

STATE OF NORTH CAROLINA)
)
COUNTY OF STOKES)
)
OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
DECEMBER 11, 2006

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building) located in Danbury, North Carolina on Monday, December 11, 2006 at 7:00 pm with the following members present:

Chairman Leon Inman
Vice-Chairman Jimmy Walker
Commissioner Ron Carroll
Commissioner Ernest Lankford
Commissioner Stanley Smith

County Personnel in Attendance:
Clerk to the Board/Interim County Manager Darlene Bullins
Finance Director Julia Edwards
Chief Animal Control Officer Sarah Shumate
Jail Sergeant Jeff Whitaker
Support Services Supervisor Danny Stovall

Chairman Leon Inman called the meeting to order.

Commissioner Smith delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

PUBLIC HEARING - NC DEPARTMENT OF TRANSPORTATION PROPOSED SECONDARY ROAD IMPROVEMENT PROGRAM F/Y 2006-2007

Chairman Inman opened the public hearing for the NC Department of Transportation Proposed Secondary Road Improvement Program Fiscal Year 2006-07.

There were no public comments.

Chairman Inman closed the public hearing.

PUBLIC COMMENTS

The following spoke during public comments:

Sam Hill

1274 Hill Street
King, NC 27021
Re: **Mental Health Cost Comparison**

Mr. Hill discussed the cost comparison per capita for mental health services for Stokes County and surrounding counties. Mr. Hill believed that the figures were approximately \$8 for Stokes and approximately \$3 for Surry. Mr. Hill requested that the Board review these figures and try to determine if the County is getting the best available services for its dollar.

Linda Hicks

1130 Rock Road
Madison, NC 27025
Re: **Thank You**

Ms. Hicks expressed her appreciation to Chairman Inman and Vice Chairman Walker for their efforts to maintain government in Stokes County and thanked Commissioners Carroll, Lankford, and Smith for stepping up at a time that our County needed a change. Ms. Hicks concluded she looked forward to an open government, integrity, and dignity in our county government.

GENERAL GOVERNMENT - GOVERNING BODY - NCDOT- PROPOSED SECONDARY ROAD IMPROVEMENT PROGRAM FISCAL YEAR 2006-07

Mr. Robert McMath, NCDOT-Assistant District Engineer, presented the following Proposed Secondary Road Improvement Program for Fiscal Year 2006-2007: (Mr. McMath presented members with a new data sheet which inserted map number for Seven Island Road as 5 instead of n/a)

Estimated SRCF Allocations	G.S. 136-44b	\$	1,184,000.00
Estimated Trust Fund Allocations	G.S. 136-44c	\$	411,000.00
		\$	1,595,000.00
Paving of Unpaved Roads (SRCF)	.40 mile length		
SR# 1744 - Pensie Road	.51 mile length	\$	107,000.00
SR#1452 - Sands Road	.68 mile length	\$	141,000.00
SR#1161 - Sugar Bush Lane	.90 mile length	\$	135,000.00
SR#1664 - Pee Wee Cromer Road	2.49 mile length	\$	260,000.00
		\$	643,000.00
Paving of Unpaved Roads(Trust Fund)			
SR#1668 - Seven Island Road	0.56 mile length	\$	105,000.00
SR#1476 - Bondurant Road	0.40 mile length	\$	105,000.00
SR#1714 - Old Tilley Road	0.27 mile length	\$	80,000.00
	1.23 mile length	\$	290,000.00
Right of Way Engineering		\$	190,000.00
Spot Stabilization Unpaved Road		\$	208,000.00
Spot Stabilization/SPOT Improvement			
Rd Additions/Rd Widening/POP/Fire Depts		\$	264,000.00
Grand Total		\$	1,595,000.00

Mr. McMath noted as required by General Statute 136-44.5, the North Carolina Department of Transportation - Division of Highways has completed a study of all State maintained unpaved secondary roads to determine the number of miles of unpaved State maintained roads in the State. As a result of this study, it is anticipated that Stokes County will be allocated approximately \$1,595,000.00 by the General Assembly for secondary road improvements for Fiscal Year 2006-2007.

Mr. McMath concluded that there was less than 80 miles of unpaved road in Stokes County.

District Engineer Mike Shaffner, who was also in attendance for the meeting, noted that there was a possibility that with House Bill 751, Stokes County could receive more funding next year for the Secondary Road Improvement Program.

Clerk to the Board Darlene Bullins presented Board members with a 2005 priority road list. Clerk Bullins noted that some roads may be on the proposed secondary road improvement program, but may not be on the priority list if it was a road that has been on hold due to right-a-way issues, once all the right-a-way issues have been cleared, the road is then placed first on the proposed secondary road improvement program.

The Board discussed the Proposed Secondary Road Improvement Program for Fiscal Year 2006-07, the road priority system, and the unpaved roads in Stokes County.

Chairman Inman entertained a motion to approve the Proposed Secondary Road Improvement Program for Fiscal Year 2006-07 as submitted by the North Carolina Department of Transportation.

Commissioner Lankford moved to approve the Secondary Road Improvement Program for Fiscal Year 2006-07 as submitted by the North Carolina Department of Transportation.

Commissioner Smith seconded and the motion carried unanimously.

GENERAL GOVERNMENT - GOVERNING BODY - PRESENTATION OF THE FISCAL YEAR 2005-06 STOKES COUNTY AUDIT

Finance Director Julia Edwards presented Ms. Marcie Spivey and Mr. Shane Fox of Martin Starnes and Associates, CPAs, PA who presented the Fiscal Year 2005-06 Stokes County Audit. Director Edwards noted that the audit was completed and submitted to Local Government Commission by October 31st and that the fund balance is in compliance with LGC at 9% with \$802,386 placed in the fund balance during the fiscal year 2005-06.

Ms. Marcie Spivey discussed the following regarding the Fiscal Year 2005-06 Audit:

- Audit Highlights
 - No findings or questioned costs
 - No material internal control weakness identified
- General Fund Summary
 - 2004/05- Revenues = \$35,976,999
 - 2004/05- Expenditures = \$35,779,067
 - 2005/06- Revenues = \$40,539,669
 - 2005/06- Expenditures = \$39,355,366
- Fund Balance which serves as a measure to the County's financial resources available
- Unreserved Fund Balance as a Percent of Expenditures as of June 30, 2005 = 8%
- Unreserved Fund Balance as a Percent of Expenditures as of June 30, 2006 = 9%
- Top 3 Revenues: General Fund (Top 3 Comprise \$37,788,263 (86%) of Revenues
 - Property Tax = 46%
 - Sales Tax = 20%
 - Restricted Intergovernmental = 17%
 - Other Revenue = 17%
- Property Tax Revenue
 - 2004/05 = \$16,580,192
 - 2005/06 = \$18,808,262
- Sales Tax Revenue
 - 2004/05 = \$7,317,005
 - 2005/06 = \$7,658,255
- Restricted Intergovernmental Revenue
 - 2004/05 = \$5,476,288
 - 2005/06 = \$6,985,397
- Investment Earnings
 - 2004/05 = \$168,466
 - 2005/06 = \$473,439
- Top 3 Expenditures = Total \$39,355,366
 - Education = 29%
 - Public Safety = 18%
 - Human Services = 27%
 - Other Expenditures = 26%
- Education Allocations
 - 2004/05 = \$9,821,447
 - 2005/06 = \$11,555,022
- Human Services Allocation
 - 2004/05 = \$9,944,401
 - 2005/06 = \$10,784,785
- Public Safety Allocations
 - 2004/05 = \$6,849,320
 - 2005/06 = \$7,007,838
- Property Tax Trend for Collections in the Fiscal Year of the Levy
 - 2004-05 = \$15,802,095
 - 2005/06 = \$17,849,873
- Debt Positions Governmental and Business Type Activities
 - Outstanding Debt at 6-30-06 = \$21,288,250
 - Bonds = \$15,991,212
 - COPS = \$2,784,144

- Installment Purchase contracts = \$1,070,421
 - Debt Margin at 6/30/06 = \$221,231,263
- Enterprise Funds Comparative Operating Income (Loss) Cash Basis for 2006

Ms. Spivey concluded with the following Financial Highlights:

- The assets of the County's governmental activities exceeded its liabilities at the close of the fiscal year by \$2,033,848 (net assets)
- As of the close of the current fiscal year, the County's governmental funds reported combined ending fund balances of \$6,341,884. Approximately 64% of total governmental funds fund balance is available for spending at the County's discretion (unreserved fund balance)
- The total fund balance in the General fund is \$5,720,984, which increased \$802,386 from the prior year. At the end of the current fiscal year, unreserved fund balance for the General Fund was \$3,538,875, or 9% of total General Fund expenditures for the fiscal year.
- Stokes County's total governmental fund debt decreased by \$1,796,379 during the current fiscal year. The key factor to this decrease was the payment of debt.
- Stokes County maintains its A1 and A rating for the 15th consecutive year.
- Stokes County's tax collection increases from 95.37% to 96.30%

The Board discussed the submitted 2005/06 audit, 9% fund balance, and the increase in the tax collection.

Chairman Inman entertained a motion to accept the Stokes County Fiscal Year 2005-06 as presented.

Commissioner Carroll moved to accept the Stokes County Fiscal Year 2005-06 as presented.

Commissioner Lankford seconded and the motion carried unanimously.

(A complete copy will be retained by the Clerk to the Board and the Finance Director)

GENERAL GOVERNMENT - GOVERNING BODY - PROPOSED WALNUT COVE LIBRARY PROJECT

Interim County Manager Darlene Bullins briefly discussed the following allocations already committed by Stokes County for the proposed Walnut Cove Library Expansion Project:

- February 14, 2005 = \$200,000 allocation
- May 24, 2006 = \$200,000 additional allocation

Interim Manager Bullins noted that Walnut Cove Town Manager Jack Gardin and Mr. Jerry Rothrock who will be serving as Interim Town Manager when Manager Gardin ends his employment with the Town of Walnut Cove had met on November 20th and informed Stokes County officials that an additional \$100,000 would need to be secured in order to submit an application to the Local Government Commission for the expansion project. (Town Manager Jack Gardin ended employment with the Town on December 8th)

Interim Town Manager Rothrock presented the Board with a Walnut Cove Library Expansion Project Cash Flow Analysis. Interim Manager Rothrock noted the following:

- Stokes County has currently allocated \$400,000
- Town of Walnut Cove has currently allocated \$197,000
- Walnut Cove Library Board has \$150,000 on hand and pledges for an additional \$78,120
- Preliminary Proposals have been received from three different banks for a 14-year pay back with the lowest rate being 4.49%
- With matching up the revenues with the expenditures stream, there was a shortfall of \$102,680 with cash flow problems during the construction phase
- Walnut Cove Town officials met with LGC personnel on December 1st
- LGC recommended a construction loan with a private banking institution and using the USDA loan (which has already been secured) to repay the construction loan using any available funding to reduce the future debt (which would lower payments and reduce the finance charges)
- LGC personnel confirmed that the InterLocal Agreement between the Town of Walnut Cove and the County must be approved by LGC
- The Town's application to LGC must be received 28 days before LGC's scheduled meeting date (first Tuesday of each month)
- Construction cost estimated at \$825,120

- Using the \$150,000 available from the Walnut Cove Library Board would reduce the construction loan to \$675,120
- Project must be completed before USDA funding can be used
- Using the allocations from the Town of Walnut Cove and Stokes County of \$260,000, financing from USDA would only have to be \$415,120 with a 9 year pay back saving interest fees (approximately saving \$50,000)
- This financial plan will only work if the Town of Walnut Cove and the County of Stokes allocate their funding at the beginning of each fiscal year (July)
- Financing could also be different when bids are received in the Spring of 2007
- Town of Walnut Cove approved an additional \$50,000 at their December 5th meeting to start in fiscal year 2007-08 (July)
- Need of an additional \$50,000 from the County of Stokes which would start in fiscal year 2007-08 (July)
- Plans are to bid in early spring of 2007 with construction starting the first of April with a 14 month construction period
- Total estimated project cost = \$937,200

The Board discussed the proposed funding arrangement submitted by Interim Town Manager Rothrock.

Interim Manager Bullins presented the following amended InterLocal Agreement between the Town of Walnut Cove and the County of Stokes following Interim Manager Rothrock's presentation for the Board's review: (The Town of Walnut Cove had approved the amendments to the InterLocal Agreement on December 5th) (Items underlined are the amendments to the agreement)

**NORTH CAROLINA
INTERLOCAL AGREEMENT**

STOKES COUNTY

**BETWEEN
THE TOWN OF WALNUT COVE AND THE COUNTY OF STOKES**

The Board of Commissioners of Stokes County (hereinafter "County") and the Board of Commissioners of the Town of Walnut Cove (hereinafter "Town") held a joint meeting on Wednesday, May 24, 2006, in Danbury, North Carolina, to discuss the proposed renovations to the Walnut Cove Library (hereinafter "expansion project").

WHEREAS, the County is the record owner of the Walnut Cove Library property located at 106 West Fifth Street, Walnut Cove, NC 27052 and acquired such property under deed recorded in Box 364, Page 2278 in the Office of the Register of Deeds of Stokes County located in Danbury; and

WHEREAS, the County annually contracts with the Northwestern Regional Library Board of Trustees to provide public library service to the residents of the Town and County; and

WHEREAS, the County is responsible for all maintenance, insurance, and upkeep of the Walnut Library except for the custodial and lawn services; and

WHEREAS, the Walnut Cove Library is in urgent need of an expansion, with said expansion cost estimated at \$863,120.00 excluding interest; and

WHEREAS, the County approved on February 14, 2005 to fund \$200,000.00 for the expansion project, and to meet said commitment set aside \$40,000.00 in the 2005-06 approved budget and \$40,000.00 in the 2006-07 approved budget; the County committed to set aside \$40,000.00 in the 2007-08 budget, \$40,000.00 in the 2008-09 budget, and \$40,000.00 in the 2009-2010; and

WHEREAS, the Town approved on November 9, 2004 to fund \$100,000.00 for the expansion project, and to meet said commitment set aside \$25,000.00 in the 2005-06 approved budget and \$25,000.00 in the 2006-07 approved budget; the Town committed to set aside \$25,000.00 in the 2007-08 budget, and \$25,000.00 in the 2008-09 budget; and

WHEREAS, as of May 24, 2006, the Walnut Cove Library Board has approximately \$268,000.00 either committed through pledges or on deposit which is allocated for the expansion project; and

WHEREAS, based upon the foregoing totals, the expansion project has an approximate \$297,000.00 shortfall; and

WHEREAS, the Town has applied for and received approval for a forty year loan for the expansion project from the United States Department of Agriculture-Rural Development in the amount of up to \$675,120.00 with annual payments to USDA-Rural Development estimated at \$36,000.00; and may seek additional private placement proposals; and

WHEREAS, the Town and the County each desires for the expansion project for the Walnut Cove Library to take place.

NOW, THEREFORE, BE IT RESOLVED, by the **Stokes County Board of Commissioners** and the **Town of Walnut Cove Board of Commissioners** that:

The Stokes County Board of Commissioners approved on May 24, 2006 to commit an additional \$200,000.00 to be use solely for renovations for the Walnut Cove Expansion Project which shall be due and payable to the Town of Walnut Cove on or before July 1, 2016 if said additional funding is not raised by the Walnut Cove Library Board.

The Town of Walnut Cove Board of Commissioners approved on May 24, 2006 to commit an additional \$97,000.00 to be use solely for renovations for the Walnut Cove Expansion Project with said monies being budgeted and available on or before July 1, 2016 if additional said funding is not raised by the Walnut Cove Library Board.

Upon execution of the Interlocal Agreement, the County shall convey the Walnut Cove Library property to the Town, thereby allowing the Town to use the said property as collateral for a loan obtained to finance the expansion project; the County shall continue to be responsible all maintenance, insurance, and upkeep of the Walnut Library except for the custodial and lawn services.

The County shall obtain appropriate approval from the Northwestern Regional Library Board of Trustees allowing the transfer of the subject property to the Town; and the County shall continue to provide public library service to the residents of the Town and the County.

Upon complete repayment of the monies borrowed by the Town, the Town shall re-convey the subject property to the County.

This Interlocal Agreement shall be approved by the Stokes County Board of Commissioners, the Town of Walnut Board of Commissioners, and Local Government Commission and be recorded in the Stokes County Register of Deeds located in Danbury, North Carolina.

BE IT FURTHER RESOLVED, by the Stokes County Board of Commissioners and the Town of Walnut Cove Board of Commissioners that:

The Stokes County Board of Commissioners approved on December 11, 2006 to commit an additional \$50,000.00 to be used solely for renovations for the Walnut Cove Expansion Project which shall be due and payable to the Town of Walnut Cove on or before July 1, 2014 if said additional funding is not raised by the Walnut Cove Library Board.

The Town of Walnut Cove Board of Commissioners approved on December 5, 2006 to commit an additional \$50,000.00 to be used solely for renovations for the Walnut Cove Expansion Project with said monies being budgeted and available on or before July 1, 2014 if additional said funding is not raised by the Walnut Cove Library Board.

The Town and the County each warrants that it has full power and authority to enter into this agreement and to carry out the stipulations contemplated in this agreement; that each have duly authorized the execution and delivery of this Interlocal Agreement; that the Interlocal Agreement constitutes the legal, valid, and binding obligation of the Town and County and is enforceable in accordance its term.

Further, the Chairman of the Stokes County Board of Commissioners and the Mayor of the Town of Walnut Cove Board of Commissioners are hereby authorized and directed on behalf of their respective governing bodies to execute this Interlocal Agreement.

If the project's total expenses are less than the appropriations in this agreement, each entity will be entitled to a refund of these monies based upon a pro rata share of their respective appropriations.

Adopted this _____ day of _____, 2006 by the Town of Walnut Cove Board of Commissioners.

Adopted this _____ day of _____, 2006 by the Stokes County Board of Commissioners.

Seal

**Chairman J. Leon Inman
Stokes County Board of Commissioners**

Attest: _____
**Darlene M. Bullins
Clerk to the Board of Commissioners**

Seal

**Mayor Ken Starnes
Town of Walnut Cove Board of Commissioners**

Attest: _____
**Leslie Falstreau
Clerk to the Board of Commissioners**

This Instrument has been preaudited in the Manner as required by the Local Government Budget and Fiscal Control Act (for Stokes County).

Finance Director Julia Edwards

This Instrument has been preaudited in the Manner as required by the Local Government Budget and Fiscal Control Act (for Town of Walnut Cove).

Interim Town Manager Jerry Rothrock

Approved as to Form and Legal Sufficiency

Edward L. Powell, Stokes County Attorney

Approved as to Form and Legal Sufficiency

Kevin Berger, Town of Walnut Cove Attorney

Interim Town Manager Rothrock also noted the importance of the following amendment:

- If the project's total expenses are less than the appropriations in this agreement, each entity will be entitled to a refund of these monies based upon a pro rata share of their respective appropriations.

Interim Town Manager Rothrock discussed placing the following additional amendment in the InterLocal Agreement to ensure funding would be available in July of each fiscal year:

- It is further expressed by both local governments that funding be due and payable at the beginning of each fiscal year (July).

Interim Town Manager Rothrock noted that if these amendments were approved by Stokes County, a special meeting would be called for the Town of Walnut Cove to consider this additional amendment to the InterLocal Agreement.

The Board continued discussion of the amendments to the InterLocal Agreement, future projects to raise additional funding if possible from the Walnut Cove Library Board, the proposed expansion project, and an additional \$50,000 allocation from Stokes County.

Former Town Manager Jack Gardin noted that the estimated original 40-year loan would have been \$37,000 for 40 years and the proposed financial arrangement would be approximately \$58,000 for 9 years.

Support Services Supervisor Danny Stovall noted that approximately \$10,000 had been received from the insurance claim regarding storm damages to the library roof, part of that funding had been used to temporary repair the roof. This roof is scheduled to be replaced during the expansion project.

Commissioner Carroll moved to approve the InterLocal Agreement as submitted with the additional paragraph stipulating that each fiscal year's commitment will be due and payable at the beginning of each fiscal year which includes the additional \$50,000 with the understanding that any overage will be returned to each local entity at a prorated share if the total expenses are less than the appropriations.

Commissioner Lankford seconded and the motion carried unanimously.

GENERAL GOVERNMENT - TOWN OF WALNUT COVE - REPAIRS TO RAILROAD CROSSING AT HWY 65 - STOKESBURG ROAD

Interim Town Manager Jerry Rothrock noted that discussion with Division Engineer Pat Ivey- NCDOT confirmed that the Railroad Company had agreed to repair the crossing and NCDOT would widen the road entrance from 36 ft to 46 ft with cost estimated at \$250,000 being funded from funding available for small urban projects. Interim Manager Rothrock submitted a letter on behalf of the Town of Walnut Cove in support of the project for Division Engineer Ivey to submit to Raleigh and requested the Board of Commissioners consider the same.

With full consensus of the Board, Chairman Inman directed the Interim County Manager to submit a letter of support to Division Engineer Pat Ivey from the County.

GENERAL GOVERNMENT - ANIMAL CONTROL - ANIMAL WELFARE ACT-NEW STATE REGULATIONS

Chief Animal Control Officer Sarah Shumate updated the Board regarding the recently approved General Statute 19A- Article 3 (Animal Welfare Act).

Officer Shumate discussed the following:

- Up until the recent adoption of G.S. 19A- the county animal shelter has not been regulated by the State- government shelters were exempt
- State unsure if it will continue to allow the euthanasia of animals, if so the gas must be delivered in a commercially manufactured chamber that allows for the individual separation of animals and that any person who participates in the euthanasia process be fully trained - if allowed to continue euthanasia of animals, the County would have to acquire a new chamber and build a shelter for the chamber which could possibly cost approximately \$40,000 to \$45,000
- Approximately current cost for euthanasia for each animal is \$2.25
- If lethal injections, the cost would be approximately \$4.00 per animal
- Seals on the existing gas chamber will have to be replaced if euthanasia is allowed by the State
- Civil Penalties which may be assessed of not more than five thousand dollars against any person who violates a provision of Article 19
- The indoor temperature shall not be allowed to fall below 50 degrees F. or exceed 85 degrees F.
- Interior building surfaces of indoor facilities with which animals come in contact shall be constructed and maintained so that they are impervious to moisture and can be readily sanitized
- Drainage system shall be constructed to prevent cross-contamination among animals
- Primary enclosures shall be constructed so as to prevent contamination from waste and wastewater from animals in other enclosures, all surfaces with which an animal comes in contact shall be impervious to moisture
- Each dog shall be provided space according to size
- Not more than four adult dogs shall be housed in the same primary enclosure without supervision
- Not more than 12 cats shall be housed in the same primary enclosure
- All cat enclosures shall contain a receptacle containing clean litter for waste- a minimum of one receptacle per three cats
- For every adult animal, there must be at least one food receptacle offered

- When cleaning enclosures, dogs or cats must be taken to other enclosures in order to be kept from being contaminated with water or waste
- Animals will have daily access to space other than the primary enclosure
- Animals must be provided with a size appropriate toy
- Vehicles used in transporting dogs and cats shall be mechanically sound and equipped to provide fresh air to all animals transported without harmful drafts

Following Officer Shumate's review, Officer Shumate presented the following issues that the Board must consider: (Officer Shumate submitted additional statistical data comparing 2005 calendar year and current calendar year 2006 detailing the number of calls, impounded animals, bites, rabies, etc.)

- Additional training for staff - estimated cost = \$1,200.00
- Electrical work - estimated cost = \$1,985.00
 - 10 new waterproof lights
 - Outdoor outlets
 - GFCI Breakers for facility
- Replacement of fencing and sealing of blocks in the kennel area estimated cost of = \$7,700.00
 - 12 kennel areas
 - Privacy strips in the back lot
- Replacement of 20 year old cat cages, resting boards, and litter boxes - estimated \$3,679.61 (30 day quote included)
- Concrete Pad for relocation of freezer which stores court evidence (relocation required for placement of new cat cages) estimated cost = \$400.00
- Table required for work area - estimated cost = \$50.00
- Isolation area for sick and diseased animals (currently working with State Inspector for a violable solution)

Officer Shumate presented items that she feels must have immediate action in this fiscal year 2006-07 budget: (immediate needs = \$7314.61)

- Additional training for staff - estimated cost = \$1,200.00
- Electrical work - estimated cost = \$1,985.00
 - 10 new waterproof lights
 - Outdoor outlets
 - GFCI Breakers for facility
- Replacement of 20 year old cat cages, resting boards, and litter boxes - estimated \$3,679.61 (30 day quote included)
- Concrete Pad for relocation of freezer which stores court evidence (relocation required for placement of new cat cages) estimated cost = \$400.00
- Table required for work area - estimated cost = \$50.00

Support Services Supervisor Danny Stovall briefly reviewed with the Board regarding the immediate needs submitted by Officer Shumate - fencing, cat cages, moisture in the blocks-replacing existing blocks with new blocks, etc.

Officer Shumate noted after speaking with the State Inspector, the lighting could be deferred to fiscal year 2007-08 budget. (immediate need = \$5,330.00 + \$150 for placement of electrical outlet = \$5,480)

The Board discussed the General Statute adopted by the State, immediate needs, and the available funding.

Commissioner Lankford moved to approve the motion to bring Stokes County Animal Shelter to minimum compliance with the appropriation of \$5,500 from regular contingency and the timeline be set on August 1, 2007 for the remaining compliance issues to be done, which was forced upon Stokes County without their prior knowledge or consent.

Commissioner Smith seconded and the motion carried unanimously.

GENERAL GOVERNMENT - JAIL - INSPECTION REPORT

Sergeant Jeff Whitaker (as required by General Statute) presented the recent November 2, 2006 Jail Inspection Report performed on November 2, 2006 by Eastern Area Jail Consultant, Gina Wooten -NC Department of Health and Human Services to the Board.

Sergeant Whitaker noted that this is the third consecutive jail inspection report that requires no response from Stokes County. Sergeant Whitaker commended the jail staff for their hard work and dedication and noted it was a "team effort".

The Board commended the jail staff for their hard work and dedication.

Interim County Manager Darlene Bullins noted that a letter acknowledging that there was no response due from Stokes County would be sent to the State.

GENERAL GOVERNMENT - GOVERNING BODY - BUDGET ORDINANCE AMENDMENT #41

Finance Director Julia Edwards requested the approval of Budget Ordinance

Amendment #41, which is necessary to amend the General Fund to appropriate funds from vending machines revenues for the annual Christmas Lunch for employees. The appropriations are to be as follows:

Account Number	EXPENDITURES	Decrease	Increase
100.4110.290	Miscellaneous	<u> </u>	<u> \$500.00 </u>
			\$500.00

This will result in a net increase of \$500.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased:

Account Number	REVENUES	Decrease	Increase
	General Fund		
100.3839.011	Vending Machine Revenue		<u> \$500.00 </u>
			\$500.00

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2006-07:

- Board of County Commissioners approved on November 27, 2006 to use \$500 of the vending machine revenue for the Annual Christmas Lunch for employees.

The Board discussed using additional vending machine revenue to increase the County allocation. Interim County Manager Bullins noted that there were approximately 113 employees indicating their desire to attend the Christmas luncheon.

Vice Chairman Walker requested to allocate up to \$1000 from the vending machine revenue for the Christmas luncheon. Commissioner Carroll also wished to allocate additional funding from the vending machine revenue, which would be using no County tax dollars.

Commissioner Lankford expressed concerns allocating additional funding since funding had already been approved and increased by \$200 over last year and the possibility of setting a precedence (sufficient funding from the vending revenue may not be able each year).

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #41.

Vice Chairman Walker moved to allocate up to \$1430 instead of \$500 for the annual Christmas lunch for employees from the vending machine revenue.

Commissioner Carroll seconded and the motion carried (4-1) with Commissioner Lankford voting against the motion.

Vice Chairman Walker moved to amend and approve Budget Amendment #41 which allocates up to \$1430 from vending machine revenue for the annual Christmas lunch.

Commissioner Carroll seconded and the motion carried (4-1) with Commissioner Lankford voting against the motion.

Account Number	EXPENDITURES	Decrease	Increase
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100.4110.290	Miscellaneous		<u>\$1,430.00</u>
			\$1,430.00

This will result in a net increase of \$1,430.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased:

Account Number	REVENUES	Decrease	Increase
	General Fund		
100.3839.011	Vending Machine Revenue		<u>\$1,430.00</u>
			\$1,430.00

GENERAL GOVERNMENT - ANIMAL CONTROL - BUDGET ORDINANCE AMENDMENT #42

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #42, which is necessary to amend the General Fund to transfer funds for training, electrical work for outdoor outlets, cat cages, table for work area and concrete pad for relocation of freezer at the Animal Shelter due to State Inspection. The appropriations are to be as follows:

Account Number	EXPENDITURES	Decrease	Increase
	Animal Control		
100.4380.311	Training		\$1,200.00
100.4380.352	Maint. & Repair to Buildings		\$570.00
100.4380.511	Equipment Non-Capitalized		\$3,730.00
	Contingency		
100.9910.000	Contingency	<u>\$5,500.00</u>	
		\$5,500.00	<u>\$5,500.00</u>

This will result in a net increase of \$00.00 in the appropriations of the General Fund.

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2006-07:

- Chief Animal Control Officer Sarah Shumate presented a State Inspection report requiring improvements to the Animal Shelter

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #42.

Commissioner Lankford moved to approve Budget Ordinance Amendment #42.

Commissioner Smith seconded and the motion carried unanimously.

GENERAL GOVERNMENT - STOKES AGING PLANNING COMMITTEE - APPOINTMENTS

Interim County Manager Darlene Bullins noted that Mr. James Carlin was nominated at the November 27th meeting, Mr. Carlin's last name should be Cain. Chairman Inman entertained a motion to appoint Mr. James Cain to serve on the Stokes Aging Planning Committee.

Vice Chairman Walker moved to appoint Mr. James Cain to serve on the Stokes Aging Planning Committee.

Commissioner Carroll seconded and the motion carried unanimously.

GENERAL GOVERNMENT - REGION I AGING ADVISORY COUNCIL

Chairman Inman presented the name of Ms. Jacque Nuckols who was nominated at the November 27th meeting to serve on the Region I Aging Advisory Council.

Vice Chairman Walker moved to appoint Ms. Jacque Nuckols to serve on the Region I Advisory Council.

Commissioner Carroll seconded and the motion carried unanimously.

GENERAL GOVERNMENT - GOVERNING BODY - COMMISSIONER APPOINTMENTS

The following Commissioner appointments (previously served by former Vice Chairman Joe Turpin, former Commissioner John Turpin, and former Commissioner McHugh) were discussed by the Board:

- Stokes County Board of Health
- Stokes Health Alliance
(Vice Chairman Walker currently serves as a non-voting member)
- Child Protection Team
- Northwest Piedmont Council of Governments
- Northwest Piedmont Council of Governments (RPO-Rural Planning)
- Regional Tourism Initiative
- Walnut Cove Senior Advisory Council - former Commissioner McHugh was appointed to serve as a citizen representative in July 2006
-not as a Commissioner appointee

The Board discussed the appointments, which require a Commissioner appointee.

Following the discussion, Vice Chairman Walker nominated the following to serve:

- Board of Health - Commissioner Carroll
- Child Protection Team - Commissioner Smith
- NWPCOG- Commissioner Lankford
- NWPCOG-RPO - Commissioner Lankford
- Regional Tourism Initiative - Commissioner Smith

No nomination was made for the Stokes Health Alliance and Vice Chairman Walker will continue to serve as a non-voting member until further discussion.

All nominations can be considered at the December 28th meeting.

GENERAL GOVERNMENT - DANBURY VOL. FIRE DEPARTMENT & RESCUE SQUAD - PROPOSED LAND TRANSFER

Interim County Manager Darlene Bullins presented the following information regarding the transfer of land to the Danbury Vol. Fire Department and Rescue Squad which approved at the November 27th meeting:

Per review of General Statutes as part of the motion approved at the 11-27-06 meeting to transfer property to the Danbury Vol. Fire Department and Rescue Squad Inc, it has been determined that the County must follow G.S. 153A-176 (Disposition of property):

Part 3. Disposition of County Property.

§ 153A-176. Disposition of property.

A county may dispose of any real or personal property belonging to it according to the procedures prescribed in Chapter 160A, Article 12. For purposes of this section references in Chapter 160A, Article 12, to the "city," the "council," or a specific city official are deemed to refer, respectively, to the county, the board of commissioners, and the county official who most nearly performs the same duties performed by the specified city official. For purposes of this section, references in G.S. 160A-266(c) to "one or more city officials" are deemed to refer to one or more county officials designated by the board of county commissioners. (1868, c. 20, ss. 3, 8; Code, ss. 704, 707; Rev., ss. 1310, 1318; C.S., ss. 1291, 1297; 1973, c. 822, s. 1; 1983, c. 130, s. 2.)

and G.S. 160A-277 (Sale of land to volunteer fire departments and rescue squads; procedure)

160A-277. Sale of land to volunteer fire departments and rescue squads; procedure.

A city, upon such terms and conditions as it deems wise, with or without monetary consideration may lease, sell or convey to a volunteer fire department or to a volunteer rescue squad any land or interest in land, for the purpose of constructing or expanding fire department or rescue squad facilities, if the volunteer fire department or volunteer rescue squad provides fire protection or rescue services to the city.

Any lease, sale or conveyance under this section must be approved by the city council by resolution adopted at a regular meeting of the council upon 10 days' public notice. Notice shall be given by publication describing the property to be leased or sold, stating the value of the properties, the proposed monetary consideration or lack thereof, and the council's intent to authorize the lease, sale or conveyance. (1979, c. 583.)

Interim Manager Bullins requested direction from the Board regarding the transfer of land to the Danbury Vol. Fire Department and Rescue Squad.

The Board discussed proceeding with the transfer of land and questioned the need to proceed with the Phase I Assessment of the 20 ft section being transferred.

Support Services Supervisor Danny Stovall noted that a vision inspection last week of the soil indicates no evidence of any leakage from the fuel tank.

Commissioner Lankford moved to eliminate the Phase I Assessment of the 20 ft. section being transferred to Danbury Vol. Fire Department and Rescue Squad and to proceed with the transfer of the 20 ft section.

Vice Chairman Walker seconded and the motion carried unanimously.

GENERAL GOVERNMENT - GOVERNING BODY - AMENDMENT TO THE AGENDA - DISTRICTS, BOARD OPERATIONS, AND RESOLUTION OF A COMPLAINT

Commissioner Carroll moved to amend the agenda to include the following three additional items under new business:

- B. Districts systems for elected Commissioners and School Board members
- C. Board Operations, which include Board procedures, ethics, compensation, and manner of appointment of positions
- D. Resolution of a specific complaint to the Board of Commissioners that has left unresolved

Commissioner Lankford seconded and the motion carried unanimously.

GENERAL GOVERNMENT - ADMINISTRATION - NCACC- PROPOSED RESOLUTIONS FOR STOKES COUNTY GROUP BENEFITS, LIABILITY/PROPERTY AND WORKER'S COMPENSATION INSURANCES

Interim County Manager Darlene Bullins informed the Board that the County had received notification from the North Carolina Association of County Commissioners requesting approval of the submitted Resolutions for the following:

- Health Insurance Trust
- Liability and Property Joint Risk Management Agency
- Joint Risk Management Agency Worker's Compensation

Interim Manager Bullins noted that the Association is requiring all participants in the Pool to approve the submitted Resolutions, which reflect the revised Interlocal Agreements and ByLaws that have been adopted by the Association. County Attorney Edward Powell has reviewed and approved the documentation submitted by the Association.

(Copies of the Resolution will be retained by the Clerk to the Board)

Chairman Inman entertained a motion to approve the Resolutions submitted by the NCACC.

Commissioner Carroll moved to approve the following submitted Resolutions:

- Resolution to Adopt the Interlocal Agreement and to Join the NC Association of County Commissioners Health Insurance Trust
- Resolution to Adopt the Interlocal Agreement and to Join the NC Counties Liability and Property Joint Risk Management Agency
- Resolution to Adopt the Interlocal Agreement and to Join the NC Association of County Commissioners Joint Risk Management Agency Worker's Compensation

Vice Chairman Walker seconded and the motion carried unanimously.

GENERAL GOVERNMENT - GOVERNING BODY - LEGISLATIVE GOALS

Clerk to the Board Darlene Bullins presented the Board with information regarding the upcoming Legislative Goals scheduled for January 2007.

GENERAL GOVERNMENT - GOVERNING BODY - NORTH CAROLINA ASSOCIATION OF COUNTY COMMISSIONERS

Commissioner Lankford requested information regarding the Trustee appointment for the NCACC and noted the need for representation since the County currently participates in 3 different insurance pools.

Chairman Inman informed the Board that the Trustee appointment for the NCACC is currently open and directed Clerk to the Board Darlene Bullins to contact the NCACC for information regarding the appointment and forward the information to Commissioner Lankford.

GENERAL GOVERNMENT - GOVERNING BODY - DISTRICT SYSTEMS FOR ELECTING COMMISSIONERS AND SCHOOL BOARD MEMBERS.

Commissioner Carroll noted the need for further discussion regarding the proposed District System (preferably starting at the first of year). The Board should begin looking at a process to revisit the issue of District Systems for Electing Commissioners and School Board members.

Commissioner Carroll suggested appointing a Blue Ribbon Study Commission with citizens from all parts of the County, from all political parties to look at all issues, hold public hearings, and recommendations for a possible future vote.

The Board briefly discussed the possibility of appointing a Blue Ribbon Study Commission and a later timeframe than starting the first of the year.

There being no further business to come before the Board, Chairman Inman entertained a motion to recess the meeting until Tuesday, December 12, 2006 at 4:00 pm.

Commissioner Lankford moved to recess the meeting until Tuesday, December 12, 2006 at 4:00 pm.

Vice Chairman Walker seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

J. Leon Inman
Chairman