

STATE OF NORTH CAROLINA)
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COUNTY OF STOKES)
)

OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
OCTOBER 8, 2007

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building) located in Danbury, North Carolina on Monday, October 8, 2007 at 1:30 pm with the following members present:

Chairman J. Leon Inman
Vice-Chairman Jimmy Walker
Commissioner Ron Carroll
Commissioner Ernest Lankford
Commissioner Stanley Smith

County Personnel in Attendance:
County Manager K. Bryan Steen
Clerk to the Board Darlene Bullins
County Attorney Edward Powell
Finance Director Julia Edwards
Support Services Supervisor Danny Stovall

Chairman Leon Inman called the meeting to order.

Commissioner Carroll delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA

Chairman Inman entertained a motion to approve or amend the October 8th agenda.

County Manager Bryan Steen requested the following:

- Add Budget Amendment #26 to the Consent Agenda in order to contract personnel qualified to inspect Two Tattoo Businesses in the County who have already paid for their permit

The Board unanimously agreed to add Budget Amendment #26 to the Consent Agenda.

Commissioner Smith moved to approve the October 8th agenda as amended.

Commissioner Lankford seconded and the motion carried unanimously.

PUBLIC COMMENTS

The following spoke during public comments:

Mr. Mike Rothstein

1310 Prabhupada Road
Sandy Ridge, NC 27046

Re: **High Speed Internet Access**

Mr. Rothstein spoke to the Board regarding the need for high-speed connectivity in their community in Stokes County, which has 4-5 businesses that are starting up and need high speed internet. Mr. Rothstein presented a petition with 40 signatures that need and want high-speed internet services. Mr. Rothstein noted that only 68.07 percent of homes in Stokes County have the ability to access high speed internet, which places Stokes County in the lowest quartile of connectivity in the State. Mr. Rothstein urged Commissioners to continue to work for high speed internet for the citizens of Stokes County and to help bring in economic development into the County.

Mr. Sam Hill

1274 Hill Street
King, NC 27021

RE: **Proposed Mental Health Coordinator Position**

Mr. Hill spoke regarding the proposed Mental Health Coordinator position. Mr. Hill expressed his appreciation to the Board in supporting this position. Mr. Hill noted the funding should be provided by the County's LME- CenterPoint which already facilitates mental health services for Stokes County. Mr. Hill requested the Board consider allowing CenterPoint to be the funding source for the proposed position and to facilitate the proposed position.

CONSENT AGENDA

Chairman Inman entertained a motion to approve or amend the following items on the

Consent Agenda:

- Minutes of March 29, 2007
- Minutes of June 14, 2007
- Minutes of September 24, 2007

Commissioner Carroll noted the following corrections:

June 14th minutes

Page #11 – Change the wording – meeting to **beginning**... to meeting to **begin**...

September 24th minutes

Page #11 – Change the wording – Attorney **Dean**... to Attorney **Ricky**...

Economic Development – Budget Amendment #14

Finance Director Julia Edwards submitted Budget Ordinance Amendment #14 at the September 24th meeting for the Board’s consideration.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Capital Reserve Fund				
201.4920.027	Economic Development	\$12,750.00	\$151,428.00	\$164,178.00
	Totals	\$12,750.00	\$151,428.00	\$164,178.00

This budget amendment is justified as follows:

To appropriate funds to Capital Reserve Fund due to the Stokes County Development Corporation, Inc. dissolving as a corporation. These funds are being transferred to the County to be used for economic development and/or tourism in the County.

This will result in a net increase of \$151,428.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Capital Reserve Fund				
201.3839.000	Miscellaneous Revenue	\$0.00	\$151,428.00	\$151,428.00
	Totals	\$0.00	\$151,428.00	\$151,428.00

The Board discussed the proposed Budget Amendment #14 at the September 24th meeting.

Tax Administration – Budget Amendment #15

Finance Director Julia Edwards submitted Budget Ordinance Amendment #15 at the September 24th meeting for the Board’s consideration

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Tax Administration			
100.4140.510	Equipment	\$0.00	\$10,540.00	\$10,540.00
	Totals	\$0.00	\$10,540.00	\$10,540.00

This budget amendment is justified as follows:

To re-appropriate funds for the Tax Office software project. This is to bring the balance forward in the fiscal year 2007-08 for this project.

This will result in a net increase of \$10,540.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3991.000	Fund Balance	\$0.00	\$10,540.00	\$10,540.00
	Totals	\$0.00	\$10,540.00	\$10,540.00

The Board discussed the proposed Budget Amendment #15 at the September 24th meeting.

Senior Services Department – Budget Amendment #19

Finance Director Julia Edwards submitted Budget Ordinance Amendment #19 at the September 24th meeting.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Senior Services			
100.5860.020	Salary – Part Time	\$20,828.00	\$1,205.00	\$22,033.00
100.5860.030	Salary–Permanent Part Time	\$30,215.00	(\$1,205.00)	\$29,010.00
	Totals	\$51,043.00	\$0.00	\$51,043.00

This budget amendment is justified as follows:

To increase available part time hours to insure coverage during permanent part time employee resignation, employee leave usage, and volunteer absences.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County’s annual budget.

The Board discussed proposed Budget Amendment #19 at the September 24th meeting.

Sheriff’s Department – Budget Amendment #20

Finance Director Julia Edwards submitted Budget Ordinance Amendment #20.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Sheriff’s Department			
100.4310.352	Maint. & Repair-Equipment	\$3,500.00	\$250.00	\$3,750.00
	Totals	\$3,500.00	\$250.00	\$3,750.00

This budget amendment is justified as follows:

To clean carpet in Sheriff’s Department.

This will result in a net increase of \$250.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.413	State Fines/Forfeitures	\$2,958.00	\$250.00	\$3,208.00
	Totals	\$2,958.00	\$250.00	\$3,208.00

Health Department – Budget Amendment #21

Finance Director Julia Edwards submitted Budget Ordinance Amendment #21.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Health Department			
100.5100.311	Employee Training	\$00.00	\$3,750.00	\$3,750.00
100.5100.320	Telephone	\$00.00	\$1,250.00	\$1,250.00
100.5100.512	Non-Capital Equipment	\$00.00	\$12,000.00	\$12,000.00
	Totals	\$00.00	\$17,000.00	\$17,000.00

This budget amendment is justified as follows:

- Employee Training funds are needed due to the recent hiring of coordinators in vacant positions. This education funding is required to assure that state competency requirements are met. The certifications required in these coordinator positions will also meet state and federal accreditation standards. Emergency Preparedness and Communicable Disease Coordinators are required by state and federal regulations to attend mandatory state certification seminars. These positions are crucial in coordinating community awareness as well as safety to our citizens in the event of disease outbreaks, bioterrorism threats and natural as well as man made disasters.
- The Family Care Coordination Program is in need of 5 mobile phones. These phones would increase productivity through utilization of patient pre-scheduling as well as posting clients in vacant time slots. This would decrease the down time between patient missed and/or cancelled appointments. Thus, increasing revenue by utilization of open patient slots.
- In order to provide high quality, comprehensive, state of the art care to the citizens of Stokes County, the SFHC is requesting 6 laptop computers. The computers will be utilized by Emergency Preparedness, Communicable Disease and Healthcare providers to coordinate, track and correlate countywide health data and address health care issues. NCEDD system, HIS, NCIR and NCSPHL data and reports will be available online October 1, 2007. This will assist to establish concise patient diagnoses and improve care to our citizens. Without computers, we are unable to provide comprehensive care. We are presently unable to retrieve state data due to the lack of computers.

This will result in a net increase of \$17,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3519.421	Health Title XIX	\$67,472.00	\$17,000.00	\$84,472.00
	Totals	\$67,472.00	\$17,000.00	\$84,472.00

Sheriff's Department – Budget Amendment #22

Finance Director Julia Edwards submitted Budget Ordinance Amendment #22.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Sheriff's Department			
100.4310.351	Maint. & Repairs - Auto	\$70,914.00	\$1,394.00	\$72,308.00
	Totals	\$70,914.00	\$1,394.00	\$72,308.00

This budget amendment is justified as follows:

To appropriate insurance claim funds for repairs to vehicle.

This will result in a net increase of \$1,394.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3839.850	Insurance Claims	\$13,783.00	\$1,394.00	\$15,177.00
	Totals	\$13,783.00	\$1,394.00	\$15,177.00

Governing Body - Budget Amendment #23

Finance Director Julia Edwards submitted Budget Ordinance Amendment #23.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Governing Body			
100.4110.450	Insurance & Bonds	\$552,068.00	\$5,000.00	\$557,068.00
100.9910.000	Contingency	\$227,212.00	(\$5,000.00)	\$222,212.00
	Totals	\$779,280.00	\$00.00	\$779,280.00

This budget amendment is justified as follows:

To transfer funds from Contingency to cover deductible on invoice #0708-07015 from NCACC Risk Management.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

Governing Body – Budget Amendment #24

Finance Director Julia Edwards submitted Budget Ordinance Amendment #24.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Governing Body				
100.4110.450	Insurance & Bonds	\$552,068.00	\$9,777.00	\$561,845.00
100.4310.290	Misc. Expenses	\$227,212.00	(9,777.00)	\$217,435.00
Totals		\$779,280.00	\$00.00	\$779,280.00

This budget amendment is justified as follows:

To transfer funds from Contingency for the adjustment to the Workers' Compensation Invoice due to the 2005-06 Workers' Compensation audit.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

Environmental Health Department – Budget Amendment #26

Finance Director Julia Edwards submitted Budget Ordinance Amendment #26.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
Environmental Health				
100.5192.000	Salaries and Wages	\$00.00	(\$200.00)	(\$200.00)
100.5192.180	Professional Services	\$00.00	\$200.00	\$200.00
Totals		\$00.00	\$00.00	\$00.00

This budget amendment is justified as follows:

Due to lack of staff in Environmental Health, funding is needed to contract personnel for Food/Lodging Inspections (two Tattoo Businesses) - requirements for Environmental Health should be complaint with State rules and regulations.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County's annual budget.

Revision of County Employee Sick Leave Accumulation Rate- Article V-Section #3

County Manager Bryan Steen requested the Board's consideration regarding the following sick leave accumulation rate change to be effective September 21, 2007:

Work Schedule	Current	Proposed
	Accrual	Accrual
	Per Pay Period	Per Pay Period
37.5 Workweek Schedule	5.77 hours	6.92 hours
General Employees		
40.0 Workweek Schedule	6.17 hours	7.40 hours
Natural Resources		
45.0 Workweek Schedule	6.92 hours	8.30 hours
Sheriff's Department, Jail		
Communications,		
50.0 Workweek Schedule	7.69 hours	9.22 hours
EMS		

Vice Chairman Walker requested additional information regarding the proposed sick leave accumulation rate change from County Manager Steen.

County Manager Steen noted the following:

- Other local governments along with the state government provide general employees 12 sick days per year (37.50 or 40.0 hour work schedule) (1 day per month)
- Following counties provide general employees 12 sick days per year:
 - Stanly County
 - Surry County
 - Rockingham County
 - Franklin County
 - Davie County
 - Richmond County
 - Edgecombe County
 - Watauga County

- Proposed schedule represents hours based on 13 pay periods per year according to number of hours worked per 4-weeks, weeks have been increased proportionally for each schedule based on the current accumulation rate

Vice Chairman Walker requested additional information regarding the sick leave accumulation rate before discussing the agenda item: How does this accumulation relate to the private section? Is this too much, too little? Etc.

The Board discussed placing the item on the October 22nd agenda.

The Board had no issues with removing the item from the agenda and placing it on the October 22nd agenda.

Chairman Inman requested the agenda item be placed on the October 22nd agenda – Discussion Agenda.

Stokes County Aging Planning Committee – Amendment to By-Laws

County Manager Bryan Steen presented the following unanimous recommendation from the Stokes County Aging Planning Committee for amendment to Article IV of the By-Laws at the September 24th meeting for the Board’s consideration:

ARTICLE IV. MEMBERSHIP

Members - The County Board of Commissioners shall appoint members to the committee in September of each year. Such membership shall consist of county senior service providers, a representative from Hospice, a representative from Cooperative Extension, and nine other members representing ACTS (deleting = members) and senior citizens from different areas of the county. Service providers shall not vote on issues that ultimately result in financial gain to themselves or to their agencies. Terms of membership shall be one year, from October until September, except in the case of a vacancy that may be filled at any time for the balance of the term. Members of the committee must be Stokes County citizens unless this requirement is waived by the Board of County Commissioners. A representative of the Area Agency on Aging (AAA) shall attend meetings and provide technical assistance.

Justification (Excerpt from draft copy of Aug. 22, 2007 Stokes Aging Planning Meeting Minutes): The committee engaged in discussion regarding the need to set a definitive number of committee members and a motion was made by Jim Carlin, 2nd by Louise Flynt, that the by-laws be amended to state that the committee shall consist of nine members, excluding providers and technical support. Motion carried by unanimous vote.

The Board discussed the proposed amendment at the September 24th meeting.

Commissioner Lankford moved to approve the Consent Agenda as amended.

Vice Chairman Walker seconded and the motion carried unanimously.

GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA

Comments – Manager and Board of Commissioners

County Manager Bryan Steen presented the following information:

- Invitation to join Stokes County Forestry, Hanging Rock State Park and Office of Emergency Management for fire training exercise on Thursday, October 18th
- Health Department - Flu Vaccine Clinic in different locations in the County, Southwestern Service Center, and Health Department (Danbury)

Commissioner Lankford noted that Commissioner Smith and himself attended the EMS Paramedic Competition, which Paramedics Fred Lawson and Scott Brown competed in on October 7th in Greensboro.

Vice Chairman Walker requested if an additional flu vaccine clinic could be at the Southwestern Service Center.

Vice Chairman Walker suggested the need for high speed internet connection in Stokes County be added to the Goals Planning Session scheduled for October 15th.

Tax Administration Report

County Manager Bryan Steen presented the following Tax Administration Report:

Fiscal Year 2007-08	Budget Amt	Collected Amt	Over Budget	Under Budget
County Regular & Motor Vehicles	\$(18,619,330.00)	\$8,911,809.64		\$(9,707,520.36)
Prior Taxes 1991-2006 Tax Years				
County Regular & Motor Vehicles	\$ 700,000.00	\$ 259,803.10		\$ 440,196.90

Personal Property Discovery Report* Audit Dates	# of Accts	Total Value	Taxes Due
09-01-07/09-30-07	29	\$699,358.00	\$4,653.23
Business Personal Property Discovery Report* Audit Dates	# of Accts	Total Value	Taxes Due
09-01-07/09-30-07	3	\$62,809.00	\$379.23
Motor Vehicle Release Report* Audit Dates	# of Accts	Total Value	
09-01-07/09-30-07	60	\$2,861.43	
Motor Vehicle Refund Report** Audit Dates	# of Accts	Total Value	
09-01-07/09-30-07	3	\$135.34	

*** Detailed Report maintained in the Tax Department and can be submitted upon Request by the Board.**

GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA

Danbury Volunteer Fire Department – Request to Purchase Fire Apparatus

Chairman Inman expressed appreciation to the Danbury Volunteer Fire Department for executing the current Fire Service Funding Agreement.

Fire Chief Jim Hicks and Vice President Jeff Whitaker (Board of Directors), Danbury Vol. Fire Department presented the following information regarding the request to purchase a new fire apparatus:

- Purchase of a First Line Pumper
- Replaces a twenty-two year old pumper that is outdated (1985 model)
- National Fire Administration Protection Code suggests refurbished the vehicle after 20 years of service – this has not been done to the current vehicle
- Request to purchase the following fire apparatus from these vendors that was approved by the Board of Directors:
 - Cooper Kenworth - \$69,964.00
 - Slagle Fire Equipment (KME) - \$211,800.00
 - Scott (6 airpacks, 6 spare bottles, camera) - \$28,458.00
 - RCS Communications - \$1,000.00
 - Total = \$311,222.00
- Currently, the Department has \$20,000 in escrow to put towards the purchase

- Working with two financial institutions with first payment due in fiscal year 2008/2009 (financing to be 12-15 years) LSB and finance company affiliated with KME
- Current Department's debt: Building addition which will be paid off in 2010 and 2000 Pumper/Tanker which will be paid off in 2012
- Truck is a basic fire apparatus – “no bells and whistles”
- Was approved in the 2005-06 budget by the Fire Commission for purchase in 2007/08 fiscal year
- Four bids were received with KME being the lowest bid

Fire Chief Hicks concluded by also requesting the Board's approval to keep the 1985 pumper to use a “Brush Truck”. Chief Hicks noted there was no value in selling the vehicle. By using the pumper as a Brush Truck, this would eliminate the future purchase of a “Brush Truck”. This would be a valuable asset in setting up two water points and also allow the department to have a spare truck if needed.

The Board discussed the fire apparatus request from Danbury Vol. Fire Department.

Commissioner Carroll noted the County should consider using part of the \$1.4 million approved in the fiscal year 2007-08 budget to pay for the pumper at the time of purchase if no other department in the Service District executes their contract thus saving interest payments. Item will be placed on the October 22nd Action Agenda.

Proposed Fire Service District Budget

County Manager Bryan Steen presented the following revised recommendations for the 2007-08 Fire Service District Budget from the Stokes County Fire Commission, which reflects the necessary financial cuts:

Agency Name	07-08 Request	Fire Commission Recommended 07-08 Final	2007-08 Cuts	Final 2007-08 Recommendation
31-Pinnacle	\$ 142,382.00	\$ 138,071.00	\$ 5,000.00	\$ 133,071.00
32-Lawsonville	\$ 105,678.00	\$ 104,528.00	\$ 8,675.00	\$ 95,853.00
34-Francisco	\$ 228,695.00	\$ 180,593.00	\$ 8,950.00	\$ 171,643.00
36-Northeast Stokes	\$ 180,780.00	\$ 171,114.00	\$ 6,783.00	\$ 164,331.00
37-Stokes				
Rockingham	\$ 353,645.00	\$ 200,014.00	\$ 4,300.00	\$ 195,714.00

38 Sauratown	\$ 258,240.00	\$ 177,953.00	\$10,000.00	\$ 167,953.00
39-Danbury	\$ 239,146.00	\$ 166,452.00	\$10,500.00	\$ 155,952.00
40-South Stokes	\$ 207,911.00	\$ 164,034.00	\$ 6,350.00	\$ 157,684.00
41-Double Creek	\$ 142,347.00	\$ 133,641.00	\$10,240.00	\$ 123,401.00
73-Westfield	\$ 49,866.00	\$ 49,866.00	\$ 1,375.00	\$ 48,491.00
76-Pilot Knob	\$ 17,992.00	\$ 17,992.00	\$ -	\$ 17,992.00
86-Pilot Rescue	\$ 18,000.00	\$ 18,000.00	\$ -	\$ 18,000.00
	\$ 1,944,682.00	\$ 1,522,258.00	\$72,173.00	\$ 1,450,085.00

Manager Steen noted that the amount falls within the range appropriated by the Board with the adoption of the Fiscal Year 2007-08 County Budget for the Fire Service District with approximately \$991 being returned to the Fire Service Fund Balance.

Commissioner Smith noted that the Fire Service District had been increased by ½ cent along with another ½ cent to allocate funding for salaries for the two positions in Fire Marshal’s office that manned Truck #310. Manager Steen noted that with the ½ cent increase and \$9,000 remaining from the ½ cent tax increase approved for the salaries of Truck #310, the Fire Service District revenue increased by \$104,000.

The Board discussed the revised Fire Commission Recommendation for the Fire Service District. Item will be placed on the October 22nd – Action Agenda.

Commissioner Carroll noted that approval should be contingent upon the individual fire department signing the revised Fire Protection Agreement.

County Manager Steen confirmed that no payment would be made unless there was a signed agreement in place with the County.

Walnut Cove Senior Center Advisory Council By-Laws – Proposed Amendment

County Manager Bryan Steen presented the following proposed Amendment recommended and approved by the Walnut Cove Senior Advisory Council for the Walnut Cove Senior Center Advisory Council By-Laws:

- **Article V – Section I – Meeting Dates**
 - Current By-Laws states: Meetings shall be held once every month

- New Amendment: Meetings shall be held bi-monthly at 3:00 pm

Chairman Inman noted that current By-Laws stated that all amendments or other changes to the By-Laws must be approved by the Board of County Commissioners.

Item will be placed on the October 22nd Consent Agenda.

Proposed Resolutions and Ordinance –Stokes 2007 CDBG Scattered Site Housing Grant

Mr. Gary Wilson, Benchmark CMR, presented the following requirements for the 2007 CDBG Scattered Site Housing Grant for the Board’s consideration: (County Attorney Edward Powell has reviewed and approved the documents as to Form and Legal Sufficiency)

- Proposed Resolution to Adopt the Required CDBG Policies, Procedures, and Plans for the Program
 - Fair Housing Complaint Procedure
 - Equal employment Opportunity and Procurement Plan
 - Procurement Policy for 2007 Development Block Grant Program
 - Section 3- Plan for Employment Opportunities for Businesses and Lower Income Person –Stokes County 2007 CDBG Program
 - Residential Anti-Displacement and Relocation Assistance Plan
 - Citizens Participation Plan
 - Citizens Participation Procedure for Complaints
 - Community Development Code of Conduct
 - Section 504 – Compliance Officer/Grievance Procedure
- Proposed Fair Housing Resolution
- Proposed Community Development Block Grant Program 2007 Project Budget Ordinance
- Proposed Resolution Authorizing County Manager to Sign Rehabilitation Contracts for the 2007 Community Development Block Grant
- Proposed Resolution Scattered Site Housing Rehabilitation Loan Subordination

Mr. Wilson concluded that the proposed Benchmark CMR, Inc.’s Agreement for Administrative Services for the Scattered Site Housing Project was also included for the Board’s consideration.

The Board discussed the proposed documentation for the 2007 Scattered Site Housing Grant. Item will be placed on the October 22nd – Action Agenda.

Proposed Mental Health Coordinator Position

County Manager Bryan Steen noted the following regarding the proposed Mental Health Coordinator Position:

- Proposed position is to facilitate access of clients to the mental health system and not the actual provision of mental health services
- Not recommending the proposed position be licensed as a Licensed Professional Counselor, Licensed Marriage/Family Therapist, Licensed Clinical Social Worker or Clinical Psychologist
- Any licensure appointment would have a minimum of \$5,000 cost for additional professional malpractice insurance coverage
- Proposed County Pay Grade = 69 (\$28,979 to \$48,468)
- County Work schedule -37.5 hours per week (8:30am to 5:00pm)
- Possible funding from LME, county and other sources with majority coming from LME and other sources, could possibly be no county funding required
- Discussed the duties and responsibilities of the proposed position
- Position should not be considered a crisis hotline

Chairman Inman noted that CEO Betty Taylor – CenterPoint had recently suggested the possibility of placing the position at Stokes Reynolds Memorial Hospital under the supervision Healthy Carolinians with funding from CenterPoint and possibly WFUBMC. CEO Taylor also noted that the County Attorney should be involved regarding legal issues of the proposed position.

The Board discussed the proposed position.

Chairman Inman noted that the proposed position needs to be the right position for Stokes County and also expressed appreciation to First Responders and Stokes Mental Health for the initiative to bring the idea of a Stokes County coordinator position to the Board's attention.

Commissioner Lankford noted the following regarding the proposed position:

- Support funding allocation from other sources
- Support the need for the position as soon as possible as long as the position is the right position for Stokes County

Commissioner Smith noted the following regarding the proposed position:

- Supports the position for a mental health coordinator to be located in Stokes County
- Agrees the need to get the position in place, but also agrees the need to have the right position for Stokes County
- Need to move on the position

Vice Chairman Walker noted the following regarding the proposed position:

- The possibility of the position being contracted instead of a full time County employee
- Appropriation from other funding
- Position needs a local person or a person with strong local connection
- Control of the position be with Stokes County
- Need to move on the position and do it right

Commissioner Carroll noted the following regarding the proposed position:

- Questions the proposed position being a contract position due to the current job description – IRS regulations
- Possibly need the position to have clinical experience – would need to research this option further
- Want a workable position that is right for Stokes County

Director Angie Cullen – Healthy Carolinians noted that Healthy Carolinians would be open to discuss the possibility of the proposed position being located under Healthy Carolinians.

Chairman Inman directed the County Manager to further research the possibility of the proposed position being housed at Stokes Reynolds, set up a meeting with CEO Taylor, Doug Atkinson- Baptist, Director Cullen-Healthy Carolinians and County Attorney Edward Powell to discuss all viable options. Item will be placed on the October 22nd – Discussion Agenda.

Appointments

CenterPoint Human Services –Board of Directors

Chairman Inman noted the following applicant who had completed an Application for Appointment:

- Brenda J. Kelly – King, NC

Vice Chairman Walker nominated Brenda Kelly to serve on the CenterPoint Human Services – Board of Directors.

Commissioner Lankford nominated Perry Carroll to serve on the CenterPoint Human Services – Board of Directors. Clerk to the Board Darlene Bullins noted that Ms. Kelly’s application would be sent to CenterPoint for review.

Nominations can be considered at the October 22nd meeting.

Upset Bid – Surplus Tax Property

Support Services Supervisor Danny Stovall presented the following regarding the Sale of Tax Foreclosed Properties:

6942-04-64-0785	Deed Book/Page/557/230	Brook Cove Road #1
Benny M. Church	\$2,307.50 Upset Date 5:00 pm	September 24, 2007
Stanley Whitlow	\$2,150.00 Upset Date 5:00 pm	September 12, 2007
Benny M. Church	\$2,000.00 Upset Date 5:00 pm	August 29, 2007
Arvil Casstevens	\$1,100.00 Upset Date 5:00 pm	August 28, 2007
William West Jr.	\$ 902.31 Upset Date 5:00 pm	August 14, 2007
Taxes/Interest	\$ 939.20 October 1, 2007	
6942-04-64-2704	Deed Book/Page/557/230	Brook Cove Road #2
Benny M. Church	\$ 2,307.50 Upset Date 5:00 pm	September 24, 2007
Stanley Whitlow	\$ 2,150.00 Upset Date 5:00 pm	September 12, 2007
Benny M. Church	\$ 2,000.00 Upset Date 5:00 pm	August 29, 2007
Arvil Casstevens	\$ 800.00 Upset Date 5:00 pm	August 28, 2007
William West Jr.	\$ 636.22 Upset Date 5:00 pm	August 14, 2007
Taxes/Interest	\$ 674.73 October 1, 2007	

Mr. Stovall requested the Board’s approval or rejection. Mr. Stovall concluded that adjoining property owners were notified of the sale and that no upset bid was received before the September 24th deadline.

The Board discussed the bids received regarding the parcel 6942-04-64-0785 (Brook Cove Road #1) and 6942-04-64-2704 (Brook Cove Road #2). Both final following bids were received from Benny M Church:

- 6942-04-64-0785 = \$2,307.50
- 6942-04-64-2704 = \$2,307.50

Item will be placed on the October 22nd – Action Agenda.

Mr. Stovall noted the following information regarding the remaining two parcels:

- Lots 83&84 –Tory’s Den #6926-01-05-0279-Current Bid–approximately \$3410
- Lots 1-3 Dan River - #6926-00-47-4709 – Current Bid - approximately \$3370

Discussion – Support of the Shelton Brother Foundation

Commissioner Smith discussed the “Shelton Foundation” established by Shelton Brothers- (Ed and Charlie Shelton –King), which have provided educational opportunities for approximately 30 students in both Stokes and Surry Counties who needed financial assistance to attend college.

Commissioner Smith requested the Board consider a Resolution in support of the Shelton Foundation.

The Board discussed the Shelton Foundation.

Chairman Inman directed a proposed Resolution be placed on the October 22nd – Consent Agenda.

GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA

Piedmont Authority Regional Transportation (PART)-Proposed Resolution

Chairman Inman presented the proposed Resolution Approving the Levy of a Privilege Tax by Board of Trustees of the Piedmont Authority for Regional Transportation on Retailers Engaged in the Business of Leasing or Renting U-Drive-It Vehicles or Motorcycles (PART) for further discussion.

The Board continued further discussion regarding the proposed Resolution.

Chairman Inman entertained a motion regarding the proposed PART Resolution Approving the Levy of a Privilege Tax by Board of Trustees of the Piedmont Authority for

Regional Transportation on Retailers Engaged in the Business of Leasing or Renting U-Drive-It Vehicles or Motorcycles.

Commissioner Lankford moved to approve the proposed PART Resolution Approving the Levy of a Privilege Tax by Board of Trustees of the Piedmont Authority for Regional Transportation on Retailers Engaged in the Business of Leasing or Renting U-Drive-It Vehicles or Motorcycles. Commissioner Smith seconded and the motion carried unanimously. (A copy of the Resolution will be retained by the Clerk to the Board.)

Appointments

Stokes Aging Planning Committee

Chairman Inman presented the following nominations recommended from the Stokes Aging Planning Committee for a one year term (October 2007-2008) that were nominated at the Board of Commissioners' meeting on September 24th:

- Margaret Arey – Hospice of Stokes County
- James Carlin
- Lou Charland
- Rebecca Warren – Stokes Family Health Department
- Vicky East, Walnut Cove Senior Center
- Louise Flynt
- Suzan Garner
- Susie Grabs
- Bill Greenwood
- Ted Griesenbrock
- Sheriff Mike Joyce
- Janelle Kent – NC Cooperative Extension
- Lynn Martens, Senior Services
- Clinard Merritt
- Jacque Nuckols
- Jan Spencer – Social Services
- Madeline Watkins
- Dean Burgess, Area Agency on Aging

There were no further nominations.

Chairman Inman entertained a motion to appoint the nominations submitted at the September 24th meeting to the Stokes Aging Planning Committee.

Commissioner Carroll moved to appoint the following to serve on the Stokes Aging Planning Committee:

- Margaret Arey – Hospice of Stokes County
- James Carlin
- Lou Charland
- Rebecca Warren – Stokes Family Health Department
- Vicky East, Walnut Cove Senior Center
- Louise Flynt
- Suzan Garner
- Susie Grabs
- Bill Greenwood
- Ted Griesenbrock
- Sheriff Mike Joyce
- Janelle Kent – NC Cooperative Extension
- Lynn Martens, Senior Services
- Clinard Merritt
- Jacque Nuckols
- Jan Spencer – Social Services
- Madeline Watkins
- Dean Burgess, Area Agency on Aging

Commissioner Lankford seconded and the motion carried unanimously.

Stokes Economic Development Commission

Chairman Inman presented the nominations for the Stokes Economic Development Commission (SCEDC) who were nominated at the September 24th meeting;

- Worth Hampton
- Thomas J. “Turk” Tergliafera
- Bruce Younts
- Jane Priddy-Charleville
- Leon Inman

Chairman Inman noted the need for two additional members.

Vice Chairman Walker nominated Sam Hill.

Commissioner Lankford nominated Russ Slate.

Vice Chairman Walker moved to appoint the following to serve on the SCEDC:

- Worth Hampton
- Thomas J. “Turk” Tergliafera
- Bruce Younts
- Jane Priddy-Charleville
- Leon Inman

Commissioner Lankford seconded and the motion carried unanimously.

Mr. Hill and Mr. Slate can be considered at the October 22nd meeting.

Safe Shelter – Lease Agreement

County Manager Bryan Steen requested direction from the Board regarding the Lease with the Stokes Safe Shelter that was discussed at the September 24th meeting.

Vice Chairman Walker moved to direct the County Manager to proceed to dissolve the current lease with Stokes Safe Shelter (Property located at 505 Main St, Danbury) and refund the \$10 payment to Stokes Safe Shelter.

Commissioner Lankford seconded and the motion carried unanimously.

Vice Chairman Walker requested that this space be included with the County’s needs assessment.

Proposed Lease Purchase Agreement – Information Systems

Support Services Supervisor Danny Stovall presented the following proposals received until 5:00 pm, Friday, September 28, 2007 for financing computer network upgrades approved in the Fiscal year 2007-08 County Budget:

Company	Ranking	Fixed Rate	Finance Amount	Annual Payment	Interest Paid	Bank Charges	Payback Amount
First Citizens	1	3.50%	\$97,000	\$ 51,060.85	\$ 5,121.70	\$ 200.00	\$ 102,321.70
BB&T	2	3.68%	\$97,000	\$ 51,376.48	\$ 5,752.96	\$ -	\$ 102,752.96
RBC Centura	3	3.71%	\$97,000	\$ 51,215.41	\$ 5,430.82	\$ 100.00	\$ 102,530.82
Wachovia	4	4.95%	\$97,000	\$ 52,127.12	\$ 7,254.24	\$ -	\$ 104,254.24

LSB	5	6.79%	\$97,000	\$ 53,493.79	\$ 9,987.58	\$ -	\$ 106,987.58
Sun Trust	no Bid						
Southern Community	no Bid						

Mr. Stovall submitted the following recommendation for financing the network upgrade project:

- First Citizens
 - Fixed Rate = 3.50%
 - Finance Amount =- \$97,000
 - Annual payment Amount = \$51,060.85
 - Interest Paid = \$5,121.70
 - Bank Charges = \$200.00
 - Payback = \$102,321.70

Finance Director Julia Edwards requested approval of Budget Amendment #25 due to revenue not being budgeted in the Fiscal 2007-08 County Budget.

Information System – Budget Amendment #25

Finance Director Julia Edwards submitted Budget Ordinance Amendment #25.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	Information Systems			
100.4210.510	Equipment	\$7,500.00	\$162,865.00	\$170,365.00
	Debt Service			
100.9100.801	Information Sys-Principle	\$53,115.00	(\$53,115.00)	\$00.00
100.9100.831	Information Sys-Interest	\$12,750.00	(\$12,750.00)	\$00.00
	Totals	\$73,365.00	\$97,000.00	\$170,365.00

This budget amendment is justified as follows:

To appropriate and transfer funding for the financing of the upgrade to the County’s Network System.

This will result in a net increase of \$97,000.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3920.911	Proceeds –Installment Purchase	\$00.00	\$97,000.00	\$97,000.00
	Totals	\$00.00	\$97,000.00	\$97,000.00

Chairman Inman entertained a motion regarding the financing of the Computer Network Upgrade.

Commissioner Lankford moved to approve First Citizen at the 3.50% fixed rate for financing computer network system along with Budget Amendment #25. Commissioner Smith seconded and the motion carried unanimously.

Other Items

Chairman Inman noted the upcoming Goals Planning Session scheduled for Monday, October 15th at 4:00pm.

Commissioner Lankford presented the following invitation from the NWPCOG to the Board:

- 2007 Grady Hunter Regional Excellence Award Presentation and Dinner
- Tuesday, October 23, 2007 – 6:00 pm
- Walnut Hall, Tanglewood Park, Clemmons, NC

Adjournment

There being no further business to come before the Board, Chairman Inman entertained a motion to adjourn the meeting.

Commissioner Lankford moved to adjourn the meeting. Commissioner Smith seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

J. Leon Inman
Chairman