

STATE OF NORTH CAROLINA
COUNTY OF STOKES

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
APRIL 28, 2008

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session at West Stokes High School, located at 1400 Priddy Road, King, North Carolina on Monday, April 28, 2008 at 6:00 pm with the following members present:

Chairman J. Leon Inman
Vice-Chairman Jimmy Walker
Commissioner Ron Carroll
Commissioner Ernest Lankford
Commissioner Stanley Smith

County Personnel in Attendance:
County Manager K. Bryan Steen
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards
County Attorney Edward Powell
DSS Director Jan Spencer
Interim Health Director Jen Braswell
EMS Director Monty Stevens
Emergency Communications Director Del Hall
Jail Captain Al Tuttle

Chairman J. Leon Inman called the meeting to order. Chairman Inman expressed the Board's appreciation to Ms. Misty Holloway and West Stokes High School for inviting the Board to hold its meeting at West Stokes. Commissioner Carroll delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Inman entertained a motion to approve or amend the April 28, 2008 agenda.

Commissioner Carroll requested to review the annual leave policy for county employees recently adopted by the Board. County Manager Steen requested to add a closed session for legal and economic development.

Chairman Inman, with full consent of the Board, added “Review of annual leave policy for county employees” to the discussion agenda and a “closed session” following the action agenda.

Commissioner Lankford moved to approve the April 28th agenda as amended. Vice Chairman Walker seconded and the motion carried unanimously.

PUBLIC COMMENTS

The following spoke during public comments.

Karen Venable
3759 NC HWY 66 S
King, NC 27021
Re: Animal Control

Ms. Venable requested to be considered as an applicant for the proposed Animal Control Advisory Committee. Ms. Venable noted her experience as an employee of the Northview Animal Hospital and pledged to everyone in Stokes County to improve the wellbeing of all animals in the County. Ms. Venable also pledged, if chosen, to give every effort to improve the conditions at the animal shelter and to help all homeless animals.

Velvet Kitzmiller
2124 Hope Beasley Road
Sandy Ridge, NC 27046
Re: Petition

Ms. Kitzmiller presented the Board petitions (approximately 557 signatures to Help Stop the Killing of Animals by Gassing at the Stokes County Animal Shelter. Ms. Kitzmiller expressed

her appreciation to the Board for their efforts to improve conditions at the animal shelter and the forming of the Animal Control Advisory Committee.

Mona Singleton
1010 Bern Road
Walnut Cove, NC 27052
Re: Animal Issues

Ms. Singleton reiterated the comments presented by Ms. Kitzmiller. Ms. Singleton also requested that the Board consider a nomination process versus of an appointment process for members of the Animal Control Advisory Committee.

CONSENT AGENDA

Chairman Inman entertained a motion to approve or amend the following items on the consent agenda:

Minutes

- Minutes of April 14, 2008

Tax Administration Report – March 2008 - Real & Personal Property Releases over \$100

Tax Administrator Jake Oakley presented the following Real and Personal Property Releases (March 2008 which are more than \$100 at the April 14^h meeting, with a request for action by the Board of Commissioners at the April 28th meeting:

Real and Personal Property Releases

More than \$100 - March 2008

Name	Account Number	Amount	Reason
Mrs. O. L. Rains	13504	\$1,682.70	In 06 & 07 - the property was billed as one parcel instead of 3
		\$1,896.60	Rebiling of 3 parcels has been done
Wayne Green	156008241	\$127.73	Mobile Home double listed
Gary Simmons	156006385	\$108.76	Mobile Home double listed
		\$3,815.79	

Senior Services – Budget Amendment #90

Finance Director Julia Edwards submitted Budget Ordinance Amendment #90.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Senior Services				
100.5860.312	Transportation	\$46,000.00	\$(6,470.00)	\$39,530.00
100.5860.320	Telephone	\$6,020.00	\$(1,890.00)	\$4,130.00
100.5860.321	Postage	\$500.00	\$(50.00)	\$450.00
100.5860.340	Printing	\$1,500.00	\$(220.00)	\$1,280.00
100.5860.350	Maint. & Repair-Equipment	\$100.00	\$(50.00)	\$50.00
100.5860.440	Misc. Contractual Services	\$76,903.00	\$8,680.00	\$85,583.00
Totals		\$131,023.00	\$00.00	\$131,023.00

This budget amendment is justified as follows:
To transfer funds for general and medical transportation.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

Elections – Budget Amendment #91

Finance Director Julia Edwards submitted Budget Ordinance Amendment #91.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Elections				
100.4170.260	Departmental Supplies	\$6,500.00	\$1,079.00	\$7,579.00
100.4170.370	Advertising	\$1,100.00	\$344.00	\$1,444.00
100.4170.390	Precinct Official	\$27,038.00	\$2,621.00	\$29,659.00
100.4170.430	Rental of Building/Equipment	\$1,830.00	\$125.00	\$1,955.00
Totals		\$36,468.00	\$4,169.00	\$40,637.00

This budget amendment is justified as follows:
To appropriate HAVA grant funding for additional “One Stop Voting” sites.

This will result in a net increase of \$4,169.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.419	HAVA Grant	\$00.00	\$4,169.00	\$4,169.00
	Totals	\$00.00	\$4,169.00	\$4,169.00

Social Services – Budget Amendment #92

Finance Director Julia Edwards submitted Budget Ordinance Amendment #92.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Social Services			
100.5310.511	Equipment	\$0.00	\$20,000.00	\$20,000.00
	Totals	\$0.00	\$20,000.00	\$20,000.00

This budget amendment is justified as follows:

To appropriate funds for a computer and printer with funding being allocated through MOE money – request has been approved by the State.

This will result in a net increase of \$20,000.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.202	SS County Federal	\$1,944,787.00	\$20,000.00	\$1,964,787.00
	Totals	\$1,944,787.00	\$20,000.00	\$1,964,787.00

Social Services – Day Care – Budget Amendment #93

Finance Director Julia Edwards submitted Budget Ordinance Amendment #93

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Day Care			
100.5850.002	Regular Purchase of Day Care	\$1,394,447.00	\$9,127.00	\$1,403,574.00
100.5850.003	Smart Start Day Care	\$255,000.00	\$9,978.00	\$264,978.00
	Totals	\$1,649,447.00	\$19,105.00	\$1,668,552.00

This budget amendment is justified as follows:

To increase the Regular Day Care and Smart Start Day Care – additional funding.

This will result in a net increase of \$19,105.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.208	Day Care Expenditures	\$1,638,856.00	\$19,105.00	\$1,657,961.00
	Totals	\$1,638,856.00	\$19,105.00	\$1,657,961.00

Social Services – Budget Amendment #94

Finance Director Julia Edwards submitted Budget Ordinance Amendment #94.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Social Services			
100.5310.000	Salaries & Wages	\$1,583,037.00	\$(8,676.00)	\$1,574,361.00
100.5310.180	Professional Services	\$19,597.00	\$8,676.00	\$28,273.00
	Totals	\$1,602,634.00	\$00.00	\$1,602,634.00

This budget amendment is justified as follows:

To correct Budget Amendment #82 (03-28-08), funding for Work First Contract personnel should be transferred from salaries and wages instead of professional services. The Work First Grant was budgeted in salaries and wages, but Social Services is contracting this position.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

District Resource Center – Budget Amendment #95

Finance Director Julia Edwards submitted Budget Ordinance Amendment #95.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
District Resource				
100.4321.311	Training	\$400.00	\$649.00	\$1,049.00
100.4321.511	Equipment-Non Capitalized	\$8,764.00	\$2,200.00	\$10,964.00
100.4321.510	Equipment	\$5,500.00	\$8,500.00	\$14,000.00
100.4321.352	Maint. & Repairs Building	\$5,800.00	\$24,800.00	\$30,600.00
		<u>\$20,464.00</u>	<u>\$36,149.00</u>	<u>\$56,613.00</u>

This budget amendment is justified as follows:

To appropriate reallocated Criminal Justice Partnership Program funding for training, computer, renovations at the District Resource Center and heat pump/duct work for bottom floor.

This will result in a net increase of \$36,149.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.363	CJJ Program	\$93,782.00	\$36,149.00	\$129,931.00
		<u>\$93,782.00</u>	<u>\$36,149.00</u>	<u>\$129,931.00</u>

Emergency Medical Services – Budget Amendment #96

Finance Director Julia Edwards submitted Budget Ordinance Amendment #96.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Budgeted Amount	Increase (Decrease)	As Amended
Emergency Medical Services				
100.4370.351	Maint. & Repairs – Auto	\$57,860.00	\$6,000.00	\$63,860.00
Contingency				
100.9910.000	Contingency	\$220,967.00	\$(6,000.00)	\$214,967.00
	Totals	<u>\$278,827.00</u>	<u>\$00.00</u>	<u>\$278,827.00</u>

This budget amendment is justified as follows:

To transfer funds from contingency for engine repair to ambulance.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

Mental Health Coordinator – Budget Amendment #97

Finance Director Julia Edwards submitted Budget Ordinance Amendment #97.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Special Appropriations			
	Stokes Mental Health			
100.5830.697	Coordinator	\$00.00	\$30,000.00	\$30,000.00
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		\$00.00	\$30,000.00	\$30,000.00

This budget amendment is justified as follows:

To appropriate funds for the Mental Health Coordinator.

This will result in a net increase of \$30,000.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	CenterPoint-Mental Health			
100.3586.456	Coordinator	\$00.00	\$30,000.00	\$30,000.00
		<hr/>		
		\$00.00	\$30,000.00	\$30,000.00

Public Buildings – Budget Amendment #98

Finance Director Julia Edwards submitted Budget Ordinance Amendment #98.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Public Buildings			
100.4190.590	Improvements	\$47,500.00	\$11,812.00	\$59,312.00
	Contingency			
100.9910.000	Contingency	\$214,967.00	\$(11,812.00)	\$203,155.00
		<hr/>		
		\$262,467.00	\$00.00	\$262,467.00

This budget amendment is justified as follows:

To transfer funds from contingency for architectural services for the third floor of the Administrative Building approved at the April 14, 2008 meeting.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

Jail – Budget Amendment #99

Finance Director Julia Edwards submitted Budget Ordinance Amendment #99.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Jail				
100.4320.000	Salaries & Wages	\$590,700.00	\$(10,000.00)	\$580,700.00
100.4320.020	Salaries & Wages- Part Time	\$92,596.00	\$25,000.00	\$117,596.00
		\$683,296.00	\$15,000.00	\$698,596.00

This budget amendment is justified as follows:

To transfer lapsed salaries due to military leave and worker's compensation to part time salaries and to appropriate federal inmate reimbursement funds to salaries.

This will result in a net increase of \$15,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.410	Federal Inmate Reimbursement	\$160,000.00	\$15,000.00	\$175,000.00
		\$160,000.00	\$15,000.00	\$175,000.00

Health Department – Budget Amendment #100

Finance Director Julia Edwards submitted Budget Ordinance Amendment #100.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Health Department				
100.5100.000	Salaries & Wages	\$830,675.00	\$9,904.00	\$840,579.00
100.5100.261	Office Supplies	\$33,129.00	\$10,500.00	\$43,629.00
100.5100.230	Medical Supplies	\$102,590.00	\$6,713.00	\$109,303.00
100.5100.180	Professional Services	\$98,000.00	\$11,585.00	\$109,585.00
100.5100.511	Equipment- Non Capitalized	\$0.00	\$5,252.00	\$5,252.00
		\$1,064,394.00	\$43,954.00	\$1,108,348.00

This budget amendment is justified as follows:

The Health Department has been awarded additional state funds for various programmatic requirements for carrying out the State Contract Agreements.

This will result in a net increase of \$43,954.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.225	Health General	\$20,660.00	\$5,252.00	\$25,912.00
100.3301.247	Health Family Planning X	\$92,928.00	\$10,463.00	\$103,391.00
100.3301.241	Health Child Health	\$433.00	\$250.00	\$683.00
100.3301.240	Breast & Cervical Cancer	\$7,585.00	\$7,585.00	\$15,170.00
100.3301.237	Health Promotion	\$10,506.00	\$9,904.00	\$20,410.00
100.3301.255	Bioterrorism	\$48,691.00	\$10,000.00	\$58,691.00
New account	Restaurant HH Survey	\$0.00	\$500.00	\$500.00
		\$180,803.00	\$43,954.00	\$224,757.00

Health Department – Budget Amendment #101

Finance Director Julia Edwards submitted Budget Ordinance Amendment #101.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Health Department				
100.5100.000	Salaries & Wages	\$830,675.00	\$(7,500.00)	\$823,175.00
100.5100.180	Professional Services	\$98,000.00	\$7,500.00	\$105,500.00
Totals		\$928,675.00	\$0.00	\$928,675.00

This budget amendment is justified as follows:

To move funds to cover contract Public Health Nurse who will be used to develop program manuals, which are a requirement for accreditation.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

Proposed EMS Proclamation – EMS Week 2008

Emergency Medical Services Director Monty Stevens presented the following proposed EMS Proclamation – EMS Week 2008 for the Board's consideration:

**STOKES COUNTY
EMERGENCY MEDICAL SERVICES WEEK 2008
BY THE STOKES COUNTY BOARD OF COMMISSIONERS
A PROCLAMATION**

WHEREAS, The state of North Carolina has proclaimed **May 18-24, 2008** as "**EMERGENCY MEDICAL SERVICES WEEK**"; and

WHEREAS, Stokes County's Emergency Medical Services system is a vital public service; and

WHEREAS, the members of the Emergency Medical Services teams are ready to provide life-sustaining care to those in need twenty-four hours a day, seven days a week; and

WHEREAS, over the years, the quality of emergency care has dramatically improved the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the residents and visitors to Stokes County benefit daily from the dedicated efforts, knowledge and skills of the emergency medical teams, career and volunteer; emergency medical technicians; paramedics; emergency nurses; emergency physicians; rescue squad workers; fire fighters; public safety telecommunications personnel; emergency administrators; emergency response educators; disaster response personnel, and others who received specialized training and continuing education to enhance and maintain their lifesaving skills; and

WHEREAS, injury prevention, public safety education and the appropriate use of the Emergency Medical Services system will help reduce health care costs; and

WHEREAS, to recognize the value and accomplishments of the Emergency Medical Services teams, we set aside a special period to observe the contribution of these men and women to the citizens of Stokes County.

NOW, THEREFORE, THE STOKES COUNTY BOARD OF COMMISSIONERS does hereby proclaim **May 18-24, 2008**, as "**EMERGENCY MEDICAL SERVICES WEEK**" in Stokes County, and calls upon all citizens to observe this period with appropriate programs and activities.

Adopted this 28th day of April 2008.

J. Leon Inman - Chairman

Jimmy Walker – Vice Chairman

Ron Carroll - Commissioner

Ernest Lankford - Commissioner

Stanley Smith - Commissioner

Attest:

Darlene M. Bullins – Clerk to the Board

Commissioner Smith moved to approve the consent agenda. Commissioner Lankford seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Comments – Manager and Board of Commissioners

County Manager Bryan Steen presented the following update:

- Rising fuel costs – county is currently taking steps to review all departments to make any necessary changes if possible to conserve fuel
- Working with the Administrative Office of Courts, District Court Judge Neaves, and Superior Court Judge Massey regarding the Video Probable Cause Hearing
- Recently sent letters to area veterinarians regarding the possibility of partnering with the County to develop and implement a policy that would require all animals being adopted from the animal shelter be spayed or neutered - have currently received two favorable responses

Commissioner Smith noted the Regional Tourism Initiative (RTI) would be meeting in May and hopes to hire a director for the RTI very soon.

Commissioner Lankford noted that the Piedmont Triad Partnership, which serves Stokes County, has projected that the Piedmont area during 2013-2015 will create more jobs

than any other Partnership in the State.

Commissioner Lankford read a Proclamation regarding the annual American Cancer Relay for Life, which will be held on May 16th at South Stokes High School.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Juvenile Crime Prevention Council (JCPC – Proposed 2008-09 Application for Funding

Chairman Jan Spencer – JCPC presented the following information regarding the proposed 2008-09 Application for Funding:

- JCPC met on April 8, 2008 and unanimously voted to recommend funding for the following programs:

	JCPC Funding	County Match
Stokes Emergency Shelter	\$ 7,308.00	\$ 2,192.00
Stokes Psychological Testing	\$ 2,031.00	\$ 609.00
Stokes SCAN	\$ 22,901.00	\$ 6,870.00
Partnership for a Drug Free NC	\$ 27,000.00	\$ 7,801.00
Surry/Stokes Friends of Youth	<u>\$ 80,258.00</u>	<u>\$16,475.00</u>
	\$139,498.00	\$33,947.00

- State of North Carolina has designated \$139,498 for Stokes County to be used by programs which can best serve our youth in our county who are involved or at risk of becoming involved in the Department of Juvenile Justice and Delinquency Prevention
- JCPC exist to assess the needs of juveniles in the community, evaluate the adequacy of resources available to meet those needs, and develop or propose ways to address unmet needs; increase public awareness of the causes of delinquency and substance abuse and develop plans to reduce the problem; develop strategies to intervene and effectively respond to and treat the needs of juveniles at risk of delinquency through appropriate risk assessments; and to act as an advisory committee to the Stokes County Board of Commissioners in providing funds for services for community-based alternatives to Youth Development Centers and delinquency prevention programs for Stokes County youth.

Chairman Spencer requested approval from the Board to submit the proposed funding applications as recommended by JCPC.

Commissioner Carroll noted the need to set higher target goals for the programs, records indicate that the programs are performing at a higher level than that of their target goals.

The Board discussed the submitted proposed applications for funding.

Chairman Inman directed the Clerk to place the item on the May 12th action agenda.

Jail Inspection Report – April 2008

Jail Captain Al Tuttle presented the April 2008 Jail Inspection Report performed on April 1, 2008 by the North Carolina Department of Health and Human Services.

Jail Captain Tuttle noted the following items and the corrective action that has already been taken:

- **Section .0400 – Fire Safety-Smoke Detectors Comply With Building Code: Fire Alarm System tested on 02-07-08 and Kitchen Hook System must be serviced every six months. Please provide documentation for last service of Kitchen Hood System.**

Corrective Action: Jail Administrator has obtained documentation (which is attached from Industrial Fire Systems, which verifies the Kitchen Hood System was inspected 11-07.

Keys and Locks Color Coded and Marked for Identification by Touch

Ensure all keys and locks have a system of color-code and markings for identification by touch to include gate locks.

Corrective Action: Jail personnel has replaced outside gate combination locks with keyed locks, which have been color-coded and marked for identification by touch.

- **Section .1000 – Health Care**

Annual Review of Medical Plan Conducted: Date of Last annual review – February 2007 – Contract with Stokes Reynolds Hospital. Nurse on site each day, Doctor at least once per week. Plan is currently under review on date of inspection, provide updated signed review.

Corrective Action: Jail Administrator is currently reviewing the Jail Medical Plan with Interim Health Director for revisions and updates. A copy of the revised signed document will be forwarded immediately upon completion.

- **Section.1200 and Section .1500 Space Requirements for new Jail Construction and Existing Jail Construction (Square Footage, Accommodations, Support Areas, etc**

Walls – Walls behind trash containers need food spatter and buildup cleaned and sanitized.

Corrective Action: Jail Administrator confirms that the walls have been cleaned of food spatter/buildup and have been sanitized.

Ceilings: Broken and water damage ceiling tiles need replacing, some need cleaning. Have Environment Health and Fire Marshal provide documentation of approval for current kitchen ceiling.

Corrective Action: All damaged ceiling tiles have been replaced and others cleaned. Documentation is attached from the Environmental Health and Fire Marshal, which verifies that the existing kitchen ceiling meets all state codes.

Locks: Remove all tape from door locks and continue efforts to obtain keys so that door locks function properly, forward any additional documentation upon receipt of keys or replacement of door locks.

Corrective Action: Jail Administrator has received all keys as of April 21, 2008 and locks are properly functioning with tape being removed from all doors. Documentation is attached for receipt of keys.

All Manual Locks: Replace combination locks on gates with key locks.

Corrective Action: All outside combination locks on gates have been replaced with keyed locks. These locks and keys have been color-coded and marked for identification by touch.

Adequate Storage Areas: Remove storage cabinet blocking doorway of kitchen bathroom.

Corrective Action: Storage cabinet has been removed from the doorway of kitchen bathroom.

Adequate Ventilation (Air Flow : Vents throughout facility need cleaning to allow proper airflow.

Corrective Action: All vents throughout the facility have been thoroughly cleaned by Maintenance Staff.

The Board discussed the April 2008 Jail Inspection Report.

The Board commended Captain Tuttle and his staff for their continuous dedication and hard work.

Health Department – Request for Salary Adjustment

Interim Health Director Jen Braswell presented the following request:

- Request being made due to the reduction of hours of the Interim Health Director

- Board of Health approved to appoint an Associate Interim Health Director to be in charge during the normal work hours during the times that the Interim Health Director is not on site (but will be available by cell phone
- Action will maintain the stability of the Department and prevent disruption and confusion among staff
- Person chosen to assume the role is a member of the Leadership Team who has exhibited exceptional leadership skills; the position will not include major decisions, signatory authority, etc.
- Board of Health approved that the person should be paid up to an additional \$250 per month to compensate for taking on the additional duties – reduction in the Interim Health Director’s hours will free up funding to cover the \$250
- Request to be implemented by May 1, 2008
- Request to move the item to the action agenda due to the May 1st deadline

Interim Director Braswell noted that she would continue as Interim Health Director until another health director is on staff.

The Board discussed the proposal presented by Interim Director Braswell.

Commissioner Carroll, a member of the Board of Health, noted that this was not a new position, just additional duties added to a current employee’s job.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on the action agenda.

Booth Mountain Tower Site – PSIC Grant

EMS Director Monty Stevens and Captain Alan Melvin-NC Highway Patrol presented the following information regarding the Booth Mountain Tower Site –PSIC Grant:

- Request Stokes County transfer 0.12 acres of land on Booth Mountain to the State of NC for the purpose of installing a new communications tower and equipment building as part of the statewide Voice Interoperability Plan for Emergency Responders (VIPER network
- The existing building and tower on Booth Mountain is filled and loaded to capacity.
- VIPER network has 97 sites on the air, with another 58 sites funded and under construction, the goal when completed is to provide 95% street-level coverage on a 5-watt portable radio for interoperable communications
- An example of the need for interoperable communications is the recent fire on Sauratown Mountain, EMS Director Monty Stevens was able to communicate

with adjacent counties using the VIPER network during the fire on Sauratown Mountain

- Stokes County does not currently utilize the 800MHz technology employed by the VIPER Network, but could in the future
- By Partnering with the State of NC on this project, the state would allow Stokes County to utilize this site for their public safety communications system, which would free up the existing tower at Booth Mountain for other projects
- Stokes County was awarded \$450,000 from the Public Safety Interoperability Communications (PSIC Grant for the purpose of the installation of a new communication tower and equipment building near the Sandy Ridge area
- Total cost of the project in the Sandy Ridge area is \$562,000 with no cost to Stokes County
- By partnering with the State of NC, Stokes County will have access to this tower and building for any expansion of the County's public safety communications systems
- State Highway Patrol would provide a temporary mobile tower if the County chose to move existing communication equipment to the new tower to prevent downtime for Stokes County Communications
- New tower will be used for day-to-day operation as well as emergencies
- Grant period ends September 30, 2008

The Board discussed the proposed project with Captain Melvin and EMS Director Monty Stevens.

County Manager Bryan Steen noted that there were no issues with the request presented from the Captain Melvin - NC Highway Patrol.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on the action agenda.

Proposed Dual Dispatch – Germanton Area – South Stokes VFD/Walnut Cove VFD

Fire Chief Tommy Ball-Walnut Cove VFD (Station 35 and Fire Chief Brad Mitchell-South Stokes VFD (Station 40 presented the following request:

- Dual dispatch in the Germanton area – areas to include are from district line on NC Hwy 8 South at Brookview Road to NC 65 Hwy West, then NC 65 Hwy West to Kiger Road; then from NC 8 Hwy South and Brook Cove Intersection down Brook Cove Road to Greenfield Road intersection
- South Stokes' substation (Forest Hill is right on the Walnut Cove District Line.
- Dual dispatch will provide better response for the citizens in this area
- Currently in this area, Station #40 is only dispatched for fire calls

- Dual dispatch would allow Station #40 to respond to calls such as motor vehicle accidents, vehicle fire, gas leak, fuel spill, medical, (emergency calls
- Both South Stokes VFD and Walnut Cove VFD along with their Board of Directors have approved the agreement

Fire Chief Ball noted that South Stokes had included in their agreement that with the dual response, they seek no change in the service district in the foreseeable future and would not request to take any of Walnut Cove's district.

County Manager Steen noted that information from Tax Administrator Jake Oakley and Emergency Communications Director Del Hall indicates no issues with the request.

Emergency Communications Director Hall noted that dual response in this area would provide better fire and rescue services for the citizens and visitors.

Commissioner Carroll requested information regarding who would be in charge at the scene with dual response.

Fire Chief Ball noted that the highest-ranking officer would be in charge of the scene until Walnut Cove's commander was on the scene. Both departments felt that this would not be an issue, they currently work well together in such cases.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on the action agenda.

Appointments

Chairman Inman presented the following vacancy on the CenterPoint Human Services-Board of Directors: (Item will be advertised in the Stokes News and on the county website

- Replacement of Cathy Long
- Member be an openly-declared consumer along with residency in Stokes County
- Term will be the remainder of Ms. Long's appointment – ends 02-28-09; additionally eligible for two three-year terms

Vice Chairman Walker requested the Clerk review previous applications for possible

nominations.

Proposed Animal Control Advisory Committee for Expenditures of Donated Funds

County Manager Bryan Steen presented the following proposed Guidelines for Establishment and Operation of the Stokes County Animal Control Advisory Council:

**Guidelines for Establishment and Operation
Of the Stokes County Animal Control Advisory Council**

Article 1: Name and Purpose

The Stokes County Board of County Commissioners desires to appoint a body to be called the Stokes County Animal Control Advisory Council, (Advisory Council . The purpose of which will be to provide review and evaluation of animal-related issues, needs and services on an ongoing basis and provide recommendations related to these matters to the Stokes County Board of County Commissioners.

Article 2: Duties

The Advisory Council shall review and evaluate animal-related issues, needs and animal control services in Stokes County.

The Advisory Council shall assist the Stokes County Chief Animal Control Officer in the development of a Strategic Plan for the Stokes County Animal Control Department and provide proposed policy recommendations related to the plan for submission to the Stokes County Board of County Commissioners. Recommendations related to budget and capital improvements must also be submitted to the Stokes County Manager for review and consideration.

The Advisory Council shall monitor trends involving changes in animal populations, programs, demands for service, licensing activities and fees related to animals and report their findings to the Stokes County Board of County Commissioners as appropriate.

The Advisory Council shall coordinate its activities with other agencies and boards involved with animal welfare and control issues in order to provide the best utilization of community resources.

The Advisory Council or an authorized subcommittee of the council shall work with the County Manager as needed to review monetary donations made for the benefit of the Stokes County Animal Shelter and make expenditure recommendations for such funds.

The Advisory Council shall not be responsible for nor have authority over the day-to-day operations of the Stokes County Animal Control Department.

Article 3: Membership

The Advisory Council shall consist of nine (09) members and they will be appointed by the Stokes County Board of County Commissioners and in accordance with the approved county appointment procedure. Appointments should fulfill the following affiliations and categories:

- a) One member employed by the Stokes County Sheriff's Office.
- b) One member employed by the Stokes County Health Department.
- c) A licensed Veterinarian.
- d) Stokes County Chief Animal Control Officer.
- e) One member from an Animal Rescue Organization.
- f) Four private citizens living in a separate geographical quadrant of Stokes County.

Terms of Appointment

In forming the Advisory Council, the Stokes County Board of County Commissioners shall appoint half of the non-county employee appointments to a term of one year, and the remaining non-county employee appointments to an initial two-year term. Thereafter, all non-county employee members shall be appointed for two-year terms. County employee appointments will be made as needed.

Vacancies

If a vacancy occurs, the Stokes County Board of County Commissioners shall appoint someone to fill the unexpired term in accordance with the position designation and approved county appointment procedure. A vacancy may be declared by the Advisory Council Leader when a council member has two (2) consecutive unexcused absences from regular meetings, or the member fails to provide the Advisory Council Leader or Stokes County Chief Animal Control Officer prior notice that they will need to be absent. When prior notice is properly provided, the Advisory Council Leader will determine if the absence is excused or unexcused.

Officers

At a minimum, the Advisory Council shall elect one member as Leader and one member as Assistant Leader. Other officers may be established as deemed necessary by the Advisory Council. However, the Advisory Council shall have a member to record minutes of each meeting and all resolutions, recommendations, or adopted actions of any sort and such minutes will be available to the public within a reasonable period of time.

Election of Officers

During the first established meeting of a majority of Advisory Council members and during the first meeting held in January of each year, the meeting will be opened by the Stokes County

Chief Animal Control Officer. The Chief Animal Control Officer will call for the members present to make nominations for the office of Leader. Upon the close of nominations, the Chief Animal Control Officer will have the members present vote until a Leader has been elected by a majority vote of those present. Upon election, the Chief Animal Control Officer will turn the meeting over to the Leader who will take charge of the meeting and call for the nomination of an Assistant Leader and follow the nomination and election process noted above. Any additional officer(s) the Advisory Council deems necessary will be nominated and elected following the nomination and election procedure.

Meetings

The Advisory Council shall conduct a minimum of four regular meetings each year and all meetings will be open to the public and conducted in a manner so as to properly comply with the North Carolina Open Meetings law and proper notice of all meetings will be properly completed.

A meeting of the Advisory Council can only take place if it is in proper compliance with the Open Meetings law and a majority of members are present. The meeting will be conducted by the Leader, if absent, by the Assistant Leader. If both the Leader and Assistant Leader are absent and a majority of members are present, they may elect a Temporary Leader to conduct the meeting in order to carry out the purpose of that meeting.

The Board discussed the proposed guidelines presented by Manager Steen.

Vice Chairman Walker noted the need to keep the cost for adoption of pets as low as possible.

Manager Steen noted the following:

- Two employees from Animal Control are currently in training for lethal injection with other members taking training later in May
- Currently working with Dr. Cowan to performed lethal injection on a specific category of animals
- Reiterated the letter sent to local vets for a possible spay/neutering program
- Working hard on a policy regarding spaying/neutering of animals before being adopted from the animal shelter for the Board's consideration in the near future
- Working on a sealant for the floor at the animal shelter
- Purchased a steam cleaner for the animal shelter to try to keep down infectious disease which is working very well; as well as foot baths for anyone to use before entering the shelter
- Waiting for the State to adopt the proposed rules and regulations
- Working with Pet Finder for adoptions and also working on a website for presenting animals available for adoption

Commissioner Carroll requested that the Board take no formal action until the public has had an opportunity to review the proposed guidelines.

Commissioner Lankford noted that WXII Channel 12 shows animals that are available for adoption every Sunday morning from surrounding counties and would like to see Stokes County on the show.

Chairman Inman directed Manager Steen to place the guidelines on the website with information to contact the County Manager with feedback.

Proposed Health Insurance Bids – Fiscal Year 2008-09

Personnel Officer Darlene Bullins presented the following information regarding the Proposed Health Insurance Bids – Fiscal Year 2008-09:

- Current plan has a \$1,000 deductible with 100% after the deductible
- Six proposals were received from BCBS which exceeded the proposals submitted by CIGNA
- County experienced approximately \$350,000+ in claims over the previous year with more claims being over \$25,000
- Items included in the current NCACC-CIGNA Plan:
 - NCACC provides free COBRA administration
 - 100% preventive benefits for specific age groups
 - Multi-pool discount this year will be \$14,840 for all three insurance (Health, Property/Liability, and Worker’s Compensation)
 - Stokes County benefits being in the pool with other counties, this year, combining Stokes County’s experience with the Pool’s experience brought the renewal down by \$55,998
 - No extra charges for requested reports
 - Health Education Coordinator is now available to NCACC Pool members for Wellness Programs
 - Mail order prescription plan which saves members money
- To keep the same coverage, there would be a 23.70% increase, this would increase the county’s annual premiums by \$251,568

Below is a table, which list the first proposals with changes outlined that was submitted by NCACC:

Health Insurance Proposed 2008-09 CIGNA	Current	Renewal	Alternate 1	Alternate 2
Employee	\$ 294.54	\$ 364.42	\$ 328.16	\$ 311.80
Spouse	\$ 294.54	\$ 364.44	\$ 328.16	\$ 311.80
Child	\$ 153.14	\$ 189.50	\$ 170.64	\$ 162.12
Children	\$ 265.10	\$ 328.02	\$ 295.38	\$ 280.64
Family	\$ 524.28	\$ 648.70	\$ 584.14	\$ 555.02
Rate Change		23.70%	11.40%	5.90%

“Renewal” quotes would provide the same level of coverage as our existing plan.

“Alternate 1” would change the plan coverage as follows:

- 90/10 plan would require employees to first meet their \$1000 deductible and then have an out of pocket maximum of \$2000 for services applied to their deductible - maximum for the year could be \$3000 (a family of three or more could have a maximum of \$9000)
- Change Prescription co payment from \$10/\$25/\$40 to \$10/\$35/\$50
- Change Mail Order (90 day supply) from \$25/\$49/\$87 to \$20/\$70/\$100
- This will also change lab work from being paid at 100% to being applied to our deductible and co-insurance

“Alternate 2” would change the plan coverage as follows:

- 80/20 plan would require employees to first meet their \$1000 deductible and then have an out of pocket maximum of \$2000 for services applied to their deductible - maximum for the year could be \$3000 (a family of three or more could have a maximum of \$9000)
- Change Prescription co payment from \$10/\$25/\$40 to \$10/\$35/\$50
- Change Mail Order (90 day supply) from \$25/\$49/\$87 to \$20/\$70/\$100
- This will also change lab work from being paid at 100% to being applied to our deductible and co-insurance

Ms. Bullins also presented the following other alternates for the Board’s consideration:

Alternate #3	90/10	Annual Increase for County
Employee	\$329.14 11.70%	\$124,560.00
Alternate #4	80/20	
Employee	\$313.36 6.40%	\$67,752.00

“Alternates 3 & 4” are the same as 1 & 2 except outpatient labs would remain being paid (in-network at 100%

Alternate #5	90/10	Annual Increase
Employee	\$338.98	for County
	15.10%	\$159,984.00

Alternate #6	80/20	
Employee	\$322.08	
	9.40%	\$99,144.00

“Alternates 5 & 6” are the same as last year with either a 90/10 or 80/20 plan with outpatient labs being applied to the deductible- maximum out of pocket expense = \$3,000

Alternate #7	90/10	Annual Increase
Employee	\$340.00	for County
	15.40%	\$163,656.00

Alternate #8	80/20	
Employee	\$323.70	
	9.90%	\$104,976.00

“Alternate 7 & 8” are the same as last year but with either a 90/10 or 80/20 Plan - maximum out of pocket expense = \$3,000

Commissioner Lankford, who serves on the NCACC Board of Trustees, reiterated the importance of being in the NCACC Pool, which actually helped Stokes County out this year.

The Board discussed the alternate proposals.

Ms. Bullins noted that county employees have been very fortunate to have had 100% after their deductible for several years and noted the maximum out of pocket with a 90/10 or 80/20 would be a considerable change for them.

Commissioner Carroll requested to see the alternates with a lower deductible such as \$500.

Chairman Inman, with full consent of the Board, requested to see the alternates with a \$500 deductible at the May 12th meeting.

Proposed Resolution – Authorizing Execution of a Revised Memorandum of Understanding for the Winston Salem Urban Area Metropolitan Planning Organization

Chairman Inman presented the proposed Resolution Authorizing Execution of a Revised Memorandum of Understanding for the Winston Salem Urban Area Metropolitan Planning Organization.

Chairman Inman noted the following:

- Memorandum of Understanding (MOU) for the Winston Salem Urban Area Metropolitan Planning Organization (MPO) is an agreement between governmental entities, including the State of NC, to establish a comprehensive, continuing, and cooperative transportation planning process for the Winston Salem Urban Area
- In November 2007, the Transportation Advisory Committee (TAC), the decision making body of the MPO, adopted changes to the MOU
- In January 2008, NCDOT staff notified MPO staff that further changes were necessary for State staff to recommend that the Secretary of Transportation sign the document
- Additional changes are administrative and semantic in nature, however, the State must be a party to the MOU, MPO staff worked with NCDOT staff to finalize a document that both the TAC and the State could adopt
- TAC adopted the revised MOU at their meeting on March 20, 2008
- TAC is requesting that each jurisdiction adopt a resolution authorizing the Chair to execute the revised MOU
- TAC established a deadline of July 17, 2008 for local government members to execute the revised MOU
- The changes to the MOU will become effective when the revised MOU is fully executed by local government members and the State of North Carolina

The Board discussed the voting structure, changes made to the MOU, and Stokes County's participation in the MPO.

Commissioner Carroll noted the dual voting and the fact that votes were based on the population of each jurisdiction – Stokes County has two votes and the City of King (within Stokes County) also has two votes.

Chairman Inman, with full consent of the Board, directed the Clerk to place the item on the action agenda.

Personnel Policy – Amendment to Annual Leave (Vacation Policy)

Commissioner Carroll requested to review the previous adopted personnel policy pertaining to annual leave particularly the following:

- To take annual leave, an authorized employee must first make a written request to their supervisor at least three working days in advance of the date they wish to start their leave period and receive written approval from their supervisor before taking the requested annual leave. Approval / denial of an annual leave request is based on the needs of the employer.

Commissioner Carroll expressed concerns that there could be unplanned special circumstances would not allow the employee to be able to give the required 72-hour notice. Commissioner Carroll noted that he felt that anyone in a supervisory/management position should be able to make common sense exceptions to the rules depending on the circumstances, but that there may be a need to review the policy for clarification purposes.

Vice Chairman Walker noted that he agreed with Commissioner Carroll.

The Board discussed Commissioner Carroll’s comments regarding the annual leave policy.

County Manager Steen requested to review the policy and report back to the Board at the next meeting.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Danbury Water System Transfer – Proposed Resolution – Reversion to the County

County Manager Bryan Steen presented the following Resolution Rescinding and Canceling Lease of the Water System with the Town of Danbury which was discussed at the April 14th meeting for the Board’s consideration: (approved by County Attorney Ed Powell

**North Carolina
Stokes County**

**Resolution Rescinding and
Canceling Lease of Water System**

WHEREAS, the County of Stokes owns a water system that it leased to the Town of Danbury on July 21, 1980, a copy of the said lease is attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, the Town of Danbury has informed the County of Stokes that the Town desires to rescind and cancel the said lease agreement of the water system; and

WHEREAS, the County of Stokes is agreeable to rescinding and canceling the said lease and to assuming the sole operation and maintenance of the water system; and

WHEREAS, the County of Stokes agrees that it will expand the said water system after a determination by the County that an expansion of services is warranted and feasible and that such expansion is in accordance with all County budgetary requirements; and

WHEREAS the County of Stokes agrees to continue to consult with and seek the advice and suggestions of the Town of Danbury concerning the operation and future expansion of the said water system.

NOW, THEREFORE, the County of Stokes does hereby agree to rescind and cancel the said July 21, 1980 lease agreement, effective on the date that the Town of Danbury passes its resolution to rescind and cancel the said lease agreement.

WITNESS our hands and seals this the _____ day of April, 2008.

J. Leon Inman- Chairman

Jimmy Walker -Vice Chairman

Ron Carroll -Commissioner

Ernest Lankford -Commissioner

Stanley Smith -Commissioner

Attest:

Darlene M. Bullins -Clerk to the Board

Chairman Inman entertained a motion to adopt the Resolution.

Commissioner Lankford moved to adopt the Resolution Rescinding and Canceling Lease of the Water System with the Town of Danbury. Vice Chairman Walker seconded the motion.

Vice Chairman Walker requested clarification that the water system would be set up as an enterprise fund. Finance Director Edwards confirmed the water system would be set up as an enterprise fund.

County Manager Bryan Steen noted that the Town of Danbury would be meeting within the next week to adopt a similar resolution to rescind and cancel the lease agreement. Manager Steen also noted that the transfer of the water system would not change the outcome of the grants that have been recently applied for.

The motion was unanimous.

Health Department – Request for Salary Adjustment

Chairman Inman entertained a motion to approve the Request for Salary Adjustment presented by Interim Health Director Jen Braswell.

Vice Chairman Walker moved to approve the Request for Salary Adjustment presented by Interim Health Director Jen Braswell. Commissioner Carroll seconded and the motion carried unanimously.

Booth Mountain Tower Site – PSIC Grant

Chairman Inman entertained a motion to authorize the County Manager to proceed with the land transfer on Booth Mountain to the State of NC for the installation of a new communications tower and equipment building.

Commissioner Smith moved to authorize the County Manager to proceed with the land transfer on Booth Mountain to the State of NC for the installation of a new communications tower and equipment building. Commissioner Lankford seconded the motion. Vice Chairman Walker noted the need to include a reversion clause in the agreement. The motion was unanimous.

Proposed Dual Dispatch – Germanton Area – South Stokes VFD/Walnut Cove VFD

Chairman Inman entertained a motion to approve Dual Dispatch in the Germanton area between South Stokes VFD and Walnut Cove VFD.

Commissioner Lankford moved to approve Dual Dispatch in the Germanton area between South Stokes VFD and Walnut Cove VFD. Commissioner Smith seconded and the motion carried unanimously.

Proposed Resolution – Authorizing Execution of a Revised Memorandum of Understanding for the Winston Salem Urban Area Metropolitan Planning Organization

Chairman Inman entertained a motion to approve the Proposed Resolution – Authorizing Execution of a Revised Memorandum of Understanding for the Winston Salem Urban Area Metropolitan Planning Organization.

Vice Chairman Walker moved to approve the following proposed Resolution:

**RESOLUTION
AUTHORIZING THE EXECUTION OF A REVISED
MEMORANDUM OF UNDERSTANDING FOR THE
WINSTON-SALEM URBAN AREA METROPOLITAN PLANNING ORGANIZATION**

WHEREAS, the Memorandum of Understanding (MOU for the Winston-Salem Urban Area Metropolitan Planning Organization (MPO is an agreement between governmental entities to establish a comprehensive, continuing, and cooperative transportation planning process for the Winston-Salem Urban Area; and

WHEREAS, North Carolina State Attorney General's Office has determined that Transportation Advisory Committees and Technical Coordinating Committees of North Carolina MPOs are public bodies and subject to the State Open Meetings and Public Records laws and NCDOT's Transportation Planning Branch has directed MPOs to amend their MOUs to comply with such laws; and

WHEREAS, on March 29, 2007, the Winston-Salem Urban Area TAC adopted a policy that the required local match for Transportation Planning (PL and Supplemental Planning Grant (STP-DA funds should be apportioned based on TAC adopted policies and further resolved that when the MOU was amended, language should be included related to the apportionment of the local match consistent with the adopted policies; and

WHEREAS, on July 19, 2007, the TAC voted to accept the recommendations of the Voting Structure Task Force to modify the TAC's weighted voting structure to assign votes to member jurisdictions based on population as of the most recent decennial census; and

WHEREAS, on July 19, 2007, TAC voted to invite the Town of Midway, a newly incorporated municipality within the Planning Area of the Winston-Salem MPO, to join the Winston-Salem Urban Area MPO as a voting member of the TAC and the Town of Midway formally accepted this invitation by authorized resolution on October 1, 2007; and

WHEREAS, on November 15, 2007, the TAC approved amendments to the Winston-Salem Urban Area MPO MOU to: add and modify language to comply with the State Open Meetings Law; add language related to the apportionment of the required local match consistent with TAC adopted policy; revise the voting structure of the TAC consistent with the recommendations of the Voting Strength Task Force; and, add the Town of Midway to the MPO as a voting member of the TAC; and

WHEREAS, in January 2008, the North Carolina Department of Transportation and the North Carolina Attorney General's Office reviewed the Memorandum of Understanding adopted by the TAC in November 2007 and provided additional administrative and semantic changes necessary for them to recommend that the Secretary of Transportation sign the MOU for the Governor of North Carolina; and

WHEREAS, since the State of North Carolina must be a party to the MOU of the Winston-Salem Urban Area MPO, the TAC considered and adopted a revised MOU on March 20, 2008 which incorporates the changes adopted by the TAC in November 2007 and the additional changes required by the State of North Carolina; and

WHEREAS, the TAC also voted to require that each Winston-Salem Urban Area Metropolitan Planning Organization unit of local government execute the revised Memorandum of Understanding prior to the July 17, 2008 meeting of Transportation Advisory Committee or forfeit any and all voting rights until such time as the revised Memorandum of Understanding is executed.

NOW, THEREFORE BE IT RESOLVED by the (Council/Commissioners of _____ that we authorize the (Mayor/Chairman and Clerk to sign the revised Memorandum of Understanding (attached . ;

The motion for the adoption of the resolution was made by _____ and seconded by _____ The vote was _____

Adopted on this the ___ day of _____, 2008.

J. Leon Inman - Chairman

Jimmy Walker – Vice Chairman

Ron Carroll - Commissioner

Ernest Lankford - Commissioner

Stanley Smith - Commissioner

Attest:

Darlene M. Bullins – Clerk to the Board

Commissioner Lankford seconded and the motion carried unanimously.

Closed Session

Chairman Inman entertained a motion to enter into closed session for the following:

- To consult with the Attorney employed or retained by the Public Body in Order to preserve the attorney-client privilege between the Attorney and the Public Body, which privilege is hereby acknowledged, and to consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure pursuant to G.S. 143-318.11(a (3 .
- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a (4 .

Commissioner Lankford moved to enter into closed session for the following:

- To consult with the Attorney employed or retained by the Public Body in Order to preserve the attorney-client privilege between the Attorney and the Public Body, which privilege is hereby acknowledged, and to consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure pursuant to G.S. 143-318.11(a (3 .
- To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a (4 .

Vice Chairman Walker seconded and the motion carried unanimously.

The Board returned to open session of the April 28th meeting.

Parkdale America, LLC

Chairman Inman entertained a motion to schedule a public hearing regarding an Economic Development Grant for Parkdale America, LLC.

Commissioner Lankford moved to schedule a public hearing for the purpose of considering an Economic Development Incentive Grant related to a potential investment of \$30 million dollars by Parkdale America, LLC for updating equipment at their Walnut Cove facility. Commissioner Smith seconded and the motion carried unanimously.

Adjournment

There being no further business to come before the Board, Chairman Inman entertained a motion to recess the meeting until Thursday, May 8th at 3:00 pm.

Commissioner Smith moved to recess the meeting until Thursday, May 8th at 3:00 pm. Vice Chairman Walker seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

J. Leon Inman
Chairman