

STATE OF NORTH CAROLINA)

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OFFICE OF THE COMMISSIONERS

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STOKES COUNTY GOVERNMENT

COUNTY OF STOKES)

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DANBURY, NORTH CAROLINA

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MARCH 22, 2004

The Board of Commissioners of the County of Stokes, State of North Carolina, met in regular session in the Council Chambers of the Administrative Building, located in Danbury, North Carolina, on Monday, March 22, 2004, at 7:00 pm with the following members present:

Chairman Sandy McHugh
Vice-Chairman John Turpin
Commissioner Howard Mabe
Commissioner Leon Inman
Commissioner Joe Turpin

County Manager Richard Morris
County Attorney Jonathan Jordan
Darlene Bullins, Clerk to the Board

Chairman McHugh called the meeting to order.

Mr. Pete George, Westfield, NC delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman McHugh opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

GENERAL GOVERNMENT –GOVERNING BODY-APPROVAL OF MINUTES

Chairman McHugh entertained a motion to approve or amend the minutes of the March 8th meeting.

Commissioner Inman moved to approve the minutes of the March 8th meeting.

Commissioner Joe Turpin seconded and the motion carried unanimously.

PUBLIC COMMENTS

David Hoskins

110 Flinchum Road
Danbury, NC 27016

Re: Access at the 89 Bridge

Mr. Hoskins requested his time to be forwarded to the other speakers who had signed up.

Chairman McHugh noted the rules, which stated two minutes per speaker.

Mr. Hoskins stated that he would allow the meeting to move forward and declined to speak.

Alison Jones

2232 Parkway Drive
Winston Salem, NC 27103

Re: Access at the 89 Bridge

Ms. Jones spoke on behalf of the following:

Tarheel Paddlers Association – Greensboro, NC

Triad River Runners – Winston Salem, NC

Carolina Canoe Club – Raleigh, NC

Smith River Canoe Club – Martinsville, VA

Dan River and Kayak Company – Danbury, NC

Troublesome Creek Outfitter – Stokesdale, NC

Hanging Rock Outdoor Center – Danbury, NC

Dan River Basin Association – Wentworth, NC

Local businesses

Memberships totaling 1000 families who regularly paddle the Dan River through Stokes County.

The group requests and supports the construction of a canoe access and parking lot at the site of the new bridge on NC Route 89.

Ms. Jones also spoke on the safety and economic development of a new access site.

Joni Carter
523 Purcell Road
Reidsville, NC 27320
Re: Access at the 89 Bridge

Ms. Carter continued the comments on the support of a new canoe access and parking lot at the site of the new bridge on NC Route 89. Ms. Carter presented a statement on Whitt's Store/Route 89 Bridge Dan River Canoe Access and Parking in Stokes County. A copy of Ms. Jones and Ms. Carter's comments will be attached to the original minutes of the March 22nd meeting.

Chairman McHugh noted that meetings between the County Manager, Chairman, and Mr. Pat Ivey-NCDOT have already taken place discussing a new canoe access site at the 89 bridge. The Stokes County Tourism Council is currently preparing a proposal to be submitted to the NCDOT in support of a canoe access site at the 89 bridge.

GENERAL GOVERNMENT –FORSYTH TECHNICAL COMMUNITY COLLEGE UPDATE

Dr. Gary Green, President-FTCC, presented information concerning the proposed campus project to be located in the northwestern corner of Forsyth County which will be in site of the Stokes County line.

Dr. Green briefed on the following items concerning the proposed project:

- o Purchase of a 53 acre tract of land in the Big Oaks Business Park
- o Will provide services to citizens of King and southwest corner of Stokes County
- o Education Center estimated at 40,000 square foot facility
- o Up to date public safety training facility
- o Fire Complex – 3-story burn building for training
- o Six story fire tower for rescue training
- o Burn pits
- o Gas and smoke building for training
- o In door firing range for sheriff's department training
- o Physical training center
- o Driving course for training –fire, EMS, sheriff's department, etc.
- o Located in Forsyth County-State Bond funding matched by Forsyth County
- o No match or cash contribution required from Stokes County
- o Similar to the site located in Kernersville and East Winston Salem
- o Campus will be the center for FTCC's public safety programs
- o Programs to include BLET, Criminal Justice, EMT-Certification, Fire Service
- o Other possibilities to include partnership with Homeland Security

Dr. Green noted that this facility will not replace the activities and programs established in Danbury and will continue to work with Stokes Reynolds Memorial Hospital with the Certified Nursing Assistant Program. Dr. Green also noted that Forsyth Technical Community College will continue to provide the needs of Stokes County now with two centers instead of just one and increase the outreach to the high schools in Stokes County.

Dr. Green concluded with comments pertaining to the current FTCC Center located on the Governmental Center Complex-noting the increase of administrative staff personnel from 1 and ½ positions to currently 3 and ½ positions.

GENERAL GOVERNMENT–STOKES COUNTY HABITAT FOR HUMANITY-UPDATE

Mr. Mike Moran- Habitat for Humanity was not present at the March 22nd meeting.

GENERAL GOVERNMENT –TAX ADMINISTRATIVE REPORT

Ms. Cheryl Hill, Delinquent Tax Collector, presented the Tax Administration report due to Tax Administrator Wren Carmichael unable to attend the March 22nd meeting.

Ms. Hill requested Refunds for the Motor Vehicles totaling \$335.71 for the following:

▪ Horace H Boles	\$19.50
▪ Ricky Lynn McCarty	\$126.58
▪ Rodney A Covington	\$16.46
▪ Julia N Spainhour	\$17.49
▪ Sandra S. Jackson	138.17
▪ Charles A Neal	\$17.51

Chairman McHugh entertained a motion to approve the following Motor Vehicle Refunds totaling \$335.71:

▪ Horace H Boles	\$19.50
▪ Ricky Lynn McCarty	\$126.58
▪ Rodney A Covington	\$16.46
▪ Julia N Spainhour	\$17.49
▪ Sandra S. Jackson	\$138.17
▪ Charles A Neal	\$17.51

Vice Chairman John Turpin moved to approve the submitted Motor Vehicle Refunds totaling \$335.71.

Commissioner Joe Turpin seconded and the motion carried unanimously.

Ms. Hill requested the following Property Tax Release Requests for Real and Personal Property totaling \$302.00:

- Vicky Dunca Lemons \$137.50
- Kimberly Phillips \$125.00
- Yvonne Clevinger \$39.50

Chairman McHugh entertained a motion to approve the submitted Property Tax Release Requests for Real and Personal Property totaling \$302.00.

Commissioner Joe Turpin moved to approve the submitted Property Tax Release Requests for Real and Personal Property totaling \$302.00. Vice Chairman John Turpin seconded and the motion carried unanimously.

Ms. Hill requested the Property Tax Refund for Mitchell R. & Sherry H. Fulp in the amount of \$35.64.

Chairman McHugh entertained a motion to approve the Property Tax Refund for Mitchell R. & Sherry H. Fulp in the amount of \$35.64.

Commissioner Inman moved to approve the Property Tax Refund for Mitchell R. and Sherry H. Fulp in the amount of \$35.64.

Vice Chairman John Turpin seconded and the motion carried unanimously.

Ms. Hill requested the following Property Tax Refund for Dale T. Livengood in the amount of \$45.06.

Chairman McHugh entertained a motion to approve the Property Tax Refund for Dale T. Livengood in the amount of \$45.06.

Commissioner Mabe moved to approve the Property Tax Refund for Dale T. Livengood in the amount of \$45.06.

Vice Chairman John Turpin seconded and the motion carried unanimously.

Chairman McHugh presented a request from Tax Administrator Wren Carmichael to reclassify the following Tax Administration positions due to the resignation of the Tax Listing Supervisor: (would like to re-arrange positions for maximum efficiency)

- ❖ Tax Listing Supervisor (67) to Listing Appraiser (62)
- ❖ Real Property Appraisal Tech. (62) to Business Personal Prop. Appraiser (66)
- ❖ Delinquent Tax Collector (63) to Assist. Tax Administrator/Del. Tax Collector (71)

- ❖ Total Cost including pay off of Tax Listing Supervisor = \$3551.37 for F/Y 2003/04
- ❖ Additional Funding available in F/Y 2003/04 Tax Administration's budget

The Board discussed the submitted reclassifications requested by Tax Administrator Wren Carmichael.

Chairman McHugh entertained a motion to approve/deny the request from Tax Administrator Wren Carmichael for three reclassifications.

Commissioner Joe Turpin moved to postpone the agenda item until April 6th.

Vice Chairman John Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT – ANIMAL CONTROL – PROPOSED EXOTIC ANIMAL ORDINANCE

Chief Animal Control Officer Sarah Shumate and County Attorney Jonathan Jordan presented the following draft to the Board on the proposed Exotic Animal Ordinance prepared by the selected Committee:

Draft

An Ordinance Regulating the Possession of Exotic Animals

SECTION 1. INTENT

It is the intent of the County of Stokes to protect the public against health and safety risks that exotic animals pose to the community and to protect the welfare of the individual animals held in private possession. By their very nature, exotic animals are wild and potentially dangerous and, as such, do not adjust well to a captive environment.

SECTION 2. DEFINITIONS

- A. "Exotic Animal" means any living member of the kingdom Animalia, including those born or raised in captivity, except the following, to which this ordinance does not apply:
1. The species *Homo sapiens* (humans)
 2. The species *Canis familiaris* (domestic dogs, excluding hybrids with wolves, coyotes, or jackals)
 3. The species *Felis catus* (domestic cats, excluding hybrids with ocelots or margays)
 4. The species *Equus caballus* (domestic horses)
 5. The species *Equus asinus* (asses, donkeys)
 6. The species *Bos Taurus* (cattle)
 7. The species *Ovis ammon aries* (sheep)

8. The species *Capra hircus* (goats)
 9. The subspecies *Sus scrofa domestica* (swine)
 10. Domesticated races of the species *Gallus gallus* or *Meleagris gallapavo* (poultry)
 11. Domesticated races of the species *Mesocricetus auratus* (golden hamsters)
 12. Domesticated races of the subspecies *Cavia aperea procellus* (guinea pigs)
 13. Domesticated races of rats and mice (white or albino, trained, laboratory reared)
 14. Domesticated races of the species *Chinchillas laniger* (chinchillas)
 15. Domesticated races of the species *Oryctolagus cuniculus* (rabbits)
 16. All captive-bred members of the species of the families Psittacidae (parrots, parakeets), Anatidae (ducks), Fringillidae (finches), and Columbidae (doves and pigeons)
 17. All captive-bred members of the species *Serinius canaria* of the class Aves (canaries)
 18. Domesticated races of the species *Carassius auratus* (goldfish)
 19. Captive-bred members of the superorder Teleostei of the class Osteichthyes (common aquarium fish)
 20. Captive-bred, non-poisonous members of the suborder Serpentes (snakes)
 21. Captive-bred members of the suborder Cryptodira (turtles)
 22. All species of the class Insecta (insects) not considered dangerous to humans
 23. All species of the class Arachnida (spiders, scorpions, and related) not considered dangerous to humans
- B. Except in accordance with Section 4 of this ordinance, ownership of the following "Exotic Animals" is prohibited in Stokes County:
1. Canidae, other than *Canis familiaris* (domestic dogs)
 2. Felidae, other than *Felis catus* (domestic cats)
 3. Ursidae (bears, including hybrids of such Ursidae)
 4. Primates
 5. Elephants
 6. Rhinoceroses
 7. Crocodylia, including crocodiles, alligators, and caimans)
 8. Venomous reptiles, including all members of the following families:
 - a) Helodermidae (gila monsters and Mexican beaded lizards)
 - b) Viperidae vipers
 - c) Crotalidae (pit vipers)
 - d) Hydrophilidae (sea snakes)
 - e) Elapidae (cobras, coral snakes, and related)
 - f) Any rear-fanged snakes of the family Colubridae that are known to be dangerous to humans, including but not limited to the following:
 - i. *Dispholidus typus* (boomslang)
 - ii. *Thebtornis kirtlandii* (twig snake)
 - iii. *Rhabdophis* (keelbacks)
 9. Any constricting snake greater than 6 feet in length or 40 pounds in weight
 10. Any species of the class Insecta (insects) considered dangerous to humans
 11. Any species of the class Arachnida (spiders, scorpions, and related) considered dangerous to humans
 12. Any other "Exotic Animal" reviewed by the Exotic Animal Review Committee and not approved by the Stokes County Board of County Commissioners.
- C. Any Stokes County resident bringing into the county after the effective date of this ordinance a prohibited "Exotic Animal" as defined in paragraph B of this section shall remove the "Exotic Animal" from the county within seven calendar days or face the possibility of immediate seizure of the prohibited "Exotic Animal."
- D. Ownership of the following "Exotic Animals" is allowed in Stokes County provided all applicable restrictions herein are followed:
1. Ostriches
 2. Emus
 3. Llamas
 4. Buffalo or Bison
 5. Water Buffalo
 6. Any other "Exotic Animal" reviewed by the Exotic Animal Review Committee and approved by the Stokes County Board of County Commissioners.
- E. Any "Exotic Animal" not listed in this ordinance must be reviewed by the Exotic Animal Review Committee and either approved or not approved by the Stokes County Board of County Commissioners.
1. Any "Exotic Animal" not listed in this ordinance, but already present in the county, must be submitted to the Exotic Animal Review Committee within 30 calendar days of the effective date of this ordinance or the owner or possessor may face the possibility of immediate seizure of the "Exotic Animal."
 2. Any "Exotic Animal" not listed in this ordinance and brought into the county after the effective date of this ordinance must be submitted to the Exotic Animal Review Committee within 30 calendar days of its arrival in the county or the owner or possessor may face the possibility of immediate seizure of the "Exotic Animal."

SECTION 3. EXOTIC ANIMAL REVIEW COMMITTEE

- A. There shall be established by the Stokes County Board of County Commissioners an Exotic Animal Review Committee.
- B. The committee shall be composed of representatives of Stokes County law enforcement agencies, emergency medical services, emergency communications, county administration, county commissioners, and others, including a veterinarian, as determined by the Stokes County Board of County Commissioners.
- C. The Department Head of Stokes County Animal Control shall serve as chair of the Exotic Animal Review Committee.

- D. The Exotic Animal Review Committee shall review and present to the Board of County Commissioners its recommendations for any changes to this ordinance, including the addition of any “Exotic Animals” to the list of those allowed in Stokes County. Ideally these recommendations should be the consensus position of the Committee as a whole.
- E. The Exotic Animal Review Committee shall meet as necessary or upon the call of the Chairman of the Committee or the Chairman of the Board of County Commissioners.
- F. The Stokes County Board of County Commissioners shall have the final say on any additions to the prohibited or approved lists of “Exotic Animals.”

SECTION 4. PRE-EXISTING POSSESSION OF “EXOTIC ANIMALS”

- A. Any Stokes County resident having pre-existing possession of any “Exotic Animal” shall within 30 calendar days of the effective date of this ordinance contact Stokes County Animal Control and commence the permit/registration process.
- B. Failure to commence the permit/registration process for a pre-existing “Exotic Animal” within 30 days of the effective date of this ordinance shall be governed by Section 2.C.
- C. Permit/Registration Process
 - 1. This permit/registration process shall apply only to those “Exotic Animals” already present in Stokes County before the effective date of this ordinance.
 - 2. “Exotic Animals” brought to Stokes County after the effective date of this ordinance shall be governed by Section 2.B and Section 2.C above, unless an exception in Section 5 applies.
 - 3. Payment of the permit fee of \$____.00 shall constitute the beginning of the permit/registration process.
 - 4. Applicants beginning the permit/registration process for pre-existing possession of an “Exotic Animal” shall be given a list of restrictions that must be in place before a permit will be issued.
 - 5. Restrictions for the issuance of a permit for a pre-existing “Exotic Animal” shall include, but not be limited to the following:
 - a. Proof of insurance coverage with a minimum of \$1,000,000 per claim to compensate any person for personal injury or property damage caused by the “Exotic Animal,” or in lieu of insurance, a surety bond posted with the county manager in the same amount, conditioned upon payment of such damages.
 - b. Installation of permanent signage at all points of entry to the property in question to identify the presence of the “Exotic Animal” to any law enforcement or emergency personnel having valid reason to enter the property.
 - c. The signage will at a minimum identify the following:
 - i. The common name of the “Exotic Animal”;
 - ii. The location on the property of the “Exotic Animal”; and
 - iii. The potential danger posed by the “Exotic Animal” (biting, clawing, venom, constriction, kicking, etc.)
 - d. Implantation by a county-approved veterinarian of a microchip under the skin of the “Exotic Animal” to aid in identification.
 - e. Obtaining from a county-approved veterinarian a health certificate detailing the health and condition of the “Exotic Animal.”
 - f. Agreement by the owner of the “Exotic Animal” that Stokes County Animal Control and its authorized agents may make unannounced inspections of the facility housing the “Exotic Animal” twice a year.
 - g. Written emergency response plan in the event of any escape of the “Exotic Animal,” including a paragraph detailing owner’s understanding and agreement that if the escaped “Exotic Animal” poses any immediate danger whatsoever to life, limb, or property (other than property of the “Exotic Animal” owner), then it may be subject to immediate dispatch at that time by law enforcement officers, emergency responders, or any citizen having the means to do so. This plan shall be signed by the owner and notarized.
 - h. When the “Exotic Animal” owner has completed the list of restrictions, but no later than 90 days from the beginning of the permit/registration process unless modified by the Stokes County Exotic Animal Review Committee, the owner shall contact and arrange for an initial inspection by Stokes County Animal Control, which shall not unreasonably delay this initial inspection.
 - i. When Stokes County Animal Control has conducted its initial inspection and found everything in order, it shall issue the permit to the owner of the “Exotic Animal.”
 - j. The initial term of this permit shall be six (6) months.
 - k. This permit shall be renewable every six (6) months for the lesser of the life of the “Exotic Animal” or the length of its residency in Stokes County, upon payment of the permit fee stated above and satisfactory completion of a follow-up inspection by Stokes County Animal Control of the facility housing the “Exotic Animal.”

SECTION 5. EXCEPTIONS

- A. This ordinance does not apply to the following:
 - 1. Veterinary clinics in possession of “Exotic Animals” for treatment or rehabilitation purposes.
 - 2. Nonresident circuses for no longer than one seven-day period, per each separate location where such circus is held within the county per calendar year.
 - 3. Nonresident carnivals or traveling fairs for no longer than one seven-day period, per each separate location where such carnival or traveling fair is held within the county, per calendar year.
 - 4. Persons temporarily transporting “Exotic Animals” through the county, provided that such transport time shall not exceed 24 hours.
 - 5. No references or restrictions in this ordinance apply to “Exotic Animals” under the control of the North Carolina Zoological Park.

SECTION 6. REGULATION OF ALLOWED “EXOTIC ANIMALS”

- A. This section shall apply only to those “Exotic Animals” defined in Section 2.D.

- B. Allowable “Exotic Animals” shall be housed in facilities designed with the characteristics and potential dangers of the particular “Exotic Animal” in mind, and in accordance with the guidelines established by any applicable local, state, or national agency or organization.
- C. The Stokes County Exotic Animal Review Committee may promulgate regulations governing specific allowable “Exotic Animals” as the need may arise.
- D. The Stokes County Exotic Animal Review Committee shall meet in a reasonable time upon the request of a Stokes County applicant who wishes to add an “Exotic Animal” to the list of allowable “Exotic Animals” per Section 2.D.6. above.

SECTION 7. COSTS

- A. In the event any investigation of the “Exotic Animal” facility (other than the inspection associated with the renewal of a permit in Section 4) is required or requested, and the complaint is substantiated, then the reasonable cost of the investigation shall be assessed by the Court against the owner or possessor of the “Exotic Animal.
- B. If at any time it becomes necessary to impound or destroy an “Exotic Animal” pursuant to this ordinance, then the cost of such impoundment or destruction shall be assessed by the Court against the owner or possessor of the “Exotic Animal.”

SECTION 8. BREEDING/REPRODUCTION

- A. Breeding or allowing the reproduction of “Exotic Animals” listed in Section 2.B of this ordinance is prohibited.

SECTION 9. SEVERABILITY

- A. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance, which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared severable.

County Attorney Jordan noted and briefed the Board on the following:

- Section 1- Intent of the proposed ordinance is to protect the public against health and safety risks that exotic animals pose to the community and to protect the welfare of the individual animals held in private possession.
- Section 2 – Definitions- animals that do not apply to this ordinance
- Animals not covered must be considered for approval by the Board
- Animals that are prohibited
- Section 3 - Exotic Animal Review Committee
- Section 4 – Pre-Existing Possession of “Exotic Animals”
- Discussion of “grandfathering” existing exotic animals”
- Permit/Registration Process/Fees
- Proof of Insurance coverage
- Permanent Signage at all points of entry-identify Exotic Animals
- Section 5 – Exceptions
- Section 6 - Regulations or policies of Committee must be approved by the Board of Allowed “Exotic Animals”
- Section 7 – Costs for investigations, impound or destruction of animals
- Section 8 – Breeding/Reproduction
- Section 9 – Severability

The Board discussed possible issues pertaining to the proposed ordinance. County Attorney Jordan requested the Public Hearing and presentation of a formal policy be scheduled for the April 26th meeting.

The Board unanimously agreed to hold the Public Hearing for the Proposed Exotic Animal Ordinance to be held on April 26th and to have the Committee present a formal policy at the April 26th meeting.

GENERAL GOVERNMENT-HOME/COMMUNITY CARE BLOCK GRANT SERVICES REVISED COUNTY FUNDING F/Y 2003/04

Ms. Lynn Martens, Senior Services Program Director, presented the approved recommendations submitted from the Stokes Aging Planning Committee for supplemental allocation in the amount of \$2,050 of Home and Community Care Block Grant funding and unspent funding in the amount of \$2,749 previously budgeted to Adult Day Care totaling \$4,799 for reallocation.

Ms. Martens presented the following recommendations:

- Decrease Adult Day Care in the amount of \$2749
- Increase In Home –Level II in the amount of \$1999
- Increase In Home -Level III in the amount of \$2800

Ms. Martens concluded that this reallocation will provide an additional 166 hours for In Home Aid -Level II and 232 additional hours for In Home Aid - Level III.

Chairman McHugh entertained a motion to approve the distribution of the \$2,050 supplemental allocation of HCCBG Funding and to reallocate the \$2,749 of unspent funding previously budgeted.

Commissioner Mabe moved to approve the motion to approve the distribution of the \$2,050 supplemental allocation of HCCBG Funding and to reallocate the \$2,749 of unspent funding previously budgeted.

Commissioner Inman seconded and the motion carried unanimously.

GENERAL GOVERNMENT-COMMUNITY CHILD PROTECTION TEAM – ANNUAL REPORT

Ms. Jan Spencer, DSS Director, presented the Community Child Protection Team (CCPT) Annual Report as required by NCGS 7B-1406.

Ms. Spencer noted this report details the activities and responsibilities of the Community Child Protection Team.

Chairman McHugh requested information concerning the terms of the members of the CCPT.

Ms. Spencer would investigate and inform the Board of the members appointed by the Board and their terms.

GENERAL GOVERNMENT-CHILD FATALITY PREVENTION TEAM – ANNUAL REPORT

Ms. Jan Spencer presented the Community Child Fatality Prevention Team (CFPT) Annual Report as required by NCGS 7B-1406. (Health Director Steve Smith was unavailable for the meeting)

Ms. Spencer noted the team reviewed 5 fatalities during July 2002-June 2003.

Chairman McHugh requested information concerning the terms of the members of the CFPT appointed by the Board.

Ms. Spencer would investigate and inform the Board of the members appointed by the Board and their terms.

GENERAL GOVERNMENT-HOMELAND SECURITY BRANCH GRANT –UPDATE

Emergency Services Director Monty Stevens presented the Board with Fiscal Year 2003 Homeland Security Branch Grant which awarded Stokes County funding in the amount of \$137,622.

Director Stevens noted the following funding amounts for equipment:

Emergency Management	\$12,000
Emergency Services	\$29,000
Fire and Rescue Assoc.	\$24,000
Sheriff's Department	\$28,000
King Fire Department	\$19,000
King Police Department	\$16,000
Public Works	\$2800
Walnut Cove Police Dept.	\$2900

Director Stevens concluded this Homeland Security Branch Grant in the amount of \$137,622 is a reimbursable grant.

Chairman McHugh noted that an experiment funded by a grant would be performed in Stokes County to identify hazardous material that are being trafficked through Stokes County.

GENERAL GOVERNMENT-EMERGENCY MANAGEMENT- TEMPORARY PART TIME POSITION –OFFICE SUPPORT II

Emergency Services Director Monty Stevens requested the approval to continue temporary part time wages for the part time Office Support II position recently eliminated.

This temporary part time position would help provide coverage during the absence of an employee in the department for family medical leave, provide another avenue to help catch up the billing process, and to help expedite the process of collecting the overdue accounts.

Director Stevens requested the approval of \$3229.50 for the remainder of the 2003/04 fiscal year which could provide an additional 20 hours per week. Funding would be available from lapsed salaries.

Director Stevens presented a salary increase request from Dr. Carl Beavers who serves as the Medical Director for Stokes EMS. This position has not been increased in approximately 7-8 years. Director Stevens noted valuable service and dedication provided by Dr. Beavers to Stokes EMS taking time to help with the selection of EMS Director, EMS Shift Supervisor, and Training Officer. Director Stevens noted that monthly meeting have recently been established with Dr. Beavers for EMS Personnel.

Director Stevens requested an increase of \$1750 per quarter, which would be funded from lapsed salaries.

Chairman McHugh noted Budget Ordinance Amendments for the requests were included in agenda and could be considered at that time.

GENERAL GOVERNMENT-ARTS COUNCIL - UPDATE

Arts Council Director Eddy McGee presented the Board with the following information concerning possible future direction for the Arts Council:

- To keep Stokes County residents in Stokes County with arts options
- Create community participation, stimulate business and tourism

- Create volunteer arts communities in 3/areas- King/Pinnacle, Walnut Cove/Germanton, Danbury/Lawsonville
- Gives community ownership for event ideas and programs
- Success depends upon the committees and town support
- Family Movie Night
- Music (big band, jazz, bluegrass, etc)
- Drama
- Dance
- Theme events (Stokes Stomp, Oldies Weekend, Fall Ride, etc)
- Use venues already in place-(schools, parks, shopping centers, etc)
- Partner with other civic groups and agencies
- Arts Council fully funding itself, increase programs, diversity of arts.

Director McGee noted the recent scholastic art awards for high school students held in Greensboro which Stokes County schools took 13 % of the awards.

Director McGee concluded with information concerning the upcoming ticket raffle for the last original painting by Frank Duncan of the Seven Island Bridge.

GENERAL GOVERNMENT-STARTUP FUNDING FOR AGRICULTURAL ADVISORY BOARD

County Extension Director Jeffrey Boyles and Chairman Manley Stovall-Agricultural Advisory Board requested one time matching funding from the County in the amount of \$800-\$1000 to be used for start up for the purchase of signs to designate property as an Agricultural District. Signs must be ordered in units of 20 or more in order to be purchased at a reasonable costs.

Mr. Stovall concluded that signs will be sold for a small profit to replenish the fund for future orders.

Chairman McHugh entertained a motion to approve the one time matching funding to the Agricultural Advisory Board from the County for the start up for the purchase of signs to designate property as an Agricultural District.

Commissioner Mabe moved to approve the one time funding in the amount of \$800 to the Agricultural Advisory Board for the start up for the purchase of signs to designate property as an Agricultural District.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT-PROPOSED RESOLUTION-REQUEST FOR STATEWIDE CONTINGENCY FUNDS

Chairman McHugh presented proposed Resolutions supporting secondary road pavement for Doc Sams Road, Hobert Overby Road, and Old Lynchburg Road with funding from Statewide Contingency Funds.

**RESOLUTION BY THE BOARD OF COMMISSIONERS
FOR THE SUPPORT OF SECONDARY ROAD PAVEMENT
OF DOC SAMS ROAD (SR #1170)**

WHEREAS, the Board of Commissioners for the County of Stokes is aware of the urgent need for the improvement and pavement of Doc Sams Road, State Road #1170; and

WHEREAS, Doc Sams Road, State Road #1170 is heavily traveled by commercial trucks, which creates a constant maintenance problem for NCDOT along with a public safety issue: and

WHEREAS, Doc Sams Road, State Road #1170, has been recommended for grading, drainage, base, and pavement at an estimated cost of \$180,000 from Statewide Contingency Funds; and

WHEREAS, the pavement and improvements to Doc Sams Road, State Road #1170 would increase the prospects for development in this area of the County.

NOW, THEREFORE, BE IT RESOLVED, that the Stokes County Board of Commissioners supports utilization of Statewide Contingency Funds for the pavement of Doc Sams Road, State Road #1170.

Adopted this the 22nd day of March 2004.

Sandy McHugh
Chairman

Darlene Bullins
Clerk to the Board

**RESOLUTION BY THE BOARD OF COMMISSIONERS
FOR THE SUPPORT OF SECONDARY ROAD PAVEMENT
OF HOBERT OVERBY ROAD (SR #1431)**

WHEREAS, the Board of Commissioners for the County of Stokes is aware of the urgent need for the improvement and pavement of Hobert Overby Road, State Road #1431; and

WHEREAS, Hobert Overby Road, State Road #1431 is heavily traveled by commercial trucks, which creates a constant maintenance problem for NCDOT along with a public safety issue: and

WHEREAS, Hobert Overby Road, State Road #1431 is included in the Stokes County School's Transportation Route; and

WHEREAS, Hobert Overby Road, State Road #1431 is the route to a Boy Scout meeting place and is used by Boy Scout troops; and

WHEREAS, Hobert Overby Road, State Road #1431, has been recommended for grading, drainage, base, and pavement from Statewide Contingency Funds; and

WHEREAS, the pavement and improvements to Hobert Overby Road, State Road #1431 would increase the prospective development in this area of the County.

NOW, THEREFORE, BE IT RESOLVED, that the Stokes County Board of Commissioners supports utilization of Statewide Contingency Funds for the pavement of Hobert Overby Road, State Road #1431.

Adopted this the 22nd day of **March 2004**.

Sandy McHugh
Chairman

Darlene Bullins
Clerk to the Board

**RESOLUTION BY THE BOARD OF COMMISSIONERS
FOR THE SUPPORT OF SECONDARY ROAD PAVEMENT
OF OLD LYNCHBURG ROAD (SR #1516)**

WHEREAS, the Board of Commissioners for the County of Stokes is aware of the urgent need for the improvement and pavement of Old Lynchburg Road, State Road #1516; and

WHEREAS, Old Lynchburg, State Road #1516 is heavily used as a short cut by the public, commercial trucks, and school system vehicles, which creates a constant maintenance problem for NCDOT along with a public safety issue; and

WHEREAS, Old Lynchburg Road, State Road #1516 is included in the Stokes County School's Transportation Route; and

WHEREAS, Old Lynchburg Road, State Road #1516, has been recommended for grading, drainage, base, and pavement from Statewide Contingency Funds; and

WHEREAS, the pavement and improvements to Old Lynchburg Road, State Road #1516 would improve public safety.

NOW, THEREFORE, BE IT RESOLVED, that the Stokes County Board of Commissioners supports utilization of Statewide Contingency Funds for the pavement of Old Lynchburg Road, State Road #1516.

Adopted this the 22nd day of **March 2004**.

Sandy McHugh
Chairman

Darlene Bullins
Clerk to the Board

Chairman McHugh entertained a motion to approve the Resolutions supporting secondary road pavement for Doc Sams Road, Hobert Overby Road, and Old Lynchburg Road with funding from Statewide Contingency Funds.

Commissioner Inman moved to approve the Resolutions supporting secondary road pavement for Doc Sams Road (SR #1170), Hobert Overby Road (SR#1431), and Old Lynchburg Road (SR #1516) with funding from Statewide Contingency Funds.

Vice Chairman John Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT-SHERIFF'S DEPARTMENT-BUDGET ORDINANCE AMENDMENT #99

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #99 which is necessary to amend the General Fund to appropriate State Fines and Forfeiture Fund to paint the Special Response Team Vehicle. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
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Sheriff's Department

100.4310.351	Maint. & Repairs - Auto	<u>\$342.00</u>
		\$342.00

This will result in a net increase of \$342.00 in the appropriations of the General Fund.

Account Number	REVENUES	Decrease	Increase
100.3301.413	State Fines & Forfeitures	<u>\$342.00</u>	\$342.00
			\$342.00

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #99.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #99.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT –REGISTER OF DEEDS-BUDGET ORDINANCE AMENDMENT #100

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #100 which is necessary to amend the General Fund to appropriate fund to repair equipment in the Register of Deeds Office. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Register of Deeds		
100.4180.350	Maint. & Repairs-Equipment	<u>\$700.00</u>	\$700.00
			\$700.00

This will result in a net increase of \$700.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3344.410	Register of Deeds	<u>\$700.00</u>	\$700.00
			\$700.00

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #100.

Vice Chairman John Turpin approve Budget Ordinance Amendment #100.

Commissioner Mabe seconded and the motion carried unanimously.

GENERAL GOVERNMENT –WALNUT COVE SENIOR CENTER FUND-BUDGET ORDINANCE AMENDMENT #101

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #101 which is necessary to amend the Walnut Cove Senior Center Fund to appropriate a Grant from the Bill Johnson Trust to purchase a treadmill. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Walnut Cove Senior Center Fund		
204.5861.511	Equipment-Non Capitalized	<u>\$860.00</u>	\$860.00
			\$860.00

This will result in a net increase of \$860.00 in the appropriations of the Walnut Cove Senior Center Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
204.3586.453	Walnut Cove Senior Center	<u>\$860.00</u>	\$860.00
			\$860.00

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #101.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #101.

Commissioner Mabe seconded and the motion carried unanimously.

GENERAL GOVERNMENT-JAIL-BUDGET ORDINANCE AMENDMENT #102

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #102 which is necessary to amend the General Fund to transfer funds to replace the heavy duty washing machine at the Jail. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Jail		
100.4320.220	Food and Provisions	\$350.00	
100.4320.511	Equipment-Non Capitalized		\$350.00
		<u>\$350.00</u>	<u>\$350.00</u>

This will result in a net increase of \$00.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #102.

Commissioner Mabe moved to approve Budget Ordinance Amendment #102.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT –JAIL-BUDGET ORDINANCE AMENDMENT #103

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #103 which is necessary to amend the General Fund for an inmate’s medical expenses incurred after being transferred to the State. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Jail		
100.4320.440	Misc. Contractual Services		\$28,000.00
			<u>\$28,000.00</u>

This will result in a net increase of \$28,000.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3991.000	Fund Balance Appropriated		\$28,000.00
			<u>\$28,000.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #103.

Commissioner Mabe moved to approve Budget Ordinance Amendment #103.

Vice Chairman John Turpin seconded and the motion carried (4-1) with Commissioner Joe Turpin voting against the motion.

GENERAL GOVERNMENT –E911 FUND-BUDGET ORDINANCE AMENDMENT #104

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #104 which is necessary to amend the E911 Fund for the final invoice for the new Radio Tower Project. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	E911 Fund		
200.4325.440	Misc. Contractual Services		\$16,000.00
			<u>\$16,000.00</u>

This will result in a net increase of \$16,000.00 in the appropriations of the E911 Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
	E911 Fund		
200.3831.451	Interest-BB&T		\$3,500.00
200.3991.000	Fund Balance Appropriated		\$12,500.00
			<u>\$16,000.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #104.

Commissioner Inman moved to approve Budget Ordinance Amendment #104.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT –PLANNING-BUDGET ORDINANCE AMENDMENT #105

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #105 which is necessary to amend the General Fund for increases in cost of fuel, copier usage, and two more advertisements for public meetings. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Planning		
100.4910.250	Auto Supplies		\$500.00
100.4910.340	Printing		\$250.00
100.4910.370	Advertising		\$600.00
			<u>\$1,350.00</u>

This will result in a net increase of \$1,350.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3345.410	Inspections-Buildings		\$1,350.00
			<u>\$1,350.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #105.

Commissioner Joe Turpin moved to approve Budget Ordinance Amendment #105.

Commissioner Inman seconded and the motion carried unanimously.

GENERAL GOVERNMENT –EMERGENCY MANAGEMENT-BUDGET ORDINANCE AMENDMENT #106

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #106, which is necessary to amend the Grant Fund for appropriation of the Homeland Security Grant Part II to purchase equipment. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Emergency Management		
203.4330.510	Equipment		\$73,271.00
203.4330.511	Equipment-Non Capitalized		\$64,351.00
			<u>\$137,622.00</u>

This will result in a net increase of \$137,622 in the appropriations of the Grant Fund.

Account Number	REVENUES	Decrease	Increase
203.3301.257	Homeland Security Grant		\$137,622.00
			<u>\$137,622.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #106.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #106.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT –TAX ADMINISTRATION -BUDGET ORDINANCE AMENDMENT #107

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #107 which is necessary to amend the General Fund to transfer funds for the reclassification of the Tax Listing Supervisor to a Listing Appraiser, Real Property Appraisal Tech. to a Business Personal Property Appraiser, and Delinquent Tax Collector to an Assistant Tax Administrator/Del. Tax Collector. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Tax Administration		
100.4140.000	Salaries and Wages		\$2,365.00
100.4140.090	Social Security Tax	\$200.00	
100.4140.091	Medicare Tax	\$50.00	
100.4140.100	Retirement	\$65.00	
100.4140.350	Maint. & Repairs – Equipment	\$500.00	
100.4140.351	Maint. & Repairs - Auto	\$400.00	
100.4140.390	Tax Refunds and Settlements	\$1,150.00	
		<u>\$2,365.00</u>	<u>\$2,365.00</u>

This will result in a net increase of \$00.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Chairman McHugh entertained a motion to postpone Budget Ordinance Amendment #107 until the April 6th meeting.

Commissioner Joe Turpin moved to postpone Budget Ordinance Amendment #107 until the April 6th meeting.

Commissioner Inman seconded and the motion carried unanimously.

GENERAL GOVERNMENT –EMERGENCY MANAGEMENT-BUDGET ORDINANCE AMENDMENT #108

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #108 which is necessary to amend the General Fund to transfer funds for part time employee and to increase contract for Medical Director. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Emergency Management		
100.4330.020	Salaries and Wages-Part Time		\$3,000.00
100.4330.090	Social Security Tax		\$190.00
100.4330.091	Medicare Tax		\$50.00
	Emergency Medical Services		
100.4370.000	Salaries and Wages	\$990.00	
100.4370.020	Salaries and Wages-Part Time		
100.4370.090	Social Security Tax	\$2000.00	
100.4370.091	Medicare Tax	\$500.00	
100.4370.100	Retirement	\$1,000.00	
100.4370.101	401(k)	\$500.00	
100.4370.180	Professional Services		\$1,750.00
		\$4990.00	\$4,990.00

This will result in a net increase of \$00.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #108.

Commissioner Mabe to approve Budget Ordinance Amendment #108. Vice

Chairman John Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT –DSS-PUBLIC ASSISTANCE-BUDGET ORDINANCE AMENDMENT #109

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #109 which is necessary to amend the General Fund for transfer from TANF Day Care to TANF County Initiated for benefit diversion. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Public Assistance		
100.5410.001	TANF- County Initiated		\$80,000.00
	Day Care		
100.5850.001	TANF- Day Care	\$80,000.00	
		\$80,000.00	\$80,000.00

This will result in a net increase of \$00.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #109.

Commissioner Inman approve Budget Ordinance Amendment #109.

Commissioner Mabe seconded and the motion carried unanimously.

GENERAL GOVERNMENT –COOPERATIVE EXTENSION- AGRICULTURAL ADVISORY BOARD-BUDGET ORDINANCE AMENDMENT #110

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #110 which is necessary to amend the General Fund for startup funds for the Agricultural Advisory Board to purchase signs. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Cooperative Extension		
100.4950.290	Miscellaneous Expense		\$800.00
			\$800.00

This will result in a net increase of \$800.00 in the appropriations of the General Fund.

Account Number	REVENUES	Decrease	Increase
100.3991.000	Fund Balance Appropriated		\$800.00
			<u>\$800.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #110.

Commissioner Mabe to approve Budget Ordinance Amendment #110.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT-PLANNING BOARD-BOARD OF ADJUSTMENTS –APPOINTMENTS

Chairman McHugh entertained a motion to accept nominations for the alternate member appointment to the Board of Adjustments. There were no further nominations.

Chairman McHugh moved to appoint Matthew Tilley to serve as an alternate member to the Planning -Board of Adjustments.

Commissioner Mabe seconded and the motion carried unanimously. Mr. Tilley was nominated at the March 8th meeting.

GENERAL GOVERNMENT-NURSING HOMES COMMUNITY ADVISORY COMMITTEE-APPOINTMENTS

Chairman McHugh entertained nominations for the appointment to the Nursing Homes Community Advisory Committee. There were no nominations presented at the meeting. Nominations can be presented at the April 12th meeting. Becky Sullivan has been referred from the Northwest Piedmont Council of Governments to serve on the Committee.

GENERAL GOVERNMENT-ADULT CARE HOMES COMMUNITY ADVISORY COMMITTEE-APPOINTMENTS

Chairman McHugh entertained nominations for the appointment to the Adult Care Homes Community Advisory Committee. There were no nominations presented at the meeting. Nominations can be presented at the April 12th meeting. Becky Sullivan has been referred from the Northwest Piedmont Council of Governments to serve on the Committee.

GENERAL GOVERNMENT- SOLID WASTE – PROPOSED PREFABRICATED METAL BUILDING-LANDFILL- UPDATE

County Manager Rick Morris updated the Board concerning the proposed prefabricated metal building for white goods at the landfill.

Manager Morris reiterated that bids being rejected at the March 8th meeting and lack of funding have delayed the project. Increased metal prices have elevated the cost of the project.

Public Works Director Jay Kinney received verbal confirmation from Paul Crissman, Environmental Program Manager, Division of Waste Management that additional funding would be available after rebidding the project.

County Manager Morris confirmed that rebidding would be completed and submitted to the Board at the April 12th meeting.

GENERAL GOVERNMENT-FIRE MARSHAL –FIRE/RESCUE PROTECTION/MUTUAL AID AGREEMENT-TOWN OF RURAL HALLFIRE DEPT.

County Manager Rick Morris requested the Board's approval for the Fire and Rescue Protection and Mutual Aid Agreement with the Town of Rural Hall to provide primary fire and rescue service to the citizens of Stokes County and mutual aid to other areas of Stokes County in the suburban fire district as agreed upon by the parties hereto. Manager Morris noted Fire Marshal Brad Cheek was unable to attend the meeting.

Chairman McHugh entertained a motion to approve the Fire and Rescue Protection and Mutual Aid Agreement with the Town of Rural Hall.

Commissioner Joe Turpin moved to approve the Fire and Rescue Protection and Mutual Aid Agreement with the Town of Rural Hall.

Commissioner Inman seconded and the motion carried unanimously.
(a copy of the signed agreement will be attached to the minutes)

GENERAL GOVERNMENT-DISTRICT RESOURCE CENTER- PROPOSED APPLICATION FOR FUNDING

District Resource Director Tony Hill requested the Board's approval to apply for state funding in the amount of \$64,236 for the District Resource Center Program. The Criminal Justice Partnership Program approved the application at their March 17th meeting.

Director Hill concluded that the State funding amount of \$64,236 is consistent with funding requested for the previous 2 years.

Chairman McHugh entertained a motion to approve the District Resource Center's application for state funding in the amount of \$64,236.

Commissioner Mabe moved to approve District Resource Center's application for continuation and implementation funding for the Criminal Justice Partnership Program in the amount of \$64,236.

Commissioner Inman seconded and the motion carried unanimously.

GENERAL GOVERNMENT-COMMISSIONERS' MEETING – DOUBLE CREEK VOL. FIRE DEPARTMENT

Clerk to the Board Darlene Bullins reiterated that the April 12th meeting will be held at the Double Creek Vol. Fire Department-Highway #268.

There being no further business to come before the Board, Commissioner Joe Turpin moved to adjourn the meeting.

Vice Chairman John Turpin seconded and the motion carried (4-1) with Commissioner Inman voting against the motion.

Darlene Bullins
Clerk to the Board

Sandy McHugh
Chairman