

STATE OF NORTH CAROLINA )  
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COUNTY OF STOKES )  
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OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
JUNE 26, 2006

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building) located in Danbury, North Carolina on Monday, June 26, 2006 at 7:00 pm with the following members present:

Chairman Leon Inman  
Vice-Chairman Joe Turpin  
Commissioner Sandy McHugh  
Commissioner John Turpin  
Commissioner Jimmy Walker

County Personnel in Attendance:  
Clerk to the Board/Interim County Manager Darlene Bullins  
County Attorney Jonathan Jordan  
Assistant County Attorney Ed Powell  
Finance Director Julia Edwards  
Support Services Supervisor Danny Stovall  
Emergency Communications Director Del Hall  
Emergency Medical Services Director Monty Stevens  
Tax Administrator Wren Carmichael  
District Soil/Watershed Conservationist Tom Smith  
Jail Captain Craig Carico

Chairman Leon Inman called the meeting to order.

Commissioner Walker delivered the invocation.

**GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

**GENERAL GOVERNMENT – GOVERNING BODY – NEW COUNTY ATTORNEY**

Chairman Inman introduced Attorney Edward Powell who will assumed the duties of County Attorney on July 1, 2006. County Attorney Jonathan Jordan submitted his resignation effective June 30, 2006.

**GENERAL GOVERNMENT –GOVERNING BODY-APPROVAL OF MINUTES**

Chairman Inman entertained a motion to approve or amend the minutes of the May 24<sup>th</sup>, June 6<sup>th</sup>, June 7<sup>th</sup>, and June 12<sup>th</sup> meetings.

Commissioner John Turpin moved to approve the minutes of the May 24<sup>th</sup>, June 6<sup>th</sup>, June 7<sup>th</sup>, and June 12<sup>th</sup> meetings. Vice Chairman Joe Turpin seconded and the motion carried unanimously.

**PUBLIC COMMENTS**

There were no public comments.

**GENERAL GOVERNMENT – EMS/LEGAL/TAX ADMINISTRATION – DISCUSSION OF DELINQUENT EMS INVOICES-CERTIFICATION OF TAXES/LIEN OF PROPERTY**

Tax Administrator Wren Carmichael presented information to the Board regarding Certification of Taxes form currently being completed by the Tax Department. The Certification of Taxes provides the name of the owner as of January 1 of each year of the certification requested based on the information provided by the individual requesting the certification. The Certification of Taxes is a statement of the amount of taxes owed.

Administrator Carmichael explained that any tax collector who fails or refuses to furnish a certificate when requested under the conditions prescribed shall be liable for a penalty of fifty dollars (\$50.00) recoverable in a civil action by the person who made the request. Administrator Carmichael also explained that if a certification has been completed

and taxes are not listed; the individual is not responsible for those taxes.

Administrator Carmichael is requesting to place all unpaid EMS invoices that have been turned over to the Tax Department for collection on the Certification of Taxes.

Tax Administrator Carmichael also discussed the following:

- Article 9A – Liens for ambulance services (44-51.1)
- Article 9B – Attachment or Garnishment & Lien for Ambulance Service in Certain Counties (Stokes is included in Article 9B)

Assistant County Attorney Edward Powell presented a written opinion regarding liens on property for ambulance services provided by the County (copy retained by the Clerk to the Board).

Attorney Powell discussed the following with the Board:

#### **AMBULANCE LIEN OPINION SUMMARY**

**Article 9A of Chapter 44 of N. C. General Statutes** provides lien against real property of recipient of ambulance services and requires filing of lien in office of Clerk of Superior Court within 90 days after service provided.

Some health insurance carriers cover all or part of ambulance service, and often do not pay within 90 days because claims may not be filed promptly or not processed promptly.

County must file and cancel these liens at Clerk's office.

**Article 9B of Chapter 44** provides for lien again real property of recipient and for attachment and garnishment of wages and other personal property.

Liens cannot be filed until after 90 days after service provided.

Provides for attachment and garnishment of wages and other personal property by County serving notice on garnishee (one who owes wages, etc. to recipient).

No court filings required by garnishment unless necessary to enforce garnishment.

Recipient can sell real property without liens if not filed and perfected properly.

### **Statements of amount of taxes due by tax collector**

Requires County to issue statement of current and past due taxes, assessments, etc. to owner or others with interest.

Owner can rely on statement, and law limits County to only those taxes and assessments listed on statement.

Should list ambulance amounts due on these statements from and after date service is provided to give proper notice to owners and potential buyers.

Attorney Powell recommended the following for the County to consider:

- The tax collector should be allowed to post all ambulance lien information on the certificate from and after the date the service is provided in addition to all other information on other taxes and assessments that are due.
- The certificate should state these ambulance lien amounts separately since the lien may not yet be perfected by the methods allowed under the statutes described above.

Attorney Powell also noted the following for consideration:

- The statute allows the County to adopt an ordinance to allow a person to rely on the information provided on an internet website as if it were the Certificate of Taxes.

The Board discussed the following issues:

- Garnishments and attachments currently being administered by Article 9B
- Certification of Taxes
- Liens being filed against property in the Clerk's of Court Office
- Liens being placed by the Tax Collector
- Articles 9A and 9B
- Effects on the elderly citizens in the County
- Ambulance services provided by the County being considered as a tax
- Current EMS charges

Attorney Powell recommended that the lien for unpaid EMS charges be placed against the property by the Tax Collector and the use of Article B with Article 9A if there is no insurance involvement. Attorney Powell concluded that it is the responsibility of the

County to discharge the lien.

EMS Director Monty Stevens noted that the County currently accepts assignment with those individuals who currently have Medicare or Medicaid which means that the County must accept what is received from either. The County starting accepting Medicare assignment in 2002 and there could be some old unpaid invoices that could be attached to the property. The EMS Department is currently filing private insurance which should make collections faster and cut down the amount of delinquent invoices.

Commissioner Walker reiterated concerns about trying to collect old (over 5 years) EMS charges.

Tax Administrator Carmichael noted that taxes are allowed to be collected up to 10 years old.

Chairman Inman suggested placing sufficient information on the EMS invoice which clearly notifies that unpaid amounts will be turned over to the Tax Administration for collection by either an attachment, garnishment, and possibly a lien placed against the property.

Commissioner McHugh moved to approve the motion that the Tax Collector place all information that is available regarding liens on property, taxes owed, amounts that could be considered taxes or liens on the Certificate of Taxes and that EMS Director place a statement on the EMS bill that states if bills are not paid within 120 days, a lien or garnishment/attachment may be placed on their property.

Commissioner John Turpin seconded and the motion carried (4-1) with Commissioner Walker voting against the motion.

## GENERAL GOVERNMENT – TAX ADMINISTRATION REPORT

Tax Administrator Wren Carmichael presented the following Real and Personal Property Tax Release Requests in the amount of \$671.29:

Robert Hugh Bailey	\$183.40
Shelia Ann Tuttle	\$120.32
Ken S & Cher R Martin	\$261.64
	<u>\$565.36</u>

Chairman Inman entertained a motion to approve or deny the Real and Personal Property Tax Release Requests in the amount of \$565.36.

Commissioner McHugh moved to approve the Real and Personal Property Tax Release Request in the amount of \$565.36 as submitted. Commissioner John Turpin seconded and the motion carried unanimously.

Tax Administrator Wren Carmichael presented the following Property Tax Release Request for Motor Vehicle in the amount of \$16.25 for Harvey E. Moser.

Harvey E Moser	\$16.25
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Chairman Inman entertained a motion to approve or deny the Property Tax Release Request for Motor Vehicle in the amount of \$16.25.

Commissioner McHugh moved to approve the Property Tax Release Request for Motor Vehicle in the amount of \$16.25 as submitted. Vice Chairman Joe Turpin seconded and the motion carried unanimously.

Tax Administrator Wren Carmichael presented the following Request for Refund Motor Vehicle in the amount of \$13.10 for Scott Elvis.

Commissioner McHugh moved to approve the Request for Refund Motor Vehicle in the amount of \$13.10 for Scott Elvis. Vice Chairman Joe Turpin seconded and the motion carried unanimously.

Tax Administrator Wren Carmichael presented the following Property Tax Refund

Request Forms for the following:

Robert Hugh Bailey and John A Lovatch Jr.	\$507.13
Tommy Gray & Lissette L. Gray	<u>\$19.25</u>
	\$526.38

Chairman Inman entertained a motion to approve or deny the Property Tax Refund

Request Forms for the following:

Robert Hugh Bailey and John A Lovatch Jr.	\$507.13
Tommy Gray & Lissette L. Gray	<u>\$19.25</u>
	\$526.38

Commissioner John Turpin moved to approve the following Property Tax Refund

Request Forms:

Robert Hugh Bailey and John A Lovatch Jr.	\$507.13
Tommy Gray & Lissette L. Gray	<u>\$19.25</u>
	\$526.38

Commissioner McHugh seconded and the motion carried unanimously.

Tax Administrator Carmichael presented the Value Guide Lines for Utility Trailers/Campers for the Board's consideration. (a copy will be retained in the Clerk's Office) Tax Administrator Carmichael explained the procedure for valuation of trailers which refers to prices on the NADA, qualified sale, or the internet. Trailers also follow the depreciation schedule.

The Board discussed the submitted Value Guide Lines for Utility Trailers/Campers.

Vice Chairman Joe Turpin expressed concerns regarding the method of valuation.

Chairman Inman entertained a motion to approve the Value Guide Lines for Utility Trailers/Campers.

Commissioner McHugh moved to approve the submitted Value Guide Lines for Utility Trailers/Campers. Commissioner John Turpin seconded and the motion carried (4-1) with Vice Chairman Joe Turpin voting against the motion.

Tax Administrator Carmichael noted that the new software conversion was going very smoothly and should be up and running the first of July.

Tax Administrator Carmichael presented Board members with an update collection report for their review.

#### **GENERAL GOVERNMENT – TOWER SPACE – BOOTH MOUNTAIN**

Interim County Manager Darlene Bullins introduced the following individuals who were present for tonight's agenda item request from Stokes County Schools to place an antenna on the tower located at Booth Mountain:

Stokes County Employees: Support Services Supervisor Danny Stovall  
Emergency Communications Del Hall

Stokes County Schools: Arden Browder – Director of Media/Technology  
David Burge – Directors of Operations  
Phillip Benton – Director of Transportation  
Dwight Springthorpe – Dynamics Network

Interim Manager Bullins noted that those in attendance along with Planning Director David Sudderth and Interim Manager Bullins had met to discuss the request. Planning Director Sudderth who was unable to attend tonight's meeting had stated that there would be no engineering fee due to governmental usage and had no issues with the request.

Ms. Browder noted the following regarding the request:

- Request is to place an antenna on the tower on Booth Mountain –expand its wireless wide area network that was previously approved by the Board of



Commissioners and placement of the antenna on Booth Mountain at approximately 100 feet.

- During past school years, school system has experienced problems communicating with the school bus drivers
- Present communication system via the county radio system is not effectively reaching bus drivers in several areas of the county
- Communication problem has made it difficult to assist bus drivers when needing assistance
- Current radio equipment is not capable of working effectively with the telephone line at the distances involved
- Lack of service in some areas could become a safety issue for the school system and at other times for other county departments that need access to the line that may be tied up by the bus drivers who cannot hear the request by other departments to use the line
- School system has worked with Sprint/Embarq and RCS Communication Group to resolve the problem but neither vendor has been able to offer a better solution
- After the June 12<sup>th</sup> – understanding is that placing an antenna at 100 feet will not affect the commercial value of the tower
- School system would verify that there are no interference problems by the installation of the antenna
- School's Internet Services Provider, Network Dynamics will implement the project and RCS Communications Group will place the antenna on the tower
- There will be no commercial use of the antenna or the tower – it will be for the school's system only
- Would like to see the system in operation by the time school starts in August if possible

Commissioner John Turpin requested the County confirm that it is not necessary for an engineering study be done for this project.

Interim County Manager Bullins noted that an interlocal agreement would be needed to be approved by both the Board of Commissioners and Board of Education in order ensure that there would be no commercial use of the antenna.

The Board discussed the advantages and disadvantages of allowing the school system to place an antenna on the tower at Booth Mountain.

Dwight Springthorpe, Network Dynamics, stated that the placing an antenna on the tower would not be detrimental to the County and that the County ordinance does

allow the Board of Commissioners to determine governmental use.

Emergency Communications Del Hall did not see any problems with allowing the placement of the antenna on the tower at 100ft.

Interim County Manager Bullins noted that this could also help radio usage for county departments- animal control, planning, solid waste- hopefully bus riders can hear when county departments need the radio in an emergency situation.

Chairman Inman directed Interim County Manager Bullins to work with Ms. Browder and bring back a proposed interlocal agreement for the Board's consideration at the July 10<sup>th</sup> meeting.

#### **GENERAL GOVERNMENT – YVEDDI- FISCAL YEAR 2006-07 PROPOSED TRANSPORTATION CONTRACT**

Support Services Supervisor Danny Stovall presented the proposed 2006-07 Transportation contracts with Yadkin Valley Economic Development District and JD Cruises for the Board's consideration.

Mr. Stovall noted the following regarding the proposed contract:

- Transportation services will be allocated using an approximate 60/40 ratio of contracted effort between YVEDDI and J. D. Cruises with YVEDDI receiving approximately 60% and J.D. Cruises the remaining share
- Goal for 60/40 percentage met during fiscal year 2005-06
- Contract effective July 1, 2006 through June 30, 2007
- J. D. Cruise – contract amount \$1.19 per vehicle mile plus fuel surcharge
- YVEDDI – contract amount \$1.10 per vehicle mile plus fuel surcharge

Mr. Stovall concluded by requesting the approval of the proposed 2006-07 Transportation Contracts with YVEDDI and J.D. Cruises.

The Board discussed the company's policy regarding purchasing of gasoline from organizations other than Stokes County departments along with current gasoline prices.

Commissioner John Turpin moved to approve the 2006-07 Transportation Contracts for YVEDDI and J.D. Cruises. Commissioner McHugh seconded and the motion carried unanimously.

### **GENERAL GOVERNMENT – PURCHASING – PROPOSED SURPLUS PROPERTY DISPOSAL POLICY**

Support Services Supervisor Danny Stovall presented the proposed Surplus Property Disposal Policy for the Board's consideration which has been approved by County Attorney Jonathan Jordan.

Mr. Stovall noted the following regarding the proposed policy:

- Proposed policy developed in accordance with NC G.S. 160A-266
- Board of Commissioners must approve as surplus personal property with a purchase amount of \$5,000 or more
- Personal property with a purchase amount of less than \$5,000, except vehicles, the Property Disposal Committee has the authority to authorize the Support Services Supervisor, by any manner deemed necessary, to sell or exchange any property for fair market value and has full authority to convey good title to the property
- All personal property that becomes surplus to County Departments due to obsolescence, end of useful life, or for any reason deemed appropriate must be declared surplus on the Surplus and Junk Property Declaration Request Form
- County Manager has the authority to discard personal property valued at less than \$5,000 that is determined to have no value, poses a threat to the public health or safety, old computer equipment with no value that can be sent to a recycler for disposal

The Board discussed the proposed Surplus Property Disposal Policy.

Vice Chairman Joe Turpin moved to approve the submitted Stokes County Surplus Property Disposal Policy. Commissioner McHugh seconded and the motion carried unanimously. (a copy of the policy will be retained by the Clerk to the Board and Purchasing Department)

## **GENERAL GOVERNMENT – SHERIFF’S DEPARTMENT – SALE OF PISTOL**

Support Services Supervisor Danny Stovall requested the approval of the Resolution which pertains to the sale of one Beretta 96, 40-caliber pistol, serial number BER066720M to James Thomas Martin: (NC G.S. 20-187.2(a) permits the County to sell Service issued side arm to retiring law enforcement officers at a price determined by the Board of Commissioners)

Chairman Inman noted that James Thomas Martin had served Stokes County as a Law Enforcement Officer from August 1980 to January 1988 and December 1990 through July 2004.

Commissioner McHugh moved to approve the Resolution Authorizing the Sale of County Issued Service Side Arm. Commissioner John Turpin seconded and the motion carried unanimously. Commissioner John Turpin donated the \$1.00 for the cost of the side arm for Mr. Martin. (a copy of the Resolution will be retained by the Clerk to the Board)

## **GENERAL GOVERNMENT – AGRICULTURAL ADVISORY COMMITTEE- ANNUAL UPDATE**

District Soil/Watershed Conservationist Tom Smith presented the following Agricultural Advisory Board appointees whose term expires June 30, 2006:

- Grant Christian – Big Creek
- Manley Stovall – Snow Creek
- Mark Pendleton – Peters Creek/Danbury

Mr. Smith noted that all wished to be re-appointed and that terms were for a three year period.

Vice Chairman Joe Turpin nominated the following to serve on the Agricultural Advisory Committee: (Appointees can be considered at the July 10<sup>th</sup> meeting)

- Grant Christian – Big Creek
- Manley Stovall – Snow Creek
- Mark Pendleton – Peters Creek/Danbury

Chairman Manley Stovall –Agricultural Advisory Committee presented the following update regarding the Agricultural Advisory Committee:

- Voluntary Agricultural District Program
  - Acres Enrolled = 1,592.16
  - Parcels Enrolled = 19
  - Applicants = 7
  - Cumulative Acres Enrolled = 5,231.57
  - Cumulative Parcel Enrolled = 87
  - Cumulative Applicants = 44
- Goal for 2007 (acres) = 1,800
- Permanent Farmland Preservation
  - Goal for 2007 (acres) = 250

Chairman Stovall concluded by expressing the committee’s appreciation for the support given by the Board of Commissioners and invited members to attend the public meetings scheduled bi-monthly, the third Thursday of a month – next meeting July 20<sup>th</sup>.

The Board discussed the requirements of the Voluntary Agricultural District Program.

**GENERAL GOVERNMENT – PROPOSED JAIL ASSESSMENT/FEASIBILITY STUDY PROPOSALS**

Support Services Supervisor Danny Stovall presented the following proposals received by 5:00 pm on June 19, 2006 for Jail Assessment/Feasibility Study as requested by the Board:

- Brennan Associates \$7,700.00
- Moseley Architects \$24,000.00
- MBAJ Architecture \$35,000.00

Due to the wide cost range, Mr. Stovall along with Captain Craig Carico recommended that these proposals be presented to the Criminal Justice Council or a

designated subcommittee for their review and recommendation to the Board of Commissioners before the County moved forward with this proposed project. This would create an opportunity to find out exactly what each vendor could provide for their price.

The Board discussed the County requesting the Criminal Justice Council subcommittee to meet with the vendors and report back to the Board.

Commissioner McHugh moved to approve the motion to require the Interim County Manager to call the Criminal Justice Council subcommittee together, schedule a meetings with the vendors who submitted proposals, review and analysis the proposals to determine what the County really needs, and return their findings to the Board. Vice Chairman Joe Turpin seconded the motion.

Vice Chairman Joe Turpin noted that jail expansion would produce substantial additional revenue for the County.

Commissioner Walker expressed concerns as to where funding was available for the proposed study.

The motion carried (4-1) with Commissioner Walker voting against the motion.

## **GENERAL GOVERNMENT – PURCHASING – SALE OF TAX FORECLOSED PROPERTY**

Support Services Supervisor Danny Stovall presented the following bid information to purchase tax foreclosed property parcel #6925-00-05-5257 which was advertised on the County web page and in the Stokes News for a period of (10) days without being upset for the Board's consideration:

- Sam East – bid dated Jun 8, 2006 – amount of \$7,400.00
- Upset bid process started on April 24, 2006
- Total of 5 upset bids were placed
- Sale is in accordance with NC G.S. 105-376, 153A-176 and 160A-269

Vice Chairman Joe Turpin moved to approve the sale of tax-foreclosed property parcel 6925-00-05-5257 to Sam East for the sum of \$7,400.00. Commissioner Walker seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – REGIONAL SEWER- BUDGET ORDINANCE AMENDMENT #109-CORRECTION**

Finance Director Julia Edwards requested the Board’s approval to correct the totals on Budget Ordinance Amendment #109 along with the minutes of June 12<sup>th</sup>. All amounts were correct, both totals of each column should be \$3350 instead of \$2500.

Commissioner McHugh moved to make the correction to Budget Ordinance Amendment #109 along with the correction to the minutes of June 12<sup>th</sup>. Vice Chairman Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – FINANCE – BUDGET ORDINANCE AMENDMENT #115**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #115, which is necessary to amend the General Fund to appropriate and transfer funds for expenditures for the remainder of the fiscal year. The appropriations are to be changed as follows:

<u>Account Number</u>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	SEE ATTACHMENT	\$ 52,072.00	\$ 90,500.00
		<u>\$ 52,072.00</u>	<u>\$ 90,500.00</u>

This will result in a net increase of \$38,428.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<u>Account Number</u>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3301.203	SS County State		\$40,000.00
100.3519.412	Primary Child Care		\$20,000.00
100.3327.100	Hold Harmless	\$ 21,572.00	
		<u>\$21,570.00</u>	<u>\$ 60,00000</u>

<u>Account Number</u>	<b>EXPENDITURES</b>	<u>Decrease</u>	<u>Increase</u>
	<b>Tax Administration</b>		
100.4140.000	Salaries & Wages		800.00
100.4140.321	Postage		5,000.00
100.4140.390	Tax Refunds & Settlements	1,000.00	
	<b>Legal</b>		
100.4150.180	Professional Services		2,500.00
	<b>Superior Court</b>		
100.4160.260	Departmental Supplies		200.00
100.4160.441	Juvenile Detention		200.00
100.4160.190	Jury Commission	30.00	
	<b>Elections</b>		
100.4170.390	Precinct Officials	1,400.00	
	<b>Register of Deeds</b>		
100.4180.020	Salaries & Wages Part Time	600.00	
100.4180.170	Other Fringe Supp. Pension		400.00
100.4180.260	Departmental Supplies		200.00
	<b>Vehicle Maintenance</b>		
100.4250.350	Maint. & Repairs Equipment		1,500.00
	<b>Jail</b>		
100.4320.000	Salaries & Wages		2,000.00
100.4320.010	Salaries & Wages-Overtime	1,000.00	
100.4320.020	Salaries & Wages-Part Time		1,000.00
100.4320.390	Misc. Exp.Board of Prisoners	2,000.00	
	<b>Emergency Communications</b>		
100.4325.010	Salaries & Wages Overtime		5,000.00
100.4325.090	Social Security	750.00	
100.4325.091	Medicare Tax	150.00	
100.4325.100	Retirement	250.00	
100.4325.101	401K	150.00	
100.4325.311	Training		200.00



100.4360.000	Medical Examiner		6,000.00
	<b>Economic Development</b>		
100.4920.180	Professional Services		2,000.00
	<b>Cooperative Extension</b>		
100.4950.440	Misc. Contractual Services		2,000.00
	<b>Natural Resources</b>		
100.4960.000	Salaries & Wages	300.00	
100.4960.020	Salaries & Wages Part Time		300.00
	<b>Health Department</b>		
100.5100.180	Professional Services		20,000.00
	<b>Social Services</b>		
100.5310.315	Title XIX Travel		40,000.00
	<b>Senior Services</b>		
100.5860.000	Salaries & Wages	500.00	
100.5860.030	Salaries & Wages Permanent PT		800.00
100.5860.290	Misc. Expense	300.00	
	<b>Parks</b>		
100.6121.020	Salaries & Wages Part Time	400.00	
100.6121.330	Utilities		400.00
100.9910.000	Contingency	43,242.00	
		\$ 52,072.00	\$ 90,500.00

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- Transfer and appropriate funds for the remainder of the fiscal year.

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #115.

Vice Chairman Joe Turpin moved to approve Budget Ordinance Amendment #115.

Commissioner McHugh seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – ADMINISTRATION - BUDGET ORDINANCE  
AMENDMENT #116**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #116, which is necessary to amend the General Fund to transfer funds for payout to employees who have resigned as of 06-30-2006. The appropriations are to be as follows:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Sheriff's Department</b>		
100.4310.000	Salaries & Wages		\$ 8,717.00
	<b>Emerg. Medical Services</b>		
100.4370.000	Salaries & Wages		\$ 6,199.00
	<b>Health Department</b>		
100.5100.000	Salaries & Wages		\$ 216.00
	<b>Social Services</b>		
100.5310.000	Salaries & Wages		\$ 1,743.00
100.9910.000	Contingency	\$ 1,242.00	
100.9910.100	Leave Costs	\$ 15,633.00	
		<hr/>	
		\$ 16,875.00	\$ 16,875.00

This will result in a net increase of \$0.00 in the appropriations of the General Fund.

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- Funds were budgeted for payout to employees in leave costs contingency

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #116.

Commissioner McHugh moved to approve Budget Ordinance Amendment #116.

Vice Chairman Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – FINANCE- BUDGET ORDINANCE AMENDMENT #117**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #117, which is necessary to amend the General Fund to correct the overestimation of the Fiscal year 2005-06 property tax valuation and the resulting overstatement in ad valorem tax revenues. The appropriations are to be changed as follows:

This will result in a net increase of \$00.00 in the appropriations of the General Fund.

<u>Account Number</u>	<u>REVENUES Tax Department</u>	<u>Decrease</u>	<u>Increase</u>
100.3100.110	Ad Valorem Taxes	\$388,842.00	
100.3327.100	State Funds – Hold Harmless		\$388,842.00
		<u>\$388,842.00</u>	<u>\$388,842.00</u>

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- To correct the overestimation of the FY 2005-06 property tax valuation and the resulting overstatement in ad valorem property tax revenues

Finance Director Edwards also noted that information given to the Board at the June 6<sup>th</sup> meeting was incorrect regarding the audited collection rate. The collection rate is calculated by the scroll in the tax department and not from the audit report, thus will not effect the FY 2007-08 Budget.

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #117.

Commissioner McHugh moved to approve Budget Ordinance Amendment #117.

Vice Chairman Joe Turpin seconded and the motion carried unanimously.

With the approval of Budget Ordinance Amendment #117, Finance Director Edwards requested the approval to amend the Fiscal Year 2005-06 Budget Ordinance to reflect the changes of Budget Ordinance Amendment #117 along with clerical corrections.

Chairman Inman entertained a motion to amend the Fiscal Year 2005-06 Budget Ordinance.

Commissioner John Turpin moved to amend the Fiscal Year 2005-06 Budget Ordinance. Commissioner McHugh seconded and the motion carried unanimously.

(a copy of the amended Budget Ordinance for Fiscal Year 2005-06 will be attached to the end of the minutes)

**GENERAL GOVERNMENT – ELECTIONS - BUDGET ORDINANCE AMENDMENT #118**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #118, which is necessary to amend the General Fund to appropriate funds from HAVA Grant for elections equipment. The appropriations are to be as follows:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Elections</b>		
100.4170.510	Equipment		\$292,327.00
			\$292,327.00

This will result in a net increase of \$292,327.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3301.419	HAVA Grant		\$292,327.00
			\$292,327.00

Finance Director Edwards noted that the following justification of the budget

ordinance amendment for fiscal year 2005-06:

- Funding from state for elections equipment purchased by the State.

Finance Director Edwards noted that the funds were received and expensed by the State, but must be reflected on the County books for audit purposes.

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #118.

Commissioner McHugh moved to approve Budget Ordinance Amendment #118.

Vice Chairman Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – PUBLIC BUILDINGS - BUDGET ORDINANCE AMENDMENT #119**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #119, which is necessary to amend the General Fund to appropriate funds to replace carpet in the Sheriff's Department due to water damage. The appropriations are to be as follows:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
100.4190.440	Public Buildings Misc. Cont. Services		<u>\$1,437.00</u> \$1,437.00

This will result in a net increase of \$1,437.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3839.850	Insurance Claims		<u>\$1,437.00</u> \$1,437.00

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- Insurance Claim for water damage.

Chairman Inman entertained a motion to approve Budget Ordinance

Amendment #119.

Commissioner McHugh moved to approve Budget Ordinance Amendment #119.

Commissioner Walker seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – SHERIFF’S DEPARTMENT - BUDGET  
ORDINANCE AMENDMENT #120**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #120, which is necessary to amend the General Fund to appropriate calendar funds for the purchase of twenty (20) digital cameras and accessories. The appropriations are to be as follows:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
100.4310.260	<b>Sheriff’s Department</b> Departmental Supplies		<u>\$1,200.00</u> \$1,200.00

This will result in a net increase of \$1,200.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3839.001	Sheriff’s Dept-Misc.		<u>\$1,200.00</u> \$1,200.00

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- Sheriff Mike Joyce request that \$1,200 of the calendar funds to be used to purchase digital camera for the department.

Chairman Inman entertained a motion to approve Budget Ordinance

Amendment #120.

Vice Chairman Joe Turpin moved to approve Budget Ordinance Amendment #120.

Commissioner McHugh seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – SENIOR SERVICES- BUDGET ORDINANCE  
AMENDMENT #121**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #121, which is necessary to amend the General Fund to appropriate Elderly and Disabled Client donations for transportation. The appropriations are to be as follows:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Senior Services</b>		
100.5860.441	Mis. Cont. Servs-EDTAP		\$614.00
			<u>\$614.00</u>

This will result in a net increase of \$614.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
	Elderly & Disabled		
100.3586.454	Client Donations		\$614.00
			<u>\$614.00</u>

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- Donations for Elderly & Disabled transportation

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #121.

Commissioner McHugh moved to approve Budget Ordinance Amendment #121.

Vice Chairman Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – GENERAL FUND AND CAPITAL RESERVE-  
BUDGET ORDINANCE AMENDMENT #122**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #122, which is necessary to amend the General Fund and Capital Reserve Fund to transfer funds to purchase brake lathe, gas pump upgrade at Walnut Cove, EMD equipment, Animal Control truck, Environmental Health truck, and Regional Tourism Council funding. The appropriations are to be as follows:

<b>EXPENDITURES</b>			
<u>Account Number</u>	<u>General Fund</u>	<u>Decrease</u>	<u>Increase</u>
	<b>Vehicle Maintenance</b>		
100.4250.510	Equipment	\$ 18,300.00	
	<b>Emergency Communications</b>		
100.4325.510	Equipment	\$ 7,500.00	
	<b>Animal Control</b>		
100.4380.510	Equipment	\$ 16,000.00	
	<b>Environmental Health</b>		
100.5192.260	Departmental Supplies	\$ 4,000.00	
100.5192.261	Office Supplies	\$ 2,000.00	
100.5192.511	Equipment Non Capitalized	\$ 7,600.00	
	<b>Economic Development</b>		
100.4920.180	Professional Services	\$ 2,000.00	
100.9820.960	Transfer to Capital Reserve		\$ 57,400.00
		\$ 57,400.00	\$ 57,400.00
	<b>CAPITAL RESERVE FUND</b>		
201.4120.000	Administration		\$ 2,000.00
201.4250.006	Vehicle Maintenance		\$ 18,300.00
201.4325.002	Emergency Communications		\$ 7,500.00
201.4380.002	Animal Control		\$ 16,000.00
201.5191.019	Environmental Health		\$ 13,600.00
		\$ -	\$ 57,400.00



This will result in a net increase of \$57,400.00 in the appropriations of the Capital Reserve Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
201.3981.000	Transfer from Gen. Fund		<u>\$57,400.00</u>
			\$57,400.00

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- WIC Program is 100% Federal funding. Funds were appropriated in the fiscal year 2005-06 budget.

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #122.

Commissioner McHugh moved to approve Budget Ordinance Amendment #122.

Vice Chairman Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – GOVERNING BODY- BUDGET ORDINANCE AMENDMENT #123**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #123, which is necessary to amend the General Fund to transfer funding to correct the heating and air conditioning problem at the Forsyth Tech site in Walnut Cove.

The appropriations are to be as follows:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Governing Body</b>		
100.4110.311	Training	\$1,007.00	
	<b>Public Buildings</b>		
100.4190.350	Maint & Repair to Equip.		<u>\$1,007.00</u>
		<u>\$1,007.00</u>	<u>\$1,007.00</u>

This will result in a net increase of \$00.00 in the appropriations of the General Fund.

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- Correct heating and air conditioning problem at Forsyth Tech site

Interim County Manager Bullins noted that the problem was mentioned to the Board in June when Mr. Bill Cobb updated the Board about the grant received by Forsyth Tech for the Walnut Cove site. Due to the building being divided, it does create issues with the location of the thermostat which causes the unit not to run efficiently in the front part currently being occupied by FTCC.

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #123.

Vice Chairman Joe Turpin moved to approve Budget Ordinance Amendment #123. Commissioner McHugh seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT – FINANCE – PROPOSED CREDIT CARD RFP’S**

Finance Director Julia Edwards presented the Board with RFP’s for the use of credit card services. The proposed system will allow Stokes County to accept payment by credit cards in the following departments: Environmental Health, Emergency Medical Services, Planning, Health and Home Health Departments and Tax Department. Tax and Health Departments have had several inquiries as to whether Stokes County can accept credit cards for payment.

RFP’s were mailed to all banks within Stokes County – the following 4 responses were received:

- Bank of Carolinas
- First Citizens Bank
- Lexington State Bank

- Wachovia

Director Edwards presented a summary from each proposal which revealed that charges, equipment usage, and fees vary.

The Board discussed the summary submitted by the Finance Director.

Chairman Inman directed Director Edwards to compare proposals and give the Board a recommendation of which banking institution would serve the county best and be most economical for the county at the next meeting.

Interim County Manager Bullins suggested possibly trying the several different amounts with each banking institution to see which would be most economical for the County.

#### **GENERAL GOVERNMENT – STOKES COUNTY NURSING HOME COMMUNITY ADVISORY COMMITTEE - APPOINTMENT**

Chairman Inman informed the Board of a vacancy on the Stokes County Nursing Homes Community Advisory Committee. Ms. Catherine Farmer recently resigned.

Chairman Inman directed Board members to submit nominations at the July 10<sup>th</sup> meeting and directed Clerk to the Board Darlene Bullins to place on the County's web page.

#### **GENERAL GOVERNMENT – STOKES COUNTY PLANNING BOARD- APPOINTMENT**

Chairman Inman informed the Board of the following vacancies on the Stokes County Planning Board:

- Big Creek
- Quaker Gap
- Peters Creed
- Beaver Island – Ted Hairston wishes to be re-appointed

Commissioner John Turpin nominated Ted Hairston to serve on the Planning Board representing Beaver Island.

**GENERAL GOVERNMENT – ADMINISTRATION – MORATOCK PARK**

Interim County Manager Darlene Bullins informed the Board that the new signage was in place at Moratock Park. Interim Manager Bullins noted also that deputies were patrolling the park on Saturdays and Sundays.

**GENERAL GOVERNMENT – GOVERNING BODY- PROPOSED FISCAL YEAR 2006-2007 BUDGET**

Commissioner McHugh as requested by the Chairman presented her amendments to the proposed Fiscal Year 2006-07 budget in the form of a substitute budget.

Commissioner John Turpin as requested by the Chairman presented his amendments to the proposed Fiscal Year 2006-07 budget.

(copies of both amendment will be retained by the Clerk to the Board)

**GENERAL GOVERNMENT – GOVERNING BODY – “PARK AND RIDE”- CENTRAL PARK IN KING**

Chairman Inman informed the Board that the PART Board of Directors did approve the paving of the Central Park as a “park and ride” with no cost to the County.

**GENERAL GOVERNMENT – LEGAL – RESIGNATION OF COUNTY ATTORNEY JONATHAN JORDAN**

The Board expressed their appreciation to County Attorney Jonathan Jordan for his service and dedication to Stokes County during his tenure as County Attorney.

County Attorney Jordan expressed his appreciation to Board for allowing him to serve as County Attorney for Stokes County.

There being no further business to come before the Board, Chairman Inman entertained a motion to adjourn the meeting. Vice Chairman Joe Turpin moved to adjourn the meeting. Commissioner McHugh seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
**Clerk to the Board**

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**J. Leon Inman**  
**Chairman**