

STATE OF NORTH CAROLINA )  
 )  
COUNTY OF STOKES )  
 )

OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
OCTOBER 22, 2007

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building) located in Danbury, North Carolina on Monday, October 22, 2007 at 6:00 pm with the following members present:

Chairman J. Leon Inman  
Vice-Chairman Jimmy Walker  
Commissioner Ron Carroll  
Commissioner Ernest Lankford  
Commissioner Stanley Smith

County Personnel in Attendance:  
County Manager K. Bryan Steen  
Clerk to the Board Darlene Bullins  
County Attorney Edward Powell  
Finance Director Julia Edwards  
District Supervisor James Booth- Soil/Water

Chairman Leon Inman called the meeting to order.

Commissioner Smith delivered the invocation.

**GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

**GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Inman entertained a motion to approve or amend the October 22<sup>nd</sup> agenda.

Commissioner Lankford moved to approve the October 22<sup>nd</sup> agenda as received.

Vice Chairman Walker seconded and the motion carried unanimously.

## **PUBLIC COMMENTS**

The following spoke during public comments:

### **Mr. Scott Morton**

3755 Piney Mtn. Road  
Walnut Cove, NC 27052

**Re: Mental Health Association Recommendations**

Mr. Morton stated he represented a small minority of the working group that submitted the recommendations for allocating the additional funding from CenterPoint. Mr. Morton expressed concerns regarding the proposed mental health coordinator position. Mr. Morton, stated in his opinion, the current proposal will not benefit Stokes County and noted the intentions of the proposed position was to fill the holes in the current mental health system, pointing out what needs to be done outside the system. Mr. Morton concluded that he feels the position will cost taxpayers more and the system definitely does not need one more bureaucrat within the system who cannot provide the citizens with mental health services.

### **Mr. Mike Merritt**

PO Box 2181  
King, NC 27021

**RE: Stokes County Fire Department & Fire Association**

Mr. Merritt, President of Fire & Rescue Association, requested answers to the following questions: (1) Why funding has not been received from the County, which was approved in the F/Y 2007-08 budget for the Fire & Rescue Association? (2) With the fire contracts up in the air and fire departments still running calls, when are the fire departments going to receive funding to pay their bills? Mr. Merritt concluded that the contracts need to be finalized and suggested the fire departments receive some funding until the issue is resolved in order to pay their bills.

### **Mr. Randall Patterson**

2595 Mtn. View Church Road  
King, NC 27021

**Re: Stokes County Fire Protection Service District**

Mr. Patterson, member of the Sauratown Vol. Fire Department, noted the recent policy change made by the Board regarding 8-page Service District Guidelines and felt the policy change was made abruptly with no notification or understanding. Mr. Patterson expressed appreciation to the many volunteers who actually save county dollars and are valuable resources for each department. Mr. Patterson questioned if there was anyway to have these people who give so much to possibly have a voice in the revised policy discussions – a possible forum to discuss the issues. Mr. Patterson noted that Sauratown Vol. Department has issues with section #5 of the agreement – “County has no responsibility for the Fire Department’s debt” and presented documentation that Sauratown Vol. Fire Department requested funding for their station.

Mr. Patterson reiterated the need to include the valuable volunteers in discussion and preparation of the revised 8-page document.

**Mr. Phil Sutphin**

PO Box 93

Westfield, NC 27053

Re: **Stokes County Fire Protection Service District**

Mr. Sutphin echoed the comments from Mr. Merritt and Mr. Patterson. Mr. Sutphin expressed concerns regarding residents in Westfield who could be paying homeowner's insurance at a fire rate of 10 due to contracts not being signed. Mr. Sutphin noted that there had been no meeting to discuss and draft the new 8-page guidelines with the Volunteer Fire Departments as indicated by the Board several months ago. Mr. Sutphin noted that they are still running calls for Stokes County and receiving no funding, thus causing Surry County residents to pay for services provided to Stokes County. Mr. Sutphin noted that the Fire Association had amended the 8-page document to include open meetings laws, added the County Manager to the budget process, and trying to meet the Board halfway. Mr. Sutphin reiterated the need for the County and the Association to meet and start drafting the 8-page document.

**CONSENT AGENDA**

Chairman Inman entertained a motion to approve or amend the following items on the

Consent Agenda:

- Minutes of September 27, 2007
- Minutes of October 2, 2007
- Minutes of October 8, 2007

Commissioner Carroll noted the following corrections:

September 27<sup>th</sup> minutes

Page #3 - Change the wording – to be **assure** payment... to be **assured** payment

Page #3 – Change the wording – be **one** on the... to be **done** on the

Page #3 – Change the wording – at the site **in** owns... to at the site **it** owns

Page #3 – Change the wording – must **proof** the need... to must **prove** the need

October 2<sup>nd</sup> Planning minutes

Page #4 – Change the wording – met or **compiled**... to met or **complied**

Page #8 – Change the wording – **right-a-ways** to **right of ways**

October 8<sup>th</sup> minutes

Page #9 – Change the wording – Health **to** be... to Health **should** be

Page #11 – Correct date – **Friday**, October 18<sup>th</sup> ... to **Thursday**, October 18<sup>th</sup>

Commissioner Smith noted the following correction:  
September 27<sup>th</sup> minutes  
 Page #3 – correct spelling **Towner** owner... to **Tower** owner

Vice Chairman Walker noted the following correction:  
September 27<sup>th</sup> minutes  
 Page #3 – Change the wording – will come **in** the need... to will come **if** the need

**Sheriff’s Department – Budget Amendment #27**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #27.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Sheriff’s Department</b>			
100.4310.511	Equipment – non capital	\$870.12	\$1,927.00	\$2,797.12
	Totals	\$870.12	\$1,927.00	\$2,797.12

This budget amendment is justified as follows: To purchase a Watt Synthesized Body Wire Transmitter

This will result in a net increase of \$1,927.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.441	Federal Fines/Forfeitures	\$ .00	\$1,927.00	\$1,927.00
	Totals	\$ .00	\$1,927.00	\$1,927.00

**Finance – Budget Amendment #31**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #31.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Information Systems</b>			
100.4210.000	Salaries & Wages	\$ 130,393.00	\$ 2,143.00	\$ 132,536.00

**Sheriff's Department**

100.4310.000	Salaries & Wages	\$1,346,486.00	\$ 8,735.00	\$1,355,221.00
	<b>Jail</b>			
100.4320.000	Salaries & Wages	\$ 589,721.00	\$ 7,575.00	\$ 597,296.00
	<b>Emergency Communications</b>			
100.4325.000	Salaries & Wages	\$ 355,116.00	\$ 631.00	\$ 355,747.00
	<b>Emergency Medical Services</b>			
100.4370.000	Salaries & Wages	\$1,103,884.00	\$ 2,081.00	\$1,105,965.00
	<b>Health Department</b>			
100.5100.000	Salaries & Wages	\$ 806,067.00	\$ 4,816.00	\$ 810,883.00
	<b>Contingency</b>			
100.9910.100	Leave Cost	\$ 100,000.00	\$(25,981.00)	\$ 74,019.00
		<hr/>		
		\$4,431,667.00	\$ -	\$4,431,667.00

This budget amendment is justified as follows:

To transfer funds from Contingency Leave Cost for the pay out of employees terminating employment with Stokes County.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

**Walnut Cove Senior Center Advisory Council By-Laws – Proposed Amendment**

County Manager Bryan Steen presented the following proposed Amendment recommended and approved by the Walnut Cove Senior Advisory Council for the Walnut Cove Senior Center Advisory Council By-Laws at the October 8<sup>th</sup> meeting for consideration:

- **Article V – Section I – Meeting Dates**
  - Current By-Laws states: Meetings shall be held once every month
  - New Amendment: Meetings shall be held bi-monthly at 3:00 pm

**Support of the Shelton Foundation, Inc.**

Clerk to the Board Darlene Bullins submitted the following Resolution in Support of The Shelton Foundation, Inc. for the Board's consideration as requested at the October 8<sup>th</sup> meeting:

A Resolution in Support of The  
Shelton Foundation, Inc. by the  
Board of Stokes County Commissioners

**WHEREAS**, The Shelton Foundation, Inc., having deep ties to Stokes County, is attempting to assist Stokes and Surry high-school students who desire to pursue a college education; and

**WHEREAS**, the Shelton Foundation, Inc. Scholarship Program, intends to award approximately 50 students up to \$1,000 in scholarships to Surry Community College and Forsyth Technical Community College in the fall of 2008; and

**WHEREAS**, the Shelton Foundation, Inc. Scholarship Program intends to continue to increase the availability of financial assistance to as many as 500 students: and

**WHEREAS**, the Shelton Foundation, Inc. Scholarship Program is focused upon the work ethic and character of students with financial need, and is designed to get students started in a community-college program and go on to attend a four-year college or university; and

**WHEREAS**, the scholarships provided by the Shelton Foundation, Inc. ensure more opportunities for education and an improved life for the recipients from Stokes County.

**NOW, THEREFORE, BE IT RESOLVED**, that the Stokes County Board of Commissioners endorses and commends the efforts of The Shelton Foundation, Inc.

Adopted this 22<sup>nd</sup> day of October, 2007.

---

**Chairman J. Leon Inman**

---

**Vice Chairman Jimmy Walker**

---

**Commissioner Ron Carroll**

---

**Commissioner Ernest Lankford**

---

**Commissioner Stanley Smith**

**Attest:**

---

**Clerk to the Board Darlene Bullins**

## **Rescheduling of November 12<sup>th</sup> Meeting**

Clerk to the Board Darlene Bullins requested to reschedule the November 12<sup>th</sup> meeting to Tuesday, November 13<sup>th</sup> or an alternate date due to the offices being closed in observance of Veterans Day.

Commissioner Carroll requested an alternate date due to a scheduling conflict on the 13<sup>th</sup>.

Chairman Inman suggested Wednesday, November 14<sup>th</sup> as an alternate date at 1:30 pm.

The Board unanimously agreed to reschedule the November 12<sup>th</sup> meeting to Wednesday, November 14<sup>th</sup> at the regular time of 1:30 pm.

Commissioner Lankford moved to approve the Consent Agenda as amended.

Commissioner Smith seconded and the motion carried unanimously.

## **GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA**

### **Comments – Manager and Board of Commissioners**

County Manager Bryan Steen introduced Mr. Mark Delehant, the new Public Works Director from Burke County. Mr. Delehant was Burke County's Water/Sewer Supervisor. The Board welcomed Mr. Delehant to Stokes County. Mr. Delehant stated he appreciated the opportunity to work for Stokes County and looked forward to working with the Board and the citizens of Stokes County.

Manager Steen noted that Piedmont Natural Gas had notified the County that the Reidsville business office would be closing on Friday, November 2<sup>nd</sup>. Citizens will have the following alternate locations in Reidsville to pay their bills – McKinney Sewing Center – 1405 Scales Street and Sibbs Food and Garden Center – 645 Freeway Drive.

Commissioner Carroll (as the Board of Commissioners' appointee to the Board of Health) notified the Board that the current Stokes County Health Director had resigned and County Manager Steen would continue to serve as Interim Health Director. The Board has contacted the State requesting assistance in finding an Interim Health Director to replace Manager Steen.

Commissioner Lankford reminded members of the upcoming Grady Hunter Awards Banquet on Tuesday, October 23<sup>rd</sup>.

Commissioner Smith updated the Board from the recent Regional Tourism Initiative-Steering Committee meeting. Commissioner Smith noted that great strides were made last Friday at the Steering Committee meeting regarding the marketing and web design for the RTI.

Chairman Inman updated the Board from the recent Forsyth Technical Community College (FTCC) Advisory Council meeting held last Friday. Chairman Inman noted the recent growth at the FTCC location in Walnut Cove and the need for additional space at that location. Chairman Inman reiterated the need for a FTCC stand alone campus in Stokes County at the meeting and a possible location at the Meadows property.

Vice Chairman Walker noted the progress being made for a FTCC stand alone campus at the Meadows property. Vice Chairman Walker also noted the need for an Engineer Study and a Phase One Environmental Study and possibly a Phase Two Environmental Study to assure the County that the property is appropriate for a FTCC campus.

## **GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

### **Dan River Grant Application Proposal – Natural Resources**

District Supervisor James Booth presented the following information regarding the request of support for the proposed Application for “Best Management Practices in the Dan



River Watershed”:

- Grant Request due February 11, 2008
- Sponsor – Division of Soil/Water Conservation
- Type of Project – Implementation of a Watershed Restoration Plan
- Primary objective – Implement Best Management Practices throughout the Dan River Watershed to address water quality issues and restore waters not meeting state standards
- Many of the Basic Management Practices (BMPs) will prevent off-site movement of pesticides, phosphorous, nitrogen, and fecal coliform; improvements in stream bank stability and habitat for fish and macro invertebrates will also be realized
- Dan River is listed on North Carolina’s 2006-303 (d) list because of high levels of turbidity and fecal coli form bacteria with erosion and sedimentation from agriculture being identified as a potential source
- Overall Goal – this proposed project is to remove the Dan River from the NC 303(d) list
- Grant will allow more implementation of Best Management Practices
- The local Soil and Water Conservation Districts staff will provide technical information, engineering assistance, and oversight of the installation of the Best Management Practices
- The Dan River Watershed has 42.2 miles that are impaired (listed on the NC 303(d) List)
- General Goal of the Project – Restore water resource quality and education
- Projected State Date – August 2008
- Project End Date - July 2011
- Total Grant requested - \$384,896
- Match Funds or In-Kind Match Services – (at least 40% of total projected amount - \$326,150) – no county funding
- Total Project cost - \$711,046
- Sources of Stokes County In-kind match – Division of Soil and Water Staff time, Soil and Water Conservation District’s staff time, use of County vehicle, use of County office space, Basic Management Practices in the Dan River Watershed, office supplies
- Stokes County, Rockingham County, Caswell County, and Person County will be partnering in the grant
- The project will allow the County to continue installation of the Best Management Practices
- Failure to implement Best Management Practices could result in further degradation of the water resource within the Dan River Watershed
- Project funding will fund one full time Watershed Coordinator position with fringe benefits to implement grant project
- Length of Grant – 3 years

District Supervisor Booth reiterated that the Grant would provide funding for a full time position for three years with hopes in the future for additional grants to maintain the position.

District Supervisor Booth requested the Board’s approval to continue the application process

for the “Best Management Practices in the Dan River Watershed” Grant.

The Board discussed the proposed grant.

Chairman Inman directed the Clerk to place the item on Action Agenda for the November 14<sup>th</sup> meeting.

### **Appointments – Water and Sewer Authority**

Chairman Inman informed the Board of the recent resignation (August 19, 2007) from Ron Clifford-Chairman of the Stokes County Water and Sewer Authority.

The Board discussed the vacancy on the Water and Sewer Authority.

Chairman Inman noted that Public Works Director Mark Delehant will serve as the official manager of the Water and Sewer Authority’s operations.

Clerk to the Board Darlene Bullins noted the Water & Sewer appointment will be advertised in the upcoming edition of the Stokes News and placed on the County website.

Chairman Inman directed the Clerk to place the appointment on the Discussion Agenda for the November 14<sup>th</sup> meeting.

### **Economic Development Director – Reinstatement of Position**

County Manager Bryan Steen continued discussion regarding the reinstatement of the Economic Development Director’s position from the Goal Sessions Planning meeting on October 15<sup>th</sup>. Manager Steen presented the following proposed budget amendment as requested by the Board at the October 15<sup>th</sup> meeting:

**Budget Amendment #30**

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Economic Development</b>				
100.4920.000	Salaries & wages	\$ 21,632.00	\$ 26,000.00	\$ 47,632.00
100.4920.090	Social Security	\$ 1,341.00	\$ 1,610.00	\$ 2,951.00
100.4920.091	Medicare Tax	\$ 314.00	\$ 375.00	\$ 689.00
100.4920.100	Retirement	\$ 1,067.00	\$ 1,285.00	\$ 2,352.00
100.4920.101	401(k)	\$ 216.00	\$ 260.00	\$ 476.00
100.4920.100	Group Insurance	\$ 1,179.00	\$ 2,065.00	\$ 3,244.00
100.4920.111	Dental Insurance	\$ 88.00	\$ 155.00	\$ 243.00
<b>Public Assistance</b>				
100.5450.000	Medicaid	\$2,424,810.00	\$(31,750.00)	\$2,393,060.00
		\$2,450,647.00	\$ -	\$2,450,647.00

This budget amendment is justified as follows:

To transfer funds from Medicaid to fund the Economic Development Director position for the remainder of the fiscal year.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

Members of the Board made the following comments regarding the reinstatement of the

Economic Development Director:

**Commissioner Carroll** – reiterated the need for a full time Economic Development Director in order to continue emphasis on economic development in Stokes County and to plan for infrastructure for the County. No funding needed from the fund balance – this budget amendment does not change the fiscal year 2007-08 budget.

**Commissioner Lankford** – reiterated the need to continue with the plans adopted in the fiscal year 2007-08 budget for the County Manager to be the Interim Economic Development Director which saves funding and increases the fund balance. Cannot support at this time the reinstatement of the position until after the fund balance is announced, however, does support economic development in Stokes County

**Vice Chairman Walker** – echoes Commissioner Carroll's comments for the need for a full time Economic Development Director; the sentiment of the people in Stokes County is to strengthen economic development in Stokes County; was not in favor from the beginning to eliminate the full time position in the 2007-08 budget

**Commissioner Smith** – no problem with reinstating the Economic Development Director as conditions have changed since the adoption of the 2007-08 and he can support the submitted budget amendment, which does not change the overall budget

**Chairman Inman** – reiterated the need for the County Manager to be in the County Manager’s office with the hopes of an Interim Health Director being hired as soon as possible; the need to strengthen economic development in Stokes County to lessen the burden of the tax payer

Chairman Inman directed the Clerk to place the item on the November 14<sup>th</sup> Action

Agenda.

**Proposed Sick Leave Accrual Accumulation Rate Change**

County Manager Bryan Steen continued discussion of the following proposed

Sick Leave Accrual Accumulation Rate Change:

Work Schedule	Current	Proposed
	Accrual	Accrual
	Per Pay Period	Per Pay Period
37.5 Workweek Schedule	5.77 hours	6.92 hours
General Employees		
40.0 Workweek Schedule	6.17 hours	7.40 hours
Natural Resources		
45.0 Workweek Schedule	6.92 hours	8.30 hours
Sheriff's Department, Jail		
Communications,		
50.0 Workweek Schedule	7.69 hours	9.22 hours
EMS		

Manager Steen noted that information from Kobe Wieland indicates that general administration office staff does not formally record sick days, it is up the manager of the department to deal with excessive absences and hourly employees receives 2 episodes per calendar year. Stokes Reynolds Memorial Hospital’s administration staff receives 72 hours per year and the sick leave accrual does not increase with years of service. Manager Steen noted it was difficult to compare governmental benefits with that of private entities.

Manager Steen requested to move forward with the sick leave accrual recommendation.

The Board continued the discussion regarding the manager’s sick leave accrual accumulation rate change recommendation, current employee benefits, and sick leave accruals pertaining to retirement.

Chairman Inman requested the Clerk to place the item on the November 14<sup>th</sup> Action Agenda.

**Artist’s Way Creations – Lease Request**

County Manager Bryan Steen requested further direction regarding the request from Artist’s Way Creations for leasing the old DSS Building. Manager Steen submitted the request from Bonnie Rodell- Artist’s Way Creations to rent the Old DSS which joins the property Ms. Rodell currently rents from the County. Ms. Rodell stated she would pay all costs to renovate the building. Manager Steen noted that the County had not occupied the building since 1992. Manager Steen noted parking issues, possible ADA compliance issues, and heating/air-conditioning issues related to the possible future use of the building.

The Board unanimously agreed to discussed the issue after the Board receives the county facilities inventory and space assessment.

Chairman Inman requested Manager Steen to pass along the information to Ms. Rodell and if possible find out Ms. Rodell’s time frame in acquiring the property.

**Budget Amendment #29**

Finance Director Julia Edwards presented Budget Amendment #29 as requested by the Board at the October 15<sup>th</sup> meeting.

<b>Account Number</b>	<b>Account Description Governing Body</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.4110.441	Fire Commissioners		\$ 1,100.00	\$ 1,100.00

Reimbursement  
**Special Appropriation**

100.4520.491	Stokes County Fire & Rescue Association	\$ 23,900.00	\$(1,100.00)	\$ 22,800.00
		<hr/>		
		\$ 23,900.00	\$ -	\$ 23,900.00

This budget amendment is justified as follows:

To transfer funds for the Fire Commissioners’ reimbursement from the Stokes County Fire & Rescue Association’s budget to the Governing Body’s budget

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County’s annual budget

Commissioner Carroll reiterated the need for the reimbursement to Fire Commissioners be in the Governing Body’s budget as they are a public body and need to be paid directly from county tax revenues.

Commissioner Carroll noted that this does not change any funding, but only where the payment is paid from. Reimbursement will be requested by the Fire Commissioners to the County Manager and paid by the Finance Department.

Chairman Inman reiterated that the reimbursement to the Fire Commissioners does not depend on the signing of the volunteer fire departments’ agreements.

The Board discussed the current status of reimbursement to the Fire Commissioners. Chairman Inman directed the Clerk to place budget amendment #29 on the November 14<sup>th</sup> Action Agenda.

**GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

**Danbury Volunteer Fire Department – Request to Purchase Fire Apparatus**

County Manager Bryan Steen reviewed the request from Danbury Volunteer Fire Department, which was discussed at the October 8<sup>th</sup> meeting for the purchase of a fire apparatus as follows:

- Cooper Kenworth - \$69,964.00
- Slagle Fire Equipment (KME) - \$211,800.00
- Scott (6 airpacks, 6 spare bottles, camera) - \$28,458.00
- RCS Communications - \$1,000.00
- Total = \$311,222.00

County Manager Steen concluded that there would be no payment due in the current 2007-08 Fiscal Year.

Chairman Inman entertained a motion to approve the Danbury Volunteer Fire Department's request to purchase a fire apparatus.

Commissioner Lankford moved to approve the request from Danbury Volunteer Fire Department for the purchase of a fire apparatus with total cost of approximately \$311,222.00. Vice Chairman Walker seconded and the motion carried unanimously.

**Proposed Fire Service District Budget**

County Manager Bryan Steen presented the following revised recommendations for the 2007-08 Fire Service District Budget from the Stokes County Fire Commission, which reflects the necessary financial cuts that were discussed at the October 8th meeting:

<b>Agency Name</b>	<b>07-08 Request</b>	<b>Fire Commission Recommended 07-08 Final</b>	<b>2007-08 Cuts</b>	<b>Final 2007-08 Recommendation</b>
31-Pinnacle	\$ 142,382.00	\$ 138,071.00	\$ 5,000.00	\$ 133,071.00
32-Lawsonville	\$ 105,678.00	\$ 104,528.00	\$ 8,675.00	\$ 95,853.00
34-Francisco	\$ 228,695.00	\$ 180,593.00	\$ 8,950.00	\$ 171,643.00
36-Northeast Stokes	\$ 180,780.00	\$ 171,114.00	\$ 6,783.00	\$ 164,331.00
37-Stokes				
Rockingham	\$ 353,645.00	\$ 200,014.00	\$ 4,300.00	\$ 195,714.00
38 Sauratown	\$ 258,240.00	\$ 177,953.00	\$10,000.00	\$ 167,953.00
39-Danbury	\$ 239,146.00	\$ 166,452.00	\$10,500.00	\$ 155,952.00
40-South Stokes	\$ 207,911.00	\$ 164,034.00	\$ 6,350.00	\$ 157,684.00
41-Double Creek	\$ 142,347.00	\$ 133,641.00	\$10,240.00	\$ 123,401.00
73-Westfield	\$ 49,866.00	\$ 49,866.00	\$ 1,375.00	\$ 48,491.00
76-Pilot Knob	\$ 17,992.00	\$ 17,992.00	\$ -	\$ 17,992.00
86-Pilot Rescue	\$ 18,000.00	\$ 18,000.00	\$ -	\$ 18,000.00
	\$ 1,944,682.00	\$ 1,522,258.00	\$72,173.00	\$ 1,450,085.00

Manager Steen reiterated the amount falls within the range appropriated by the Board with the adoption of the Fiscal Year 2007-08 County Budget for the Fire Service District with approximately \$991 being returned to the Fire Service District Fund Balance.

Manager Steen also presented Budget Amendment #28 which appropriates funding as follows:

**Service District Fund – Budget Amendment #28**

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Service District Fund</b>				
209.4340.001	South Stokes	\$	\$ 157,684.00	\$ 157,684.00
209.4340.002	Danbury	\$	\$ 155,952.00	\$ 155,952.00
209.4340.003	Sauratown	\$	\$ 167,953.00	\$ 167,953.00
209.4340.004	Stokes-Rockingham	\$	\$ 195,714.00	\$ 195,714.00
209.4340.005	Northeast Stokes	\$	\$ 164,331.00	\$ 164,331.00
209.4340.006	Francisco	\$	\$ 171,643.00	\$ 171,643.00
209.4340.007	Lawsonville	\$	\$ 95,853.00	\$ 95,853.00
209.4340.008	Pinnacle	\$	\$ 133,071.00	\$ 133,071.00
209.4340.009	Westfield	\$	\$ 48,491.00	\$ 48,491.00
209.4340.010	Pilot Mountain	\$	\$ 18,000.00	\$ 18,000.00
209.4340.011	Pilot Knob	\$	\$ 17,992.00	\$ 17,992.00
209.4340.012	Double Creek	\$	\$ 123,401.00	\$ 123,401.00
209.9910.000	Total App.-Fire Depts.	\$1,451,076.00	(\$1,451,076.00)	
		\$1,451,076.00	\$ (991.00)	\$1,450,085.00

Chairman Inman entertained a motion to approve the revised 2007-08 Fire Service District Budget and Budget Amendment #28.

Commissioner Lankford moved to approve the revised Fiscal Year 2007-08 County Budget for the Fire Service District in the amount of \$1,450,085 submitted by the Fire Commission and Budget Amendment #28. Commissioner Smith seconded and the motion carried unanimously.



## **Proposed Resolutions and Ordinance –Stokes 2007 CDBG Scattered Site Housing Grant**

County Manager Bryan Steen submitted the following proposed resolutions and ordinance for the Stokes County 2007 CDBG Scattered Site Housing Grant along with Benchmark’s Agreement for Administrative Services for the Scattered Site Housing Project that were discussed at the October 8th meeting:

- Proposed Resolution to Adopt the Required CDBG Policies, Procedures, and Plans for the Program
  - Fair Housing Complaint Procedure
  - Equal employment Opportunity and Procurement Plan
  - Procurement Policy for 2007 Development Block Grant Program
  - Section 3- Plan for Employment Opportunities for Businesses and Lower Income Person –Stokes County 2007 CDBG Program
  - Residential Anti-Displacement and Relocation Assistance Plan
  - Citizens Participation Plan
  - Citizens Participation Procedure for Complaints
  - Community Development Code of Conduct
  - Section 504 – Compliance Officer/Grievance Procedure
- Proposed Fair Housing Resolution
- Proposed Community Development Block Grant Program 2007 Project Budget Ordinance
- Proposed Resolution Authorizing County Manager to Sign Rehabilitation Contracts for the 2007 Community Development Block Grant
- Proposed Resolution Scattered Site Housing Rehabilitation Loan Subordination

Chairman Inman entertained a motion to approve the Proposed Resolution to adopt the required CDBG Policies, Procedures, and Plans for the Program.

Commissioner Lankford moved to approve the Proposed Resolution to adopt the required CDBG Policies, Procedures, and Plans for the Program. Vice Chairman Walker seconded and the motion carried unanimously.

Chairman Inman entertained a motion to approve the Proposed Fair Housing Resolution.

Commissioner Carroll moved to approve the Proposed Fair Housing Resolution. Vice

Chairman Walker seconded and the motion carried unanimously.

Chairman Inman entertained a motion to approve the Proposed Community Development Block Grant Program 2007 Project Budget Ordinance.

Commissioner Smith moved to approve the Proposed Community Development Block Grant Program 2007 Project Budget Ordinance. Commissioner Lankford seconded and the motion carried unanimously.

Chairman Inman entertained a motion to approve the Proposed Resolution Authorizing the County Manager to Sign Rehabilitation Contracts for the 2007 Community Development Block Grant.

Vice Chairman Walker moved to approve the Proposed Resolution Authorizing the County Manager to Sign Rehabilitation Contracts for the 2007 Community Development Block Grant. Commissioner Lankford seconded and the motion carried unanimously.

Chairman Inman entertained a motion to approve the Proposed Resolution for Scattered Site Housing Rehabilitation Loan Subordination.

Commissioner Smith moved to approve the Proposed Resolution for Scattered Site Housing Rehabilitation Loan Subordination. Vice Chairman Walker seconded and the motion carried unanimously.

Chairman Inman entertained a motion to approve the Benchmark CMR Inc. Agreement for Administrative Services for the Scattered Site Housing Project.

Commissioner Carroll moved to approve the Benchmark CMR Inc. Agreement for Administrative Services for the Scattered Site Housing Project. Commissioner Smith seconded and the motion carried unanimously.

**Upset Bid – Surplus Tax Property**

County Manager Bryan Steen presented the following information regarding the Sale of Tax Foreclosed Properties presented by Support Services Supervisor Danny Stovall at the October 8<sup>th</sup> meeting:

<b>6942-04-64-0785</b>	<b>Deed Book/Page/557/230</b>	<b>Brook Cove Road #1</b>
Benny M. Church	\$2,307.50 Upset Date 5:00 pm	September 24, 2007
Stanley Whitlow	\$2,150.00 Upset Date 5:00 pm	September 12, 2007
Benny M. Church	\$2,000.00 Upset Date 5:00 pm	August 29, 2007
Arvil Casstevens	\$1,100.00 Upset Date 5:00 pm	August 28, 2007
William West Jr.	\$ 902.31 Upset Date 5:00 pm	August 14, 2007
Taxes/Interest	\$ 939.20 October 1, 2007	
<b>6942-04-64-2704</b>	<b>Deed Book/Page/557/230</b>	<b>Brook Cove Road #2</b>
Benny M. Church	\$ 2,307.50 Upset Date 5:00 pm	September 24, 2007
Stanley Whitlow	\$ 2,150.00 Upset Date 5:00 pm	September 12, 2007
Benny M. Church	\$ 2,000.00 Upset Date 5:00 pm	August 29, 2007
Arvil Casstevens	\$ 800.00 Upset Date 5:00 pm	August 28, 2007
William West Jr.	\$ 636.22 Upset Date 5:00 pm	August 14, 2007
Taxes/Interest	\$ 674.73 October 1, 2007	

Manager Steen noted that the Board had the option to approve or reject the upset bid for each parcel and also noted that by accepting the bid, the County would be able to start receiving tax revenue from the parcels.

Chairman Inman entertained a motion to accept the following bids:

<b>6942-04-64-0785</b>	<b>Deed Book/Page/557/230</b>	<b>Brook Cove Road #1</b>
Benny M. Church	\$2,307.50 Upset Date 5:00 pm	September 24, 2007
<b>6942-04-64-2704</b>	<b>Deed Book/Page/557/230</b>	<b>Brook Cove Road #2</b>
Benny M. Church	\$2,307.50 Upset Date 5:00 pm	September 24, 2007

Vice Chairman Walker moved to accept the following upset bids from Mr. Benny M. Church for both parcels = \$2,307.50 for each parcel. Commissioner Smith seconded and the motion carried (4-1) with Commissioner Lankford voting against the motion.

**Appointments**

Chairman Inman presented the following individuals who were nominated at the October 8<sup>th</sup> meeting to serve on the Stokes County Economic Development Commission:

- Sam Hill
- Russ Slate

Chairman Inman also presented a resume submitted by Rita Gale Young Cruise (to Economic Development Director Ron Morgan) who was interested in serving on the Commission.

Commissioner Lankford moved to appoint Mr. Sam Hill and Mr. Russ Slate to serve on the Stokes County Economic Development Commission. Vice Chairman Walker seconded and the motion carried unanimously.

Chairman Inman noted the possibility of discussing with the Economic Development Commission in the future an amendment to the By-Laws to allow for the appointment of an alternate member.

#### **CenterPoint Human Services – Board of Directors**

Chairman Inman noted the following individuals who were nominated at the October 8<sup>th</sup> meeting:

- Brenda J. Kelly
- Perry Carroll

County Manager Steen noted that Ms. Kelly's application had been referred to CenterPoint Board for review. CEO Betty Taylor had informed Manager Steen that Mr. Carroll had not submitted a CenterPoint application.

Commissioner Lankford requested the Clerk to contact Mr. Carroll regarding his application.

Chairman Inman directed the Clerk to place the item on the November 14<sup>th</sup> Action Agenda.

## **CLOSED SESSION**

Chairman Inman entertained a motion to enter into closed session for the following:

- To consider and take action with respect to the position to be taken by the county in negotiating the amount of compensation or other material terms of an employment contract pursuant to GS 143-318.11(a)(5).
- To consult with the Attorney employed or retained by the Public Body in Order to preserve the attorney-client privilege between the Attorney and the Public Body, which privilege is hereby acknowledged, and to consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure pursuant to G.S. 143-318.11(a)(3).
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6)

Commissioner Lankford moved to enter into closed session for the following:

- To consider and take action with respect to the position to be taken by the county in negotiating the amount of compensation or other material terms of an employment contract pursuant to GS 143-318.11(a)(5).
- To consult with the Attorney employed or retained by the Public Body in Order to preserve the attorney-client privilege between the Attorney and the Public Body, which privilege is hereby acknowledged, and to consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure pursuant to G.S. 143-318.11(a)(3).
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(a)(6)

Vice Chairman Walker seconded and the motion carried unanimously.

The Board returned to open session of the October 22<sup>nd</sup> meeting.

### **Fire Service Agreements**

Chairman Inman entertained a motion to approve the revised Fire and First Response Mutual Aid Agreement.

Commissioner Lankford moved to approve the revised Fire and First Response

Mutual Aid Agreement. Commissioner Smith seconded and the motion carried unanimously.

Chairman Inman entertained a motion to approve the revised Fire & Rescue Protection and Mutual Aid Agreement.

Commissioner Lankford moved to approve the revised Fire & Rescue Protection and Mutual Aid Agreement. Vice Chairman Walker seconded and the motion carried unanimously.

(A copy of the revised agreements will be retained by the Clerk of the Board)

Chairman Inman with full consent of the Board directed the Clerk to the Board and County Manager to send the appropriate agreement to the appropriate fire department and/or rescue squad.

Commissioner Carroll moved to approve the following motion:

- This Board reaffirms its commitment that upon receipt of signed agreements from the various fire and rescue agencies serving the Stokes County Fire Service District that this Board will appoint a committee to recommend guidelines for the operation of the fire commission and the expenditures of fire service district funds that will provide the basis for a potential policy of this Board

Vice Chairman Walker seconded and the motion carried unanimously.

### **Adjournment**

There being no further business to come before the Board, Chairman Inman entertained a motion to adjourn the meeting.

Commissioner Lankford moved to adjourn the meeting. Vice Chairman Walker seconded and the motion carried unanimously.

---

**Darlene M. Bullins**

---

**J. Leon Inman**

**Clerk to the Board**

**Chairman**