

STATE OF NORTH CAROLINA )  
 )  
COUNTY OF STOKES )  
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OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
JUNE 9, 2008

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building) located in Danbury, North Carolina on Monday, June 9, 2008 at 1:30 pm with the following members present:

Chairman J. Leon Inman  
Vice-Chairman Jimmy Walker  
Commissioner Ron Carroll  
Commissioner Ernest Lankford  
Commissioner Stanley Smith

County Personnel in Attendance:  
County Manager K. Bryan Steen  
Clerk to the Board Darlene Bullins  
Finance Director Julia Edwards  
Support Services Supervisor Danny Stovall  
EMS Training Officer Brian Booe  
Fire Marshal Frankie Burcham

Chairman J. Leon Inman called the meeting to order.

Commissioner Carroll delivered the invocation.

**GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

**GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Inman entertained a motion to approve or amend the June 9, 2008 agenda.

County Manager Bryan Steen requested to add Budget Amendment #116 which relates to the internal transfer of funding for the Health Department. The Board unanimously agreed to add Budget Amendment #116 to the Discussion Agenda.

Manager Steen requested to add the following additional option (option 5) to the Proposed Animal Control Advisory Council – Guidelines for membership (Action Agenda):

- Make the Chief Animal Control Officer an Ex-Officio non-voting member and allow the Sheriff's representative to be a voting member, but add one additional at large appointment for either a non-pet owner or a person who regularly hunts wild game with dogs (7 voting members)

The Board unanimously agreed to include the additional option for discussion to the Proposed Animal Advisory Council Guidelines-Action Agenda.

Commissioner Lankford moved to approve the June 9, 2008 agenda as amended.

Vice Chairman Walker seconded and the motion carried unanimously.

## **PUBLIC COMMENTS**

There were no public comments.

## **CONSENT AGENDA**

Chairman Inman entertained a motion to approve or amend the following items on the Consent Agenda:

### **Minutes**

- Minutes of May 21, 2008
- Minutes of May 27, 2008

### **Finance Department – Budget Amendment #111**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #111.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
<b>General Fund</b>				
	See Items Below	\$9,509,818.00	\$00.00	\$9,509,818.00
	Totals	\$9,509,818.00	\$00.00	\$9,509,818.00
<b>E911 Fund</b>				
	See Items Below	\$19,863.00	\$00.00	\$19,863.00
	Totals	\$19,863.00	\$00.00	\$19,863.00
<b>Walnut Cove Senior Center</b>				
	See Items Below	\$45,458.00	\$00.00	\$45,458.00
	Totals	\$45,458.00	\$00.00	\$45,458.00

This budget amendment is justified as follows:  
To transfer funds for expenditures for the fiscal year.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

		Budget	Increase (Decrease)	Revised Budget
<b>General Fund</b>				
<b>Governing Body</b>				
Salaries & Wages	100.4110.000	\$ 46,331.00	\$ 3,000.00	\$ 49,331.00
Social Security	100.4110.090	\$ 2,873.00	\$ 100.00	\$ 2,973.00
Medicare Tax	100.4110.091	\$ 672.00	\$ 50.00	\$ 722.00
Retiree Insurance	100.4110.112	\$ 60,087.00	\$ 2,200.00	\$ 62,287.00
Unemployment Insurance	100.4110.130	\$ 17,678.00	\$ (13,600.00)	\$ 4,078.00
<b>Administration</b>				
Training	100.4120.311	\$ 3,500.00	\$ (700.00)	\$ 2,800.00
Advertising	100.4120.370	\$ 7,500.00	\$ 3,000.00	\$ 10,500.00
<b>Finance</b>				
Professional Services	100.4130.180	\$ 52,000.00	\$ (1,100.00)	\$ 50,900.00
Bank Charges	100.4130.390	\$ 10,000.00	\$ (4,000.00)	\$ 6,000.00
Misc. Contractual Services	100.4130.440	\$ 42,000.00	\$ 5,100.00	\$ 47,100.00
<b>Purchasing</b>				
Training	100.4131.311	\$ 1,500.00	\$ (1,500.00)	\$ -
<b>Tax Administration</b>				
Salaries & Wages	100.4140.000	\$ 253,176.00	\$ 300.00	\$ 253,476.00
Social Security	100.4140.090	\$ 15,866.00	\$ (300.00)	\$ 15,566.00
Postage	100.4140.321	\$ 60,000.00	\$ (5,000.00)	\$ 55,000.00

**Superior Court**

Departmental Supplies	100.4160.260	\$ 200.00	\$ 100.00	\$ 300.00
Utilities	100.4160.330	\$ 5,000.00	\$ 600.00	\$ 5,600.00
Rental on Equipment	100.4160.430	\$ 500.00	\$ 25.00	\$ 525.00
Juvenile Detention	100.4160.440	\$ 25,000.00	\$ 2,500.00	\$ 27,500.00

**Election**

Salaries & Wages	100.4170.000	\$ 89,236.00	\$ 100.00	\$ 89,336.00
Salaries & Wages-Overtime	100.4170.010	\$ 300.00	\$ (100.00)	\$ 200.00
Board Reimbursement	100.4170.190	\$ 4,845.00	\$ 550.00	\$ 5,395.00
Travel	100.4170.310	\$ 945.00	\$ 100.00	\$ 1,045.00
Maint. & Repairs Equipment	100.4170.350	\$ 830.00	\$ 300.00	\$ 1,130.00
Advertising	100.4170.370	\$ 1,444.00	\$ 2,000.00	\$ 3,444.00
Dues & Subscriptions	100.4170.490	\$ 325.00	\$ 50.00	\$ 375.00

**Register of Deeds**

Salaries & Wages	100.4180.000	\$ 103,341.00	\$ 50.00	\$ 103,391.00
Social Security	100.4180.090	\$ 6,940.00	\$ (50.00)	\$ 6,890.00

**Public Buildings**

Salaries & Wages	100.4190.000	\$ 260,261.00	\$ (3,600.00)	\$ 256,661.00
Social Security	100.4190.090	\$ 17,376.00	\$ (1,700.00)	\$ 15,676.00
Medicare Tax	100.4190.091	\$ 4,064.00	\$ (400.00)	\$ 3,664.00
Retirement	100.4190.100	\$ 13,817.00	\$ (1,200.00)	\$ 12,617.00
401K	100.4190.101	\$ 2,803.00	\$ (1,000.00)	\$ 1,803.00
Group Insurance	100.4190.110	\$ 36,080.00	\$ (1,500.00)	\$ 34,580.00
Dental Insurance	100.4190.111	\$ 2,899.00	\$ (300.00)	\$ 2,599.00
Auto Supplies	100.4190.250	\$ 6,200.00	\$ 4,000.00	\$ 10,200.00
Utilities	100.4190.330	\$ 250,000.00	\$ 30,000.00	\$ 280,000.00
Maint. & Repairs Equipment	100.4190.350	\$ 24,000.00	\$ 5,000.00	\$ 29,000.00
Improvements	100.4190.590	\$ 29,312.00	\$ 5,600.00	\$ 34,912.00

**Information Systems**

Salaries & Wages	100.4210.000	\$ 125,536.00	\$ (13,000.00)	\$ 112,536.00
Social Security	100.4210.090	\$ 8,085.00	\$ (1,200.00)	\$ 6,885.00
Medicare Tax	100.4210.091	\$ 1,891.00	\$ (250.00)	\$ 1,641.00
Retirement	100.4210.100	\$ 6,429.00	\$ (750.00)	\$ 5,679.00
401K	100.4210.101	\$ 1,304.00	\$ (175.00)	\$ 1,129.00
Group Insurance	100.4210.110	\$ 12,371.00	\$ (2,650.00)	\$ 9,721.00
Dental Insurance	100.4210.111	\$ 923.00	\$ (175.00)	\$ 748.00
Training	100.4210.320	\$ 2,700.00	\$ (2,000.00)	\$ 700.00

**Vehicle Maintenance**

Salaries & Wages	100.4250.000	\$ 96,737.00	\$ 25.00	\$ 96,762.00
Medicare Tax	100.4250.091	\$ 1,361.00	\$ (65.00)	\$ 1,296.00
Retirement	100.4250.100	\$ 4,738.00	\$ 75.00	\$ 4,813.00
Travel	100.4250.310	\$ 188.00	\$ (35.00)	\$ 153.00
Utilities	100.4250.330	\$ 5,000.00	\$ 1,750.00	\$ 6,750.00
Printing	100.4250.340	\$ 40.00	\$ 75.00	\$ 115.00
Maint. & Repairs Equipment	100.4250.350	\$ 47,827.00	\$ 450.00	\$ 48,277.00

**Sheriff's Department**

Separation Allowance	100.4310.040	\$ 43,404.00	\$ (9,000.00)	\$ 34,404.00
Group Insurance	100.4310.110	\$ 148,449.00	\$ (3,500.00)	\$ 144,949.00
Dental Insurance	100.4310.111	\$ 11,068.00	\$ (250.00)	\$ 10,818.00
Auto Supplies	100.4310.250	\$ 141,300.00	\$ 28,000.00	\$ 169,300.00

**Jail**

401K	100.4320.101	\$ 5,897.00	\$ (3,400.00)	\$ 2,497.00
401K5%	100.4320.102	\$ 2,432.00	\$ 200.00	\$ 2,632.00
Group Insurance	100.4320.110	\$ 70,690.00	\$ (800.00)	\$ 69,890.00
Dental Insurance	100.4320.111	\$ 5,271.00	\$ (200.00)	\$ 5,071.00
Utilities	100.4320.330	\$ 105,000.00	\$ 30,000.00	\$ 135,000.00

**District Resource Center**

Salaries & Wages	100.4321.000	\$ 82,843.00	\$ 250.00	\$ 83,093.00
Salaries & Wages-Part Time	100.4321.320	\$ 1,395.00	\$ (250.00)	\$ 1,145.00
Auto Supplies	100.4321.250	\$ 2,000.00	\$ 150.00	\$ 2,150.00

**Emergency Communications**

Salaries & Wages	100.4325.000	\$ 366,510.00	\$ (10,000.00)	\$ 356,510.00
Salaries & Wages	100.4325.020	\$ 27,000.00	\$ 2,000.00	\$ 29,000.00
Social Security	100.4325.090	\$ 25,074.00	\$ (1,500.00)	\$ 23,574.00
Medicare Tax	100.4325.091	\$ 5,864.00	\$ (450.00)	\$ 5,414.00
Retirement	100.4325.100	\$ 18,609.00	\$ (400.00)	\$ 18,209.00
401K	100.4325.101	\$ 3,655.00	\$ (1,300.00)	\$ 2,355.00
Group Insurance	100.4325.110	\$ 43,887.00	\$ (2,500.00)	\$ 41,387.00
Dental Insurance	100.4325.111	\$ 3,273.00	\$ (450.00)	\$ 2,823.00

**Fire Marshal**

Auto Supplies	100.4340.250	\$ 6,969.00	\$ 2,500.00	\$ 9,469.00
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**Medical Examiner**

	100.4360.000	\$ 23,000.00	\$ 8,500.00	\$ 31,500.00
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**Emergency Medical Services**

Salaries & Wages	100.4370.000	\$ 1,095,965.00	\$ (7,075.00)	\$ 1,088,890.00
Salaries & Wages-Overtime	100.4370.010	\$ 170,000.00	\$ 20,000.00	\$ 190,000.00
Salaries & Wages-Part Time	100.4370.020	\$ 150,000.00	\$ (20,000.00)	\$ 130,000.00
Social Security	100.4370.090	\$ 80,661.00	\$ 1,700.00	\$ 82,361.00
Group Insurance	100.4370.110	\$ 113,707.00	\$ 5,000.00	\$ 118,707.00
Dental Insurance	100.4370.111	\$ 8,224.00	\$ 375.00	\$ 8,599.00
Auto Supplies	100.4370.250	\$ 75,000.00	\$ 40,000.00	\$ 115,000.00
Maint. & Repairs Auto	100.4370.350	\$ 65,423.00	\$ 6,500.00	\$ 71,923.00
Rental of Equipment	100.4370.430	\$ 600.00	\$ 200.00	\$ 800.00

**Animal Control**

Salaries & Wages	100.4380.000	\$ 102,643.00	\$ 25.00	\$ 102,668.00
Social Security	100.4380.090	\$ 6,156.00	\$ (100.00)	\$ 6,056.00
401K	100.4380.091	\$ 993.00	\$ (25.00)	\$ 968.00
Auto Supplies	100.4380.250	\$ 7,755.00	\$ 1,300.00	\$ 9,055.00

**Solid Waste**

Salaries & Wages-Overtime	100.4720.010	\$	-	\$	25.00	\$	25.00
Salaries & Wages-Part Time	100.4720.020	\$	149,000.00	\$	1,300.00	\$	150,300.00
Social Security	100.4720.090	\$	19,617.00	\$	200.00	\$	19,817.00
Medicare Tax	100.4720.091	\$	4,588.00	\$	50.00	\$	4,638.00
401K	100.4720.101	\$	1,674.00	\$	(800.00)	\$	874.00
Group Insurance	100.4720.110	\$	24,742.00	\$	(500.00)	\$	24,242.00
Auto Supplies	100.4720.250	\$	105,000.00	\$	15,000.00	\$	120,000.00
Rental of Equipment	100.4720.430	\$	5,800.00	\$	25.00	\$	5,825.00
Uniform Rental	100.4720.491	\$	2,200.00	\$	500.00	\$	2,700.00
Equipment Non Capitalized	100.4720.511	\$	7,800.00	\$	(400.00)	\$	7,400.00

**Cooperative Extension**

Misc. Contractual Services	100.4950.440	\$	45,500.00	\$	(12,000.00)	\$	133,500.00
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**Health Department**

Salaries & Wages	100.5100.000	\$	36,321.00	\$	(21,000.00)	\$	815,321.00
Salaries & Wages-Permanent PT	100.5100.030	\$	8,703.00	\$	400.00	\$	9,103.00
Auto Supplies	100.5100.250	\$	6,000.00	\$	200.00	\$	6,200.00
Travel	100.5100.310	\$	2,000.00	\$	15,000.00	\$	17,000.00
Postage	100.5100.321	\$	5,250.00	\$	200.00	\$	5,450.00
Utilities	100.5100.330	\$	8,350.00	\$	3,000.00	\$	11,350.00
Printing	100.5100.340	\$	5,250.00	\$	1,200.00	\$	6,450.00
Maint. & Repairs Auto	100.5100.350	\$	850.00	\$	1,000.00	\$	1,850.00

**Home Health**

Salaries & Wages	100.5190.000	\$	323,897.00	\$	(20,000.00)	\$	303,897.00
Salaries & Wages-Part Time	100.5190.020	\$	94,152.00	\$	(45,000.00)	\$	49,152.00
Salaries & Wages-Permanent PT	100.5190.030	\$	2,374.00	\$	100.00	\$	2,474.00
On Call	100.5190.081	\$	12,000.00	\$	4,000.00	\$	16,000.00
Social Security	100.5190.090	\$	26,793.00	\$	(5,000.00)	\$	21,793.00
Medicare Tax	100.5190.091	\$	6,266.00	\$	(1,000.00)	\$	5,266.00
Retirement	100.5190.100	\$	16,546.00	\$	(1,500.00)	\$	15,046.00
401K	100.5190.101	\$	3,237.00	\$	(2,000.00)	\$	1,237.00
Group Insurance	100.5190.110	\$	37,113.00	\$	(1,000.00)	\$	36,113.00
Professional Services	100.5190.180	\$	115,000.00	\$	100,000.00	\$	215,000.00
Medical Supplies	100.5190.230	\$	32,000.00	\$	8,200.00	\$	40,200.00
Auto Supplies	100.5190.250	\$	11,500.00	\$	3,000.00	\$	14,500.00
Departmental Supplies	100.5190.260	\$	-	\$	100.00	\$	100.00
Travel	100.5190.310	\$	1,200.00	\$	1,000.00	\$	2,200.00
Misc. Contractual Services	100.5190.440	\$	30,000.00	\$	(30,000.00)	\$	-

**King Clinic**

Salaries & Wages	100.5191.000	\$	74,857.00	\$	(15,000.00)	\$	59,857.00
Medical Supplies	100.5191.230	\$	15,986.00	\$	7,000.00	\$	22,986.00
Equipment Non Capitalized	100.5191.511	\$	9,014.00	\$	450.00	\$	9,464.00

**Environmental Health**

Salaries & Wages	100.5192.000	\$ 67,316.00	\$ (2,000.00)	\$ 165,316.00
Salaries & Wages-Permanent PT	100.5192.030	\$ 2,374.00	\$ 100.00	\$ 2,474.00
Social Security	100.5192.090	\$ 12,424.00	\$ (2,000.00)	\$ 10,424.00
Medicare Tax	100.5192.091	\$ 2,905.00	\$ (500.00)	\$ 2,405.00
Retirement	100.5192.100	\$ 9,880.00	\$ (1,500.00)	\$ 8,380.00
401K	100.5192.101	\$ 1,980.00	\$ (400.00)	\$ 1,580.00
Group Insurance	100.5192.110	\$ 19,087.00	\$ (3,000.00)	\$ 16,087.00
Dental Insurance	100.5192.111	\$ 1,424.00	\$ (200.00)	\$ 1,224.00
Professional Services	100.5192.180	\$ 28,700.00	\$ (20,000.00)	\$ 8,700.00
Auto Supplies	100.5192.250	\$ 2,200.00	\$ 1,750.00	\$ 3,950.00
Maint. & Repairs Auto	100.5192.351	\$ 1,500.00	\$ 1,000.00	\$ 2,500.00

**Social Services**

Social Security	100.5310.090	\$ 100,090.00	\$ (2,700.00)	\$ 97,390.00
Auto Supplies	100.5310.250	\$ 12,500.00	\$ 2,700.00	\$ 15,200.00

**Public Assistance**

State/County Special Assistance	100.5420.000	\$ 339,607.00	\$ 100,000.00	\$ 439,607.00
Medicaid Program Cost	100.5450.000	\$ 2,166,579.00	\$ (100,000.00)	\$ 2,066,579.00

**Veteran Service**

Salaries & Wages	100.5820.000	\$ 14,648.00	\$ 65.00	\$ 14,713.00
Social Security	100.5820.090	\$ 910.00	\$ 25.00	\$ 935.00
Retirement	100.5820.100	\$ 713.00	\$ 15.00	\$ 728.00
Printing	100.5820.340	\$ 100.00	\$ 75.00	\$ 175.00
Training	100.5820.311	\$ 338.00	\$ (180.00)	\$ 158.00

**Special Assistance for the  
Blind**

100.5840.000	\$ 4,726.00	\$ (1,700.00)	\$ 3,026.00
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**Senior Services**

Salaries & Wages-Permanent PT	100.5860.030	\$ 29,175.00	\$ 75.00	\$ 29,250.00
401K	100.5860.101	\$ 1,162.00	\$ (400.00)	\$ 762.00
Auto Supplies	100.5860.250	\$ 2,000.00	\$ 50.00	\$ 2,050.00
Telephone	100.5860.320	\$ 4,130.00	\$ 800.00	\$ 4,930.00

**Contingency**

Contingency	100.9910.000	\$ 196,905.00	\$ (39,300.00)	\$ 157,605.00
Fuel Contingency	100.9910.500	\$ 45,000.00	\$ (45,000.00)	\$ -
<b>Total</b>		<b>\$ 9,509,818.00</b>	<b>\$ -</b>	<b>\$ 9,509,818.00</b>

**E911 Fund**

Salaries & Wages	200.4325.000	\$ 15,083.00	\$ 575.00	\$ 15,658.00
Social Security	200.4325.090	\$ 935.00	\$ 35.00	\$ 970.00
Medicare Tax	200.4325.091	\$ 219.00	\$ 10.00	\$ 229.00
Retirement	200.4325.100	\$ 744.00	\$ 25.00	\$ 769.00
401K	200.4325.101	\$ 151.00	\$ 5.00	\$ 156.00
Departmental Supplies	200.4325.260	\$ 731.00	\$ (300.00)	\$ 431.00

Training	200.4325.311	\$	2,000.00	\$	(350.00)	\$	1,650.00
<b>Total</b>		<b>\$</b>	<b>19,863.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>19,863.00</b>

**Walnut Cove Senior Center**

Salaries & Wages	204.5861.000	\$	24,400.00	\$	1,550.00	\$	25,950.00
Social Security	204.5861.090	\$	1,485.00	\$	100.00	\$	1,585.00
Medicare Tax	204.5861.091	\$	347.00	\$	25.00	\$	372.00
Retirement	204.5861.100	\$	1,206.00	\$	75.00	\$	1,281.00
Professional Services	204.5861.180	\$	13,620.00	\$	(900.00)	\$	12,720.00
Departmental Supplies	204.5861.260	\$	3,800.00	\$	(600.00)	\$	3,200.00
Maint. & Repairs Auto	204.5861.351	\$	600.00	\$	(250.00)	\$	350.00
<b>Total</b>		<b>\$</b>	<b>45,458.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>45,458.00</b>

**Capital Reserve Fund – Budget Amendment #112**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #112.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>General Fund</b>				
<b>Animal Control</b>				
100.4380.510	Equipment	\$25,000.00	\$(25,000.00)	\$00.00
100.4380.511	Equipment-Non Capitalized	\$2,100.00	\$(225.00)	\$1,875.00
100.4380.580	Improvements	\$15,300.00	\$(5,300.00)	\$10,000.00
<b>Jail</b>				
100.4320.511	Equipment-non Capitalized	\$44,885.00	\$(10,377.00)	\$34,508.00
<b>Contingency</b>				
100.9910.000	Contingency	\$157,605.00	\$(825.00)	\$156,780.00
100.9820.960	Transfer to Capital Reserve	\$227,120.00	\$41,727.00	\$268,847.00
<b>Totals</b>		\$472,010.00	\$00.00	\$472,010.00
<b>Capital Reserve Fund</b>				
201.4320.012	Jail	\$00.00	\$10,377.00	\$10,377.00
201.4380.002	Animal Control	\$00.00	\$31,350.00	\$31,350.00
<b>Totals</b>		\$00.00	\$41,727.00	\$41,727.00

This budget amendment is justified as follows:

To transfer funds from General Fund for Animal Control and Jail to Capital Reserve Funds for future projects and transfer funds from Contingency for the Animal Control Projects.

This will result in a net increase of \$41,727.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.



<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Capital Reserve Fund</b>				
201.3981.000	Transfer from General Fund	\$227,120.00	\$41,727.00	\$268,847.00
	Totals	\$227,120.00	\$41,727.00	\$268,847.00

**School Capital Outlay and Capital Reserve Fund - Budget Amendment #113**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #113.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>School Capital Outlay</b>				
<b>Capital Reserve Fund</b>				
212.5912.001	Public School Capital Fund ADM	\$423,275.00	\$111,375.00	\$534,650.00
212.5912.002	Public School Capital Fund ADM-Matching	\$00.00	\$37,125.00	\$37,125.00
	Totals	\$423,275.00	\$148,500.00	\$571,775.00

This budget amendment is justified as follows:

To appropriate Public School Capital Funds-ADM and ADM-Matching Funds for carry over projects from Fiscal Year 2006-07.

This will result in a net increase of \$148,500.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>School Capital Outlay &amp; Capital Reserve Fund</b>				
212.3328.000	Public School Capital Fund- ADM	\$423,275.00	\$111,375.00	\$534,650.00
212.3991.000	Fund Balance	\$00.00	\$37,125.00	\$37,125.00
	Totals	\$423,275.00	\$148,500.00	\$571,775.00

**Health Department – Budget Amendment #114**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #114.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Health Department</b>			
100.5100.511	Equipment-Non-Capital	\$34,277.00	\$3,655.00	\$37,932.00
	Totals	\$34,277.00	\$3,655.00	\$37,932.00

This budget amendment is justified as follows:

To appropriate funds for the Health Department for a grant received from Northwest Community Care Network to purchase an A1C machine to check blood sugar for diabetics.

This will result in a net increase of \$3,655.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.228	NCCN Grant	\$00.00	\$3,655.00	\$3,655.00
	Totals	\$00.00	\$3,655.00	\$3,655.00

**Finance – Budget Amendment #115**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #115.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>General Fund</b>			
	See Items Below	\$694,262.00	\$00.00	\$694,262.00
	Totals	\$694,262.00	\$00.00	\$694,262.00
	<b>Revaluation Fund</b>			
	See Items Below	\$19,222.00	\$00.00	\$19,222.00
	Totals	\$19,222.00	\$00.00	\$19,222.00

**Regional Sewer Fund**

See Items Below	\$20,000.00	\$00.00	\$20,000.00
Totals	\$20,000.00	\$00.00	\$20,000.00

This budget amendment is justified as follows:  
 To transfer funds for expenditures for the fiscal year

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

		Budget	Increase (Decrease)	Revised Budget
<b>General Fund</b>				
<b>Administration</b>				
Training	100.4120.311	\$ 3,500.00	\$ (300.00)	\$ 3,200.00
Telephone	100.4120.320	\$ 1,200.00	\$ 225.00	\$ 1,425.00
Printing	100.4120.340	\$ 1,700.00	\$ 300.00	\$ 2,000.00
Maint. & Repairs Equip.	100.4120.350	\$ 350.00	\$ (225.00)	\$ 125.00
<b>Finance</b>				
Departmental Supplies	100.4130.260	\$ 4,800.00	\$ 250.00	\$ 5,050.00
Telephone	100.4130.320	\$ 2,450.00	\$ (250.00)	\$ 2,200.00
<b>Tax Administration</b>				
Departmental Supplies	100.4140.260	\$ 5,328.00	\$ 500.00	\$ 5,828.00
Advertising	100.4140.370	\$ 5,000.00	\$ 1,200.00	\$ 6,200.00
Tax Refunds & Settlement	100.4140.390	\$ 2,500.00	\$ 1,000.00	\$ 3,500.00
Postage	100.4140.321	\$ 60,000.00	\$(2,700.00)	\$ 57,300.00
<b>GIS/Mapping</b>				
Social Security	100.4141.090	\$ 7,276.00	\$ (300.00)	\$ 6,976.00
Medicare Tax	100.4141.091	\$ 1,603.00	\$ 50.00	\$ 1,653.00
401K	100.4140.110	\$ 14,138.00	\$ (200.00)	\$ 13,938.00
Group Insurance	100.4141.110	\$ 14,138.00	\$ 600.00	\$ 14,738.00
Dental Insurance	100.4141.111	\$ 1,098.00	\$ 45.00	\$ 1,143.00
Travel	100.4141.310	\$ 60.00	\$ (60.00)	\$ -
Training	100.4141.311	\$ 500.00	\$ (500.00)	\$ -
Postage	100.4141.321	\$ 450.00	\$ (200.00)	\$ 250.00
Printing	100.4141.340	\$ -	\$ 565.00	\$ 565.00
<b>Register of Deeds</b>				
Telephone	100.4180.320	\$ 2,150.00	\$ 100.00	\$ 2,250.00
Postage	100.4180.321	\$ 2,200.00	\$ (100.00)	\$ 2,100.00
<b>Information Systems</b>				
Telephone	100.4210.320	\$ 1,000.00	\$ 200.00	\$ 1,200.00
Training	100.4210.311	\$ 2,700.00	\$ (200.00)	\$ 2,500.00

**Vehicle Maintenance**

Departmental Supplies	100.4250.260	\$ 936.00	\$ 100.00	\$ 1,036.00
Travel	100.4250.310	\$ 188.00	\$ (100.00)	\$ 88.00
Telephone	100.4250.320	\$ 1,780.00	\$ 400.00	\$ 2,180.00
Social Security	100.4250.090	\$ 5,819.00	\$ (375.00)	\$ 5,444.00
Medicare Tax	100.4250.091	\$ 1,361.00	\$ (25.00)	\$ 1,336.00

**Jail**

Auto Supplies	100.4320.250	\$ 200.00	\$ 100.00	\$ 300.00
Telephone	100.4320.320	\$ 5,000.00	\$ 1,700.00	\$ 6,700.00
Group Insurance	100.4320.110	\$ 70,690.00	\$(1,800.00)	\$ 68,890.00

**District Resource Center**

Misc. Contractual Services	100.4321.440	\$ 34,704.00	\$(1,150.00)	\$ 33,554.00
Training	100.4321.311	\$ 1,049.00	\$ (200.00)	\$ 849.00
Telephone	100.4321.320	\$ 2,900.00	\$ 150.00	\$ 3,050.00
Utilities	100.4321.330	\$ 5,700.00	\$ 1,200.00	\$ 6,900.00

**Emerg. Communications**

Telephone	100.4325.320	\$ 4,100.00	\$ 550.00	\$ 4,650.00
Dental Insurance	100.4325.111	\$ 3,273.00	\$ (450.00)	\$ 2,823.00
Retirement	100.4325.100	\$ 18,609.00	\$ (100.00)	\$ 18,509.00

**Emergency Management**

Telephone	100.4330.320	\$ 685.00	\$ 150.00	\$ 835.00
Departmental Supplies	100.4330.260	\$ 1,600.00	\$ (150.00)	\$ 1,450.00

**Fire Marshal**

Group Insurance	100.4340.110	\$ 16,997.00	\$(2,000.00)	\$ 14,997.00
Dental Insurance	100.4340.111	\$ 1,292.00	\$ (500.00)	\$ 792.00
Telephone	100.4340.320	\$ 2,050.00	\$ 2,500.00	\$ 4,550.00

**Animal Control**

Social Security	100.4380.090	\$ 6,156.00	\$ (300.00)	\$ 5,856.00
401K	100.4380.091	\$ 993.00	\$ (75.00)	\$ 918.00
Group Insurance	100.4380.110	\$ 14,138.00	\$ (250.00)	\$ 13,888.00
Utilities	100.4380.330	\$ 2,500.00	\$ 625.00	\$ 3,125.00

**Planning**

Social Security	100.4910.090	\$ 16,518.00	\$ (800.00)	\$ 15,718.00
Medicare Tax	100.4910.091	\$ 3,864.00	\$ (100.00)	\$ 3,764.00
401K	100.4910.101	\$ 2,665.00	\$ (100.00)	\$ 2,565.00
Auto Supplies	100.4910.250	\$ 9,700.00	\$ 500.00	\$ 10,200.00
Departmental Supplies	100.4910.260	\$ 2,100.00	\$ 500.00	\$ 2,600.00

**Cooperative Extension**

Auto Supplies	100.4950.250	\$ 900.00	\$ 450.00	\$ 1,350.00
Travel	100.4950.310	\$ -	\$ 70.00	\$ 70.00
Telephone	100.4950.320	\$ 3,000.00	\$ 1,300.00	\$ 4,300.00
Misc. Contractual Services	100.4950.440	\$ 145,500.00	\$(1,820.00)	\$ 143,680.00

<b>Forsyth Tech</b>				
Auto Supplies	100.5920.250	\$ 1,500.00	\$ 375.00	\$ 1,875.00
Telephone	100.5920.320	\$ 3,500.00	\$ (475.00)	\$ 3,025.00
Maint. & Repairs Auto	100.5920.351	\$ 300.00	\$ 100.00	\$ 400.00
<b>Arts Council</b>				
Social Security	100.6150.090	\$ 3,564.00	\$ 25.00	\$ 3,589.00
Medicare Tax	100.6150.091	\$ 836.00	\$ 10.00	\$ 846.00
Retirement	100.6150.100	\$ 3,817.00	\$ (35.00)	\$ 3,782.00
<b>Debt Service</b>				
Principle-Equipment	100.9100.804	\$ 168,312.00	\$ 53.00	\$168,365.00
Principle-Equipment	100.9100.805	\$ 98,243.00	\$ 30.00	\$ 98,273.00
Interest-Equipment	100.9100.834	\$ 11,605.00	\$ (53.00)	\$ 11,552.00
Interest-Equipment	100.9100.835	\$ 7,568.00	\$ (30.00)	\$ 7,538.00
<b>Total</b>		<b>\$ 694,262.00</b>	<b>\$ -</b>	<b>\$ 694,262.00</b>
<b>Revaluation Fund</b>				
Social Security	202.4140.090	\$ 5,466.00	\$ (500.00)	\$ 4,966.00
Medicare Tax	202.4140.091	\$ 1,278.00	\$ (100.00)	\$ 1,178.00
Retirement	202.4140.100	\$ 4,346.00	\$ 125.00	\$ 4,471.00
401K	202.4140.101	\$ 882.00	\$ (100.00)	\$ 782.00
Auto Supplies	202.4140.250	\$ 1,550.00	\$ 700.00	\$ 2,250.00
Departmental Supplies	202.4140.260	\$ 4,500.00	\$ (425.00)	\$ 4,075.00
Maint. & Repairs Auto	202.4140.351	\$ 500.00	\$ 1,000.00	\$ 1,500.00
Advertising	202.4140.370	\$ 700.00	\$ (700.00)	\$ -
<b>Total</b>		<b>\$ 19,222.00</b>	<b>\$ -</b>	<b>\$ 19,222.00</b>
<b>Regional Sewer Fund</b>				
Miscellaneous Expense	501.7140.290	\$ -	\$ 700.00	\$ 700.00
Maint. & Repairs Equip.	501.7140.350	\$ 20,000.00	\$ (700.00)	\$ 19,300.00
<b>Total</b>		<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ 20,000.00</b>

Commissioner Carroll noted that policy did not require a Budget Amendment for the above transfers due to individual amounts not being over \$5000, only a report to the Board.

County Manager Bryan Steen noted that the above Budget Amendment was completed due to the large number of line items being addressed even though the individual amounts were within the limit authorized to be completed with a Budget Memorandum.

Commissioner Lankford moved to approve the Consent Agenda as submitted.

Vice Chairman Walker seconded and the motion carried unanimously.

## **GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA**

### **American Red Cross – Automatic External Defibrillator - Grant**

EMS Training Officer Brian Booe presented the following information regarding the American Red Cross – Automatic External Defibrillator Grant:

- ◆ Stokes County was awarded a grant from the American Red Cross for the purchase of an Automatic External Defibrillator (AED) (valued at \$2000)
- ◆ AED was placed in the Department of Social Services Building where clientele includes small children up to elderly adults
- ◆ AED benefits EMS – gives access to an AED in the event that someone's heart stops beating
- ◆ Grant also provided free first aid and CPR training to 10 DSS employees
- ◆ All buildings on the government center complex are equipped with AEDs

Ms. Judi Scherer and Ms. Buffy Cardwell, American Red Representatives, attended the presentation.

Ms. Scherer noted that each county in the Duke Energy District was eligible for the AED and that she appreciated the assistance from Training Officer Booe.

DSS Director Jan Spencer expressed appreciation on behalf of the Department of Social Services to Ms. Scherer and the American Red Cross for the Defibrillator and to EMS Training Officer Brian Booe for this assistance.

The Board also expressed their appreciation to Ms. Scherer and the American Red Cross for the Defibrillator and to Training Officer Booe for his participation in placing the AEDs in the governmental offices and the schools.

### **Governmental Office Renovations/Stokes Opportunity Center - Update**

Support Services Supervisor Danny Stovall presented the following update regarding the Governmental Office Renovations/Stokes Opportunity Center:

### **Meadows Location**

- Phase I has been completed
- Phase II has been completed – preliminary report from lab has been received by the consultant
- Consultant will meet with County Manager Steen and Mr. Stovall within the next week

### **Underground Storage Tanks**

- Permit and Drawings have been approved by the State
- Tentative schedule for repairs – June 23, 2008

### **3<sup>rd</sup> Floor – Administrative Building**

- Contract in place
- Mr. Gary Robbins has been on site twice
- Drawings should be done within the next week
- Once drawings are reviewed for accuracy, bids can be received to move forward with the project

### **Stokes Opportunity Center**

- Electrical, plumbing, and HVAC drawings are complete
- Architect in the process of combining all drawings
- Possible early July date for bids to be received

### **Government Center**

- Contract in place with Mr. Gary Robbins
- Mr. Robbins has visited the location
- Will complete as soon as the 3<sup>rd</sup> floor drawings are finalized

### **Departmental Renovations**

- District Resource Center, Fire Marshal, EMS, and Adult Probation have already been relocated
- Juvenile Probation location is ready, waiting on State for network wiring before relocating the offices

The Board expressed their appreciation to Mr. Stovall and their desire to keep things moving.

## **Comments – Manager and Board of Commissioners**

County Manager Bryan Steen noted the following:

- Received an email from Mr. Brent McKinney, PART, to speak to the Board regarding the purchase of another vehicle for a possible route in Stokes County
- Received an email from Ms. Nancy Painter, NCDOT, stating that the Transportation Committee would be meeting soon to discuss the possibility of a Garage/YVEDDI facility in the County

Chairman Inman noted that he would be attending a PART Board of Directors meeting on Wednesday and would be addressing the issue of a PART route with a stop in Stokes County.

Chairman Inman, with full consent of the Board, directed Manager Steen to schedule Mr. McKinney for the June 23<sup>rd</sup> meeting.

Commissioner Carroll noted that the Fire Service District Policy Committee has met and developed a draft for a proposed new policy for the Fire Service District which has been sent to the Fire Departments in the Service District and to the Fire Association for review and comments. Commissioner Carroll also noted that the Board of Health is meeting on Tuesday, June 10<sup>th</sup> to interview candidates for a new health director.

## **GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

### **Proposed 6 Mile Insurance District**

Fire Marshal Frankie Burcham presented the proposed Six (6) Mile Insurance District:

- The purpose of switching from a five (5) mile insurance district to a six (6) mile insurance district is to provide the people that are between 5 and 6 miles away from the fire station a better insurance rating
- Right now any homeowner or business within 5 miles of a fire station receives the fire department's specific insurance rating
- Any homeowner or business that resides over 5 miles away from the fire station receives a higher insurance rate
- By increasing the insurance district to 6 miles, everyone within 6 miles of a fire station will receive the same insurance rate unless the department has a split rating



- The fire departments in Stokes County are already responding to calls for service in the 6 miles insurance district
- None of the fire departments will require extra funding for fuel nor will the fire department receive any additional tax dollars
- This proposed resolution will only benefit the homeowners and business owners in Stokes County
- With the current 5 miles insurance district, approximately 82.6% of Stokes County is covered
- With the proposed 6 miles insurance district, approximately 95.8% of Stokes County will be covered
- Only 4.2% will not be affected under the new 6 mile insurance district
- When the 6 mile insurance districts are approved and the new substations are inspected by the State, the 4.2% of unaffected area will decrease
- Presented the maps which detailed the proposed new 6 mile insurance district for the following districts:
  - ◆ Danbury Fire District
  - ◆ Double Creek Fire District
  - ◆ Francisco Fire District
  - ◆ King Fire District
  - ◆ Lawsonville Fire District
  - ◆ Northeast Stokes Fire District
  - ◆ Pilot Knob Fire District
  - ◆ Pinnacle Fire District
  - ◆ Rural Hall Fire District
  - ◆ Sauratown Fire District
  - ◆ South Stokes Fire District
  - ◆ Stokes Rockingham Fire District
  - ◆ Walnut Fire District
  - ◆ Westfield Fire District
- A Resolution will need to be adopted by the Board of Commissioners for each department that provides fire service protection inside of Stokes County
- This is an opportunity to save taxpayers in the affected areas (between 5 and 6 miles) approximately \$75 per insurance point
- In the near future, the fire marshal's office is planning to work with each department on lowering their insurance rating which will also be an opportunity for each department to save the taxpayers in their own community on insurance premiums
- Reiterated there would be no district changes or no additional funding needed for the purchase of additional equipment

The Board discussed the proposed 6-mile insurance district and the proposed resolution with Fire Marshal Burcham.

The Board expressed their appreciation to Fire Marshal Burcham for presenting the information and noted the need to continue to work with fire departments to lower insurance

rates for homeowners and businesses in Stokes County.

Commissioner Lankford noted the need for all fire departments to understand that this is only an insurance district and not a response district and that their response district would not change.

Chairman Inman directed the Clerk to place the item on the June 23<sup>rd</sup> Action Agenda.

### **Health Department**

#### **Proposed Grant Position – Office Support III**

Interim Health Director Jen Braswell requested that the Board of Commissioners approve the following acceptance of grant funds:

- Grant received from the NC Health and Wellness Trust Fund Commission
- Grant will provide funding for a full time support position (Office Support III)
- Grant will provide annual salary starting at \$18,100 with full benefits along with a computer and software for managing the Medication Assistance Program (MAP)
- MAP Program will provide free brand name prescription medications for qualified Stokes County residents
- The Program had been serving approximately 300 residents until a lack of staffing, currently only serving 30 residents
- Anticipate serving at least 300 residents
- No cost to the County other than the use of office space
- Grant funding is \$40,000 for the period of July 1, 2008 through Dec. 31, 2009
- Possible opportunity to extend the grant beyond the initial grant period
- Request to move to the Action Agenda in order to implement the program on July 1, 2008

The Board discussed the grant, proposed Office Support III position, and MAP Program with Interim Director Braswell.

#### **Reclassification – PHN II/Human Services Planner II**

Interim Health Director Jen Braswell requested that the Board of Commissioners approve the following position reclassification:

- Reclassification of the Preparedness Coordinator position from a Public Health Nurse II (grade 72) to a Human Services Planner II (grade 70)
- Current Public Health Nurse II position is vacant
- Position is mandated by the State with funding to support it
- Position does not require nursing expertise and would be enhanced by filling it with a person with preparedness expertise
- Recruiting nurses is extremely competitive and this position currently competes with clinical nurse vacancies
- Possible 10-15% funding reduction for this position expected from the State in the upcoming fiscal year
- Reclassification will allow a fulltime position at a lower cost.
- Position will work very closely with the communicable disease nurse
- Reclassification has been approved by the Office of State Personnel
- Request to move to the Action Agenda in order to fill the position as soon as possible

The Board discussed the reclassification with Interim Health Director Braswell.

Interim Health Director Braswell noted that due to the urgency of both items, the Chairman of the Board of Health had directed that both items be taken to the Board of Commissioners as soon as possible with a report to the Board of Health at their next meeting.

Commissioner Carroll moved to place the proposed Reclassification – PHN II/Human Services Planner II and the Proposed Grant Position – Office Support III on the Action Agenda. Commissioner Lankford seconded the motion. The Board continued discussion with Interim Health Director Braswell. The motion was unanimous.

Interim Health Director Braswell noted that other options were being considered such as recruiting for LPNs instead of RNs in Home Health for cost effectiveness and recruiting purposes in certain positions.

### **Tax Administration Report – May 2008**

County Manager Bryan Steen (Tax Administrator Jake Oakley unable to attend due to attending training) presented the following informational data:

<b>Fiscal Year 2007-08</b>	<b>Budget Amt</b>	<b>Collected Amt</b>	<b>Over Budget</b>	<b>Under Budget</b>
County Regular & Motor Vehicles	\$(18,619,330.00)	\$18,419,101.58		\$ (200,228.42)

**Prior Taxes 1991-2006 Tax Years**

County Regular & Motor Vehicles	\$ 700,000.00	\$ 676,152.47		\$ 23,847.53
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**EMS Collections**

Total Collected (05-01/05-31-08)	\$ 7,807.92			
Total Collected (7-01-07/5-31-08)	\$ 87,414.25			
Delinquent accounts received from EMS on May 9, 2008 = 140 in the amount of \$61,061.38				

**Personal Property Discovery Report**

<b>Audit Dates</b>	<b># of Accts</b>	<b>Total Value</b>	<b>Taxes Due</b>
05-01-08/05-31-08	3	\$93,216.00	\$ 880.58

**Business Personal Property Discovery Report**

<b>Audit Dates</b>	<b># of Accts</b>	<b>Total Value</b>	<b>Taxes Due</b>
05-01-08/05-31-08 - none to report			

**Motor Vehicle Release Report**

<b>Accounts</b>	<b>Total Accounts</b>
05-01-08/05-31-08	50
	\$ 2,328.79

**Motor Vehicle Refund Report**

<b>Accounts</b>	<b>Total Accounts</b>
05-01-08/ 05-31-08	0
	\$ 00.00

**Number billed for May 2008** 4837

**Releases Less than \$100**

**Real/Personal Property**

**Per NCGS 105-381(b) May 2008**

	<b>Bill Number</b>	
Greg W Bullins	07A25761.03	\$ 84.38
<b>Total</b>		<b>\$ 84.38</b>

**Refunds Less than \$100**

**Real/Personal Property**

**Per NCGS 105-381(b) May 2008**

	<b>Bill Number</b>	
Carlyne Simmons	06A69403119305	\$ 90.39
	05A2005024585	\$ 90.39
	04A2004024517	\$ 60.97
	03A2003024435	\$ 60.97
	02A2002024451	\$ 60.97
<b>Total</b>		<b>\$ 363.69</b>

**Garnishment Totals**

	<b>Total Accounts</b>	<b>Original Levy Amt</b>
July 07 to April 08	969	\$ 344,527.33
May 2008	288	\$ 121,132.91
<b>Total of all</b>	<b>1257</b>	<b>\$ 465,660.24</b>

Manager Steen presented the following Real and Personal Property Releases

which are more than \$100 for the Board’s consideration:

**Real and Personal Property Releases**

**More than \$100 - May 2008**

<b>Name</b>	<b>Account Number</b>	<b>Amount</b>	<b>Reason</b>
Terry L Myers	00A2000021642	\$ 219.80	Covers a double wide mobile home in Brookcliff-unable to locate Mr. Myers
	99A1999008728	\$ 219.80	
	98A1998018591	\$ 203.80	
	97A1997003516	\$ 200.61	
Kathern Haynes	99A1999006777	\$ 370.28	Covers a double wide mobile home Brookcliff-unable to locate Ms. Haynes
	98A1998010733	\$ 342.88	
	97A1997001325	\$ 337.29	
Kim Alvear	02A2002000364	\$ 328.88	Covers personal property now owned by another taxpayer No know employers for the former owners
	03A2003031039	\$ 341.97	
	04A2004054187	\$ 341.97	
Mark Alvear	06A155912674.06.2	\$ 334.31	
	06A155912674.06.1	\$ 364.70	
Affordable Seeding Enterprises	01A2001036907	\$ 378.38	Business personal property bills – business dissolved
	00A2000035594	\$ 320.32	
	99A1999055065	\$ 203.43	
	<b>Total</b>	<b>\$ 4,508.42</b>	

**Appeal – Ms. Jane Fleming Cole**

Manager Steen presented the following motor vehicle value appeal from Ms. Jane

Fleming Cole for the Board’s consideration:

- ◆ Tax Bill for a 2004 Volvo C70 valued at \$19,310 equals = \$125.52 which has been paid by Ms. Cole on May 23, 2008
- ◆ Ms. Coe appealed the tax value on May 6, 2008 based on the mileage of 46,036 and the bill of sale
- ◆ Bill of sale = \$14,750 with taxpayer to pay fees and taxes at the License Bureau
- ◆ NADA value = \$20,175 which would be a \$865 increase in value
- ◆ Ms. Cole request the Board of Commissioners reduce the value down to \$14,750 based on the bill of sale which would result in a tax bill of \$95.88
- ◆ If approved by the Board of Commissioners, a refund of \$29.64 would be due to Ms. Coe
- ◆ Tax Department uses TEC Pricing Guide for all motor vehicle values, the TEC Pricing Guide was adopted by the Board of Commissioners
- ◆ Tax Department compares the TEC Pricing Guide with NADA values regarding all motor vehicle tax appeals

Manager Steen noted that the Tax Administrator Jake Oakley recommended denying Ms. Cole's request to reduce the tax value of the 2004 Volvo C70 to \$14,750.

The Board discussed the appeal from Ms. Cole.

### **Appeal – Kristin Lynn Fuller**

Manager Steen presented the following motor vehicle appeal to release penalties, interest, and fees relating to a 1999 motor vehicle bill from Ms. Kristin Lynn Fuller:

- ◆ In December 1999, Ms. Fuller moved out of the state and was unaware of this existing tax bill
- ◆ Ms. Fuller has recently moved back to North Carolina and feels due to the fact that she was unaware of the bill, she should not be assessed with interest and penalties

Manager Steen stated that Tax Administrator Jake Oakley referenced GS 105-380 (No taxes to be released, refunded, or compromised), which states there is no lawful basis to honor this request for release of the penalties, interest and fees associated with this bill. Per NCGS 105-380, Tax Administrator Oakley recommends denying this appeal.

The Board discussed the appeal from Ms. Fuller.

### **S Chamber Inc**

Manager Steen presented the following appeal to refund penalties, interest and a portion of the discovery bill on business property for 2005-07 from Mr. H. Kesar, on behalf of S Chamber Inc.

- ◆ Mr. Kesar feels that he should not be held responsible for the Corporation not listing the business personal property for the tax years of 2005-07
- ◆ Mr. Kesar believes that the County should refund all penalties and interest and re-bill for only personal property owned by the Corporation

Manager Steen noted that Tax Administrator Jake Oakley referenced GS 105-380 (No taxes to be released, refunded, or compromised), which states there is no lawful basis to honor this request for release of the penalties, interest and fees associated with this bill. Per NCGS

105-380, Tax Administrator Oakley recommends denying this appeal.

The Board discussed the appeal from Mr. Kesar regarding S Chamber Inc.

Chairman Inman directed the Clerk to place the Real and Personal Property Releases more than \$100 for May 2008 on the June 23<sup>rd</sup> Consent Agenda.

Chairman Inman, with full consent of the Board, directed the Clerk to place the appeals from Ms. Jane Cole, Ms. Kristin Fuller and Mr. H. Kesar (S Chamber Inc) with the recommendation from the Tax Administrator to deny each request on the June 23<sup>rd</sup> Consent Agenda.

### **Appointments**

Chairman Inman presented the following vacancies:

#### **CenterPoint Human Services – Board of Directors (two vacancies)**

- One member be an openly-declared consumer along with residency in Stokes County
- Term will be the remainder of the appointment –ends 02-28-09; additionally eligible for two three-year terms
- Recently adopted on May 22, 2008 by the CenterPoint Board of Directors, an additional member which is classified as an “open” capacity  
Term will be for 3 years with eligibility for a 2<sup>nd</sup> and 3<sup>rd</sup> term
- Both have been advertised in the local paper and are on the County’s website
- Application has been received and approved by Centerpoint from Ms. Martha Davis, King, NC for the “open” capacity

Commissioner Carroll nominated Ms. Martha Davis for the “open” capacity.

Ms. Davis can be considered at the June 23<sup>rd</sup> meeting.

#### **Walnut Cove Senior Center Advisory Council (5 vacancies)**

- Representation needed from Pinnacle, Francisco, Sandy Ridge
- Desires individuals with a general interest in Senior Center programs
- Has been advertised in the local paper and is on the County’s website
- Mr. Steve Mabe was nominated at the May 27<sup>th</sup> meeting

Commissioner Carroll requested a list of members currently serving on the Walnut Cove Senior Center Advisory Council.

### **Northwest Piedmont Job Training Consortium-Workforce Development Board**

- Ms. Barbara Stevens was nominated at the May 27<sup>th</sup> meeting

Chairman Inman entertained a motion for appointment to the Northwest Piedmont Job Training Consortium-Workforce Development Board.

Commissioner Lankford moved to appoint Ms. Barbara Stevens to the Northwest Piedmont Job Training Consortium-Workforce Development Board. Commissioner Carroll seconded and the motion carried unanimously.

### **Stokes County Planning Board**

Chairman Inman noted that Planning Director David Sudderth had informed the Board at the June 3<sup>rd</sup> Planning meeting the following vacancies: (terms expire June 30, 2008)

- Snow Creek Township – Dowell (Darrell)Lester
- Sauratown Township – Ronnie Morris
- Quaker Gap Township – L.G. Tilley
- Yadkin Township – Larry Snyder

Planning Director Sudderth noted that current members wished to be considered for re-appointment.

Commissioner Lankford nominated the following for re-appointment:

- Snow Creek Township – Dowell (Darrell)Lester
- Sauratown Township – Ronnie Morris
- Quaker Gap Township – L.G. Tilley
- Yadkin Township – Larry Snyder

Commissioner Smith nominated the following:

- Scott Barr – Yadkin Township

Commissioner Carroll nominated the following:

- Michael Hartley – Yadkin Township

Nominations can be considered at the June 23<sup>rd</sup> meeting.



**Health Department – Budget Amendment #116**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #116.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Health Department</b>			
100.5100.000	Salaries and Wages	\$836,321.00	\$(40,000.00)	\$796,321.00
100.5100.180	Professional Services	\$117,085.00	\$40,000.00	\$157,085.00
	Totals	\$953,406.00	\$00.00	\$953,406.00

This budget amendment is justified as follows:

To transfer funding to the Professional Services line item for the remainder of the budget year. This line item expense is a month behind and has to be pulled back into the 2007-08 fiscal year.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County’s annual budget.

Interim Health Director Braswell noted that funds were needed in Professional Services due to nursing vacancies. Currently, there are several school nurses who have previously worked for the Health Department who are being considered as temporary appointments for the summer.

The Board discussed Budget Amendment #116 with Interim Director Braswell.

Chairman Inman, with full consent of the Board, moved the item to the Action Agenda.

**GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

**Proposed Animal Control Advisory Council Policy**

County Manager Bryan Steen presented the following options as requested by the Board at the May 27<sup>th</sup> meeting regarding membership to the proposed Animal Control Advisory Council Guidelines:

1. No change to the original draft document – 9 voting members
2. No change to the original draft policy other than the addition of two additional at large appointments (one non-pet owner and one person that regularly hunts wild game with dogs) – 11 voting members
3. Make the Chief Animal Control Officer and Sheriff’s representative Ex-Officio non-voting members who can provide the council with pertinent information – 7 voting members
4. Make the Chief Animal Control Officer and Sheriff’s representative Ex-Officio non voting-members who can provide the council with pertinent information, but also add two additional appointments (one non-pet owner and one person that regularly hunts wild game with dogs) – 9 voting members
5. Make the Chief Animal Control Officer an Ex-Officio non-voting member and allow the Sheriff’s representative to be a voting member, but add one additional at large appointment for either a non-pet owner or a person who regularly hunts wild game with dogs (7 voting members)

The Board continued discussion regarding the proposed guidelines for the proposed Animal Control Advisory Council Policy.

Commissioner Carroll noted the need finalize the policy in order to get the council established and up and running.

Commissioner Carroll moved to amend the County Manager’s proposal as follows:

**Membership – Article #3**

- Increase the membership to ten (10) members instead of nine
- Item D will read as follows: Stokes County Chief Animal Control Officer (Ex-Officio non-voting member)
- Item E will read as follows: Two members from an Animal Advocacy Organization
- Items a, b, c, f will remain the same
- When advertising, questions should be asked regarding pet ownership, regularly hunt with dogs, members of Animal Advocacy Organization, etc.

**Officers - Article #3**

- Change references to leaders and assistant leaders to Chairman and Vice Chairman

Commissioner Lankford seconded the motion.

The Board continued discussion regarding Commissioner Carroll’s recommendations.

The motion was unanimous.

**Health Department**  
**Proposed Grant Position – Office Support III**  
**Reclassification – PHN II/Human Services Planner II**

Chairman Inman entertained a motion regarding the request presented by Interim Health Director Jen Braswell.

Commissioner Lankford moved to approve the request presented by Interim Health Director Jen Braswell – Office Support III-Grant Position and Reclassification – PHN II to Human Services Planner II. Commissioner Carroll seconded the motion.

Commissioner Lankford noted the Grant Position-Office Support III must be reviewed by the Board of Commissioners at the end of the grant period for further budget considerations.

The motion was unanimous.

**Health Department -Budget Amendment #116**

Chairman Inman entertained a motion regarding Budget Amendment #116.

Commissioner Smith requested to recuse himself from voting on Budget Amendment #116 due to his wife being considered for employment in one of the temporary nursing positions requested to be funded from professional services.

Chairman Inman entertained a motion to allow Commissioner Smith to abstain from voting on the Budget Amendment #116.

Vice Chairman Walker moved to allow Commissioner Smith to abstain from voting on Budget Amendment #116. Commissioner Lankford seconded and the motion carried unanimously.

Commissioner Lankford moved to approve Budget Amendment #116.

Chairman Inman seconded and the motion carried (4-0) with Commissioner Smith abstaining from the vote.

**Adjournment**

There being no further business to come before the Board, Chairman Inman entertained a motion to adjourn the meeting.

Commissioner Smith moved to adjourn the meeting. Vice Chairman Walker seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
**Clerk to the Board**

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**J. Leon Inman**  
**Chairman**