

STATE OF NORTH CAROLINA)
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COUNTY OF STOKES)
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**OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
FEBRUARY 11, 2008**

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building) located in Danbury, North Carolina on Monday, February 11, 2008 at 1:30 pm with the following members present:

Chairman J. Leon Inman
Vice-Chairman Jimmy Walker
Commissioner Ron Carroll
Commissioner Ernest Lankford
Commissioner Stanley Smith

County Personnel in Attendance:
County Manager K. Bryan Steen
Clerk to the Board Darlene Bullins
Finance Director Julia Edwards
Interim Health Director Jenny Braswell
Captain Mike Marshall
Public Works Director Mark Delehant
Support Services Supervisor Danny Stovall
Tax Administrator Jake Oakley

Chairman J. Leon Inman called the meeting to order.

Chairman Inman delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Inman entertained a motion to approve or amend the February 11, 2008 agenda.

County Manager Bryan Steen requested to add a closed session for a personnel issue.

Vice Chairman Walker requested to transfer Budget Amendment #58 and #61 to the discussion agenda.

The Board unanimously agreed to both requests.

Commissioner Lankford moved to approve the February 11th agenda as amended.

Vice Chairman Walker seconded and the motion carried unanimously.

PUBLIC HEARING

NCDOT - Stokes County Secondary Construction Program – F/Y 2007-08

Chairman Inman opened the Public Hearing regarding the Stokes County Secondary Construction Program – Fiscal Year 2007-08.

The following spoke during the Public Hearing:

Mr. James Dalton

PO Box 873

Walnut Cove, NC 27052

Re: **East Walnut Cove Park – Burton Road**

Mr. Dalton presented the Board with statistical information pertaining to the activities (family reunions, family gatherings, community/church gatherings, baseball/softball games, kids' recreation, etc.) which involve all races and ages of people at East Walnut Cove Community Park. Mr. Dalton noted that the overall number of people attending the park on an annual basis is more than most secondary roads are traveled during the year which would definitely increase if the road was paved. Mr. Dalton expressed the importance of the road being paved with the possibility of future car shows if the road was paved.

Chairman Inman closed the Public Hearing.

PUBLIC COMMENTS

The following spoke during public comments:

Mr. Gary Alley

1069 Pack Road

Walnut Cove, NC 27052

RE: **Meeting with Forsyth County**

Mr. Alley informed the Board that he and others were meeting with the Forsyth County Board of Commissioners and wished to confirm with the Board that Forsyth County had not had any recent correspondence or negotiations with Stokes County.

Chairman Inman informed Mr. Alley that there would be comments later in the meeting in reference to his question.

Mrs. Arthur Jessup

2732 Brown Mountain Road

Pilot Mountain, NC 27041

Re: **Dogs**

Ms. Jessup expressed concerns with a dog lot (adjoining their property) located on Brown Mountain Road which currently has approximately 21 dogs with at times as many as 30. Ms. Jessup stated the following issues related to the dog lot: barking all hours of the night, odor, insects, and unable to have outdoor activities. Ms. Jessup presented the Board with a petition with 16 signatures from the neighborhood regarding the nuisance of Mr. Bill McGee's dog lot.

Ms. Jessup requested any assistance from the County regarding their issue.

CONSENT AGENDA

Chairman Inman entertained a motion to approve or amend the following items on the consent agenda:

Minutes

- Minutes of January 28, 2008

Sheriff's Department – Budget Amendment #47

Finance Director Julia Edwards submitted Budget Ordinance Amendment #47.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	District Resource Center			
100.4310.260	Departmental Supplies	\$25,093.00	\$230.00	\$25,323.00
	Totals	\$25,093.00	\$230.00	\$25,323.00

This budget amendment is justified as follows: Purchase of respirator and two cartridges

This will result in a net increase \$230.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3431.415	Judgments	\$5,426.00	\$230.00	\$5,656.00
	Totals	\$5,426.00	\$230.00	\$5,656.00

Budget Amendment #47 was discussed at the January 28th meeting. Additional information was requested and received from Sheriff Mike Joyce which justified the budget amendment.

Sheriff's Department – Budget Amendment #48

Finance Director Julia Edwards submitted Budget Ordinance Amendment #48.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Sheriff's Department			
100.4310.260	Departmental Supplies	\$25,093.00	\$30.00	\$25,123.00
	Totals	\$25,093.00	\$30.00	\$25,123.00

This budget amendment is justified as follows:
Doctor's visit for employee to wear respirator mask

This will result in a net increase of \$30.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3431.415	Judgments	\$5,426.00	\$30.00	\$5,456.00
	Totals	\$5,426.00	\$30.00	\$5,456.00

Budget Amendment #48 was discussed at the January 28th meeting. Additional information was requested and received from Sheriff Mike Joyce which justified the budget amendment.

GIS/Mapping – Budget Amendment #54

Finance Director Julia Edwards submitted Budget Ordinance Amendment #54.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
E911 Fund				
200.4325.180	Professional Services	\$35,500.00	\$8,383.00	\$43,883.00
	Totals	\$35,500.00	\$8,383.00	\$43,883.00

This budget amendment is justified as follows:
To appropriate state grant for Aerial Photography Project.

This will result in a net increase of \$8,383.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
E911 Fund				
200.3301.000	State Grant	\$0.00	\$8,383.00	\$8,383.00
	Totals	\$0.00	\$8,383.00	\$8,383.00

Emergency Communications – Budget Amendment #55

Finance Director Julia Edwards submitted Budget Ordinance Amendment #55.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
General Fund				
100.4325.000	Salaries and Wages	\$356,204.00	\$10,306.00	\$366,510.00
100.4325.090	Social Security	\$24,435.00	\$639.00	\$25,074.00
100.4325.091	Medicare Tax	\$5,714.00	\$150.00	\$5,864.00
100.4325.100	Retirement	\$18,100.00	\$509.00	\$18,609.00
100.4325.101	401(k)	\$3,551.00	\$104.00	\$3,655.00
100.4325.110	Group Health Insurance	\$42,414.00	\$1,473.00	\$43,887.00
100.4325.111	Dental Insurance	\$3,163.00	\$110.00	\$3,273.00
100.4325.510	Equipment	\$5,605.00	\$495.00	\$6,100.00
	Totals	\$459,186.00	\$13,786.00	\$472,972.00

Capital Reserve Fund

201.9810.000	Transfer to General Fund	\$12,605.00	\$(5,605.00)	\$7,000.00
201.4325.002	Emergency Communications	\$1,895.00	\$5,605.00	\$7,500.00
	Total Capital Reserve Fund	\$14,500.00	-	\$14,500.00
	Totals	\$473,686.00	\$13,786.00	\$487,472.00

This budget amendment is justified as follows:

To appropriate funds from 2008 EMS Toolkit grant for EMD software, training and personnel. The software and training had been budgeted in General Fund and E911 Fund. Therefore, this is to budget the personnel and to appropriate the grants funds in the place of other revenue sources.

This will result in a net increase of \$13,786.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	General Fund			
100.3301.265	State Office of EMS	\$ --	\$19,391.00	\$19,391.00
100.3982.960	Transfer from Cap. Reserve	\$12,605.00	\$(5,605.00)	\$7,000.00
	Total General Fund	\$12,605.00	\$13,786.00	\$26,391.00
	E911 Fund			
200.3301.000	Grants	\$.00	\$23,800.00	\$23,800.00
200.3301.000	Fund Balance	\$31,497.00	\$(23,800.00)	\$7,697.00
	Total E911 Fund	\$31,497.00	\$--	\$31,497.00
	Totals	\$44,102.00	\$13,786.00	\$57,888.00

Vehicle Maintenance - Budget Amendment #56

Finance Director Julia Edwards submitted Budget Ordinance Amendment #56.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Vehicle Maintenance			
100.4210.350	M&R - Equipment	\$2,800.00	\$42,427.00	\$45,227.00
	Contingency			
100.9910.000	Contingency	\$212,435.00	\$(42,427.00)	\$170,008.00
	Totals	\$215,235.00	\$.00	\$215,235.00

This budget amendment is justified as follows:

To transfer funds from Contingency for repairs to the fuel tanks per NCDENR requirements.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

Senior Services and Social Services – Budget Amendment #57

Finance Director Julia Edwards submitted Budget Ordinance Amendment #57.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Senior Services			
100.5860.441	Misc. Contractual-EDTAP	\$48,213.00	\$29,419.00	\$77,632.00
	Social Services			
100.5310.316	NCDOT Work First	\$6,507.00	\$6,507.00	\$13,014.00
	Special Appropriation			
100.4520.490	YVEDDI	\$63,106.00	\$27,297.00	\$90,403.00
	Totals	\$ 117,826.00	\$63,223.00	\$181,049.00

This budget amendment is justified as follows:

To appropriate additional funding from Rural Operating Assistance Program for transportation and appropriate EDTAP Client Donations for Senior Services transportation

This will result in a net increase of \$63,223.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.263	EDTAP	\$89,315.00	\$56,066.00	\$145,381.00
100.3301.367	NCDOT Work First	\$6,507.00	\$6,507.00	\$13,014.00
100.3586.454	EDTAP Client Donations		\$650.00	\$650.00
	Totals	\$95,822.00	\$63,223.00	\$159,045.00

Finance – Budget Amendment #58

Budget Amendment #58 transferred to the discussion agenda.

Finance -Budget Amendment #59

Finance Director Julia Edwards submitted Budget Ordinance Amendment #59.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Finance			
	Documentation below	\$2,647,729.00	\$(151,756.00)	\$2,495,973.00
	Totals	\$2,647,729.00	\$(151,756.00)	\$2,495,973.00

This budget amendment is justified as follows:

To transfer funds to contingency from the December quarterly review with a savings of \$92,856

This will result in a net decrease of \$58,900.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will change. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.416	HAVA Grant	\$60,000.00	\$(60,000.00)	\$.00
100.3438.001	Animal Control Rabies Fees	\$2,200.00	\$1,110.00	\$3,300.00
	Totals	\$62,200.00	\$(58,900.00)	\$3,300.00

		Budget	Increase (Decrease)	Revised Budget
General Fund				
Elections				
Printing	100.4170.340	\$ 22,834.00	\$ (7,099.00)	\$ 15,735.00
Maint. & Repairs Equipment	100.4170.350	\$ 26,230.00	\$ (25,400.00)	\$ 830.00
Advertising	100.4170.370	\$ 960.00	\$ (160.00)	\$ 800.00
Precinct Officials	100.4170.390	\$ 36,738.00	\$ (9,700.00)	\$ 27,038.00
Rental of Equipment	100.4170.430	\$ 2,595.00	\$ (765.00)	\$ 1,830.00
Dues & Subscriptions	100.4170.490	\$ 160.00	\$ 165.00	\$ 325.00
Equipment Non Capitalized	100.4170.511	\$ 60,000.00	\$ (60,000.00)	\$ -
		\$ 149,517.00	\$(102,959.00)	\$ 46,558.00

State referendum was not held and the equipment to be purchase with HAVA will not occur this fiscal year.

Public Buildings				
Salaries & Wages	100.4190.000	\$ 280,261.00	\$ (20,000.00)	\$ 260,261.00

Salaries savings due to vacancy. Transferred to Solid Waste for repairs to trucks.

Information Systems				
Salaries & Wages	100.4210.000	\$ 132,536.00	\$ (7,000.00)	\$ 125,536.00
Professional Services	100.4210.180	\$ 3,000.00	\$ (1,500.00)	\$ 1,500.00
Training	100.4210.311	\$ 9,700.00	\$ (7,000.00)	\$ 2,700.00
Equipment	100.4210.510	\$ 170,365.00	\$ (5,000.00)	\$ 165,365.00
Equipment Non Capitalized	100.4210.511	\$ 2,500.00	\$ (397.00)	\$ 2,103.00
		\$ 318,101.00	\$ (20,897.00)	\$ 297,204.00

Emergency Medical Services

Salaries & Wages	100.4370.000	\$1,105,965.00	\$ (10,000.00)	\$1,095,965.00
Salaries & Wages-Part Time	100.4370.020	\$ 140,000.00	\$ 10,000.00	\$ 150,000.00
Social Security	100.4370.090	\$ 87,661.00	\$ (7,000.00)	\$ 80,661.00
Medicare Tax	100.4370.091	\$ 20,501.00	\$ (1,000.00)	\$ 19,501.00
Retirement	100.4370.100	\$ 62,803.00	\$ (2,500.00)	\$ 60,303.00
401K	100.4370.101	\$ 11,039.00	\$ (3,500.00)	\$ 7,539.00
Group Insurance	100.4370.110	\$ 123,707.00	\$ (10,000.00)	\$ 113,707.00
Dental Insurance	100.4370.111	\$ 9,224.00	\$ (1,000.00)	\$ 8,224.00
Medical Supplies	100.4370.230	\$ 93,000.00	\$ 15,000.00	\$ 108,000.00
Utilities	100.4370.330	\$ 16,000.00	\$ 10,000.00	\$ 26,000.00
		\$1,669,900.00	\$ -	\$1,669,900.00

Animal Control

Postage	100.4380.321	\$ 3,500.00	\$ 800.00	\$ 4,300.00
Maint & Repairs Equipment	100.4380.350	\$ 500.00	\$ 300.00	\$ 800.00
		\$ 4,000.00	\$ 1,100.00	\$ 5,100.00

Increase cost of postage for dog tags and repairs to the radio. Appropriate rabies fees revenue for these expenditures

Solid Waste

Maint. & Repairs Equipment	100.4720.350	\$ 50,000.00	\$ 20,000.00	\$ 70,000.00
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Repairs to trucks. Transferred from Public Buildings' budget.

Cooperative Extension				
Misc. Contractual Services	100.4950.440	\$ 175,500.00	\$ (30,000.00)	\$ 145,500.00
Maint. & Repairs Auto	100.4950.351	\$ 450.00	\$ 1,000.00	\$ 1,450.00
		\$ 175,950.00	\$ (29,000.00)	\$ 146,950.00

Extension director salary and repairs to van.

\$2,647,729.00 \$(151,756.00) \$2,495,973.00

Social Services – Budget Amendment #60

Finance Director Julia Edwards submitted Budget Ordinance Amendment #60.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Social Services			
100.5480.000	Crisis Intervention	\$52,159.00	\$6,695.00	\$58,854.00
	Totals	\$52,159.00	\$6,695.00	\$58,854.00

This budget amendment is justified as follows:

Social Services received an additional funding authorization for Crisis- 100% federal dollars.

This will result in a net increase of \$6,695.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.202	SS County Federal	\$52,159.00	\$6,695.00	\$58,854.00
	Totals	\$52,159.00	\$6,695.00	\$58,854.00

Animal Control – Budget Amendment #61

Budget Amendment #61 transferred to the discussion agenda.

Sheriff’s Department – Budget Amendment #67

Finance Director Julia Edwards submitted Budget Ordinance Amendment #67.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Sheriff’s Department			
100.4320.511	Non-Capital Equipment	\$17,228.00	\$7,000.00	\$24,228.00
	Totals	\$17,228.00	\$7,000.00	\$24,228.00

This budget amendment is justified as follows:

Purchase a computer program to be used for first appearance hearing for inmates.

This will result in a net increase of \$7,000.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.441	Federal Fines/Forfeitures	\$11,863.00	\$7,000.00	\$18,863.00
	Totals	\$11,863.00	\$7,000.00	\$18,863.00

Liquidation of EMS Charges

Emergency Services Director Monty Stevens requested the Board of County Commissioners liquate the following charges of individuals who were incarcerated in the Stokes County Jail at the time of service. (Information verified by Jail Sergeant Jeff Whitaker)

Call Number	Date of Call	Total Charges
0707102	12/8/2007	\$ 356.00
0704928	8/27/2007	\$ 356.00
0702990	5/19/2007	\$ 667.00
Total		\$1,379.00

Proposed Allocation of Additional HCCBG Funding and Budget Amendment #66

Senior Services Program Director Lynn Martens presented the following additional HCCBG funding:

- \$4,153.00 – Additional Home and Community Care Block Grant Funding

Director Martens noted the Stokes Aging Planning Committee recommended the following distribution of funding:

- \$3,903.00 – Senior Services Medical Transportation
- \$250.00 - Stokes Volunteer Center/RSVP

Senior Services – Budget Amendment #66

Finance Director Julia Edwards submitted Budget Ordinance Amendment #66.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Senior Services			
100.5860.440	Misc. Contractual Services	\$73,000.00	\$3,903.00	\$76,903.00
	Totals	\$73,000.00	\$3,903.00	\$76,903.00

This budget amendment is justified as follows:

To appropriate additional funding from the Home & Community Block Grant for transportation.

This will result in a net increase of \$3,903.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.369	NWPCOG-Transportation	\$83,849.00	\$3,903.00	\$87,752.00
	Totals	\$83,849.00	\$3,903.00	\$87,752.00

Vice Chairman Walker requested information regarding budget amendments that were being submitted, his understanding was that the County Manager had the authority to approve budget amendments below a certain amount (reference BA #47 & #48).

Finance Director Julia Edwards noted these small amount budget amendments have revenues that must be approved by the Board.

Commissioner Lankford moved to approve the consent agenda as amended. Vice Chairman Walker seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Susan Medlin – Vintage Marketing

Marketing Manager Susan Medlin- Vintage Marketing spoke briefly with the Board regarding the Regional Tourism Initiative (RTI). Ms. Medlin noted the following:

- Have worked with the RTI to identify, develop, and name a website
- RTI has made amazing progress over the past few months
- RTI very energetic group working toward a common goal – tourism
- Amazing concept to join with a bordering state to promote tourism

Ms. Medlin presented the “Cascade Highlands” website power point presentation. Ms. Medlin noted that the RTI is developing a job description in order to contract with an individual who can update and monitor the website and provide information to inquirers.

Ms. Medlin also spoke to the Board regarding Economic Development. Ms. Medlin noted that Vintage Marketing can work with the County in the following areas:

- Support and market Economic Development
- Work on a campaign to target particular companies for Stokes County
- Evaluate Stokes County to see what is best suited for the area
- Economic Development Commission provides the “blueprints” and marketing builds the “house”
- Help to create the “right” brochure for Stokes County
- Distribute the brochures to the right places
- Provide strategy groups to help the County decide what is right for Stokes County
- Provide resources to assist the County in inventorying the County’s assets relating to Economic Development

Ms. Medlin urged the County to remember that marketing is one of the most valuable tools for bringing Economic Development to the County, but cautioned the Board that it must be done right.

Chairman Inman expressed the Board's appreciation to Ms. Medlin for her informative update.

Golder & Associates – Update

Public Works Director Mark Delehant presented the following Golder and Associates feasibility study update:

- Phase I – Preliminary Needs Assets has been completed
- Phase II – Ground Water Resource Evaluation has been completed
- Phase III – Identify Ground Water Resource Sites which will perform hands on testing for future water resources (currently is underway)
- Phase III had been postponed due to the illness of the previous Public Works Director
- Phase III – projection date for completion – May 2008
- Golder and Associates to present final presentation upon the completion of Phase III

The Board discussed the need for completion of the project in order for the County to pursue future grants.

Director Delehant noted that work has already begun to obtain permission from property owners in order to proceed with Phase III.

Chairman Inman reiterated that the final results should provide countywide water assessment.

Water & Sewer Authority – Update

Public Works Director Mark Delehant presented the following Water and Sewer update:

- Recently dealt with a water increase from Forsyth County which mandated an increase to the current customers (Increase from \$2.76 to \$3.10 per one thousand gallons) with the basic rate remaining at \$16.00
- Starting to do a month by month assessment in order to evaluate the expenditures and revenues of the water system
- New billing system – positive comments from customers

Director Delehant concluded that he is conducting a study of the entire system.

Comments – Manager and Board of Commissioners

County Manager Bryan Steen presented the following request:

- ❖ Invitation from Misti Holloway – West Stokes High School to hold the April 28th regular meeting (6:00 pm) at West Stokes

The Board discussed having meetings at different locations within the County.

Chairman Inman directed the County Manager to look at the requested date and place the item on the February 25th action agenda.

Vice Chairman Walker requested any information pertaining to the vacancies on the Stokes County Board of Health. Commissioner Carroll noted that he was unable to attend

the last Health Board meeting, but that the Interim Health Director should be able to answer that question later in the meeting.

Chairman Inman expressed the following comments to clarify remarks in a recent article in the Winston-Salem Journal entitled “Solo plans for local landfill is put forth”:

First of all, North Carolina law, specifically General Statute 153A-15 provides as follows:

“153A-15 (b) Notwithstanding the provisions of G.S. 153A-158, 160A-240.1, 130A-55, or any other general law or local act conferring the power to acquire real property, before any county, city or town, special district, or other unit of local government which is located wholly or primarily outside another county acquires any real property located in the other county by exchange, purchase or lease, it must have the approval of the county board of commissioners of the county where the land is located.”

This has been the law of our state since 1981.

This means that the City of Winston-Salem was required to obtain the approval of the Stokes County Board of Commissioners prior to purchasing any land in Stokes County. However, the City of Winston-Salem purchased tracts of land from two different sellers for a total acreage of 119.97 acres on September 15, 2006 and recorded the two deeds in the Stokes County Register of Deeds office on September 18, 2006.

To my knowledge, this Board of Commissioners has never to this day been requested to approve any purchase of land in Stokes County by the City of Winston-Salem.

The obligation is solely on the City of Winston-Salem and the Winston-Salem/Forsyth County Utilities Commission to correct their mistakes. No mistakes have been made by Stokes County or this Board.

Chairman Inman concluded no meetings have been held between the Stokes County Board of Commissioners and Forsyth County.

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

NCDOT – Stokes County Secondary Construction Program – F/Y 2007-08

District Engineer John Rhyne –NCDOT presented the following Stokes County Secondary Construction Program:

(also in attendance – Assistant District Engineer Jeff Turner)

NCDOT Secondary Construction Program Fiscal Year 2007-08	Amount
Estimated SRCF Allocations (GS 136-44.5b)	\$ 803,000.00
Estimated SRCF Allocations (GS 136-44.5c)	\$ 387,000.00
Estimated Trust Fund Allocations (GS 136-44c)	\$2,019,000.00
Total RCF & Trust Fund Allocation	<u>\$3,209,000.00</u>

Rural Roads						Estimated
Priority Number	State Road #	Local Name	Mile Length	Description of Work		Construction Funds
15	1501	Ellis Lawson Rd	0.45	Grade, base, pavement		\$ 112,500.00
16	1437	Lum Hall Rd - ROW	0.84	Grade, base, pavement		\$ 210,000.00
		Mileage	1.29	sub total		\$ 322,500.00
17	1920	Burton Road	0.8	Grade, base, pavement		\$ 200,000.00
18	2060	Jones Farm Road	0.4	Grade, base, pavement		\$ 80,000.00
19	2024	Case Collins Road	0.58	Grade, base, pavement		\$ 145,000.00
20	1628	Martin Mill Rd-ROW	0.26	Grade, base, pavement		\$ 65,000.00
21	1900	Talmadge Knight-ROW	0.35	Grade, base, pavement		\$ 88,000.00
22	1632	Victory Hill Rd	0.4	Grade, base, pavement		\$ 100,000.00
23	1698	Davis Chapel Rd	0.54	Grade, base, pavement		\$ 135,000.00
24	1700	Otis Woods Rd	0.51	Grade, base, pavement		\$ 153,000.00
25	1447	Gilmer Mabe Rd	0.58	Grade, base, pavement		\$ 145,000.00
26	1653A	Doss Rd	1.3	Grade, base, pavement		\$ 390,000.00
		Mileage	5.72	sub total		\$1,501,000.00
		Total Mileage	7.01			
		Right of Way Engineering				\$ 190,000.00
		Spot Stabilization-Unpaved Rds				\$ 208,000.00
		Stabilization-Spot Improvement				
		Road Additions/POP/Fire Depts				\$ 184,500.00
		Road Widening				\$ 803,000.00
				Grand total		\$3,209,000.00

Mr. Rhyne noted the following:

- In the event a right of way is not available in any of the above mentioned projects in the program, the next road on the priority list, road addition, or property owners participation, whichever is appropriate will be considered
- Program is subject to funding, right of way and environmental review
- Any additional available funds that may become available will be used for additional safety projects, property owners participation paving, widening, bridge replacements, road additions, industrial access projects, and fire station drives

Mr. Rhyne requested the Board's approval for the 2007-08 Secondary Construction Program by Resolution.

Vice Chairman Walker requested clarification regarding the Otis Woods Road – program indicates .51 mile and priority list indicates .80 mile. Mr. Rhyne noted that property owners have requested abandonment of the end of the road which will be submitted to the Board at a later date.

The Board discussed the priority system, which is scheduled to be updated in the fall of 2008 which will be in effect for the 2008-09 construction program.

Mr. Rhyne noted that the Burton Road which was mentioned during public comments should be completed as long as funding is available and there are no right of way issues.

Chairman Inman directed the Clerk to placed the item on the February 25th action agenda.

Financial Advisor – Presentations

BB&T Capital Markets - (BB&TCM)

Senior Vice President Alison Peeler and Senior Vice President David Adams – BB&T Capital Markets presented the following for consideration as a Financial Advisor for Stokes County:

- BB&TCM – a registered broker/dealer subsidiary of BB&T Corporation
- 11th largest US Financial Holding Company with \$130.8 billion in total assets
- Has grown to become one of the largest “off - Wall Street” fixed income distribution agents in the US
- 150 representatives registered to conduct business in NC
- BB&T headquarters is located in Winston Salem
- BB&T has more than 35 bank branches within the Piedmont Triad Region with one located in Stokes County (City of King)
- Has over 1500 retail banking operations in 11 states
- Ms. Peeler has 16 years of NC public finance experience
- BB&TCM is committed to governmental and higher educational clients in North Carolina and throughout the Southeast
- Utilizes a team approach to every engagement in order to ensure that each client receives the highest level of service from professionals that are experts in their respective field
- Analytical Capabilities
 - Internal Credit Rating Modeling
 - Comprehensive Debt Review
 - Capital Improvement Plans
 - Tax Impact Analysis
 - Pooled Loan Programs
- Distribution Infrastructure
- Municipal Research
 - Former Moody’s Manager (10 years)
 - Credit Rating Strategies
- BB&T is willing to negotiate fees and open to other methods that would be satisfactory to the County
- Financial Advisory fee for a transaction is stated on a per bond basis and the Financial Advisory fee for the CIP is on an hourly basis with a cap
- The agreed upon fee for a transaction would be payable only upon closing of a transaction
- As financial advisor, BB&TCM will be available on an ongoing basis at no charge to the County throughout the engagement
- Wealth of in-house resources to deliver timely and innovative solutions to our financial advisory clients
- Direct access to market intelligence, investor preferences and information about the board spectrum of financial products utilized by local governments
- In-house Municipal Research Group provides detailed research reports which assist potential investors in making investment decisions
- References from numerous cities/towns and counties
- Ms. Peeler worked with Stokes County during the refinancing of 96 and 98 GO Bonds which saved the County approximately \$350,000

The Board discussed the BB&TCM proposal with Ms. Peeler and Mr. Adams.

Ms. Peeler and Mr. Adams expressed their appreciation to the Board for considering their company for a Financial Advisor.

DEC Associates, Inc

Mr. Doug Carter and Mr. Jeremy Carter presented the following for consideration as Financial Advisor for Stokes County:

- Formed in late 2004 –family owned and operated
- Sole focus to provide independent financial advice
 - Debt Issuance
 - Investment Management
 - Capital Planning
 - Swap Analysis
 - Economic Development Strategies
 - Comprehensive Financial Planning
- Understands the County comes first
- Advisory Services covering a broad range of governmental needs
- Emphasis on the financial plan
- Will provide independent advisory services- no broker/dealer services
- Has achieved number one NC Advisor Status in 2005
- Would assist in developing a financial plan and execute it
- Will match cost with available revenues
- Will set roadmaps
- Will create sound perceptions with credit rating folk & private placement banks
- Will keep County informed
- Will get LGC involved early
- Financial Planning for the now and the future
- Developing Strategies and Raising Capital Funds
- Extension of County Finance Staff
- Assistance with the Credit Rating Process
- Will work with the County as a team
- There would be clear understanding of what is needed, why it is needed, and why it is the best financing for the County
- Numerous references from cities/towns and counties
- Financial advisor for Sampson County who embarked on a significant capital program (\$150 million)

The Board discussed the DEC proposal with Mr. Carter.

Mr. Doug Carter expressed appreciation to the Board for their time and consideration and reiterated that Stokes County would always their #1 client if chosen as the Financial Advisor.

Chairman Inman directed the Clerk to place the item on the February 25th action agenda.

Health Department – Funding Reallocation and Budget Amendment #63 and #64

Environmental Health

Interim Health Director Jenny Braswell requested the following transfer of funds within the Health Department's approved budget, which will require no additional county funds:

- Transfer funding (\$30,500) from salaries and wages to professional services to contract with two available authorized Environmental Health Specialists to work weekends to help reduce the backlog of work until the vacancy is filled
- 15 hours per week/EHS for 19 weeks @ \$50/hour = \$28,500

- Mileage reimbursement for 19 weeks at County rate = \$2,000

Interim Director Braswell noted the following reasons for a temporary solution to the problem:

- Backlog (8-10 weeks) of requests for septic system permits
- The department is unable to achieve 100% of the State-required food, lodging, and institutional (child care centers, nursing homes, schools, etc.) inspections
- Vacant Environmental Health Specialist position – lack of qualified applicants
- Inclement weather
- Board of Health endorsed the request at their February 5th meeting

The Board discussed the backlog of permits, complexity of issuing the permit, recent issues with failing systems, contract positions, schedule for contract positions, and the vacant Environmental Health Specialist’s position.

Interim Director Braswell stated that the salary seems to be the biggest hurdle in attracting applicants for the vacant position with several Environmental Health Specialists’ vacancies across the state.

Interim Director Braswell challenged the Board to ride with an Environmental Health Specialist in order to fully understand the process.

Chairman Inman noted the County needs to do a better job on educating the public on what a perk test is and issuing a perk permit, which is definitely different. Chairman Inman suggested possibly placing information on the county’s website explaining the procedures for obtaining a perk permit with a possible time frame so that citizens would not wait till the last minute to submit their request.

Interim Director Braswell requested the Board place the following Budget Amendment #63 on the action agenda due to the urgency of the situation:

Health Department - Budget Amendment #63

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Health Department				
100.5100.180	Professional Services	\$120,000.00	\$(22,000.00)	\$98,000.00
100.5100.000	Salaries and Wages	\$810,883.00	\$ 18,250.00	\$829,133.00
100.5100.090	Social Security Tax	\$ 52,650.00	\$ 1,310.00	\$53,960.00
100.5100.091	Medicare	\$ 12,059.00	\$ 300.00	\$12,359.00
100.5100.100	Retirement	\$ 39,803.00	\$ 1,000.00	\$40,803.00
100.5100.101	BB&T 401(k)	\$ 8,061.00	\$ 190.00	\$8,251.00
100.5100.110	Health Insurance	\$ 96,315.00	\$ 884.00	\$97,199.00
100.5100.111	Dental Insurance	\$ 7,181.00	\$ 66.00	\$7,247.00
Totals		\$1,146,952.00	\$.00	\$1,146,952.00

This budget amendment is justified as follows:

Due to lack of staff in Environmental Health, contract personnel are needed for on-site wastewater inspections.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

Interim Director Braswell concluded that the vacant position would need to be filled in order to keep the backlog at 3-4 weeks.

Physician Extender

Interim Health Director Jenny Braswell requested the following:

- Establishment of a Physician Extender position and transfer of funds from professional services to salary and fringe

Interim Director Braswell noted the following reasons for the request:

- Recent termination of the contract with the physician who provided clinical services three days per week
- Only one clinician, a Physician's Assistant remains to provide clinical (preventive and sick) care to all patients who receive services at Stokes Family Health Center
- One provider is not enough to serve the number of patients requesting services
- If PA is out of the office, there is no back up so clinics have to be closed
- With efforts being made to serve more patients in the Southwest Service Center in King and only having one provider, one or the other of the sites is left without a clinician
- Loss in departmental revenue from Medicaid, private insurance, and self pay has been experienced without the second provider
- Nurse Practitioner who provides Family Planning services once a week through a regional agreement will no longer be available after June 30, 2008 (approximately \$12,000 will be allocated in July to help offset the cost of replacing those services provided by the Nurse Practitioner)
- Funding to contract a physician three days a week would compensate a PA five days a week
- Dr. Newsome (current Health Department Medical Director) has agreed to oversee the position
- Board of Health endorsed the request at their February 5th meeting

The Board discussed the request submitted by Interim Health Director Braswell.

Interim Director Braswell requested the Board place the following Budget Amendment #64 on the action agenda due to the urgency of the situation:

Health Department - Budget Amendment #64

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Health Department				
100.5192.000	Salaries and Wages	\$197,816.00	\$(30,500.00)	\$167,316.00
100.5192.180	Professional Services	\$200.00	\$ 28,500.00	\$28,700.00
100.5192.310	Travel	\$.00	\$ 2,000.00	\$2,000.00
Totals		\$198,016.00	\$.00	\$198,016.00

This budget amendment is justified as follows:

Due to the recent termination of the contract with the physician who provided the clinical services for the Health Department and Southwest Service Center.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

Vice Chairman Walker noted that he did not come to vote on the requests submitted by Interim Health Director Braswell.

Chairman Inman entertained a motion to move the request to the action agenda.

Commissioner Carroll moved to transfer the item to the action agenda. Commissioner Smith seconded and the motion carried (4-1) with Vice Chairman Walker voting against the motion.

Tax Administration Report – January 2008

Tax Administrator Jake Oakley presented the following informational data:

Fiscal Year 2007-08	Budget Amt	Collected Amt	Over Budget	BALANCE
County Regular & Motor Vehicles	\$18,619,330.00	(\$16,936,432.30)		\$1,682,897.70
Prior Taxes 1991-2006 Tax Years				
County Regular & Motor Vehicles	\$ 700,000.00	(\$ 546,039.38)		\$ 153,960.62

EMS Collections

Dates	Accts from EMS	Total Due	Date Received	Total Collected
01-01-08/01-31-08	145	\$34,421.97	01/31/2008	\$6,010.59

Personal Property Discovery Report Audit Dates	# of Accts	Total Value	Taxes Due
01-01-08/01-31-08	3	\$5,500.00	\$42.50

Business Personal Property Discovery Report Audit Dates	# of Accts	Total Value	Taxes Due
01-01-08/01-31-08			
None to report			

Motor Vehicle Release Report	Accounts	Total Accounts
01-01-08/01-31-07	38	\$ 2,452.22

Motor Vehicle Refund Report	Accounts	Total Accounts
01-01-08/01-31-08	5	\$ 185.39

Number billed for January 2008 =4219

**Real and Personal Property Releases
Less than \$100 - January 2008
per NCGS 105-381(b)**

Joan Saunders	\$	2.66
Total Amount	\$	2.66

Refunds Less than \$100 Real/Personal Property Per NCGS 105-381(b)

Paul H Martin Jr. – Account Number #16823 = \$112.19
Total \$112.19*

*This amount has been applied to a bill on account number #61029, therefore, no actual refund check is to be sent.

Total Unpaid 2007 Taxes

As of February 4, 2008

Total Bills	3,526
County	\$1,405,412.58
Service Fire District	\$ 91,979.45
King Fire District	\$ 13,355.65
Rural Hall Fire District	\$ 3,214.09
Walnut Cove Fire District	\$ 13,730.73
Town of Danbury	\$ 2,544.32
Town of Walnut Cove	\$ 24,406.74
Total Amount Unpaid	1,554,643.56

Tax Administrator Oakley noted that a detailed list is available upon request and these will be advertised in April, if not paid. A second notice letter will go out regarding these unpaid taxes the first of March.

Tax Foreclosure for 2008

Tax Administrator Oakley presented the following information pertaining to foreclosure property:

- 29 parcels (detailed list available in the Tax Office)
 - Principles = \$22,138.43
 - Interest = \$6,569.79
 - Total Due = \$28,708.22

Information will be turned over to Attorney Mark Aderhold who has been retained by the County as a foreclosure attorney pursuant to NCGS 103.374-375.

Board of Equalization and Review

Tax Administrator Oakley suggested the following dates for 2008 E&R meetings which must be held between April 7th and May 5th pursuant to NCGS 105-23E (possibly one in the afternoon and one at night):

- April 7, 2008 - Monday
- April 17, 2008 - Thursday

The Board discussed the suggested dates.

The Board unanimously agreed on Monday, April 7th at 7:00 pm and Thursday, April 17th at 2:00 pm.

Real and Personal Property Releases Over \$100 - December 2007

Name	Acct. Number	Amount	Reason
Richard Morphies	74622	\$ 156.22	Did not own the mobile home in 1996
	74622	\$ 145.41	Did not own the mobile home in 1997
David Garrett King	62670	\$ 112.79	Did not own the mobile home in 2007
Jody A Satterfield	71786	\$ 264.96	Mobile home was moved out of state before 2007
Bruce E Ferris	4673	\$ 274.32	Double billed as both real and personal
	Totals	\$ 953.70	

Chairman Inman directed the Clerk to place the Real and Personal Property Releases over \$100 on the February 25th consent agenda.

Sheriff's Department – Purchase of Equipment and Budget Amendment #65

Support Services Supervisor Danny Stovall requested the following:

- Purchase of new side arms and shotguns for the Stokes County Sheriff's Department
- Beretta side arms and holsters will be purchased from Lawmens
 - Guns and Holsters - Total \$25,727.14
less estimated trade in (\$8,000.00) = \$17,727.14
 - Beretta Thin Grips = \$99.90
- Remington shotguns will be purchased from Betty's Country Grocery
 - Total = \$3,599.88
- In accordance with NCGS 143-297.7, approval to trade in old Beretta pistols that are in working condition

Captain Mike Marshall noted the following:

- Current weapons are approximately 15 years old and show wear with cracks in the frames (shotguns are over 28 years old)
- Beretta representative stated that the county has met the life of the weapon and to rebuild the weapon would cost as much as a replacement weapon
- Funding will purchase 37 Beretta's 90-tvos, 3 Beretta px4 sub compacts, 42 holsters and 4 Bushmaster m4a2 patrol rifles
- Funding available from Federal Fines/Forfeitures
- No County Funding

Support Services Supervisor Stovall requested the Board placed the following Budget Amendment #65 on the action agenda due to the urgency of the situation:

Sheriff's Department – Budget Amendment #65

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Sheriff's Department				
100.4310.511	Non-Capital Equipment	\$17,228.00	\$21,427.00	\$38,655.00
	Totals	\$17,228.00	\$21,427.00	\$38,655.00

This budget amendment is justified as follows:
For the purchase of pistols, holster, shotguns and thin grips.

This will result in a net increase of \$21,427.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.441	Federal Fines/Forfeitures	\$11,863.00	\$21,427.00	\$33,290.00
	Totals	\$11,863.00	\$21,427.00	\$33,290.00

The Board discussed the request submitted from the Sheriff's Department.

Chairman Inman entertained a motion to move the item to the action agenda.

Commissioner Carroll moved to transfer the item to the action agenda. Commissioner Lankford seconded and the motion carried unanimously.

Solid Waste – Purchase of Equipment and Budget Amendment #62

Support Services Supervisor Danny Stovall requested the following: (Public Works Director Mark Delehant had to leave due to a water break):

- Purchase of 8 green boxes @\$725.00 each

Mr. Stovall noted the following reasons for the request:

- Deficient of 12 green boxes that are beyond repair and unusable
- Lack of sufficient green boxes creates additional pickups at each location which increases overhead expenses (fuel, extra mileage on the truck, etc)

Finance Director Julia Edwards noted funding will be allocated from Solid Waste Fees.

Mr. Stovall requested the Board place the following Budget Amendment #62 on the action agenda due to the urgency of the situation:

Solid Waste – Budget Amendment #62

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Solid Waste Department			
100.4720.511	Non-Capital Equipment	\$.00	\$5,800.00	\$5,800.00
	Totals	\$.00	\$5,800.00	\$5,800.00

This budget amendment is justified as follows:

To appropriate solid waste fees to purchase 8 green boxes @ \$725 each

This will result in a net increase of \$5,800.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3472.000	Solid Waste Fees	\$126,000.00	\$5,800.00	\$131,800.00
	Totals	\$126,000.00	\$5,800.00	\$131,800.00

The Board discussed the requested submitted by Mr. Stovall.

Chairman Inman with full consensus of the Board directed the Clerk to place the item on the action agenda.

Cost Estimates for Renovations and Capital Projects

County Manager Bryan Steen presented the following available funding for completion of the 3rd floor of the Administration Building which is estimated at \$225,000:

- \$114,593 – Personnel Plan Contingency
- \$106,110 – Refund – Stokes Reynolds Memorial Hospital
- \$4,297 – Identified quarterly savings totaling \$100,136

County Manager Bryan Steen presented the following proposed Capital Improvement

Plan:

Proposed Capital Improvement Projects	Cap Res. On Hand	Financed Amount	Estimated Total Project Cost
Roofing			
Government Center		\$ 185,000.00	\$ 185,000.00
911 Building		\$ 19,000.00	\$ 19,000.00
Danbury Library		\$ 10,000.00	\$ 10,000.00
Office Space Development/Renovation			
Third Floor of Administration Building		\$ 225,000.00	\$ 225,000.00
District Attorney Offices/Probation Courtroom C	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Other County Departments		\$ 15,000.00	\$ 15,000.00
Animal Shelter		\$ 20,000.00	\$ 20,000.00
Asphalt Repairs	\$ 20,000.00	\$ 205,000.00	\$ 225,000.00
Government Center/Danbury Community Services Building			
Walnut Cove EMS Driveway			
Green Box Sites			
Build Pinnacle EMS Station	\$115,000.00	\$ 230,000.00	\$ 345,000.00
Project contingency for cost over run		\$ 150,000.00	\$ 150,000.00
Totals	\$185,000.00	\$1,134,000.00	\$1,319,000.00

Manager Steen also noted the following:

- Amount for completion of the third floor could be less
- Project costs are only estimates
- Current financing is less than 3%
- Possible option of to move EMS to the top level of the District Resource Center and move DRC to the lower level of that building – this would eliminate separating EMS
- Grant secured from the State for renovations to the existing DRC facility would need to be investigated
- Director Stevens had toured the facility and had no issues with the move

Chairman Inman requested input from the Board.

Commissioner Lankford requested Manager Steen to further explore the possibility of moving EMS to the District Resource facility and present feedback at the next meeting before taking any actions. Commissioner Lankford reiterated the need for a complete plan before taking any action.

Commissioner Carroll suggested the following proposal:

- EMS stays where they are currently
- Move Fire Marshal's staff which would provide additional space for EMS
- Move Adult Probation which was intended for the current EMS Space to the current space occupied by Public Buildings and Environmental Health
- Move Juvenile Probation to the space currently occupied by the DA's office with possibly an office for Judge Puckett

Manager Steen noted the Adult Probation had requested that particular area due to the offices having a bathroom, which could be used for drug testing purposes.

Vice Chairman Walker requested to have more options for review and an estimated timetable for completion.

Manager Steen noted completion of the third floor as soon as possible – by June 30, 2008 in order to be able to move Elections by the August 1, 2008. The Elections Board had requested to be moved by August 1, 2008 due to the upcoming Presidential Election. Manager Steen reiterated that June 30th was only a projection. There could be some unforeseen issues that slow down the renovations.

Chairman Inman also agreed that EMS should not be separated and the need for a complete plan before taking any action.

Chairman Inman requested Manager Steen to provide additional information regarding EMS, District Resources Center, verifying any issues with State Grants, and Commissioner Carroll's suggestion at the February 25th meeting.

Chairman Inman also requested that the Board consider Manager Steen's proposal regarding financing the suggested proposed capital improvement projects.

Chairman Inman directed the clerk to place the item on the February 25th discussion agenda.

Proposed Task Force FTCC

Director Ann Watts- FTCC requested the development of a Task Force for the Meadows Property, which would be designed in conjunction with the Stokes County Commissioners towards the development of the Meadows property as a community college and enterprise center for Stokes County.

Director Watts noted the following:

- Rationale – the most successful community colleges in rural settings are closely tied to the needs and interests of the community. It is believed that the development of this project would benefit from a wide base of expertise and support.

- Recommendation – a task force of 12 individuals representing the following areas be formed by the Stokes County Board of Commissioners: County Government and Stokes County Public Works; Forsyth Technical Community College; Workforce Development and Stokes County School System; and Civic leaders with experience in construction and development
- Proposed Name of Task Force – Meadows Site Development Task Force (MSDTF)
- Purpose of Task Force – to guide the feasibility assessment process for the Meadows site and if there is sufficient basis to proceed, to organize the Project structuring, site design, and development phases of any subsequent rehabilitation or new construction at the property
- MSDTF Duties to include:
 - Ensuring that a reasonable predevelopment process is set up
 - Identifying and costing out necessary engineering and architectural feasibility studies
 - Master Planning for the property, including any project phasing or staging that may be necessary
 - Formulation of a proposed operating structure for the redeveloped site
 - Programming for use of space to be developed on the site
 - Identification of overall costs and resources required for development
 - Identification of potential sources of support for development
 - Preparation of a report to the Stokes County Board of Commissioners with recommendations for development of the site, including programming elements, costs, benefits, timing, and potential resources to be sought or applied to the project
- Support for the MSDTF: Staff support could be provided by StokesCore, in close coordination with the County Manager. Financial support for Task Force activities could be provided by private sources such as charitable foundations and other funding institutions to be identified by StokesCore. These funding sources could be supplemented by Stokes County funds when available.
- Tenure: The MSDTF would be expected to make an initial report to the Commission within three (3) months; and a final report with development recommendations within six (6) months; if the group's recommendations are approved and the MSDTF is asked to continue, it would be authorized for an additional six (6) months to oversee development of the site.
- Recommendation comes as a suggestion made at the joint presentation of Forsyth Tech and Stokes Core on November 14, 2007

Director Watts expressed appreciation to the Board for their leadership and vision for Stokes County's future.

Commissioner Lankford supports a Task Force to keep the project moving.

Vice Chairman Walker had no comment.

Commissioner Smith supports the Task Force with funding be provided by other resources.

Commissioner Carroll noted the need for the completion of the environmental study (county responsibility) and the feasibility study (FTCC responsibility) before moving forward with a Task Force.

Director Watts stated that she would follow up on the feasibility study with Dr. Green. Commissioner Carroll noted the need to include future and current programs, consolidation of vocational programs from the 3 high schools, associate's degree programs, etc.

Commissioner Carroll had no issues with the development of the Task Force after the review of the feasibility and environmental studies.

Chairman Inman agreed that the feasibility study needed to be completed in order to evaluate the need for a Task Force and to move forward with the project.

Chairman Inman directed Director Watts to follow up with County Manager Steen.

Economic Development Commission – Principles of Operation

County Manager Bryan Steen presented the following draft Economic Development Commission Policy, which was briefly discussed at the recent Board Retreat:

- Annually, the Board of County Commissioners will appoint a board member to the EDC as the Chairman of that commission
- The Chairman of the EDC will be the liaison between the BOCC and the EDC
- EDC will operate as an Advisory Board and will be made up of the following:
 - Experienced business people who should have significant experience and knowledge in such fields as banking, business, real estate, tourism and other fields relevant to EDC
 - In addition to their knowledge and experience, they will benefit the EDC with their ability to network and help facilitate relationships that will be beneficial to the County
- Appointed EDC Board members will provide insight, opinions and such other actions as are appropriate to assist and support the Economic Development Director in accomplishment of the EDC's broader mission
- The EDC's broad mission is to attract new businesses to the county and assist in the expansion of existing businesses
- Accomplishment of EDC's mission is tempered by the absolute and final authority of the Board of County Commissioners to make all policy and expenditure decisions related to Economic Development. Such decisions may deal with grants, the provision of matching funds, or approval of any and all incentives that may be offered by Stokes County for an EDC project.
- The EDC will not have policy making authority, but it can work with the EDC Director in development of policy and budget recommendations that will be forwarded to the Board of County Commissioners for review and possible adoption
- The Board of County Commissioners intend for the EDC to provide innovative business knowledge, professional contacts and active support needed to assist the EDC Director in his/her efforts to recruit desirable new business to Stokes County and help existing businesses with their expansion efforts

Manager Steen noted if the Board so desired, the above suggestions along with the minor text changes that were discussed at the January 14th meeting could be incorporated into the rules of operation, which would allow the Economic Development Commission to begin to attract new businesses to the county along with assisting in the expansion of existing businesses. Manager Steen also noted a possible joint meeting with the Commission on February 20th if guidelines could be clearly defined by the Board.

Chairman Inman requested input from the Board regarding the suggestions presented by Manager Steen.

Vice Chairman Walker had no comment.

Commissioner Smith had no issues with the suggestions.

Commissioner Lankford stated the draft outlines what the expectations are and should be communicated to the Advisory Board.

Commissioner Carroll noted the following:

- The draft should specify that it is not an Economic Development Commission created by authority of Chapter 158A
- May even be better to rename the commission such as Economic Development Advisory Council, Economic Development Advisory Board, etc. so that it is clear that it is not a statutorily created Economic Development Commission which would in turn have statutorily defined powers
- It should be an advisory council
- The Chairman of the Board of Commissioners should automatically be a member of the council, but not necessarily the Chairman of the Council
- Possibly have two year terms for all current members and then at the end of two years, stagger the terms so that the Commission can get off the ground
- The Chairman of the Board of Commissioners should be an ex-officio member of the Commission

Chairman Inman agreed with Commissioner Carroll that the Chairman of the Board of Commissioners should automatically be a member council, but not necessarily the Chairman of the Council. Chairman Inman also noted that guidelines should not be so stringent that the Council cannot do their job, which is to make recommendations to the Board of Commissioners.

Commissioner Lankford suggested a legal review before any action by the Board and also agreed that the Chairman of the Board of Commissioners should not automatically be the Chairman of the Advisory Council.

Commissioner Carroll agreed that legal review should be done before any changes and questioned if the County really needed an Ordinance for the establishment of the Commission.

Chairman Inman directed the Clerk to place the item on the February 25th action agenda.

Appointments

Town of Walnut – ETJ /Board of Adjustments

Chairman Inman presented the following request from the Town of Walnut Cove:

- Appointment for a regular member and an alternate member for the ETJ Planning Board and Board of Adjustments
- Regular position – recently occupied by C. A. Montgomery
- Alternate position – recently occupied by Dianne Coffill
- C. A. Montgomery has expressed a desire to serve a second term
- No response has been received by Dianne Coffill
- Terms – three years

Chairman Inman also noted an application from Mr. James T. Fulton.

Commissioner Lankford nominated C. A. Montgomery for the regular appointment.

Commissioner Carroll nominated James T. Fulton for the alternate appointment.

Chairman Inman confirmed with the Clerk that the position would be advertised and placed on the County's website.

Finance - Budget Amendment #58

Vice Chairman Walker requested that Budget Amendment #58 be transferred to the discussion agenda.

Vice Chairman Walker requested why the need for the Budget Amendment when the funding for the salary study was approved in the fiscal year 2007-08 budget. Finance Director Edwards noted that the funding was approved in the 07-08 budget, but had to be transferred to each individual department from the personnel contingency line item.

Finance Director Julia Edwards submitted Budget Ordinance Amendment #58.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	(see below)			
	General Fund	\$6,440,919.00	\$.00	\$6,440,919.00
	Walnut Cove Senior Ct Fund	\$25,365.00	\$485.00	\$25,850.00
	Revaluation fund	\$88,164.00	\$2,300.00	\$90,464.00
	Totals	\$6,554,448.00	\$2,785.00	\$6,557,233.00

This budget amendment is justified as follows:

To transfer funds for the revised salary schedule and computation plan from the personnel contingency.

This will result in a net increase of \$2,785.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Walnut Cove Senior Center			
204.3982.100	Transfer from General Fund	\$4,886.00	\$485.00	\$5,371.00
	Revaluation Fund			
202.3981.000	Transfer form General Fund	\$135,605.00	\$2,300.00	\$137,905.00
	Totals	\$140,491.00	\$2,785.00	\$143,276.00
		Budget	Increase (Decrease)	Revised Budget
General Fund				
Administration				
Salaries & Wages	100.4120.000	\$ 135,974.00	\$ 900.00	\$ 136,874.00
Retirement	100.4120.100	\$ 6,703.00	\$ 45.00	\$ 6,748.00

Finance				
Salaries & Wages	100.4130.000	\$ 135,821.00	\$ 3,964.00	\$ 139,785.00
Retirement	100.4130.100	\$ 6,696.00	\$ 180.00	\$ 6,876.00
Purchasing				
Salaries & Wages	100.4131.000	\$ 47,289.00	\$ 567.00	\$ 47,856.00
Retirement	100.4131.100	\$ 2,332.00	\$ 28.00	\$ 2,360.00
Tax Administration				
Salaries & Wages	100.4140.000	\$ 247,403.00	\$ 5,773.00	\$ 253,176.00
Retirement	100.4140.100	\$ 12,198.00	\$ 50.00	\$ 12,248.00
GIS/Mapping				
Salaries & Wages	100.4141.000	\$ 117,338.00	\$ 1,800.00	\$ 119,138.00
Retirement	100.4141.100	\$ 5,756.00	\$ 297.00	\$ 6,053.00
Elections				
Salaries & Wages	100.4170.000	\$ 85,996.00	\$ 2,797.00	\$ 88,793.00
Social Security	100.4170.090	\$ 5,586.00	\$ 250.00	\$ 5,836.00
Medicare Tax	100.4170.091	\$ 1,307.00	\$ 100.00	\$ 1,407.00
Retirement	100.4170.100	\$ 4,241.00	\$ 200.00	\$ 4,441.00
Register of Deeds				
Salaries & Wages	100.4180.000	\$ 100,865.00	\$ 2,476.00	\$ 103,341.00
Salaries & Wages-Part Time	100.4180.020	\$ 11,075.00	\$ 544.00	\$ 11,619.00
Retirement	100.4180.100	\$ 5,520.00	\$ 150.00	\$ 5,670.00
Vehicle Maintenance				
Salaries & Wages	100.4250.000	\$ 93,858.00	\$ 2,879.00	\$ 96,737.00
Retirement	100.4250.100	\$ 4,628.00	\$ 110.00	\$ 4,738.00
401K	100.4250.101	\$ 939.00	\$ 20.00	\$ 959.00
Sheriff's Department				
Salaries & Wages	100.4310.000	\$1,347,215.00	\$ 12,000.00	\$1,359,215.00
Social Security	100.4310.090	\$ 91,030.00	\$ 500.00	\$ 91,530.00
Medicare Tax	100.4310.091	\$ 21,288.00	\$ 200.00	\$ 21,488.00
Retirement	100.4310.100	\$ 65,502.00	\$ 1,000.00	\$ 66,502.00
401K 5%	100.4310.102	\$ 61,456.00	\$ 3,000.00	\$ 64,456.00
Jail				
Salaries & Wages	100.4320.000	\$ 585,700.00	\$ 5,000.00	\$ 590,700.00
District Resource Center				
Salaries & Wages	100.4321.000	\$ 78,268.00	\$ 4,575.00	\$ 82,843.00
Social Security	100.4321.090	\$ 4,939.00	\$ 100.00	\$ 5,039.00
Medicare Tax	100.4321.091	\$ 1,155.00	\$ 25.00	\$ 1,180.00
Retirement	100.4321.100	\$ 3,859.00	\$ 215.00	\$ 4,074.00
401K	100.4321.101	\$ 783.00	\$ 30.00	\$ 813.00
Emergency Management				
Salaries & Wages	100.4330.000	\$ 103,113.00	\$ 1,513.00	\$ 104,626.00
Retirement	100.4330.100	\$ 5,084.00	\$ 75.00	\$ 5,159.00
Fire Marshal				
Salaries & Wages	100.4340.000	\$ 170,953.00	\$ 3,130.00	\$ 174,083.00
Retirement	100.4340.100	\$ 8,411.00	\$ 190.00	\$ 8,601.00
Animal Control				
Salaries & Wages	100.4380.000	\$ 101,438.00	\$ 1,205.00	\$ 102,643.00
Retirement	100.4380.100	\$ 4,896.00	\$ 148.00	\$ 5,044.00
Solid Waste				
Salaries & Wages	100.4720.000	\$ 167,404.00	\$ 7,035.00	\$ 174,439.00
Retirement	100.4720.100	\$ 8,254.00	\$ 338.00	\$ 8,592.00

Planning				
Salaries & Wages	100.4910.000	\$ 266,417.00	\$ 4,118.00	\$ 270,535.00
Retirement	100.4910.100	\$ 13,135.00	\$ 195.00	\$ 13,330.00
Natural Resources				
Salaries & Wages	100.4960.000	\$ 59,387.00	\$ 1,698.00	\$ 61,085.00
Social Security	100.4960.090	\$ 4,580.00	\$ 105.00	\$ 4,685.00
Medicare Tax	100.4960.091	\$ 1,071.00	\$ 30.00	\$ 1,101.00
Retirement	100.4960.100	\$ 3,643.00	\$ 80.00	\$ 3,723.00
Social Services				
Salaries & Wages	100.5310.000	\$1,537,537.00	\$ 45,500.00	\$1,583,037.00
Retirement	100.5310.100	\$ 79,592.00	\$ 450.00	\$ 80,042.00
Veteran Services				
Salaries & Wages	100.5820.000	\$ 13,953.00	\$ 695.00	\$ 14,648.00
Social Security	100.5820.090	\$ 865.00	\$ 45.00	\$ 910.00
Medicare Tax	100.5820.091	\$ 202.00	\$ 20.00	\$ 222.00
Retirement	100.5820.100	\$ 688.00	\$ 25.00	\$ 713.00
Senior Services				
Salaries & Wages	100.5860.000	\$ 85,948.00	\$ 2,010.00	\$ 87,958.00
Salaries & Wages-permanent PT	100.5860.030	\$ 29,010.00	\$ 165.00	\$ 29,175.00
Retirement	100.5860.100	\$ 5,727.00	\$ 25.00	\$ 5,752.00
Arts Council				
Salaries & Wages	100.6150.000	\$ 54,900.00	\$ 3,041.00	\$ 57,941.00
Social Security	100.6150.090	\$ 3,404.00	\$ 160.00	\$ 3,564.00
Medicare Tax	100.6150.091	\$ 796.00	\$ 40.00	\$ 836.00
Retirement	100.6150.100	\$ 2,707.00	\$ 1,110.00	\$ 3,817.00
401K	100.6150.101	\$ 549.00	\$ 20.00	\$ 569.00
Walnut Cove Senior Center	100.5830.696	\$ 38,611.00	\$ 485.00	\$ 39,096.00
Transfer to Revaluation Fund	100.9820.982	\$ 135,605.00	\$ 2,300.00	\$ 137,905.00
Contingency				
Personnel Cost	100.9910.300	\$ 240,319.00	\$(125,726.00)	\$ 114,593.00
		\$6,440,919.00	\$ -	\$6,440,919.00
Walnut Cove Senior Center Fund				
Expenditure				
Salaries & Wages	204.5861.000	\$ 23,945.00	\$ 455.00	\$ 24,400.00
Retirement	204.5861.100	\$ 1,181.00	\$ 25.00	\$ 1,206.00
401K	204.5861.101	\$ 239.00	\$ 5.00	\$ 244.00
		\$ 25,365.00	\$ 485.00	\$ 25,850.00
Revaluation Fund				
Expenditure				
Salaries & Wages	202.4140.000	\$ 88,164.00	\$ 2,300.00	\$ 90,464.00

Animal Control -Budget Amendment #61

Vice Chairman Walker requested that Budget Amendment #61 be transferred to the discussion agenda.

Finance Director Julia Edwards submitted Budget Ordinance Amendment #61.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Animal Control			
100.4210.350	Misc. Contractual Services	\$2,000.00	\$5,000.00	\$7,000.00
	Contingency			
100.9910.000	Contingency	\$170,008.00	\$(5,000.00)	\$165,008.00
	Totals	\$2,000.00	\$5,000.00	\$7,000.00

This budget amendment is justified as follows:

Transfer Funds from contingency to contract with a Veterinarian for the Animal Shelter.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

Chairman Inman directed the Clerk to place Budget Amendment #58 and #61 on the February 25th consent agenda.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Appointments

Planning Board – Yadkin Township

Chairman Inman presented the following nominations for appointment to the Planning Board – Yadkin Township:

- Scott Barr
- Michael Hartley
- Larry Snyder

Chairman Inman entertained a motion.

Commissioner Smith moved to appoint Scott Barr to the Planning Board – Yadkin Township.

Chairman Inman ruled the motion dies for lack of second.

Commissioner Lankford moved to appoint Larry Snyder to the Planning Board – Yadkin Township. Chairman Inman seconded and the motion failed (2-3) with Commissioner Smith, Vice Chairman Walker, and Commissioner Carroll voting against the motion.

Vice Chairman Walker stated that he planned to speak to Mr. Hartley in reference to resigning from the Library Board and making application for the Planning Board before the next meeting.

Chairman Inman directed the Clerk to place the item on the February 25th action agenda.

Buffer Zone Protection Program – Proposed Homeland Security Grant Budget Amendment #53

Chairman Inman entertained a motion to approve the Proposed Homeland Security Grant and Budget Amendment #53. (Item was on the January 28th discussion agenda)

Commissioner Smith moved to approve the Buffer Zone Protection Program Grant (US Department of Homeland Security) in the amount of \$179,550 along with the following Budget Amendment #53:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Grant Fund				
203.4330.510	Equipment	\$.00	\$78,520.00	\$78,520.00
203.4330.511	Equipment – Non Capitalized	\$.00	\$101,030.00	\$101,030.00
	Totals	\$.00	\$179,550.00	\$179,550.00

This budget amendment is justified as follows:

To appropriated Homeland Security Grant for Buffer Zone Protection Program

This will result in a net increase of \$179,550.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
203.3301.257	Homeland Security Grant	\$.00	\$179,550.00	\$179,550.00
	Totals	\$.00	\$179,550.00	\$179,550.00

Vice Chairman Walker seconded and the motion carried unanimously.

Organizational Restructuring – Board Appointment of Department Heads

Chairman Inman presented the Organizational Restructuring - Board appointment of the following department heads: (discussed at the January 28th meeting)

- Economic Development Director
- Fire Marshal
- Planning Director
- Emergency Management - Assistant Emergency Management Director)

The Board continued discussion regarding the Board appointments, department heads appointment by the County Manager, and recommendations for hiring department heads to the Board of Commissioners.

Chairman Inman reiterated that there was no statutory authority for appointing the Planning Director, Economic Development Director, Fire Marshal, and Assistant Emergency Management Director.

Chairman Inman noted that Planning Director David Sudderth had indicated that he preferred to remain as Board appointed.

Chairman Inman entertained a motion to approve the Organizational Restructuring of Department Heads and Assistant Emergency Management Director.

Commissioner Carroll moved that the positions be clarified by procedures and specify the positions of Planning Director, Fire Marshal, Economic Development Director, and Assistant Emergency Management Director be appointed and supervised by the County Manager. Commissioner Lankford seconded and the motion carried unanimously.

Vice Chairman Walker noted that his vote was dependent on this being the only choice that the Board has and if any information becomes available to indicate otherwise, it would need to be considered at that point.

Proposed Lease – Artist’s Way Creation Bakery/Café

County Manager Bryan Steen presented the proposed lease for Artist’s Way Creation Bakery/Café. Manager Steen noted the following:

- Proposed lease includes current space along with requested additional space
- Lease supersedes the current lease
- Effective date February 12, 2008
- \$400.00 per month

Commissioner Lankford requested additional information regarding the amount of space being requested by Ms. Roddell particularly the bottom level.

The Board discussed the proposed lease.

Commissioner Lankford noted the need for storage space in future on the lower level for the County.

Manager Steen noted that Ms. Roddell had requested all available space on the bottom level of the building.

Commissioner Lankford moved to approve that the County Manager further discuss the lower level space with Ms. Rodell and proceed with the lease indicating the specific space Ms. Rodell needs. Commissioner Carroll seconded the motion.

Vice Chairman Walker requested additional information regarding the specific space needed by Ms. Rodell. Vice Chairman Walker suggested the County Manager acquire the needed information from Ms. Rodell regarding the space needs, amend the proposed lease and return to the Board at the next meeting.

Commissioner Lankford amended his motion to rent the upstairs portion of the DSS building in order to allow Ms. Rodell to begin working on the facility with the lower level to be negotiated.

Chairman ruled the amended motion dies for lack of second.

Commissioner Lankford withdrew his original motion along with Commissioner Carroll withdrawing his second to the original motion.

Health Department - Budget Amendment #63 and #64

Chairman Inman entertained a motion regarding Budget Amendment #63 which was discussed earlier in the meeting.

Commissioner Smith moved to approve the Interim Health Director's request: Budget Amendment #63, Establishment of an additional Physician Extender, and Budget Amendment #64. Commissioner Lankford seconded and the motion carried unanimously.

Sheriff's Department – Purchase of Equipment and Budget Amendment #65

Chairman Inman entertained a motion regarding Budget Amendment #65 which was discussed earlier in the meeting.

Commissioner Lankford moved to approved the purchase of side arms and shotguns for the Sheriff's Department along with Budget Amendment #65. Commissioner Smith seconded and the motion carried unanimously.

Solid Waste – Budget Amendment #62

Chairman Inman entertained a motion regarding Budget Amendment #62 which was discussed earlier in the meeting.

Commissioner Carroll moved to approve the purchase of 8 green boxes along with Budget Amendment #62. Commissioner Lankford seconded and the motion carried unanimously.

Closed Session

Chairman Inman entertained a motion to enter into closed session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6).

Commissioner Lankford moved to enter into closed session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6).

Vice Chairman Walker seconded and the motion carried unanimously.

The Board returned to open session of the February 11th meeting

Adjournment

There being no further business to come before the Board, Chairman Inman entertained a motion to adjourn the meeting.

Commissioner Carroll moved to adjourn the meeting. Commissioner Smith seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

J. Leon Inman
Chairman