

STATE OF NORTH CAROLINA

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OFFICE OF THE COMMISSIONERS

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STOKES COUNTY GOVERNMENT

COUNTY OF STOKES

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DANBURY, NORTH CAROLINA

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MARCH 24, 2003

The Board of Commissioners of the County of Stokes, State of North Carolina, met in regular session in the Council Chambers of the Administrative Building, located in Danbury, North Carolina, on Monday, March 24, 2003, at 7:00 pm with the following members present:

Chairman Sandy McHugh
Vice-Chairman John Turpin
Commissioner Howard Mabe
Commissioner Leon Inman
Commissioner Joe Turpin

Craig Greer, County Manager
Darlene Bullins, Clerk to the Board

Chairman McHugh called the meeting to order.

Mr. John Whitworth, Westfield, NC delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman McHugh invited the citizens in attendance to join the Board with the Pledge of Allegiance.

GENERAL GOVERNMENT –GOVERNING BODY-DISPLAY OF HISTORICAL DOCUMENTS DEDICATION

Chairman McHugh presented the Display of Historical Documents located on the back wall of the Commissioners' Chambers that had been donated by Stokes County citizens. Chairman McHugh noted the Display of Historical Documents originated from the presentation of the Ten Commandments Plaque to the Board of Commissioners by the King Christian Center.

Pastor Ken Smith, Community Christian Church, delivered the invocation dedicating the Display of Historical Documents.

GENERAL GOVERNMENT –GOVERNING BODY-APPROVAL OF MINUTES

Chairman McHugh entertained a motion to approve or amend the minutes of the March 10th meeting.

Chairman McHugh noted the correction of inserting "is" instead of "in" on page 12 (paragraph #4 from the bottom of the page).

Commissioner Mabe moved to approve the minutes of the March 10th meeting with the noted word correction.

Commissioner Inman seconded and the motion carried unanimously.

PUBLIC COMMENTS

There were no public comments.

GENERAL GOVERNMENT-PROPOSED COMMUNITY COLLEGE SATELLITE CENTER

Dr. Gary Green, President-Forsyth Technical Community College, spoke to the Board concerning the need for a community college satellite center in Stokes County which would increase the opportunity to expand programs in Stokes County. (Mr. Ken Jarvis, Vice President-FTCC-Business Services also attend the meeting)

Dr. Green noted the successful effort for the Distance Education Classroom, which is currently at South Stokes, and soon to be completed at West Stokes and North Stokes. The Distance Education Classroom provides instruction directly into classrooms from the FTCC Winston Salem location.

Dr. Green concluded that space at the Government Complex in Danbury would allow FTCC the opportunity to expand programs and classes in Stokes County until funding was available for a separate Community College Satellite Center.

Chairman McHugh noted possible available space where the old Tax and Mapping Departments were located.

Dr. Green also noted that FTCC would supply all equipment and furniture for an office, reception area, computer lab, classroom, and staffing. Dr. Anne Hennis has recently been named as the Director of the Stokes County operations and will be located at the Danbury location. The Walnut Cove FTCC Office will be closed.

Chairman McHugh entertained a motion to allow Forsyth Technical Community College to use the old Tax and Mapping Departments in the Government Center with the exception of the space currently used by the Explorers.

Commissioner Mabe moved to allow Forsyth Community College to use the to use the old Tax and Mapping Departments in the Government Center with the exception of the space currently used by the Explorers.

Commissioner Inman seconded the motion.

Commissioner Joe Turpin questioned any type of the time frame for the usage of this space by FTCC.

Commissioner Mabe included the addition of “a minimum of two years” to his original motion.

Commissioner Inman seconded the addition to the original motion.

The motion carried unanimously.

GENERAL GOVERNMENT-SOIL/WATER UPDATE/PROPOSED VOLUNTARY AGRICULTURAL DISTRICTS

Soil & Water Update

Mr. James Booth, Department Head and Member of the District Supervisors, presented a Soil and Water update.

Mr. Booth spoke briefly on the following areas served by the Stokes County Soil and Water Department:

- Technical Assistance citizens concerning erosion control, animal waste management nutrient management, lot drainage, tree planting, and wildlife management.
- NC Agricultural Cost Share Program
- Federal Cost Share Programs
- Watersheds
- Educational Programs
- Conservation Projects
- Farmer Appreciation Event

Proposed Voluntary Agricultural Districts

District Soil Conservationist Tom Smith presented a slide presentation to provide the Board with information concerning the proposed Stokes County Voluntary Farmland Preservation Program Ordinance.

Mr. Smith noted the following:

Purpose – To promote agricultural values and general welfare of the County by increasing identity and pride in the agricultural community and its way of life encourage the economic and financial health of agricultural, and increase protection from non-farm development and other negative impacts on properly managed farms.

Farmer Benefits – (1) Informs new landowners of farm presence and potential of dust, noise, smells associated with agriculture possibly reducing conflicts between neighbors (2) Land enrolled in the program will not be assessed fees or required to connect to water and sewer service if they choose (3) Require that farmland be used as a last resort if land is considered for a public project that may condemn land

Public Benefits – (1) Preserves open space in the County (2) Provides economic diversity in the County (3) Increase opportunities to produce locally grown agricultural products

Summary – Agricultural land resources and its products are vital to Stokes County. The time to act is now. The County will miss our on

Federal and State funding for Farmland Preservation if an approved ordinance is not passed and in place. The Farming Community is very interested in voluntary agricultural districts and farmland Preservation. Farmers lose possible option (conservation easement and federal and state tax breaks). The ordinance provides tools for comprehensive county planning. Ordinance enhances the present farm use program (creates checks and balances, better communication between governmental departments, better define sound management practices, improved conservation farm plans,). This Ordinance save the County money (increased development requires more services, (i.e schools, water, sewer, etc)

Mr. Booth concluded that Soil/Water-Natural Resources, Cooperative Extension, Farm Bureau, Farm Service and farmers in the County agreed on the need for the Stokes County Voluntary Farmland Preservation Program Ordinance.

County Attorney Tyrone Browder had reviewed the proposed Ordinance and suggested possible changes and also suggested a Public Hearing (even though one was not mandatory) since the proposed Ordinance could possibly affect the entire County.

Chairman McHugh noted the Planning Department had expressed concerns that citizens might possibly confuse this with a zoning District.

Chairman McHugh suggested to insert on page 2- under the definition of district include “this is not a zoning district”.

County Attorney Browder suggested the Board review suggested changes and submit any suggestions to the Soil and Water Department in order for the revised Ordinance to be ready for the April 14th meeting.

Chairman McHugh entertained a motion to hold a Public Hearing at the April 14th meeting for the proposed Ordinance for the Voluntary Farmland Preservation Program.

Commissioner Mabe moved to hold a Public Hearing at the April 14th meeting at 7:20pm for the proposed Ordinance for the Voluntary Farmland Preservation Program.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT-FINANCE-BANKING SERVICES

Finance Director Julia Edwards presented the following bank officers who spoke to the concerning their bank's proposal that had been submitted to the Board at the March 10th meeting:

Vice President Gerald Sink –Lexington State Bank
Close location to Government Center
No service charge if balance maintains at least \$1.5 with interest on full amount
Offers a lockbox service
Free check printing cost

Vice President Calvin Layne – Central Carolina Bank
No service charge if balance maintains at least \$1.1 without interest on \$1.1
Offers a lockbox service
Free check printing cost

Vice President Don Symons – First Citizens Bank
Lower monthly service charge with .97 % interest rate
Not allowed to provide lockbox if account is at bank

Chairman McHugh entertained a motion concerning the banking services for Stokes County.

Commissioner Mabe moved to approve Finance Director Edwards' original recommendation for banking services with Lexington State Bank, Danbury Branch for the period of July 1, 2003 to June 30, 2007.

Commissioner Inman seconded and the motion carried 3-2 with Vice Chairman John Turpin and Commissioner Joe Turpin voting against the motion.

Lockbox Services

Finance Director Julia Edwards and Interim Tax Assessor Wren Carmichael presented information to the Board concerning the use of a lockbox for the Tax Department. Mr. Carmichael noted the use of a lockbox would provide more security, eliminate hours for opening and processing payments; payments are deposited into an interest bearing account same day of receipt; and free up employees' time that could be used for upcoming revaluation instead of hiring part time staffing.

Ms. Edward presented the following quotes for lockbox services:

RBC Centura Bank	\$20,530
First Citizens Bank	\$20,296
Carolina Central Bank	\$37,073

Chairman McHugh entertained a motion concerning the use of a lockbox for the Tax Department.

Commissioner Inman moved to table for further discussion.

Commissioner Mabe seconded and the motion carried unanimously.

GENERAL GOVERNMENT-TAX ADMINISTRATION REPORT

Interim Tax Administrator Jake Oakley requested the approval for the following Refunds and Releases from Taxation:

Refunds

James N & Brenda W Hall	\$105.53
William J & Vera K Daniels	\$132.66
Cathy L Mitchell	\$104.20
Susan G & Rodney P McGarry	\$183.45*
*(tax garnishment \$183.45)	

Release from Taxation

Peyton A Foster (1991-2000)	\$331.78
Lacy Holt (1991-2000)	\$215.34

Chairman McHugh entertained a motion to approve the submitted Refunds and Releases from Taxation.

Vice Chairman John Turpin moved to approve the submitted Refunds and Releases from Taxation.

Commissioner Inman seconded and the motion carried unanimously.

Interim Tax Administrator Jake Oakley requested the approval for the Motor Vehicle Releases for the month of February 2003 in the amount of \$1,587.14.

Chairman McHugh entertained a motion to approve the requested Motor Vehicle Releases for February 2003.

Commissioner Mabe moved to approve the requested Motor Vehicle Releases for February 2003.

Commissioner Joe Turpin seconded and the motion carried unanimously.

Interim Tax Administrator Jake Oakley requested the approval for the Itemized Releases (real and personal) for the month of February 2003 in the amount of \$1,032.29.

Chairman McHugh entertained a motion to approve the requested Itemized Releases for February 2003.

Vice Chairman John Turpin moved to approve the requested Itemized Releases for February 2003.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT-VETERANS' ADMINISTRATION UPDATE

Veteran Service Officer Ernest Lankford presented the Board with a handout detailing the duties and responsibilities of Veteran Services that has been in the County for over 70 years.

Mr. Lankford concluded his presentation with the following statistical information:

Stokes County Veteran Information		
Veteran Present Population		4185
Veteran, widows, and children receiving benefits	3208	
Veteran income from benefits 2002	\$4,162,000	

Stokes County Veterans	Served	Killed
World War I	870	6
World War II	450	50
Korean War	510	3
Vietnam War	1130	4
Persian Gulf War	280	0
Total	3240	63

GENERAL GOVERNMENT-LEPC/EOC – UPDATE

EMS Director Ricky Tuttle informed the Board the scheduled March 20th LEPC Meeting had been cancelled due to severe weather conditions. Director Tuttle spoke briefly concerning the recent ice storm and flooding.

Subcommittees:

Hazard Mitigation – Meeting date scheduled for every Thursday except for the third Thursday due to LEPC meeting time.

Budget Amendment #45- Hazard Mitigation Grant

Finance Director Julia Edwards requested approval for Budget Amendment #45 which is necessary to appropriate funds from Hazard Mitigation Grant from federal and state for Hazard Mitigation Plan for Stokes County.

Chairman McHugh entertained a motion to approve for Budget Amendment #45.

Commissioner Inman moved to approve Budget Amendment #45.

Commissioner Mabe seconded and the motion carried unanimously.

GENERAL FUND		INCREASE	DECREASE
REVENUES			
Hazard Mitigation Grant	203.3301.007	\$9,764.00	
EXPENDITURES			
Hazard Mitigation			
Telephone & Postage	203.4330.320	\$136.00	
Office Supplies	203.4330.261	\$500.00	
Travel	203.4330.310	\$259.00	
Printing	203.4330.340	\$300.00	

Equipment- Non-Capitalized	203.4330.511	\$8,569.00	
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EMS System Planning – Meeting will be called as needed.

Department of Justice Grant Update – EMS Director Tuttle noted that the grant for the decontaminated trailer and personal protective equipment is being sent to Stokes County by the NC Emergency Management for signatures. Mr. Tuttle noted that after finalization of the contract, a budget amendment would be needed to order the equipment.

EOC UPDATE – EMS Director Tuttle noted that Public Works had identified that none of the third floor is on the emergency generator however, there are four empty circuits that can be rerouted from the Commissioners' Chambers.

Services Support Supervisor Danny Stovall reported to the Board that the City Winston Salem had office cubicles that were available for sale from a recent renovation project. Mr. Stovall noted had he had made a request for 22 cubicles for a total of \$200. Funding would be appropriated from the available \$1000 that had been designated for the EOC.

GENERAL GOVERNMENT-EMS-CITY OF KING FIRE DEPT/STOKES COUNTY EMS COMPLAINT POLICY

EMS Director Ricky Tuttle requested the Board's approval for the City of King Fire Department and Stokes County EMS Complaint Policy. The purpose of this policy is to provide policy, guidelines, and procedures for an effective and acceptable means for the employees of the City of King Fire Department (KFP) and Stokes County Emergency Medical Services (EMS) to resolve any complaint as they arise during an emergency or non-emergency situation.

EMS Coordinator Brian Booe (City of King Fire Dept) noted that the King Fire Dept. is in the final stages of getting Intermediate Level -EMT Program started hopefully within the next 3 weeks.

Chairman McHugh entertained a motion to approve the City of King Fire Department and Stokes County EMS Complaint Policy.

Commissioner Joe Turpin moved to approve the City of King Fire Department and Stokes County EMS Complaint Policy.

Vice Chairman John Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT-E911 COMMUNICATIONS-RADIO SYSTEM

Interim Communications Director Christi Fulp and Support Service Supervisor Danny Stovall updated the Board concerning the E911 Communications Radio System.

Mr. Stovall presented the following information:

Law Enforcement

- FCC has approved application for Sheriff Department's frequencies
- UHF/VHF combiner and antenna's/dishes have been ordered. These were the last items ordered, because they are frequency dependent.
- RCS Communications is currently assembling or staging equipment for installation
- RCS Communications to start installing equipment in April. All equipment inside communications buildings on Booth Mountain, Sauratown Mountain, and in
- King will be installed before May 1, 2003.
- Target live date June 1, 2003.

EMS/FIRE

- Waiting on FCC approval of frequencies. No changes at this time.

Possible Problems

- Radio remotes located in the Sheriff's Dept might have to be replaced
- Older radios in patrol cars might have to be replaced
- Tower site on Sauratown Mountain does not have an emergency
- Back-up power supply. Need for purchasing a generator for this site.
- Transmitter NC Highway Patrol has installed in Booth Mountain building possibly will have to be moved to a different location.

Interim Communications Director Fulp noted to the Board the commitment of the Communications

Staff during the recent ice storms, power outages, and floods working long, hard hours. The Board noted the dedication that had been given by the Communication Department

GENERAL GOVERNMENT-SHERIFF'S DEPT - UPDATE

Sheriff Mike Joyce updated the Board with statistical information concerning the Sheriff Dept.'s patrol and detective divisions.

Sheriff Joyce noted the following concerning patrol divisions:

- 2002 – 15,000 answered calls by patrol division
- Escorts (funeral, divorce, DSS, etc) = 535 calls
- Alarms = 1281 calls
- BE/Larceny = 1378 calls
- 911 Hang-ups = 329 calls
- Domestic Violence = 596 calls
- Disturbances = 1101 calls
- Attempted service on 8,000 of the court's legal papers
- Mental commitments = 71 transports
- Subpoenas on officers = 1600
- Security checks = 30 at one time
(210 businesses, 139 churches, 15 schools)

Sheriff Joyce noted the following concerning detective divisions:

Each officer on call 7 days a month (24 hours a day) with no extra compensation Handle everything from check fraud to murder

January 1, 2003

Arrested 49 people with over 231 charges
Recovered over \$110,000 worth of stolen property

2002-Drugs

Arrested 182 people with over 530 charges
Took estimated \$1.5 million of drugs off the street

2002-Total Arrest

1,932 people with 375 charges

Sheriff Joyce concluded with the Explorer 's Program that involves getting young people a chance to learn about law enforcement.

GENERAL GOVERNMENT- JAIL –UPDATE

Jail Captain Craig Carico presented a handout detailing an overview review of the Jail which included a listing of inmate population since 1995; charts detailing average daily population and federal/state inmate reimbursement, inmate miscellaneous/commissary revenue/medical revenue; and demographics analysis of persons booked.

Captain Carico noted the following:

- Two key factors in jail crowding-number of people going in jail and length of stay
- 68 total capacity (56 male beds, 8 female beds, 4 isolation beds)
- New revenue accounts:
- Jail commissary revenue; Enhancement of inmate medical revenue; and Enhancement of federal inmate revenue
- From 1991 to current date – Federal Inmate revenue – approximately \$1.8 million
- Higher inmate averages creates additional problems
- 2002 through March 2003 – over 500 inmate transports
- 24 hour/7 days a week operation – the jail never closes
- Jail must contend with and experience the negative and often side of human behavior on a constant basis

Captain Carico concluded with information concerning state jail inspections that are conducted twice per year, generally on or about April and October which requires the Governing Body to consider the report at its first regular meeting after the receipt of the report and shall promptly initiate any action necessary to bring the facility into conformity with the standards.

Chairman McHugh requested that Captain Carico returned to the Board at the next regular meeting following the receipt of the each state jail inspection report.

GENERAL GOVERNMENT-GOVERNING BODY – APPOINTMENT – SURRY HOUSING CONSORTIUM

Chairman McHugh entertained a motion to appoint Mike Moran and Budge Gage to the Surry Housing Consortium. (both were submitted to the Board on March 10th)

Commissioner Inman moved to appoint Mike Moran and Budge Gage for the Surry Housing Consortium vacancies.

Commissioner Mabe seconded the motion.

Chairman McHugh polled the Board concerning the nominations:

Commissioner Inman – Mike Moran and Budge Gage
Commissioner Mabe - Mike Moran and Budge Gage

Vice Chairman John Turpin - Mike Moran and Budge Gage
Commissioner Joe Turpin - Mike Moran and Budge Gage
Chairman McHugh - Mike Moran and Budge Gage

The majority of the ballots cast for Mike Moran and Budge Gage.

Motion carries unanimously.

GENERAL GOVERNMENT-DSS BOARD –APPOINTMENT

Chairman McHugh noted the resignation of DSS Board member Dennis Covington.

Nominations for this vacancy can be submitted at the April 14th meeting.

GENERAL GOVERNMENT-INVITATION-WINSTON SALEM URBAN AREA METROPOLITAN PLANNING ORGANIZATION

Chairman McHugh noted an invitation to join the Winston Salem Urban Area Metropolitan Planning Organization.

Chairman McHugh requested this to be on the April 14th agenda.

GENERAL GOVERNMENT-GOVERNING BODY- ADDITIONS TO THE NC SECONDARY ROAD SYSTEM/SECONDARY ROAD RIGHT OF WAY AGREEMENT

Chairman McHugh presented a request from the North Carolina Department of Transportation for the following addition to the North Carolina Secondary Road System:

- Fire Rescue Lane

No state funding is needed to improve the maintenance condition of these additions

Chairman McHugh entertained a motion to add the requested addition to the NC Secondary Road System.

Commissioner Joe Turpin moved to approve the requested addition to the NC Secondary Road System.

Commissioner Mabe seconded and the motion carried unanimously.

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS REQUEST FOR ADDITION TO THE STATE MAINTAINED SECONDARY ROAD SYSTEM

NORTH CAROLINA COUNTY OF STOKES ROAD DESCRIPTION – Fire Rescue Lane

WHEREAS, the attached petition has been filed with the **Board of County Commissioners** of the **County of Stokes** requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road Systems; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the **Board of County Commissioners** of the **County of Stokes** that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing Resolution was duly adopted by the Board of Commissioners of the County of Stokes at a meeting on the **24th** day of **March, 2003**.

WITNESS by hand and official seal this the **24th** day of **March, 2003**.

**Clerk, Board of Commissioners
County of Stokes**

Chairman McHugh noted that being the County was a landowner on the Fire Rescue Lane, the County must grant the Secondary Road Right of Way Agreement (45 feet).

Chairman McHugh entertained a motion to approve the Secondary Road Right of Way Agreement (45 feet) for Fire Rescue Lane.

Commissioner Joe Turpin moved to approve the Secondary Road Right of Way Agreement (45 feet) for Fire Rescue Lane.

Commissioner Inman seconded and the motion carried unanimously.

GENERAL GOVERNMENT-DSS VACANT POSITIONS

Chairman McHugh presented information concerning the vacant positions at the Department of Social Services.

Chairman McHugh noted one vacant position (CPS SWIII) was unfrozen on January 27, 2003.

Chairman McHugh recommended to unfreeze (1) Social Worker III-CPS and (1) Income Maintenance Caseworker II –Family & Child Medicaid.

Chairman McHugh entertained a motion concerning these positions.

Chairman McHugh moved to unfreeze (1) Income Maintenance Caseworker II –Family & Child Medicaid and (1) Social Worker III-CPS.

Motion dies for lack of second.

Commissioner Mabe moved to lift the freeze on the positions recommended by the County Manager (IM Caseworker II-Food Stamps; IM Caseworker II-Family & Child Medicaid; IM Caseworker III-Family & Child Medicaid; Social Worker III CPS; IM Caseworker Supervisor I-Medicaid; and Accounting Tech II – 50% position).

Commissioner Inman seconded the motion.

Chairman McHugh noted her opposition to putting all 5.5 positions back.

Commissioner Mabe expressed concerns over the cases that employees were currently having to maintain and the possibility of someone getting hurt due to the lack of staff.

The motion failed 2-3 with Chairman McHugh, Vice-Chairman John Turpin, and Commissioner Joe Turpin voting against the motion.

GENERAL GOVERNMENT-GOVERNING BODY-INTERNET PHONE

Chairman McHugh requested the Finance/Purchasing/Information System Departments to investigate the functionality of Internet Phone for possible savings.

GENERAL GOVERNMENT-GOVERNING BODY-MEETING SCHEDULE

Clerk to the Board Darlene Bullins informed the Board that Double Creek Fire Department had invited the Board to bring the Board meeting to their community. The next available meeting would not be until January 2004.

Chairman McHugh entertained a motion to schedule the meeting in January 2004 or schedule more community meetings in 2003.

Chairman McHugh moved to designate the first meeting of each month starting in August 2003 to be available for meetings at a different community within the County and to schedule Double Creek Fire Department for August 2003.

Commissioner Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT-GOVERNING BODY-COMMUNITY COLLEGE SATELLITE CENTER-LEGISLATIVE REQUESTS

Commissioner Mabe moved to request Senator John Garwood and Representative Rex Baker to submit a bill requesting a special appropriation from the General Assembly in addition to the Community College Bond money for a Stokes County Community Satellite College.

Commissioner Joe Turpin seconded and the motion carried 4-1 with Vice Chairman John Turpin voting against the motion.

Chairman McHugh requested Manager Greer to submit a letter for the Board's approval requesting a special appropriation from the General Assembly in addition to the Community College Bond money for a Stokes County Community Satellite College.

GENERAL GOVERNMENT-GOVERNING BODY-MCDONALD BUILDING

Economic Development Director Ron Morgan presented a press release to the Board announcing Parks & Woolson Machine Company will be opening a new operation in the McDonald Building at the Stokes County Business Park in King on April 1, 2003. The company is expected to create 30 new jobs over the next three years.

GENERAL GOVERNMENT-GOVERNING BODY-TAX ADMINISTRATOR-APPOINTMENT

Vice Chairman John Turpin noted the excellent job being done by the Tax Administration Department.

Vice Chairman John Turpin moved to appoint Wren Carmichael as the new Tax Administrator.

Commissioner Joe Turpin seconded and the motion carried unanimously.

There being no further business to come before the Board, Commissioner Joe Turpin moved to adjourn meeting.

Vice Chairman John Turpin seconded and the motion carried unanimously.

Darlene Bullins
Clerk to the Board

Sandy McHugh
Chairman