

STATE OF NORTH CAROLINA

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OFFICE OF THE COMMISSIONERS

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STOKES COUNTY GOVERNMENT

COUNTY OF STOKES

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DANBURY, NORTH CAROLINA

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JANUARY 28, 2004

The Board of Commissioners of the County of Stokes, State of North Carolina, met in regular session in the Council Chambers of the Administrative Building, located in Danbury, North Carolina, on Wednesday, January 28, 2004 at 7:00 pm (meeting was rescheduled due to the inclement weather on Monday, January 26<sup>th</sup>) with the following members present:

Chairman Sandy McHugh  
Vice-Chairman John Turpin  
Commissioner Howard Mabe  
Commissioner Leon Inman  
Commissioner Joe Turpin

County Manager Richard D. Morris  
Darlene Bullins, Clerk to the Board

Chairman McHugh called the meeting to order.

Commissioner Inman delivered the invocation.

#### **GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE**

Chairman McHugh opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

#### **GENERAL GOVERNMENT – ETJ-CITY OF KING -PLANNING BOARD- PUBLIC HEARING**

Chairman McHugh called the Public Hearing for the ETJ –City of King – Planning Board to order.

There were no public comments during the Public Hearing.

Chairman McHugh adjourned the Public Hearing for the ETJ – City of King – Planning Board.

#### **GENERAL GOVERNMENT –GOVERNING BODY-APPROVAL OF MINUTES**

Chairman McHugh entertained a motion to approve or amend the minutes of the January 12<sup>th</sup> meeting.

Vice Chairman John Turpin moved to approve the minutes of the January 12<sup>th</sup> minutes.

Commissioner Mabe seconded and the motion carried unanimously.

#### **PUBLIC COMMENTS**

The following citizens spoke to the Board:

##### **Jimmy Southard**

3614 Morris Farm Drive  
Greensboro, NC

Topic: **Front Loader Refuse Truck**

Mr. Southard, Sales Representative for Trans Source Truck Centers, spoke to the Board concerning the upcoming agenda item - Bids for the proposed Refuse Truck purchase.

Mr. Southard updated the Board with information concerning Mack Trucks. Mr. Southard requested consideration from the Board for the purchase of a Mack Refuse Truck even though it was not the lowest bid, but to consider the service and lifetime of the present Mack trucks owned by the County.

##### **Jan Spencer**

3167 Rosebud Road  
Walnut Cove, NC 27052

Topic: **Ban on Exotic Animals**

Ms. Spencer requested the Board consider a ban on exotic animals in Stokes County.

Ms. Spencer noted the fatality of a child in Wilkes County and as well as a serious mauling of a child in Surry County. Ms. Spencer also noted that surrounding counties were considering bans on exotic animals and requested Stokes County follow suit.

Ms. Spencer concluded with the possibility of surrounding counties adopting bans, which could increase exotic animals coming into Stokes County. Ms. Spencer presented Board members with a copy of an editorial "Tiger Attacks" printed in the January 27, 2004 Winston Salem Journal.

Commissioner Joe Turpin requested any additional information that Ms. Spencer could provide pertaining to what other counties are considering as an "exotic animal".

Chairman McHugh requested this be included as an agenda item under "New Business" as not to start a precedence to start questioning individuals during "Public Comments".

#### **GENERAL GOVERNMENT –FINANCE- F/Y 2002/03 AUDIT REVIEW**

Chairman McHugh informed the Board that the Audit Review has been postponed to February 9, 2004 due to the inclement weather. Mr. Brodd was unable to attend tonight's rescheduled meeting due to a prior engagement.

#### **GENERAL GOVERNMENT –TAX ADMINISTRATIVE REPORT**

Tax Administrator Wren Carmichael requested Refunds for the Motor Vehicles totaling \$240.24 for the following:

▪ Henry G. Bricky	\$10.75
▪ Nissan Infiniti	\$22.83
▪ Jack M. Bailey III	\$53.10
▪ Shelby N. Steele	\$34.67
▪ Harpers Ferry Properties LLC	\$36.03
▪ Mary L. Tilley	\$ 5.08
▪ June A. Slate	\$ 3.50
▪ Steven E. Boles	\$74.28

Chairman McHugh entertained a motion to approve the following Motor Vehicle Refunds totaling \$240.24:

▪ Henry G. Bricky	\$10.75
▪ Nissan Infiniti	\$22.83
▪ Jack M. Bailey III	\$53.10
▪ Shelby N. Steele	\$34.67
▪ Harpers Ferry Properties LLC	\$36.03
▪ Mary L. Tilley	\$ 5.08
▪ June A. Slate	\$ 3.50
▪ Steven E. Boles	\$74.28

Commissioner Mabe moved to approve the submitted Motor Vehicle Refunds totaling \$240.24.

Vice Chairman John Turpin seconded and the motion carried unanimously.

Tax Administrator Wren Carmichael requested the following Property Tax Release Requests for Motor Vehicles totaling \$160.78:

• Inez Moore Long	\$26.20
• Roger Wayne Fulp	\$18.06
• Michael Paul King	\$17.96
• Kenneth W. Jones	\$26.60
• Virginia Davis Allen	\$16.54
• Charles Joseph Kelly Sr.	\$29.89
• Penny Reaves Brown	\$12.09
• John Will Searcy Jr.	\$13.44

Chairman McHugh entertained a motion to approve the following Property Tax Release Request for Motor Vehicles totaling \$160.78:

• Inez Moore Long	\$26.20
• Roger Wayne Fulp	\$18.06

- Michael Paul King \$17.96
- Kenneth W. Jones \$26.60
- Virginia Davis Allen \$16.54
- Charles Joseph Kelly Sr. \$29.89
- Penny Reaves Brown \$12.09
- John Will Searcy Jr. \$13.44

Commissioner Inman moved to approve the submitted Property Tax Release Requests for Motor Vehicles totaling \$160.78.

Vice Chairman John Turpin seconded and the motion carried unanimously.

Tax Administrator Wren Carmichael requested the following Property Tax Release Requests for Real and Personal Property totaling \$5,327.62:

- Fred W. and Brenda Lawson \$262.64
- Tommy Wayne Stone \$434.96
- Donnie R. McHone \$30.00
- Richard and Tammy Joyce \$161.86
- Charles James Brown \$342.97
- John Leslie Foote \$786.39
- Joseph Terry Flinchum \$271.03
- Jimmy Dale Merritt \$ 78.18
- Warren J. Bowman \$127.45
- Marcia T. Martin \$286.72
- Kathleen F. Nelson \$27.39
- Herman Junior Mabe \$1,001.55
- Berlie M. Goins \$69.19
- Cynthia Hicks Page \$86.31
- Daniel W. Bulla III \$43.55
- Debra P. Frazier \$122.59
- Conley E. Dull \$82.49
- Nancy M. Rominger \$137.67
- M. W. Aldridge \$316.52
- Kathern Haynes \$370.28
- Crown Agriculture \$287.88

Chairman McHugh entertained a motion to approve the submitted Property Tax Release Requests for Real and Personal Property totaling \$5,327.62.

Commissioner Joe Turpin moved to approve the submitted Property Tax Release Requests for Real and Personal Property totaling \$5,327.62.

Commissioner Mabe seconded and the motion carried unanimously.

Tax Administrator Wren Carmichael requested the following Property Tax Refunds:

- Dennis E. Crews \$20.16
- Brandon L. Woods \$32.16
- Eddie G. Levan \$21.86
- Billy R. Southern Jr. \$107.36
- Aldine Shaffer \$318.64
- Cindy V. Amos \$122.74

Chairman McHugh entertained a motion to approve the following Property Tax Refunds:

- Dennis E. Crews \$20.16
- Brandon L. Woods \$32.16
- Eddie G. Levan \$21.86
- Billy R. Southern Jr. \$107.36
- Aldine Shaffer \$318.64
- Cindy V. Amos \$122.74

Commissioner Joe Turpin moved to approve the submitted Property Tax Refunds.

Commissioner Inman seconded and the motion carried unanimously.

## **GENERAL GOVERNMENT –NORTHWESTERN REGIONAL LIBRARY-UPDATE**

Chairman McHugh informed the Board that the Northwestern Regional Library update had been postponed to February 9, 2004 due to the inclement weather.

## **GENERAL GOVERNMENT –FIRE MARSHAL-PROPOSED FIRE/RESCUE AND MUTUAL AID AGREEMENT**

Fire Marshal Brad Cheek presented the proposed Fire/Rescue Mutual Aid Agreements that had been mutually agreement upon by the Stokes County Fire and Rescue Association and the Volunteer Department and Rescue Squads that serve Stokes County residents. Fire Marshal Cheek had presented information at the December 22<sup>nd</sup> meeting concerning the different agreements with the different fire and rescue departments.

Fire Marshal Cheek noted the following contracts:

### **Westfield Vol. Fire Department, Inc.**

This agency will provide this District with Fire Protection and Emergency Medical Response. This agency will not be providing the District with heavy rescue squad services such as vehicle extrication and other technical rescues; however, the District will receive those services through Francisco Vol. Fire and Rescue.

### **Double Creek Vol. Fire Department, Inc.**

This agency will provide both Fire Protection and Rescue Squad Service to this District.

### **Pilot Knob Vol. Fire Department, Inc.**

This agency will provide Fire Protection only for this District. Medical and Rescue Squad Services for this District are contracted with Pilot Mountain Vol. Rescue Squad and EMS.

Fire Marshal Cheek concluded that these contracts had been approved as to Form and Legal Sufficiency pre County/Staff Attorney Jonathan C. Jordan.

Fire Marshal Cheek requested the approval for Fire/Rescue Protection and Mutual Aid Agreement for the following departments:

Pilot Knob Vol. Fire Department  
Double Creek Volunteer Fire Department, Inc.  
Westfield Vol. Fire Department and First Response

Chairman McHugh entertained a motion to approved the submitted Fire/Rescue Protection and Mutual Aid Agreements for the following departments:

Pilot Knob Vol. Fire Department  
Double Creek Volunteer Fire Department, Inc.  
Westfield Vol. Fire Department and First Response

Commissioner Inman moved to approve the submitted Fire/Rescue Protection and Mutual Aid agreements for the following departments:

Pilot Knob Vol. Fire Department  
Double Creek Volunteer Fire Department, Inc.  
Westfield Vol. Fire Department and First Response

Commissioner Mabe seconded and the motion carried unanimously.

\*As noted in previous minutes, a signed copy of the of each approved agreement will be attached to the original minutes.

## **GENERAL GOVERNMENT –SOLID WASTE COLLECTION- TRUCK BIDS**

Support Services Supervisor Danny Stovall presented the following bids that were publicly opened and read aloud for the purchase of one front-loading refuse truck on January 16, 2004: (First bids were rejected by the Board on December 8, 2003

due to discrepancy in the County's Request for Proposal that was brought to the attention to all that were in attendance at the November 12<sup>th</sup> bid opening)

**Carolina Environmental Systems Inc. - Kernersville, North Carolina**

\$145,985.00      2004 Mack MR688S chassis  
 Heil Half Pack Classis body  
 45-60 day delivery  
 Unit subject to prior sale

Service Locations: Chassis – Kernersville, NC    Body – Kernersville, NC

**Cavalier Equipment Corporation - Cloverdale, Virginia**

\$139,844.57      2004/05 Mack MR688S chassis  
 E-Z Pack FL0080J40SE body  
 150-180 day delivery

\$141,503.57      2005 Mack MR688S chassis  
 E-Z Pack FL0080J40SE body  
 150-180 day delivery

\$141,975.87      2004 Autocar WX64 Chassis  
 E-Z Pack FL0080J40SE body  
 120-150 day delivery

Service Locations: Chassis – Kernersville, NC    Body – Cloverdale, VA

**McNeilus - Villa Rica, Georgia**

\$151,149.00      2004 Mack MR688S Chassis  
 McNeilus 4029 body  
 60-day delivery

Service Locations: Chassis – Kernersville, NC    Body - Charlotte, NC

**Piedmont Peterbilt Inc. - Greensboro, North Carolina**

\$141,762.00      2004 Peterbuilt 320 chassis  
 Heil Half Pack Classis body  
 120-day delivery

Service Locations: Chassis – Greensboro, NC    Body – Kernersville, NC

**TranSource Inc. - Kernersville, North Carolina**

\$145,796.85      2004 Mack MR688S chassis  
 Heil Half Pack Classic body  
 150-180 day delivery

Service Locations: Chassis – Kernersville, NC    Body – Kernersville, NC

Mr. Stovall presented additional data, which compared the bids in detailed ranking system with the following results:

	Price	Total Score
<b>Piedmont Peterbilt</b>	<b>\$141,762.00</b>	<b>8</b>
2004 Peterbilt 320 chassis with a Heil refuse body		
<b>TranSource</b>	<b>\$145,796.85</b>	<b>10</b>
2004 Mack CV713 chassis with a Heil refuse body		
<b>Carolina Environmental</b>	<b>\$145,985.00</b>	<b>11</b>
2004 Mack MR688S chassis		

with a Heil refuse body

**McNeilus**                      **\$151,149.00**        **13**

3.1 Service Location -  
outside 75 mile radius  
of County landfill

**Cavailer Equipment**        **\$139,844.57**        **21**

3.1 Service Location -  
outside 75 mile radius  
of County landfill

**Cavailer Equipment**        **\$141,503.57**        **22**

3.1 Service Location -  
outside 75 mile radius  
of County landfill

**Cavailer Equipment**        **\$141,975.87**        **23**

3.1 Service Location -  
outside 75 mile radius  
of County landfill

Other items that determined the ranking included Delivery, Major RFP Exceptions noted,

Body Service Location, and Service with the lowest score being the top ranked bid.

Public Works Director Jay Kinney and Landfill Supervisor David Nelson were also in attendance for the Bid presentation and commented briefly on the top two bids.

The Board discussed fuel mileage, body style, pricing, current Refuse Trucks being used by the County, availability and price of replacement parts, aluminum cab versus steel cab, rear axle ratio 4.56 versus 4.64, and delivery time.

Mr. Stovall concluded with reference to the General Statute 143-129(b) which states the award shall be made to the "lowest responsible bidder, or bidders, taking into consideration quality, performance, and the time specified in the proposals for the performance of the contract".

Chairman McHugh entertained a motion to accept a bid proposal for a Refuse Truck with the top two bids being- 2004 Peterbilt @\$141,762 or 2004 Mack @\$145,796.85 or any other submitted bid.

Commissioner Mabe moved to approve the bid for the purchase of a 2004 Peterbilt 320 chassis with a Heil Refuse Body from Piedmont Peterbilt Inc- Greensboro, NC with a purchase price of \$141,762.00.

Vice Chairman John Turpin seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT –EMS-CERTIFICATION-NC EMS SYSTEM**

Chairman McHugh noted a recent letter from Chief Drexdal Pratt, Office of Emergency Medical Services, confirming that all documentation for EMS System approval is in place and Stokes County is hereby approved as a North Carolina EMS System.

Chief Pratt will present the certificate to EMS at the February 9, 2004 meeting.

#### **GENERAL GOVERNMENT –EMS-PROPOSED EMS RADIO REPLACEMENTS**

Support Services Supervisor Danny Stovall presented the following information concerning EMS Radio Replacements for EMS Units 6 & 7, EMS Stations, EMS Office, Stokes Reynolds Memorial Hospital, and County Garage pricing a Kenwood and Vertex:

#### **EMS Units 6 & 7**

#### **RCS Communications**

Kenwood TK790HBKPBHDH1 110 Watt VHF	4070.00
Mobile w/Front & Rear Control	
Low Profile VHF Antenna	274.00
Installation & Shipping Charges	723.44

**Total Cost for 2 Radios 5067.44**

Vertex VXA6000VA 110 Watt VHF Mobile 2650.00  
CNT6000 Rear Control Head 1030.00  
Low Profile VHF Antenna 274.00  
Installation & Shipping Charges 740.00

**Total Cost for 2 Radios 4694.00**

**EMS Stations**

Kenwood TK760GK 25 Watt VHF w/scan 1350.00  
SS-10-TK (18501) Power Supply 420.00  
KMC-9C Desk Microphone 246.00  
Installation & Shipping Charges 225.00

**Total Cost for 3 Radios 2241.00**

**EMS Office**

Kenwood TK760GK 25 Watt VHF w/scan 450.00  
SS-10-TK (18501) Power Supply 140.00  
DTP-2 DC Term Panel w/case 190.00  
KMC-9C Desk Microphone 82.00  
Mag Mount Antenna 80.00  
Installation & Shipping Charges 160.00

**Total Cost for 1 Radio 1102.00**

**Stokes Reynolds Hospital**

Kenwood TK760GK 25 Watt VHF w/scan 450.00  
SS-10-TK (18501) Power Supply 140.00  
KMC-9C Desk Microphone 82.00  
Antenna, Cable, Grounding 500.00  
Installation & Shipping Charges 300.00

**Total Cost for 1 Radio 1472.00**

**County Garage**

Kenwood TK860GK 25 Watt UHF 459.00  
UHF Antenna 73.00  
Installation & Shipping Charges 110.00

**Total Cost for 1 Radio 642.00**

Kenwood TK760GK 25 Watt VHF 450.00  
VHF Antenna 60.00  
Installation & Shipping Charges 110.00

**Total Cost for 1 Radio 620.00**

**Total Cost All Kenwood Radios \$11,144.44**

**Total Cost Vertex/Kenwood Radios \$10,771.00**

**Total Cost \$11,144.44**

<b>Less Insurance Monies</b>	<b>4,535.11</b>
<b>Need</b>	<b>6,609.33</b>

<b>Radio's for EMS units 6 &amp; 7</b>	<b>5067.44</b>
<b>Base Stations - WC, Pinnacle, Lawsonville</b>	<b>2241.00</b>
<b>Stokes Reynolds Memorial Hospital</b>	<b>1472.00</b>
<b>Total Cost</b>	<b>\$8,780.44</b>
<b>Less Insurance Monies</b>	<b>4,535.11</b>
<b>Need</b>	<b>4,245.33</b>

Mr. Stovall noted that the total cost for all listed equipment less insurance monies that could be used which incurred in fiscal year 2002/03 that was not paid to the County until 2003/04 would be the following:

<b>Total Cost</b>	<b>\$11,144.44</b>
<b>Less Insurance Monies</b>	<b>4,535.11</b>
<b>Need</b>	<b>6,609.33</b>

Mr. Stovall noted that in order for the new radio system to be implemented for EMS, the County would have to purchase the following equipment with insurance monies used to reduce the total cost:

<b>Radio's for EMS units 6 &amp; 7</b>	<b>5067.44</b>
<b>Base Stations - WC, Pinnacle, Lawsonville</b>	<b>2241.00</b>
<b>Stokes Reynolds Memorial Hospital</b>	<b>1472.00</b>
<b>Total Cost</b>	<b>\$8,780.44</b>
<b>Less Insurance Monies</b>	<b>4,535.11</b>
<b>Need</b>	<b>4,245.33</b>

The Board discussed the following:

- Kenwood versus Vertex
- Equipment that was absolutely needed to implement the new radio system for EMS
- Equipment that can be purchase at budget time
- Catch up for equipment not included in the original radio system proposal
- Utilizing new radios in current units instead of spare units
- Cost of purchasing critical items versus wanted items
- Hand held units versus base units
- The need of additional radios at the County Garage
- Sheriff's Department's need for base unit not included in proposal
- Test Run before purchasing any equipment that is not absolutely needed

Interim EMS Director Monty Stevens noted that there was a possibility that the new radios could not match up with exist wiring in current ambulance units and when new ambulance units are purchased, the newest radios would be utilized in the new ambulances.

Interim Director Stevens explained the usage of a base station in the EMS Office.

Chairman McHugh noted that the need of a base station in the Sheriff's Department and suggested that a unit for the Sheriff's Department be acquired at the same time.

Vice Chairman John Turpin noted the excellent reports from the Sheriff's Department using the hand held units and suggestion possibly waiting until the need is there for their purchase.

Chairman McHugh entertained a motion for the purchase of the needed EMS equipment and requested Mr. Stovall to return to the Board with further information concerning the need for the new radio for the County garage.

Commissioner Joe Turpin moved to approve the motion to purchase the following equipment desperately needed in order to be able to utilize the new radio system:

<b>Radio's for EMS Units 6 &amp; 7</b>
<b>Base Stations – Walnut Cove, Pinnacle, Lawsonville</b>



## **Stokes Reynolds Memorial Hospital**

Commissioner Inman seconded and the motion carried unanimously.

### **GENERAL GOVERNMENT –EMS-DELINQUENT ACCOUNT ISSUE**

County Manager Rick Morris presented information pertaining to the large number of delinquent ambulance bills going back past ten years with some accounts being needed to be written off. County Manager Morris estimates that there is a possibility of collecting a portion of two (2) million dollars, which incurred ten years or longer.

County Manager Morris proposed the following for adding additional staffing and resources at an estimated cost for the remaining of the fiscal year 2003/04 of \$20,671 to collect overdue accounts which includes a process of keeping this from happening in the future:

- ❖ Elimination of P/T Office Asst II
- ❖ New Office Asst II-Full Time Position/EMS
- ❖ Reclassification of Office Assistant II to Office Assistance IV/EMS
- ❖ New Billing/Collections Assistant
- ❖ Computers/2
- ❖ Licensure for adding one additional participation

Tax Administrator Wren Carmichael noted the General Statute 41-51.4 which allows the Tax Administration to attach overdue ambulance bills to all taxable property and to also garnish wages/checking accounts. The new Billing/Collection Assistant will also be able to assist the Delinquent Tax Collector for unpaid property taxes.

Tax Administrator Carmichael concluded that this statute allows Stokes County to attach unpaid ambulance bills due to tax dollars being used to run this service for the County.

County Manager Morris concluded the increase in the Office Assistant II position will help with all phases of the EMS Billing System due to the increased number of calls.

Manager Morris reiterated that only unpaid ambulance bills over 90 days old will be turned over to the Tax Department for collection.

Interim EMS Director Monty Stevens noted the large sum of money that was due to the County, which includes private entities such as nursing homes that have overdue accounts. The County cannot refuse service to these entities.

Interim EMS Director Stevens did note that with the new proposed collection system that some of the older bills when the County did not accept Medicare assignment could result in some elderly citizens being turned over to the Tax Department for collection.

County Attorney Jonathan Jordan had reviewed the General Statute and confirmed the legitimacy in the County being able to proceed with this process.

Chairman McHugh noted the current collection agency that overdue bills are being turned over to receive a range of 25% to 50% of the collection. The contract can be terminated with a 30-day notice.

Chairman McHugh entertained a motion to approve the following in order to establish a collections system that will allow the County to collect up to the three (3) million dollars of overdue EMS accounts.

- ❖ Elimination of P/T Office Asst II in EMS
- ❖ Establish New Office Asst II-Full Time Position in EMS
- ❖ Reclassification of Office Assistant II to Office Assistance IV in EMS
- ❖ New Billing/Collections Assistant in Tax Department
- ❖ Computers/2
- ❖ Licensure for adding one additional participation

Commissioner Inman moved to approve the motion, which includes the following in order to establish a collections system that will allow the County to collect up to the three (3) million dollars of overdue EMS accounts.

- ❖ Elimination of P/T Office Asst II in EMS
- ❖ Establish New Office Asst II-Full Time Position in EMS
- ❖ Reclassification of Office Assistant II to Office Assistance IV in EMS

- ❖ New Billing/Collections Assistant in Tax Department
- ❖ Computers/2
- ❖ Licensure for adding one additional participation

Commissioner Mabe seconded and the motion carried unanimously.

**Charging of Interest for Unpaid Ambulance Bills**

Tax Administrator Wren Carmichael informed the Board that the current law allows the County to charge 2% interest for any lien that has been attached to any real/personal property and ¼ % interest for each month thereafter until the bill is paid in full.

County Manager Rick Morris requested the Board’s approval to allow any unpaid ambulance bill that is turned over to the Tax Department for collection be charge interest at the rate of 2% for the first month and ¼% for each month thereafter until the bill is paid in full and to be effective February 1, 2004.

Chairman McHugh entertained a motion to charge the interest to any delinquent ambulance bill that has been turned over to the Tax Department and to be effective February 1, 2004.

Commissioner Inman moved to approve the motion to charge interest to any delinquent ambulance bill that has been turned over to the Tax Department and to be effective February 1, 2004.

Vice Chairman John Turpin seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –WALNUT COVE SENIOR CENTER -BUDGET ORDINANCE AMENDMENT #64**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #64 to amend the Walnut Cove Senior Center Fund for appropriation of William M. Camp Foundation donation for programs and transfer funds for fuel cost.

The appropriations are to be changed as followed:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Walnut Cove Senior Center</b>		
204.5861.180	Professional Services		\$2,250.00
204.5861.250	Auto Supplies	\$1,740.00	
204.5861.330	Utilities		\$1,740.00
		\$1,740.00	\$3,990.00

This will result in a net increase of \$2,250.00 in the appropriations of the Walnut Cove Center Fund. To provide the additional revenue for the above, the following revenues will be increased.

<b>REVENUES</b>		
204.3586.453	Walnut Cove Senior Center	\$2,250.00

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #64.

Commissioner Mabe moved to approve Budget Ordinance Amendment #64.

Commissioner Inman seconded and the motion carried unanimously.

**GENERAL GOVERNMENT –SOCIAL SERVICES-BUDGET ORDINANCE AMENDMENT #65**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #65, which is necessary to amend the General Fund for additional federal and state funds and transferring funds for Foods Stamps Employment and Training, Title XIX Travel, Client Training Fees, Advertising, Federal Adoption Incentive funds and Special Adoption Funds.

The appropriations are to be changed as followed:

<b>Account Number</b>	<b>EXPENDITURES</b>	<b>Decrease</b>	<b>Increase</b>
	<b>Social Services</b>		
100.5310.082	Incentive Pay	\$4,000.00	
100.5310.180	Professional Services	\$2,500.00	
100.5310.293	Jobs Participation Expense	\$7,000.00	
100.5310.310	Travel	\$1,000.00	
100.5310.311	Training	\$1,277.00	

100.5310.312	Client Training Fees		\$7,000.00
100.5310.313	Food Stamp Employment/Training		\$4,000.00
100.5310.315	Title XIX Travel		\$120,000.00
100.5310.370	Advertising		\$700.00
100.5310.395	Other Verification Fees	\$700.00	
<b>Public Assistance</b>			
100.5470.003	Special Adoption Funds		\$8,535.00
100.5310.395	Other verification Fees		\$6,195.00
		<u>\$16,477.00</u>	<u>\$146,430.00</u>

This will result in a net increase of \$129,953.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3301.202	Welfare Federal		\$83,600.00
100.3301.203	Welfare State		\$37,818.00
100.3991.000	Fund Balance Appropriated		\$8,535.00
	Donations		<u>\$129,953.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #65.

Commissioner Inman moved to approve Budget Ordinance Amendment #65.

Vice Chairman John Turpin seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT –HEALTH DEPARTMENT-BUDGET ORDINANCE AMENDMENT #66**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #66 which is necessary to amend the General Fund to transfer funds from lapsed salaries to contract with Surry County's Environmental Health Specialists for weekend work at \$25 per hour. Approved at the Board of County Commissioners meeting dated October 27, 2003.

The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
<b>Health Department</b>			
100.5100.000	Salaries and Wages	\$3,000.00	
100.5100.180	Professional Services		\$3,000.00
		<u>\$3,000.00</u>	<u>\$3,000.00</u>

This will result in a net increase of \$0.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #66.

Commissioner Mabe moved to approve Budget Ordinance Amendment #66.

Vice Chairman John Turpin seconded and the motion carried unanimously.

Vice Chairman John Turpin and Commissioner Inman requested information concerning the number of inspections and the amount of funding that had been expended from the \$3,000 and data on the number of inspections that are pending.

County Manager Morris stated that he would contact Health Director Steve Smith for that information.

#### **GENERAL GOVERNMENT –EMERGENCY MEDICAL SERVICES-BUDGET ORDINANCE AMENDMENT #67**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #67 which is necessary to amend the General Fund for purchase of Kenwood Radios for the Emergency Medical Services due to the new radio system.

The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
<b>Emergency Medical Services</b>			

100.4370.511	Equipment – Non Capitalized		\$8,781.00
100.9910.000	Contingency	\$4,246.00	
		<u>\$4,246.00</u>	\$8,781.00

This will result in a net increase of \$4535.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3839.850	Insurance Claims		\$4,535.00
			<u>\$4,535.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #67.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #67.

Commissioner Inman seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT –TAX AND EMERGENCY MEDICAL SERVICES-BUDGET ORDINANCE AMENDMENT #68**

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #68 which is necessary to amend the General Fund for additional personnel in the Tax Department and increasing part time position in Emergency Medical Services to full time and reclassification of the Office Assistant II to an Office Assistant IV-EMS, two computers and licenses for the EMS Software to collect the outstanding accounts receivable for Emergency Medical Services.

The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
100.4111.491	Health Insurance		\$993.00
	<b>Tax Administration</b>		
100.4140.000	Salaries and Wages		\$8,046.00
100.4140.090	Social Security		\$499.00
100.4140.091	Medicare Tax		\$117.00
100.4140.100	Retirement		\$396.00
100.4140.101	401(k)		\$81.00
100.4140.511	Equipment –Non-Capitalized		\$1,600.00
	<b>Emergency Medical Services</b>		
100.4370.000	Salaries and Wages		\$5,509.00
100.4370.090	Social Security		\$342.00
100.4370.091	Medicare Tax		\$80.00
100.4370.100	Retirement		\$271.00
100.4370.101	401(k)		\$55.00
100.4370.350	Maint. & Repairs Equipment		\$1,084.00
100.4370.511	Equipment –Non-Capitalized		\$1,600.00
			<u>\$20,673.00</u>

This will result in a net increase of \$20,673.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3437.410	Ambulance Fees		\$20,673.00
			<u>\$20,673.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #68.

Commissioner Mabe moved to approve Budget Ordinance Amendment #68.

Commissioner Joe Turpin seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT–SENIOR PLANNING COMMITTEE- APPOINTMENT**

Chairman McHugh moved to approve the appointment of Jessalyn Bridges to serve on the Senior Planning Committee. Commissioner Joe Turpin seconded and the motion carried unanimously. (Jessalyn Bridges was nominated at the January 12, 2004 meeting)

#### **GENERAL GOVERNMENT–SURRY COUNTY HOUSING CONSORTIUM COUNCIL - APPOINTMENT**

Chairman McHugh informed the Board of the recent resignation of Robert E. Probst from the Surry County Housing Consortium Council. Nominations can be submitted at the February 9<sup>th</sup> meeting.

#### **GENERAL GOVERNMENT – ETJ-CITY OF KING -PLANNING BOARD- APPOINTMENT**

Chairman McHugh noted the vacancies on the City of King-Planning Board –ETJ Positions (1 member and 1 alternate). Chairman McHugh presented the names of Norma Cox (as member-reappointment) and Dean Hartgrove (as alternate-reappointment) who had submitted their applications for the re-appointments. These can be considered at the February 9<sup>th</sup> meeting.

#### **GENERAL GOVERNMENT – STOKES COUNTY VOL. FIRE AND RESCUE ASSOCIATION – APPOINTMENT**

Fire Marshal Brad Cheek (L. G. Tilley absent due to sickness) submitted the names of Edsel Dodson (re-appointment) and McRay “Nubbin” Greene Jr. (new appointment) to serve on the Stokes County Vol. Fire and Rescue Association. These nominees were approved by the Stokes County Vol. Fire and Rescue Association at their November 24<sup>th</sup> meeting.

The nominations can be considered at the February 9<sup>th</sup> meeting

#### **GENERAL GOVERNMENT – SUPPORT LETTER -FOR HANGING STATE PARK SIGNAGE**

Chairman McHugh submitted information from the Northwest Piedmont Rural Planning Organization (RPO) which requests a support letter for directional signage to Hanging Rock State Park from US 52.

Chairman McHugh entertained a motion to direct the County Manager to draft a letter of Support for directional signage to Hanging Rock State Park from US 52.

Vice Chairman John Turpin moved to approve the motion to direct the County Manager to draft a letter of Support for directional signage to Hanging Rock State Park from US 52.

Commissioner Mabe seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT – NORTHWEST PIEDMONT RPO – REQUEST FOR FUNDING**

Chairman McHugh presented a request from the Northwest Piedmont Rural Planning Organization in the amount of \$2,344 to be used as the 20% matching funding for additional fiscal year 2003-04 General Assembly Funding. Funding will be used for the following:

- Traffic counters and support hardware and software
- Backup storage device
- 2<sup>nd</sup> License for Arc Editor
- Workstation
- Color printer
- Transportation Planning Consultants
- Education classes
- Conferences and Workshops
- Digital Camera

Vice Chairman John Turpin informed the Board that surrounding counties are tabling this request (reasons for tabling unknown).

Chairman McHugh entertained a motion to table the request from the Northwest Piedmont Rural Planning Organization in the amount of \$2,344 until further information is available.

Vice Chairman John Turpin moved to table the request from Northwest Piedmont Rural Planning Organization in the amount of \$2,344.

Commissioner Joe Turpin seconded and the motion carried unanimously.

Commissioner Joe Turpin would furnish the Board with additional information concerning the request.

#### **GENERAL GOVERNMENT –GOVERNING BODY-PROPOSED BAN ON EXOTIC ANIMALS**

Chairman McHugh opened the discussion concerning a proposed ban on exotic animals in Stokes County that had been as a topic during Public Comments.

Commissioner Joe Turpin requested information on what exactly classifies an exotic animals.

Chairman McHugh requested to have Animal Control Officer Sarah Shumate and Planning Director David Sudderth research this topic, and return to Board with information on exotic animals and other surrounding counties' ordinances at the next meeting.

#### **GENERAL GOVERNMENT –GERMANTON PARK-PARTF APPLICATION**

Chairman McHugh presented a request from the Germanton Park Association for the approval of their NC Parks and Recreation Trust Fund (PARTF) in the amount of \$25,435. The original request for the PARTF Grant was approved at the December 8, 2003 meeting in the amount of \$25,000. (Germanton Park Association is responsible for one half of the grant)

Chairman McHugh entertained a motion to approve the revised NC Parks and Recreation Trust Fund (PARTF) in the amount of \$25,435 for the Germanton Park Association.

Commissioner Inman moved to approve the revised NC Parks and Recreation Trust Fund (PARTF) in the amount of \$25,435 for the Germanton Park Association.

Vice Chairman John Turpin seconded and the motion carried unanimously.

#### **GENERAL GOVERNMENT –GOVERNING BODY-COUNTY FUND BALANCE**

Chairman McHugh presented information received from the Department of the State Treasurer complimenting the County for raising the fund balance from 3.56% (\$1,163,013) to 6.01%(\$1,826,248) as of June 30, 2003.

#### **GENERAL GOVERNMENT –GOVERNING BODY-WATER RESOURCES CONGRESS**

Chairman McHugh requested information to be return to the Board concerning membership and dues for the North Carolina Water Resources Congress that had been received by the Chairman.

#### **GENERAL GOVERNMENT –GOVERNING BODY-CLOSED SESSION**

Chairman McHugh moved to enter closed session to consider and take action with respect to the position to be taken by the County in negotiating the price or other materials terms of an agreement for the acquisition or lease of real property pursuant to General Statute 143-318.11(a)(4).

Vice Chairman John Turpin seconded and the motion carried unanimously.

#### **The Board returned to the regular session of the January 28, 2004 meeting.**

There being no further business to come before the Board, Commissioner Mabe moved to adjourn meeting.

Commissioner Inman seconded and the motion carried (4-1) with Commissioner Joe Turpin voting against the adjournment.

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**Darlene Bullins**  
Clerk to the Board

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**Sandy McHugh**  
Chairman