

STATE OF NORTH CAROLINA

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OFFICE OF THE COMMISSIONERS

COUNTY OF STOKES

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STOKES COUNTY GOVERNMENT

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DANBURY, NORTH CAROLINA

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JULY 12, 2004

The Board of Commissioners of the County of Stokes, State of North Carolina, met in regular session in the Council Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building), located in Danbury, North Carolina, on Monday, July 12, 2004, at 7:00 pm with the following members present:

Chairman Sandy McHugh
Vice-Chairman John Turpin
Commissioner Howard Mabe
Commissioner Leon Inman
Commissioner Joe Turpin

County Manager Richard Morris
County Attorney Jonathan Jordan
Darlene Bullins, Clerk to the Board
Mr. Jack Veit - Stokes Intern

Chairman McHugh called the meeting to order.

Finance Director Julia Edwards delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman McHugh opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

GENERAL GOVERNMENT -GOVERNING BODY-APPROVAL OF MINUTES

Chairman McHugh entertained a motion to approve or amend the minutes of the June 21st, June 23rd, June 25th, June 26th and June 28th meetings.

Commissioner Inman noted the time on the minutes of June 26th should be 9:00 am instead of 6:00 pm.

Vice Chairman John Turpin moved to approve the minutes of the June 21st, June 23rd, June 25th, June 26th, and June 28th meetings as amended.

Commissioner Mabe seconded and the motion carried unanimously.

PUBLIC COMMENTS

There were no public comments.

GENERAL GOVERNMENT-EMS-NC DIVISION OF EMERGENCY MANAGEMENT-DESIGNEE

Emergency Services Director Monty Stevens requested the following appointments as agents for Stokes County with the NC Division of Emergency Management:

Primary Agent = EMS Director - Monty Stevens
Secondary Agent = Fire Marshal - Brad Cheek

Director Stevens noted that this authorization allows those appointed to execute and file applications for federal and/or state assistance on behalf of Stokes County for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act or as otherwise available. It also

authorizes those appointed to represent and act for Stokes County in all dealings with the State of North Carolina and the Federal Management Act for all matters pertaining to such disaster assistance required by the grant agreements.

Chairman McHugh entertained a motion to designate Monty Stevens as the Primary Agent and Brad Cheek as the Secondary Agent for the North Carolina Division of Emergency Management.

Commissioner Inman moved to designate Monty Stevens as the Primary Agent and Brad Cheek as the Secondary Agent for the North Carolina Division of Emergency Management.

Commissioner Mabe seconded and the motion carried unanimously.

GENERAL GOVERNMENT-EMS-AVIAN INFLUENZA EXERCISE

Emergency Services Director Monty Stevens updated the Board with information concerning the upcoming Avian Influenza Exercise. This is a part of a three County exercise with parts to be held in August, September and November. The North Carolina Emergency Management has secured a Homeland Security Grant to sponsor this exercise.

Director Stevens requested approval from the Board to utilize part of these grants funds for paying overtime costs to all personnel involved in the exercise. The following departments will be involved in the exercise:

- Health Department
- Cooperative Extension
- Sheriff's Department
- Animal Control
- Public Works
- Emergency Medical Services
- Emergency Management
- Emergency Communications
- Finance
- Administration/Legal

Chairman McHugh entertained a motion to allow Emergency Management to use Homeland Security Grant Funds for overtime payment for participants in the Avian Influenza Exercise.

Commissioner Mabe moved to allow Emergency Management to use Homeland Security Grant Funds for overtime payment for participants in the Avian Influenza Exercise.

Vice Chairman John Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT-FINANCE-RESOLUTION - ESTABLISHING CAPITAL RESERVE

Finance Director Julia Edwards requested the approval of the Resolution Establishing Capital Reserve Fund with the following Projects and amounts:

Project Name	2003-04 Reserve Amount
Tax Maps	\$ 1,000.00
Election	\$ 21,785.00
Public Buildings	\$ 10,000.00
Technology	\$ 7,000.00
Vehicle Maintenance	\$ 20,112.00
Sheriff's Department	\$ 12,353.00
Emergency Medical Services	\$ 25,000.00
Animal Control	\$ 3,000.00
Solid Waste	\$ -
Schools	\$ 746.26
Register of Deeds	\$ 30,146.00
Transfer to General Fund	\$ -

Totals \$ 131,142.26

Chairman McHugh entertained a motion to approve the Resolution Establishing Capital Reserve Fund, which transfers the noted balances from Fiscal Year 2003/04 to Fiscal Year 2004/05.

Commissioner Mabe moved to approve the Resolution Establishing Capital Reserve Fund, which transfers the noted balances from Fiscal Year 2003/04 to Fiscal Year 2004/05.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT-FINANCE-CONTRACT TO AUDIT ACCOUNTS

Finance Director Julia Edwards requested the approval of the Contract to Audit accounts with Dixon Hughes PLLC. This contract in the amount of \$39,200 is the second year of a three- year guaranteed amount, which covers the audit for the period running from July 1, 2003 to June 30, 2004.

Chairman McHugh entertained a motion to approve the Contract to audit the accounts of Stokes County, North Carolina with Dixon Hughes PLLC.

Commissioner Inman moved to approve the Contract to audit the accounts of Stokes County, North Carolina with Dixon Hughes PLLC.

Vice Chairman John Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT-SENIOR SERVICES-BUDGET ORDINANCE AMENDMENT #1

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #1, which is necessary to amend the General Fund to appropriate funds awarded from Duke Energy Foundation for Operation Heat Relief. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Senior Services		
100.5860.260	Departmental Supplies		\$400.00
			<u>\$400.00</u>

This will result in a net increase of \$400.00 in the appropriations of the General Fund. To provide the additional revenues for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3839.004	Misc. Donations		\$400.00
			<u>\$400.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #1.

Commissioner Joe Turpin moved to approve Budget Ordinance Amendment #1.

Vice Chairman John Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT -FINANCE-BUDGET ORDINANCE AMENDMENT #153

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #153 which is necessary to amend the General Fund and the Walnut Cove Senior Center Fund to transfer funds for the remainder of the fiscal year. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	General Fund		
	See Attachment	\$39,785.00	\$39,785.00
	Walnut Cove Senior Center Fund		

See Attachment \$1,470.00 \$1,470.00

Account Number	EXPENDITURES	Decrease	Increase
	Vehicle Maintenance		
100.4250.510	Equipment		\$ 8,725.00
100.4250.511	Equipment - Non Capitalized	\$ 8,725.00	
	Sheriff's Department		
100.4310.000	Salaries & Wages	\$ 4,365.00	
	Jail		
100.4320.000	Salaries & Wages		\$ 6,030.00
100.4320.010	Salaries & Wages-Overtime	\$ 310.00	
100.4320.020	Salaries & Wages-Part Time	\$ 695.00	
100.4320.030	Salaries & Wages-Contract Pay	\$ 855.00	
100.4320.090	Social Security		\$ 95.00
100.4320.091	Medicare Tax		\$ 15.00
100.4320.100	Retirement		\$ 35.00
100.4320.101	401(k)	\$ 15.00	
100.4320.102	401(k) - 5%	\$ 20.00	
100.4320.310	Travel	\$ 680.00	
100.4320.330	Utilities		\$ 765.00
	Emergency Medical Services		
100.4370.000	Salaries & Wages		\$ 4,530.00
100.4370.010	Salaries & Wages-Overtime	\$ 1,115.00	
100.4370.020	Salaries & Wages-Part Time	\$ 1,510.00	
100.4370.090	Social Security	\$ 330.00	
100.4370.091	Medicare Tax	\$ 65.00	
100.4370.100	Retirement	\$ 290.00	
100.4370.311	Training		\$ 800.00
100.4370.350	Maint. & Repairs-Equipment	\$ 5,020.00	
100.4370.351	Maint. & Repairs-Auto		\$ 3,000.00

Account Number	EXPENDITURES	Decrease	Increase
	Health Department		
100.5100.000	Salaries & Wages	\$ 3,565.00	
100.5100.020	Salaries & Wages-Part Time		\$ 3,565.00
	Social Services		
100.5310.000	Salaries & Wages	\$ 12,000.00	
100.5310.082	Incentive Pay		\$ 225.00
100.5310.083	CAP-C and CAP-DA		\$ 12,000.00
100.5310.090	Social Security	\$ 225.00	
	Walnut Cove Senior Center Fund		
204.5861.000	Salaries & Wages		\$ 1,335.00
204.5861.010	Salaries & Wages-Overtime		\$ 35.00

204.5861.090	Social Security	\$	35.00	
204.5861.310	Travel			\$ 100.00
204.5861.410	Rent of Space	\$	1,435.00	

This will result in a net increase of \$0.00 in the appropriations of the General Fund.

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #153.

Commissioner Joe Turpin moved to approve Budget Ordinance Amendment #153.

Commissioner Mabe seconded and the motion carried unanimously.

GENERAL GOVERNMENT-LEGAL-UPDATE FROM COUNTY ATTORNEY JONATHAN JORDAN

County Attorney Jonathan Jordan presented a memorandum concerning the Contract and Settlement and Release with Daniel and Dana Bulla as required by N.C. General Statute 143-318.11.
(copy of memorandum will be retained in the County Attorney's office and the Clerk to the Board's office)

GENERAL GOVERNMENT-ADMINISTRATION- UPDATE ON THE KING CLINIC BUILDING

County Manager Rick Morris updated the Board with the following items concerning the King Clinic Building:

- Last test indicated mold still present
- Carpet has been removed from lower floor
- Frye Heating & Air to inspect air units
- Consider an air exchange system for the building
- Testing to be done in more detail
- Next Testing not to exceed \$700

County Manager Morris conclude that a recommendation concerning options for the building will be presented at the July 26th meeting.

GENERAL GOVERNMENT-ADMINISTRATION-MOUNTAIN RESCUE

County Manager Rick Morris presented an update concerning the status of using Mountain Rescue for high angle and confined space rescues.

(Mr. Morris indicated also in attendance were: Park Superintendent Eric Nygard, Fire Association President Harold Dillman, Deputy Fire Marshal Robert Snyder, and EMS Director Monty Stevens)

County Manager Morris noted the following:

- ❖ Requested Budget of \$45,000 was broken out in expenditures
- ❖ Requested revenues were not presented by Mountain Rescue
- ❖ Requested total revenue amount- not presented by Mountain Rescue
- ❖ Requested audit- not presented by Mountain Rescue
- ❖ Mountain Rescue refused to sign contract with Stokes County
- ❖ As of 7-12-04, Mountain Rescue presented new proposed contract
- ❖ New proposed contract does not include presenting audit or revenues
- ❖ As of 7-2-04, Mountain Rescue name no longer exists
- ❖ As of 7-2-04 Mountain Rescue became NC Project Lifesaver Specialized Team, Inc.
- ❖ Fire Association has met several times during the last two weeks to discuss search and high angle rescues
- ❖ \$8000 already budgeted in this fiscal year's budget for high angel and confined space rescues

After meeting with the Fire Association last Thursday, County Manager Morris recommended that Stokes County allow the Fire Association to assume the mission of high angle, research, and confined space rescues based on Mountain Rescue decision not sign the contract provided by Stokes County and will not provide the requested revenue and budget information needed by the County.

County Manager Morris noted that the Fire Association proposed to assume this responsibility using local fire departments, Pilot Rescue, and Winston Rescue. Pilot Rescue and Winston Rescue are certified and have all the necessary equipment to perform high angle rescue. Other options for the future may include the formation of a new Mountain Rescue Team for Stokes County.

Fire Association President Harold Dillman noted that Stokes County currently has Mutual Aid Agreements with Pilot Rescue and Winston Rescue and that response time for these organizations would basically be the same. Fire Association President Dillman also stated that at a recent Fire Association meeting, the Chairman for Mountain Rescue stated that Mountain Rescue would like to be out of mountain rescue within the next two years.

The Board discussed the pros and cons of no longer using Mountain Rescue and proceeding with County Manager Morris' recommendation and the future of providing high angle rescue for Stokes County.

Commissioner Joe Turpin noted the possibility of charging for high angle rescues to recoup cost and the ownership of the existing equipment bought by Stokes County currently maintained by NC Project Lifesaver Specialized Team, Inc. (Mountain Rescue).

Chairman McHugh entertained a motion to approve the County Manager's recommendation not to contract with Mountain Rescue and allow the Fire Association to devise a method for addressing these issues and use the Fire Departments, Pilot Rescue, and Winston Rescue in the interim for these services.

Vice Chairman John Turpin moved to approve the County Manager's recommendation not to contract with Mountain Rescue and allow the Fire Association to devise a method for addressing these issues and use the Fire Departments, Pilot Rescue, and Winston Rescue in the interim for these services.

Commissioner Joe Turpin seconded and the motion carried unanimously.

There being no further business to come before the Board, Commissioner Mabe moved to adjourn the meeting.

Vice Chairman John Turpin seconded and the motion carried (4-1) Commissioner Joe Turpin voting against the motion.

Darlene Bullins
Clerk to the Board

Sandy McHugh
Chairman