

**STATE OF NORTH CAROLINA**        )  
  )  
**COUNTY OF STOKES**                )  
  )  
**OFFICE OF THE COMMISSIONERS**  
**STOKES COUNTY GOVERNMENT**  
**DANBURY, NORTH CAROLINA**  
**MAY 22, 2006**

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners’ Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building) located in Danbury, North Carolina on Monday, May 22, 2006 at 7:00 pm with the following members present:

Chairman Leon Inman  
Vice-Chairman Joe Turpin  
Commissioner Sandy McHugh  
Commissioner John Turpin  
Commissioner Jimmy Walker

County Personnel in Attendance:  
Clerk to the Board/Interim County Manager Darlene Bullins  
County Attorney Jonathan Jordan  
Finance Director Julia Edwards  
Support Services Supervisor Danny Stovall  
Jail Captain Craig Carico  
Health Director Don Moore  
Budget Director Dennis Thompson

Chairman Leon Inman called the meeting to order.

Chairman Inman delivered the invocation.

**GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

**PUBLIC HEARING – FISCAL YEAR 2006-07 RURAL OPERATING ASSISTANCE PROGRAMS FUNDS**

Chairman Inman notified the Board that Mr. Charlie Walker - YVEDDI had requested to reschedule the Public Hearing along with Item V. Proposed Rural Fiscal Year 06/07 Rural Operating Assistance Program Funds –Application until the June 12<sup>th</sup> meeting.

**GENERAL GOVERNMENT- PRESENTATION OF THE PROPOSED COUNTY FISCAL YEAR 2006-07 BUDGET**

Interim County Manager Darlene Bullins stated the following information regarding the presentation of the proposed County Fiscal Year 2006-07:

- As Interim County Manager and Budget Officer for Stokes County, on behalf of the Budget Team, I present the recommended Stokes County budget for Fiscal Year 2006-07 for your review. As required by the North Carolina Local Government and Fiscal Control Act (G.S. 159-8), the recommended budget is balanced in all funds.
- I would like to take this time to personally thank the following members of the budget team who worked diligently during the budget process: Budget Director Dennis Thompson, Finance Director Julia Edwards, Assistant Finance Director Lisa Lankford and Service Support Supervisor Danny Stovall.
- On behalf of Stokes County, I would also personally like to thank Budget Director Dennis Thompson for his leadership and direction provided to the budget team members.
- At this time, I would like to turn the fiscal year 2006-07 budget presentation over to Budget Director Dennis Thompson.

Budget Director Thompson spoke briefly on the following items in the Fiscal Year

#### 2006-07 Budget Message

➤ **In concept, the County budget process is simple.**

**First**, the County Commissioners determine how much revenue will be available to meet the public service needs of the citizens of the County.

**Second**, the Commissioners appropriate these funds for the following uses:

1. Payment of County debt.
2. Operating costs of Schools and the County's service programs.
3. New programs, new capital items, and new personnel.

➤ **FY 2005-06 BUDGET HIGHLIGHTS**

Before discussing the Stokes County budget for FY 2006-07, it is appropriate to report briefly on the accomplishments of the budget that the County is just completing. The County Commissioners can be justly proud of the results of the budget developed for FY 2005-06. Here are some of the major accomplishments of the budget.

1. By the close of the Fiscal Year, County General Fund debt in the amount of \$2,981,805 (principal and interest) will have been retired.
2. Essential governmental services have been rendered consistently to Stokes County's citizens. A representative sample of these services is presented later in the Budget Message.
3. The Commissioners granted Stokes County Schools a \$1,011,848 increase in the current expense appropriation – an 11.9% increase.
4. To meet the ever-growing demands of the North Carolina Courts System, a third courtroom has been prepared and placed into service.
5. Essential public safety equipment has been purchased, including a new EMS ambulance, Sheriff's patrol cars, and a Jail van.
6. The County has placed into capital reserve its first payment toward its \$200,000 pledge for the Walnut Cove Library Expansion Project. A new bookmobile has been purchased, available to all County residents.
7. The Commissioners have made the restoration of the County's General Fund balance a top priority, with the objective of exceeding the 8% minimum amount, recommended by the North Carolina Local Government Commission.
8. The Commissioners budgeted for these accomplishments, while granting the citizens some property tax relief by levying a 60-cent tax rate for FY 2005-06.

➤ **Budget Principles:**

- Essential Services
- Tax Restraint
- Conservative Revenue Projections
- Careful Investment
- Efficient Operation

- Financial Strength

➤ **Major Objectives**

- Limited Revenues
- General Fund Balance

➤ **Budgeted Revenues for F/Y 2006-07**

- General Property Tax
- Current year's property Tax
  - Recommended Fiscal Year's Property Tax to remain the same - \$0.6000 per \$100 valuation
- Prior Years' Property Tax
- Sales Tax
- Hold Harmless Reimbursement
- Social Services Revenue
- Health Dept Revenue
- Ambulance Fees
- Other Revenues

➤ **Programs Supported by County Lines**

- Public Education
- Public Health
- Social Services
- Other Human Services
- Law Enforcement and Public Safety
- Economic And Community Plan and Development
- Public Records and Administrative Services
- Public Works

➤ **Summary Information on Expenditures FY 2006-07**

➤ **Debt Service**

➤ **Personnel**

- The County Departments have filed requests for new personnel, position upgrades, and salary upgrades totaling \$372,114. The personnel requests are itemized in the Appendix of the Budget Message. During the budget approval process, the County Commissioners will have the opportunity to review these requests to determine which ones need to be funded immediately, and which ones can wait until first quarter revenues have been received and evaluated.

➤ **Capital Expenditures**

- The County Departments have requested capital outlay items totaling \$1,281,071 in cost. The amount of \$250,000 has been reserved in the General Fund Contingency Account to meet a portion of the requests.
- As a budget control measure, all capital equipment and improvements have been removed from the County Departments' budget requests. These items are listed in the Appendix of the Budget Message. The Commissioners may wish to review this list during their budget process to determine if some requests must be funded immediately, or if consideration of requests can be deferred until first quarter revenues, or even second quarter revenues, have been received and evaluated.

➤ **Education**

- Schools Current Expense
- Schools Capital Outlay
- Forsyth Technical Community College

➤ **Social Services Department**

- Medicaid

➤ **Health Department**

- Re-establishment of the King Clinic

➤ **Other Human Services**

➤ **Sheriff's Department**

- **Emergency Services Department**
- **Other Public Safety program**
- **Public Works**
- **Economic & Community Development Programs**
- **County Support Services**
- **Public Records and Services**
- **Policy and Administration**
- **Special Appropriations**
- **Contingency Account**

- Economic Development Contingency
- Capital Expenditure Contingency
- Fuel Cost Contingency
- Personnel Cost Contingency
- Building Plans Contingency
- Leave Cost Contingency
- Emergencies Contingency

➤ **Transfers to Other Funds**

➤ **Conclusion**

With strong, positive leadership from the County Commissioners, and hard work by the County's employees, we believe that the following objectives can be accomplished in FY 2006-07:

1. The County will meet its General Fund debt obligations, and will retire \$3,123,911 (principal and interest) of General Fund debt.
2. The County's citizens will continue to receive excellent public services, efficiently delivered by the County's employees, and at minimum cost to the taxpayers.
3. The County will preserve the current expense gains that it has made for the Stokes County Schools System. The first funds will be placed on reserve toward future school buildings within the Schools Capital Outlay/Capital Reserve Fund.
4. The County will begin new initiatives in economic development, to improve the local economy, to build the tax base, and to provide jobs in the County.
5. The County will make substantial progress toward fiscal soundness so that it will be in a better position to provide long-range financing for the most essential projects in the schools rebuilding plan.

Budget Director Thompson concluded that he would be willing to meet with each

Commissioner individually or any citizen wishing to discuss the proposed budget.

The Board expressed their appreciation to the Budget Team for the hard work and dedication given during the recent budget process.

Commissioner McHugh noted that she had requested a copy of the proposed budget on an excel spreadsheet (available for anyone) which makes it easier to comprehend and study.

**GENERAL GOVERNMENT –GOVERNING BODY-APPROVAL OF MINUTES**

Chairman Inman entertained a motion to approve or amend the minutes of the May 8<sup>th</sup> meeting.

Commissioner McHugh requested that the following wording be changed from

"Board " to "Board of Commissioners" in the following passage on page #7:

- Two reasons for making the request – (1) County has a lot of people requesting public information which the **Board of Commissioners** has been extremely forthcoming with the information as quickly as possible and provided the Public with as much information as possible (2) **Board of Commissioners** are held accountable and the Board of Commissioners owe it to the Taxpayers to hold the Board of Education accountable

Commissioner John Turpin moved to approve the minutes of the May 8<sup>th</sup> meeting as amended. Commissioner McHugh seconded and the motion carried unanimously.

## **PUBLIC COMMENTS**

The following spoke during public comments:

**Sam Hill**  
**1274 Hill Road**  
King, NC 27021  
RE: **Family Personnel Policy**

Mr. Hill commended Budget Director Thompson for the funding in the recommended budget for Economic Development.

Mr. Hill expressed concerns regarding the recent decision approved by the Board to allow hiring of relatives in the same department. Mr. Hill noted problems that could occur with having relatives working in the same department. Mr. Hill requested that the Board reverse the decision adopted at the May 8<sup>th</sup> meeting of hiring relatives within the same department.

## **GENERAL GOVERNMENT – GOVERNING BODY – MOTION TO AMEND THE AGENDA**

Commissioner McHugh requested to be allowed to inquire about an update regarding issues relating to Moratock Park from Captain Al Tuttle who was in attendance.

Chairman Inman noted that there would need to be a motion to amend the agenda to discuss old business at this particular time.

Chairman Inman entertained a motion to amend the May 22<sup>nd</sup> agenda to discuss old business at this particular time.

Commissioner McHugh moved to amend the May 22<sup>nd</sup> agenda to discuss old business at this particular time. Vice Chairman Joe Turpin seconded the motion.

Commissioner Walker stated that he would prefer to wait until old business to discuss the item. The motion carried (4-1) with Commissioner Walker voting against the motion.

## **GENERAL GOVERNMENT – GOVERNING BODY – SECURITY AT MORATOCK PARK**

Commissioner McHugh requested an update from the Interim County Manager regarding the use of deputies for security reasons at Moratock Park.

Interim Manager Darlene Bullins noted that the Board had directed on 04-24-06 the use of Deputies for security at Moratock Park. At the present time, Captain Tuttle was

trying to secure part time deputies and the use of SRO Officers after school was dismissed to provide security at the Park on weekends. There have been some problems due to a limited number of part time deputies and only offering part time deputies five hours of work.

Commissioner McHugh requested an update from Captain Tuttle regarding the issue of providing security at Moratock Park.

Captain Tuttle noted that it was very difficult to schedule part time deputies to work due to only offering five hours of work equally approximately \$50. It may become necessary to require part time deputies to cover hours at the Park. Captain Tuttle noted that deputies are not lifeguard certified.

Commissioner McHugh requested if the Board could assist (possibly hiring a full time deputy) in order to make the situation work in providing security at the Park.

Captain Tuttle noted that Sheriff Mike Joyce had stated that he did not request to hire a full time deputy for the Park.

Commissioner Walker requested that Interim County Manager keep the Board updated regarding the security at the Park.

Commissioner John Turpin recommended transferring the Park to another local government entity.

#### **GENERAL GOVERNMENT – GOVERNING BODY – PROPOSED DOCUMENTARY REGARDING THE LAWSON FAMILY TRAGEDY- LOCATION PERMISSION**

Creative Director Matt Hodges and Business Director Eric Calhoun – Break of Dawn Productions (local independent film production company) requested the Board approve the Location Release Form associated with the filming of a documentary about the Lawson Family Tragedy of Christmas Day 1929. Mr. Hodges and Mr. Calhoun are requesting to be able to shoot footage on county property pertaining to the documentary.

Mr. Hodges discussed the proposed project "Little Ones Still Cry" which will be an hour long television special with a local release in theaters. Mr. Hodges also noted that a portion of the profits of the film will be donated to Stokes Family Violence Services and hopes to partner with a men's anger management program within the community as well. Mr. Hodges also noted that both sides of the story will be portrayed in the documentary.

Vice Chairman Joe Turpin moved to approve the motion to grant the Location

Permission for Break of Dawn Productions. Commissioner McHugh seconded the motion.

Commissioner McHugh questioned County Attorney Jonathan Jordan if there would be any County liability if the location permission was granted. County Attorney Jordan stated that with a signed waiver from Break of Dawn Productions, there would be no County liability.

Commissioner Walker noted the need for the production company to keep the Interim County Manager and County Attorney updated regarding the filming on county property.

Interim County Manager Darlene Bullins requested if the production company could provide the Board with a listing of all county property used in the documentary for their approval before the release of the film.

Mr. Hodges confirmed that a complete list of county property used for filming will be provided to the Board before the film is released to the public.

County Attorney Jonathan Jordan noted no issues with the submitted location release.

Commissioner McHugh moved to amend the motion to include Break of Dawn Production to sign a waiver (no county liability) and that Break of Dawn Production will provide the Interim County Manager (before release of the film) with a listing of all county property used for filming for the Board's approval. Vice Chairman Joe Turpin seconded the amendment. The amendment carried unanimously.

The amended motion carried unanimously.

## **GENERAL GOVERNMENT – FORSYTH COMMUNITY TECHNICAL COLLEGE-WALNUT COVE CENTER**

Small Business Center Outreach Coordinator/Instruction Bill Cobb – FTCC – informed the Board that FTCC has been awarded a \$40,000 grant from the North Carolina Community College System as a pilot project Skill –Up site, funded by Tobacco Trust Fund to be used at the College's Small Business Center at the Walnut Cove Center. A major portion of the grant will be used in Stokes County from June to December of 2006.

Mr. Cobb noted the following activities of the Project Skill-Up:

1. Outreach and recruitment activities to individuals, communities, businesses, and/or agencies who have been impacted by the decline of

- tobacco-related employment
- 2. Skills assessment and short tem occupational skills training
- 3. Student financial assistance

Mr. Cobb concluded that a principal objective will be to quickly match unemployed individuals with immediate training in areas that will fulfill the needs of current employment opportunities in their communities and help them to gain employment.

Mr. Cobb introduced Ms. Ann Watts who is the new Director of Operations for the FTCC Stokes Campus.

Mr. Cobb commended the Board for their continued cooperation to help provide further educational opportunities to the citizens of Stokes County.

Mr. Cobb noted that the Walnut Cove Center had been the recipient of approximately \$132,000 of funding.

Commissioner Walker requested that Mr. Cobb provide the Board with a detail of funding that has been received in conjunction with the Walnut Cove Center.

The Board commended the efforts of FTCC in providing services for the citizens of Stokes County.

**GENERAL GOVERNMENT – FIRE COMMISSION – PROPOSED FIRE SERVICE DISTRICT BUDGET – FISCAL YEAR 2006-07**

Chairman Harold Dillman- Stokes County Fire Commission presented the proposed Service District Budget for Fiscal Year 2006-07 which does not include a tax increase for the Board’s consideration.

Chairman Dillman presented the following information:

- F/Y 06-07 Fire Departments’ actual request - \$1,562,691
- F/Y 06-07 Fire Commission Recommended Budget - \$1,349,687
- F/Y 06-07 Final Amount of tax money being recommended by the Fire Commission for each department after appeals - \$1,363,287

The following is the Service District recommended funding by Department

<b>2006 - 2007 Fire Tax Requests</b>		<b>FIRE COMMISSION RECOMMENDATION</b>		
<b>Agency Name</b>	<b>06-07 Request</b>	<b>06-07 Recommend</b>	<b>06-07 After Appeal</b>	<b>06-07 Final</b>
<b>31- Pinnacle</b>	<b>\$158,281.00</b>	<b>\$136,993.00</b>		<b>\$136,993.00</b>
<b>32- Lawsonville</b>	<b>\$96,933.27</b>	<b>\$97,483.00</b>		<b>\$97,483.00</b>
<b>34- Francisco</b>	<b>\$190,064.00</b>	<b>\$166,685.00</b>	<b>\$168,985.00</b>	<b>\$168,985.00</b>
<b>36- Northeast Stokes</b>	<b>\$183,980.00</b>	<b>\$172,213.00</b>		<b>\$172,213.00</b>
<b>37-Stokes Rockingham</b>	<b>\$160,212.00</b>	<b>\$142,582.00</b>		<b>\$142,582.00</b>
<b>38-Sauratown</b>	<b>\$214,023.00</b>	<b>\$185,080.00</b>		<b>\$185,080.00</b>
<b>39-Danbury</b>	<b>\$175,184.00</b>	<b>\$136,890.00</b>		<b>\$136,890.00</b>



<b>40-South Stokes</b>	<b>\$177,423.00</b>	<b>\$110,961.00</b>	<b>\$122,261.00</b>	<b>\$122,261.00</b>
<b>41-Double Creek</b>	<b>\$122,607.00</b>	<b>\$116,816.00</b>		<b>\$116,816.00</b>
<b>73-Westfield</b>	<b>\$48,650.00</b>	<b>\$48,650.00</b>		<b>\$48,650.00</b>
<b>76-Pilot Knob</b>	<b>\$17,696.00</b>	<b>\$17,696.00</b>		<b>\$17,696.00</b>
<b>86-Pilot Rescue</b>	<b>\$17,638.00</b>	<b>\$17,638.00</b>		<b>\$17,638.00</b>
<b>YEAR TOTALS</b>	<b>\$1,562,691.27</b>	<b>\$1,349,687.00</b>	<b>\$291,246.00</b>	<b>\$1,363,287.00</b>

Chairman Dillman noted that the Fire Commission is also requesting a 1-cent fire tax increase to provide a reasonable fund balance for the Service District. Chairman Dillman stated the following reasons for the requested 1-cent fire tax increase:

- Heavy debt load in the next fiscal year
- Several departments will be up for new rescue and brush trucks next year
- New substation being built in the County (South Stokes)
- Major Concern - Low fund balance
- Increased fuel cost

The Board discussed the proposed recommended Fiscal Year 2006-07 Service District Budget, new substation (South Stokes), requested 1-cent fire tax increase, increased call volume, and the valuable service provided by volunteers to the citizens of Stokes County.

Commissioner John Turpin requested if a more detail budget was available for review. Chairman Dillman noted that the complete budget submitted by each department was available for review in the Fire Marshal's office.

Commissioner John Turpin moved to accept the proposed Fiscal Year 2006-07 Service District Budget - \$1,363,287. Vice Chairman Joe Turpin seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT – JAIL – STOKES COUNTY JAIL ASSESSMENT**

Jail Captain Craig Carico (as requested by the Board) presented the following Stokes County Jail assessment overview:

Stokes County Jail  
Report to Commissioners

May 2006

- Over the past five years the Stokes County Jail has experienced a balloon affect in inmate population. There have been days, weeks, and months where the inmate population of the jail facility has reached over-capacity levels.
- On February 10, 2003, Sheriff Joyce signed a letter requesting the assistance of the National Institute of Corrections- (NIC), to provide a local-system assessment for Stokes County.

- On March 24, 2003, a report was presented to the Stokes County Board of County Commissioners that provided a "Brief History" and "Department Overview and Update" of the Stokes County Jail, including but not limited to average daily population information from the year of 1995 through the year 2002. Additional inmate capacity demographic information was also provided within this March 2003 report, along with jail revenue source information.
- In July 2003, the National Institute of Corrections honored the request made by Sheriff Joyce by sending an assessment team to Stokes County to offer consultation assistance. One primary recommendation by the N.I.C. was for Stokes County to create and form a local criminal justice council to assist in identifying potential problems leading to jail crowding, and to locally provide solutions that would offer assistance to the jail operation, as well as other local justice system departments.
- On January 23, 2004 the Stokes County Criminal Justice Council (SCCJC) was officially created and organized. From the conception of the SCCJC several subcommittees have formed and set out to address a variety of justice system issues. Several monitoring concepts have been put into place in the jail operation such as, but not limited to an inmate incarceration aging report, a jail inmate record log, a attorney visitation log, weekender population reports, the creation of the Jail Population/Construction Management sub-committee. Additional assistance has also been provided through the Stokes County Pre-trial Release program for those who qualify.
- On January 19, 2005 representatives from three separate jail architectural companies offered presentations to the Jail Population/Construction Management sub-committee and some attending board of commissioner officials. Appropriate feasibility studies were highly recommended along with information pertaining to each companies operation philosophy. On August 04, 2005, County Manager Rick Morris presented an up-date to the SCCJC concerning the information provided by the three architectural companies, along with additional inmate population reports. The Executive Committee for the Stokes County Criminal Justice Council is in the process of arranging it's next meeting to plan the next SCCJC agenda
- One of the many considerations in dealing with the balloon affect of inmate crowding at the Stokes County Jail brings some attention to the revenue source provided through the housing of federal inmates. Since 1991 the Stokes County Jail has housed federal inmates. This program has now produced over two million dollars for Stokes County.
- In fiscal year 2005/2006 and fiscal year 2006/2007 budget request submissions to county administration, the jail has requested Feasibility Studies in consideration of jail expansion needs assessment.

Jail Captain also presented the following attachments, which will be retained by

the Clerk to the Board:

- Copy of request letter from Sheriff Joyce to the N.I.C.
  - N.I.C. "Report Highlights" from the actual assessment report
  - Inmate Average Daily Population Report
  - Stokes County Jail Federal Inmate Reimbursements by Calendar Year
- Jail Captain Carico noted that the funding for a possible feasibility study had

been submitted in the proposed fiscal year 04/05 and 05/06 budgets, but had not been funded.

The Board discussed the possibility of funding a feasibility study for additional space at the jail for housing federal inmates, current overcrowding at the jail, NIC Report Highlights, inmate daily population, Sheriff Mike Joyce's recommendation, and current federal inmate reimbursement.

Jail Captain Carico stated that Sheriff Mike Joyce is committed to maintaining the State Standards and does not necessarily know if jail expansion is the answer and that a feasibility study would hopefully provide that information. Jail Captain Carico stated that according to the law, the ultimate decision to expand the jail would fall on the Board of County Commissioners. Jail Captain Carcio stated that Sheriff Joyce had previously stated that he is not requesting an expansion to the jail at this time.

Vice Chairman Joe Turpin moved to approve to do a feasibility study for the Stokes County Jail. Commissioner McHugh seconded the motion.

The Board discussed funding for a feasibility study for the Stokes County Jail in the current fiscal year 2005-06.

Chairman Inman moved to table the motion for further discussion. The motion died for lack of a second.

Commissioner John Turpin requested bids for at least three feasibility studies at the next meeting for further discussion.

Commissioner McHugh withdrew her second to the motion to approve a feasibility Study for the Stokes County Jail with Vice Chairman Joe Turpin withdrawing his motion.

Commissioner Walker requested additional information from Sheriff Mike Joyce regarding the Federal Inmate Program, which was started by Sheriff Joyce. Jail Captain Carico also stated that the Board of Commissioners does not have control over the Federal Inmate Program, it is solely under the discretion of the existing Sheriff.

Vice Chairman Joe Turpin moved to approve that Jail Captain Carico present bid information regarding a jail feasibility study at the June 12<sup>th</sup> meeting and provide any available information pertaining to the feasibility study (previously obtained) for the Board's consideration. Commissioner McHugh seconded the motion. The Board continued the discussion regarding the jail expansion, proposed feasibility study, Sheriff Mike Joyce's recommendations/opinions, and funding for the feasibility study.

Commissioner McHugh directed the following question to County Attorney Jonathan Jordan: "Who is ultimately responsible if the jail has too many inmates, if the jail is overcrowded, and the County has not fulfilled its obligations to address these

problems?" County Attorney Jordan responded: "Board of Commissioners".

The motion carried unanimously.

Chairman Inman moved to approve the motion that the complete study by the Stokes County Criminal Justice Council be brought back to the Board for consideration and that Sheriff Mike Joyce be present at the June 12<sup>th</sup> meeting for further discussion regarding an expansion to the jail. Vice Chairman Joe Turpin seconded and the motion carried unanimously.

### **GENERAL GOVERNMENT – GIS/MAPPING E911 RESPONSE ATLASES**

GIS/Mapping Administrator Jake Oakley presented the following information regarding the E-911 Response Atlases:

- EMS, Communications, Sheriff's Department and Fire Departments have requested an updated version of the E-911 Emergency Response Book with all road and address ranges
- Current books were printed in 1995 by GIS/Mapping Department
- E-911 Funding paid for the printing in 1995
- Options for outside printing ranging from \$36.76 to \$110.06 per copy
- Cost for outside printing is not cost effective and atlases will be hard to resale
- Option for in-house printing
- Purchase of HP Printer for in-house printing = \$13,000
- Purchase of supplies/ink for in-house printing = \$2,000
- Selling of printed in-house atlases = \$12.50
- Outside sales to the public could recuperate the cost of the equipment and supplies within approximately two years

Administrator Oakley presented copies of each type of atlases for the Board's consideration. Administrator Oakley stated that E911 funding is no longer available for this type of expenditure and that the funding for this project was not included in this year's recommended budget.

The Board discussed the E911 Response Atlases proposals, along with the advantages and disadvantages of in-house printing.

The Board directed Administrator Oakley to obtain all the pricing information and return the information to Budget Director Dennis Thompson for discussion during the Board's 06/07 budget work session.

### **GENERAL GOVERNMENT – SHERIFF'S DEPARTMENT – PROPOSED FIREARM RECEIVED BY RETIRING EMPLOYEES**

Interim County Manager Darlene Bullins presented the following proposed Policy for Firearm Received by Retiring Employee submitted by Sheriff Mike Joyce for the

Board's consideration:

POLICY

FOR FIREARM RECEIVED BY RETIRING EMPLOYEE

THE FOLLOWING REQUIREMENTS MUST BE MET IN ORDER TO RECEIVE DEPARTMENTAL FIREARM:

1. MUST BE FULLTIME SWORN GUN CARRYING OFFICER FOR 12 YEARS WITH THE STOKES COUNTY SHERIFF DEPARTMENT. TIME DOES NOT HAVE TO BE CONSECUTIVE.
2. SERVICE WITH OTHER AGENCIES DOES NOT CARRY OVER.
3. ELIGIBILITY WOULD INCLUDE MEETING THE REQUIREMENTS OF 1 & 2

PRIOR TO ANY TYPE OF RETIREMENT EITHER LENGTH OF SERVICE OR DISABILITY.

Jail Captain Carico who was to present the proposed policy had to leave the meeting.

Vice Chairman Joe Turpin moved to accept the Policy for Firearm Received By Retiring Employee. Commissioner McHugh seconded the motion.

Interim Manager Bullins noted that the policy did not have an effective date and Sheriff Joyce would be at the next meeting for further discussion of the proposed policy.

Interim Manager Bullins also noted that the distribution of the firearm would follow the County's current statutory requirement as normal. This policy only determines who is eligible for receiving their firearm.

Commissioner McHugh withdrew her second until the next meeting. Vice Chairman Joe Turpin withdrew his motion.

**GENERAL GOVERNMENT – ENVIRONMENTAL HEALTH –SALARY AND OVERTIME ISSUES**

Health Director Don Moore requested the Board's approval to offer an annual salary of \$39,797 to a qualified Environmental Health Specialist who will be fully qualified to work in Stokes County within a month after employment. Director Moore noted that by hiring a trainee, it takes two full years before the employee is qualified to work independently. The State estimates the cost of training an Environmental Health Intern at

approximately \$30,000.

Health Director Moore indicated that with this approval, there will be no further need for overtime by the Environmental Health Supervisor and will eliminate the training cost while giving us immediate productivity in reducing our current 8-week backlog for on-site wastewater permit. The Board of Health concurred with Director Moore's recommendation.

Vice Chairman Joe Turpin moved to approve the Environmental Health Salary request submitted by Director Don Moore. Commissioner McHugh seconded the motion. The Board discussed the advantages and disadvantages of the request. The motion carried unanimously.

**GENERAL GOVERNMENT – PUBLIC BUILDINGS- BUDGET ORDINANCE AMENDMENT #102**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #102, which is necessary to amend the General Fund to appropriate insurance claims funds for a roof at the Animal Shelter due to wind damage. The appropriations are to be changed as follows:

<u>Account Number</u>	<b>EXPENDITURES</b>	<u>Decrease</u>	<u>Increase</u>
	<b>Public Buildings</b>		
100.4190.440	Misc. Contractual Services		\$1,850.00
			<u>\$1,850.00</u>

This will result in a net increase of \$1,850.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<u>Account Number</u>	<b>REVENUES</b>	<u>Decrease</u>	<u>Increase</u>
100.3839.850	Insurance Claims		\$1,850.00
			<u>\$1,850.00</u>

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- Insurance claims for wind damage at Animal Shelter

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #102.

Commissioner John Turpin moved to approve Budget Ordinance Amendment #102. Vice Chairman Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – ADMINISTRATION - BUDGET ORDINANCE AMENDMENT #103**

Finance Director Julia Edwards requested the approval of Budget Ordinance

Amendment #103, which is necessary to amend the General Fund to transfer funds for payout to employees who have resigned as of 05-05-06. The appropriations are to be as follows:

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Sheriff's Department</b>		
	<b>Sheriff's Department</b>		
100.4310.000	Salaries & Wages		\$1,923.00
	<b>Jail</b>		
100.4320.000	Salaries & Wages		\$2,240.00
	<b>Emergency Communications</b>		
100.4325.000	Salaries & Wages		\$234.00
	<b>Emergency Medical Services</b>		
100.4370.000	Salaries & Wages		\$4,179.00
	<b>Health Department</b>		
100.5100.000	Salaries & Wages		\$216.00
	<b>Social Services</b>		
100.5310.000	Salaries & Wages		\$1,019.00
100.9110.100	<b>Leave Costs</b>	\$9,811.00	
		<hr/> \$9,811.00	\$9,811.00

This will result in a net increase of \$0.00 in the appropriations of the General Fund.

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- Funds were budgeted for payout to employees in leave costs contingency

Chairman Inman entertained a motion to approve Budget Ordinance

Amendment #103.

Commissioner John Turpin moved to approve Budget Ordinance Amendment #103.

Commissioner McHugh seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – SENIOR SERVICES AND SOCIAL SERVICES- BUDGET ORDINANCE AMENDMENT #104**

Finance Director Julia Edwards requested the approval of Budget Ordinance

Amendment #104, which is necessary to amend the General Fund to transfer funds from

DSS in Home Aide Services to Senior Services for transportation. The appropriations are to

be as follows:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Senior Services</b>		
100.5860.440	Misc. Contractual Services		\$3,500.00
	<b>Social Services</b>		
100.5310.184	Professional Service-HCCBG	\$3,500.00	
		<u>\$3,500.00</u>	<u>\$3,500.00</u>

This will result in a net increase of \$00.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3301.369	NWPCOG-Transportation		\$3,500.00
100.3301.373	NWPCOG-HCCBG	\$3,500.00	
		<u>\$3,500.00</u>	<u>\$3,500.00</u>

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- Transferring funds from DSS in Home Services to Senior Services transportation for HCCBG Grant.

Commissioner McHugh noted that there would not be a net increase in the appropriations of the General Fund. Finance Director Edwards acknowledged that was a mistake on the budget ordinance amendment and that there would not be a net increase in the appropriations of the General Fund.

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #104.

Commissioner McHugh moved to approve Budget Ordinance Amendment #104.

Vice Chairman Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – WALNUT COVE SENIOR CENTER- BUDGET ORDINANCE AMENDMENT #105**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #105, which is necessary to amend the Walnut Cove Senior Fund to transfer funds for Road Runner High Speed Internet Services. The appropriations are to be changed as follows:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Walnut Cove Senior Center</b>		
204.5861.321	Telephone		\$1,000.00
204.5861.250	Auto Supplies	\$1,000.00	
		<u>\$1,000.00</u>	<u>\$1,000.00</u>

This will result in a net increase of \$00.00 in the appropriations of the General Fund.



To provide the additional revenue for the above, the following revenues will be increased.

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- This budget had been submitted prior to the high speed hook up

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #105.

Commissioner McHugh moved to approve Budget Ordinance Amendment #105.

Commissioner Walker seconded the motion. The Board discussed whether the Center could be eligible for free cable service provided by the franchise agreement and if cable is currently connected to the building.

Commissioner Walker withdrew his second with Commissioner McHugh withdrawing her motion for further information and consideration at the next meeting.

**GENERAL GOVERNMENT – FINANCE - BUDGET ORDINANCE AMENDMENT #106**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #106, which is necessary to amend the General Fund to transfer lapsed salaries and savings from departments for the fiscal year in the amount of \$124,371.00. The appropriations are to be changed as follows:

<u>Account Number</u>	<b>EXPENDITURES</b>	<u>Decrease</u>	<u>Increase</u>
	<b>See Listing Below</b>	\$761,222.00	\$636,851.00
		\$761,222.00	\$636,851.00

This will result in a net decrease of \$124,371.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be decreased.

<u>Account Number</u>	<b>REVENUES</b>	<u>Decrease</u>	<u>Increase</u>
	<b>See Listing Below</b>	\$381,496.00	\$257,125.00
		\$381,496.00	\$257,125.00

<b>GOVERNING BODY</b>		<b>INCREASE</b>	<b>DECREASE</b>
100.4110.000	SALARIES & WAGES	5,000.00	
100.4110.040	SPECIAL ACHIEVEMENT AWARD		(7,500.00)
100.4110.112	RETIREE INSURANCE	2,500.00	
100.4110.260	DEPARTMENTAL SUPPLIES	250.00	
100.4110.311	TRAINING		(2,200.00)
100.4110.340	PRINTING		(250.00)

<b>ADMINISTRATION</b>		
100.4120.000	SALARIES & WAGES	6,600.00
100.4120.090	SOCIAL SECURITY	550.00
100.4120.091	MEDICARE TAX	130.00
100.4120.100	RETIREMENT	(800.00)
100.4120.101	401K	(240.00)
100.4120.110	GROUP INSURANCE	(1,485.00)
100.4120.111	DENTAL INSURANCE	(95.00)
100.4120.180	PROFESSIONAL SERVICES	1,250.00
100.4120.310	TRAVEL	(300.00)
100.4120.311	TRAINING	(1,770.00)
100.4120.320	TELEPHONE	(150.00)
100.4120.321	POSTAGE	(600.00)
100.4120.340	PRINTING	260.00
100.4120.350	MAINT. & REPAIRS EQUIPMENT	(450.00)
100.4120.370	ADVERTISING	(2,900.00)
<b>FINANCE</b>		
100.4130.090	SOCIAL SECURITY	(1.00)
100.4130.111	DENTAL INSURANCE	1.00
100.4130.310	TRAVEL	(100.00)
100.4130.311	TRAINING	(500.00)
100.4130.320	TELEPHONE	(300.00)
100.4130.340	PRINTING	(1,000.00)
100.4130.440	MISC CONT SERVICES	(4,000.00)
100.4130.510	EQUIPMENT	(660.00)
<b>PURCHASING</b>		
100.4131.111	DENTAL INSURANCE	30.00
100.4131.310	TRAVEL	(100.00)
100.4131.311	TRAINING	(600.00)
100.4131.320	TELEPHONE	(200.00)
100.4131.321	POSTAGE	(200.00)
100.4131.350	MAINT. & REPAIRS EQUIPMENT	(250.00)
100.4131.370	ADVERTISING	1,000.00
<b>TAX ADMINISTRATION</b>		
100.4140.000	SALARIES & WAGES	(800.00)
100.4140.020	SALARIES & WAGES-PT	1,800.00
100.4140.090	SOCIAL SECURITY	(100.00)
100.4140.250	AUTO SUPPLIES	200.00
100.4140.260	DEPARTMENTAL SUPPLIES	300.00
100.4140.310	TRAVEL	(900.00)
100.4140.311	TRAINING	(1,000.00)
100.4140.320	TELEPHONE	(1,000.00)
100.4140.321	POSTAGE	8,500.00
100.4140.340	PRINTING	160.00
100.4140.350	MAINT. & REPAIRS EQUIPMENT	(500.00)
100.4140.370	ADVERTISING	(775.00)
100.4140.390	TAX REFUNDS & SETTLEMENT	(2,000.00)
100.4140.440	MISC. CONTRACTUAL SERVICES	(4,000.00)
100.4140.511	EQUIPMENT NON CAPITALIZED	(2,900.00)
<b>MAPPING/GIS</b>		
100.4141.000	SALARIES & WAGES	(500.00)
100.4141.020	SALARIES & WAGES PT	(1,000.00)
100.4141.090	SOCIAL SECURITY	(200.00)

100.4141.091	MEDICARE TAX		(101.00)
100.4141.111	DENTAL INSURANCE	1.00	
100.4141.320	POSTAGE	50.00	
100.4141.311	TRAINING		(600.00)
100.4141.350	MAINT. & REPAIRS EQUIPMENT		(4,000.00)

**LEGAL**

100.4150.180	PROFESSIONAL SERVICES		(10,000.00)
100.4150.260	DEPARTMENTAL SUPPLIES		(300.00)
100.4150.311	TRAINING		(500.00)
100.4150.321	POSTAGE		(200.00)
100.4150.340	PRINTING		(150.00)

**SUPERIOR COURT**

100.4160.330	UTILITIES	800.00	
100.4160.430	RENTAL OF EQUIPMENT	250.00	
100.4160.440	MISC CONTRACTUAL SERVICES	95.00	
100.4160.441	JUVENILE DETENTION	13,000.00	

**ELECTIONS**

100.4170.010	SALARIES & WAGES-OT	50.00	
100.4170.020	SALARIES & WAGES-PART TIME		(400.00)
100.4170.310	TRAVEL	100.00	
100.4170.321	POSTAGE		(1,500.00)
100.4170.340	PRINTING		(7,500.00)
100.4170.350	MAINT. & REPAIRS EQUIPMENT		(9,000.00)
100.4170.390	PRECINCT OFFICIALS		(7,000.00)
100.4170.430	RENTAL OF BUILDINGS		(300.00)
100.4170.490	DUES & SUBSCRIPTIONS	50.00	
100.4170.511	EQUIPMENT NON CAPITALIZED	125.00	

**REGISTER OF DEEDS**

100.4180.000	SALARIES & WAGES		(1,800.00)
100.4180.020	SALARIES & WAGES-PART TIME		(2,000.00)
100.4180.090	SOCIAL SECURITY		(450.00)
100.4180.091	MEDICARE TAX		(100.00)
100.4180.170	OTHER FRINGE SUPPLEMENTAL	200.00	
100.4180.321	POSTAGE		(200.00)
100.4180.340	PRINTING		(600.00)

**PUBLIC BUILDINGS**

100.4190.000	SALARIES & WAGES		(4,900.00)
100.4190.090	SOCIAL SECURITY		(350.00)
100.4190.091	MEDICARE TAX		(175.00)
100.4190.100	RETIREMENT		(225.00)
100.4190.101	401K		(850.00)
100.4190.110	GROUP INSURANCE		(600.00)
100.4190.111	DENTAL INSURANCE		(65.00)
100.4190.250	AUTO SUPPLIES		(800.00)
100.4190.260	DEPARTMENTAL SUPPLIES	2,500.00	
100.4190.310	TRAVEL		(400.00)
100.4190.311	TRAINING	700.00	
100.4190.320	TELEPHONE	200.00	
100.4190.321	POSTAGE	25.00	
100.4190.330	UTILITIES	45,000.00	
100.4190.340	PRINTING		(100.00)
100.4190.351	MAINT. & REPAIRS AUTO		(1,000.00)
100.4190.352	MAINT. & REPAIRS BUILDINGS	500.00	

100.4190.430	RENTAL OF EQUIPMENT	5,000.00	
100.4190.440	MISC. CONTRACTUAL SERVICES		(10,000.00)
100.4190.510	EQUIPMENT		(1,050.00)

**INFORMATION SYSTEMS**

100.4210.000	SALARIES & WAGES		(6,000.00)
100.4210.090	SOCIAL SECURITY	475.00	
100.4210.091	MEDICARE TAX		(100.00)
100.4210.100	RETIREMENT	165.00	
100.4210.110	GROUP INSURANCE		(550.00)
100.4210.111	DENTAL INSURANCE		(50.00)
100.4210.310	TRAVEL		(900.00)
100.4210.311	TRAINING		(6,000.00)
100.4210.320	TELEPHONE		(300.00)
100.4210.321	POSTAGE		(200.00)
100.4210.340	PRINTING	200.00	

**VEHICLE MAINTENANCE**

100.4250.090	SOCIAL SECURITY		(100.00)
100.4250.091	MEDICARE TAX		(75.00)
100.4250.100	RETIREMENT		(90.00)
100.4250.101	401K		(150.00)
100.4250.310	TRAVEL		(100.00)
100.4250.311	TRAINING		(200.00)
100.4250.320	TELEPHONE	700.00	
100.4250.330	UTILITIES	900.00	

**SHERIFF'S DEPARTMENT**

100.4310.000	SALARIES & WAGES		(15,000.00)
100.4310.040	SEPARATION ALLOWANCE	2,425.00	
100.4310.090	SOCIAL SECURITY		(2,500.00)
100.4310.091	MEDICARE TAX		(575.00)
100.4310.100	RETIREMENT		(2,000.00)
100.4310.102	401K		(1,250.00)
100.4310.100	GROUP INSURANCE		(3,500.00)
100.4310.111	DENTAL INSURANCE		(200.00)
100.4310.511	EQUIPMENT NON CAPITALIZED	20,734.00	

EQUIPMENT NON CAPITALIZED IS TO BE USED TO EQUIPMENT TO NEW VEHICLES WITH LIGHT BARS, SPEAKERS, PUSH BARS, SECURITY SCREENS AND ETC.

**JAIL**

100.4320.000	SALARIES & WAGES	1,500.00	
100.4320.020	SALARIES & WAGES-PART TIME	5,500.00	
100.4320.090	SOCIAL SECURITY		(1,600.00)
100.4320.091	MEDICARE TAX		(400.00)
100.4320.100	RETIREMENT		(400.00)
100.4320.101	401K		(425.00)
100.4320.110	GROUP INSURANCE		(1,600.00)
100.4320.111	DENTAL INSURANCE		(65.00)
100.4320.440	MISC. CONT SERV. PRISONERS		(2,510.00)

**DISTRICT RESOURCE CENTER**

100.4321.020	SALARIES & WAGES	175.00	
100.4321.090	SOCIAL SECURITY	50.00	
100.4321.091	MEDICARE TAX	25.00	
100.4321.310	TRAVEL		(100.00)
100.4321.321	POSTAGE	50.00	

100.4321.440 MISC. CONTRACTUAL SERVICES (200.00)

**EMERGENCY COMMUNICATIONS**

100.4325.000 SALARIES & WAGES (1,500.00)  
100.4325.010 SALARIES & WAGES-OT (1,000.00)  
100.4325.020 SALARIES & WAGES-PART TIME (5,000.00)  
100.4325.090 SOCIAL SECURITY (2,000.00)  
100.4325.091 MEDICARE TAX (500.00)  
100.4325.100 RETIREMENT (500.00)  
100.4325.101 401K (1,300.00)  
100.4325.110 GROUP INSURANCE (1,100.00)  
100.4325.111 DENTAL INSURANCE (200.00)  
100.4325.250 AUTO SUPPLIES 100.00  
100.4325.260 DEPARTMENTAL SUPPLIES 200.00  
100.4325.310 TRAVEL (900.00)  
100.4325.320 TELEPHONE 300.00  
100.4325.321 POSTAGE (100.00)  
100.4325.330 UTILITIES 250.00  
100.4325.340 PRINTING 50.00

**EMERGENCY MANAGEMENT**

100.4330.000 SALARIES & WAGES 200.00  
100.4330.090 MEDICARE TAX (75.00)  
100.4330.261 EMERGENCY RESPONSE SUPPLIES (3,000.00)  
100.4330.310 TRAVEL (200.00)  
100.4330.311 TRAINING 200.00  
100.4330.320 TELEPHONE (450.00)  
100.4330.511 EQUIPMENT (60.00)

**FIRE & RESCUE**

100.4340.090 SOCIAL SECURITY (100.00)  
100.4340.111 DENTAL INSURANCE (225.00)  
100.4340.250 AUTO SUPPLIES 400.00  
100.4340.311 TRAINING (600.00)  
100.4340.321 POSTAGE 100.00  
100.4340.340 PRINTING 75.00  
100.4340.351 MAINT. & REPAIRS AUTO 400.00  
100.4340.510 EQUIPMENT 1,950.00  
100.4340.511 EQUIPMENT NON CAPITALIZED (2,500.00)

100.4360.000 **MEDICAL EXAMINER** 2,000.00

**EMERGENCY MEDICAL SERVICES**

100.4370.000 SALARIES & WAGES (3,000.00)  
100.4370.010 SALARIES & WAGES-OT (15,000.00)  
100.4370.020 SALARIES & WAGES 15,000.00  
100.4370.090 SOCIAL SECURITY (1,000.00)  
100.4370.091 MEDICARE TAX (300.00)  
100.4370.100 RETIREMENT (1,000.00)  
100.4370.101 401K (500.00)  
100.4370.110 GROUP INSURANCE (5,500.00)  
100.4370.180 PROFESSIONAL SERVICES (1,500.00)  
100.4370.250 AUTO SUPPLIES 15,000.00  
100.4370.310 TRAVEL (400.00)  
100.4370.320 TELEPHONE (6,000.00)  
100.4370.321 POSTAGE (900.00)  
100.4370.330 UTILITIES 1,200.00  
100.4370.340 PRINTING 200.00

100.4370.351	MAINT. & REPAIRS AUTO	7,000.00	
	<b>ANIMAL CONTROL</b>		
100.4380.000	SALARIES & WAGES		(1,800.00)
100.4380.090	SOCIAL SECURITY		(300.00)
100.4380.091	MEDICARE TAX		(100.00)
100.4380.110	GROUP INSURANCE		(350.00)
100.4380.111	DENTAL INSURANCE		(50.00)
100.4380.260	DEPARTMENTAL SUPPLIES	300.00	
100.4380.310	TRAVEL		(70.00)
100.4380.320	TELEPHONE	100.00	
100.4380.330	UTILITIES	150.00	
100.4380.340	PRINTING		(250.00)
100.4380.350	MAINT. & REPAIRS EQUIPMENT		(500.00)
100.4380.440	MISC. CONTRACTUAL SERVICES		(2,000.00)
100.4380.580	IMPROVEMENTS		(300.00)
	<b>SOLID WASTE</b>		
100.4720.000	SALARIES & WAGES		(300.00)
100.4720.020	SALARIES & WAGES-PART TIME		(1,000.00)
100.4720.090	SOCIAL SECURITY		(400.00)
100.4720.091	MEDICARE TAX		(100.00)
100.4720.100	RETIREMENT	275.00	
100.4720.101	401K		(50.00)
100.4720.250	AUTO SUPPLIES	8,000.00	
100.4720.260	DEPARTMENTAL SUPPLIES	500.00	
100.4720.290	MISCELLANEOUS EXPENSE	500.00	
100.4720.310	TRAVEL		(450.00)
100.4720.311	TRAINING		(100.00)
100.4720.320	TELEPHONE	800.00	
100.4720.330	UTILITIES	2,700.00	
100.4720.350	MAINT. & REPAIRS EQUIPMENT	2,000.00	
100.4720.353	MAINT. & REPAIRS SITE	100.00	
100.4720.370	ADVERTISING		(175.00)
100.4720.511	EQUIPMENT NON CAPITALIZED		(50.00)
100.4720.580	SOLID WASTE/BLDGS.		(850.00)
	<b>PLANNING</b>		
100.4910.000	SALARIES & WAGES		(1,350.00)
100.4910.010	SALARIES & WAGES-OT	500.00	
100.4910.090	SOCIAL SECURITY		(800.00)
100.4910.091	MEDICARE TAX		(150.00)
100.4910.100	RETIREMENT		(500.00)
100.4910.101	401K		(100.00)
100.4910.110	GROUP INSURANCE		(90.00)
100.4910.111	DENTAL INSURANCE		(35.00)
100.4910.250	AUTO SUPPLIES		(1,000.00)
100.4910.260	DEPARTMENTAL SUPPLIES	300.00	
100.4910.310	TRAVEL		(500.00)
100.4910.311	TRAINING		(500.00)
100.4910.320	TELEPHONE	100.00	
100.4910.321	POSTAGE	500.00	
	<b>ECONOMIC DEVELOPMENT</b>		
100.4920.311	TRAINING		(1,000.00)
100.4920.320	TELEPHONE		(200.00)
100.4920.321	POSTAGE		(100.00)
100.4920.370	ADVERTISING		(10,000.00)

100.4920.510 EQUIPMENT (750.00)

**COOPERATIVE EXTENSION**

100.4950.310 TRAVEL (600.00)  
100.4950.320 TELEPHONE (250.00)  
100.4950.321 POSTAGE (500.00)  
100.4950.350 MAINT. & REPAIRS EQUIPMENT (500.00)  
100.4950.351 MAINT. & REPAIRS AUTO 200.00  
100.4950.440 MISC. CONTRACTUAL SERVICES (3,500.00)

**NATURAL RESOURCES**

100.4960.000 SALARIES & WAGES 100.00  
100.4960.020 SALARIES & WAGES-PART TIME (300.00)  
100.4960.250 AUTO SUPPLIES (500.00)  
100.4960.310 TRAVEL (300.00)  
100.4960.320 TELEPHONE (300.00)  
100.4960.340 PRINTING (100.00)

**HEALTH DEPARTMENT**

100.5100.000 SALARIES & WAGES (275,000.00)  
100.5100.020 SALARIES & WAGES-PART TIME (25,000.00)  
100.5100.030 SALARIES & WAGES-PERMANENT PT 5,000.00  
100.5100.081 ON CALL PAY (3,000.00)  
100.5100.090 SOCIAL SECURITY (21,000.00)  
100.5100.091 MEDICARE TAX (4,500.00)  
100.5100.100 RETIREMENT (14,000.00)  
100.5100.101 401K (5,000.00)  
100.5100.110 GROUP INSURANCE (34,000.00)  
100.5100.111 DENTAL INSURANCE (2,200.00)  
100.5100.180 PROFESSIONAL SERVICES 15,000.00  
100.5100.310 TRAVEL (2,000.00)  
100.5100.320 TELEPHONE 1,500.00  
100.5100.330 UTILITIES 3,000.00  
100.5100.510 EQUIPMENT (1,135.00)

**HOME HEALTH**

100.5190.000 SALARIES & WAGES (3,500.00)  
100.5190.020 SALARIES & WAGES-CONTRACT (10,000.00)  
100.5190.030 SALARIES & WAGES PERMANENT PT (750.00)  
100.5190.081 ON CALL PAY 2,500.00  
100.5190.090 SOCIAL SECURITY (500.00)  
100.5190.091 MEDICARE TAX (1,000.00)  
100.5190.100 RETIREMENT 100.00  
100.5190.101 401K (100.00)  
100.5190.110 GROUP INSURANCE (6,000.00)  
100.5190.111 DENTAL INSURANCE (600.00)  
100.5190.180 PROFESSIONAL SERVICES 18,000.00  
100.5190.260 DEPARTMENTAL SUPPLIES 300.00  
100.5190.310 TRAVEL 500.00  
100.5190.321 POSTAGE 725.00  
100.5190.340 PRINTING 350.00  
100.5190.490 DUES & SUBSCRIPTIONS 2,100.00

**ENVIRONMENTAL HEALTH**

100.5192.000 SALARIES & WAGES (9,500.00)  
100.5192.010 SALARIES & WAGES-OT 8,000.00  
100.5192.030 SALARIES & WAGES PERMANENT PT (3,500.00)  
100.5192.090 SOCIAL SECURITY (2,000.00)

100.5192.091	MEDICARE TAX		(100.00)
100.5192.100	RETIREMENT		(200.00)
100.5192.110	GROUP INSURANCE		(850.00)
100.5192.111	DENTAL INSURANCE		(100.00)
100.5192.180	PROFESSIONAL SERVICES	5,000.00	
100.5192.310	TRAVEL	1,500.00	
100.5192.320	TELEPHONE		(1,250.00)
100.5192.321	POSTAGE		(900.00)

**SOCIAL SERVICES**

100.5310.000	SALARIES & WAGES		(40,000.00)
100.5310.081	ON CALL PAY	1,750.00	
100.5310.082	INCENTIVE PAY		(3,000.00)
100.5310.083	CAP-C AND CAP-DA	4,000.00	
100.5310.090	SOCIAL SECURITY		(6,500.00)
100.5310.091	MEDICARE TAX		(1,000.00)
100.5310.100	RETIREMENT		(1,500.00)
100.5310.101	401K		(400.00)
100.5310.110	GROUP INSURANCE		(8,000.00)
100.5310.111	DENTAL INSURANCE		(700.00)
100.5310.182	PROFESSIONAL SERVICES-CAP-DA	45,000.00	
100.5310.188	PROF. SERV.-ATTORNEY FEES		(9,000.00)
100.5310.250	AUTO SUPPLIES	1,500.00	
100.5310.310	TRAVEL	300.00	
100.5310.314	JOBS/JTPA TRAVEL	18,000.00	
100.5310.321	POSTAGE	2,500.00	
100.5310.330	UTILITIES		(2,500.00)
100.5310.394	INDEPENDENT LIVING SERVICES	15,000.00	

**PUBLIC ASSISTANCE**

100.5420.000	STATE/COUNTY SPECIAL ASSIST.	25,000.00	
100.5430.000	STATE FOSTER HOME BENEFIT	15,000.00	
100.5450.000	MEDICAID PROGRAM COSTS	250,000.00	

100.5840.000	<b>SPECIAL ASSISTANCE FOR THE BLIND</b>		(5,800.00)
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**SENIOR SERVICES**

100.5860.000	SALARIES & WAGES	600.00	
100.5860.020	SALARIES & WAGES-PART TIME		(400.00)
100.5860.030	SALARIES & WAGES PERMANENT PT		(300.00)
100.5860.101	401K		(900.00)
100.5860.220	FOOD & PROVISIONS		(1,600.00)
100.5860.260	DEPARTMENTAL SUPPLIES	200.00	
100.5860.312	TRANSPORTATION	2,000.00	
100.5860.321	POSTAGE	300.00	
100.5860.350	MAINT. & REPAIRS EQUIPMENT	100.00	

**RECREATION**

100.6130.250	AUTO SUPPLIES		(200.00)
100.6130.320	TELEPHONE		(4,680.00)
100.6130.330	UTILITIES		(845.00)
100.6130.351	MAINT. & REPAIRS AUTO	200.00	
		636,851.00	(761,222.00)

**REVENUES**

100.3301.229	HEALTH WIC NUTRITION EDUCATION		(16,000.00)
100.3301.238	HEALTH MATERNAL HEALTH XIX		(40,000.00)
100.3301.242	HEALTH CHILD HEALTH		(20,000.00)



100.3301.243	HEALTH CHILD HEALTH XIX CSC		(40,000.00)
100.3301.255	BIOTERRORISM		(10,000.00)
100.3519.411	HEALTH FAMILY PLANNING		(2,500.00)
100.3519.412	PRIMARY CARE CHILD		(65,000.00)
100.3519.413	PRIMARY CARE ADULT		(5,000.00)
100.3519.415	CAROLINA ACCESS MGT FEES		(55,000.00)
100.3519.410	HOME HEALTH FEES	2,125.00	
100.3540.420	DSS MEDICAID CLAIMS CAP DA	45,000.00	
100.3301.223	MEDICAID TRANSPORTATION	195,000.00	
100.3301.215	EA FOSTER	15,000.00	
100.3327.100	STATE FUNDS-HOLD HARMLESS		(127,996.00)
		257,125.00	(381,496.00)

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- Lapsed salaries and savings from departments for fiscal year

Finance Director Edwards noted that Budget Director Thompson has reviewed Budget Ordinance Amendment #106.

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #106.

Vice Chairman Joe Turpin moved to approve Budget Ordinance Amendment #106.

Commissioner McHugh seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT – WALNUT COVE SENIOR CENTER- BUDGET ORDINANCE AMENDMENT #107**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #107, which is necessary to amend the General Fund to appropriate pass through funding for Walnut Cove Senior Center. The appropriations are to be changed as follows:

<u>Account Number</u>	<b>EXPENDITURES</b>	<u>Decrease</u>	<u>Increase</u>
100.5830.696	Walnut Cove Senior Center		\$30,233.00
			\$30,233.00

This will result in a net increase of \$30,233.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be decreased.

<u>Account Number</u>	<b>REVENUES</b>	<u>Decrease</u>	<u>Increase</u>
100.3301.371	NWPCOG-Senior Center Operations		\$24,320.00
100.3301.376	NWPCOG-Senior Center Gen. Purpose		\$5,913.00
			\$30,233.00

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- The auditor noted that these funds are pass through funds for the Walnut Cove Senior Center and should be budgeted as such

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #107.

Vice Chairman Joe Turpin moved to approve Budget Ordinance Amendment #107.

Commissioner McHugh seconded and the motion carried unanimously.

**GENERAL GOVERNMENT – ADMINISTRATION- BUDGET ORDINANCE AMENDMENT #108**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #108, which is necessary to amend the Donation Fund to appropriate funds for the signage of the Ronald Wilson Reagan Building. The appropriations are to be changed as follows:

<u>Account Number</u>	<b>EXPENDITURES</b>	<u>Decrease</u>	<u>Increase</u>
205.4110.440	Ronald W. Reagan Mem. Building		\$1,022.00
			<u>\$1,022.00</u>

This will result in a net increase of \$1,022.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<u>Account Number</u>	<b>REVENUES</b>	<u>Decrease</u>	<u>Increase</u>
205.3831.450	Interest		\$2.00
205.3833.000	Donations		\$406.00
205.3991.000	Fund Balance		\$614.00
			<u>\$1,022.00</u>

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- Cost of Lettering was approved May 8, 2006

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #108.

Vice Chairman Joe Turpin moved to approve Budget Ordinance Amendment #108.

Commissioner McHugh seconded the motion. The Board discussed the needed funding of

\$406.00 in order to place a purchase order for the signage. Commissioner John Turpin noted preliminary approval had been given by an outside organization for the remaining of the funding. Formal announcement would be available at the next meeting. The motion carried (4-1) with Commissioner Walker voting against the motion.

#### **GENERAL GOVERNMENT – FINANCE – FINANCIAL REPORT**

Finance Director Julia Edwards noted that the monthly financial report would be presented at the next meeting.

#### **GENERAL GOVERNMENT – PLANNING BOARD – BOARD OF ADJUSTMENT – APPOINTMENT**

Chairman Inman noted the vacancy for an alternate member to serve on the Stokes County Planning – Board of Adjustments. Chairman Inman presented the following nominations for consideration: (nominated at the May 8<sup>th</sup> meeting)

- Timothy Flinchum
- Connie Brown

Commissioner John Turpin moved to appoint Timothy Flinchum to serve on the Stokes County Planning – Board of Adjustments. Vice Chairman Joe Turpin seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT – GOVERNING BODY – STOKES COUNTY ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**

Chairman Inman noted the vacancy on the Stokes County Adult Care Home Community Advisory Committee.

Commissioner McHugh nominated Timothy Flinchum to serve on the Stokes County Adult Care Home Community Advisory Committee. (Mr. Flinchum can be considered at the June 12<sup>th</sup> meeting).

Commissioner Walker noted that Reba Elliott had expressed an interest to serve again on the Advisory Committee (Ms. Elliott had served previously on the Committee). Commissioner Walker would confirm Ms. Elliott's interest in serving on the Committee.

#### **GENERAL GOVERNMENT – GOVERNING BODY – ASSISTANCE IN THE COLLECTION OF DELINQUENT TAXES**

Budget Director Dennis Thompson submitted additional information regarding a tax payment certification that counties can require before new deeds can be recorded.

Budget Director Thompson noted the following:

- To enact this process, a county must have its name added to GS 161-31 through a local bill

- Once authorized by statute, the Board of Commissioners by Resolution can activate the tax payment certification
  - This could possibly improve delinquent tax collections
  - Tax Administrator and Register of Deeds has no issues with the proposed tax payment certification
- The Board discussed the pros and cons of the proposed tax payment certification.

Commissioner John Turpin disagrees with the proposed tax payment certification.

Vice Chairman Joe Turpin disagrees with the proposed tax payment certification

Commissioner McHugh noted some concerns about putting this certification in place.

Commissioner Walker desires to do what is the fairest to the taxpayer.

Chairman Inman noted that normally a title search is done which already catches if taxes are owed on the property. This mechanism would require that no one could record a deed without making sure the taxes have been paid on the property.

Budget Director Dennis Thompson concluded this item was brought to the Board of Commissioners for discussion.

#### **GENERAL GOVERNMENT – GOVERNING BODY – SALE OF OLD PRISON CAMP**

Chairman Inman opened the discussion for selling of the old prison camp.

Commissioner McHugh noted the need to look at the property for possible sell or future use.

Commissioner John Turpin reiterated the need to look at excess land for possible disposable and using the revenue more for modern facilities. Vice Chairman Joe Turpin concurred with Commissioner John Turpin's comments.

Commissioner Walker reiterated the need to study the general needs present and future for the space needed by the County.

Chairman Inman noted the Office of Emergency Management recent study which indicated a possible central location for potential EMS station.

Interim County Manager Darlene Bullins noted that information from Planning Director David Sudderth indicates that there has been no activity concerning the location of a wireless telecommunication in the past 30 days.

Interim County Manager Darlene Bullins also noted there were several buildings being used for storage.

Interim County Manager Darlene Bullins stated that the following two requests had been received by the County this week regarding the Old Prison Camp Facility for the Board's consideration:

- Riverside Baptist Church – renting the building to renovate for a church building
- Transplant the roses bushes located outside the fence- currently being overtaken by weeds

The Board directed Interim County Manager to inventory the facility (what is being used for storage), tax value, and information from EMS Director Monty Stevens regarding a potential EMS station for the Board's review.

### **GENERAL GOVERNMENT – GOVERNING BODY – USE OF OLD DSS BUILDING**

Commissioner McHugh referred to an email received by Board members in April 06 from the Stokes Safe Shelter requesting the use of the old DSS building for a thrift shop to help secure funding to operate a shelter.

Commissioner McHugh noted the following from the email:

- Stokes Safe Shelter is a nonprofit organization
- DSS building has been vacant since 1992
- Stokes Safe Shelter would use the facility and remodel it with no cost to the County
- Stokes Safe Shelter would pay utilities
- In the event the facility would close, Stokes County would have a renovated facility – at no charge to the County

The Board discussed the proposal for use of the old DSS Facility.

Chairman Eric Cone- Stokes Safe Shelter discussed the proposed plans for the old DSS facility.

Commissioner McHugh moved to approve the motion to allow Stokes Safe Shelter the use of the old DSS Building to benefit Domestic Violence Safe Shelters with rent for the facility to be for \$1.00 per year with the County Attorney drafting a rental agreement for the use of the facility with the lease being void if the building is ceased to be used to provide domestic violence services or to raise funding for domestic violence services. Vice

Chairman Joe Turpin seconded and the motion carried unanimously.

Interim County Manager Darlene Bullins requested time from Chairman Cone for the County to relocate the items being storage in facility currently.

County Attorney Jonathan Jordan noted no issues with allowing the Stokes Safe Shelter to use the facility

**GENERAL GOVERNMENT – ADMINISTRATION – PROPOSED PERSONNEL POLICY – HIRING OF RELATIVES IN THE SAME DEPARTMENT**

Interim County Manager Darlene Bullins presented the following proposed personnel policy regarding the hiring of relatives in the same department, (which was adopted at the May 8<sup>th</sup> meeting) for the Board consideration:

Section 2: Amendment

Delete the following:

It shall be the following policy of Stokes County, excluding the Sheriff and Register of Deeds, no relative by blood or marriage shall be approved to work in the same department.

The following to be added to the Stokes County Personnel Policy- Section 2:

It shall be the following policy of Stokes County, excluding the Sheriff and Register of Deeds, relating to the hiring of relatives:

- a. Members of an immediate family shall not be employed at the same time if such employment would result in an employee directly or indirectly supervising a member of the immediate family.
  - b. This policy shall not be retroactive, and no action will be taken concerning those members of the same family employed in conflict with (a) above prior to the adoption of this policy.
- c. Immediate family is defined for the purpose of this section as spouse, mother, father, guardian, children, sister, brother, aunt, uncle, niece, nephew, grandparents, grandchildren, plus the various combinations of half, step, in-law, and adopted relations that can be derived from those named

This would amend Section 2 – Appointment – page 11 – Stokes County Personnel Policy. This policy is for clarification to the motion adopted at the May 8<sup>th</sup> meeting. County Attorney Jonathan Jordan reviewed and approved the proposed policy.

The Board further discussed the proposed personnel policy.

Commissioner McHugh moved to approve the submitted language for hiring of relatives in the same department for the Stokes County Personnel Policy.

Commissioner John Turpin seconded and the motion carried (3-2) with Chairman Inman and Commissioner Walker voting against the motion.

**GENERAL GOVERNMENT – LEGAL – REQUEST FOR ESTABLISHMENT FOR A “WARD” OR “DISTRICT” FOR ELECTION OF PUBLIC OFFICIALS**

County Attorney Jonathan Jordan submitted the following additional information regarding the establishment for a “Ward” or “District” for election of Public Officials:

- Establishment of a "Ward" system could be approved by State Legislation or by a local bill or adopted a Resolution which would be voted on by the citizens of Stokes County
- Resolution must describe the proposed alterations
- Resolution must describe the manner the County will transition from the current status (5 to 7 members, at large to ward system, terms, etc.)
- Call for a special referendum or vote at a general election
- If not on a general election, it must be at least 60 days from any election
- Listings of surrounding counties current status

The Board continued discussion of the establishment of a "ward" or "district".

Commissioner John Turpin requested copies of the requirements for all members.

Vice Chairman Joe Turpin requested information regarding the last date that a

Resolution could be adopted in order for placement on the November General Election.

### **GENERAL GOVERNMENT – ADMINISTRATION – USE OF CLOSE CIRCUIT BROADCAST- FURTHER DISCUSSION**

Interim County Manager Darlene Bullins presented Board members with requested information regarding the use of an access channel for public broadcast. Interim Manager

Bullins noted the following:

- Access Channels – Section 611 of the Cable Act – the Grantee agrees to provide the County with the following access channel:
  - A. Within 180 days of a request by the County, Grantee shall provide the County with access to a channel on the basic tier, on a non-exclusive basis, upon which the County may cablecast its programming in a tape delayed manner at no cost to the County.
  - B. Upon activation of the County's request for airing of programming, Grantee shall reimburse the County up to \$4000 for documented expenses for the purchase of necessary hardware and software for the access channel. County agrees to maintain the hardware and software during the term of this Agreement at its sole expense.
- In Accordance with the Ordinance, the Grantee shall maintain the system as required meeting the technical specifications and all other requirements of this Franchise.

Interim County Manager Bullins noted other following items to consider:

- Requirement of speaker system for chambers
- Could outside meetings be also taped
- Need a professional taping the meetings

The Board directed Interim Manager Bullins to continue to investigate for the total cost of equipment needed for possible cable casting the meetings. Interim Manager Bullins noted an invitation from Forsyth County to review their system.

### **GENERAL GOVERNMENT – ADMINISTRATION – TEMPORARY EMPLOYMENT OF BUDGET DIRECTOR POSITION**

Interim County Manager Darlene Bullins requested the Board's consideration regarding the current budget director's position.

Mr. Dennis Thompson had helped to produce a recommended budget, which had been submitted to the Board at tonight's meeting. Mr. Thompson indicated that his services could end effective May 31<sup>st</sup> or that he is available to work until June 30, 2006 on a flex schedule during the budget work session.

Commissioner John Turpin moved to approve the motion to continue the services of Mr. Dennis Thompson through June 30, 2006. Vice Chairman Joe Turpin seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT – GOVERNING BODY - UPCOMING MEETINGS**

Clerk to the Board Darlene Bullins noted the following scheduled upcoming meetings:

- Town of Walnut Cove – May 24, 2006- Expansion Project Walnut Cove Library
- Planning Meeting – June 6, 2006
- Public Hearing – Budget – June 7, 2006
- Collinstown – June 12, 2006 regular meeting

Interim Manager Bullins requested if it was still the desire for the Board to have Department Heads discuss their budget- June 13, 2006 – budget work session. The Board concurred June 13<sup>th</sup> would be acceptable.

There being no further business to come before the Board, Chairman Inman entertained a motion to adjourn the meeting. Commissioner John Turpin moved to adjourn the meeting. Commissioner Walker seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
**Clerk to the Board**

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**J. Leon Inman**  
**Chairman**