

**-STATE OF NORTH CAROLINA)**  
**)**  
**COUNTY OF STOKES )**  
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**OFFICE OF THE COMMISSIONERS**  
**STOKES COUNTY GOVERNMENT**  
**DANBURY, NORTH CAROLINA**  
**SEPTEMBER 24, 2007**

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session at Rock House Ruritan Club located at 2889 NC HWY 268, Pinnacle, North Carolina on Monday, September 24, 2007 at 6:00 pm with the following members present:

Chairman Leon Inman  
Vice-Chairman Jimmy Walker  
Commissioner Ron Carroll  
Commissioner Ernest Lankford  
Commissioner Stanley Smith

County Personnel in Attendance:  
County Manager K. Bryan Steen  
Clerk to the Board Darlene Bullins  
County Attorney Edward Powell  
Finance Director Julia Edward  
Support Services Supervisor Danny Stovall

Chairman Leon Inman called the meeting to order.

Vice Chairman Walker delivered the invocation.

Chairman Inman expressed the Board's appreciation for the invitation to hold the regularly scheduled meeting at Rock House Ruritan Club.

**GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

**GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Inman entertained a motion to approve or amend the agenda for the

September 24, 2007 meeting.

County Manager Bryan Steen requested the following:

- Discussion Agenda – Add Discussion regarding the “Proposed Mental Health Coordinator Position”
- Discussion Agenda – Move Discussion Item B- “Local Firemen’s Relief Fund Board Appointments to the Action Agenda in order to meet the State deadline for submission of the NC Rural Fire District Report of Fire Conditions to the NC Department of Insurance

Chairman Inman noted that Discussion Agenda – Item A – “Proposed PART Resolution” could possibly need to be moved to the Action Agenda due to a timeframe for submission.

Chairman Inman proposed to leave both Discussion Agenda Items A & B under the Discussion Agenda with the option to move both items to the Action Agenda after discussion. The Board unanimously agreed to leave Discussion Agenda Items A&B under the Discussion Agenda with the option to move to both items to the Action Agenda.

Commissioner Lankford moved to approve the Agenda as amended. Commissioner Smith seconded and the motion carried unanimously.

## **PUBLIC COMMENTS**

The following spoke during public comments:

Ms. Donna Sutphin  
Rock House Ruritan Club

Ms. Sutphin welcomed the Board of Commissioners to Rock House Ruritan and expressed appreciation to the Board for holding their regular meeting at Rock House.

Mr. P.J. Cash  
1230 Kentland Drive  
King, NC 27021  
RE: Fire Departments

Mr. Cash spoke to the Board regarding Fire Service in Stokes County. I come tonight as a taxpayer, not as a member of any fire department. Mr. Cash noted certain fire departments in

the County are receiving services provided by the Fire Marshal's office that are not contributing to the cost of the service, since funding was approved to be paid strictly by the Service District instead of the County. Mr. Cash requested that funding be allocated from County funds for the two positions in the Fire Marshal's office. Mr. Cash also spoke regarding the proposed contracts and suggested possibly signing a one-year contract and then start to work on the other issues. Mr. Cash also spoke on insurance ratings and loss of one employee from the Fire Marshal's office. (Mr. Cash presented a copy of his comments to the Clerk)

Mr. Keith Hibner  
President – Fight the Stokes County Dump  
4369 NC HWY 89  
Walnut Cove, NC 27052  
Re: Dump on County Line

Mr. Hibner spoke on the proposed C&D Landfill to be located at the Stokes-Forsyth County Line. Mr. Hibner noted that it has been one year since the illegal purchase of 135 acres in Stokes County by Forsyth County. Mr. Hibner noted disappointment that Stokes County has not done anything since the illegal purchase. Since the purchase, North Carolina has passed stricter guidelines regarding landfills. Mr. Hibner suggested that Stokes County be proactive to find other alternatives regarding the disposal of waste such as more recycling programs. Mr. Hibner urged the Board of Commissioners to be proactive and not wait for Forsyth County to push a landfill on Stokes County.

Mr. Gary Alley  
1069 Pack Road  
Walnut Cove, NC 27052  
Re: Proposed C&D Landfill

Mr. Alley noted that there had been no new information lately regarding the proposed C&D landfill. Mr. Alley questioned the Board as to what was the next step for the Stokes County Board of Commissioners. Mr. Alley noted that the purchase of the land in Stokes County by Forsyth County is illegal. Mr. Hugh Wright who helped purchased the land is no longer with the City Utilities Commission. Mr. Alley noted that the Forsyth County Commissioners were also meeting tonight. Mr. Alley noted that it was time for Stokes County to stand up for what is right.

Mr. David Allen  
209 Crestview Drive  
King, NC 27021  
RE: Animal Control

Mr. Allen presented a petition to the Board of Commissioners and Animal Control requesting action on the infestation of dogs without their shots and not registered with the County for tax purposes. Mr. Allen noted problems with this group of dogs in their neighborhood.

Chairman Inman requested the County Manager to follow up on this issue with Animal Control and return a call to Mr. Allen.

## **CONSENT AGENDA**

Chairman Inman entertained a motion to approve or amend the following items on the Consent Agenda:

- Minutes of June 12, 2007
- Minutes of September 10, 2007

Commissioner Carroll noted the following corrections:

### June 12<sup>th</sup> minutes

Page #3 – Change the wording – Office **has**... to Office **have**...

Page #4 – Change on the **role**... to on the **roll**

Page #4 – Change personnel **was**... to personnel **were**...

### September 10<sup>th</sup> minutes

Page #3 – Change the wording – **.05%** increase... to **.5%** increase...

Page #6 - Change who **was**... to who **were**...

Page #10 – Change that the **effective** Board... to the **affected** Board...

Page #13 – will **loose**... to will **lose**...

Commissioner Smith noted the following corrections:

### June 12<sup>th</sup> minutes

Page #5 - Change Steven **Robinson** to Steven **Roberson**

Vice Chairman Walker requested the County Manager to investigate the current responses by Truck #310 to Danbury Vol. Fire Department relating to the incidents presented during the budget work session.

## **Elections Department – Budget Amendment #12**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #12.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Elections Department</b>				
100.4170.000	Salaries & Wages	\$81,325.00	\$4,671.00	\$85,996.00
100.4170.090	Social Security	\$5,296.00	\$290.00	\$5,586.00
100.4170.091	Medicare Tax	\$1,239.00	\$68.00	\$1,307.00
100.4170.100	Retirement	\$4,010.00	\$231.00	\$4,241.00
100.4170.101	401(k)	\$854.00	\$47.00	\$901.00
100.4170.110	Group Insurance	\$8,837.00	\$590.00	\$9,427.00
100.4170.111	Dental Insurance	\$659.00	\$44.00	\$703.00
100.4170.350	Maint.&Repairs-Equipment	\$26,230.00	(\$18,130.00)	\$8,100.00
100.4170.350	Maint.&Repairs-Equipment	\$8,100.00	\$18,130.00	\$26,230.00
100.9910.000	Contingency	<u>\$215,023.00</u>	<u>\$12,189.00</u>	<u>\$227,212.00</u>
	Totals	\$351,573.00	\$18,130.00	\$369,703.00

This budget amendment is justified as follows:

To appropriate HAVA grant funds to pay for maintenance on new machines and transfer funds to hire a Deputy Election Director for ten weeks and transfer the remaining funds to contingency.

This will result in a net increase of \$18,130.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.419	HAVA Grant	\$60,000.00	\$18,130.00	\$78,130.00
	Totals	\$60,000.00	\$18,130.00	\$78,130.00

**Social Services Department – Budget Amendment #13**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #13.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Social Services</b>				
100.5310.000	Salaries & Wages	\$1,518,194.00	\$19,227.00	\$1,537,421.00
100.5310.090	Social Security	\$98,800.00	\$1,290.00	\$100,090.00

100.5310.091	Medicare Tax	\$23,110.00	\$300.00	\$23,410.00
100.5310.100	Retirement	\$78,565.00	\$1,027.00	\$79,592.00
100.5310.101	401(K)	\$15,182.00	\$209.00	\$15,391.00
100.5310.110	Group Insurance	\$190,997.00	\$2,651.00	\$193,648.00
100.5310.111	Dental Insurance	\$14,236.00	\$194.00	\$14,430.00
	Totals	\$1,939,084.00	\$24,898.00	\$1,963,982.00

This budget amendment is justified as follows:

To appropriate funds to hire a Social Worker II for the expansion of Special Assistance In-Home Program. Federal funding @69%, State funding @25%, and County funding @6% coming from lapse salaries.

This will result in a net increase of \$24,898.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
100.3301.202	DSS Federal	\$1,882,870.00	\$18,276.00	\$1,901,146.00
100.3301.203	DSS State	\$277,907.00	\$6,622.00	\$284,529.00
	Totals	\$2,160,777.00	\$24,898.00	\$2,185,675.00

**Senior Services Department – Budget Amendment #16**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #16.

To amend the General Fund, the expenditures are to be changed as follows:

Account Number	Account Description	Current Budgeted Amount	Increase (Decrease)	As Amended
	<b>Senior Services</b>			
100.5860.290	Misc. Expenses	\$2,750.00	\$7,000.00	\$9,750.00
	Totals	\$2,750.00	\$7,000.00	\$9,750.00

This budget amendment is justified as follows:

To appropriate funds for space renovations.

This will result in a net increase of \$7,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3839.004	Senior Services-Miscell.	\$2,500.00	\$7,000.00	\$9,500.00
	Totals	\$2,500.00	\$7,000.00	\$9,500.00

**Senior Services Department - Budget Amendment #17**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #17.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Senior Services</b>			
100.5860.290	Misc. Expenses	\$9,750.00	\$3,300.00	\$13,050.00
100.5860.320	Telephone	\$5,820.00	\$200.00	\$6,020.00
100.5860.511	Non-Capital Equipment		\$1,500.00	\$1,500.00
	Totals	\$15,570.00	\$5,000.00	\$20,570.00

This budget amendment is justified as follows:

Appropriate funding from NC Department of Insurance Contact to support Senior Health Insurance Information Program.

This will result in a net increase of \$5,000.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.366	NC-Dept of Insurance	\$0.00	\$5,000.00	\$5,000.00
	Totals	\$0.00	\$5,000.00	\$5,000.00

**Sheriff's Department – Budget Amendment #18**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #18.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Sheriff's Department</b>			
100.4310.290	Misc. Expenses	\$1,500.00	\$3,941.00	\$5,441.00
	Totals	\$1,500.00	\$3,941.00	\$5,441.00

This budget amendment is justified as follows:

Cost of Stokes County Sheriff's Department along with other agencies to establish a NC State Bureau of Investigation Trial Regional Laboratory

This will result in a net increase of \$3,941.00 in the expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3301.411	Federal Fines/Forfeitures	\$0.00	\$3,941.00	\$3,941.00
	Totals	\$0.00	\$3,941.00	\$3,941.00

**Verizon Wireless Lease Agreement – Revision**

County Manager Bryan Steen submitted the revised Lease Agreement #59331 from Verizon Wireless to extend the rental abatement period in lieu of a refund check for the overpaid rent for the site located at 1438 Mounce Road, Danbury, NC. The revised Lease will take into account the total overpayment of \$30,833.22 paid in error by Verizon and extend the abatement period through December 2023.

Commissioner Lankford moved to approve the Consent Agenda as amended.

Commissioner Smith seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – GOVERNING BODY – INFORMATION AGENDA**

**Comments – Manager and Board of Commissioners**

County Manager Bryan Steen presented the following comments:

- Old Prison Camp Property
  - Continuation of clean up

- Gutters have been cleaned out on prison unit and adjacent house
- Will be addressing the roof within the next week
- Assessing an unstable building located in the back of the property, which needs to be removed
- Big Sweep Day – October 6, 2007
- Paramedics Fred Lawson and Scott Brown will be competing in the NC Paramedic Competition in Greensboro on Sunday, October 7<sup>th</sup>
- County recently received notification that Stokes County has been awarded the \$400,000 Scattered Site Housing Grant housing renovations in Stokes County
- Support Services Supervisor Danny Stovall has met with Cathy Long-Stokes Opportunity Center
- Support Services Supervisor Danny Stovall presented the following information regarding renovations at the Stokes Opportunity Center:
  - Two viable options

**• Option 1**

Kitchen/Break Room:

Install a six foot opening in existing sheetrock wall between conference room and kitchen area along with doors or remove existing sheetrock wall along with installing a sliding partition curtain to make this area available for other uses.

Current conference room size is approximately 14' x 18' or 252 square foot.

Classroom/Computer Lab:

No current space available to expand into. Current space is approximately 11' x 17' or 187 square foot.

Purchase a modular unit for this location. Please keep in mind, modular unit would be located on future building expansion site, clients would have to go into a separate building during lunch breaks, a canopy and ramp would have to be constructed to transverse the height difference between locations.

**Option 2**

Kitchen/Break Room:

Install a six foot opening in existing sheetrock wall along with doors or remove existing sheetrock wall along with installing a sliding partition curtain to make this area available for other uses.

Current conference room size is approximately 14' x 18' or 252 square foot.

Classroom/Computer Lab:

No current space available to expand into. Current space is approximately 11' x 17' or 187 square foot.

Current workshop area is approximately 55' x 80' or 4400 square foot.

This building is a Star manufacturing pre-engineered metal-framed building constructed in 1993 by Chris D. Hilton Construction Company and designed by Arch Design Associates.

Expand current facility to meet space needs.

Scope of work: Construct metal framed addition, concrete floor, installation of exterior block veneer, upgrade current HVAC and electrical systems serving workshop area along with minor construction site grading.

With this option the following decisions need to be made.

- Expansion size
- Budget amount
- Selection of an Architect
  - Ground in the rear of the building should not need much grading
  - Cathy Long had notified the County today of possibly adding more restrooms
  - Suggestion of possibly appointing a Committee to discuss possible ideas for the Center
  - Need to know what direction to take before projecting cost

The Board discussed the information presented by Mr. Stovall and the appointment of a committee to discuss possible options for the Center.

The Board unanimously agreed to appoint the following to serve on a committee to evaluate renovation options for the Stokes Opportunity Center (Commissioner Lankford volunteered for the committee):

- Support Services Supervisor Danny Stovall
- Commissioner Ernest Lankford
- Director Cathy Long – SOC
- FTCC Instructor Kris Johnczak
- Parent of a participant

County Manager Steen concluded that WIC Services should be available at the Southwestern Service Center in January 2008. The required State printer has been shipped and the Lab Certification is in process. The clients currently being served at the Danbury location are now being scheduled for a 90-day recheck at the Center in King for their return

appointment in January 2008. Manager Steen noted that health department staff is currently exploring ways to expand utilization of the facility to better serve the citizens of Stokes County.

Commissioner Smith noted that the Regional Tourism Initiative Steering Committee is moving along at a faster pace and will be meeting in October.

Commissioner Smith requested additional information for the Stokes County Nursing Advisory Committee appointments and requested a proposed Resolution be placed on the agenda in support of the Shelton Foundation.

Commissioner Carroll noted the need to place space issues received from District Attorney Ricky Bowman on a future agenda.

Vice Chairman Walker requested to add the “District Committee” to the Discussion Agenda at the October 8<sup>th</sup> meeting.

## **GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

### **Piedmont Authority Regional Transportation (PART)-Proposed Resolution**

Chairman Inman opened discussion regarding the proposed Resolution Approving the Levy of a Privilege Tax by Board of Trustees of the Piedmont Authority for Regional Transportation on Retailers Engaged in the Business of Leasing or Renting U-Drive-It Vehicles or Motorcycles.

Chairman Inman noted that Stokes County can approve the levy of a five percent (5%) privilege tax within the territorial jurisdiction by the PART Board of Trustees on retailers who engage in the business of leasing or renting U-Drive-It vehicles or rental of these vehicles which will allow Stokes County to participate in PART for possibly a Park and Ride Lot in Stokes County. The approved Resolution will allow the PART Board of Trustees to proceed.

Chairman Inman also noted that Mayor Jack Warren -City of King had acknowledged the desire to have a Park and Ride Lot in King.

The Board discussed the proposed Resolution, advantages for Stokes County residents, need for services in Stokes County, City of King being a member of PART, and current and future capital/operational expenses of PART.

Chairman Inman noted that the City of King could apply for membership, but normally only larger cities are allowed.

The Board unanimously agreed to move the Proposed PART Resolution to the Action Agenda.

**Local Firemen’s Relief Fund Board – Appointments**

County Manager Bryan Steen presented the following for appointment to the Local Firemen’s Relief Fund Board:

<b>LOCAL FIREMEN'S RELIEF FUND TRUSTEES</b>		
<b>COUNTY COMMISSIONER APPOINTED</b>		
<b>FIRE DEPARTMENT</b>	<b>TRUSTEE NAME</b>	<b>TRUSTEE NAME</b>
PINNACLE VFD	Mr. Travis Sink	Mr. Jeremy Bowman
LAWSONVILLE VFD	Mr. Ronnie Mabe	Mr. Arthur Glidewell
FRANCISCO VFD	Mr. Atherton Jessup	Ms. Ashley Pack
WALNUT COVE VFD	Mr. James Teague	Mr. Dwight Ball
NORTHEAST STOKES VFD	Mr. Jonathan Wall	Mr. Bobby Dunlap
STOKES ROCKINGHAM VFD	Ms. Kay Morris	Mr. Devin Rhodes
SAURATOWN VFD	Mr. Jim Walton	Mr. Randall Patterson
DANBURY VFD	Mr. John Booth	Mr. Elmer Manuel
SOUTH STOKES VFD	Mr. Bobby Boles	Ms. Jean Young
DOUBLE CREEK VFD	Mr. Tom Tilley	Mr. Donald Durham

Manager Steen noted the following regarding the appointments:

- Two appointments of the Local Firemen’s Relief Fund must be approved by the Board of Commissioners
- Appointments are forwarded to the Department of Insurance in Raleigh
- Apparently, there is a misunderstanding regarding these two appointments prior to submission of the form to the State

- These appointments have previously been routed through the Finance Department
- With approval from the Board, these current nominations from each fire department will be approved to serve until December 31, 2007
- In December the normal requirement for Board appointments along with G.S. requirements will be followed to select appointments to the Board
- There is a October 31, 2007 deadline for submission of the annual report, which include the two Board appointments

The Board discussed the recommendations from the Fire Departments.

The Board unanimously agreed to move the Local Firemen’s Relief Fund Board-Appointments to the Action Agenda.

**Economic Development – Budget Amendment #14**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #14.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Capital Reserve Fund</b>			
201.4920.027	Economic Development	\$12,750.00	\$151,428.00	\$164,178.00
	Totals	\$12,750.00	\$151,428.00	\$164,178.00

This budget amendment is justified as follows:

To appropriate funds to Capital Reserve Fund due to the Stokes County Development Corporation, Inc. dissolving as a corporation. These funds are being transferred to the County to be used for Economic Development and/or tourism in the County.

This will result in a net increase of \$151,428.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Capital Reserve Fund</b>			
201.3839.000	Miscellaneous Revenue	\$0.00	\$151,428.00	\$151,428.00
	Totals	\$0.00	\$151,428.00	\$151,428.00

The Board discussed the proposed Budget Amendment #14.

Chairman Inman noted that the funds are designated specifically for Economic Development and/or tourism in the County.

Vice Chairman Walker requested additional information regarding the stipulations of the allocations. Manager Steen noted that funds cannot be used for salaries, but could be used for purchase of land for future businesses, utilities and for the promotion of tourism.

Vice Chairman Walker mentioned the need for a Comprehensive Economic Development Plan for Stokes County and questioned if this funding could be used for preparation of such a plan.

**Tax Administration – Budget Amendment #15**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #15.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
	<b>Tax Administration</b>			
100.4140.510	Equipment	\$0.00	\$10,540.00	\$10,540.00
	Totals	\$0.00	\$10,540.00	\$10,540.00

This budget amendment is justified as follows:

To re-appropriate funds for the Tax Office software project. This is to bring the balance forward from the fiscal year 2006-07 to fiscal year 2007-08 for this project.

This will result in a net increase of \$10,540.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
100.3991.000	Fund Balance	\$0.00	\$10,540.00	\$10,540.00
	Totals	\$0.00	\$10,540.00	\$10,540.00

Finance Director Julia Edwards noted that the Tax Administrator has assured the project will be finished by June 30, 2008.

The Board discussed Budget Amendment #15.

**Senior Services Department – Budget Amendment #19**

Finance Director Julia Edwards submitted Budget Ordinance Amendment #19.

To amend the General Fund, the expenditures are to be changed as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Current Budgeted Amount</b>	<b>Increase (Decrease)</b>	<b>As Amended</b>
<b>Senior Services</b>				
100.5860.020	Salary – Part Time	\$20,828.00	\$1,205.00	\$22,033.00
100.5860.030	Salary–Permanent Part Time	\$30,215.00	(\$1,205.00)	\$29,010.00
	<b>Totals</b>	<b>\$51,043.00</b>	<b>\$0.00</b>	<b>\$51,043.00</b>

This budget amendment is justified as follows:

To increase available part time hours to ensure coverage during permanent part time employee resignation, employee leave usage, and volunteer absences.

This will result in a net increase of \$00.00 in the expenditures and other financial use to the County’s annual budget. To provide the additional revenue for the above, the following revenues will increase. These revenues have already been received or are verified they will be received in this fiscal year.

**Appointments**

**CenterPoint Human Services – Board of Directors**

Chairman Inman presented the following vacancy:

- CenterPoint Human Services -Board of Directors
- Vacancy to replace Mr. Wayne Hamm who recently resigned from the Board due to no longer being eligible because of the number of years served
- Three-year term
- Advertisement will be in September 27<sup>th</sup> edition of Stokes News and also placed on the County’s web site
- Nominations for the general public appointment can be submitted at the next meeting – October 8th

## **Stokes Aging Planning Committee**

Chairman Inman presented the following nominations recommended from the Stokes County Aging Planning Committee for a one-year term (October 2007-2008):

- Margaret Arey – Hospice of Stokes County
- James Carlin
- Lou Charland
- Rebecca Warren – Stokes Family Health Department
- Vicky East, Walnut Cove Senior Center
- Louise Flynt
- Suzan Garner
- Susie Grabs
- Bill Greenwood
- Ted Griesenbrock
- Sheriff Mike Joyce
- Janelle Kent – NC Cooperative Extension
- Lynn Martens, Senior Services
- Clinard Merritt
- Jacque Nuckols
- Jan Spencer – Social Services
- Madeline Watkins
- Dean Burgess, Area Agency on Aging

The Board discussed the nominations. The vacancy will be advertised in the September 27<sup>th</sup> edition of the Stokes News and placed on the county web site.

Appointments or further nominations can be considered at the October 8<sup>th</sup> meeting.

Commissioner Carroll nominated the following to serve on the Stokes County Aging Planning Committee:

- Margaret Arey – Hospice of Stokes County
- James Carlin
- Lou Charland
- Rebecca Warren – Stokes Family Health Department
- Vicky East, Walnut Cove Senior Center
- Louise Flynt
- Suzan Garner
- Susie Grabs
- Bill Greenwood

- Ted Griesenbrock
- Sheriff Mike Joyce
- Janelle Kent – NC Cooperative Extension
- Lynn Martens, Senior Services
- Clinard Merritt
- Jacque Nuckols
- Jan Spencer – Social Services
- Madeline Watkins
- Dean Burgress, Area Agency on Aging

**Stokes Economic Development Commission**

Chairman Inman presented the following vacancy:

- Stokes Economic Development Commission (SCEDC)
- The following members from the Stokes County Development Corporation have agreed to serve on the Commission:
  - Worth Hampton
  - Thomas J. “Turk” Tergliafera
  - Bruce Younts
  - Jane Priddy-Charleville
  - Leon Inman
- SCEDC is a seven-member board
- To be advertised in the September 27<sup>th</sup> edition of Stokes News and placed on the County web site
- Appointments and further nominations can be considered at the October 8<sup>th</sup> meeting

Commissioner Lankford nominated the following to serve on the SCEDC:

- Worth Hampton
- Thomas J. “Turk” Tergliafera
- Bruce Younts
- Jane Priddy-Charleville
- Leon Inman

**Safe Shelter – Lease Agreement**

County Manager Bryan Steen presented the following information regarding the Stokes

Safe Shelter:

- Lease between Stokes County and Stokes Safe Shelter – Former Social Services Building located at 506 Main Street, Danbury, NC
- Lease approved August 16, 2006

- Currently, the Stokes Safe Shelter, Inc. is not in the position to open and operate the Thrift Shop at this time
- Recent resignations from Stokes Safe Shelter Board has cause some difficulty in acquiring funding for the proposed project
- Board's intentions are to have a Thrift Shop in Stokes County at a later time to help support a Safe Shelter
- The Stokes Safe Shelter Inc is agreeable to dissolve this lease
- Another adjoining business is seeking additional space for expansion
- County Attorney Edward Powell had no issues with dissolving the lease

Vice Chairman Walker noted the need for a Safe Shelter in Stokes County.

Commissioner Carroll noted the need to look at the County's needs for space before leasing any County property.

**Stokes County Aging Planning Committee – Amendment to By-Laws**

County Manager Bryan Steen presented the following unanimous recommendation from the Stokes County Aging Planning Committee for amendment to Article IV of the By-Laws:

**ARTICLE IV. MEMBERSHIP**

Members - The County Board of Commissioners shall appoint members to the committee in September of each year. Such membership shall consist of county senior service providers, a representative from Hospice, a representative from Cooperative Extension, and nine other members representing ACTS (deleting members)and senior citizens from different areas of the county. Service providers shall not vote on issues that ultimately result in financial gain to themselves or to their agencies. Terms of membership shall be one year, from October until September, except in the case of a vacancy that may be filled at any time for the balance of the term. Members of the committee must be Stokes County citizens unless this requirement is waived by the Board of County Commissioners. A representative of the Area Agency on Aging (AAA) shall attend meetings and provide technical assistance.

Justification (Excerpt from draft copy of Aug. 22, 2007 Stokes Aging Planning Meeting Minutes): The committee engaged in discussion regarding the need to set a definitive number of committee members and a motion was made by Jim Carlin, 2<sup>nd</sup> by Louise Flynt, that the by-laws be amended to state that the committee shall consist of nine members, excluding providers and technical support. Motion carried by unanimous vote.

The Board discussed the proposed amendment. The proposed amendment will

be placed on the October 8<sup>th</sup> Agenda.

### **Proposed Mental Health Coordinator Position**

County Manager Bryan Steen presented the following information regarding the proposed Mental Health Coordinator Position:

- Currently, working with Stokes Mental Health Association, First Responders, CenterPoint, and DSS Director Jan Spencer to develop the right position for Stokes County
- Working to develop a position with state funding either with DSS or Health to meets the County's needs or possibly with CenterPoint
- Position should be able to assist citizens to obtain mental health services; to develop and provide public information on mental health services; to identify and document problems to provide reports for County Manager and LME; to explore grants for mental health services in the county; to identify service needs and possible grant funding for implementation; and to work with the LME and County to provide the best available mental health services for the citizens of Stokes County
- The proposed position could possibly be a stand alone county position
- The proposed position could be a major step in providing better mental health services in Stokes County

Manager Steen noted that after careful of review of job descriptions, it appears state job descriptions will not be compatible for obtainment of state revenues with the expected duties of the proposed mental health coordinator position

Manager Steen requested direction from the Board regarding the participation of Stokes Mental Health and First Responders in determining the salary range, job description and duties for the proposed mental health coordinator position.

The Board discussed the proposed Mental Health Coordinator Position.

The Board expressed the following concerns:

Commissioners Lankford: Funding and making sure the position is what Stokes County needs

Vice Chairman Walker: Main objective is to get the position going, a Stokes County position not answering to CenterPoint, work with other funding sources for the position; better fit for the Health Department instead of DSS

Commissioner Carroll: Getting the position in place, a stand alone County position, recommendation to come from the County Manager for the Board's consideration, a position that meets the needs of providing mental health services in Stokes County

Commissioner Smith: Getting the right position for Stokes County

Chairman Inman: Making sure the position is what Stokes County needs and evaluating funding sources, meeting regularly with the County Manager, First Responders, Stokes Mental Health Association and CenterPoint to make sure that happens

Ms. Debbie Morton, Stokes County Mental Health Association, expressed the following concerns regarding the position:

- It is the intentions of the Association to inform the County Manager what you may or may not get with certain salaries
- Fund the position to get the what Stokes County needs – someone who has expertise in the field
- The need for a stand alone position accountable to the County Manager and Board of Commissioners
- Willing to continue to work with the County Manager and hope the County Manager will include Stokes Mental Health and First Responders in the final decisions of the position

Chairman Inman, with full consent of the Board, requested County Manager Steen to place his recommendation on the October 8<sup>th</sup> Discussion Agenda.

## **GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

### **Tax Administration Report**

County Manager Bryan Steen presented the following refund and releases, which were presented by Tax Administrator Oakley at the September 10<sup>th</sup> meeting:

Property Tax Release:

- Greg and Carol West = \$5,210.70
- Charlie Z Parsons = \$131.45
- Eugene and Karin Hollmer = \$127.39
- Heather Inman = \$173.53
- Carlos Ballesteros = \$111.31
- Christian Village Homes = \$5,471.40
- Germanton Baptist Church = \$458.25
- King Baptist Mission Church = \$228.60

- Olive Grove Baptist Church = \$164.92
- Summit Court Association = \$183.00

Property Tax Refund:

- Crossroads of Life Ministry – C/O Roy L. Bullins, Sr  
Refund = \$419.04

Chairman Inman entertained a motion to approve the Real and Personal Releases and Property Tax Refund submitted by Manager Steen.

Commissioner Lankford moved to approve the following Real and Personal Releases and Property Tax Refund:

- Greg and Carol West = \$5,210.70
- Charlie Z Parsons = \$131.45
- Eugene and Karin Hollmer = \$127.39
- Heather Inman = \$173.53
- Carlos Ballesteros = \$111.31
- Christian Village Homes = \$5,471.40
- Germanton Baptist Church = \$458.25
- King Baptist Mission Church = \$228.60
- Olive Grove Baptist Church = \$164.92
- Summit Court Association = \$183.00

Property Tax Refund:

- Crossroads of Life Ministry – C/O Roy L. Bullins, Sr  
Refund = \$419.04

Commissioner Smith seconded and the motion carried unanimously.

Chairman Inman with full consent of the Board directed the Clerk in the future to place the Tax Administration Releases and Refunds on the Consent Agenda following discussion of the Item.

**Public Auction- Proposed Resolution**

Support Services Supervisor submitted the following revised proposed Resolution to dispose of county property by public auction scheduled for Saturday, October 27, 2007 at

10:00 am, which included additional county property: (a vehicle had been added to the proposed Resolution included in the agenda packet)

## RESOLUTION

STATE OF North Carolina

COUNTY OF STOKES

WHEREAS, the County of Stokes has accumulated an excessive amount of unusable personal property; and,

WHEREAS, it is in the best interest of the County of Stokes to dispose of this property by public auction in accordance with North Carolina General Statute 160A-270; and,

WHEREAS, the items to be sold at public auction are listed below,

### OFFICE EQUIPMENT

IBM Typewriters	Royal Typewriter
Round Table	Wooden Conference Table
Office Desk Chairs	Side Chairs
Wooden Desk	Television
TV/VCR Combo	Children's Plastic Chairs
TV Cart	Wooden Chairs
Couch	Sharp AL-1661CS Copier
Sharp SF-2020 Copier	

### COUNTY VEHICLES:

1978 Chevrolet	1Z87L8S402364
1977 Ford Truck	F14SNZ06273
1983 Chevrolet Truck	1GBCS14B2D2193923
1988 Jeep Cherokee	1JCMR7812JT135010
1988 GMC Truck	1GTCT18R3J8513825
1989 GMC Truck	1GTBS14E7K2523571
1989 Ford Crown Vic	2FABP72G4KX159539
1993 Ford Crown Vic	2FACP71WOPX141012
1995 Ford Crown Vic	2FALP71W8SX160609
1995 Ford Crown Vic	2FALP71W2SX160606
1996 Ford Crown Vic	2FALP71W7TX202320
1996 Ford Crown Vic	2FALP71W0TX130201
1996 Ford Crown Vic	2FALP71W4TX130203
1996 Ford Crown Vic	2FALP71W6TX202325
1996 Ford Crown Vic	2FALP71W9TX130200

IMPOUNDMENT LOT VEHICLES:

1970 Ford	F01GNG91130
1976 Pontiac	2U87Z6N511816
1979 Pontiac	2J37Y92565696
1984 Buick	1G4AN69Y2EH814852
1985 Pontiac	1G2PM37R6FP201060
1986 Chevrolet	1G1JC1110H7137976
1987 Mercury	1MEBM53U2HA634178
1987 Volvo	YV1AX8846H1228543
1988 Chevrolet	1G1LV11W0JY567246
1988 Mitsubishi	JA7FL25E2JP003215
1990 Buick	1G4AH54N6M6400286
1990 Toyota	JT5VN94T1L0013890
1993 Chevrolet	1GNDDT13W2R2143359
1993 Ford Van	1FMDA11U3PZC27643
1994 Chevrolet	1GCCS1448RK153348

NOW, THEREFORE BE IT RESOLVED that the Stokes County Board of Commissioners declares the above personal property as surplus and is to be sold at public auction.

AND, BE IT FURTHER RESOLVED that the Stokes County Board of Commissioners have approved October 27, 2007, at 10:00 a.m., at the Stokes County Governmental Complex in Danbury as the time and place of said public auction.

Adopted this the \_\_\_\_ day of \_\_\_\_\_ 2007.

\_\_\_\_\_  
J. Leon Inman – Chairman

\_\_\_\_\_  
Jimmy Walker – Vice Chairman

\_\_\_\_\_  
Ron Carroll - Commissioner

\_\_\_\_\_  
Ernest Lankford - Commissioner

\_\_\_\_\_  
Stanley Smith - Commissioners

Attest

\_\_\_\_\_  
Darlene Bullins – Clerk to the Board

Chairman Inman entertained a motion to approve the revised proposed Resolution submitted by Support Services Supervisor Danny Stovall.

Commissioner Lankford moved to approve the revised submitted proposed Resolution regarding the disposal of county property by public auction. Vice Chairman Walker seconded and the motion carried unanimously.

**Scheduling of a Goals Planning Session Meeting**

The Board discussed possible dates for a Goals Planning Session.

Chairman Inman entertained a motion to schedule a Goals Planning Session for Monday, October 15, 2007 at 4:00pm.

Vice Chairman Walker moved to approve Monday, October 15, 2007 at 4:00 pm for a Goals Planning Session. Commissioner Carroll seconded and the motion carried unanimously.

**Proposed PART Resolution**

The Board continued discussion of the proposed PART Resolution.

Vice Chairman Walker noted he had received public input during the break which indicated the need for the item to be on the next agenda to allow time for public comments.

Chairman Inman discussed putting the item on either Planning Meeting scheduled for Tuesday, October 2<sup>nd</sup> or the Monday, October 8<sup>th</sup> after finalizing the date for the next PART meeting.

**Local Firemen’s Relief Fund Board -Appointment**

Chairman Inman entertained a motion to approve the following nominations for appointment to Local Firemen’s Relief Fund Board:

LOCAL FIREMEN'S RELIEF FUND TRUSTEES		
COUNTY COMMISSIONER APPOINTED		
FIRE DEPARTMENT	TRUSTEE NAME	TRUSTEE NAME
PINNACLE VFD	Mr. Travis Sink	Mr. Jeremy Bowman
LAWSONVILLE VFD	Mr. Ronnie Mabe	Mr. Arthur Glidewell
FRANCISCO VFD	Mr. Atherton Jessup	Ms. Ashley Pack

WALNUT COVE VFD	Mr. James Teague	Mr. Dwight Ball
NORTHEAST STOKES VFD	Mr. Jonathan Wall	Mr. Bobby Dunlap
STOKES ROCKINGHAM VFD	Ms. Kay Morris	Mr. Devin Rhodes
SAURATOWN VFD	Mr. Jim Walton	Mr. Randall Patterson
DANBURY VFD	Mr. John Booth	Mr. Elmer Manuel
SOUTH STOKES VFD	Mr. Bobby Boles	Ms. Jean Young
DOUBLE CREEK VFD	Mr. Tom Tilley	Mr. Donald Durham

Commissioner Lankford moved to appoint the following to the Local Firemen's Relief Fund Board through December 31, 2007:

Commissioner Smith seconded and the motion carried unanimously.

**CLOSED SESSION**

Chairman Inman entertained a motion to enter into Closed Session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6)
- To consult with the Attorney employed or retained by the Public Body in Order to preserve the attorney-client privilege between the Attorney and the Public Body, which privilege is hereby acknowledged, and to consider and give instructions to an attorney concerning the handling or settlement of a claim judicial action, mediation, arbitration, or administrative procedure pursuant to G.S. 143-318.11 (3).

Vice Chairman Walker moved to enter into Closed Session for the following:

- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6)
- To consult with the Attorney employed or retained by the Public Body in Order to preserve the attorney-client privilege between the Attorney and the Public Body, which privilege is hereby acknowledged, and to consider and give instructions to an attorney concerning the handling or settlement of a claim judicial action, mediation, arbitration, or administrative procedure pursuant to G.S. 143-318.11 (3).

Commissioner Smith seconded and the motion carried unanimously.

The Board reconvened to the regular session of the September 24th meeting.

**Cooperative Extension Director's Position**

Commissioner Smith moved to accept Mr. Michael Hylton as the Interim Cooperative Extension Director for Stokes County. Vice Chairman Walker seconded and the motion carried unanimously.

**Northwest Regional Library- Comments**

Chairman Inman presented comments from Director John Hedrick –Northwest Regional Library Board expressing appreciation for funding to implement the pay plan for employees of the Northwest Regional Library System who serve Stokes County.

**Adjournment**

There being no further business to come before the Board, Chairman Inman entertained a motion to adjourn the meeting.

Commissioner Smith moved to adjourn the meeting. Commissioner Lankford seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
**Clerk to the Board**

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**J. Leon Inman**  
**Chairman**