

STATE OF NORTH CAROLINA

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OFFICE OF THE COMMISSIONERS

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STOKES COUNTY GOVERNMENT

COUNTY OF STOKES

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DANBURY, NORTH CAROLINA

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JANUARY 12, 2004

The Board of Commissioners of the County of Stokes, State of North Carolina, met in regular session at the Sauratown Vol. Fire Department in King, North Carolina, on Monday, January 12, 2004, at 7:00 pm with the following members present:

Chairman Sandy McHugh
Vice-Chairman John Turpin
Commissioner Howard Mabe
Commissioner Leon Inman
Commissioner Joe Turpin

County Manager Richard D. Morris
Darlene Bullins, Clerk to the Board

Chairman McHugh called the meeting to order.

Fire Chief Randall Patterson, Sauratown Vol. Fire Department, delivered the invocation.

Chief Patterson welcomed those in attendance.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman McHugh opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

GENERAL GOVERNMENT –GOVERNING BODY-APPROVAL OF MINUTES

Chairman McHugh entertained a motion to approve or amend the minutes of the December 22nd meeting.

Chairman McHugh noted the following amendments to the December 22nd minutes:

Delete the blanket Fire/Rescue Protection and Mutual Aid Agreement and attach a copy of the signed agreement from each department at the end of the minutes.

Attorney Jordan noted that Judge John had indicated at the hearing that he would not likely rule on the case prior to Christmas and that it is extremely probable that the decision will be appealed to the NC Court of Appeals or the NC Supreme Court. The hearing also dealt with actions taken by the Governor concerning the Highway Trust Fund, and the State Employees Retirement Funds.

Change to the following:

Attorney Jordan noted that Judge John had indicated at the hearing that he would not likely rule on the case prior to Christmas. Attorney Philip Isley stated that it is extremely probable that the decision will be appealed to the NC Court of Appeals or the NC Supreme Court. Judge Joe John is reviewing actions taken by the Governor concerning the Highway Trust Fund, and the State Employees Retirement Funds.

Commissioner Inman moved to approve the minutes of the December 22nd minutes with the noted amendments.

Commissioner Mabe seconded and the motion carried unanimously.

PUBLIC COMMENTS

The following citizens spoke to the Board:

Fredricka Cecile
1741 Marshall Smith Road

Ms. Cecile expressed concerns with the appointments that were to be made to the CenterPoint Human Services Board. Ms. Cecile noted that the Stokes News had stated that all the nominations were all deputies with the Stokes County Sheriff's Department, expressed disapproval of county employees being appointed to serve on Boards unless required, and concerns that not all of the Stokes County population will be represented.

GENERAL GOVERNMENT –INFORMATION SYSTEMS-COUNTY WEBSITE UPDATE

Ms. Dianna Fulp, Information Systems Coordinator, presented information to the Board concerning the County's website which has increased its web presence to sixteen (16) County Department websites during the last year. Ms. Fulp included detailed statistical information pertaining to the number of viewers utilizing the County website.

Ms. Fulp requested guidance from the Board concerning the possibility of only providing the minutes and agendas in one format. Currently, the minutes and agendas are provided in two (2) different formats –PDF (Acrobat Reader) and HTML (Standard Internet). The County is currently utilizing 35 megabytes of storage space. Once the County exceeds 50 megabytes; the monthly storage fee will increase from \$30 to \$62 per month (the website is hosted by the State Information Processing Center). The PDF format does not work with applications concerning the Tax Department and the PDF also takes up more space than HTML.

Vice Chairman John Turpin noted comments that he had received concerning the www.stokes.co.nc.us not being "user friendly".

Vice Chairman John Turpin noted a possibility of changing the website to StokesCounty.us which would be easier to access.

Ms. Fulp noted Vice Chairman's J. Turpin's suggestion and would look into this possibility further.

Chairman McHugh entertained a motion to either drop the PDF or HTML format off the website to free up space.

Vice Chairman John Turpin moved to approve the motion to discontinue the use of the PDF format for the County website.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT –GOVERNING BODY-DANBURY VOL. FIRE/ RESCUE DEPARTMENT-PROPOSED PURCHASE FIRE TRUCK-APPROVAL OF LOAN AGREEMENT

County Manager Rick Morris (Danny Stovall was unable to attend the meeting) requested the Board's approval for Certificate of Clerk Re-approval of Tax-Exempt Loan to Volunteer Fire Department By Board of Commissioners in order to purchase a fire truck.

This Certificate will allow Danbury Volunteer Fire Department and Rescue Squad to pursue a loan with First Citizens' Bank & Trust Company in the principal amount of \$37,750.00 for the purchase of a fire truck. Manager Morris noted that approval of this document does not obligate the County of Stokes or its Board of Commissioners in any way regarding repayment of the debt.

Chairman McHugh entertained a motion to approve the submitted Resolution.

Commissioner Joe Turpin moved to approve the submitted Resolution for Danbury Volunteer Fire Department and Rescue Squad.

Commissioner Mabe seconded and the motion carried unanimously.

NC VFD16B

COUNTY APPROVAL

STATE OF NORTH CAROLINA COUNTY OF STOKES

CERTIFICATE OF CLERK RE-APPROVAL OF TAX-EXEMPT LOAN TO VOLUNTEER FIRE DEPARTMENT BY BOARD OF COMMISSIONERS

The undersigned, being the duly qualified Clerk of Stokes County, North Carolina, does hereby certify that the following is a true and accurate copy of a Resolution passed by the Board of Commissioners of Stokes County, North Carolina, at its regular meeting on the 12th day of **January, 2004**, which Resolution was duly introduced, seconded, and approved, and that said Resolution remains in full force and effect:

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Commissioners of Stokes County, North Carolina does hereby approve (within the scope of the qualifying language set forth below) a tax-exempt loan to the Danbury Volunteer Fire Department

and Rescue Squad, Inc. (the "VFD") from First Citizens Bank & Trust Company in the principal amount of \$37,750.00, which loan is for the following purpose:

For the purchase of a fire truck for the VFD, which will be owned and operated by the VFD at the following address:

**Danbury Volunteer Fire Department
102 Old Church Road
Danbury, North Carolina 27016**

RESOLVED, FURTHER, that the approval of the loan to the VFD set forth above is given solely for purposes of the public approval requirements for tax-exempt financing applicable to the VFD because of Section 150 (e) (3) and Section 147 (f) of the Internal Revenue Code of 1986, as amended, and such approval does not obligate the County of Stokes or its Board of Commissioners in any way regarding repayment of the debt.

Duly certified by the execution hereof and the placing hereon of the seal of said County, this the **12th** day of **January 2004**.

(SEAL)

**Clerk
Stokes County, North Carolina**

GENERAL GOVERNMENT –GOVERNING BODY-CHERRY PARK UPDATE

Chairman McHugh noted that the Cherry Park Update would need to be tabled due to information concerning the Park that has surfaced and needs to be investigated before the item is placed back on the agenda.

GENERAL GOVERNMENT –FIRE MARSHAL-PROPOSED FIRE/RESCUE AND MUTUAL AID AGREEMENT

Fire Marshal Brad Cheek presented the proposed Fire/Rescue Mutual Aid Agreements that had been mutually agreed upon by the Stokes County Fire and Rescue Association and the Volunteer Department and Rescue Squads that serve Stokes County residents. Fire Marshal Cheek had presented information at the December 22nd meeting concerning the different agreements with the different fire and rescue departments.

Fire Marshal Cheek concluded that these contracts had been approved as to Form and Legal Sufficiency per County/Staff Attorney Jonathan C. Jordan.

Fire Marshal Cheek requested the approval for Fire/Rescue Protection and Mutual Aid Agreement for the following departments:

Pilot Mountain Rescue Squad and EMS Inc.
Walnut Cove Volunteer Fire Department and Rescue Squad Inc.
Pinnacle Volunteer Fire District, Inc.

Chairman McHugh entertained a motion to approved the submitted Fire/Rescue Protection and Mutual Aid Agreements for the following departments with copies of the signed agreements to be attached to the original minutes:

Pilot Mountain Rescue Squad and EMS Inc.
Walnut Cove Volunteer Fire Department and Rescue Squad Inc.
Pinnacle Volunteer Fire District, Inc.

Commissioner Mabe moved to approve the submitted Fire/Rescue Protection and Mutual Aid agreements for the following departments and that a signed copy of each approved agreement be attached to the original minutes:

Pilot Mountain Rescue Squad and EMS Inc.
Walnut Cove Volunteer Fire Department and Rescue Squad Inc.
Pinnacle Volunteer Fire District, Inc.

Vice Chairman John Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT –GOVERNING BODY-YVEDDI-RECOMMENDATION FOR PROPOSED MAINTENANCE FACILITY

County Manager Rick Morris requested the Board's approval to allow the North Carolina Department of Transportation to evaluate an additional site at the Government Center Complex for the proposed YVEDDI Maintenance Facility. NCDOT has already approved one (1) site at the Government Center (the site has a large amount of field dirt that would have to be moved in order to place the facility there) and the old Prison Camp located on Dodgetown Road us a second approved site.

Chairman McHugh moved to approve the motion to give the County Manager the authority to make any inquiry or gather any information needed in order to bring the Board a recommendation for a site for the proposed YVEDDI Maintenance Facility.

Commissioner Inman seconded and the motion carried unanimously.

GENERAL GOVERNMENT –SHERIFF’S DEPARTMENT-BUDGET ORDINANCE AMENDMENT #54

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #54 which is necessary to amend the General Fund for appropriation of State Fines & Forfeitures for overtime pay. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Sheriff's Department		
100.4310.010	Salaries & Wages-Overtime		\$700.00
			\$700.00

This will result in a net increase of \$700.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3301.413	State Fines & Forfeitures		\$700.00
			\$700.00

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment 54.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #54.

Commissioner Mabe seconded and the motion carried unanimously.

GENERAL GOVERNMENT –SENIOR SERVICES-BUDGET ORDINANCE AMENDMENT #55

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #55, which is necessary to amend the General Fund for donations for Elderly and Disabled Transportation for clients. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Senior Services		
100.5860.441	Misc. Contractual Services		\$438.00
	EDTAP		\$438.00

This will result in a net increase of \$438.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3586.454	Elderly & Disabled Transportation		\$438.00
	Donations		\$438.00

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #55.

Commissioner Mabe moved to approve Budget Ordinance Amendment #55.

Vice Chairman John Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT –WALNUT COVE SENIOR CENTER-BUDGET ORDINANCE AMENDMENT #56

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #56 which is necessary to amend the Walnut Cove Center Fund for a donation from Cooper Foundation for programs at the Senior Center. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Walnut Cove Senior Center		
204.5861.180	Professional Services		\$1,000.00
			\$1,000.00

This will result in a net increase of \$1,000.00 in the appropriations of the Walnut Cove Senior Center Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
204.3586.453	Walnut Cove Senior Center		\$1,000.00
			<u>\$1,000.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #56.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #56.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT –SHERIFF’S DEPARTMENT AND EMERGENCY MEDICAL SERVICES-BUDGET ORDINANCE AMENDMENT #57

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #57 which is necessary to amend the General Fund for insurance claims from accidents in the Sheriff’s Department and Emergency Medical Services. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Sheriff’s Department		
100.4310.351	Maintenance & Repairs – Auto		\$7,437.00
100.4310.511	Equipment-Non Capitalized		\$938.00
	Emergency Medical Services		
100.4370.351	Maintenance & Repairs-Auto		\$760.00
			<u>\$9,135.00</u>

This will result in a net increase of \$9,135.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3839.850	Insurance Claims		\$9,135.00
			<u>\$9,135.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #57.

Vice Chairman John Turpin moved to approve Budget Ordinance Amendment #57.

Commissioner Inman seconded and the motion carried unanimously.

Vice Chairman John Turpin noted the installation of the brush guard (estimated @\$250-Sheriff’s Dept-Calendar Funds) that was recently placed on the grill of a Sheriff’s Department vehicle to prevent damage. The vehicle and brush guard received no damages and no injuries to the driver during a recent impact with a deer.

GENERAL GOVERNMENT –SHERIFF’S DEPARTMENT AND JAIL- BUDGET ORDINANCE AMENDMENT #58

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #58 which is necessary to amend the General Fund for the purchase of Friskmaster Search Gloves, Alco Bow, Digital Camera, VHS/DVD Printer, Leg Irons, Services Plaques, Task Chair, Holsters, Micro Cassette Recorders, Hand Cuffs, and Service Bars from Calendar Funds. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Sheriff’s Department		
100.4310.260	Departmental Supplies		\$1,450.00
100.4310.511	Equipment-Non Capitalized		\$1,529.00
	Jail		
100.4320.291	Uniforms		\$630.00
100.4320.511	Equipment-Non Capitalized		\$340.00
			<u>\$3,949.00</u>

This will result in a net increase of \$3,949.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3839.001	Sheriff's Dept-Miscellaneous		\$3,949.00
			<u>\$3,949.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #58.

Commissioner Joe Turpin moved to approve Budget Ordinance Amendment #58.

Commissioner Mabe seconded and the motion carried unanimously.

GENERAL GOVERNMENT –SOCIAL SERVICES-BUDGET ORDINANCE AMENDMENT #59

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #59 which is necessary to amend the General Fund for the IV-D Incentive Settlement and County Funding for the Federal Fiscal Year 2001. These funds must be spent by September 20, 2004 by the federal guidelines. The appropriations are to be changed as follows:

Account Number	EXPENDITURES	Decrease	Increase
	Social Services		
100.5310.000	Salaries & Wages	\$9,000.00	
100.5310.101	401(k)	\$2,302.00	
100.5310.261	IV-D Incentive Expense		\$33,965.00
		<u>\$11,302.00</u>	<u>\$33,965.00</u>

This will result in a net increase of \$22,663.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3301.200	IV-D Incentive		\$22,663.00
			<u>\$22,663.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #59.

Commissioner Mabe moved to approve Budget Ordinance Amendment #59.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT –HEALTH DEPARTMENT-BUDGET ORDINANCE AMENDMENT #60

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #60 which is necessary to amend the General Fund for the Family Planning Title X additional state funds to increase time appropriated for the nursing supervisor in the Health Department and to cover increased costs in Pap test kits. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Health Department		
100.5100.000	Salaries & Wages		\$5,133.00
100.5100.090	Social Security Tax		\$318.00
100.5100.091	Medicare Tax		\$74.00
100.5100.230	Medical Supplies		\$5,995.00
			<u>\$11,520.00</u>

This will result in a net increase of \$11,520.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3301.247	Family Planning		\$11,520.00
			<u>\$11,520.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #60.

Commissioner Mabe moved to approve Budget Ordinance Amendment #60.

Commissioner Inman seconded and the motion carried unanimously.

GENERAL GOVERNMENT –HEALTH DEPARTMENT-BUDGET ORDINANCE AMENDMENT #61

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #61 which is necessary to amend the General Fund for reduction in Bioterrorism funds that were in the original budget as part of the Aid to Counties funding. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Health Department		
100.5100.261	Office Supplies	\$847.00	
100.5100.310	Travel	\$297.00	
100.5100.311	Employee Training	\$375.00	
		<u>\$1,519.00</u>	

This will result in a net increase of \$1,519.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3301.255	Bioterrorism	\$1,519.00	
		<u>\$1,519.00</u>	

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #61.

Commissioner Inman moved to approve Budget Ordinance Amendment #61.

Vice Chairman John Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT –HEALTH DEPARTMENT-BUDGET ORDINANCE AMENDMENT #62

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #62 which is necessary to amend the General Fund for additional Aid to Counties funds from Bioterrorism to be used for contracting services to develop a public health response plan and also a smallpox vaccination plan. These funds will be used to purchase equipment and supplies to be used in a Bioterrorism response. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Health Department		
100.5100.000	Salaries & Wages		\$4,533.00
100.5100.090	Social Security Tax		\$281.00
100.5100.091	Medicare Tax		\$66.00
100.5100.100	Retirement		\$222.00
100.5100.101	401(k)		\$45.00
100.5100.110	Group Insurance		\$1,194.00
100.5100.180	Professional Services		\$25,000.00
100.5100.261	Office Supplies		\$1,000.00
100.5100.230	Medical Supplies		\$7,000.00
100.5100.310	Employee Training		\$2,000.00
100.5100.510	Equipment		\$35,809.00
			<u>\$77,150.00</u>

This will result in a net increase of \$77,150.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3301.255	Bioterrorism		\$77,150.00
			<u>\$77,150.00</u>

Chairman McHugh entertained a motion to approve Budget Ordinance Amendment #62.

Commissioner Mabe moved to approve Budget Ordinance Amendment #62.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT – PLANNING BOARD- APPOINTMENT

Vice Chairman John Turpin moved to approve the appointment of Patrick Flinchum to the Planning Board for the Meadows Township. Commissioner Joe Turpin seconded and the motion carried (4-1) with Commissioner Inman voting against the motion. (Mr. Flinchum was nominated at the December 22nd meeting)

GENERAL GOVERNMENT –CENTERPOINT HUMAN SERVICES BOARD- APPOINTMENT

Commissioner Mabe nominated Bill Vernon (who has agreed to serve) and Dewey Rierson (who had sent word to Commissioner Mabe of his willingness to serve, but Commissioner Mabe was unable to reach him today before the meeting to confirm his willingness to serve) to serve on the Centerpoint Human Services Board.

Chairman McHugh entertained a motion to appoint Earl Carter, Eric Cone, and/or Michael Beasley to serve on the CenterPoint Human Services Board.

Commissioner Joe Turpin moved to appoint Earl Carter, Eric Cone, and Michael Beasley to serve on the CenterPoint Human Services Board.

Vice Chairman John Turpin seconded and the motion carried (3-2) with Commissioners Mabe and Inman voting against the motion. (Mr. Carter, Mr. Cone, and Mr. Beasley were nominated at the December 22nd meeting)

GENERAL GOVERNMENT – COMMUNITY CHILD PROTECTION TEAM (CCPT)- APPOINTMENT

Commissioner Mabe moved to approve the appointment of Bradley Lankford to the Community Child Protection Team (CCPT). Vice Chairman John Turpin seconded and the motion carried unanimously. (Mr. Lankford was nominated at the December 22nd meeting)

GENERAL GOVERNMENT – GERMANTON PARK – BOARD OF DIRECTORS- APPOINTMENT

Commissioner Mabe moved to approve the appointment of Arzell Montgomery to the Germanton Park –Board of Directors. Commissioner Inman seconded and the motion carried unanimously. (Mr. Montgomery was nominated at the December 22nd meeting).

GENERAL GOVERNMENT – ETJ-CITY OF KING -PLANNING BOARD- APPOINTMENT

Chairman McHugh noted the vacancies on the City of King-Planning Board –ETJ Members (1 member and 1 alternate). These vacancies are being advertised as to General Statutes requirements.

GENERAL GOVERNMENT – SENIOR SERVICES-AGING- APPOINTMENT

Chairman McHugh noted the requirement of a member from the Area Agency on Aging to serve on the Senior Planning Committee in order for it to serve as the Block Grant Committee.

Chairman McHugh nominated Jessalyn Bridges to serve on the Senior Planning Committee. Ms. Bridges can be considered for the appointment the January 26th meeting.

GENERAL GOVERNMENT –SOLID WASTE COLLECTION-BUDGET ORDINANCE AMENDMENT # 63 – REPAIRS TO SOLID WASTE COLLECTION TRUCKS

County Manager Rick Morris requested the Board’s approval of \$8600 for needed repairs for the Solid Waste Collection Trucks. Manager Morris noted the recent problems with the trucks during the busy holiday season – only having one truck available at times. Landfill Supervisor David Nelson noted this created the overflow of waste at the greenbox sites. Mr. Nelson also noted 3 of the 4 trucks having over 500,000 miles with the one remaining truck with over 130,000 miles. Bids are due January 16th for the proposed purchase of a new truck for fiscal year 2003/04.

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #63 which is necessary to amend the General Fund to transfer funds from contingency for the repairs of solid waste trucks and equipment for the fiscal year. The appropriations are to be changed as followed:

Account Number	EXPENDITURES	Decrease	Increase
	Solid Waste Collection		
100.4720.350	Maintenance & Repairs- Equipment		\$8,600.00
100.9910.000	Contingency	\$8,600.00	

\$8,600.00

\$8,600.00

This will result in a net increase of \$0 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Chairman McHugh moved to approve Budget Ordinance Amendment #63 appropriating \$8600 for maintenance repairs for solid waste collection trucks with funding to be taken from contingency.

Commissioner Inman seconded and the motion carried unanimously.

GENERAL GOVERNMENT –ADMINISTRATION – SALARY STUDY CLASSIFICATION PLAN UPDATE

County Manager Rick Morris updated the Board concerning his continuing work on the Stokes County Classification Plan, leveraging previous work done since 1998, COLA options, merit options, updating classification plan, legal sufficiency, state requirements, and the cost impact. Manager Morris concluded that a completed package will be delivered to the Board when all factors have been evaluated and a cost analysis has been thoroughly determined.

Chairman McHugh requested Manager Morris submit a final completed package when all factors have been evaluated.

GENERAL GOVERNMENT-GOVERNING BODY-ADULT QUALITY OF LIFE-UPDATE

County Manager Rick Morris presented the Board with an update concerning the Adult Quality of Life. The insurance issue, which Manager Morris has been waiting on has not yet been received by the County. Information will be forwarded to the Board as soon as the County receives the information.

GENERAL GOVERNMENT-GOVERNING BODY-PROPOSED SNOW PLAN FOR COUNTY OFFICES AND EMPLOYEES

County Manager Rick Morris requested guidance from the Board concerning the his recommendations presented at the December 22nd meeting concerning the inclement weather policy:

1. The Offices will be closed with no employees or customers coming to the County facilities. This would be in extreme weather conditions with employees not having to use leave.
2. The Offices will be closed with liberal leave. The offices will be closed to the public, but employees will be given the option to report to work or use vacation or comp. time leave for their absence.
3. The offices would have a delayed opening or early closing for the public with liberal leave for employees. The employees would be given the same option to use vacation or comp. time during these delays or early closings.

Manager Morris reiterated that County employees always have the option in bad weather to not report to work if the employee feels it is unsafe for them to do so and their decision to stay at home will not be challenged.

Manager Morris also noted that closing and opening for the landfill and greenbox sites would be handled separately and stated on the television closing as a separate item so that citizens can be made aware whether the sites are opened or closed.

Chairman McHugh questioned item #3 concerning the early closing and if employees would have to use leave considering the severe weather prompt the early closing.

Manager Morris explained that early closing would be treated as item #1 and not require employees to use leave considering the office would be closed early due to severe weather.

Chairman McHugh entertained a motion to approve the County Manager's recommendations for inclement weather policy to be included in the County Personnel Handbook.

Vice Chairman John Turpin moved to approve the submitted Inclement Weather Policy with the noted change of moving the early closing in item #3 to be included in Item #1 and to handle the landfill and greenbox sites as a separate closing issue.

1. The Offices will be closed with no employees or customers coming to the County facilities. This would be in extreme weather conditions with employees not having to use leave. This would also include any early closing.
2. The Offices will be closed with liberal leave. The offices will be closed to the public, but employees will be given the option to report to work or use vacation or comp. time leave for their absence.
3. The offices would have a delayed opening for the public with liberal leave for employees. The employees would be given the same option to use vacation or comp. time during these delays or early closings.

Commissioner Inman seconded and the motion carried unanimously.

GENERAL GOVERNMENT –GOVERNING BODY-UPDATE-COUNTY OFFICES IN KING

County Manager Rick Morris updated the Board concerning the suspected mold contamination issue in the offices in King. After outside specialists determine mold in the King offices, paneling was removed and additional samples tested to determine if mold was inside of the walls. No findings indicated mold in the interior walls of the offices.

Manager Morris noted that paneling would be placed back, steam cleaning of the carpet, and removal of all floor desk pads in hopes to make the building inhabitable.

Public Works Director Jay Kinney noted that the air-handling unit had also been thoroughly cleaned.

Manager Morris concluded that the Board would receive a status report on any changes pertaining to the building.

GENERAL GOVERNMENT –ADMINISTRATION – INTERIM DEPARTMENT’S SALARY

County Manager Rick Morris requested the Board’s approval to allow the County Manager to be able to place the an interim appointed department head at the minimum of the salary grade or their current salary whichever is greater for the particular position.

Chairman McHugh entertained a motion to allow the County Manager to place an interim department head appointment at the minimum of the salary grade for the position or the current salary of the appointee (whichever is greater).

Commissioner Inman moved to approve the motion to allow the County Manager to place an interim department head appointment at the minimum of the salary grade for the position or the current salary of the appointee (whichever is greater).

Commissioner Mabe seconded and the motion carried unanimously.

GENERAL GOVERNMENT –ADMINISTRATION-AUTOMATED TELEPHONE SYSTEM FOR THE GOVERNMENT CENTER.

County Manager Rick Morris updated the Board concerning automation of the telephone switchboard system due to an employee being on extended leave. The telephone system for the government center complex would be going to automation on Tuesday, January 17th. Citizens would be given a menu of options to connect to various departments.

GENERAL GOVERNMENT –SOLID WASTE COLLECTION SITES

Commissioner Mabe noted to the Board his concerns with out of county individuals using the Greenbox Sites, particularly the Pinnacle Site. Commissioner Mabe noted that possibly a sticker placed on the vehicle to show that it is registered in Stokes County would enable the site attendant to quickly identify those not from Stokes County.

Chairman McHugh noted that this issue had been discussed previously, an estimated cost of \$.10 to \$.15 per sticker, the issues of getting the stickers to Stokes County residents by mailing with tax bills, and problems with residents not owning a vehicle.

Public Works Director Jay Kinney noted that a sticker for county residents to use on their vehicle from a local vendor (50,000 stickers) would cost an estimate of \$2000.

Director Kinney noted that Surry County, which currently has the stickers, does not enforce the stickers at the current time.

The Board discussed the following issues concerning using the greenbox sites:

- Cost of Stickers and delivery of stickers to county residents.
- County residents not owning vehicles.
- Individuals from another county taking garbage for relatives, etc.
- Enforcement of individuals violating the policy.
- Fines and penalties not strict enough.
- Planning and Zoning to review ordinance for stricter fines.
- Possibly closing the greenbox site to keep trash from being pile in front the boxes and attendants having to transfer trash back to the boxes.
- Some of the recent problems due to 1 out of 4 trucks not being in service during Christmas holiday.
- Proposed purchase of new collection truck within the next few weeks.
- Mandating the greenbox site at the Pinnacle Site on holidays.
- Problems associated with checking vehicle registration cards.
- Cost of compacting trash at larger sites.

- Random enforcement at different sites.

Commissioner Joe Turpin moved to close the greenbox sites when they are full.

Motion died for lack of second.

Commissioner Joe Turpin moved to close the greenbox sites when they are full as deemed by the attendant. Commissioner Inman seconded the motion. The Board discussed the issue of trash being piled up at the gate and residents not knowing when the site would open again.

Commissioner Joe Turpin withdrew his motion with Commissioner Inman withdrawing his second.

Commissioner Mabe moved to use the stickers to try to eliminate some of the problems associated with the greenbox sites.

Motion died for lack of second.

Chairman McHugh moved to task the County Manager to add to his activities at some point when he has time to work up suggestions to deal with problems at the greenbox sites.

Commissioner Inman seconded and the motion carried unanimously.

Commissioner Joe Turpin moved to adjourn the meeting.

Commissioner Joe Turpin withdrew his motion.

GENERAL GOVERNMENT –GOVERNING BODY-CLOSED SESSION

Chairman McHugh moved to enter closed session to consider and take action with respect to the position to be taken by the County in negotiating the price or other materials terms of an agreement for the acquisition or lease of real property pursuant 143-318.11(a)(4).

Vice Chairman John Turpin seconded and the motion carried unanimously.

The Board returned to the regular session of the January 12, 2004 meeting.

There being no further business to come before the Board, Commissioner Joe Turpin moved to adjourn meeting.

Commissioner Inman seconded and the motion carried unanimously.

Darlene Bullins
Clerk to the Board

Sandy McHugh
Chairman