

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
FEBRUARY 25, 2008

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building) located in Danbury, North Carolina on Monday, February 25, 2008 at 6:00 pm with the following members present:

Chairman J. Leon Inman
Vice-Chairman Jimmy Walker
Commissioner Ron Carroll
Commissioner Ernest Lankford
Commissioner Stanley Smith

County Personnel in Attendance:
County Manager K. Bryan Steen
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards

Chairman J. Leon Inman called the meeting to order.

Vice Chairman Walker delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Inman entertained a motion to approve or amend the February 25, 2008 agenda.

Commissioner Lankford moved to approve the February 25th agenda.

Vice Chairman Walker seconded and the motion carried unanimously.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

February 25, 2008

Chairman Inman entertained a motion to approve or amend the following items on the consent agenda:

Minutes

- Minutes of February 11, 2008

Tax Administration Report – January 2008 – Releases over \$100

Tax Administrator Jake Oakley presented the following Real/Personal Property Releases over \$100 (January 2008) at the February 11th meeting, with a request for action by the Board of Commissioners at the February 25th meeting:

Real and Personal Property Releases Over \$100 – January 2008

Name	Acct. Number	Amount	Reason
Richard Morphies	74622	\$ 156.22	Did not own the mobile home in 1996
	74622	\$ 145.41	Did not own the mobile home in 1997
David Garrett King	62670	\$ 112.79	Did not own the mobile home in 2007
Jody A Satterfield	71786	\$ 264.96	Mobile home was moved out of state before 2007
Bruce E Ferris	4673	\$ 274.32	Double billed as both real and personal
Totals		\$ 953.70	

Finance – Budget Amendment #58

Finance Director Julia Edwards submitted Budget Ordinance Amendment #58, which was presented at the February 11th meeting.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Budgeted Amount	Increase (Decrease)	As Amended
	(see below)			
	General Fund	\$6,440,919.00	\$.00	\$6,440,919.00
	Walnut Cove Senior Ct Fund	\$25,365.00	\$485.00	\$25,850.00
	Revaluation fund	\$88,164.00	\$2,300.00	\$90,464.00
	Totals	\$6,554,448.00	\$2,785.00	\$6,557,233.00

This budget amendment is justified as follows:
To transfer funds for the revised salary schedule and computation plan from the personnel contingency.

This will result in a net increase of \$2,785.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account	Account	Current Budgeted	Increase	As
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Number	Description	Amount	(Decrease)	Amended
	Walnut Cove Senior Center			
204.3982.100	Transfer from General Fund	\$4,886.00	\$485.00	\$5,371.00
	Revaluation Fund			
202.3981.000	Transfer from General Fund	\$135,605.00	\$2,300.00	\$137,905.00
	Totals	\$140,491.00	\$2,785.00	\$143,276.00

		Budget	Increase (Decrease)	Revised Budget
General Fund				
Administration				
Salaries & Wages	100.4120.000	\$ 135,974.00	\$ 900.00	\$ 136,874.00
Retirement	100.4120.100	\$ 6,703.00	\$ 45.00	\$ 6,748.00
Finance				
Salaries & Wages	100.4130.000	\$ 135,821.00	\$ 3,964.00	\$ 139,785.00
Retirement	100.4130.100	\$ 6,696.00	\$ 180.00	\$ 6,876.00
Purchasing				
Salaries & Wages	100.4131.000	\$ 47,289.00	\$ 567.00	\$ 47,856.00
Retirement	100.4131.100	\$ 2,332.00	\$ 28.00	\$ 2,360.00
Tax Administration				
Salaries & Wages	100.4140.000	\$ 247,403.00	\$ 5,773.00	\$ 253,176.00
Retirement	100.4140.100	\$ 12,198.00	\$ 50.00	\$ 12,248.00
GIS/Mapping				
Salaries & Wages	100.4141.000	\$ 117,338.00	\$ 1,800.00	\$ 119,138.00
Retirement	100.4141.100	\$ 5,756.00	\$ 297.00	\$ 6,053.00
Elections				
Salaries & Wages	100.4170.000	\$ 85,996.00	\$ 2,797.00	\$ 88,793.00
Social Security	100.4170.090	\$ 5,586.00	\$ 250.00	\$ 5,836.00
Medicare Tax	100.4170.091	\$ 1,307.00	\$ 100.00	\$ 1,407.00
Retirement	100.4170.100	\$ 4,241.00	\$ 200.00	\$ 4,441.00
Register of Deeds				
Salaries & Wages	100.4180.000	\$ 100,865.00	\$ 2,476.00	\$ 103,341.00
Salaries & Wages-Part Time	100.4180.020	\$ 11,075.00	\$ 544.00	\$ 11,619.00
Retirement	100.4180.100	\$ 5,520.00	\$ 150.00	\$ 5,670.00
Vehicle Maintenance				
Salaries & Wages	100.4250.000	\$ 93,858.00	\$ 2,879.00	\$ 96,737.00
Retirement	100.4250.100	\$ 4,628.00	\$ 110.00	\$ 4,738.00
401K	100.4250.101	\$ 939.00	\$ 20.00	\$ 959.00
Sheriff's Department				
Salaries & Wages	100.4310.000	\$1,347,215.00	\$ 12,000.00	\$1,359,215.00
Social Security	100.4310.090	\$ 91,030.00	\$ 500.00	\$ 91,530.00
Medicare Tax	100.4310.091	\$ 21,288.00	\$ 200.00	\$ 21,488.00
Retirement	100.4310.100	\$ 65,502.00	\$ 1,000.00	\$ 66,502.00
401K 5%	100.4310.102	\$ 61,456.00	\$ 3,000.00	\$ 64,456.00
Jail				

Salaries & Wages	100.4320.000	\$ 585,700.00	\$ 5,000.00	\$ 590,700.00
District Resource Center				
Salaries & Wages	100.4321.000	\$ 78,268.00	\$ 4,575.00	\$ 82,843.00
Social Security	100.4321.090	\$ 4,939.00	\$ 100.00	\$ 5,039.00
Medicare Tax	100.4321.091	\$ 1,155.00	\$ 25.00	\$ 1,180.00
Retirement	100.4321.100	\$ 3,859.00	\$ 215.00	\$ 4,074.00
401K	100.4321.101	\$ 783.00	\$ 30.00	\$ 813.00
Emergency Management				
Salaries & Wages	100.4330.000	\$ 103,113.00	\$ 1,513.00	\$ 104,626.00
Retirement	100.4330.100	\$ 5,084.00	\$ 75.00	\$ 5,159.00
Fire Marshal				
Salaries & Wages	100.4340.000	\$ 170,953.00	\$ 3,130.00	\$ 174,083.00
Retirement	100.4340.100	\$ 8,411.00	\$ 190.00	\$ 8,601.00
Animal Control				
Salaries & Wages	100.4380.000	\$ 101,438.00	\$ 1,205.00	\$ 102,643.00
Retirement	100.4380.100	\$ 4,896.00	\$ 148.00	\$ 5,044.00
Solid Waste				
Salaries & Wages	100.4720.000	\$ 167,404.00	\$ 7,035.00	\$ 174,439.00
Retirement	100.4720.100	\$ 8,254.00	\$ 338.00	\$ 8,592.00
Planning				
Salaries & Wages	100.4910.000	\$ 266,417.00	\$ 4,118.00	\$ 270,535.00
Retirement	100.4910.100	\$ 13,135.00	\$ 195.00	\$ 13,330.00
Natural Resources				
Salaries & Wages	100.4960.000	\$ 59,387.00	\$ 1,698.00	\$ 61,085.00
Social Security	100.4960.090	\$ 4,580.00	\$ 105.00	\$ 4,685.00
Medicare Tax	100.4960.091	\$ 1,071.00	\$ 30.00	\$ 1,101.00
Retirement	100.4960.100	\$ 3,643.00	\$ 80.00	\$ 3,723.00
Social Services				
Salaries & Wages	100.5310.000	\$1,537,537.00	\$ 45,500.00	\$1,583,037.00
Retirement	100.5310.100	\$ 79,592.00	\$ 450.00	\$ 80,042.00
Veteran Services				
Salaries & Wages	100.5820.000	\$ 13,953.00	\$ 695.00	\$ 14,648.00
Social Security	100.5820.090	\$ 865.00	\$ 45.00	\$ 910.00
Medicare Tax	100.5820.091	\$ 202.00	\$ 20.00	\$ 222.00
Retirement	100.5820.100	\$ 688.00	\$ 25.00	\$ 713.00
Senior Services				
Salaries & Wages	100.5860.000	\$ 85,948.00	\$ 2,010.00	\$ 87,958.00
Salaries & Wages-Perm.P/T	100.5860.030	\$ 29,010.00	\$ 165.00	\$ 29,175.00
Retirement	100.5860.100	\$ 5,727.00	\$ 25.00	\$ 5,752.00
Arts Council				
Salaries & Wages	100.6150.000	\$ 54,900.00	\$ 3,041.00	\$ 57,941.00
Social Security	100.6150.090	\$ 3,404.00	\$ 160.00	\$ 3,564.00
Medicare Tax	100.6150.091	\$ 796.00	\$ 40.00	\$ 836.00
Retirement	100.6150.100	\$ 2,707.00	\$ 1,110.00	\$ 3,817.00
401K	100.6150.101	\$ 549.00	\$ 20.00	\$ 569.00

Walnut Cove Senior Center	100.5830.696	\$ 38,611.00	\$ 485.00	\$ 39,096.00
Transfer to Revaluation Fund	100.9820.982	\$ 135,605.00	\$ 2,300.00	\$ 137,905.00
Contingency				
Personnel Cost	100.9910.300	\$ 240,319.00	\$(125,726.00)	\$ 114,593.00
		\$6,440,919.00	\$ -	\$6,440,919.00
Walnut Cove Senior Center Fund Expenditure				
Salaries & Wages	204.5861.000	\$ 23,945.00	\$ 455.00	\$ 24,400.00
Retirement	204.5861.100	\$ 1,181.00	\$ 25.00	\$ 1,206.00
401K	204.5861.101	\$ 239.00	\$ 5.00	\$ 244.00
		\$ 25,365.00	\$ 485.00	\$ 25,850.00
Revaluation Fund Expenditure				
Salaries & Wages	202.4140.000	\$ 88,164.00	\$ 2,300.00	\$ 90,464.00

Cooperative Extension – Budget Amendment #68

Finance Director Julia Edwards submitted Budget Ordinance Amendment #68.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Cooperative Extension				
100.4950.180	Professional Services	\$0.00	\$310.00	\$310.00
100.4950.262	Office Supplies	\$0.00	\$1,690.00	\$1,690.00
	Totals	\$0.00	\$2,000.00	\$2,000.00

This budget amendment is justified as follows:

To appropriate funding from Diabetes Mini-Grant for classes on Diabetes

This will result in a net increase of \$2,000.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3495.000	Cooperative Extension	\$0.00	\$2,000.00	\$2,000.00
	Totals	\$0.00	\$2,000.00	\$2,000.00

Social Services – Budget Amendment #69

Finance Director Julia Edwards submitted Budget Ordinance Amendment #69.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Social Services			
100.5310.511	Equipment Non-Capitalized	\$.00	\$4,000.00	\$4,000.00
	Totals	<u>\$.00</u>	<u>\$4,000.00</u>	<u>\$4,000.00</u>

This budget amendment is justified as follows:

To appropriate funding from insurance claim to purchase vehicle due to accident.

This will result in a net increase of \$4,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3839.850	Insurance Claims	\$30,074.00	\$4,000.00	\$34,074.00
	Totals	<u>\$30,074.00</u>	<u>\$4,000.00</u>	<u>\$34,074.00</u>

Governing Body – Budget Amendment #70

Finance Director Julia Edwards submitted Budget Ordinance Amendment #70.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Governing Body			
100.4110.450	Insurance	\$566,845.00	\$5,000.00	\$571,845.00
	Contingency			
100.9910.000	Contingency	\$162,006.00	\$(5,000.00)	\$157,006.00
	Totals	<u>\$566,845.00</u>	<u>\$.00</u>	<u>\$728,851.00</u>

This budget amendment is justified as follows:

To transfer funds for insurance deductible

This will result in a net increase of \$.00 in the expenditures and other financial use to the County's annual budget.

Finance - Budget Amendment #59 - Correction

Finance Director Julia Edwards submitted a correction for Budget Ordinance

Amendment #59. To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Finance			

	Documentation attached	\$2,647,729.00	\$(151,756.00)	\$2,495,973.00
	Contingency			
100.9110.000	Contingency	\$212,435.00	\$92,856.00	\$305,291.00
	Totals	\$2,647,729.00	\$(58,900.00)	\$2,495,973.00

This budget amendment is justified as follows:

To transfer funds to contingency from the December quarterly review with a savings of \$92,856.00

This will result in a net decrease of \$58,900.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.416	HAVA Grant	\$60,000.00	\$(60,000.00)	\$0.00
100.3438.001	Animal Control Rabies Fees	\$2,200.00	\$1,110.00	\$3,300.00
	Totals	\$62,200.00	\$(58,900.00)	\$3,300.00

Finance Director Edwards noted the 100.9910.000 Contingency line item was omitted from budget amendment #59 which was approved at the February 11th meeting.

Commissioner Carroll noted the following correction:

- To provide the additional revenue for the above, the following revenues will **increase**. Should be the ...following revenues will **change**.

Animal Control – Budget Amendment #61 – Contract Authority Professional/Veterinarian Services

Finance Director Julia Edwards submitted Budget Ordinance Amendment #61.

Budget Ordinance Amendment #61 was presented at the February 11th meeting.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Animal Control			
100.4380.440	Misc. Contractual Services	\$2,000.00	\$5,000.00	\$7,000.00
	Contingency			
100.9910.000	Contingency	\$170,008.00	\$(5,000.00)	\$165,008.00
	Totals	\$2,000.00	\$5,000.00	\$7,000.00

This budget amendment is justified as follows:

To transfer funds from contingency to contract with a veterinarian for the Animal Shelter.

This will result in a net increase of \$.00 in the expenditures and other financial use to the County's annual budget.

County Manager Bryan Steen requested the Board authorize him to be able to contract as may be needed for foreseeable and unanticipated veterinary services for animals in the care of the Stokes County Animal Shelter. Manager Steen noted the need for such services may come with little or no warning and authorization would allow the flexibility to engage a veterinarian that is available at that time.

Juvenile Crime Prevention Council – Proposed Resolution

DSS Director Jan Spencer submitted the following concerns regarding Juvenile Crime Prevention Council (JCPC) funding:

- 2007 Session of the North Carolina General Assembly removed Juvenile Crime Prevention Council funding from the continuation budget
- JCPC funding is now subject to a continuation review which was submitted on February 1, 2008
- The review process may delay further funding and could possibly terminate funding
- JCPC in Stokes County is very active and plays a significant role in helping many youth succeed in life without the necessity of juvenile court interventions or commitments to youth development centers
- Prevention efforts have proven to be a smart way to address juvenile crime and delinquency

DSS Director Spencer requested endorsement of the following proposed Resolution:

RESOLUTION IN SUPPORT OF CONTINUATION OF JUVENILE CRIME PREVENTION COUNCIL FUNDING

WHEREAS, Juvenile Crime Prevention Council (JCPC) funding has been removed from the continuation budget and is now subject to continuation review; and

WHEREAS, the non-recurring status of JCPC funding and subsequent continuation review will delay the annual appropriation and may result in the loss of qualified professionals to provide diversion and dispositional alternatives at the local level; and

WHEREAS, since 1977, the State of North Carolina and county governments have been partners in providing effective and necessary community based juvenile delinquency prevention and intervention services; and

WHEREAS, the JCPC funding programs of Stokes County leverage \$32,685 in local support to augment funds provided by the state to provide these important services; and

WHEREAS, the JCPC funded programs of Stokes County are supported by the efforts of 40 volunteers yearly; and

WHEREAS, in accordance with legislative mandates, the Stokes County JCPC is comprised of representatives of juvenile court, mental health, social services, schools, law enforcement, district judges, faith community, county manager, nonprofit sector and other concerned citizens; and

WHEREAS, the Stokes County JCPC diligently carries out its charge of assessing community needs, planning for those needs to be met, recommending programs for funding to meet the needs and evaluating the performance of those programs; and

WHEREAS, the loss of JCPC program services in Stokes County will result in 219 juveniles and their families being without intervention and prevention services such as temporary shelter, restitution and community service, interpersonal skills, substance abuse and home based family counseling services; and

February 25, 2008

WHEREAS, a lack of sanction programs and dispositional alternatives in Stokes County will result in a potential cost of an additional \$12,204 for juvenile detention intermittent confinement;

NOW, THEREFORE, BE IT RESOLVED, that the Stokes County Board of Commissioners strongly endorses full reinstatement of funding for Juvenile Crime Prevention Council programs to the continuation budget and the allocation of additional funds to support legislative mandates to protect the community and provide a juvenile justice continuum at the local level.

Adopted this **25th** day of **February 2008**.

J. Leon Inman- Chairman

Jimmy Walker – Vice Chairman

Ron Carroll - Commissioner

Ernest Lankford - Commissioner

Stanley Smith - Commissioner

Attest:

Darlene M. Bullins – Clerk to the Board

NCDOT – Proposed Resolution – Secondary Construction Program – F/Y 2007-08

District Engineer John Rhyne –NCDOT presented the following Stokes County

Secondary Construction Program at the February 11th meeting:

**NCDOT
 Secondary Construction Program
 Fiscal Year 2007-08**

Amount

Estimated SRCF Allocations (GS 136-44.5b)	\$ 803,000.00
Estimated SRCF Allocations (GS 136-44.5c)	\$ 387,000.00
Estimated Trust Fund Allocations (GS 136-44c)	\$2,019,000.00
Total RCF & Trust Fund Allocation	\$3,209,000.00

Rural Roads	State	Local	Mile	Description	Estimated
Priority Number	Road #	Name	Length	of Work	Construction Funds
15	1501	Ellis Lawson Rd	0.45	Grade, base, pavement	\$ 112,500.00
16	1437	Lum Hall Rd - ROW	0.84	Grade, base, pavement	\$ 210,000.00
		Mileage	1.29	sub total	\$ 322,500.00
17	1920	Burton Road	0.8	Grade, base, pavement	\$ 200,000.00
18	2060	Jones Farm Road	0.4	Grade, base, pavement	\$ 80,000.00
19	2024	Case Collins Road	0.58	Grade, base, pavement	\$ 145,000.00
20	1628	Martin Mill Rd-ROW	0.26	Grade, base, pavement	\$ 65,000.00

February 25, 2008

21	1900	Talmadge Knight-ROW	0.35	Grade, base, pavement	\$ 88,000.00
22	1632	Victory Hill Rd	0.4	Grade, base, pavement	\$ 100,000.00
23	1698	Davis Chapel Rd	0.54	Grade, base, pavement	\$ 135,000.00
24	1700	Otis Woods Rd	0.51	Grade, base, pavement	\$ 153,000.00
25	1447	Gilmer Mabe Rd	0.58	Grade, base, pavement	\$ 145,000.00
26	1653A	Doss Rd	1.3	Grade, base, pavement	\$ 390,000.00
		Mileage	5.72	sub total	\$ 501,000.00
		Total Mileage	7.01		
		Right of Way Engineering			\$ 190,000.00
		Spot Stabilization-Unpaved Rds			\$ 208,000.00
		Stabilization-Spot Improvement			
		Road Additions/POP/Fire Depts			\$ 184,500.00
		Road Widening			\$ 803,000.00
			Grand total		\$ 209,000.00

NCDOT District Engineer Rhyne requested the Board's approval of the following

Resolution regarding the Secondary Road Construction Program:

**RESOLUTION CONCURRING WITH THE SECONDARY ROAD CONSTRUCTION
PROGRAM FOR STOKES COUNTY AS PROPOSED BY THE
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
FOR FISCAL YEAR 2007 -2008**

WHEREAS, pursuant to the provision of N.C.G.S. 136-44.5 through 136-44.7, the North Carolina Department of Transportation/Division of Highways has completed a study of all State maintained unpaved secondary roads to determine the number of miles of unpaved State maintained roads in the State, developed a uniformly applicable formula of the allocation of secondary roads maintenance funds for use in each county, and developed criteria for improvements and maintenance of secondary roads and annual work programs for construction and maintenance of secondary roads in each county in accordance with those criteria;

WHEREAS, pursuant to the provision of N.C.G.S. 136-44.8 the North Carolina Department of Transportation has posted in the Stokes County courthouse a county map showing tentative secondary road paving projects rated according to the priority of each project in accordance with the criteria and standards adopted by the Board of Transportation;

WHEREAS, the said map has been posted for at least two weeks prior to the public meeting and discussion of the secondary road construction program for Stokes County by the North Carolina Department of Transportation representatives with the Stokes County Commissioners;

WHEREAS, The North Carolina Department of Transportation has provided a notice to the public of the public meeting of the Stokes County Board of Commissioners at which the annual secondary road construction program for Stokes County is to be presented to the said board and other citizens of the county;

WHEREAS, the notice was published in a newspaper published in Stokes County or having a general circulation in the county once a week for two weeks succeeding weeks prior to the meeting and advised that a county map is posted in the courthouse showing tentative secondary road paving projects rated according to the priority of each project;

WHEREAS, representatives of the North Carolina Department of Transportation have met with the Stokes County Board of County Commissioners at a regular meeting and have made a presentation to and discussed with the said board and other citizens

present at the meeting the proposed secondary road construction program, specifically including the priority rating of each tentative secondary road paving project in the program, according to the criteria and standards adopted by the Board of Transportation;

NOW THEREFORE, BE IT RESOLVED, that the Stokes County Board of Commissioners, based on the presentation and discussion of the secondary road construction program for Stokes County, hereby concurs with the construction program as proposed by the North Carolina Department of Transportation for fiscal year 2007-2008.

Adopted this, 25th day of February 2008.

J. Leon Inman- Chairman

Jimmy Walker – Vice Chairman

Ron Carroll - Commissioner

Ernest Lankford - Commissioner

Stanley Smith - Commissioner

Attest:

Darlene M. Bullins – Clerk to the Board

Volunteer Reception – April 22, 2008

Ms. Susan Maxey, on behalf of the Stokes County Interagency Council, requested the date of Tuesday, April 22, 2008 – 5:00 pm at Hanging Rock State Park for this year's Volunteer Recognition Event.

Marketing Plan for Hanging Rock Scenic Byway – Letter of Support

County Manager Bryan Steen presented the following correspondence for Board approval in support of a Marketing Plan for Hanging Rock Scenic Byway:

Mr. Marc Allred
RPO Planner
Northwest Piedmont Rural Planning Organization
400 West Fourth Street, Suite 400
Winston-Salem, NC 27101

RE: Marketing Plan for Hanging Rock Scenic Byway

Dear Mr. Allred:

Stokes County would like to express its full support for your efforts to work with NCDOT to create a marketing plan for the Hanging Rock Scenic Byway.

February 25, 2008

The County Commissioners and I understand that this Byway has existed for some time, but it is unknown too much of the country. The Byway, if properly marketed, can attract people from across the country to our area and this will have a positive impact for our tourism venues. We understand there is a 20% match for this project, but the RPO will cover 100% of the match. Our estimates for this project are approximately \$40,000 with a match of \$8,000. The Hanging Rock Scenic Byway currently resides in parts of Stokes County, Surry County, and Town of Danbury.

Stokes County appreciates your efforts in this matter.

Commissioner Carroll noted the following correction:

- Unknown **too** much... to unknown **to** much

Vice Chairman Walker requested Manager Steen to investigate whether other signage could be associated with the Scenic Byway to direct visitors to other parts of the county.

Vice Chairman Walker moved to approve the consent agenda as amended.

Commissioner Smith seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Comments – Manager and Board of Commissioners

County Manager Bryan Steen presented the following animal control update:

- State Department of Agriculture recently adopted euthanasia rules for animal shelters
- New rules eliminated the sunset clause on the use of carbon monoxide euthanasia
- New rules will require lethal injection for a particular group of animals
- New rules require anyone who euthanizes animals to receive training
- Have directed Chief Animal Control Officer Shumate to contact the state regarding lethal injection training for animal shelter employees for that particular group of animals
- New rules contain requirements that govern the use of carbon monoxide and mandate a commercially made chamber
- Adopted rules have been forwarded to a committee in the state legislature for review
- Currently addressing issues at the shelter- using a different type of disinfectant
- County staff is doing interior painting and in the process of placing a sealant on the floor – in order to complete this process, the shelter will be closed to the public on Saturday, March 1, 2008
- County is purchasing a high temperature steam cleaning machine
- County looking at ideas for a possible addition to the facility
- Requesting the towns and cities within the County to place a notice on water bills to encourage citizens to spay and neuter animals and adopt an animal from the county animal shelter
- Looking at an animal shelter policy that would require all animals adopted from the shelter to be spayed or neutered before ownership

County Manager Steen noted that Director Ann Watts – FTCC provided the following

update on the FTCC Feasibility Study- Stokes Center:

- Currently working with institutional advancement division of FTCC to complete the study
- Plans are to prepare the study in the same format which will be required by the State Community College System

- Surveys will be conducted with high school students and the community as a way to add strength to the statistical data already obtained
- Projected completion date – April 1, 2007 with presentation to the Board of Commissioners shortly thereafter

Vice Chairman Walker noted the following regarding FTCC-Stokes Center:

- President's FTCC Advisory Committee recently met – very positive meeting
- Current enrollment of Stokes County citizens using FTCC facilities is over 600
- FTCC was pleased with the proposed additional classroom (proposed reallocation of space) with the possible need of an additional classroom in the near future
- Committee is very positive about a campus on the Meadows location

Chairman Inman noted the following regarding FTCC- Stokes Center:

- Phase I Environmental Study (Meadows location) is about 90% complete and should be completed by the first of March and be presented at the first meeting in March

Commissioner Smith noted the following regarding the Regional Tourism Initiative:

- Attended the recent meeting on 02-15-08 with County Manager Steen
- Next meeting's agenda – completion of business plan
- Plans are to have an individual employed very soon for the website

Commissioner Lankford noted that he had recently seen a representative from the Surry

County Animal Shelter on WXII –Channel 12 promoting adoption from their animal shelter

and requested Manager Steen to possibly investigate this avenue for the County.

Commissioner Lankford also noted the following upcoming events:

- Piedmont Triad Partnership Community Meetings regarding the WIRED Grant: Tuesday, March 11th (2:30-4:00pm) Davidson County Community College and Wednesday, April 2nd (3:00-5:00pm) – Piedmont Triad Partnership Office-Greensboro
- Stokes Mental Health Association – Third Annual Bass Tournament –March 1st

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Stokes County District Committee Report

Dr. Mark Johnson –Chairman of the District Committee presented the following report:

- Held 4 town hall meetings at (Piney Grove Middle School, Chestnut Grove Middle School, Southeastern Middle School and Government Center (all meetings were well advertised)
- Committee charged to inform citizens of the different options of electing officials, to seek information from Stokes County citizens regarding the election of County Commissioners and Board of Education members by a District System, and report all feedback to the Board of Commissioners
- Committee members were selected to represent each township in the county
- Committee members developed a questionnaire that was given at each meeting, available on the county website, and published in the Stokes News (provided Board members with a copy of the questionnaire)
- Committee members were very diligent not to present opinions about a District System

- Results – ratio of 7 to 1 to have a District Voting System- approximately 25 questionnaires were completed during the process
- Approximately 50 people attended the four meetings
- Committee members noted the following:
 - Citizens were unable to effectively evaluate a District System without having maps to review boundaries
 - Some citizens responded that their vote did not count unless “you lived in the Yadkin Township”
 - People who did attend the meetings were very passionate about a District System
 - Those attending expressed interest in having 7 commissioners – 5 by district and 2 at –large
 - Very hard to draw a conclusion because of the poor turnout

The Board expressed their appreciation to Chairman Johnson and the entire committee for their efforts.

Appointment – Board Health

Chairman Inman presented the following vacancies on the Board of Health:

- 3 year term appointment
- 1 year remaining of a 3 year term appointment (appointee recently resigned)

Commissioner Carroll noted that the general statute reads the following:

- The composition of the Board of Health shall reasonably reflect the population makeup of the county

Commissioner Carroll noted that the Board currently has a make up of 8 white males and 2 white females (no minorities) with 5 members residing in the Yadkin Township.

Vice Chairman Walker nominated Buster Robertson for the one year of the unexpired 3 year term.

Commissioner Carroll nominated the following:

- Keith Lawson – 3 year term
- Dr. Dana Dalton – one year of the unexpired 3 year term

Chairman Inman directed the Clerk to place the item on the March 10th action agenda.

Proposed Fire Service District Study Committee

Chairman Inman opened the floor for discussion regarding the proposed Fire Service District Study Committee.

Commissioner Carroll noted the need to develop how the committee would be structured and make appointments.

Commissioner Carroll recommended the following:

- 2 members from the Board of Commissioners
- 3 members from those attending the February 18th meeting representing the Service District
- 1 member from the Fire Commission not affiliated with a fire department
- 1 member from the general public
- 7 members total

Commissioner Lankford agreed with Commissioner Carroll's recommendation.

Vice Chairman Walker had no issue with Commissioner Carroll's recommendation and stressed the importance of keeping the process moving.

Commissioner Smith had no issue with Commissioner Carroll's recommendation.

Commissioner Carroll suggested those service district fire department representatives who attended the February 18th meeting be grouped into three groups and each group nominate an individual from their group- (one group- Surry County Departments, one group- Double Creek, Lawsonville, Francisco, Northeast Stokes, and one group-Stokes Rockingham, Pinnacle, Sauratown).

The Board further discussed the makeup of the committee.

Vice Chairman Walker suggested the possibility of adding additional members from the general public.

The Board further discussed the number of members for the committee.

Commissioner Lankford suggested possibly having 3 from the general public instead of one making a 9-member committee.

Chairman Inman requested input from the Board regarding the number of members:

Vice Chairman Walker – 9

Commissioner Smith – 7

Commissioner Lankford – 9

Commissioner Carroll – 7 (not going to be hung up on the size- reiterated the need to move the process forward)

The Board unanimously agreed the need to keep the process moving.

Commissioner Lankford noted the need for input from various individuals.

Chairman Inman entertained a motion to move the item to the action agenda.

Commissioner Carroll moved to transfer the item to the action agenda. Commissioner Smith seconded and the motion carried unanimously.

American Red Cross Grant – Defibrillator – Budget Amendment #71

County Manager Bryan Steen presented the following information regarding the American Red Cross Grant:

- County has been working with American Red Cross to obtain an Onsite Defibrillator – no county funding
- EMS Training Officer Brian Booe suggested the Defibrillator be placed at the DSS facility
- American Red Cross will train employees on the use of the device –free of charge
- County must pay for the Defibrillator and then request reimbursement from American Red Cross

Manager Steen requested approval to move the item to the action agenda in order to proceed with implementation of the project. Manager Steen noted Budget Amendment #71 would also need to be approved in order to purchase the item.

The Board discussed the proposed grant.

Chairman Inman entertained a motion to move the item to the action agenda.

Commissioner Carroll moved to transfer the item to the action agenda. Vice Chairman Walker seconded and the motion carried unanimously.

Economic Development Commission – Repeal of EDC Ordinance/Proposed Resolution

County Manager Bryan Steen presented the following Ordinance to Repeal the Economic Development Commission in Stokes County and a proposed Resolution to Establish An Economic Development Advisory Board in Stokes County for the Board’s consideration: (County Attorney Edward Powell had investigate the issue and suggested both)

**ORDINANCE TO REPEAL THE
ECONOMIC DEVELOPMENT COMMISSION
IN
STOKES COUNTY, NORTH CAROLINA**

SECTION I. REPEAL OF ECONOMIC DEVELOPMENT COMMISSION.

The Stokes County Ordinance in Ordinance Book at Page 290 passed by the Stokes County Board of Commissioners on August 21, 1989 and any amendments thereto are hereby repealed pursuant to North Carolina General Statute 158-8.

SECTION 2. EFFECTIVE DATE.

This ordinance shall be effective from and after its approval by the Stokes County Board of Commissioners, as required by law.

ADOPTED this 25th day of **February, 2008**.

ATTEST:

J. Leon Inman- Chairman

Jimmy Walker – Vice Chairman

Ron Carroll - Commissioner

Ernest Lankford - Commissioner

Stanley Smith - Commissioner

Attest:

Darlene M. Bullins – Clerk to the Board

**RESOLUTION TO ESTABLISH AN
ECONOMIC DEVELOPMENT ADVISORY BOARD
IN
STOKES COUNTY, NORTH CAROLINA**

WHEREAS, the Stokes County Board of Commissioners desires to carry out an economic development program through encouragement of existing industries and other businesses, attraction of new industries and other businesses, encouragement of agricultural development, encouragement of new business and industrial ventures by local as well as outside capital, and other activities of a similar nature; and

WHEREAS, the Stokes County Board of Commissioners desires to create an Economic Development Advisory Board to help formulate projects for carrying out these economic development programs and to regularly advise the Board of Commissioners on ways to increase economic development in the County; and

WHEREAS, the Stokes County Economic Development Advisory Board shall consist of residents of the County who are broadly representative of the interests, backgrounds, and aspirations of the County's population, and

WHEREAS, the Stokes County Economic Development Advisory Board shall consist of seven members, including the Chairman of the Board of Commissioners and six other members appointed by the Board of Commissioners, and the initial board shall have three members appointed for two year terms and three members appointed for a one year term with all members appointed thereafter to serve two year terms; and

WHEREAS, members of the Stokes County Economic Development Advisory Board shall serve without pay, but may be reimbursed for their expenses in accordance with the per diem rate paid to County employees; and

WHEREAS, the Stokes County Board of Commissioners may provide staff and other assistance to the Stokes County Economic Development Advisory Board; and

February 25, 2008

WHEREAS, upon appointment, the Stokes County Economic Development Advisory Board shall promptly meet and elect a Chairman, Vice Chairman and Secretary, the latter need not be a member of the Board; and

WHEREAS, the Stokes County Economic Development Advisory Board shall adopt rules of procedure for the conduct of its affairs; and

WHEREAS, all meetings of the Stokes County Economic Development Advisory Board shall be conducted in accordance with Article 33C of Chapter 143 of the North Carolina General Statutes; and

WHEREAS, a quorum of four members shall be necessary to conduct business, and the Stokes County Economic Development Advisory Board shall hold at least six meetings annually; and

NOW, THEREFORE, BE IT RESOLVED that the Stokes County Economic Development Advisory Board is hereby created in accordance with all of the foregoing provisions, and this resolution shall be effective from and after its approval by the Stokes County Board of Commissioners, as required by law.

ADOPTED this 25th day of **February, 2008**.

J. Leon Inman- Chairman

Jimmy Walker – Vice Chairman

Ron Carroll - Commissioner

Ernest Lankford - Commissioner

Stanley Smith - Commissioner

Attest:

Darlene M. Bullins – Clerk to the Board

Chairman Inman opened the floor for discussion.

Commissioner Lankford stated that he was pleased with the recommendation.

Commissioner Carroll suggested possibly renaming the Advisory Board to Economic

Development Council as opposed to a Board and consider changing the make up to

at least seven members instead of seven members in order to allow some flexibility.

Vice Chairman Walker had no comment at this time.

Commissioner Smith had no issues with County Attorney Powell's suggestion.

The Board discussed the task of the Commission.

Vice Chairman Walker noted the following issues:

- By renaming the Commission, it represents a weaker strategy
- Should be a free standing Board with authority and clearly defined task
- The Board of Commissioners should support the Commission to bring economic development to Stokes County which we need

- Should not be a subsidiary to the Board of Commissioners
- Commission would operate independently from both the Commissioners and the Economic Development Director
- There might be times when the Commission might have to confront the Board of Commissioners regarding the promotion of Economic Development in Stokes County
- Their main job is to promote economic development in Stokes County
- Cannot promote that kind of concept (Advisory Board/Council)– need for an Economic Development Commission

Commissioner Smith noted that all decisions regarding economic development funding/expenditures should be the decision of the Board of Commissioners and supports the Commission being an advisory board/council.

Chairman Inman noted the need to bring economic development to the County in order to take some of the burden off the taxpayer and reiterated the need for both (regardless of the name) to work together to promote and bring economic development to Stokes County.

Chairman Inman entertained a motion to move the item to the action agenda.

Commissioner Lankford moved to transfer the item to the action agenda. Commissioner Smith seconded the motion.

The Board had further discussion regarding the issue.

Vice Chairman Walker noted each current member of the Commission should be questioned whether they wished to be appointed to an advisory council before appointments were made.

Commissioner Carroll noted the need to review the statute before voting on the issue.

Vice Chairman Walker also expressed interest in reviewing the statute before voting and reiterated the need to create a commission that has a clear focus - not just to bring recommendations to the Board of Commissioners.

The motion failed (2-3) with Chairman Inman, Vice Chairman Walker, and Commissioner Carroll voting against the motion.

Chairman Inman directed the Clerk to place the item on the March 10th action agenda.

Cost Estimates for Renovations and Capital Projects

County Manager Bryan Steen presented the following revised office reallocation

of county office space:

Department	Current Location	Proposed Location
Fire Marshal	Lower level Gov. Center with EMS	Community Service Building
Economic Development	2nd Floor -Ronald Reagan Bldg	3rd Floor - Ronald Reagan Building
EMS	Lower level Gov. Center with FM	1st floor of Day Reporting Center
District Resource Center	1st Floor -Day Reporting Center	Lower level of Day Reporting Center
Elections	Lower level Government Center	Lower level Probation Office space and retain some current office space
Environmental Health Planning/Building Inspections	Lower level Government Center	1st Floor -Ronald Reagan Building
Forsyth Tech.	Lower level Government Center	Additional new classroom using current Planning/Zoning Office
GIS Mapping	1st Floor-Ronald Reagan Bldg	3rd Floor - Ronald Reagan Building
Public Works	Lower level Government Center	3rd Floor - Ronald Reagan Building
Adult Probation	Lower & Upper level of Gov. Center	Current EMS/Fire Marshal's Offices and retain current offices next to Courtroom "C"
Juvenile Probation	Upper level of Government Ctr	Current Public Works/Bld Maint. Offices
District Attorney	Upper level security area of Government Center	Current upper level Adult Probation Office and current Grand Jury Room

Phase I

- Move District Resource Center Office to lower floor of Day Reporting Center
- Move EMS Office to 1st floor of Day Reporting Center
- Move identified Probation staff to current EMS Office
- Move Elections Office to current Adult Probation Office
- Proposed completion date – April 11, 2008

Phase II

- Move Law Library to vacant space in front of Courtroom “A”
- Move Grand Jury meetings to current Law Library
- Renovate current upper level Adult Probations Offices and Grand Jury Room for District Attorney’s staff and complete move
- Current District Attorney office space, once vacated, would be available for use by District Court Judge and as small Attorney/Client meeting rooms
- Proposed completion date – June 30, 2008

Phase III

- Obtain temporary storage for equipment and materials on 3rd floor of Administrative Building
- Complete construction of new office space on 3rd floor
- Move assigned offices to 3rd floor
- Proposed completion date – August 15, 2008

Proposal Accomplishes the following:

- Placement of Board of Elections Staff to the front of the lower level of the Government Center
- Enables One Stop Voting as requested in a space that is acceptable to the Director without the need or expense of moving the large master file cabinet (cost \$1,700)
- Fulfills request to move the District Attorney and staff to space outside of the security area
- Provides more space for additional new staff proposed by the DA and enables open/convenient public access to his offices as requested
- Provides FTCC an additional classroom
- Provides Adult Probation a centralized office space for the majority of assigned staff and a private restroom to conduct drug testing
- Places Juvenile Probation in office space that is convenient, discrete, and outside of the upper level security area
- Places or keeps entire departments (District Attorney, Board of Elections, and all Probation Offices) on the same floor to improve operational efficiency and convenience to clients and at a reasonable cost
- Enables conversion of current EDC Office to a conference room as originally intended and reduces the need to hold meetings in the Commissioners' Chambers

County Manager Bryan Steen presented the following available funding for completion

of the 3rd floor of the Administration Building which is estimated at \$225,000:

- \$114,593 – Personnel Plan Contingency
- \$106,110 – Refund – Stokes Reynolds Memorial Hospital
- \$4,297 – Identified quarterly savings totaling \$92,856

Chairman Inman opened the floor for discussion.

Commissioner Carroll noted one reservation – keep the Fire Marshal on the 3rd floor

of the Administration Building if possible.

Commissioner Lankford had no issues with the Manager's recommendation.

Vice Chairman Walker had no issues with the Manager's recommendation.

Commissioner Smith noted the need to return the original space taken from Day

Reporting if EMS ever moved to another location and the need to look at the back portion

of the upper floor of the building for additional space.

- Construction administrations – two (2) site visits

Exclusions from scope of work:

- Bid process, surveying, civil engineering, landscape design, interior design, printing, postage, advertising or changes to the scope of work.

Robbins Architecture **\$22,940.00 Turnkey**

High Point, North Carolina

Exclusions from scope of work:

- Surveying, civil engineering, landscape design, interior design, printing, postage, advertising or changes to the scope of work.

3. Warren Architecture **\$21,250.00**

Winston Salem, North Carolina

Scope of work:

- Provide architectural, structural, plumbing, mechanical, electrical services.
- Provide outline specifications to the County for bidding purposes.
- Construction administration – four (4) site visits.

Exclusions from scope of work:

- Bid process, site design, costs estimates, surveying, civil engineering, landscape design, interior design, printing, postage, advertising, renderings or models, as built drawings, or changes to the scope of work.

4. Ramsay, Burgin, Smith Architects

Salisbury, North Carolina

Fee 7.5% - 8.0% of total construction costs. Request for proposals asked for a total cost.

Project budget range of 250,000 – 350,000.

Manager Steen noted that the bid from Ramsay, Burgin, Smith Architects was not responsive to the request for proposal. (RFP requested a total cost – bid quoted a fee of 7.5% - 8.0% of total construction costs)

Manager Steen noted that Mr. Stovall’s recommendation is to move forward with contract negotiations with Peterson/Gordon Architects.

The Board discussed the proposals received for the proposed Stokes Opportunity Center expansion project.

Chairman Inman entertained a motion to move the item to the action agenda.

Commissioner Smith moved to transfer the item to the action agenda. Vice Chairman

Walker seconded and the motion carried unanimously.

Revisions of Job Classifications/proposed Policy – Use of Truck #310

County Manager Bryan Steen presented the revised job classifications for the February 25, 2008

Assistant Fire Marshal and Fire Inspector positions and also a proposed policy for the use of Truck #310.

Manager Steen noted the following:

- Both positions will have Fire Suppression Specialists added to the job title
 - Both positions will provide manpower and equipment support to local responders as authorized (generally 8:30 am to 5:00 pm)
 - Both positions will not attend monthly Fire Association Meetings
 - Revisions made will help to reduce comp. time and have the truck available during the normal workday
- Manager Steen reviewed the following proposed policy for the use of Truck #310:

Policy/Use of Stokes County Fire Services Personnel and Truck 310

Normal Work Schedule for Staffed Operation:

Monday – Friday from 8:30am to 5 pm with allowance for flex time to meet the non-emergency needs of fire departments (Walnut Cove/ King/ Rural Hall/Service District) on Saturdays of non-holiday weekends provided that staff receives comp-time before working outside normal duty hours that is equal to the time required for the desired service

Supervisor:

Stokes County Fire Marshal

Fire Services Staff:

Assistant Fire Marshal and Fire Inspector

Scope of Duties:

Assist Vol. Fire Departments (Walnut Cove/ King/ Service District) with fire suppression activities and emergency response to motor vehicle accidents, conduct pump testing of department trucks or testing of other fire apparatus desired by the individual department, conduct fire safety classes for school students or civic organizations in Stokes County and conduct fire safety inspections as time allows

Also assist Stokes Emergency Management /EMS/ Sheriffs Department when requested by a shift supervisor or higher from that department

Method of Call Assignment:

Personnel will only respond to calls assigned by Stokes County Communications

Fire Services Personnel will check in and out of service at all times with Stokes County Communications similar to the process used for personnel in EMS and Sheriff Dept.

Emergency Comp Time:

If Fire Services Staff has been assigned to an emergency call and has to work past the end of normal duty hours, they will be given comp time according to county policy and Fair Labor Standards Act

After Hours Vehicle Station Assignment:

Parking Lot of Stokes County Government Center or residence of Fire Marshal/Deputy Fire Marshal

After Hours use of Truck 310:

Truck 310 will be available to assist upon request of Walnut Cove/King/Rural Hall/Service District Fire Chief, or Emergency Management/EMS/Sheriffs Dept shift supervisor or higher. Response will be made by the Fire Marshal or Deputy Fire Marshal

Manager Steen noted that if the truck is needed after hours or weekends, the Fire Marshal or Deputy Fire Marshal would be able to assist fire departments during those times.

Chairman Inman opened the floor for discussion.

Commissioner Carroll had no concerns.

Commissioner Lankford noted it was heading in the right direction, but would still like to see an assessment on Truck #310.

Vice Chairman Walker stressed the importance of everyone knowing when Truck #310 would be dispatched.

Commissioner Smith noted the need for the individuals operating Truck #310 to be able to respond during the daytime hours which had previously been indicated during the budget sessions.

Chairman Inman entertained a motion to move the item to the action agenda.

Commissioner Carroll moved to transfer the item to the action agenda. Vice Chairman Walker seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Financial Advisor – BB&T Capital Markets/DEC Associates, INC

Chairman Inman entertained a motion regarding the proposals submitted by BB&T Capital Markets and DEC Associates, Inc for financial advisor services. (Presentations were made at the February 11th meeting by both parties)

Commissioner Lankford moved to enter into negotiations with DEC Associates, Inc. for a financial advisor. Vice Chairman Walker seconded and the motion carried unanimously.

Artist's Way Creation Bakery/Café – Proposed Lease

County Manager Bryan Steen noted the following revision to the proposed lease for Artist's Way Creation Bakery/Café, which was submitted at the February 11th meeting: (Ms. Rodell has agreed to the revision)

Complete Upper Level of the former Department of Social Services Building and 4 specified rooms on the lower level (remaining space on the lower level of said building for use as needed by Landlord) located at 508 Main Street in the Town of Danbury.

Chairman Inman entertained a motion.

Commissioner Lankford moved to approve the proposed lease with Artist's Way Creation Bakery/Café to be effective March 1, 2008. Commissioner Smith seconded and the motion carried unanimously.

Appointments
Planning Board – Yadkin Township

Chairman Inman presented the following nominations for appointment to the Planning Board – Yadkin Township:

- Scott Barr
- Michael Hartley
- Larry Snyder

Vice Chairman Walker noted that Mr. Hartley had stated that he resigned from the Library Board in order to free up his time if the opportunity for a Board of his interest became available. Mr. Hartley also stated he was very interested in being on the Planning Board.

Chairman Inman entertained a motion.

Vice Chairman Walker moved to appoint Michael Hartley to the Planning Board – Yadkin Township. Commissioner Carroll seconded and the motion failed 2-3 with Chairman Inman, Commissioner Lankford, and Commissioner Smith voting against the motion.

Commissioner Smith nominated Reba Elliott to serve on the Planning Board-Yadkin Township.

Commissioner Lankford moved to appoint Larry Snyder to the Planning Board – Yadkin Township. Vice Chairman Walker seconded and the motion carried (3-2) with Commissioner Smith and Commissioner Carroll voting against the motion.

February 25, 2008

Appointments

Town of Walnut – ETJ /Board of Adjustments

Chairman Inman presented the following individuals who were nominated at the

February 11th meeting:

- C. Arzell Montgomery – Regular member
- James T. Fulton – Alternate member

Chairman Inman entertained a motion.

Commissioner Carroll moved to appoint the following:

- C. Arzell Montgomery – Regular member
- James T. Fulton – Alternate member

Commissioner Lankford seconded and the motion carried unanimously.

West Stokes High School – Invitation to Host April 28, 2008 Meeting

Chairman Inman presented the following request which was presented at the

February 11th meeting:

- Hold the April 28th meeting at West Stokes High School

Chairman Inman entertained a motion.

Commissioner Lankford moved to hold the April 28th meeting at West Stokes High School. Vice Chairman Walker seconded and the motion carried (4-1) with Commissioner Smith voting against the motion.

Proposed Fire Service District Study Committee

Chairman Inman presented the following two options, which were discussed at tonight's

meeting for consideration:

- 2 members from the Board of Commissioners
- 3 members from those attending the February 18th meeting representing the Service District
- 1 member from the Fire Commission not affiliated with a fire department
- 1 member from the general public
- 7 members total

or

- 2 members from the Board of Commissioners
- 3 members from those attending the February 18th meeting representing the Service District
- 1 member from the Fire Commission not affiliated with a fire department
- 3 members from the general public
- 9 members total

Chairman Inman entertained a motion.

Commissioner Lankford moved to adopt the following guidelines for selection of

members for the Fire Service District Study Committee:

- 2 members from the Board of Commissioners
- 3 members from those attending the February 18th meeting representing the Service District
- 1 member from the Fire Commission not affiliated with a fire department
- 3 members from the general public
- 9 members total

Vice Chairman Walker seconded and the motion carried (3-2) with Commissioner

Carroll and Commissioner Smith voting against the motion.

The Board further discussed the selection of nominees who will be representing the

Fire Service District.

Commissioner Carroll suggested the following:

- Nominees for representation from the Fire Service District must have attended the February 18th meeting
- One nomination from- Surry County Departments (Pilot Knob Fire Department, Pilot Mtn. Rescue & EMS and Westfield Fire & First Response)
- One nomination from - Double Creek, Lawsonville, Francisco, Northeast Stokes
- One nomination from-Stokes Rockingham, Pinnacle, Sauratown.
- Board of Commissioners has the final decision

Chairman Inman entertained a motion regarding the selection of members representing

the Fire Service District.

Commissioner Carroll moved to approve the following guidelines for nominations from

the Fire Service District:

- Nominees for representation from the Fire Service District must have attended the February 18th meeting
- One nomination from- Surry County Departments (Pilot Knob Fire Department, Pilot Mtn Rescue & EMS and Westfield Fire & First Response)
- One nomination from - Double Creek, Lawsonville, Francisco, Northeast Stokes
- One nomination from-Stokes Rockingham, Pinnacle, Sauratown.
- Board of Commissioners has the final decision

Vice Chairman Walker seconded and the motion carried (3-2) with Commissioner

Lankford and Commissioner Smith voting against the motion.

American Red Cross – Defibrillator – Budget Amendment #71

Chairman Inman entertained a motion regarding the American Red Cross Defibrillator

Grant and Budget Amendment #71.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Governing Body			
100.4110.511	Equipment Non-Capitalized	\$1,672.00	\$1,928.00	\$3,600.00
	Totals	\$1,672.00	\$1,928.00	\$3,600.00

This budget amendment is justified as follows:

To appropriate funds from the American Red Cross to purchase a defibrillator

This will result in a net increase of \$1,928.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3839.000	Miscellaneous Revenue	\$8,000.00	\$1,928.00	\$9,928.00
	Totals	\$8,000.00	\$1,928.00	\$9,928.00

Commissioner Lankford moved to approve the American Red Cross Defibrillator Grant

and Budget Amendment #71. Vice Chairman Walker seconded and the motion carried unanimously.

County Facilities – Proposed Renovations and Capital Projects

Chairman Inman entertained a motion regarding the revised reallocation of County Office Space submitted by County Manager Steen.

Commissioner Lankford moved to approve County Manager Steen’s revised reallocation of County Office Space and available county funding recommendation.

Vice Chairman Walker seconded and the motion carried unanimously.

Stokes Opportunity Center Proposed Expansion Project– Bid Proposals

Chairman Inman entertained a motion regarding the bid proposals submitted by

February 25, 2008

County Manager Steen for the Stokes County Opportunity Expansion Project.

Commissioner Smith moved to approve Peterson/Gordon Architects – Winston Salem in the amount of \$17,500.00 for architect services for the proposed Stokes Opportunity Center Expansion Project as recommended by the Mr. Stovall. Vice Chairman Walker seconded and the motion carried unanimously.

Revisions of Job Classifications/Proposed Policy –Truck #310

Chairman Inman entertained a motion regarding the revisions of Job Classifications of Assistant Fire Marshal and Fire Inspector and proposed policy of Truck #310.

Commissioner Carroll moved to approve the revisions of Job Classifications of Assistant Fire Marshal and Fire Inspector and the proposed policy of Truck #310 as recommended by the County Manager. Vice Chairman Walker seconded and the motion carried unanimously.

Closed Session

Chairman Inman entertained a motion to enter into closed session for the following:

- To prevent the disclosure of information that is privileged or confidential pursuant to the law of this state or of the United States, or is not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to GS143-318.11(a)(1).

Vice Chairman Walker moved to enter into closed session for the following:

- To prevent the disclosure of information that is privileged or confidential pursuant to the law of this state or of the United States, or is not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to GS143-318.11(a)(1).

Commissioner Smith seconded and the motion carried unanimously.

The Board returned to open session of the February 25th meeting.

Chairman Inman presented the possibility of allowing Commissioner Smith to represent

the Board on the Juvenile Crime Prevention Council instead of himself due to scheduling conflicts.

Chairman Inman directed the Clerk to place the item on the March 10th action agenda.

Adjournment

There being no further business to come before the Board, Chairman Inman entertained a motion to adjourn the meeting.

Commissioner Smith moved to adjourn the meeting. Commissioner Lankford seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

J. Leon Inman
Chairman