

STATE OF NORTH CAROLINA

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OFFICE OF THE COMMISSIONERS

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COUNTY OF STOKES

STOKES COUNTY GOVERNMENT

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DANBURY, NORTH CAROLINA
OCTOBER 27, 2003

The Board of Commissioners of the County of Stokes, State of North Carolina, met in regular session in the Council Chambers of the Administrative Building, located in Danbury, North Carolina, on Monday, October 27, 2003, at 7:00 pm with the following members present:

Chairman Sandy McHugh
Vice-Chairman John Turpin
Commissioner Howard Mabe
Commissioner Joe Turpin

Commissioner Leon Inman (absent)

County Manager Rick Morris
Darlene Bullins, Clerk to the Board

Chairman McHugh called the meeting to order.

Ms. Kathy Young, Register of Deeds, delivered the invocation.

Chairman McHugh informed the Board that Commissioner Leon Inman would not be in attendance at tonight's meeting due to the death in his immediate family.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman McHugh opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

GENERAL GOVERNMENT-GOVERNING BODY-APPROVAL OF MINUTES

Chairman McHugh entertained a motion to approve or amend the minutes of the October 7th and October 13th meetings.

Commissioner Mabe moved to approve the minutes of the October 7th and October 13th meetings.

Vice Chairman John Turpin seconded and the motion carried (4-0) with Commissioner Inman absent.

PUBLIC COMMENTS

The following citizens spoke to the Board:

Rebecca Chalfa

1000 N Main Street
Danbury, NC 27016

Topic: Stokes Students Attending Community College

Ms. Chalfa requested that the Board consider the possibility of creating a position for an advocate to help students who are trying to attend Forsyth Technical Community College. Ms. Chalfa stated that students were having a very difficult time getting into the needed classes. Students were being placed on a long waiting list or not being able to sign up at all. Classes are also needed for displaced workers.

GENERAL GOVERNMENT-TAX ADMINISTRATION REPORT

Tax Administrator Wren Carmichael requested the Board's approval for the September 2003 Itemized Releases (real and personal) in the amount of \$2,157.79.

Chairman McHugh entertained a motion to approve the September 2003 Itemized Releases (real and personal) in the amount of \$2,157.79.

Commissioner Joe Turpin moved to approve the September 2003 Itemized Releases (real and personal) in the amount of \$2,157.79.

Vice Chairman John Turpin seconded and the motion carried (4-0) with Commissioner Inman absent.

Tax Administrator Wren Carmichael requested the Board's approval for the September 2003 Motor Vehicle Releases in the amount of \$3,025.29.

Chairman McHugh entertained a motion to approve September 2003 Motor Vehicle Releases in the amount of \$3,025.29.

Commissioner Joe Turpin moved to approve the September 2003 Motor Vehicle Releases in the amount of \$3,025.29.

Commissioner Mabe seconded the motion.

Vice Chairman John Turpin requested the approval of the Board to be excused from the voting of the motion to approve the September 2003 Motor Vehicle Releases due to having a vehicle on the listing.

Commissioner Joe Turpin withdrew his motion to approve the September 2003 Motor Vehicle Releases in the amount of \$3,025.29.

Commissioner Mabe withdrew his second to the motion.

Chairman McHugh moved to excuse Vice Chairman John Turpin from the voting of the motion to approve the September 2003 Motor Vehicle Releases due to having a vehicle on the listing.

Commissioner Joe Turpin seconded and the motion carried (4-0) with Commissioner Inman absent.

Commissioner Joe Turpin moved to approve the September 2003 Motor Vehicle Releases in the amount of \$3,025.29.

Commissioner Mabe seconded and the motion carried (3-0) with Vice Chairman John Turpin not voting and Commissioner Inman absent.

Tax Administrator Wren Carmichael requested the Board's approval to Refund Myron D. Mitchell in amount of \$1,039.58.

Chairman McHugh entertained a motion to approve the requested Refund for Myron D. Mitchell in the amount for \$1,039.58.

Commissioner Mabe moved to approve the requested Refund for Myron D. Mitchell in amount of \$1,039.58.

Vice Chairman John Turpin seconded and the motion carried (4-0) with Commissioner Inman absent.

Tax Administrator Wren Carmichael requested the Board's approval to Write Off Bill # 1991-300237 for Randy Lee Manning in the amount of \$234.26.

Tax Administrator Carmichael explained that per NCGS 105-378, the statute of limitations has expired since the bill is 1991.

Tax Administrator Carmichael noted that every attempt possible had been made to collect the taxes due; however, the Tax Administration could not provide any evidence of a Listing Form that reflects this tax bill.

Chairman McHugh entertained a motion to approve the requested Write Off for Bill # 1991-300237 for Randy Lee Manning in the amount of \$234.26.

Vice Chairman John Turpin moved to approve the requested Write Off for Bill # 1991-300237 for Randy Lee Manning in the amount of \$234.26.

Chairman McHugh seconded the motion.

The Board discussed the options of taking no action on the unpaid tax bills that the statute of limitations had expired versus writing off the unpaid tax bills.

The motion to approve the requested Write Off for Bill #1991-300237 for Randy Lee Manning in the amount of \$234.26 carried (3-1) with

Commissioner Joe Turpin voting against the motion and Commissioner Inman absent.

Tax Administrator Carmichael concluded that 50% of the budgeted revenue had already been collected for the fiscal year 2003-04.

GENERAL GOVERNMENT- SCATTERED HOUSING PROGRAM-PROPOSED COMMITTEE

Chairman McHugh presented the following Selection Committee for the Scattered Site Housing Rehabilitation Program:

Selection Committee for Scattered Site Housing

Richard Zamani - Program Administrator	Planning/Development
Lisa Lankford - Assistant Program Administrator	Finance
Ron Bell - Town Manager	Town of Walnut Cove
Jane Priddy-Charleville - Mayor	Town of Danbury
Todd Cox - King Planning Director	City of King
Anne Fryar -Representative	East Stokes Outreach Ministry
Margaret McClanahan - Representative	King Outreach Ministry

Rick Morris	County Manager
Kim Sutton	Environmental Health Supervisor
David Sudderth	Planning/Development
Ron Morgan	Economic Development
Jan Spencer	Social Services
Vacant Position	
Vacant Position	
Vacant Position	

Possible recruitment of members

- Senior Services
- Fire Departments
- Sheriff's Departments
- Churches with outreach ministries
- Outreach organizations

Chairman McHugh noted that the following members had replaced previous employees who served on the committee and that there were also three vacancies:

Richard Zamani	New Program Administrator
Rick Morris	New County Manager
Kim Sutton	New Environmental Health Specialist
Jan Spencer	New DSS Director

Commissioner Mabe nominated the submitted listing of individuals to serve on the Selection Committee for the Scattered Site Housing Rehabilitation Program.

The Board can submit other nominations and/or consider approval of the submitted Listing for individuals to serve on the Selection Committee for the Scattered Site Housing Rehabilitation Program at the November 10th meeting.

GENERAL GOVERNMENT- SCATTERED HOUSING PROGRAM RESIDENTIAL ANTI-DISPLACEMENT & RELOCATION ASSISTANCE PLAN AND CITIZEN PARTICIPATION PLAN

Program Administrator Richard Zamani presented the following information concerning the approval of the Residential Anti-Displacement & Relocation Assistance Plan and Citizen Participation Plan:

On Oct. 22nd, 2003, an audit in regards to the Stokes County Scattered Site Housing Program was performed. Mr. Dennis Branch from DCA came and checked our financial/administration records in regards to the program. The Financial portion passed with flying colors, but Mr. Branch found some areas that the County needs to rectify before the close out of the 2001 SSH Program on December 15th, 2003.

- A.** The County needs to adopt an **Anti-Displacement Plan** in regards to the 2001 SSH Program, and also do this again for the 2004 SSH Program when the County receives the money from CDBG.

The **Anti-Displacement Plan** is to protect the homeowner if their property was taken by the program or any other program and not replaced. This plan will prohibit that from happening; for example, this would be for things like taking property for easements, street improvements, sewer and water lines. These can be done as long as the County replaces what was taken.

- B.** The other plan is the **Citizens Participation Plan**. Andrew Meadwell had this in the original 2001 SSH program application. Mr. Branch noted that the Citizens Participation Plan was never adopted by the Board of Commissioners. Mr. Branch explained even though it is in the application, it needs to be adopted by the Board. Apparently what had happened when Andrew Meadwell installed the program, he did not implement these programs at the beginning. The County must implement these or could possibly have trouble with the DCA. Once the Board approves these plans, the approved plans will be sent via fax to Mr. Branch and wait for his approval.

Chairman McHugh entertained a motion to approve the Anti-Displacement Plan and Citizens Participation Plan for the Scattered Site Housing Rehabilitation Program.

Commissioner Mabe moved to approve the Anti-Displacement Plan and Citizens Participation Plan for the Scattered Site Housing Rehabilitation Program.

Vice Chairman John Turpin seconded and the motion carried (4-0) with Commissioner Inman absent.

STOKES COUNTY

CITIZEN PARTICIPATION PLAN

Stokes County provides for and encourages citizen participation, with particular emphasis on participation by persons of low and moderate-income who is a resident of low and moderate income neighborhoods and/ or slum and blight areas. The County provides citizens with reasonable and timely access to local information and records relating to the grantee's proposed use of funds. This is done through County Board Meetings that are advertised in the local newspaper.

Stokes County will provide public hearings to obtain citizens views and to respond to proposals and questions at all stages of the Scattered Site Housing Program, including the application process, the amendment process, and the close out of the grant. Public notice of all public hearings will be published in the non-legal section of the local newspapers at least ten (10) days before the scheduled hearing. These notices will indicate the date, time, location, and topics to be considered. The location of the public hearings will be convenient to potential or actual beneficiaries, and with accommodations for the handicapped. Any published advertisement issued by the Stokes County Scattered Site Housing Program will include the State TDD telephone number (1-800-735-2962).

Stokes County will provide timely written answers to any written complaints and grievances. A response will made within ten (10) calendar days. (See attached Complaint Procedure)

In case of a public hearing where a non-English speaking resident, or other residents with disabilities are expected to participate, the County will provide, with a minimum of a Two (2) week notice, a bilingual interpreter or other service for the hearing impaired to assist with the presentation and response to citizen questions. This notice should be brought to the attention of Mr. Richard Zamani located in the Government building Room #139 or call at 336-593-2443.

Adopted this _____ day of _____, 2003

Attest:

Sandy McHugh

Chairman, Board of Commissioners

Darlene Bullins, Clerk to the Board

STOKES COUNTY

RESIDENTIAL ANTI-DISPLACEMENT

AND

RELOCATION ASSISTANCE PLAN

In order to comply with the requirements of Section 104(d) of the Housing and Community Development Act of 1974, Stokes County adopts the following plan for the 2001 SSH program:

Stokes County will replace all occupied and vacant occupiable very-low or low-income dwelling units demolished or converted to a use other than low/moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.606 (b)(1).

All replacement housing will be provided within three (3) years of the commencement of the demolition or rehabilitation relating conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the County will make public and submit to the HUD the following information in writing:

1. A description of the proposed assisted activity
2. A general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity.
3. A time schedule for the commencement and completion of the demolition or conversion.
4. The General location on a map and a approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units.

5. The source of funding and a time schedule for the provision of replacement dwelling units; and
6. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least ten (10) years from the date of initial occupancy.

The County will provide relocation assistance, as described in 570.606 (b)(2), to each low/moderate-income household displaced by the demolition of housing or by conversion of a low/moderate-income dwelling to another use as a direct result of assisted activities.

Adopted this _____ day of _____, 2003

ATTEST:

Sandy McHugh

Darlene Bullins

Chairman, Board of Commissioners

(Clerk to the Board)

GENERAL GOVERNMENT-HEALTH DEPARTMENT-RE-ORGANIZATION

Health Director Steve Smith presented the Board with a current organizational chart, a proposed restructured organizational chart, proposed changes for the Family Care Coordination Group, and proposed changes for Clinic Operations in Danbury.

Director Smith noted the restructure would accomplish efficiency of operations and compliance with various mandates.

Director Smith submitted to the Board the following Summary of Proposed changes that would not required any local dollars, does not expand any line item of the current fiscal 2003/04 budget, and would be funded only for the remainder of the current fiscal year 2003/04:

SUMMARY OF PROPOSED CHANGES
Prepared 10-27-03

Clinical Services

POSITION	CURRENT		PROPOSED		DIFFERENCE
	% TIME	APPROVED SALARY	% TIME	SALARY NEEDED	
Health Educator II	100%	29,072.00	60%	12,805.00	-16,267.00
Physician Extender II	100%	48,426.00	100%	30,462.00	-17,964.00
Public Health Nurse II	60%	25,438.00	100%	26,329.00	891
Medical Office Asst.	50%	10,245.00	100%	20,490.00	10,245.00
Public Health Nurse Supv.	0%	0	40%	11,702.00	11,702.00
Totals		113,181.00		101,788.00	-11,393.00

Family Care Coord. Services

DIFFERENCE	CURRENT		PROPOSED		DIFFERENCE
	POSITION	% TIME	APPROVED SALARY	% TIME	
-35,549.00					
18,035.00	Public Health Nurse II	100%	35,549.00	0%	0.00
18,035.00	Social Worker II	0%	0.00	100%	18,035.00
1,560.00	Social Worker II (PT) *	0%	0.00	100%	1,560.00
2,880.00	Public Health Nurse II (PT) *	0%	0.00	100%	2,880.00
-13,074.00	Totals		35,549.00		22,475.00

*Note Social Worker II and Public Health Nurse II (P/T) is 5 hours per week

Director Smith explained the need for the two-day a week Public Health Nurse Supervisor for clinical services, the replacement of a PH Nurse II for a Social Worker II position, the savings of approximately \$11,393 in clinical services, and the savings of approximately \$13,074 in the Family Care Coordination Services. Director Smith also noted that the same restructured staff if duplicated for the next fiscal year would cost an additional \$24,000 for the one full fiscal year, which could be covered by the additional revenue that the restructured would provide.

Director Smith reiterated that the proposed restructure would not dictate the need for additional local appropriation.

Chairman McHugh entertained a motion to approve the submitted Re-organization of the Health Department Staff.

Commissioner Mabe moved to approve the submitted Re-organization of the Health Department Staff.

Commissioner Joe Turpin seconded and the motion carried (4-0) with Commissioner Inman absent.

GENERAL GOVERNMENT–HEALTH DEPT. - PHYSICIAN EXTENDER II SALARY REQUEST

Health Director Steve Smith requested the Board's approval to allow the starting salary for the Physician Extender II to begin at \$44,000 instead of \$39,659. Director Smith noted the majority of the salary is paid by grant monies or fees and does not change the need for local dollars or any increase in an existing budget line item. The existing starting salary hinders the Health Department in the search for a qualified person for the position. A survey of similar counties places starting salaries for this position in a range from \$46,000 to \$50,000+.

Chairman McHugh entertained a motion to approve the hiring salary for the Physician Extender II position to begin at \$44,000.

Commissioner Mabe moved to approve the hiring salary for the Physician Extender II position to begin at \$44,000.

Commissioner Joe Turpin seconded and the motion carried (3-1) with Vice Chairman John Turpin voting against the motion and Commissioner Inman absent.

GENERAL GOVERNMENT–HEALTH DEPT.-ENVIRONMENTAL HEALTH-CONTRACT SERVICES

Director Steve Smith informed the Board that there had been a resignation in Environmental Health that leaves only one (1) Environmental Health Specialist; the Environmental Health Supervisor, and an Environmental Health Specialist (Trainee). Director Smith noted that with only two (2) experienced Environmental Health Specialist, the turnaround time would most likely increase for septic system and well permits.

The following represents a current status:

- Septic Systems
43 outstanding requests (average 4 week turnaround)
- Wells
11 outstanding requests
- Complaints
18 outstanding requests

Director Smith proposed to contract with experienced Environmental Health Specialist staff from Surry County (two specialist for weekend work) with the overall goal of achieving a two-week turnaround (or less) for wastewater system permits. The contract price would be \$25/per hour and would like to utilize \$6000 in lapsed salaries. The contract work would end when desired turnaround time was achieved or when funding was exhausted.

Director Smith concluded that by contracting with experienced Environmental Health Specialist it would reduce the waiting time associated with septic system permitting to a minimum of two weeks for less for the citizens of Stokes County.

The Board also discussed the pros and cons of contracting per permit instead of per hour, possibly using someone other than an Environmental Health Specialists, and using the bid process for the contract price.

Director Smith noted that in the State of North Carolina, septic system approvals must be performed by certified Environmental Health Specialists. Legislation has been proposed allowing soil scientists, but to date no legislation has been passed.

Chairman McHugh requested the opportunity to spend a day with an Environmental Health Specialist in order to understand the time involved in the issuance of a permit and report back to the Board.

Chairman McHugh entertained a motion to approve contracting with outside Environmental Health Specialists for weekend work.

Commissioner Mabe moved to approve contracting with Surry County's Environmental Health Specialists for weekend work at \$25 per hour.

Commissioner Mabe amended his motion to include the utilization of \$3000 of lapsed salaries.

Vice Chairman John Turpin seconded and the motion carried (4-0) with Commissioner Inman absent.

**GENERAL GOVERNMENT-HEALTH DEPARTMENT-BOARD OF HEALTH
RE-APPOINTMENTS**

Chairman McHugh presented the following Board of Health re-appointments that were nominated at the October 13th meeting:

Dr. Sam Simmons	Dentist	Term expired January 24, 2003
Dr. Kevin Walker	Optometrist	Term expired January 3, 2003
Ms. Barbara Golden-Watkins	General Public	Term expired September 5, 2003

Vice Chairman John Turpin moved to re-appoint the submitted members to the Board of Health.

Commissioner Joe Turpin seconded and the motion carried (4-0) with Commissioner Inman absent.

Commissioner Joe Turpin nominated Rex McGee to serve on the Board of Health as the Pharmacist representative.

The Board can accept other nominations or consider Rex McGee at the November 10th meeting.

GENERAL GOVERNMENT-REGISTER OF DEEDS - RECORDS RETENTION/ DISPOSITION SCHEDULE

Register of Deeds Kathy Young requested the Board's approval of the Register of Deeds Retention and Disposition Schedule, which was last approved in 1993. The Schedule dictates exactly which records can be disposed of which is usually office work material and not public records.

Chairman McHugh entertained a motion to approve the Register of Deeds Retention and Disposition Schedule as submitted by Register of Deeds Kathy Young.

Vice Chairman John Turpin moved to approve the Register of Deeds Retention and Disposition Schedule as submitted.

Commissioner Joe Turpin seconded and the motion carried (4-0) with Commissioner Inman absent.

(A copy of the Records Retention and Disposition Schedule will be maintained in the Clerk's Office and the Register of Deeds' Office)

GENERAL GOVERNMENT-SHERIFF'S DEPT. - LAW ENFORCEMENT VEHICLES

Support Services Supervisor Danny Stovall submitted the following options for the purchase of law enforcement vehicles: (Capital Ford in Raleigh has been awarded the state contract this year for the 2004 Crown Vic Police Interceptors)

Mr. Stovall informed the Board that the funds for four (4) new vehicles were included in this year's fiscal budget 2003/04.

Mr. Stovall and Vehicle Maintenance Supervisor Elwood Mabe explained the following options for the Board's consideration:

Option #1	State Contract	5 new vehicles and 5 new light bars/sirens
Law Enforcement Vehicle		
2004 Crown Vic Police Interceptor	19,953.00	Capital Ford - Raleigh, NC
Power seat deduction	-300.00	
Cruise control deduction	-182.00	
Split 60/40 front seat addition	85.00	
3% NC sales tax	587.00	
Vehicle lettering	225.00	
Remove and replace radio and cage	0.00	Work done by Vehicle Maintenance staff
Light bar replacement	900.00	
Siren and switch replacement	245.00	
External speaker replacement	160.00	
Total Vehicle Cost	21,673.00	
Budget Amount - 4 vehicles	90,000.00	

Budget Amendment #13 9693.00 Insurance monies from totaled vehicle

Cash Available 99,693.00

Cost to purchase 5 vehicles 108,365.00

Cash Available 99,693.00

Additional funds needed to purchase 5 new vehicles and light bars \$8,672.00

Option #2 State Contract Five new vehicles and no new light bars

Law Enforcement Vehicle

2004 Crown Vic Police Interceptor	19,953.00	Capital Ford - Raleigh, NC
Power seat deduction	-300.00	
Cruise control deduction	-182.00	
Split 60/40 front seat addition	85.00	
3% NC sales tax	587.00	
Vehicle lettering	225.00	
Remove and replace existing equipment	0.00	Work done by Vehicle Maintenance staff

Total Vehicle Cost 20,368.00

Budget Amount - 4 vehicles 90,000.00

Budget Amendment #13 9693.00 Insurance monies from totaled vehicle

Cash Available 99,693.00

Cost to purchase 5 vehicles 101,840.00

Cash Available 99,693.00

Additional funds needed to purchase 5 new vehicles and no new light bars \$2,147.00

Option #3 Combination New/Used
Purchase 4 new vehicles and 4 new light bars
Purchase 1 used vehicle and 1 new light bar

Law Enforcement Vehicle

2004 Crown Vic Police Interceptor	19,953.00	Capital Ford - Raleigh, NC
Power seat deduction	-300.00	
Cruise control deduction	-182.00	
Split 60/40 front seat addition	85.00	
3% NC sales tax	587.00	
Vehicle lettering	225.00	
Remove and replace radio and cage	0.00	Work done by Vehicle Maintenance staff

Light bar replacement	900.00
Siren and switch replacement	245.00
External speaker replacement	160.00
Total Vehicle Cost	21,673.00
Budget Amount - 4 vehicles	90,000.00
Budget Amendment #13	9693.00 Insurance monies from totaled vehicle
Cash Available	99,693.00
Cost to purchase 4 new vehicles	86,692.00
Budget Amount - Used Vehicle	9,693.00
Light bar for used vehicle	1,305.00
Total Cost	97,690.00
Left Over Funds	2,003.00

Mr. Stovall also provided the Board with an updated vehicle mileage report for the Sheriff's Department.

The Board discussed the pros and cons of each submitted option, state contract prices, using a mid-size car, rear wheel drive, and new requirements for light bars.

Chairman McHugh requested Sheriff Mike Joyce who was in attendance to express his recommendation about the three (3) submitted options. Sheriff Joyce noted that his personal opinion, if asked, would be option #3.

Sheriff Joyce noted that if the silver vehicle was purchased from the State Patrol, the silver vehicle could be interchanged with a white vehicle from the Detective Division.

Vehicle Maintenance Supervisor Mabe also noted his personal opinion for option #3 for the purchase of the Law Enforcement Vehicles.

Chairman McHugh entertained a motion concerning the three (3) options submitted to the Board for consideration of purchasing Law Enforcement Vehicles.

Commissioner Joe Turpin moved to approve the motion to purchase the Law Enforcement Vehicles using option #3, which would purchase four (4) new vehicles with four (4) new light bars, and one (1) used vehicle with one (1) new light bar.

Commissioner Mabe seconded and the motion carried (4-0) with Commissioner Inman absent.

Mr. Stovall noted a surplus sale would possibly be in the Spring of 2004 after all the vehicles had been reassigned.

GENERAL GOVERNMENT—SHERIFF'S DEPT. – POLAROID MODEL FD-2 CAMERA – TOWN OF WALNUT COVE

Support Services Supervisor Danny Stovall submitted a request from Chief Barry Conaway-Walnut Cove Police Department for Stokes County to sale or donate the Polaroid Model FD-2 Camera, serial number #8M88, which is currently not being used by the County. The camera was used for booking inmates prior to County installing the Spillman picture link system in 1999. Mr. Stovall noted G.S. 160A-274 which allows the sale, lease, exchange and joint use of government property as authorized by the Board of Commissioners.

Vice Chairman John Turpin moved to approve the motion for the sale of the Polaroid Camera for \$100 to the Town of Walnut Cove.

Commissioner Joe Turpin seconded and the motion carried (4-0) with Commissioner Inman absent.

**GENERAL GOVERNMENT—SHERIFF'S/EMS DEPARTMENTS-
BUDGET AMENDMENT #28**

Finance Director Julia Edwards requested the approval of Budget Amendment #28 which is necessary to appropriate funds from insurance claims for accidents.

Chairman McHugh entertained a motion to approve Budget Amendment #28.

Vice Chairman John Turpin moved to approve Budget Amendment #28.

Commissioner Mabe seconded and the motion carried (4-0) with Commissioner Inman absent.

GENERAL FUND		INCREASE	DECREASE
REVENUES			
Insurance Claims	100.3839.850	\$ (1,917.00)	
EXPENDITURES			
Sheriff's Department			
Maintenance & Repairs Equipment	100.4310.351	\$ 443.00	
Emergency Medical Department			
Maintenance & Repairs Equipment	100.4370.351	\$ 1,474.00	

GENERAL GOVERNMENT–YVEDDI - BUDGET AMENDMENT #29

Finance Director Julia Edwards requested the approval of Budget Amendment #29 which is necessary to appropriate funds from the additional ROAP funds for transportation.

Ms. Edwards noted that funds were available for transportation for individuals who do not receive any other human services assistance. Ms. Edwards stated that YVEDDI had exhausted \$9,728.40 of the \$30,100 budgeted amount for fiscal year 2003/04.

Mr. Jeff Cockerham, Assistant Transportation Director –YVEDDI, stated individuals are transported to and from work (1) currently to RJReynolds and (1) to Stokes Reynolds Hospital, and medical trips. Individuals provide \$.30 per vehicle mile with the state providing \$.80 per vehicle mile.

Chairman McHugh entertained a motion to approve Budget Amendment #29.

GENERAL FUND		INCREASE	DECREASE
REVENUES			
Elderly/Disabled Transportation	100.3301.263	\$ (3,687.00)	
EXPENDITURES			
YVEDDI	100.4520.440	\$ 3,687.00	

Chairman McHugh noted that the motion failed due to no motion being made.

GENERAL GOVERNMENT–SOLID WASTE-WHITE GOODS – BUDGET AMENDMENT #30

Public Works Director Jay Kinney informed the Board of a recent grant in the amount of \$46,547, which has been reserved in the White Goods Management account for capital improvements for the County's White Goods Program. The funds will be used for the purchase of a metal building (estimated \$36,547) and repairs to the County's front loader (estimated \$10,000).

Director Kinney noted that after bidding had be completed for the metal building, and the funding exceeded the amount reserved for the building, possible additional funding would be available upon the submission for the additional funding.

Chairman McHugh entertained a motion to approve Budget Amendment #30.

Commissioner Mabe moved to approve Budget Amendment #30.

Vice Chairman John Turpin seconded and the motion carried (4-0) with Commissioner Inman absent.

GRANT FUND		INCREASE	DECREASE
REVENUES			
White Goods	100.3329.330	\$ (46,547.00)	
EXPENDITURES			
Solid Waste			
Maint. & Repairs Equipment	100.4720.350	\$ 10,000.00	
Buildings	100.4720.580	\$ 36,547.00	

GENERAL GOVERNMENT–GOVERNING BODY-PLANNING BOARD MEMBER - APPOINTMENT

Chairman McHugh presented the vacant appointment for the replacement of Planning Board Member John Neal – Meadows Township.

Commissioner Joe Turpin requested (with the Board's approval) nominations to be made at the next meeting.

The Board will receive nominations at the November 10th meeting.

GENERAL GOVERNMENT–GOVERNING BODY-NORTHWESTERN REGIONAL LIBRARY BOARD

Chairman McHugh presented the nomination of Michael Hartley to serve on the Northwestern Regional Library Board (submitted at the October 13th meeting). There were no other nominations.

Chairman McHugh entertained a motion for the appointment of Michael Hartley for the Northwestern Regional Library Board.

Commissioner Mabe moved to appoint Michael Hartley to serve on the Northwestern Regional Library Board.

Vice Chairman John Turpin seconded and the motion carried (4-0) with Commissioner Inman absent.

GENERAL GOVERNMENT–GOVERNING BODY-STOKES COUNTY SCHOOL BOARD CALENDAR

Commissioner Joe Turpin informed the Board that he had received several requests concerning the Board of Education's calendar not being on the school's website.

Commissioner Joe Turpin stated that after talking with the staff at the School Administrative office, the Board of Education's calendar has been placed on the school's website.

Commissioner Joe Turpin requested IS Director Dianna Fulp to place a link from the County's website to the Board of Education's calendar on the school's website.

There being no further business to come before the Board, Commissioner Joe Turpin moved to adjourn the meeting.

Vice Chairman John Turpin seconded and the motion carried (4-0) with Commissioner Inman absent.

Darlene Bullins
Clerk to the Board

Sandy McHugh
Chairman