

STATE OF NORTH CAROLINA )  
 )  
COUNTY OF STOKES )  
 )

OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
MARCH 26, 2007

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building) located in Danbury, North Carolina on Monday, March 26, 2007 at 6:00 pm with the following members present:

Chairman Leon Inman  
Vice-Chairman Jimmy Walker  
Commissioner Ron Carroll  
Commissioner Ernest Lankford  
Commissioner Stanley Smith

County Personnel in Attendance:  
Clerk to the Board/Interim County Manager Darlene Bullins  
Finance Director Julia Edwards  
Support Services Supervisor Danny Stovall  
Health Director Don Moore  
EMS Training Officer Brian Booe  
County Attorney Edward Powell  
Planning Director David Sudderth

Chairman Leon Inman called the meeting to order.

Chairman Inman delivered the invocation.

#### **GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

#### **GENERAL GOVERNMENT – GOVERNING BODY – APPROVAL OF AGENDA**

Chairman Inman entertained a motion to approve or amend the agenda for the March 26<sup>th</sup> meeting.

Clerk to the Board Darlene Bullins requested to move Item C – Discussion Agenda – Stokes County Schools- Automatic External Defibrillator Proposed Program to the Action

Agenda in order to expedite the training for school personnel per request of EMS Training Officer Brian Booe.

Vice Chairman Walker moved to approve the manager's recommendation to move Item C – Discussion Agenda – Stokes County Schools- Automatic External Defibrillator Proposed Program to the Action Agenda. Commissioner Smith seconded and the motion carried unanimously.

Vice Chairman Walker moved to approve the March 26<sup>th</sup> agenda as amended.

Commissioner Smith seconded and the motion carried unanimously.

## **PUBLIC COMMENTS**

The following spoke during public comments:

### **Mr. Coley Hunsucker – American Legion**

PO Box 541  
King, NC 27021

### **Mr. Frank Martin**

PO Box 412  
King, NC 27021

### **Mr. Lane Bennett- Commander Post 290**

1803 N. Friendship Road  
King, NC 27021

### **RE: Resolution in Support for CBOC in Stokes County**

Mr. Hunsucker spoke in favor of a Community Based Outpatient Clinic (CBOC) in Stokes County. Mr. Hunsucker recently attended a meeting in Washington on behalf of the American Legion to discuss Veterans' issues. The main topic was Veterans' health care.

Mr. Hunsucker noted that information received at the meeting indicated that there is available funding for a health care facility if a facility already exists- not for new construction. Mr. Hunsucker stressed the need for a CBOC in Stokes County and noted the number returning from Iraq, Afghanistan, etc. who will need health care services. Mr. Hunsucker requested the support from the Board of Commissioners by approving a Resolution in Support of a CBOC in Stokes County.

### **Mr. Doug Atkinson**

1008 Glousman Road  
Winston Salem, NC

### **RE: Stokes Health Service Alliance**

Mr. Doug Atkinson, President-Stokes Health Service Alliance, spoke on behalf of the Stokes Health Service Alliance. Mr. Atkinson noted the Stokes Health Service Alliance had spent the past year inventorying the health needs of Stokes County. Mr. Atkinson also noted that one of the major priorities identified was the need for Veterans Health Care in Stokes County. Mr. Atkinson concurred with the information provided by the Legionnaires and urged the support of the Board of Commissioners to adopt a Resolution to allow the Health Service Alliance to go forth and further investigate into the placement of a CBOC in Stokes County.

**Mr. Paul Hampton**  
1070 Southwyck Farm Road  
Lawsonville, NC 27022  
RE: **Support of CBOC**

Mr. Hampton, Representative of the American Disabled Veterans of North Carolina, spoke in support of a CBOC in Stokes County. Mr. Hampton noted in a five county area, there are over 23,000 veterans (4,000 in Stokes County), some that have no transportation to the facility in Winston Salem. Mr. Hampton reiterated the need for a CBOC in Stokes County.

**Mr. Don Moore**  
138 Glen Oaks Drive  
King, NC 27021  
Re: **Support of CBOC**

Mr. Moore spoke in support of the CBOC for Veterans in Stokes County. Mr. Moore urged the Board to approve a Resolution in Support of a CBOC in Stokes County.

## **CONSENT AGENDA**

Chairman Inman entertained a motion to approve or amend the following items on the Consent Agenda:

- Minutes of March 12, 2007

### **Criminal Justice Partnership Program – Annual Plan/Application for Funding**

Office Assistant Karen Tilley requested the approval of the Proposed Criminal Justice Partnership Program Annual Plan/Application for Fiscal Year 2007-2008 for funding at the March 12<sup>th</sup> meeting. The annual application for Continuation of Implementation Funding for the District Resource Center is requesting State funding in the amount \$71,944.

### **Tax Administration – Advertisement of 2006 Tax Liens**

Tax Administrator Wren Carmichael requested the order from the Stokes County Board of Commissioners to advertise the 2006 tax liens on real property pursuant to NCGS 105-369(b1).

### **Social Services –Day Care - Budget Ordinance Amendment # 61**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #61, which is necessary to amend the General Fund to appropriate additional funding for Adult Day Care and Adult Care Home Case Management. The appropriations are

to be as follows:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>DSS- Day Care</b>		
100.5850.000	Adult Day Care		\$2,800.00
	<b>Social Services</b>		
100.5310.000	Salaries and Wages		\$3,000.00
			\$5,800.00

This will result in a net increase of \$5,800.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased:

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3301.202	DSS- Federal		\$3,519.00
100.3301.203	DSS-State		\$2,281.00
			\$5,800.00

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2006-07:

- Reallocation of funds from federal and state for Adult Day Care  
**Social Services – Public Assistance - Budget Ordinance Amendment #62**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #62, which is necessary to amend the General Fund to appropriate additional Funding for TANF Domestic Violence. The appropriations are to be as follows:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Public Assistance</b>		
100.5410.004	TANF Domestic Violence		\$5,498.00
			\$5,498.00

This will result in a net increase of \$5,498.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased:

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3301.202	DSS Federal		\$5,498.00
			\$5,498.00

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2006-07:

- Additional appropriation for TANF Domestic Violence

**Health Department - Budget Ordinance Amendment #63**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #63, which is necessary to amend the General Fund to appropriate Family Planning State Funds for medical supplies. The appropriations are to be as follows:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
100.5100.230	<b>Health Department</b> Medical Supplies		<u>\$11,427.00</u> \$11,427.00

This will result in a net increase of \$11,427.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3301.247	Family Planning X		<u>\$11,427.00</u> \$11,427.00

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2006-07:

- Additional Family Planning State Funding

**Social Services - Budget Ordinance Amendment #64**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #64, which is necessary to amend the General Fund to un-appropriate Smart Start funding for lapsed salaries of vacant positions. The appropriations are to be as follows:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
100.5100.000	<b>Health Department</b> Salaries and Wages	<u>                    </u>	<u>\$12,955.00</u> \$12,955.00

This will result in a net decrease of \$12,955.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenue will be decreased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3301.261	Smart Start		<u>\$12,955.00</u> \$12,955.00

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2006-07:

- Revert Smart Start funding back to the State due to vacant positions

Commissioner Carroll noted the following correction to Budget Ordinance Amendment #64:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Health Department</b>		
100.5100.000	Salaries and Wages	<u>\$12,955.00</u>	
		\$12,955.00	

This will result in a net decrease of \$12,955.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenue will be decreased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3301.261	Smart Start	<u>\$12,955.00</u>	
		\$12,955.00	

Commissioner Lankford moved to approve the Consent Agenda as amended.

Commissioner Carroll seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – GOVERNING BODY - INFORMATION AGENDA**

**Proposed Veterans Multi- County Community Based Outpatient Clinic (CBOC)**

Master Sergeant Bob “Crow” McGee – Retired US Air Force and member of the Stokes Health Service Alliance presented the following proposal on behalf of the Alliance regarding a proposed Veterans Multi-County Community Based Outpatient Clinic (CBOC).

Chairman Frank Duncan, Stokes Health Service Alliance, expressed his appreciation to the Board for allowing Mr. McGee to speak on behalf of the Alliance in support of a CBOC for Veterans in Stokes County. Mr. McGee noted the following:

- Need for Veterans Health Care Facility in Stokes County
- Over 4,000 veterans with no health care access located in the county

- May 2004 – VA Secretary Anthony Principi unveiled his Capital Asset Realignment for Enhanced Services (CARES) for veterans health care with a priority list of 156 new community based outpatient clinics by the year 2012
- CBOC is the final decision to “Enhance access to health care for veterans in rural and highly rural areas”
- CBOC could be used by any veteran who is qualified to receive VA health services
- Multi area would include: Stokes, Yadkin, Surry, and Rockingham Counties along with Patrick County, Virginia
- The five county area has a veteran population in excess of 23,000
- The 5<sup>th</sup> Congressional District, which includes Stokes, Yadkin, and Surry Counties has a 55,000 plus veteran population
- On December 9, 2006, Congress passed S.3421, the Veteran’s Benefits, Health Care and Information Technology Act of 2006
- Bill S.3421 authorized a total of \$3.2 billion to fund projects for Veteran’s health care
- In order to qualify for a CBOC in Stokes County in fiscal year 2008 or fiscal year 2009, a plan must be submitted to Federal and State representatives as soon as possible
- War in Iraq/Afghanistan – over 210,000 men and women of the US Armed Forces (in the past 4 years) has required service connected medical care
- Predictions are that 40% of those who served in Iraq/Afghanistan either now or in the future will need mental health services
- VA is currently building very few CBOCs, but locating CBOCs in existing facilities
- CBOC requires a minimum of 4,000 sq ft with access and adequate parking
- Location identified – Stokes Medical Center Park:
  - Located at 167 Moore Road – King, NC
  - Two miles from Exit 122 US HWY 52 and the future I-74 Corridor
  - Existing facility has 29,700 sq ft of space with approximately 15,000 sq ft of space that is presently not being utilized
  - Location has adequate parking and easy access to a major highway
- Multi-county CBOC could be located at Stokes Medical Center Park
- Space could be leased by the VA and staffed by VA health personnel
- Services could be provided thru a contract with existing community service providers such as a private group practice
- Veterans who live in rural or highly rural areas that require VA health care should be within 30-120 minutes travel time for primary VA health access – location would fulfill this time frame for the five (5) county plus area
- Need for support from all counties in the specific multi county area as well as all veterans organizations, City of King, Town of Walnut Cove, Town of Danbury, Veterans Service Officers
- Complete package to be submitted to Senator Richard Burr, Congresswoman Virginia Foxx, Senator Elizabeth Dole

Mr. McGee concluded by requesting the Board of Commissioners adopt a Resolution in Support of a CBOC in Stokes County.

The Board of Commissioners expressed appreciation to Mr. McGee for his dedication and support of this worthy project for the Veterans of Stokes County and surrounding areas. Chairman Inman requested the Clerk to the Board to provide a proposed Resolution in

Support of a CBOC in Stokes County on the April 9<sup>th</sup> agenda.

### **Horne Creek Living Historical Farm Presentation**

Site Manager, Lisa Turney – Horne Creek, presented a slide presentation

regarding the Horne Creek Living Historical Farm. Ms. Turney noted the following:

- In 1987, due to the loss of agricultural heritage, North Carolina General Assembly, together with the Department of Cultural Resources and the North Carolina Living Historical Farm Committee, Inc established the Horne Creek Living Historical Farm
- Site presently serves as the State's designated agricultural museum
- The Farm preserves and interprets our agrarian past using a variety of revenues:
  - Showcases a 1900s era farm and rural domestic life
  - Depicts the life of a typical farm family
  - Explains multi-racial, multi-cultural existence and cooperation in an early 20<sup>th</sup> century community
  - Uses oral histories of rural life and agricultural and domestic processed
  - Cultivates heirloom fruits and vegetables
  - Raises rare and endangered breeds of livestock
  - Serves as a repository of 400+ varieties of Southern heirloom apples on the brink of extinction
- Education is a critical component of Horne Creek Farm's mission
- Provides schools including Stokes County with a quality program that allows 100% student participation
- Horne Creek Farm has had a positive working relationship with Stokes County educators since 1987
- Annual visitation is typically 25,000 to 35,000
- Horne Creek offers a fun, exciting hands-on approach to the study of rural past via daily tours and yearly special event programs

Ms. Turney expressed her appreciation to the Board for allowing the presentation.

Ms. Turney also presented the Interim County Manager a budget request from the Horne

Creek Farm for the upcoming 2007-08 county budget.

### **Stokes County Mental Health Association – Update**

President Keith Merritt, Stokes County Mental Health Association presented the

following update regarding the Stokes County Mental Health Association:

- Organized in 1972
- Affiliate of the North Carolina Mental Health Association
- Mission: Promote and Understand Mental Health in Stokes County
- Stokes County Mental Health Associations offers:
  - Speakers for church and civic groups
  - Study groups
  - Suicide Intervention Skills Training
  - Referrals for Mental Health Services

- Voice for people with Mental illness
- Non-profit organization
- Partner with Healthy Carolinians and help to facilitate Emergency Responders
- Members are dedicated to serve the citizens of Stokes County
- Provide support to families who have family members with mental health issues in Stokes County

Mr. Merritt requested the Board proclaim May 2007 as Mental Health Month.

The Board expressed their appreciation to the Stokes County Mental Health

Association for their continued dedication to the citizens of Stokes County.

### **Emergency Responders - Update**

Ms. Angie Cullen, Facilitator for Emergency Responders, presented an update regarding mental health issues in Stokes County. Ms. Cullen noted the following:

- Emergency Responders organized in 2000 to recognize a need in Stokes County for improvement of the system to care for patients that are actively suicidal
- The group has evolved over time and brings representatives from various agencies to address numerous Mental Health issues in the County
- Agencies included:
  - Stokes County Sheriff's Department
  - Stokes County EMS
  - Stokes-Reynolds Memorial Hospital Admin/ER/Outpatient Centers
  - Stokes County DSS
  - King Police
  - Department of Probation and Parole
  - Stokes County 911
  - Healthy Carolinians of Stokes County
  - Stokes County Mental Health Association
- Emergency Responders Objectives:
  - Coordination of services for individuals involved in involuntary commitment
  - Individual care or system problem solving
  - Possible development of a suicide review team
- Members of Emergency Responders are the individuals who deal with mental health issues on a daily basis
- Current specific issues regarding mental health issues:
  - Confusion about current available providers and services in the County
  - No information provided to clients needing mental health issues
  - Emergency Responders who deal daily with mental health issues often are not aware of what resources are available from day to day or week to week
  - CenterPoint's website that lists current providers which was updated on March 7<sup>th</sup> – was not accurate when called at the end of March
  - Limited psychiatry services in Stokes County
  - No child psychiatrist available in Stokes County
  - Limited or no adult substance abuse programs
  - Limited counseling services
  - Limited group treatment

- One mobile crisis unit for three counties – Stokes, Davie, & Yadkin
- Lack of services puts clients in crisis mode
- Need for preventive services
- Involuntary commitment – ongoing issues for agencies
- 4-5 involuntary commitments per month seen at Stokes Reynolds
- Involuntary commitment – 6-12 hours or even longer
- Lack of beds leads to clients being released within two to three days without needed services available
- Inadequate information regarding the toll free access number being provided – first responder are not allowed to use the toll free number- Patients have difficulty in getting information from the toll free number with services are not always being provided in Stokes County
- Clients get frustrated trying to work through the system to obtain mental health services
- Emergency Responders suggested the following:
  - Thorough evaluation of the current situation and looking at the number needing services in Stokes County
  - Improve communication of available services
  - Increase resources in Stokes County
  - Need for local inpatient beds designated for Stokes County patients
  - Accountability of the mental health funding

Ms. Cullen requested the Board allow Emergency Responders to evaluate the services needed in Stokes County and provide recommendations for mental health funding.

Ms. Cullen also requested the Board consider local solutions for the local challenges in Stokes County in helping people who face mental health issues.

The Board expressed appreciation to the Emergency Responders for their dedication and service to the citizens of Stokes County and for presenting the current issues to the Board.

The Board discussed the issues presented by the Emergency Responders.

Chairman Inman requested Mr. Keith Merritt –Stokes County Mental Health and Ms. Angie Cullen – Emergency Responders facilitate a meeting with both organizations to discuss mental health issues and bring back to this Board a prioritized listing of those issues.

### **Volunteer Reception Information**

Clerk to the Board Darlene Bullins presented the following information regarding the upcoming Volunteer Reception: Monday, April 23, 2007 at 4:00 pm at Hanging Rock State Park.

### **Tax Administration Information Report**

Interim County Manager Darlene Bullins presented the following Tax Administration

Report from Tax Administrator Wren Carmichael:

Motor Vehicle Releases: (Released by the Tax Administrator)

<b>Motor Vehicle Releases</b>	<b>Amount</b>
Morgan Moser Adams	21.33
Donna Korn Amos	86.29
Angela Hemrick Ashby	93.12
Robert Joseph Baierl	25.22
Donald G & Margie S Boles	34.05
Eugene & Shirley Bryant	84.88
Scott & Amie Buffkin	34.11
Larry & Barbara Burcham	44.20
Robin Carmichael	10.63
Ronald & Jennifer Cecile	73.87
Marie and Dennis Collins	55.00
Stephanie K Collins	6.10
Marsha Dawn Conklin	17.42
Rebecca B Cox	12.71
Glenn P Cromer	4.81
Daniel & Alise Davis	28.27
Jeffrey V Dezarn	49.30
Dexter & Delores Dodson	19.28
Justin & April Dodson	28.82
Lora L Freeman	3.59
Earnest & Lois Gordon	30.68
Guy T Gordy	45.77
Michael & Cathy Gunter	95.74
Anthony W Hall	2.88
Mark J Hall	26.35
Steven & Shirley Hall	5.25
Philip Hammond & Sally Shumaker	16.86
Jean M Holcomb	110.11
Benjamin L Hooker	5.62
Jeffrey Hylton	19.89
J.Leon Inman/DBA J. Lee Invest. Group Inc	176.71
Phillip Mark Jessup	25.20
Casey Martin Jones	2.41
Mary M Joyce	72.83
Peggy Denise Justice	44.25
John William Keller Jr	90.85
John William Keller Jr	78.73
Daisy Knight	14.85
Lawsonville Baptist Church	7.60
David & Amanda Magouirk	77.84
Mark Layton Medlin	8.74
Billy Edward Milam II	44.63
Debra Roberts Nations	1.64
Michelle L Parnell	235.54
Mary James Phipps	15.25
Dorothy Christine Porter	8.52
Jonathan Radford & Amy L Bennett	18.35
Robert William Randell	45.24
Kathy Ann Schuh	93.08
Burnis G Simmons	13.39

Dawn Mabe Smith	17.15
Judith Harris Smith	4.94
Jennifer & George Spolarich	49.57
Jeffrey & Jenny Stillman	23.78
Linda R Tilley	33.64
Bonnie Hinckley Tomchik	22.70
Nancy Joyce Wagner	95.17
Hassell William Warren Jr	58.76
Daniel Wade Watts	29.16
Lee Scott Wright	14.13
<b>Total Releases</b>	<b>\$2,516.80</b>

Motor Vehicle Refunds: (Refunds by the Tax Administrator)

<b>Motor Vehicle Refunds</b>	<b>Amount</b>
Alfred W. & Cora J. Cibor	52.05
DCFS Trust	78.16
Barry & Matthew Flinchum	6.48
Brandy Health Harp	40.32
Teresa Kates	40.98
Linda Gaynelle Messner	27.99
Amanda Marie Milam	34.93
William Ashley Moore	4.95
Suzanne Metters Shabdue	3.79
Shannock's Music & Loan	25.20
<b>Total Refunds</b>	<b>\$ 314.85</b>

## **GENERAL GOVERNMENT – GOVERNING BODY – DISCUSSION AGENDA**

### **Stokes County Schools – Current Expense- Fund Transfer Request**

School Business Officer Lanette Moore presented the following request to the

Board on the behalf of the Board of Education: (Director of Operations David Burge was also in attendance for the meeting)

- March 5, 2007- Stokes County Board of Education approved for a request to be made to the Stokes County Board of Commissioners to allow more flexibility with the 2006-07 Capital Outlay Funding which will impact the 2007-08 budget
- The Stokes County Board of Education requests \$300,000 transfer from Current Expense Fund Balance not be used for Technology but for Exterior & Landscaping, Renovations, and Equipment projects. (The 2006-07 final budget did include transferring current expense fund balance for technology)
- The Stokes County Board of Education requests \$300,000 for Technology be appropriated from the State Public School Building Capital Fund which requires no match, meaning no additional cost to the Stokes County Board of Commissioners. The unallocated balance in the State Public School Building Capital Fund as of January 26, 2007 is \$793,745.07
- Positive side of this request will be the completion of \$300,000 of projects during the 2006-07 budget year which will mean less budget request in the areas of Exterior & Landscaping, Renovations, and Equipment for the 2007-08 budget.
- Negative side would be reducing the State Public School Building Capital Fund by \$300,000.

Recommended Capital Outlay Projects to be Funded from 2006-07 Capital Outlay Budget:

<b>Chestnut Grove Middle School</b>	
Renovate Football Field Home Bleachers to Meet Code	\$ 12,000.00
Walk Behind Floor Scrubber	\$ 3,800.00
	<b>\$ 15,800.00</b>
<b>Francisco Elementary School</b>	
Install Filter System in Wastewater System	\$ 2,500.00
Anti-slip surface for breezeway floor (Safety)	\$ 4,500.00
Zero Turn Mower	\$ 7,500.00
	<b>\$ 14,500.00</b>
<b>Germanton Elementary School</b>	
Extend Playground Sidewalk to Fence (ADA Compliance)	\$ 2,000.00
Install Filter System in Wastewater System	\$ 2,500.00
Zero Turn Mower	\$ 7,500.00
Vacuum Cleaner - 14" Versamatic	\$ 625.00
Carpet Cleaning Machine = 16st Aquaclean	\$ 1,600.00
	<b>\$ 14,225.00</b>
<b>King Elementary School</b>	
Remove trees on right side of "A" Annex Building	\$ 1,500.00
Asbestos Abatement, Repair & Paint Ceilings in Gym	\$ 12,000.00
Finishing Mower for Tractor	\$ 1,800.00
Floor Stripping Machine - 20HD Pacesetter	\$ 850.00
	<b>\$ 16,150.00</b>
<b>Lawsonville Elementary School</b>	
Vacuum Cleaner - 14" Versamatic	\$ 625.00
Low Speed Buffer/Stripper - 20HD Pacesetter	\$ 850.00
	<b>\$ 1,475.00</b>
<b>London Elementary School</b>	
Replace Damaged Sidewalk Areas (Safety)	\$ 5,000.00
Zero Turn Mower	\$ 7,500.00
	<b>\$ 12,500.00</b>
<b>MeadowBrook School</b>	
Low Speed Buffer/Stripper - 20HD Pacesetter	\$ 850.00
Wet/Dry Vacuum AWF-315 with 24" Squeegee Kit	\$ 700.00
	<b>\$ 1,550.00</b>
<b>Mount Olive Elementary School</b>	
Upgrade Fire Alarm System	\$ 15,000.00
Low Speed Buffer/Stripper - 20HD Pacesetter	\$ 850.00
	<b>\$ 15,850.00</b>
<b>Nancy Reynolds Elementary School</b>	
Install Smoke/Heat Detection in Auditorium Attic	\$ 5,000.00
Carpet Cleaning System -16st Aquaclean	\$ 1,600.00
	<b>\$ 6,600.00</b>
<b>North Stokes High School</b>	
Zero Turn Mower	\$ 7,500.00
Carpet Cleaning System -16st Aquaclean	\$ 1,600.00
	<b>\$ 9,100.00</b>
<b>Pine Hall Elementary School</b>	
Zero Turn Mower	\$ 7,500.00
Carpet Cleaning System -16st Aquaclean	\$ 1,600.00
Vacuum Cleaner - 14" Versamatic	\$ 625.00
	<b>\$ 9,725.00</b>
<b>Piney Grove Middle School</b>	
Install Water Filter System to Improve Water Quality	\$ 30,000.00
Upgrade Fuel Feed System to Boiler	\$ 2,425.00
	<b>\$ 32,425.00</b>

<b>Pinnacle Elementary School</b>	
Update/Replace Fire Alarm System (Safety)	\$ 15,000.00
Zero Turn Mower	\$ 7,500.00
Vacuum Cleaner – 14" Versamatic	\$ 625.00
Carpet Cleaning Machine – 16st Aquaclean	\$ 1,600.00
	<b>\$ 24,725.00</b>
<b>Sandy Ridge Elementary School</b>	
Install Filter System in Wastewater System	\$ 2,500.00
Zero Turn Mower	\$ 7,500.00
Vacuum Cleaner - 14" Versamatic	\$ 625.00
	<b>\$ 10,625.00</b>
<b>Southeastern Middle School</b>	
Zero Turn Lawn Mower	\$ 7,500.00
	<b>\$ 7,500.00</b>
<b>South Stokes High School</b>	
Filter Bed Sand & Pipe Replacement	\$ 25,000.00
Replace 4" Waterline from Water Tower to "C" Building	\$ 25,000.00
Asbestos Abatement, Repair & Paint Ceilings in CDC House	\$ 12,000.00
Replace Glass & Upgrade Lighting in Cafeteria Solarium	\$ 25,000.00
Vacuum Cleaner - 14"Versamatic	\$ 625.00
	<b>\$ 87,625.00</b>
<b>Walnut Cove Elementary School</b>	
Window Tinting for 19 Exterior Classrooms (Security) (this project moved to current expense)	\$ (1,250.00)
Finish Mower Deck for Tractor (5 ft)	\$ 1,500.00
Low Speed Buffer/Stripper - 20HD Pacesetter	\$ 850.00
Wet/Dry Vacuum - Model AWD-315 with 24" Squeegee Kit	\$ 700.00
Vacuum Cleaner - 14" Versamatic	\$ 625.00
	<b>\$ 2,425.00</b>
<b>West Stokes High School</b>	
Zero Turn Mower	\$ 7,500.00
Walk Behind Floor Scrubber (Model BA5321)	\$ 3,800.00
	<b>\$ 11,300.00</b>
<b>Maintenance Department</b>	
Certified Decibel Meter to Check Fire Alarms	\$ 800.00
Key Cutting Machine	\$ 1,250.00
Rotary Hammer Drill	\$ 850.00
	<b>\$ 2,900.00</b>
<b>Transportation Department</b>	
Replacement of 120 Gallon Shop Air Compressor	\$ 3,000.00
	<b>\$ 3,000.00</b>
<b>Total</b>	<b>\$300,000.00</b>

The Board discussed the Board of Education's request.

Chairman Inman requested the Clerk to place the item on the April 9<sup>th</sup> Action

Agenda.

**PART – 2025 Policies and Actions for Regional Growth**

Mr. James E. Yarbrough Jr. – PART presented the 2025 Policies and Actions for Regional Growth for the Board’s consideration. The Piedmont Authority for Regional Transportation (PART) is requesting member counties to adopt by resolution the following 2025 Policies and Actions for Regional Growth:

### **2025 POLICIES AND ACTIONS FOR REGIONAL GROWTH**

A series of policies adopted by the Citizens Advisory Committee are being recommended to begin the process of reshaping how city and county governments in the region address land development. Related to each policy is a more detailed set of actions that more clearly define the implementation path. Four policies and the related actions follow.

#### **1. Coordinate long-range land use/transportation planning on a regional and local basis.**

- Designate targeted growth areas through a comprehensive regional land use plan and coordinate these areas with transportation investments.
- Work towards implementation of Adopted Thoroughfare Plans.
- Use future transportation improvements to stimulate desirable land use patterns and the converse.
- Monitor land development trends and match transportation facilities with land use generated travel demands.
- Conduct both an Inter-City and Regional Rail Study.
- Invest in effective intelligent transportation technologies.
- Reward and foster the increased use of tele-commuting and flexible work hours.
- Explore ways to make transit more attractive.

#### **2. Direct a significant portion of future land use development to existing and proposed targeted nodes and transit corridors to support transit.**

- Encourage open space preservation.
- Increase allowable densities in selected corridors.
- Implement a mixture of land uses so that a person may live near where they work.
- Work towards the expansion and integration of local transit services.
- Implement "nodal development" which will provide opportunities for the implementation of efficient transportation systems.
- Implement alternative transportation services such as sidewalks, bikeways, greenways and transit conveniences as part of the land use development package.
- Enhance provisions for safe bicycle and pedestrian improvements.
- Consistently participate in right-of-way/corridor protection.

#### **3. Integrate land use planning with infrastructure development.**

- Place a higher emphasis on coordinated regional land use planning through better use of resources.
- Use water and sewer expansion policy to manage growth in targeted areas.
- Coordination among local planning staffs to more precisely achieve the stated policy.
- Develop public parking management strategies to encourage increased transit use.
- Encourage joint-use easements (utility and non-motorized use) for transportation and open space where possible.

- Consistently participate in right-of-way/corridor protection.

#### 4. Encourage redevelopment of infill and "under invested" areas.

- Conduct studies of "under invested" areas (such as CBDs and brownfields) to determine why they are "under invested", and undertake ameliorative actions.
- Provide financial incentives through a public/private funding pool for neighborhood redevelopment.
- Revise zoning regulations to encourage mixed land uses in existing industrial and downtown areas

Mr. Yarbrough noted that there was no urgency in adopting the Resolution, but nearby counties of Forsyth, Guilford, Surry, Rockingham and City of Reidsville have already adopted the Resolution Concerning PART Land Use Policies. Mr. Yarbrough presented a copy of the proposed Resolution for the Board's review.

Planning Director David Sudderth presented the following recommendation from the Planning Board:

**PLANNING BOARD RECOMMENDATION:** The Planning Board recommended by a vote of 6 to 2 to recommend to the Board of County Commissioners to adopt the resolution concerning the "2025 Policies for Regional Growth". Some of the members had concerns that the county could not provide financial incentives to encourage redevelopment of infill and "under invested" areas. There was also concern that adoption of the resolution might bind the county to items that they could not accomplish. The majority of the Board stated that they saw this resolution as a first step toward improvement of regional planning concerning transportation issues.

County Attorney Edward Powell's memo noted that the said resolution contains a commitment by the Board that they agree with land use policies that have been heretofore made by someone other than the Stokes County Board of Commissioners concerning the land use policies in the county. Economic Development Director Ron Morgan also expressed concerns with those policies and actions that implemented the need for financial resources from the County to deliver such commitments.

The Board discussed the 2025 Policies and Actions for Regional Growth and statistical information presented by Mr. Yarbrough regarding the number of commuters from the County each month.

#### **Reopening of the Southwestern Service Center**

Support Services Supervisor Danny Stovall presented the following proposed budget for re-opening the Southwestern Service Center:

- **Paint** - \$325.00 - Day Reporting Center staff will complete this phase using community service workers. Currently awaiting air quality check before this phase begins.
- **Floor covering** - \$4,293.86 - carpet and tile.
- **Parking Lot**  
 Option #1 \$ 700.00 patch 18' x 18' section and mark out spaces.  
 Option #2 \$13,810.00 repave lot with 1 1/2" of asphalt and mark out spaces.  
 Option #3 \$18,135.00 repave lot with 2" of asphalt and mark out spaces
- **Telephone system** - \$1,798.67 reinstall system along with additional 6 phone sets. System is functional except for voice mail. Health and Social Services directors do not see the need for voice mail at this location at this time.
- **Electrical-** \$365.00 110-volt outlet needed to reinstall phone system.

**Total Renovation Costs:**

Option #1	\$ 7,482.53
Option #2	\$20,592.53
Option #3	\$24,917.53

Mr. Stovall noted that Steve Salmons- Proclean Inc had not completed the air quality testing due to overruns with other company projects and if ProClean is not able to complete the test this week, another vendor would be set up to do the testing.

Interim County Manager Darlene Bullins presented the following proposed budget for necessary supplies submitted by DSS Director Jan Spencer: (County funding =\$878.00)

- Telephone = \$335
  - Printing = \$76
  - M&R – Building =\$34
  - M&R- Equipment =\$20
  - Postage = \$61
  - Office Supplies =\$352
- Total = \$878.00

The Board discussed the budget estimates presented by Mr. Stovall and DSS Director Spencer.

Commissioner Smith reiterated the need to open the Southwestern Center as soon as possible with option 1 = \$7,482.53.

Finance Director Julia Edwards noted that there is a balance of \$41,323 remaining in contingency.

Chairman Inman directed Clerk to the Board Bullins to place the item on the April 9<sup>th</sup> action agenda and for Mr. Stovall to proceed with the air quality testing with a target date for

opening - May 1, 2007.

**Health Department – Physician Assistant Salaries**

Health Director Don Moore presented the following information as requested by the Board regarding Physician Assistant Salaries:

- Fastest industry in NC by annualized growth rate is ambulatory health healthcare – rate of 3.68% per year
- Rate demand for healthcare providers will double in about 20 years
- Increase in demand will drive salaries up dramatically – those not meeting salary demands will do without the talent
- Wake Forest Baptist Medical Center reports that new PA graduates demand \$65,000 and Experienced PA’s demand \$75,000 to \$85,000
- Current Pay Plan – Grade 77 (\$39,659-\$59,489) and last provider approved for Grade 81 (\$46,396 to \$69,594)
- Past 6 years Physician salaries reported by NC Employment Security Commission:

Year	Entry	Average	Experienced
2001	\$36,176	\$55,645	\$65,379
2002	\$51,250	\$61,680	\$66,890
2003	\$52,680	\$62,620	\$67,590
2004	\$35,140	\$57,460	\$68,620
2005	\$56,460	\$67,380	\$72,840
2006	\$58,580	\$67,609	\$72,123

- Need for experienced PA if possible to meet the needs of Health Department- Less experienced PA requires much more training and is unable to see as many patients

Health Director Moore noted that salary range of \$70,000 to \$80,000 with hiring flexibility would meet the needs of the Health Department.

The Board discussed the urgent need for hiring a PA, salary range for hiring a PA, current provider needs of the Health Department, and current provider services available at the Health Department.

Commissioner Smith recommended to increase the current salary range for a PA to a minimal level in order attract a PA for the Health Department.

Commissioner Carroll noted the current Grade 86 salary range (\$56,448- \$84,681) which would accommodate Director Moore’s needs to either attract a non-experienced or an

experienced PA.

Chairman Inman directed to place the Physician Assistant Grade Change on the April 9<sup>th</sup> agenda.

### **Appointments**

Clerk to the Board Darlene Bullins presented the following procedure for vacancies for all Boards/Committees/Councils:

1. A one time monthly advertisement in the Stokes News will post all vacancies along with the vacancy being placed on the county website
2. A description of the duties and meeting times for each Board/Committee/Council will be on the County website
3. After the required advertisements, the vacancies with any applications for appointment will be placed in the agenda for the Board's consideration for nomination

The Board had no issues with the procedure submitted by the Clerk and reiterated the desire of the Board that all vacancies be advertised before coming to the Board.

### **Stokes County Board of Health- Appointments**

Health Director Don Moore submitted the following nominations from the Board of Health for consideration: (these vacancies have been advertised)

- Licensed Veterinarian: Kim Gemeinhardt, DVM
- Professional Engineer: Jerry Moorefield, PE
- Licensed Pharmacist: Joe Hicks

Vice Chairman Walker nominated the following to serve on the Board of Health:

- Licensed Veterinarian: Kim Gemeinhardt, DVM
- Professional Engineer: Jerry Mitchell, PE
- Licensed Pharmacist: Joe Hicks

Commissioner Lankford nominated the following to serve on the Board of Health:

- Professional Engineer: Jerry Moorefield, PE

Nominations can be considered at the April 9<sup>th</sup> meeting.

### **Re-appointments – Board of Health**

Health Director Don Moore submitted the following nomination from the Board of

Health: (vacancy has not been advertised)

- Registered Nurse: Greg Collins, RN

Chairman Inman noted that the Board wished to discuss at a further meeting the issue of employees being appointed to various Boards/Committees/Councils. Chairman Inman requested the Clerk to place the item on the April 9<sup>th</sup> Discussion Agenda.

### **Stokes County Fire Commission Nominations**

Clerk to the Board Darlene Bullins requested guidance from the Board regarding the nominations from the Stokes County Commission: (these nominations were nominated according to the Stokes County Fire Commission By Laws which were approved by the Fire Commission on July 29, 2002 and the Stokes County Board of Commissioners on September 3, 2002).

- Clifford Hall
- Tommy Carter
- Mike Pell

Commissioner Carroll recommended that the Board take no action on any appointment to the Fire Commission until the entire document could be reviewed by the County Attorney and the incoming County Manager. Commissioner Carroll noted questionable public policy and the requirements of having a Fire Commission.

The Board discussed open meetings laws pertaining to various Boards, Councils, etc and the creation of the current Service District and Fire Commission 20 years ago.

County Attorney Powell recommended drafting regulations regarding open meetings Laws to forward to appropriate Boards.

Commissioner Carroll noted possibly arranging an annual meeting for all Chairs to review the open meeting laws.

### **Health Department – Budget Ordinance Amendment #65**

Finance Director Julia Edwards requested the approval of Budget Ordinance

Amendment #65, which is necessary to amend the General Fund to appropriate Title XIX

Escrow Funds to cover expected expenses for the fiscal year. The appropriations are to be as follows:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Health Department</b>		
100.5100.261	Office Supplies		\$3,000.00
100.5100.311	Employee Training		\$800.00
100.5100.491	Dues & Subscriptions		\$1,200.00
			<u>\$5,000.00</u>

This will result in a net increase of \$5,000 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenue will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3519.421	Health Title XIX		\$5,000.00
			<u>\$5,000.00</u>

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2006-07:

- Health Director requested using Title XIX Escrow for expected expenses for the fiscal year

Health Director Moore stated that the cost of certain medical supplies had drastically increased during the budget year.

Budget Amendment #65 can be considered at the April 9<sup>th</sup> meeting.

## **GENERAL GOVERNMENT – GOVERNING BODY – ACTION AGENDA**

### **Proposed Scattered Site Housing Application to Division of Community Assistance**

Ms. Alicia Broadway, Benchmark, Inc. presented the proposed 2007 Scattered Site Housing Grant for the Board's consideration. Ms. Broadway noted the following:

- Application for the \$400,000 Grant is due on March 30, 2007 to NC Division of Community Assistance
- Selection committee recommended 8 homes for rehabilitation and 2 alternatives
- Selection of the homes were based upon a ranking system

Chairman Inman entertained a motion to approve the proposed the Scattered Site Housing Application to Division of Community Assistance as submitted.

Commissioner Lankford moved to approve the Scattered Site Housing Application to Division of Community Assistance as submitted. Vice Chairman Walker seconded and the motion carried unanimously.

### **Employment Agreement – County Manager’s Position**

County Attorney Edward Powell presented the proposed County Manager’s Employment Agreement with Bryan Steen for the Board’s consideration. Mr. Steen had agreed to the proposed Employment Agreement.

Chairman Inman entertained a motion to approve the Employment Agreement with Bryan Steen-New County Manager.

Commissioner Carroll moved to accept the employment agreement between the County of Stokes and Mr. Bryan Steen to serve as the County Manager. Commissioner Lankford seconded and the motion carried unanimously.

### **Stokes County Schools- Proposed Automatic External Defibrillator Program**

EMS Training Officer Brian Booe presented the Proposed Automatic External Defibrillator Program for Stokes County Schools. Training Officer Booe noted the following regarding the proposed program:

- Stokes County EMS will provide the initial CPR and AED training to the school system staff and monitoring the overall effectiveness of the program with assistance from the school nurses
- Currently proposed to instructed approximately 60 schools employees from 7 schools (high schools and middle schools) with possibly of adding elementary schools to the program at a later date
- Proposed program was approved by the Stokes County Board of Education on Monday, March 19, 2007
- School Attorney Frederick Johnson has reviewed and approved the proposed program
- County Attorney Edward Powell has reviewed and approved the proposed program
- Training will be begin within the next few weeks
- These devices have been very beneficial to the local fire departments in our county
- Devices have been purchased by the school system
- Only cost incurred by the County is the initial training and future training for re-certification provided by EMS

Training Officer Booe expressed his appreciation to the Board for their consideration of proposed program.

The Board discussed the proposed program presented by Training Officer Booe.

Chairman Inman entertained a motion to approve the proposed Automatic External Defibrillator Program for Stokes County School System.

Vice Chairman Walker moved to approve the Automatic External Defibrillator Program for Stokes County School System. Commissioner Smith seconded and the motion carried unanimously. (a copy of the Automatic External Defibrillator Program will be retained by the EMS Department and the Clerk to the Board)

### **Closed Session**

Chairman Inman entertained a motion to enter closed session for the following:

- To consult with the Attorney employed or retained by the Public Body in Order to preserve the attorney client privilege between the Attorney and the Public Body, which privilege is hereby acknowledged, and to consider and give instructions to an attorney concerning the handling or settlement of a claim judicial action, mediation, arbitration, or administrative procedure pursuant to G.S. 143-318.11(3).

Commissioner Lankford moved to enter into closed session for the following:

- To consult with the Attorney employed or retained by the Public Body in Order to preserve the attorney client privilege between the Attorney and the Public Body, which privilege is hereby acknowledged, and to consider and give instructions to an attorney concerning the handling or settlement of a claim judicial action, mediation, arbitration, or administrative procedure pursuant to G.S. 143-318.11(3).

Vice Chairman Walker seconded and the motion carried unanimously.

The Board returned to the regular March 26<sup>th</sup> meeting.

### **Board Retreat – Continuation**

The Board discussed scheduling a meeting to continue the Board Retreat to discuss goals and objectives. The Board unanimously agreed to schedule a meeting for the Board Retreat – Continuation on Thursday, March 29<sup>th</sup> at 2:00 pm.

### **Adjournment**

There being no further business to come before the Board, Chairman Inman entertained a motion to recess the meeting until Thursday, March 29, 2007 at 2:00 pm.

Commissioner Lankford moved to recess the meeting until Thursday, March 29, 2007 at 2:00 pm. Commissioner Smith seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
**Clerk to the Board**

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**J. Leon Inman**  
**Chairman**