

STATE OF NORTH CAROLINA )  
 )  
COUNTY OF STOKES )  
 )

OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
FEBRUARY 23, 2004

The Board of Commissioners of the County of Stokes, State of North Carolina, met in regular session in the Council Chambers of the Administrative Building, located in Danbury, North Carolina, on Monday, February 23, 2004, at 7:00 pm with the following members present:

Chairman Sandy McHugh  
Vice-Chairman John Turpin  
Commissioner Howard Mabe  
Commissioner Leon Inman  
Commissioner Joe Turpin

County Manager Richard Morris  
Darlene Bullins, Clerk to the Board

Chairman McHugh called the meeting to order.

Public Works Director Jay Kinney delivered the invocation.

#### **GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman McHugh opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

#### **PUBLIC HEARING – 2000/2003 SCATTERED SITE HOUSING PROGRAM**

Chairman McHugh called the Public Hearing for 2000/2003 Scattered Site Housing Program for citizen input to order. There was no citizen input.

Chairman McHugh adjourned the Public Hearing.

#### **GENERAL GOVERNMENT –GOVERNING BODY-APPROVAL OF MINUTES**

Chairman McHugh entertained a motion to approve or amend the minutes of the February 3<sup>rd</sup> and February 9<sup>th</sup> meetings.

Commissioner Mabe noted the following amendment to the minutes of the February 9<sup>th</sup> meeting on page 22- “cap of \$500 a day” to “cap of \$500.” (deleting the words - a day)

Commissioner Joe Turpin moved to approve the minutes of the February 3<sup>rd</sup> meeting and the February 9<sup>th</sup> meeting with the noted amendment.

Commissioner Inman seconded and the motion carried unanimously.

#### **PUBLIC COMMENTS**

There were no public comments.

#### **GENERAL GOVERNMENT –TAX ADMINISTRATIVE REPORT**

Tax Administrator Wren Carmichael requested the approval of the 2004 Cost Index & Depreciation Schedules (North Carolina Department of Revenue-Property Tax Division)and the 2004 Single Wide Mobile Home Pricing Guide (Schedules from Marshall & Swift).

Tax Administrator Carmichael noted that these schedules are used to annually depreciate personal business property as required by the North Carolina Department of Revenue. Single mobile homes that are not listed as real estate are also

depreciated annually. Chicken houses are not included in this depreciation schedule, but are depreciated on a separate schedule.

Chairman McHugh entertained a motion to approve the 2004 Cost Index & Depreciation Schedules (North Carolina Department of Revenue-Property Tax Division) and the 2004 Single Wide Mobile Home Pricing Guide (Schedules from Marshall & Swift).

Commissioner Mabe moved to approve 2004 Cost Index & Depreciation Schedules (North Carolina Department of Revenue-Property Tax Division) and the 2004 Single Wide Mobile Home Pricing Guide (Schedules from Marshall & Swift).

Vice Chairman John Turpin seconded and the motion carried unanimously.

(copies of the 2004 Cost Index & Depreciation Schedules (NC Dept of Revenue-Property Tax Division) and the 2004 Single Wide Mobile Home Pricing Guide (Schedule from Marshall & Swift) will be maintained by the Clerk to the Board and the Tax Administrator)

Tax Administrator Wren Carmichael requested Refunds for the Motor Vehicles totaling \$339.09 for the following:

▪ Robert F. Martin	\$18.93
▪ Kolen Kent Kiser	\$39.66
▪ Lura S. McGrady	\$28.57
▪ Penny N. Chilton	\$77.28
▪ Ann F. Thomas	\$32.37
▪ Jeffrey E. Burton	\$22.47
▪ Ronnie Ashley	\$30.49
▪ Verda Booth Kopp	\$23.76
▪ Crystal E. Martin	\$34.47
▪ Louise C. Owen	\$31.09

Chairman McHugh entertained a motion to approve the following Motor Vehicle Refunds totaling \$339.09:

▪ Robert F. Martin	\$18.93
▪ Kolen Kent Kiser	\$39.66
▪ Lura S. McGrady	\$28.57
▪ Penny N. Chilton	\$77.28
▪ Ann F. Thomas	\$32.37
▪ Jeffrey E. Burton	\$22.47
▪ Ronnie Ashley	\$30.49
▪ Verda Booth Kopp	\$23.76
▪ Crystal E. Martin	\$34.47
▪ Louise C. Owen	\$31.09

Vice Chairman John Turpin moved to approve the submitted Motor Vehicle Refunds totaling \$339.09.

Commissioner Joe Turpin seconded and the motion carried unanimously.

Tax Administrator Wren Carmichael requested the approval for the following Property Tax Release Requests for Real and Personal Property totaling \$311.60:

• Ruth H. Turner	\$12.00
• Charlie Golden Heirs	\$107.70
• Joseph Franklin Scott	\$74.69
• Helen Miller	\$15.56
• Rickey D. Martin	\$87.41
• Patricia M. King	\$14.24

Chairman McHugh entertained a motion to approve the submitted Property Tax Release Requests for Real and Personal Property totaling \$311.60.

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Commissioner Joe Turpin moved to approve the submitted Property Tax Release Requests for Real and Personal Property totaling \$311.60.

Vice Chairman John Turpin seconded and the motion carried unanimously.

Tax Administrator Wren Carmichael requested the Property Tax Refund for Randall Eugene Grantham in the amount of \$19.23.

Chairman McHugh entertained a motion to approve the Property Tax Refund for Randall Eugene Grantham in the amount of \$19.23.

Commissioner Mabe moved to approve the Property Tax Refund for Randall Eugene Grantham in the amount of \$19.23.

Commissioner Joe Turpin seconded and the motion carried unanimously.

Tax Administrator Wren Carmichael requested the following Property Tax Refunds for Linda Lacy in the amount of \$96.96 and \$90.36.

Chairman McHugh entertained a motion to approve the Property Tax Refunds for Linda Lacy in the amount of \$96.96 and \$90.36.

Commissioner Mabe moved to approve the Property Tax Refunds for Linda Lacy in the amount of \$96.96 and \$90.36.

Commissioner Inman seconded and the motion carried unanimously.

Tax Administrator Wren Carmichael requested the approval for the Property Tax Refund for 1<sup>st</sup> Nationwide Mortgage (Paul Lewis Pugh) in the amount of \$607.01.

Chairman McHugh entertained a motion to approve the Property Tax Refund for 1<sup>st</sup> Nationwide Mortgage (Paul Lewis Pugh) in the amount of \$607.01.

Vice Chairman John Turpin moved to approve the Property Tax Refund for 1<sup>st</sup> Nationwide Mortgage (Paul Lewis Pugh) in the amount of \$607.01.

Commissioner Joe Turpin seconded and the motion carried unanimously.

Tax Administrator Carmichael requested the Board schedule two (2) dates for E&R meetings (1) one in April and (1) one in May.

The Board unanimously agreed to schedule April 29<sup>th</sup> and May 6<sup>th</sup> at 7:00 pm for E&R meetings.

#### **GENERAL GOVERNMENT-NORTHWESTERN REGIONAL LIBRARY –UPDATE**

Area Supervisor Joan Sherif –Northwestern Regional Library, presented the Board handouts detailing 2002-2003 highlights for the Northwestern Regional Library System, Danbury Public Library, King Public Library, and Walnut Cove Public Library.

(Others in attendance Danbury Librarian Nora Lawson, King Librarian Julie Raynor, and Walnut Cove Librarian Betty Smith)

Area Supervisor Sherif noted that John Hedrick had recently been named the new Director replacing Michael Sawyer. (Mr. Hedrick was unable to attend the meeting)

#### **GENERAL GOVERNMENT-FIRE MARSHAL –FIRE/RESCUE PROTECTION/MUTUAL AID AGREEMENT-CITY OF KING FIRE DEPT.**

County Manager Rick Morris request the Board's approval for the Fire and Rescue Protection and Mutual Aid Agreement with the City of King Fire Department. Manager Morris noted Fire Marshal Brad Cheek was unable to attend the meeting.

Chairman McHugh entertained a motion to approve the Fire and Rescue Protection and Mutual Aid Agreement with the City of King Fire Department.

Commissioner Inman moved to approve the Fire and Rescue Protection and Mutual Aid Agreement with the City of King Fire Department.

Commissioner Joe Turpin seconded and the motion carried unanimously.

(a copy of the signed agreement will be attached to the minutes)

**GENERAL GOVERNMENT-GOVERNING BODY-SEVEN ISLAND BRIDGE**

Vice Chairman John Turpin noted that with the recent decision to replace the Seven Island Bridge, this will allow some residents in the County who will be within the 5 mile insurance district after the opening of the bridge, which will lower their homeowner's insurance premiums.

**GENERAL GOVERNMENT-GOVERNING BODY-BUDGET ORDINANCE AMENDMENT #77**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #77 which is necessary to amend the General Fund for 20% match for the Northwest Piedmont Rural Planning Organization for General Assembly funding. Funding will be used for the following items: traffic counters, support hardware/software, backup storage device, 2<sup>nd</sup> license for Arc Editor, workstation, color printer, transportation planning consultants, education classes, conferences, workshops, and digital camera. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Northwest Piedmont Rural		
100.4961.492	Planning Organization		\$2,344.00
			<u>\$2,344.00</u>

This will result in a net increase of \$2,344.00 in the appropriations of the General Fund.

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #77.

Commissioner Joe Turpin moved to approve Budget Ordinance Amendment #77.

Commissioner Mabe seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –PUBLIC BUILDINGS-BUDGET ORDINANCE AMENDMENT #78**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #78 which is necessary to amend the General Fund for the purchase of 6.6 acres of land, which adjoins the Government Center Complex land. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	<b>Public Buildings</b>		
100.4190.570	Land		\$30,000.00
			<u>\$30,000.00</u>

This will result in a net increase of \$30,000.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3991.000	Fund Balance Appropriation		\$30,000.00
			<u>\$30,000.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #78.

Commissioner Mabe moved to approve Budget Ordinance Amendment #78.

Vice Chairman John Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –ANIMAL CONTROL-BUDGET ORDINANCE AMENDMENT #79**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #79 which is necessary to amend the General Fund for veterinary expenses due to an animal cruelty case. The appropriations are to be changed as followed:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Animal Control</b>		
100.4380.440	Misc. Contractual Services		\$917.00
			<u>\$917.00</u>

This will result in a net increase of \$917.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3210.151	Prior Year Dog Licenses		\$917.00
			<u>\$917.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #79.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #79.

Commissioner Mabe seconded and the motion carried unanimously.

**GENERAL GOVERNMENT-GOVERNING BODY-ORDINANCE AMENDMENT #80**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #80 which is necessary to amend the General Fund for insurance deductible for the attorney fees for an insurance claim. The appropriations are to be changed as followed:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Governing Body</b>		
100.4110.450	Insurance		\$3,510.00
			<u>\$3,510.00</u>

This will result in a net increase of \$3,510.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3991.000	Fund Balance Appropriated		\$3,510.00
			<u>\$3,510.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #80.

Commissioner Inman moved to approve Budget Ordinance Amendment #80.

Commissioner Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –SOCIAL SERVICES-BUDGET ORDINANCE AMENDMENT #81**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #81, which is necessary to amend the General Fund for additional Personal Care Services Funds for In-Home Services. The appropriations are to be changed as followed:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Social Services</b>		
100.5310.185	Professional Services-PCS		\$60,000.00

\$60,000.00

This will result in a net increase of \$60,000.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3540.423	Personal Care Services		\$60,000.00
			<u>\$60,000.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #81.

Commissioner Mabe moved to approve Budget Ordinance Amendment #81.

Commissioner Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –SHERIFF’S DEPT. -BUDGET ORDINANCE AMENDMENT #82**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #82 which is necessary to amend the General Fund for appropriation of State Fines and Forfeiture Funds to purchase a computer and shredder for the Sheriff’s Department. The appropriations are to be changed as followed:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Sheriff’s Department</b>		
100.4310.511	Equipment-Non Capitalized		\$1,650.00
			<u>\$1,650.00</u>

This will result in a net increase of \$1,650.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3301.413	State Fines & Forfeitures		\$1,650.00
			<u>\$1,650.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #82.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #82.

Commissioner Inman seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –SOCIAL SERVICES-BUDGET ORDINANCE AMENDMENT #83**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #83 which is necessary to amend the General Fund to appropriate the Federal and State reimbursement for IV-E Adoption Assistance and IV-B Adoption Assistance. The appropriations are to be changed as followed:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Social Services</b>		
100.5470.000	Title IV-E Adoption Assistance		\$154,641.00
100.5470.001	Title IV-B Adoption Assistance		\$48,750.00
			<u>\$203,391.00</u>

This will result in a net increase of \$203,391.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3301.217	Title IV-E Adoption Assistance		\$154,641.00
100.3301.218	Title IV-B Adoption Assistance		\$48,750.00
			<u>\$203,391.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #83.

Commissioner Joe Turpin moved to approve Budget Ordinance Amendment #83.

Commissioner Mabe seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –PUBLIC BUILDINGS-BUDGET ORDINANCE AMENDMENT #84**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #84, which is necessary to amend the General Fund for replacement of a compressor at the Jail. The appropriations are to be changed as followed:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Public Buildings</b>		
100.4190.440	Misc. Contractual Services	\$6,585.00	
100.4190.590	Improvements		\$6,585.00
		<u>\$6,585.00</u>	<u>\$6,585.00</u>

This will result in a net increase of \$0.00 in the appropriations of the General Fund.

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #84.

Commissioner Inman moved to approve Budget Ordinance Amendment #84.

Vice Chairman John Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –SHERIFF’S DEPT. -BUDGET ORDINANCE AMENDMENT #85**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #85 which is necessary to amend the General Fund for calendar funds to purchase two Kenwood UHF portable radios. The appropriations are to be changed as followed:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Sheriff’s Department</b>		
100.4310.511	Equipment-Non Capitalized		\$683.00
			<u>\$683.00</u>

This will result in a net increase of \$683.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>Account Number</b>	<b>REVENUES</b>	<b>Decrease</b>	<b>Increase</b>
100.3839.001	Sheriff’s Dept-Miscellaneous		\$683.00
			<u>\$683.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #85.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #85.

Commissioner Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –PUBLIC BUILDINGS-BUDGET ORDINANCE AMENDMENT #86**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #86 which is necessary to amend the General Fund for the purchase of a 80 ton Self Contained Package Unit for the Government Center. The appropriations are to be changed as followed:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
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	Public Buildings		
100.4190.440	Misc. Contractual Services	\$30,000.00	
100.4190.510	Equipment		\$56,106.00
		<u>\$30,000.00</u>	<u>\$56,106.00</u>

This will result in a net increase of \$26,106.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3991.000	Fund Balance Appropriation		\$26,106.00
			<u>\$26,106.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #86.

Commissioner Mabe moved to approve Budget Ordinance Amendment #86.

Commissioner Inman seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –REGIONAL SEWER FUND-BUDGET ORDINANCE AMENDMENT #87**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #87 which is necessary to amend the Regional Sewer Fund for the settlement to Stokes Reynolds Memorial Hospital for overpayment of sewer fees. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
501.9810.000	Transfer to General Fund	\$5,800.00	
501.7140.290	Miscellaneous Expense		\$5,800.00
		<u>\$5,800.00</u>	<u>\$5,800.00</u>

This will result in a net increase of \$5,800.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3982.966	Transfer from General Fund	\$5,800.00	
100.3991.000	Fund Balance Appropriation		\$5,800.00
		<u>\$5,800.00</u>	<u>\$5,800.00</u>

Chairman McHugh noted that there had been a billing error by the Town of Danbury for several years pertaining to the Paces Building, Hospice Building, and the Stokes Reynolds Memorial Hospital. (The Town of Danbury bills the sewer fees for the County).

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #87.

Commissioner Mabe moved to approve Budget Ordinance Amendment #87.

Commissioner Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –GOVERNING BODY-BUDGET ORDINANCE AMENDMENT #88**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #88 which is necessary to amend the General Fund for the purchase of land at Booth Mountain. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Governing Body		
100.4110.290	Miscellaneous Expense	\$2,000.00	
	Public Buildings		
100.4190.570	Land		\$2,000.00



\$2,000.00      \$2,000.00

This will result in a net increase of \$0.00 in the appropriations of the General Fund.

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #88.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #88.

Commissioner Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –SHERIFF’S DEPT.-BUDGET ORDINANCE AMENDMENT #89**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #89 which is necessary to amend the General Fund for appropriation of State Fines and Forfeitures Funds to purchase deer guards for night time patrol cars. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Sheriff’s Department		
100.4310.351	Maintenance & Repairs-Auto		\$2,880.00
			<u>\$2,880.00</u>

This will result in a net increase of \$2,880.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3301.413	State Fines & Forfeitures		\$2,880.00
			<u>\$2,880.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #89.

Commissioner Mabe moved to approve Budget Ordinance Amendment #89.

Commissioner Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –NATURAL RESOURCES-BUDGET ORDINANCE AMENDMENT #90**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #90 which is necessary to amend the General Fund to transfer funds for the purchase of a Gateway E-4100 Mid-Range Computer. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Natural Resources		
100.4960.310	Maintenance & Repairs-Equipment	\$1,000.00	
100.4960.511	Equipment-Non capitalized		\$1,000.00
		<u>\$1,000.00</u>	<u>\$1,000.00</u>

This will result in a net increase of \$0.00 in the appropriations of the General Fund.

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #90.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #90.

Commissioner Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –WALNUT COVE SENIOR CENTER-BUDGET ORDINANCE AMENDMENT #91**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #91 which is necessary to amend the Walnut Cover Senior Fund to transfer for additional training for the Senior Center management. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Walnut Cove Senior Center		
204.5861.311	Employee Training		\$400.00
204.5861.410	Rent of Space	\$400.00	
		<u>\$400.00</u>	<u>\$400.00</u>

This will result in a net increase of \$0.00 in the appropriations of the General Fund.

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #91.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #91.

Commissioner Mabe seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –SHERIFF’S DEPT.-BUDGET ORDINANCE AMENDMENT #92**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #92 which is necessary to amend the General Fund for appropriation of State Fines and Forfeitures to purchase a security camera for the evidence room at the jail. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Sheriff’s Department		
100.4320.511	Equipment-Non capitalized		\$504.00
			<u>\$504.00</u>

This will result in a net increase of \$504.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3301.413	State Fines & Forfeitures		\$504.00
			<u>\$504.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #92.

Commissioner Joe Turpin moved to approve Budget Ordinance Amendment #92.

Commissioner Inman seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –ADMINISTRATION-BUDGET ORDINANCE AMENDMENT #93**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #93 which is necessary to amend the General Fund for the purchase of a laptop computer for the County Manager. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Administration		
100.4120.511	Equipment-Non Capitalized		\$3,478.00
			<u>\$3,478.00</u>

This will result in a net increase of \$3,478.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3991.000	Fund Balance Appropriation		\$3,478.00
			<u>\$3,478.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #93.

Commissioner Mabe moved to approve Budget Ordinance Amendment #93.

Commissioner Inman seconded and the motion carried unanimously.

**GENERAL GOVERNMENT-GOVERNING BODY-SURRY COUNTY HOUSING CONSORTIUM COUNCIL – APPOINTMENT**

Chairman McHugh entertained a motion to nominate a candidate or to appoint Mr. Sam Hill who was nominated at the January 28<sup>th</sup> meeting to serve on the Surry County Housing Consortium Council.

There were no further nominations.

Commissioner Joe Turpin moved to appoint Mr. Sam Hill to serve on the Surry County Housing Consortium Council. Commissioner Inman seconded and the motion carried unanimously.

**GENERAL GOVERNMENT-NORTHWEST PIEDMONT WORKFORCE DEVELOPMENT BOARD -APPOINTMENT**

Chairman McHugh presented information to the Board concerning the re-appointment for Barbara Stevens whose term with the Northwest Piedmont Workforce Development Board will expire in April 2004.

Commissioner Joe Turpin nominated Barbara Stevens to be re-appointed to the Northwest Piedmont Workforce Development Board.

Ms. Stevens can be considered at the March 8<sup>th</sup> meeting.

**GENERAL GOVERNMENT-PLANNING BOARD-BOARD OF ADJUSTMENTS –APPOINTMENTS AND RE-APPOINTMENTS**

Chairman McHugh presented information concerning the re-appointments and new appointment for the Stokes County Board of Adjustments. Mr. Jimmy Harris who has been on the Board for over 20 years has chosen not to be re-appointed. Mr. Don Lester (member) and Mr. Larry Boles (alternator) has agreed to accept re-appointment.

Chairman McHugh nominated Don Lester and Larry Boles to serve as members on the Stokes County Board of Adjustments. Both can be considered at the March 8<sup>th</sup> meeting.

Nominations can be taken at the March 8<sup>th</sup> meeting for an alternate member.

**GENERAL GOVERNMENT-SOLID WASTE-REFUSE TRUCK REPAIRS-RESOLUTION TO SELL PERSONAL PROPERTY**

County Manager Rick Morris presented additional information concerning the Mack Front End Refuse Truck, which has transmission problems. Manager Morris noted that the County had received an offer for purchase of the truck without repairs to the transmission in the amount of \$8,650.00. With repairs, the truck's estimated value is about \$10,000.

Manager Morris requested the Board's approval for the Resolution Authorizing the Sale of Personal Property Worth Less than \$30,000.00 (G.S. 160A-266; 267).

Chairman McHugh entertained a motion to approve the Resolution Authorizing Sale of Personal Property Worth Less than \$30,000.00 (G.S. 160A-266; 267).

Commissioner Inman moved to approve the Resolution Authorizing Sale of Personal Property Worth Less than \$30,000.00 (G.S. 160A-266; 267).

Vice Chairman John Turpin seconded and the motion carried unanimously.

**Resolution authorizing sale of personal property worth less than \$30,000.00  
(G.S. 160A-266; 267)**

**WHEREAS**, The County of Stokes owns a 1991 Mack Refuse truck that has become surplus and the County has received an offer of \$8,650.00 from Carolina Environmental Systems Incorporated, and;

**WHEREAS**, North Carolina General Statute, 153A-176, 160A-266 and 160A-267 permits the County to sell such property by private sale, upon authorization by the Board of Commissioners at a regular meeting and notice to the public; and

**WHEREAS**, the Board of Commissioners is convened in a regular meeting;

**THEREFORE, THE BOARD OF COMMISSIONERS OF STOKES COUNTY RESOLVES THAT:**

1. The Board of Commissioners authorizes the County Manager to sell by private sale the following item of surplus property:

1991 Mack Chassis with a Heil front-loading refuse body,  
Serial Number 1M2K185COMM003868, to Carolina Environmental  
Systems Inc., Kernersville, North Carolina.

2. The Clerk to the Board of Commissioners shall publish a notice summarizing this resolution, and no sale may be executed pursuant to this resolution until at least ten (10) days after the day the notice is published

Adopted this the **23<sup>rd</sup>** day of **February 2004**.

\_\_\_\_\_  
Clerk to the Board

\_\_\_\_\_  
Chairman

**GENERAL GOVERNMENT-ADMINISTRATION-RESOLUTION-ARCHITECTURE FEES-GOVERNMENT CENTER BUILDING**

County Manager Rick Morris requested Board's approval of the Resolution to allow the selection of an architecture whose fees would be estimated in an amount less than thirty thousand dollars to assess the new Courtroom (lower level) and the classroom area being used by Forsyth Tech. Community College. With the addition of bench seating in the new Courtroom and internet capability in the FTCC classroom, assessment is critical to assure that all requirements for assembly classification are being met versus the business operation which the courtroom and classroom are currently being classified.

Chairman McHugh entertained a motion to approve the submitted Resolution for assessment of the first floor of the Government Center.

Commissioner Inman moved to approve the submitted Resolution for the assessment of the first floor of the Government Center.

Commissioner Mabe seconded and the motion carried unanimously.

Chairman McHugh moved to authorized the County Manager to hire an Architectural Engineering firm to assess and develop the plans for corrective action on the first floor of the Government Center Building.

Commissioner Inman seconded and the motion carried unanimously.

**RESOLUTION**

**WHEREAS**, G.S. 143-64.31 requires the initial selection of firms to perform architectural, engineering, and surveying services without regard to fee;

**WHEREAS**, the County proposes to enter into one or more contracts for assessment of the first floor renovations of the Government Center and;

**WHEREAS**, the estimated professional fee is in an amount less than thirty thousand dollars;

February 23, 2004

**NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE COUNTY OF STOKES RESOLVES;**

Section 1. The above described project is hereby made exempt from the provision of G.S. 143-64.31 for the reasons stated in this resolution.

Section 2. This Resolution shall be effective upon passage.

Adopted this **23rd** day of **February 2004**.

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**Sandy McHugh**  
**Chairman**

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**Darlene Bullins**  
**Clerk to the Board**

**GENERAL GOVERNMENT-HEALTH DEPARTMENT-ENVIRONMENTAL HEALTH SPECIALISTS**

County Manager Rick Morris informed the Board of a potential crisis with the recent resignation of an environmental health specialist. At the present time, the County only has one experienced environmental health specialist with two trainees who will not be certified from the State until June.

Manager Morris also noted a recent bidding war with surrounding counties (Forsyth & Surry) increasing salaries for environmental health specialists.

Health Director Steve Smith noted the safety issues with having only one trained environmental health specialist who is currently doing all septic permits, day cares, restaurants, etc.

Manager Morris requested the Board's approval to hire a trained environmental health specialist who "can hit the ground running" at a salary up to \$45,000 per year.

Chairman McHugh entertained a motion to authorized the County Manager to hire a trained environmental health specialist at a salary up to \$45,000 per year.

Commissioner Inman moved to approve the motion to authorized the County Manager to hire a trained environmental health specialist at a salary up to \$45,000 per year.

Commissioner Mabe seconded and the motion carried unanimously.

**GENERAL GOVERNMENT-ADMINISTRATION-FORSYTH TECHNICAL COMMUNITY COLLEGE- VEHICLE REQUEST**

County Manager Rick Morris informed the Board of a recent request from Dr. Anne Hennis for the use of a county vehicle for courier service between Danbury and the Winston Salem campus and high schools where courses are being offered.

County Manager Morris requested the Board's approval to allow FTCC to use a county vehicle for official business related to the community college.

The Board discussed issues with an outside department using a county vehicle, gasoline cost, and availability of a Forsyth Tech. Community College vehicle.

Commissioner Inman moved to table the FTCC courier car until the March 8<sup>th</sup> meeting when further information will be presented by the County Manager.

Commissioner Joe Turpin seconded and the motion to table the issue carried unanimously.

**GENERAL GOVERNMENT – GOVERNING BODY-BOARD OF HEALTH JOINT MEETING**

Chairman McHugh presented a request from the Board of Health that both Boards meet on Monday, March 15<sup>th</sup> at 7:00 pm (Commissioners' Chambers) to discuss the direction for public health in Stokes County.

Chairman McHugh moved to approve the Board of Commissioners invite the Board of Health to meet on Monday, March 15<sup>th</sup> at 7:00 pm in the Commissioners and request that the Clerk to the Board advertise this and all other meeting agreed upon this meeting.

Commissioner Inman seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT – GOVERNING BODY – SCHEDULE FOR BUDGET WORK SESSIONS**

Chairman McHugh presented the Board with a tentative schedule for the upcoming 2004/05 fiscal year budget work sessions which will include meetings with each Department Head, the Board of Education and have structured agendas.

Chairman McHugh moved to approve the following schedule for the upcoming 2004/05 fiscal year budget:

##### **Presentation by County Manager of Proposed Budget**

- Monday, May 24, 2004

##### **Public Hearing**

- Thursday, June 3, 2004 – 7:00pm

##### **Scheduled Work Sessions**

- June 4, 2004 – 6:00/8:30pm
- June 7, 2004 – 6:00/8:30pm
- June 8, 2004 – 6:00/8:30pm
- June 9, 2004 – 6:00/8:30pm
- June 10, 2004 – 6:00/8:30pm
- June 11, 2004 – 6:00/8:30pm
- June 16, 2004 – 6:00/8:30pm
- June 17, 2004 – 6:00/8:30pm
- June 18, 2004 – 6:00/8:30pm

##### **Tentatively Scheduled Work Sessions**

- June 21, 2004 – 6:00/8:30pm
- June 23, 2004 – 6:00/8:30pm
- June 24, 2004 – 6:00/8:30pm
- June 25, 2004 – 6:00/8:30pm
- June 26, 2004 – 9:00/4:00pm (or until finished)

Commissioner Inman seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT –GOVERNING BODY – LEASE OF WATER SYSTEM- TOWN OF DANBURY**

Chairman McHugh presented a copy of the Lease of Water System between Stokes County and the Town of Danbury. A recent grant allowed the Town of Danbury to have an assessment of the system done by Cavanaugh and Associates, which revealed problems that could suspend water to the Government Center Complex, Stokes Reynolds Memorial Hospital, Danbury Library and the Town of Danbury, which includes residents and local restaurants.

Chairman McHugh moved to authorize the County Manager to schedule a meeting within the next week to include County Attorney, County Manager, Chairman of Board of Commissioners, Danbury Town Mayor, Town Attorney and anyone else the Mayor deems necessary for the discussion with follow up to the Water Authority.

Commissioner Inman seconded and the motion carried unanimously.

Chairman McHugh requested the County Attorney research the legal requirements pertaining to the Lease of the Water System, public hearings, etc

#### **GENERAL GOVERNMENT –EMS/JAIL –LIQUIDATION OF CHARGES**

Clerk to Board Darlene Bullins presented a request of Liquidation of EMS Charges for the following: (all were incarcerated at the Stokes County Jail at the time of service)

Call Number	Date of Call	Total Charges
0302102	05-07-2003	\$370.94
0302106	05-07-2003	\$529.57
0302528	06-02-2003	\$360.94
0302844	06-19-2003	\$355.47
0302859	06-20-2003	\$355.47
0303247	07-17-2003	\$365.47

Chairman McHugh entertained a motion to approve the submitted request for liquidation of EMS Charges.

Vice Chairman John Turpin moved to approve the liquidation of the submitted EMS Charges.

Commissioner Inman seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT-CLOSED SESSION**

Chairman McHugh moved to enter into closed session for the following:

To consider and take action with respect to the position to be taken by the County in negotiating the price or other materials terms of an agreement for the acquisition or lease of real property pursuant to G. S. 143-318.11(a)(5).

To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, and to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6)

To consult with the county attorney or another attorney employed or retained by the county in order to preserve the attorney-client privilege pursuant to G.S. 143-318-11(a)(3).

To discuss matters relating to the location or expansion of industries or other businesses in the County pursuant to G.S. 143-318.11(a)(4).

Commissioner Inman seconded and the motion carried unanimously.

The Board returned to the regular session of the February 23, 2004 meeting.

Chairman McHugh called to meeting back to order.

#### **GENERAL GOVERNMENT-GOVERNING BODY- HEALTH DEPARTMENT- ENVIRONMENTAL SPECIALIST SUPERVISOR - SALARY**

Commissioner Inman moved to approve the motion to increase the salary for Kim Sutton, Environmental Health Supervisor, to \$47,500 effectively immediately.

Commissioner Mabe seconded and the motion carried unanimously.

There being no further business to come before the Board, Commissioner Mabe moved to adjourn the meeting.

Vice Chairman John Turpin seconded and the motion carried (4-1) with Commissioner Joe Turpin voting against the motion.

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**Darlene Bullins**  
Clerk to the Board

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**Sandy McHugh**  
Chairman