

STATE OF NORTH CAROLINA            )           OFFICE OF THE COMMISSIONERS  
  )           STOKES COUNTY GOVERNMENT  
COUNTY OF STOKES                    )           DANBURY, NORTH CAROLINA  
  )           JULY 11, 2005

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building) located in Danbury, North Carolina on Monday, July 11, 2005 at 7:00 pm with the following members present:

Chairman John Turpin  
Vice-Chairman Leon Inman  
Commissioner Sandy McHugh  
Commissioner Joe Turpin  
Commissioner Jimmy Walker

County Personnel in Attendance:  
County Manager Richard Morris  
County Attorney Jonathan Jordan  
Clerk to the Board Darlene Bullins  
Finance Director Julia Edwards  
Tax Administrator Wren Carmichael  
Public Works Director Jay Kinney  
Support Services Supervisor Danny Stovall

Chairman John Turpin called the meeting to order.

County Manager Rick Morris delivered the invocation.

#### **GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman John Turpin opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

#### **GENERAL GOVERNMENT -GOVERNING BODY-APPROVAL OF MINUTES**

Chairman John Turpin entertained a motion to approve or amend the following minutes:

- June 20, 2005 - Budget Work Session
- June 22 2005 - Budget Work Session
- June 23, 2005 - Budget Work Session
- June 27, 2005 - Budget Work Session
- June 27, 2005 - Regular Meeting
- June 28, 2005 - Budget Work Session
- June 29, 2005 - Budget Work Session
- June 30, 2005 - Budget Work Session
- July 1, 2005 - Budget Work Session

Commissioner McHugh requested the following words in bold be deleted:

- June 30, 2004 - Deducts \$9,000 Communications-**EMD Training** (page 10)  
Change to read Deducts \$9,000 Communications
- June 30, 2004 - Decrease Emergency Communications by \$8,965-**EMD** (page 11) Change to Read-  
Decrease Emergency Communications by \$8,965
- June 30, 2004 - Decrease Emergency Communications by \$8,965-**EMD** (page 12) Change to Read-  
Decrease Emergency Communications by \$8,965

Commissioner Joe Turpin moved to approve the following minutes as amended:

- June 20, 2005 - Budget Work Session
- June 22, 2005 - Budget Work Session
- June 23, 2005 - Budget Work Session
- June 27, 2005 - Budget Work Session
- June 27, 2005 - Regular Meeting
- June 28, 2005 - Budget Work Session
- June 29, 2005 - Budget Work Session
- June 30, 2005 - Budget Work Session
- July 1, 2005 - Budget Work Session

Commissioner McHugh seconded and the motion carried unanimously.

### **Public Comments**

There were no public comments.

### **GENERAL GOVERNMENT - TAX ADMINISTRATION REPORT**

Tax Administrator Wren Carmichael informed the Board that his term as Stokes Tax Assessor expired July 14, 2005. Pursuant to NC General Statute 105-294, the County Assessor must be re-appointed for either a two (2) or (4)-year term.

Commissioner McHugh moved to re-appoint Wren Carmichael as Stokes County Tax Assessor for a four (4) year term. Commissioner Joe Turpin seconded the motion.

Commissioner McHugh amended her motion to include the approval of the requested annual salary increase of 5% (\$2626.50) for tax assessor and annual salary increase for Assistant Tax Administrator of 3% (\$1047.14) to be effective July 1, 2005.

Commissioner Joe Turpin seconded the amendment.

The Board discussed the increase in tax collections under Mr. Carmichael's administration.

The motion to reappoint Wren Carmichael as Stokes Tax Assessor for a four (4) year term (effective July 11, 2005) with an annual salary increase of 5% (\$2626.50) and an annual salary increase for the Assistant Tax Administrator of 3% (\$1047.14) to be effective July 1, 2005 carried (4-1) with Commissioner Walker voting against the motion.

### **GENERAL GOVERNMENT - GOVERNING BODY - STOKES REYNOLDS HOSPITAL - FOUNDATION SETTLEMENT ISSUE**

County Manager Rick Morris updated the Board with further information concerning the foundation settlement issue at Stokes Reynolds Memorial Hospital. County Manager Morris noted that Stokes Reynolds had requested evaluation of the settlement problem in the loading dock area from Sutton-Kennerly & Associates, Inc. (Consulting Engineers) to make recommendations for proceeding with an engineering investigation of the problem and for the subsequent repair. A copy of the report of the Preliminary Observations was included in the Board's agenda, which detailed the information, gathered about the existing conditions, analysis of this information, and the complete recommendation for additional investigation and repair.

Mr. Ralph Mills, P.E., Project Manager-Sutton/Kennerly & Associates Inc, contacted S&ME, Inc (Geotechnical Engineering/Testing Firm) for hire to explore and document the subsurface conditions in the area of the settlement by taking soil borings and making probes inside and outside the settled area to a depth of at least 10 feet into residual soils below the settled area or to bedrock. This testing should also record the extent of any soils that are unsuitable for foundation support. The documentation will include recommendations for remedial actions for soil conditions and foundation supports. Upon completion of the testing, Sutton-Kennerly will review the report of the subsurface exploration and then work with the building owner and the geotechnical engineer to provide a structural design to re-support the building structure that meets the requirements of the geotechnical engineer's recommendations and which meets the owner's requirements.

S&ME, Inc (Geotechnical Engineering/Testing Firm) presented the following bid quote to Mr. Mike Alley-Vice President Environmental Services-Stokes Reynolds Memorial Hospital, Inc.: (copy of detailed quote included in the Board's agenda)

- Proposal for a limited subsurface exploration at Stokes Reynolds

- Memorial Hospital
- Field Testing = \$1,118
- Professional Services = \$1,840
- Total Lump Sum Project Cost =\$2,950

Manager Morris noted that the Board could proceed with Sutton-Kennel's Recommendation or bid the project out for additional bid quotes.

The Board discussed the pros and cons of proceeding with Sutton-Kennel's Recommendations. The Board also discussed bidding the project out for additional bid Quotes.

Public Works Director Jay Kinney noted that information from the hospital staff Stated that the settlement has occurred in an area where an underground fuel tank is shown On construction drawings for the original hospital. Details of the tank's installation and removal are not clear.

The Board unanimously agreed for the County to proceed with acquiring additional quotes for the Subsurface Exploration.

#### **GENERAL GOVERNMENT - GOVERNING BODY - STOKES REYNOLDS HOSPITAL - ASBESTOS ABATEMENT**

Public Works Director Jay Kinney updated the Board with further information concerning the Asbestos Abatement issue at Stokes Reynolds Memorial Hospital. The asbestos is (wrapped around 52 year old pipes) currently holding up an expansion project at the hospital.

Director Kinney presented the following proposals:

- Submitted to Stokes Reynolds Memorial Hospital
  - D. H. Griffin = \$13,510
  - Abatemaster Environmental , Inc = \$49,430
- Submitted to Stokes County
  - Webster Environmental Inc = \$40,317

Director Kinney noted that of the three bids, two vendors priced removal and air monitoring only. (D. H. Griffin and Webster Environmental Inc) The third vendor quoted a turnkey bid of removal, disposal, and re-insulation of all pipes along with the air monitoring and final air clearances.(Abatemaster Environmental Inc).

The Board discussed the possibility of removing the asbestos and then bidding out the re-insulation of the pipes project, disposal of materials, scope of work, visual inspections and air monitoring.

Commissioner McHugh moved to accept the proposal from D.H. Griffin - Demolition & Asbestos Removal, Inc in the amount of \$13,510.00.

Vice Chairman Inman seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT - GOVERNING BODY - PROPOSED TRANSPORTATION CONTRACTS-EDTAP, HCCBG & WORK FIRST SERVICES**

Support Services Supervisor Danny Stovall requested the Board's approval for the following proposed transportation contracts for fiscal year 2005/06:

- JD Cruises Transportation Services Incorporated
- Yadkin Valley Economic Development District Inc (YVEDDI)

Mr. Stovall noted the following proposed contract amounts for each vendor:

- JD Cruises - \$1.14 per vehicle mile
- YVEDDI- \$1.10 per vehicle mile- a fuel surcharge is included in the contract: For each five cents (\$0.05) above \$2.00 per gallon cost at the County operated pumps, a charge of one cent (\$0.01) per mile will be added.

Mr. Stovall concluded that the contract award is for a one-year term beginning July 1, 2005 and ending June 30, 2006 with the option to renew.

County Manager Rick Morris noted that both Senior Services and Social Services were satisfied with each vendor's performance during the current fiscal year 04/05.

County Attorney Jonathan Jordan had approved the proposed contract as to form and legal sufficiency.

Chairman John Turpin entertained a motion to approve the proposed contracts for transportation services with JD Cruises and YVEDDI.

Commissioner McHugh moved to approved the proposed contracts for transportation services with JD Cruises and YVEDDI.

Chairman John Turpin seconded the motion.

The Board discussed current fiscal year services provided by JD Cruises and YVEDDI.

The motion carried unanimously.

(A copy of the contracts will be retained by the Clerk to the Board, County Attorney, and Services Support Supervisor)

### **GENERAL GOVERNMENT - REGION I - AGING ADVISORY COUNCIL- APPOINTMENT**

Chairman John Turpin presented the name of Louise Squires for consideration for re-appointment to the Aging Advisory Council - Region I who was nominated at the June 27<sup>th</sup> meeting.

Vice Chairman Inman moved to re-appoint Louise Squires to serve on the Region I Aging Advisory Council.

Commissioner Walker seconded and the motion carried (3-2) with Chairman John Turpin and Commissioner Joe Turpin voting against the motion.

### **GENERAL GOVERNMENT - PLANNING BOARD - RE-APPOINTMENTS**

Chairman John Turpin presented the following names for re-appointment and appointment to the Planning Board who were nominated at the June 27<sup>th</sup> meeting:

Darrell Lester - Snow Creek Township  
Dempsey Lilly - Yadkin Township  
Ronnie Morris - Sauratown Township

Commissioner McHugh moved to re-appoint Darrell Lester- Snow Creek Township, Dempsey Lilly - Yadkin Township, and appoint Ronnie Morris - Sauratown Township.

Commissioner Walker seconded the motion.

Chairman John Turpin requested that each appointment be voted on separately.

Commissioner Walker withdrew his second with Commissioner McHugh withdrawing her motion.

Commissioner McHugh moved to re-appoint Darrell Lester- Snow Creek Township to the Planning Board.

Chairman John Turpin seconded and the motion carried unanimously.

Commissioner McHugh moved to re-appoint Dempsey Lilly - Yadkin Township to the Planning Board.

Commissioner Walker seconded and the motion carried (4-1) with Chairman John Turpin voting against the motion.

Commissioner McHugh moved to appoint Ronnie Morris - Sauratown Township to the Planning Board. Commissioner Walker seconded and the motion carried unanimously.

Chairman John Turpin noted the remaining vacancy (Replacement for Jack Nunn) for Quaker Gap Township.

Vice Chairman Inman noted possible nominations for the Sauratown Township at the next meeting.

### **GENERAL GOVERNMENT - ADMINISTRATION -KING CLINIC BUILDING UPDATE**

County Manager Rick Morris updated the Board concerning the King Clinic Building cleanup project. Public Works Director Jay Kinney reported that air quality testing was negative for mold and the building was ready for occupancy.

#### **GENERAL GOVERNMENT - GOVERNING BODY -REQUEST FOR THE ADDITION TO THE NC SECONDARY ROAD SYSTEM-HOOKER FROM ROAD-ENTRANCE ONTO SR 2028-CHARLIE YOUNG ROAD**

Chairman John Turpin presented the request from the NC Department of Transportation for addition to the NC Secondary Road System - Hooker Farm Road-Entrance onto SR 2028-Charlie Young Road.

As determined by the policies of the NC Department of Transportation, the Hooker Farm Road is classified as an "old rural road" with State funds needed to improve the maintenance condition of this addition estimated at \$10,000.

Commissioner Joe Turpin moved to approve the NCDOT request for addition -Hooker Farm Road - Entrance onto SR 2028-Charlie Young Road.

Vice Chairman Inman seconded the motion.

The Board discussed the addition to the NC Secondary Road System.

Commissioner McHugh noted that state paving funds are not allowed to be used for maintenance to secondary roads.

The motion to add Hooker Farm Road -entrance onto SR 2028, Charlie Young Road to NC Secondary Road System carried unanimously.

#### **GENERAL GOVERNMENT - GOVERNING BODY - TUITION REIMBURSEMENT**

Clerk to the Board Darlene Bullins requested tuition reimbursement for EMT Shift Supervisor Doug Bullins in the amount of \$98.00 per Personnel Handbook.

Mr. Bullins has successfully completed the Emergency Medical Science Degree.

Chairman John Turpin entertained a motion to approve the tuition reimbursement for EMT-Shift Supervisor Doug Bullins in the amount of \$98.00.

Vice Chairman Inman moved to approve the tuition reimbursement for EMT-Shift Supervisor Doug Bullins in the amount of \$98.00.

Commissioner McHugh seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT - PROPOSED RESOLUTION - ESTABLISHING CAPITAL RESERVE FUND**

Finance Director Julia Edwards presented the Board with a corrected copy of the Resolution Establishing Capital Reserve Fund totaling \$268,729.26. (a correction of -\$12,400 to the Register of Deeds)

Chairman John Turpin entertained a motion to approve the Resolution Establishing Capital Reserve Fund.

Commissioner McHugh moved to approve the Resolution Establishing Capital Reserve Fund. Chairman John Turpin seconded the motion.

The Board discussed the items included in the Capital Reserve Fund.

Commissioner Walker requested an itemized listing of the items in the Capital Reserve Fund from Finance Director Edwards.

The motion carried unanimously.

(A copy of the Resolution Establishing Capital Reserve Fund will be retained by the Clerk to the Board and the Finance Director).

#### **GENERAL GOVERNMENT - GOVERNING BODY - PROPOSED RESOLUTION FOR COUNTY MEDICAID RELIEF**

Chairman John Turpin presented information to the Board concerning drafting a Resolution for County Medicaid Relief.

Chairman John Turpin stated the Board had already adopted a Resolution concerning County Medicaid Relief.

**GENERAL GOVERNMENT - PUBLIC BUILDINGS - BUDGET ORDINANCE AMENDMENT #1**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #1 which is necessary to amend the General Fund to transfer funds for the removal of asbestos and air monitoring at Stokes Reynolds Memorial Hospital. The appropriations are to be changed as followed:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Public Buildings</b>		
100.4190.352	Maint. & Repairs-Buildings		\$13,510.00
100.9910.000	Contingency	\$13,510.00	
		<u>\$13,510.00</u>	<u>\$13,510.00</u>

This will result in a net increase of \$00.00 in the appropriations of the General Fund.

Chairman John Turpin entertained a motion to approve Budget Ordinance Amendment #1.

Commissioner Joe Turpin moved to approve Budget Ordinance Amendment #1.

Vice Chairman Inman seconded and the motion carried (4-1) with Commissioner Walker voting against the motion.

**GENERAL GOVERNMENT - GOVERNING BODY - UPCOMING PLANNING MEETING IN AUGUST**

Clerk to the Board Darlene Bullins informed the Board that there would be a Commissioners' Planning Meeting on Tuesday, August 2, 2005.

There being no further business to come before the Board, Chairman John Turpin entertained a motion to adjourn the meeting.

Commissioner McHugh moved to adjourn the meeting.

Commissioner Joe Turpin seconded and the motion carried unanimously.

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**Darlene M. Bullins**  
Clerk to the Board

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**John M. Turpin**  
Chairman