Leon Inman- Chairman**

**Jimmy Walker – Vice Chairman**

**Ron Carroll - Commissioner**

**Ernest Lankford - Commissioner**

**Stanley Smith - Commissioner**

Attest:

**Darlene M. Bullins – Clerk to the Board**

Manager Steen noted the following:

- ◆ Proposed Resolution is needed in order for the County to proceed without delay in completion of the grant applications and actual project
- ◆ Proposed Resolution states the reasons we need to exempt further competitive bidding for engineering services and the inherent delays.
- ◆ Letters from NWPCOG and USDA-RA representatives regarding the matter and the impact of a delay on processing of our grant applications and completion of the project
- ◆ Town of Danbury had a bidding process and awarded the contract to complete a required Environmental Assessment to West Consultants, LLC
- ◆ With the County taking over the complete operation of the Danbury Water System, the County Manager must be authorized to sign the necessary USDA application and documentation
- ◆ County Attorney Edward Powell has approved the proposed Resolution

The Board discussed the proposed Resolution.

Mr. Marvin Cavanaugh requested permission to speak to the Board.

Chairman Inman allowed Mr. Marvin Cavanaugh to speak to the Board.

Mr. Cavanaugh noted that his company had a lot invested in the County, particularly the Danbury Water System and felt that there was not a level playing field regarding the recent the engineer selection. Mr. Cavanaugh stated that a recent meeting with County Manager Steen and Public Works Director Mark Delehant was very beneficial to all parties concerned and even though their company may not totally agree with decisions made, their company honors those decisions. Mr. Cavanaugh urged the Board to move forward with this process by

approving the proposed resolution.

Mr. Cavanaugh expressed his appreciation to Manager Steen and Public Works Director Delehant for meeting with Cavanaugh and Associates.

Chairman Inman, with full consent of the Board, moved the item to the Action Agenda.

## **Appointments**

### **CenterPoint Human Services**

Chairman Inman presented the following vacancies for the Board of Directors:

- One member be an openly-declared consumer along with residency in Stokes County
- Recently adopted on May 22, 2008 by the CenterPoint Board of Directors, an additional member which is classified as an “open” capacity with residency in Stokes County

Martha Davis, DSS Director Jan Spencer and Doris Hill have all been nominated for the “open” capacity appointment. Chairman Inman noted that information received from CEO Betty Taylor indicates that all three candidates are eligible for appointment to the “open” capacity.

Chairman Inman entertained a motion for appointment to the CenterPoint Human Services Board of Directors.

Commissioner Smith moved to appoint Doris Hill for the “open” capacity appointment. Commissioner Lankford seconded and the motion carried unanimously.

Chairman Inman noted there is one vacancy remaining “open declared” consumer and that nominations can be made at the August 11<sup>th</sup> meeting.

### **Work First Planning Committee**

Chairman Inman presented the following information regarding appointment to the Work First Planning Committee:

- The Planning Committee must include, but is not limited to, representatives of the following entities:
  - County Board of Social Services
  - Board of Area Mental Health Authority
  - Local Public Health Board
  - Local School Systems
  - Business Community
  - Board of County Commissioners
  - Community-based organizations representative of the population to be served
  - The Department encourages counties to include other interested parties on the planning committee, such as current and former Work First recipients, business leaders, employers, providers of child care, and transportation services, child support enforcement staff, and office of private charitable organizations such as Salvation Army, Goodwill, etc.

Vice Chairman Walker nominated Ms. Jan Culler to serve as a representative from the Board of Social Services.

Vice Chairman Walker nominated Commissioner Ernest Lankford to serve as a representative from the Board of County Commissioners.

Commissioner Lankford nominated Roger Tucker to serve as a representative from the local school system.

Commissioner Smith nominated Angie Cullen to serve as a representative from the Board of Area Mental Health Authority.

Vice Chairman Walker nominated Jerry Mitchell to serve as a representative from local Public Health Board.

Chairman Inman noted other nominations can be considered at the August 11<sup>th</sup> meeting for the Work First Planning Committee.

#### **Animal Control Advisory Council**

Chairman Inman presented the following that were nominated at the July 14<sup>th</sup> meeting:



- Jenny Bates
- Teddy Kitzmiller, Jr.
- Candis Loy
- Cynthia McFarland
- Vickey Pierce
- Mona Singleton
- Leslie Staples
- Cindy Tilley
- Robert M. Sullivan
- Karen Venable

Clerk to the Board Darlene Bullins presented the following applications received on July 28<sup>th</sup>:

- Mary Kerley – General public
- Deborah A Cowan – Veterinarian

Chairman Inman noted the following guidelines for appointment:

Article 3: Membership

The Advisory Council shall consist of ten (10) members and they will be appointed by the Stokes County Board of County Commissioners and in accordance with the approved county appointment procedure. Appointments should fulfill the following affiliations and categories:

- a) One member employed by the Stokes County Sheriff's Office.
- b) One member employed by the Stokes County Health Department.
- c) A licensed Veterinarian.
- d) Stokes County Chief Animal Control Officer – (Ex-Officio Non voting member)
- e) Two members from an Animal Advocacy Organization.
- f) Four private citizens living in a separate geographical quadrant of Stokes County

Commissioner Lankford nominated Debbie Cowan for the Veterinarian position.

Commissioner Carroll nominated Mary Kerley for the general public position.

Chairman Inman entertained a motion for appointments to the Animal Control

Advisory Council:

Vice Chairman Walker moved to appoint Mona Singleton to serve as a member from

an Animal Advocacy Organization. Commissioner Smith seconded and the motion carried unanimously.

Vice Chairman Walker moved to appoint Bob Sullivan to serve as a private citizen from the King area. Commissioner Lankford seconded and the motion carried (3-2) with Chairman Inman and Commissioner Smith voting against the motion.

Commissioner Smith moved to appoint Karen Venable to serve as private citizen. Vice Chairman Walker seconded and the motion carried (4-1) with Commissioner Lankford voting against the motion.

Commissioner Carroll moved to appoint Teddy Kitzmiller, Jr. to serve as a private citizen. Commissioner Lankford seconded and the motion carried unanimously.

Commissioner Carroll moved to appoint Leslie Staples to serve as a member from an Animal Advocacy Organization. Commissioner Lankford seconded and the motion carried unanimously.

Commissioner Lankford moved to appoint Jenny Bates to serve as a private citizen. Chairman Inman seconded and the motion failed (2-3) with Vice Chairman Walker, Commissioner Carroll, and Commissioner Smith voting against the motion.

Commissioner Smith moved to appoint Carlton Barr to serve as a private citizen. Vice Chairman Walker seconded and the motion carried unanimously.

Vice Chairman Walker nominated Capital Mike Marshall to serve as a representative from the Sheriff's Department.

Chairman Inman noted only one vacancy remained – member employed by the Stokes County Health Department.

## **Home Health – Purchase Project**

County Manager Bryan Steen noted that information received from Interim Health Director Jenny Braswell states that the Board of Health unanimously voted to leave the decision of whether to sell the Stokes County Home Health agency to the discretion of the Board of County Commissioners.

Commissioner Carroll noted that the Board of Health was not trying to evade the issue, but the Board of Health did not have the proposal available and felt they could not make a recommendation without seeing the proposal with the specifics.

Commissioner Lankford noted that he feels that the citizens of Stokes County can best be served by the current agency, does not want to take a risk with a private organization, does not see a reason to change, and would agree to place the item on tonight's Action Agenda.

Commissioner Carroll reiterated that he could not evaluate a proposal that he has not seen.

Vice Chairman Walker agrees with Commissioner Lankford.

Commissioner Smith stated that he had received only positive comments from citizens who have received or are receiving services from Home Health. Commissioner Smith feels that some citizens may be overlooked or fall through cracks due to being in a rural area or having poor insurance coverage and agrees with Commissioner Carroll that all information must be provided in order to evaluate the proposal. Commissioner Smith stated that he was definitely against privatizing home health care at this point in time.

Chairman Inman, a member of the Home Health Advisory Board, reiterated comments from Director Warren regarding the new software, previous years of profit, and the purpose of Home Health is to serve the citizens of Stokes County. Chairman Inman also

stated that he was not ready to privatize Home Health.

Commissioner Lankford moved to transfer the item to the Action Agenda.

Vice Chairman Walker seconded and the motion carried unanimously.

## **GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

### **Capital Project Financial Loan – Danbury Water System**

County Manager Bryan Steen noted that at the July 14<sup>th</sup> meeting, he had provided the Board with a proposed Inter-Local Loan Agreement and Resolution to authorize loaning funds from the General Fund to the Danbury Water System Enterprise Fund. The loan is necessary for the County to comply with grant requirements for local funds to equal 20% of the total project cost.

Manager Steen noted that at this time, he only needed the Board to authorize him to prepare and send a letter to the granting agencies that states the County agrees to provide the required matching funds. The proposed Resolution and Inter-Local Agreement can be completed at a later date when the county actually needs to transfer funds and can better establish the prevailing interest rate that will need to be stated in both documents.

Chairman Inman entertained a motion.

Commissioner Lankford moved to authorize the County Manager to prepare and send a letter to the granting agencies that states the County agrees to provide the required matching funds. Vice Chairman Walker seconded and the motion carried unanimously.

### **Proposed Bids – Financing for Capital Equipment/EMS Remounts/Patrol Vehicles**

Chairman Inman entertained a motion regarding financing for Capital Equipment/EMS Remounts/Patrol Vehicles and the following proposed Resolution Authorizing the Execution and Deliver of an Installment Financing Contract in the Amount of \$341,554:

**RESOLUTION**

The governing body for the County of Stokes, North Carolina, held a regular meeting at the Ronald Wilson Reagan Memorial Building, the regular place of meeting, on July 28, 2008, at 6:00 p.m.

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

Also Present: \_\_\_\_\_

\* \* \* \* \*

\_\_\_\_\_ introduced the following resolution which was read:

**RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT FINANCING CONTRACT IN THE AMOUNT OF \$341,554.00 WITH RBC BANK (USA) TO FINANCE THE ACQUISITION OF CERTAIN EQUIPMENT FOR USE BY THE COUNTY OF STOKES, NORTH CAROLINA, AUTHORIZING THE EXECUTION AND DELIVERY OF RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH**

BE IT RESOLVED by the governing body for the County of Stokes, North Carolina (the "Unit"):

The governing body of the Unit does hereby find and determine:

The County of Stokes proposes the acquisition of certain equipment, which may include fixtures as more fully described in the hereinafter mentioned Contract (collectively, the "Equipment");

After consideration, the governing body of the Unit has determined that the most advantageous manner of financing thereof is by an installment contract pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended;

Pursuant to Section 160A-20, the Unit is authorized to finance the acquisition of personal property, including fixtures, by installment contracts that create a security interest in the property financed to secure repayment of the financing; and

RBC Bank (USA) ("RBC Bank (USA)") has proposed that RBC Bank (USA) enter into an Installment Financing Contract with the Unit to finance the Equipment pursuant to which RBC Bank (USA) will lend the Unit then amount of \$341,554.00 (the "Contract") and a related Escrow Agreement between the Unit and RBC Bank (USA) (the "Escrow Agreement").

The governing body of the Unit hereby authorizes and directs the Authorized Officer to execute, acknowledge and deliver the Contract and Escrow Agreement on behalf of the Unit in such form and substance as the person executing and delivering such instruments on behalf of

the Unit shall find acceptable. The Clerk is hereby authorized to affix the official seal of the County of Stokes to the Contract and the Escrow Agreement and attest the same. The proper officers of the Unit are authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this Resolution and the Contract and the Escrow Agreement. Notwithstanding any provision of the Contract or the Escrow Agreement, no deficiency judgment may be rendered against the Unit in any action for breach of a contractual obligation under the Contract or the Escrow Agreement and the taxing power of the Unit is not and may not be pledged directly or indirectly to secure any moneys due under the Contract, the security provided under the Contract being the sole security for RBC Bank (USA) in such instance. The Unit covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will comply with the requirements of the Internal Revenue Code of 1986, as amended (the "Code") as required so that interest on the Unit's obligations under the Contract will not be included in the gross income of RBC Bank (USA). The Unit hereby represents that it reasonably expects that it, all subordinate entities thereof and all entities issuing obligations on behalf of the Unit will issue in the aggregate less than \$10,000,000 of tax-exempt obligations, including the Contract (not counting private-activity bonds except for qualified 501(c)(3) bonds as defined in the Code) during calendar year 2008. In addition, the Unit hereby designates the Contract and its obligations under the Contract as a "qualified tax-exempt obligation" for the purposes of the Code. This Resolution shall take effect immediately upon its passage.

Upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_, members of the governing body, the foregoing resolution entitled "RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT FINANCING CONTRACT IN THE AMOUNT OF \$341,554.00 WITH RBC BANK (USA) TO FINANCE THE ACQUISITION OF CERTAIN EQUIPMENT, AUTHORIZING THE EXECUTION AND DELIVERY OF RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH" was passed by the following vote:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\* \* \* \* \*

I, \_\_\_\_\_, Clerk for the County of Stokes, North Carolina DO HEREBY CERTIFY that the foregoing has been carefully copied from the actually recorded minutes of the governing body of said County of Stokes at a regular meeting held on \_\_\_\_\_, \_\_\_\_\_, the record having been made in the minutes of said governing body, and is a true copy of so much of said minutes as relates in any way to the passage of a

resolution providing for the authorization of the Installment Financing Contract referred to therein.

I DO HEREBY FURTHER CERTIFY that a schedule, stating that the regular meetings of the Council are held on \_\_\_\_\_ of each month at \_\_\_\_\_ a.m./p.m., respectively, at \_\_\_\_\_, North Carolina, was on file with me for at least seven calendar days prior to said meeting, all in accordance with G.S. 143-318.12.

WITNESS my hand and corporate seal of said County of Stokes, this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Clerk, County of Stokes

[SEAL]

Original Loan Amount: \$341,554.00  
Loan Date: August \_\_\_\_, 2008

Vice Chairman Walker moved to accept the proposal from RBC Bank with a fixed interest rate of 2.96% with a term of two years for the EMS (2) ambulance remounts and the purchase of 8 patrol vehicles and to approve the submitted proposed Resolution Authorizing the Execution and Delivery of an Installment Financing Contract in the Amount of \$341,554 with RBC Bank (USA). Commissioner Lankford seconded and the motion carried unanimously. (A copy of the executed Resolution will be retained by the Clerk to the Board)

**Proposed Resolution – Danbury Water System**  
**Selection of Engineer/Preliminary Engineer Report**

Chairman Inman entertained a motion to approve the submitted Resolution to Exempt Further Competitive Bidding Process for Engineering Services Related to the Danbury Water System Repair and Rehabilitation Progress and to authorize the County Manager to complete such loan documents as required by the granting agencies to include contracting with

engineering services.

Commissioner Lankford moved to approve the submitted Resolution to Exempt Further Competitive Bidding Process for Engineering Services Related to the Danbury Water System Repair and Rehabilitation Progress and to authorize the County Manager to complete such loan documents as required by the granting agencies to include contracting with engineering services. Vice Chairman Walker seconded and the motion carried unanimously.

### **Home Health – Purchase Project**

Chairman Inman entertained a motion.

Commissioner Smith moved to not sell the Home Health Agency and that the County continue to maintain and promote Home Health as a Stokes County service. Vice Chairman Walker seconded and the motion carried unanimously.

### **Closed Session**

Chairman Inman entertained a motion to enter into closed session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6).

Commissioner Smith moved to enter into closed session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6).

Commissioner Lankford seconded and the motion carried unanimously.



The Board returned to open session of the July 28th meeting.

**Adjournment**

There being no further business to come before the Board, Chairman Inman entertained a motion to adjourn the meeting.

Commissioner Lankford moved to adjourn the meeting. Commissioner Smith seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
**Clerk to the Board**

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**J. Leon Inman**  
**Chairman**