

STATE OF NORTH CAROLINA )  
 )  
COUNTY OF STOKES )  
 )

OFFICE OF THE COMMISSIONERS  
STOKES COUNTY GOVERNMENT  
DANBURY, NORTH CAROLINA  
FEBRUARY 9, 2004

The Board of Commissioners of the County of Stokes, State of North Carolina, met in regular session in the Council Chambers of the Administrative Building, located in Danbury, North Carolina, on Monday, February 9, 2004, at 7:00 pm with the following members present:

Chairman Sandy McHugh  
Vice-Chairman John Turpin  
Commissioner Howard Mabe  
Commissioner Leon Inman  
Commissioner Joe Turpin

County Manager Richard Morris  
Darlene Bullins, Clerk to the Board

Chairman McHugh called the meeting to order.

Register of Deeds Kathy Young delivered the invocation.

#### **GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman McHugh opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

#### **GENERAL GOVERNMENT-ADMINISTRATION- ANNOUNCEMENT OF NEW EMS DIRECTOR**

County Manager Rick Morris announced the selection of the new Emergency Services Director - Mr. Monty Stevens.

#### **GENERAL GOVERNMENT -GOVERNING BODY-APPROVAL OF MINUTES**

Chairman McHugh entertained a motion to approve or amend the minutes of the January 28<sup>th</sup> meeting.

Vice Chairman John Turpin moved to approve the minutes of the January 28<sup>th</sup> meeting.

Commissioner Joe Turpin seconded and the motion carried unanimously.

#### **PUBLIC COMMENTS**

There were no public comments.

#### **GENERAL GOVERNMENT-EMS- CERTIFICATE PRESENTATION -NC EMS SYSTEM**

Chief Drexdal Pratt, Office of Emergency Medical Services, and Regional Systems Specialist Eddie Jordan-Region I, presented a Certificate to Director Monty Stevens which approves Stokes County as a North Carolina EMS System.

This certification is effective until January 31, 2010.

#### **GENERAL GOVERNMENT-GOVERNING BODY-FISCAL YEAR 2002-03 AUDIT REVIEW**

Mr. Randy Brodd, Dixon Odom - PLLC, presented the Fiscal-Year 2002-03 Audit to the Board. Mr. Brodd reviewed briefly the new implementation of the Governmental Accounting Standard Board (GASB) Statement Number 34, which Stokes County adopted during the year ended June 30, 2003.

Mr. Brodd explained that it is the responsibility of Dixon and Odom to express an unqualified opinion on the following areas:

Financial statements that collectively comprise the basic financial statements of Stokes County  
Compliance with laws and regulations as it relates to federal/state funding

Mr. Brodd reiterated the following statement contained in the Independent Auditors' Report:

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of Stokes County, North Carolina as of June 30, 2003 and the respective

changes in financial position and cash flows, where appropriate, thereof and the respective budgetary comparison for the General Fund for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Mr. Brodd stated that the Management's Discussion and Analysis detailed the County's financial statement in narrative form. (page 3 of the Financial Statements and Compliance Reports)

Mr. Brodd stated that the County's General Fund unreserved fund balance is \$1,812,203 or 5.73% of annual General Fund expenditures.

Mr. Brodd concluded with a review of the following graphs:

- General Fund-Available Fund Balance
- Per Capita General Obligation Debt-Historical Trend
- Property Tax Collection Rate - Current Year Levy
- General Government Revenues - 2002/2003
- General Government Expenditures - 2002/2003

(a copy of the Financial Statements and Compliance Reports and Financial Statement Board Presentation is maintained by the Finance Director and the Clerk to the Board)

Finance Director Julia Edwards noted that a decrease in property tax collections (fiscal year 2002/03) was due to motor vehicles tax being broken out separately and tax bills that were not sent out until August 2002 due to interim budget and budget not being adopted until August 9, 2002. As of January 2004, 97% of the fiscal year 2003/04 tax revenue has been collected.

Chairman McHugh noted that the available fund balance is over \$1 million more than the audit reveals due to refinancing and not budgeting all of the Hold Harmless Reimbursement.

#### **GENERAL GOVERNMENT-ANIMAL CONTROL- PROPOSED EXOTIC ANIMAL ORDINANCE**

Chief Animal Control Officer Sarah Shumate presented the Board with an overview pertaining to a proposed Exotic Animal Ordinance.

Officer Shumate presented the following:

- Definitions of "exotic"
- No federal laws on owning exotic animals
- Laws pertaining to transporting exotic animals
- All venomous snakes in NC are on the endangered species list
- North Carolina has no approved rabies vaccine for wolf or wolf hybrids
- Illegal to bring into NC any exotic or wild animal to hunt or trap
- Bill being drafted in Raleigh on exotic and wild animals
- Grandfather any exotic animals owned if ordinance is adopted
- Recommendation of high liability insurance coverage if exotic animal is owned
- Recommendation of licensing from state and federal government
- Recommendation of closure with 12 ft. high fencing, locks, etc.
- Recommendation of permit priced at a with substantial amount
- Mandatory Inspections by animal control
- Pet shops should not be exempt
- Notification to vets in the County with adopted ordinance
- Mauling of children in nearby counties
- Proposed Fines

Officer Shumate concluded with a recommendation to form a committee to include a member from the following departments to bring back to the Board a draft for a proposed exotic animal ordinance:

Animal Control	Department of Social Services
Health Department	Fire Marshal
Sheriff's Dept.	Legal
Wildlife Officer	EMS
Dr. Debbie Cowan	Board of Commissioners

Chairman McHugh volunteered to serve on the committee.

Chairman McHugh entertained a motion to direct Chief Animal Control Officer Sarah Shumate to form a committee to study and draft a proposed ordinance on exotic animals for presentation at the second meeting in March.

Commissioner Mabe moved to approve the motion to direct Chief Animal Control Officer Sarah Shumate to form a committee to study and draft a proposed ordinance on exotic animals for presentation at the second meeting in March.

Vice Chairman John Turpin seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT-COOPERATIVE EXTENSION-VOL. AGRICULTURAL DISTRICT - PROPOSED DESIGN**

County Extension Director Jeffrey Boyles presented to the Board a proposed design being considered by the Vol. Agricultural District which is based on the image of the Stokes County Flag. The design will be used by Vol. Agricultural District on signs, posters, pamphlets, etc. Director Boyles requested the Board's approval to use the image of the design used on the Stokes County Flag for the Vol. Agricultural District.

Chairman McHugh moved to entertain a motion to approve the use of the image of the design on the Stokes County Flag for the Vol. Agricultural District.

Vice Chairman John Turpin moved to approve the use of the image of the design on the Stokes County Flag for the Vol. Agricultural District.

Commissioner Inman seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT-NORTHWESTERN REGIONAL LIBRARY -UPDATE**

Area Consultant Joan Sherif -Northwestern Regional Library, was not present for the meeting.

#### **GENERAL GOVERNMENT-ADMINISTRATION-TIME WARNER-PROPOSED AGREEMENT -FORSYTH TECHNICAL COMMUNITY COLLEGE**

County Manager Rick Morris requested the approval of the Commercial Service and Right of Entry Agreement to allow high speed internet service for the classroom for Forsyth Technical Community College. Forsyth Technical Community College will initially be responsible for the monthly charges.

County Attorney Jonathan Jordan had reviewed and approved the Agreement as to form and legal sufficiency.

Chairman McHugh entertained a motion to approve the Commercial Service and Right of Entry Agreement to allow high speed internet service for the classroom for Forsyth Technical Community College.

Commissioner Joe Turpin moved to approve the Commercial Service and Right of Entry Agreement to allow high speed internet service for the classroom for Forsyth Technical Community College.

Commissioner Mabe seconded and the motion carried unanimously.

#### **COMMERCIAL SERVICE AND RIGHT OF ENTRY AGREEMENT**

Agreement dated this \_\_\_\_ day of \_\_\_\_\_, 200\_\_, by and between Time Warner Entertainment - Advance/Newhouse Partnership, through it's Greensboro Division doing business as Time Warner Cable (hereinafter referred to as "TWC") and \_\_\_\_\_ (hereinafter referred to as "OWNER"), located at \_\_\_\_\_.

1. For and in consideration of One Dollar (\$1.00) and other good and valuable consideration, receipt of which is hereby acknowledged, OWNER hereby grants to TWC the right to install, own, operate and maintain a broadband cable television and digital services distribution system (hereinafter referred to as the "System") and to provide any and all cable television, entertainment, data and information services which TWC elects to offer to the occupants of the building or buildings known as \_\_\_\_\_, located at \_\_\_\_\_, consisting of \_\_\_\_\_ units ("Property"). TWC specifically reserves the right to initially install, operate, and maintain its System in a manner necessary to service only those occupants from whom TWC has received specific requests for service and thereafter, as subsequent requests are made to TWC for service to additional occupants, to then install any equipment necessary to provide such additional service.
2. OWNER hereby grants and conveys to TWC, its successors and assigns, access in, on, over, across, under and throughout the Property for the purposes of: (a) providing Services to the occupants of the Property; (b) installing, owning, operating, inspecting, maintaining, testing, replacing, relocating, upgrading and removing the System or any part thereof; (c) marketing and selling Services and soliciting customers in person, by mail, or by telephone; and (d) collecting unpaid accounts. This privilege continues in effect for the duration of the term provided in Section 11, any renewal of such term and for 90 days thereafter to effect any removal of the System.
3. TWC shall install and maintain the System in the buildings at its own expense. Equipment shall be installed in accordance with good engineering practices and shall meet or exceed the requirements of federal, state or local laws pertaining to the placement and maintenance of the System.
4. All equipment, cable, conduit and wiring and all such other property placed on the Property by TWC ("Services Delivery System") shall be and remain the sole personal property of TWC and shall not be deemed to be affixed to or to become a part of the Property.
5. TWC shall have the sole right to possession of and dominion and control over the Services Delivery System, and any

equipment, facilities, antennas, pipes, conduits, poles, pedestals, vaults, active or passive devices, converters, cables and wires on the Property on the date of this Agreement which are to be used by TWC to deliver Services under this Agreement. Neither OWNER nor any other party may tamper with, attach to or use any portion of the Services Delivery System without the prior written authorization of TWC. TWC will also have the right to construct, install, connect or operate any future type of video reception device, whether hard wire or wireless, within the Property, subject to the reasonable approval of OWNER.

6. TWC may remove any and all of the equipment and wiring and any of the other properties placed on the Property by TWC at any time following the expiration of the term of this Agreement. If TWC damages the Property when it removes the Services Delivery System or any of its other properties from the Property, TWC will repair and restore such damage. If any of the Services Delivery System or other property of TWC is not removed from the Property, then TWC will continue to own such property so long as it holds a franchise to provide cable service in the jurisdiction where the Property are located, and thus has a reasonable expectation that it may again become authorized to deliver its services to occupants of the Property. If TWC so elects, it may lease any portion of the Services Delivery System to OWNER or any other party following expiration of this Agreement pursuant to such terms and conditions as may be agreed to by such parties. TWC and OWNER agree that any use by OWNER or any third party of the Services Delivery System or any other property of TWC located on the Property, shall be subject to the written consent of TWC, and shall not disturb TWC's continued right to ownership of any such property.
7. TWC agrees to maintain public liability insurance of not less than One Million Dollars (\$1,000,000) for injury resulting from any one accident and property damage liability of not less than One Million Dollars (\$1,000,000).
8. Occupants of the building who desire service(s) from TWC shall be charged and billed individually for connection to the System at the published retail monthly rate and installation charges applicable to other customers of TWC in the area. OWNER will have no responsibility to TWC for service agreements by or between TWC and occupants of the Property.
9. TWC agrees to consult with OWNER on the pre-wiring plans before installation. Upon the request of TWC, OWNER agrees to give TWC written approval of such plans which will not be unreasonably withheld or delayed.
10. TWC shall be responsible for any or all damages directly caused by its workmanship during installation or disconnection of service. Boring of holes or insertion of fasteners through the surface of walls for attachment of peripheral equipment is part of the normal workmanship and shall not be construed as damages. TWC agrees to repair damages arising from TWC's faulty workmanship.
11. This Agreement shall remain in full force and effect for fifteen (15) year. The initial term automatically will be extended for successive one-year periods unless either party notifies the other at least 60 days before the expiration of the initial term or any renewal term, as the case may be, that it does not wish to extend the Agreement. The initial term and any extensions thereof are collectively referred to as the "Term". Notwithstanding anything in this Agreement to the contrary, if a franchise that is necessary for TWC to provide the Services hereunder is forfeited, surrendered, terminated or otherwise ceases to be effective, not including a transfer of the franchise by TWC voluntarily to a third party, this Agreement shall terminate as of the date of termination of the franchise, and TWC shall incur no liability whatsoever for such termination.
12. In the event that this Agreement is executed by an AGENT on OWNER's behalf, AGENT represents that AGENT has the authority to act on behalf of OWNER in entering into this Agreement and that the OWNER is bound hereby. This Agreement shall accrue to the benefit of and be binding upon TWC and its successors and assigns, and upon OWNER and OWNER's successors, executors, heirs, administrators and assigns.
13. OWNER represents and warrants that (a) OWNER is the owner in fee simple of the property; and no purchase contracts exist with respect to the property; (b) OWNER has full power and authority to enter into this Agreement and the signatory below has been authorized to so act; (c) no party has any contractual right or any interest in the property that conflicts with any rights granted under this Agreement; (d) the property is not part of a bankruptcy proceeding, foreclosure action, or deed-in-lieu-of-foreclosure transaction.
14. This Agreement has been and entered into in the State of North Carolina. This Agreement shall be interpreted and enforced in accordance with the laws of the State of North Carolina without reference to conflict of law provisions. Any action arising under this Agreement shall only be brought in a court of competent jurisdiction within TWC's Greensboro Division service area.
15. This Agreement contains all the terms and conditions agreed to by the parties. Any and all previous agreements, if they exist, between the parties are replaced by this Agreement. The Agreement can be modified or changed only by a written instrument signed by both parties. In the event that any provision of this Agreement is held to be invalid or unenforceable, it is the intent of the parties that the remainder of the Agreement remain in full force and effect.

TIME WARNER ENTERTAINMENT - ADVANCE/NEWHOUSE  
PARTNERSHIP, through it's Greensboro Division, doing business as  
Time Warner Cable

\_\_\_\_\_  
Printed Name of OWNER or Authorized AGENT

\_\_\_\_\_  
Signature of OWNER or Authorized AGENT

By: \_\_\_\_\_  
Jack W. Stanley, Division President

Witness

Witness

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

[Attach appropriate notary acknowledgement]

**GENERAL GOVERNMENT-FINANCE DEPT.-BUDGET ORDINANCE AMENDMENT #69**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #69 which is necessary to amend the General Fund for the implementation of GASB 34 Financial Report for the County. The contract estimated the cost to be between \$10,000 - \$20,000 - total cost is \$18,500. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	<b>Finance Department</b>		
100.4130.180	Professional Services		\$7,500.00
100.9910.000	Contingency	\$7,500.00	
		<u>\$7,500.00</u>	<u>\$7,500.00</u>

This will result in a net increase of \$0.00 in the appropriations of the General Fund.

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #69.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #69.

Commissioner Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT -SHERIFF'S DEPARTMENT-BUDGET ORDINANCE AMENDMENT #70**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #70 which is necessary to amend the General Fund for insurance claim for accident. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	<b>Sheriff's Department</b>		
100.4310.351	Maint.& Repairs-Auto		\$2,579.00
			<u>\$2,579.00</u>

This will result in a net increase of \$2,579.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3839.850	Insurance Claims		\$2,579.00
			<u>\$2,579.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #70.

Commissioner Joe Turpin to approve Budget Ordinance Amendment #70.

Commissioner Inman seconded and the motion carried unanimously.

**GENERAL GOVERNMENT -HEALTH DEPARTMENT-BUDGET ORDINANCE AMENDMENT #71**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #71 which is necessary to amend the General Fund for additional federal funds for the WIC Client Services and Breastfeeding Programs and the reduction of Aid to Counties for Home Health. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	<b>Health Department</b>		
100.5100.000	Salaries & Wages		\$7,272.00
100.5100.090	Social Security Tax		\$403.00
100.5100.091	Medicare Tax		\$97.00

100.5100.100	Retirement	\$318.00
100.5100.101	401(k)	\$45.00
100.5100.110	Group Insurance	\$415.00
100.5100.310	Travel	\$200.00
100.5100.311	Employee Training	\$700.00

**Home Health**

100.5190.180	Professional Services	\$10,478.00	
		<u>\$10,478.00</u>	\$9,450.00

This will result in a net increase of \$9,450.00 for WIC and decrease of \$10,478 for Home Health in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3301.232	WIC-Client Services		\$7,778.00
100.3301.226	WIC-Breastfeeding		\$1,672.00
100.3301.228	Home Health	\$10,478.00	
		<u>\$10,478.00</u>	\$9,450.00

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #71.

Commissioner Mabe moved to approve Budget Ordinance Amendment #71.

Vice Chairman John Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT -SOCIAL SERVICES-BUDGET ORDINANCE AMENDMENT #72**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #72 which is necessary to amend the General Fund for the Social Worker III-Children Services, Social Worker II-CAP position, and Income Maintenance Caseworker II positions approved in September for Social Services Department. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	<b>Health Department</b>		
100.5310.000	Salaries & Wages		\$53,334.00
			<u>\$53,334.00</u>

This will result in a net increase of \$600.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3301.202	Welfare-Federal		\$34,992.00
100.3301.203	Welfare-State		\$514.00
100.3991.000	Fund Balance Appropriated		\$17,828.00
			<u>\$53,334.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #72.

Commissioner Inman moved to approve Budget Ordinance Amendment #72.

Commissioner Mabe seconded and the motion carried unanimously.

**GENERAL GOVERNMENT -FINANCE DEPARTMENT-BUDGET ORDINANCE AMENDMENT #73**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #73 which is necessary to amend the General Fund and Revaluation Fund for mid-year review of departmental budgets. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	<b>General Fund</b>		
	See attached		
		<u>\$220,233.00</u>	\$262,535.00

ACCT #	DEPARTMENT	DECREASE	INCREASE	NET
<b>Governing Body</b>				
100.4110.000	Salaries & Wages		5,000.00	
100.4110.090	Social Security		850.00	
100.4110.091	Medicare Tax		200.00	
100.4110.130	Unemployment	7,300.00		
100.4110.320	Telephone & Postage	300.00		
100.4110.340	Printing	900.00		
100.4110.450	Insurance	5,400.00		(7,850.00)
100.4111.491	Health Insurance	25,000.00		(25,000.00)
<b>Administration</b>				
100.4120.000	Salaries & Wages		7,000.00	
100.4120.090	Social Security		200.00	
100.4120.091	Medicare Tax		25.00	
100.4120.100	Retirement	700.00		
100.4120.101	401K	200.00		
100.4120.180	Professional Services	200.00		
100.4120.350	Maint. & Repairs Equipment	450.00		
100.4120.511	Equipment Non Capitalized	105.00		5,570.00
<b>Finance</b>				
100.4130.000	Salaries & Wages		7,650.00	
100.4130.100	Retirement		300.00	
100.4130.101	401K	300.00		
100.4130.310	Travel	1,000.00		
100.4130.340	Printing		800.00	
100.4130.390	Bank Charges	4,000.00		
100.4130.440	Misc. Contractual Services	950.00		
100.4130.490	Dues & Subscriptions		200.00	2,700.00
<b>Tax Administration</b>				
100.4140.090	Social Security	825.00		
100.4140.091	Medicare Tax	175.00		
100.4140.100	Retirement		75.00	
100.4140.101	401K	400.00		
100.4140.310	Travel		2,000.00	
100.4140.311	Training		1,000.00	
100.4140.320	Telephone & Postage	7,500.00		
100.4140.340	Printing	1,400.00		
100.4140.370	Advertising	2,000.00		
100.4140.490	Dues & Subscriptions	200.00		
100.4140.511	Equipment-Non Capitalized	770.00		(10,195.00)
<b>Mapping/GIS</b>				
100.4141.000	Salaries & Wages		1,025.00	
100.4141.090	Social Security	300.00		
100.4141.091	Medicare Tax	75.00		
100.4141.310	Travel	650.00		
100.4141.311	Training	300.00		
100.4141.320	Telephone & Postage	600.00		

100.4141.440	Misc. Contractual Services	200.00		(1,100.00)
	<b>Legal</b>			
100.4150.000	Salaries & Wages		13,800.00	
100.4150.090	Social Security	350.00		
100.4150.091	Medicare Tax			
100.4150.100	Retirement	300.00		
100.4150.101	401K	200.00		
100.4150.180	Professional Services		10,000.00	
100.4150.490	Dues & Subscriptions		250.00	23,200.00
	<b>Superior Court</b>			
100.4160.260	Departmental Supplies		170.00	
100.4160.330	Utilities	1,500.00		
100.4160.441	Juvenile Detention		5,000.00	3,670.00
	<b>Election</b>			
100.4170.000	Salaries & Wages		300.00	300.00
	<b>Register of Deeds</b>			
100.4180.000	Salaries & Wages	400.00		
100.4180.020	Salaries & Wages-Part Time	3,000.00		
100.4180.090	Social Security	550.00		
100.4180.091	Medicare Tax	100.00		
100.4180.100	Retirement	150.00		
100.4180.101	401K	275.00		
100.4180.170	Other Fringe Supplemental Pension		3,000.00	
100.4180.320	Telephone & Postage		1,000.00	
100.4180.350	Maint. & Repairs Equipment	1,160.00		(1,635.00)
	<b>Public Buildings</b>			
100.4190.000	Salaries & Wages		4,800.00	
100.4190.090	Social Security	900.00		
100.4190.091	Medicare Tax	200.00		
100.4190.100	Retirement		175.00	
100.4190.101	401K	875.00		
100.4190.240	Misc. Contractual Servs-Road Signs		1,500.00	
100.4190.351	Maint. & Repairs Auto		1,200.00	
100.4190.491	Uniform Rental		5,000.00	
100.4190.430	Rental of Equipment		15,300.00	
100.4190.440	Misc. Contractual Services	15,300.00		10,700.00
	<b>Information Systems</b>			
100.4210.000	Salaries & Wages		700.00	
100.4210.090	Social Security	850.00		
100.4210.091	Medicare Tax	200.00		
100.4210.100	Retirement		25.00	
100.4210.180	Professional Services	5,000.00		
100.4210.310	Travel	1,000.00		(6,325.00)
	<b>Vehicle Maintenance</b>			
100.4250.000	Salaries & Wages		8,300.00	
100.4250.090	Social Security		325.00	

100.4250.091	Medicare Tax		85.00	
100.4250.100	Retirement		400.00	
100.4250.101	401K	400.00		
100.4250.250	Auto Supplies		400.00	
100.4250.351	Maint. & Repairs Auto		200.00	9,310.00

**Sheriff's Department**

100.4310.000	Salaries & Wages		58,000.00	
100.4310.090	Social Security		500.00	
100.4310.091	Medicare Tax		300.00	
100.4310.100	Retirement	2,500.00		
100.4310.101	401K	200.00		
100.4310.102	401K 5%	1,500.00		
100.4310.130	Special Payments		5,500.00	
100.4310.320	Telephone & Postage		5,000.00	65,100.00

**Jail**

100.4320.000	Salaries & Wages		4,500.00	
100.4320.030	Salaries & Wages-Contract Pay		1,500.00	
100.4320.090	Social Security	800.00		
100.4320.091	Medicare Tax	100.00		
100.4320.100	Retirement	100.00		
100.4320.101	401K		650.00	
100.4320.102	401K 5%		200.00	
100.4320.230	Medical Supplies		200.00	
100.4320.440	Misc. Contractual Servs-Prisoners		10,000.00	16,050.00

**District Resource Center**

100.4321.000	Salaries & Wages		300.00	
100.4321.090	Social Security	150.00		
100.4321.100	Retirement	10.00		
100.4321.101	401K	10.00		130.00

**Emergency Communications**

100.4325.000	Salaries & Wages	16,000.00		
100.4325.020	Salaries & Wages-Part Time		16,000.00	
100.4325.090	Social Security	1,800.00		
100.4325.091	Medicare Tax	400.00		
100.4325.100	Retirement	925.00		
100.4325.101	401K	1,300.00		
100.4325.291	Uniforms	100.00		
100.4325.320	Telephone & Postage		800.00	
100.4325.330	Utilities	2,000.00		(5,725.00)

**Emergency Management**

100.4330.000	Salaries & Wages		4,800.00	
100.4330.090	Social Security		100.00	
100.4330.091	Medicare Tax		25.00	
100.4330.100	Retirement		225.00	
100.4330.101	401K	75.00		5,075.00

**Fire & Rescue**

100.4340.000	Salaries & Wages		350.00	
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100.4340.090	Social Security	60.00		
100.4340.091	Medicare Tax	15.00		
100.4340.100	Retirement		10.00	
100.4340.101	401K		10.00	295.00
100.4360.000	Medical Examiner		2,000.00	2,000.00
	<b>Emergency Medical Services</b>			
100.4370.000	Salaries & Wages	10,000.00		
100.4370.010	Salaries & Wages-Overtime		25,000.00	
100.4370.100	Retirement	1,000.00		
100.4370.101	401K	1,000.00		
100.4370.230	Medical Supplies		13,000.00	
100.4370.390	Credit Bureau	1,000.00		
100.4370.392	Laundry		700.00	25,700.00
	<b>Animal Control</b>			
100.4380.000	Salaries & Wages		500.00	
100.4380.090	Social Security	150.00		
100.4380.091	Medicare Tax	25.00		
100.4380.100	Retirement			
100.4380.101	401K	200.00		
100.4380.250	Auto Supplies		1,000.00	
100.4380.310	Travel		50.00	
100.4380.491	Uniform Rental		40.00	1,215.00
	<b>Solid Waste Collection</b>			
100.4720.000	Salaries & Wages		6,000.00	
100.4720.020	Salaries & Wages-Part Time	8,000.00		
100.4720.090	Social Security	800.00		
100.4720.091	Medicare Tax	200.00		
100.4720.100	Retirement	100.00		
100.4720.101	401K	600.00		
100.4720.250	Auto Supplies		5,000.00	
100.4720.491	Uniform Rental		40.00	1,340.00
	<b>Planning</b>			
100.4910.000	Salaries & Wages	3,500.00		
100.4910.090	Social Security	1,500.00		
100.4910.091	Medicare Tax	300.00		
100.4910.100	Retirement	200.00		
100.4910.101	401K	25.00		
100.4910.260	Departmental Supplies	650.00		
100.4910.340	Printing		650.00	(5,525.00)
	<b>Economic Development</b>			
100.4920.000	Salaries & Wages		300.00	
100.4920.090	Social Security	250.00		
100.4920.091	Medicare Tax	50.00		
100.4920.100	Retirement		10.00	
100.4920.101	401K		10.00	
100.4920.260	Departmental Supplies	1,200.00		
100.4920.310	Travel	500.00		

100.4920.320	Telephone & Postage		500.00	
100.4920.440	Misc. Contractual Services	5,000.00		(6,180.00)
<b>Cooperative Extension</b>				
100.4950.350	Maint. & Repairs Equipment	400.00		(400.00)
<b>Natural Resources</b>				
100.4960.000	Salaries & Wages		400.00	
100.4960.101	401K	275.00		
100.4960.310	Travel	800.00		
100.4960.490	Dues & Subscriptions	600.00		(1,275.00)
<b>Veteran Services</b>				
100.5820.000	Salaries & Wages		100.00	
100.5820.100	Retirement		10.00	
100.5820.310	Travel	110.00		-
<b>Senior Services</b>				
100.5860.000	Salaries & Wages	5,000.00		
100.5860.090	Social Security	600.00		
100.5860.091	Medicare Tax	150.00		
100.5860.100	Retirement	475.00		
100.5860.101	401K	700.00		
100.5860.220	Food & Provisions	4,000.00		
100.5860.260	Departmental Supplies	300.00		
100.5860.330	Utilities	300.00		(11,525.00)
<b>Arts Council</b>				
100.6150.000	Salaries & Wages	18,800.00		
100.6150.090	Social Security	1,390.00		
100.6150.091	Medicare Tax	325.00		
100.6150.100	Retirement	1,045.00		
100.6150.101	401K	210.00		(21,770.00)
100.9910.000	Contingency	25,548.00		(25,548.00)
		<b>\$220,233.00</b>	<b>\$262,535.00</b>	<b>\$42,302.00</b>

**Revaluation Fund**

202.4140.000	Salaries & Wages		4,500.00	
202.4140.010	Salaries & Wages-Overtime	3,000.00		
202.4140.020	Salaries & Wages-Part Time		3,000.00	
202.4140.090	Social Security	700.00		
202.4140.091	Medicare Tax	150.00		
202.4140.100	Retirement			
202.4140.101	401K	225.00		
202.4140.260	Departmental Supplies	425.00		
202.4140.320	Telephone & Postage	3,000.00		
		<b>\$ 7,500.00</b>	<b>\$ 7,500.00</b>	

This will result in a net increase of \$42,302.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
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See attached

\$11,767.00      \$54,069.00

**REVENUES**

100.3301.413	Inmate/Transportation Reimbursement		17,000.00	
100.3839.000	Miscellaneous Revenue		8,000.00	
100.3615.450	Arts Council Misc	11,767.00		
100.3431.415	School Resource Officer		2,280.00	
100.3431.410	Sheriff's Dept-Gun Permits		1,000.00	
100.3431.411	Sheriff's Dept-Officers Fees		3,000.00	
100.3431.414	Concealed Weapon Permit		1,500.00	
100.3431.415	Sheriff's Dept Judgment		1,000.00	
100.3210.151	Prior Year Dog Tag Licenses		1,215.00	
100.3327.100	State Funds-Hold Harmless		19,074.00	
		<b>\$11,767.00</b>	<b>\$54,069.00</b>	<b>\$42,302.00</b>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #73.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #73.

Commissioner Joe Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT -PUBLIC BUILDINGS -BUDGET ORDINANCE AMENDMENT #74**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #74 which is necessary to amend the General Fund for the purchase of church benches for the courtroom and lobby. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	<b>Public Buildings</b>		
100.4190.511	Equipment-Non Capitalized		\$2,100.00
			<u>\$2,100.00</u>

This will result in a net increase of \$2,100.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3991.000	Fund Balance Appropriation		\$2,100.00
			<u>\$2,100.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #74.

Commissioner Joe Turpin moved to approve Budget Ordinance Amendment #74.

Commissioner Inman seconded and the motion carried unanimously.

**GENERAL GOVERNMENT -SHERIFF'S DEPARTMENT-BUDGET ORDINANCE AMENDMENT #75**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #75, which is necessary to amend the General Fund for two classes for full time law enforcement officer for bioterrorism.. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	<b>Sheriff's Department</b>		
100.4310.311	Training		\$10,000.00
			<u>\$10,000.00</u>

This will result in a net increase of \$10,000.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3991.000	Fund Balance Appropriation		\$10,000.00
			<u>\$10,000.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #75.

Commissioner Inman moved to approve Budget Ordinance Amendment #75.

Commissioner Mabe seconded and the motion carried unanimously.

#### GENERAL GOVERNMENT -SHERIFF'S DEPARTMENT-BUDGET ORDINANCE AMENDMENT #76

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #76, which is necessary to amend the General Fund to compensate full time and part time salaries for the expenses involved in the security of an aircraft crash site in December 2003. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	<b>Sheriff's Department</b>		
100.4310.000	Salaries & Wages		\$351.00
100.4310.020	Salaries & Wages-Part Time		\$792.00
			<u>\$1,143.00</u>

This will result in a net increase of \$1,143.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3839.001	Sheriff's Dept. Miscellaneous		\$1,143.00
			<u>\$1,143.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #76.

Commissioner Mabe moved to approve Budget Ordinance Amendment #76.

Commissioner Joe Turpin seconded and the motion carried unanimously.

#### GENERAL GOVERNMENT-GOVERNING BODY-SURRY COUNTY HOUSING CONSORTIUM COUNCIL - APPOINTMENT

Commissioner Inman nominated Mr. Sam Hill to serve on the Surry County Housing Consortium Council. There were no other nominations. Mr. Hill can be considered for the appointment at the February 23<sup>rd</sup> meeting.

#### GENERAL GOVERNMENT-GOVERNING BODY-ETJ-CITY OF KING - PLANNING BOARD- APPOINTMENT

Chairman McHugh entertained a motion to re-appoint Norma Cox as member and Dean Hartgrove as alternate to serve on the ETJ-City of King Planning Board or to submit any other nomination. There were no further nominations. (Both were nominated at the January 28<sup>th</sup> meeting)

Commissioner Mabe moved to re-appoint Norma Cox as member and Dean Hartgrove as alternate to serve on the ETJ-City of King Planning Board.

Commissioner Inman seconded and the motion carried (4-1) with Vice Chairman John Turpin voting against the motion.

#### GENERAL GOVERNMENT-GOVERNING BODY-STOKES COUNTY VOL. FIRE AND RESCUE ASSOCIATION -APPOINTMENT

Chairman McHugh entertained a motion to reappoint Edsel Dodson and appoint McRay "Nubbin" Greene Jr to serve on the Stokes County Vol. Fire and Rescue Association or to submit any other nomination. There were no further nominations. (Both were nominated at the January 28<sup>th</sup> meeting)

Commissioner Inman moved to re-appoint Edsel Dodson and appoint McRay

"Nubbin" Greene Jr to serve on the Stokes County Vol. Fire and Rescue Association.

Vice Chairman John Turpin seconded and the motion carried unanimously.

#### GENERAL GOVERNMENT-ADMINISTRATION/PUBLIC BUILDINGS

County Manager Rick Morris presented the Board with information pertaining to the Board's January 28<sup>th</sup> request for a consultant's recommendation for the HVAC replacement at the Government Center Building. Mr. Christopher R. Stroupe, Consultant Engineering Service Inc, proposed to examine the industry standards, life expectancy of similar equipment, energy efficiencies, and replacement of components versus complete replacement of HVAC at a rate of \$70 per hour with a cap of \$500. Mr. Stroupe is available this Wednesday and will provide an additional quote for the Administration Building.

Chairman McHugh entertained a motion to approve County Manager Morris to hire Christopher R. Stroupe, III, PE -Consultant Engineering Service to perform an assessment of bids that were received for the HVAC System in the Government Center Building.

Vice Chairman John Turpin moved to approve the motion to allow County Manager Morris to hire Christopher R. Stroupe, III, PE - Consultant Engineering Service to perform an assessment of bids that were received for the HVAC System in the Government Center Building.

Commissioner Joe Turpin seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT-EMS- APPOINTMENT OF EMERGENCY MANAGEMENT DIRECTOR**

County Manager Rick Morris requested the appointment of EMS Director Monty Stevens as Emergency Management Director.

Chairman McHugh moved to entertain a motion to appoint EMS Director Monty Stevens as Emergency Management Director for Stokes County.

Commissioner Joe Turpin moved to appoint EMS Director Monty Stevens as Emergency Management Director for Stokes County.

Commissioner Mabe seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT-GOVERNING BODY-SEVEN ISLAND BRIDGE RESOLUTION**

Chairman McHugh informed the Board of a recent meeting with representatives from NC Department of Transportation, Nancy Dunn and Pat Ivey to discuss the replacement of Seven Island Bridge.

The Board discussed the danger of the bridge being taken off the NCDOT Bridge Replacement List, crossover between Danbury and Lawsonville, encouraging tourism for Danbury and Stokes County, and the safety for citizens being served by Danbury Vol. Fire Department.

Chairman McHugh read the following Resolution:

**RESOLUTION BY THE BOARD OF COMMISSIONERS  
IN REGULAR SESSION ASSEMBLED  
IN SUPPORT OF REPLACING THE SEVEN ISLAND BRIDGE**

**WHEREAS**, the Board of Commissioners for the County of Stokes desires to acknowledge the importance of each and every citizen of Stokes County; and

**WHEREAS**, the Board further desires to recognize and affirm the desire of the citizens of Danbury and the surrounding area; and

**WHEREAS**, those citizens have overwhelmingly stated that they wish to see the Seven Island Bridge replaced rather than preserved; and

**WHEREAS**, the public safety of the citizens of Danbury and the surrounding area may be adversely affected by the permanent closing of the Seven Island Bridge; and

**WHEREAS**, the economic development of Tourism in the Danbury area may also be adversely affected by the permanent closing of the Seven Island Bridge; and

**WHEREAS**, the North Carolina Department of Transportation has shown a commitment to meet with, discuss and listen to the citizens and leadership of Danbury and Stokes County and be responsive to the needs and desires of Stokes County and the citizens of Danbury and the surrounding area;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners for the County of Stokes does hereby request that the North Carolina Department of Transportation proceed with the construction of the replacement of the Seven Island Bridge.

**ADOPTED** by THE STOKES COUNTY BOARD OF COMMISSIONERS this 9<sup>th</sup> day of February, 2004.

\_\_\_\_\_  
SANDY MCHUGH, CHAIRMAN

\_\_\_\_\_  
DARLENE BULLINS, CLERK TO THE BOARD

Chairman McHugh entertained a motion adopt the Resolution by the Board of Commissioners in Regular Session Assembled in Support of Replacing the Seven Island Bridge.

Commissioner Inman moved to adopt the Resolution by the Board of Commissioners in Regular Session Assembled in Support of Replacing the Seven Island Bridge.

Commissioner Mabe seconded and the motion carried unanimously.

Chairman McHugh presented Town Council Member Vance Bullins a copy of the adopted Resolution.

**GENERAL GOVERNMENT-GOVERNING BODY-RESOLUTION URGING STRONGER PENALTIES FOR OFFENDERS THAT SELL AND MANUFACTURE METHAMPHETAMINE IN NORTH CAROLINA**

Chairman McHugh introduced a proposed Resolution concerning the dangers and the needs reflected in Methamphetamine labs.

Chairman McHugh noted the danger for county employees such as DSS, Home Health, Tax Dept, EMS, Sheriff's Dept., GIS, Animal Control, Senior Services, etc.

Chairman McHugh entertained a motion to adopt the Resolution Urging Stronger Penalties for Offenders that Sell and Manufacture Methamphetamine in North Carolina.

Commissioner Inman moved to adopt the Resolution Urging Stronger Penalties for Offenders that Sell and Manufacture Methamphetamine in North Carolina.

Commissioner Joe Turpin seconded and the motion carried unanimously.

**RESOLUTION URGING STRONGER PENALTIES FOR OFFENDERS THAT SELL AND MANUFACTURE METHAMPHETAMINE IN NORTH CAROLINA**

**WHEREAS**, the use, sale, and manufacture of methamphetamine is becoming more evident in North Carolina; and

**WHEREAS**, the chemical substances used to manufacture methamphetamine are an extreme environmental, toxic and explosive hazard; and

**WHEREAS**, the operation of manufacturing methamphetamine poses extreme danger, not only to children who may inhabit the premises or surrounding premises, but to Law Enforcement Officers, EMS Personnel and Firefighters who may be called to the scene; and

**WHEREAS**, the irresponsible and negligent disposal of the waste products from these operations by their operators create additional Hazardous Materials locations and environmental dangers to the innocent and unknowing residents who live in proximity to the disposal and in some instances and unbeknown to them, have these dangerous chemicals disposed of on their property; and

**WHEREAS**, Law Enforcement, EMS, Fire Fighters and County workers who do in/at home services need to have awareness training on these Hazardous Labs; and

**WHEREAS**, Law Enforcement needs to have the training and equipment necessary to handle, investigate, dismantle and dispose of these Hazardous Labs and chemicals; and

**WHEREAS**, Firefighters and Fire Investigators need to have the training and equipment necessary to fight and investigate the fires and explosions at these Hazardous Labs and the training and equipment necessary to dismantle and dispose of these Hazardous Labs and chemicals; and

**WHEREAS**, EMS needs to have the training and equipment necessary to recognize and treat patients that have been effected by the chemicals and/or toxic smoke in these Hazardous Labs; and

**WHEREAS**, the availability of methamphetamine drugs needs to be completely eradicated through all means possible.

**THEREFORE, BE IT RESOLVED** that the Stokes County Board of Commissioners humbly request and urge the North Carolina Legislature to adopt laws that impose stronger penalties including mandatory jail time for offenders who operate clandestine methamphetamine labs, and for the sale and/or offer for sale of methamphetamine and for the possession of the chemicals used to manufacture methamphetamine drugs.

**BE IT FURTHER RESOLVED** that adequate state and federal funding for Law Enforcement agencies and Emergency Services be a top priority in the Legislature and that Fire Departments have availability to grants and other sources of revenue in order to maintain necessary training and equipment for dealing with the dangers posed by dealing with methamphetamine labs.

Duly adopted this the 9<sup>th</sup> day of February 2004.

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#### **GENERAL GOVERNMENT-NORTHWEST PIEDMONT RPO-REQUEST FOR FUNDING**

Commissioner Joe Turpin requested to remove from the table the Northwest Piedmont RPO Request for Funding (agenda item tabled at the January 28<sup>th</sup> meeting)

Chairman McHugh entertained a motion to remove from the table the Northwest Piedmont RPO Request for Funding (agenda item tabled at the January 28<sup>th</sup> meeting).

Commissioner Joe Turpin moved to approve the motion to remove the agenda item from the table.

Vice Chairman John Turpin seconded and the motion carried unanimously.

Commissioner Joe Turpin presented information concerning the \$2,344 funding from Northwest Piedmont RPO to be used for purchasing additional equipment such as traffic counters that could be very instrumental in obtaining business for the County.

Commissioner Joe Turpin noted that all other counties involved have agreed to fund their 20% matching funding.

Chairman McHugh entertained a motion to approve the request from Northwest Piedmont Rural Planning Organization in the amount of \$2,344.

Commissioner Joe Turpin moved to approve the request from Northwest Piedmont Rural Planning Organization in the amount of \$2,344.

Commissioner Mabe seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT -GOVERNING BODY-CLOSED SESSION**

Chairman McHugh moved to enter closed session to consider and take action with respect to the position to be taken by the County in negotiating the price or other materials terms of an agreement for the acquisition or lease of real property pursuant to General Statute 143-318.11(a)(4).

Vice Chairman John Turpin seconded and the motion carried unanimously.

**The Board returned to the regular session of the February 9, 2004 meeting.**

#### **GENERAL GOVERNMENT-GOVERNING BODY- PURCHASE OF LAND FOR PROPOSED YVEDDI MAINTENANCE FACILITY**

Commissioner Inman moved to approve the motion that the County purchase 6.6 acres of land currently owned by William M Nelson Jr., which adjoins the Government Center property at a price of \$30,000.

Commissioner Joe Turpin seconded and the motion carried unanimously

Chairman McHugh presented information concerning the purchase of the land which will be used by YVEDDI who currently has a \$300,000 grant to build a maintenance facility in Stokes County.

Proposed plan for the maintenance facility is to replace the current Stokes County maintenance facility that will serve the YVEDDI fleet.

Chairman McHugh concluded that only a portion of the land will be used for the maintenance facility.

There being no further business to come before the Board, Vice Chairman John Turpin moved to recess the meeting until Monday, February 16, 2004 at 8:30 am.

Commissioner Joe Turpin seconded and the motion carried unanimously.

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**Darlene Bullins**  
Clerk to the Board

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**Sandy McHugh**  
Chairman