

AGENDA

REGULAR MEETING

OF THE

March 22, 2023

STOKES COUNTY

3:00 p.m.

BOARD OF SOCIAL SERVICES

ETHICS AND CONFLICT OF INTEREST REMINDER:

In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. Does any board member have any known conflict of interest or appearance of conflict with respect to any matters coming before board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

- I. Call to Order
- II. Discussion/Adjustments to the Agenda
- III. Consent Agenda
 - A. Minutes – Regular Meeting – February 22, 2023
- IV. Board Member Comments
- V. Public Comments (Maximum Allowance of Three Minutes Per Person)
- VI. Information and Discussion
 - A. DSS Dashboard
 - B. Child Support Consultation – January 2023
 - C. Recipient Eligibility Determination Audit (REDA) – January 2023
 - D. Second Harvest Food Bank Distribution Numbers
 - E. Proposed Budget 2023-2024
- VII. Old Business
- VIII. Closed Session per G.S. 143-318.11(a)
 - (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
- IX. New Business
 - Next meeting – April 26, 2023 at 3:00 p.m. in the DSS conference room
- X. Adjournment

STOKES COUNTY BOARD OF SOCIAL SERVICES
MINUTES
February 22, 2023

The regular meeting of the Stokes County Board of Social Services was held on Wednesday, February 22, 2023 at the Social Services Building in Danbury, North Carolina. Chairman Jan Spencer called the meeting to order at 3:00 p.m. Board members present were Chairman Jan Spencer, Vice Chairman Darlene Bullins, Member Greg Collins, and Member Sandy Smith. Member Sonya Cox texted stating she was on the way. Staff present were Director Stacey Elmes, Income Maintenance Administrator (IMA) Cindy Joyce and Administrative Officer Becky East.

Chairman Spencer read the Ethics and Conflict of Interest reminder to the Board. Members were asked if they had a conflict with any of the items listed on the agenda. No conflicts noted with Member Cox absent.

Chairman Spencer opened the floor for any adjustments to today's agenda. Vice Chairman Bullins motioned to approve the agenda as presented. Member Smith seconded and the motion carried 4-0 with Member Cox absent.

Consent Agenda

Chairman Spencer entertained a motion to approve or amend the consent agenda. Vice Chairman Bullins made a motion to approve the consent agenda as presented. Member Collins seconded and the motion carried 4-0 with Member Cox absent.

Board Member Comments

Chairman Spencer stated she had recently tested positive for COVID-19 but had no symptoms and would be wearing a mask at today's meeting. Chairman Spencer also stated that she would like to attend unless there was an issue. There were no objections by those present.

Chairman Spencer confirmed with Director Elmes that no one had signed up to speak in public comments.

Member Cox entered the meeting at 3:10 p.m. Chairman Spencer confirmed with Member Cox that she had no conflict of interest with today's agenda items.

Other items on the agenda for discussion were as follows:

DSS Dashboard

Director Elmes shared that the CAP/DA (Community Alternatives Program for Disabled Adults) numbers have been decreasing since the Division of Health Benefits (DHB) made changes to the program a couple of years ago regarding how referrals are made and accepted. Potential clients are complaining that it is hard to get paperwork from DHB and if they do send it in, it seems that something is missing with no DHB follow up resulting in a denial. Director Elmes shared that she is going to start writing letters to the legislature about this problem as it seems that agency complaints to DHB fall on deaf ears. Member Collins suggested the DSS Board possibly sign a letter to this effect if it will help with the problem as did Member Cox speaking for the Board of County Commissioners.

DAAS (Division of Aging and Adult Services) has just made counties aware that the Special Assistance In-Home Program (SA-IH) became an entitlement program effective January 1, 2023 which means that clients will now get the maximum eligible allotment instead of what is needed to cover eligible expenses. A social worker will be assigned to the case but no longer make monthly contacts and quarterly visits to collect receipts for things that the monies were used for. The only thing that a social worker will do for these clients (unless they choose differently) will be to complete an annual visit and assessment to ensure the client is still eligible for the service.

Agency staff is currently staying with two foster children (a 15 year old boy and a 16 year old girl) due to difficulty in finding placement.

Agency social work staff who complete intake and applications for CIP (Crisis Intervention Program) and LIEAP (Low Energy Assistance Program) have been getting many calls from frustrated clients who say that their power is getting ready to be turned off due to the CIP/LIEAP check not being received by the power company. DHHS (Division of Health and Human Services) has provided staff with information regarding this and how to handle it; however, there are many glitches with the NC Fast System. In emergency situations, the agency is using other pots of money to alleviate the crisis when funds should have already been sent to the vendor. Energy vendors must enroll in the program online to be able to receive direct payment from the state for these programs which has been a struggle for the smaller vendors who do not use the internet. For vendors that cannot or will not enroll online, a paper check will continue to be sent to the vendor for payment.

Member Cox confirmed with Director Elmes that Food and Nutrition (FNS) benefits that were at pandemic levels will return to pre-pandemic levels on March 1, 2023. IMA Joyce shared that there are some FNS clients that are on the ABAWD Program (Able Bodied Adults Without Dependents) as determined by the state who will have to start working to receive their benefits. Member Cox confirmed with Director Elmes this would not decrease the number of clients but will definitely decrease the monies received per family. IMA Joyce shared that applications and re-certifications will continue to be completed in person, by fax, by mail, or online. IMA Joyce also shared that all clients were sent letters from the state regarding the allotment changes along with state media bursts to ensure that everyone is aware. Clients have already been reaching out to agency staff regarding this and their concern regarding the change. The client will not be able to appeal this decision since FNS is a federal program.

Technical Assistance Report (FNS and Energy)

IMA Joyce shared that the FNS and Energy Program representative meets monthly with staff either by phone or in person. This month's review revealed applications and re-certifications are being processed timely with most numbers at 100%. Director Elmes also noted that the representative had no concerns. Chairman Spencer expressed appreciation for the hard work being done and asked that this be passed on to the workers.

Child Support Consultation

IMA Joyce shared the November and December 2022 Child Support Consultation Reports. IMA Joyce noted that the numbers for child support fluctuate with numbers being more accurate closer toward the end of the fiscal year. The agency child support supervisor continues to do some training with Surry County as well as with the state representative. IMA Joyce concluded that the representative stated there were no concerns at this time.

Recipient Eligibility Determination Audit (REDA)

IMA Joyce shared the December 2022 REDA Audit Report which included five active cases and five denial cases with everything receiving 100% accuracy. The representatives are currently reviewing this month with no concerns so far. Chairman Spencer requested that workers be told they are doing a good job.

Child Care Technical Assistance Report

IMA Joyce shared the Child Care Technical Assistance Report for November and December 2022 was done virtually in February. The representative had no concerns at this time. Funds are monitored closely by staff to ensure that spending is appropriate. The agency does not have a waiting list for this program and can serve anyone who is eligible. Chairman Spencer confirmed with IMA Joyce that Cindy Hodges administers this program. Chairman Spencer requested that Cindy be told she is doing a good job and is appreciated.

Technical Assistance Report (Work First)

IMA Joyce shared that the Work First representative met with staff virtually and found applications and re-certifications were processed timely at 100%. Director Elmes noted the state is looking to revamp the Work First Program as it has really changed from when it first began. At this time, all agency clients are child only clients meaning that they do not have to meet the work requirements. IMA Joyce concluded that the representative had no concerns.

Old Business

Director Elmes passed out a packet to all DSS Board members with the information that was given to BOCC (Board of County Commissioners) at the DSS Senior Workshop Session. The packet includes a three-page document that discusses anticipated Medicaid Expansion which will be great for clients that are eligible. It will increase the need for more Medicaid workers and space. Chairman Spencer confirmed with Director Elmes that there might be the possibility of state funding to offset county costs. Member Cox confirmed with IMA Joyce that there were some Medicaid changes about 28 years ago but there has been no major revision like Medicaid Expansion. Member Bullins asked if there were any estimates on how many people this will affect. Director Elmes stated this could potentially add an estimated two to three thousand recipients to our programs. Member Cox asked how people become aware of the program or if they are eligible. IMA Joyce stated that all clients are educated on available programs. Director Elmes stated there will be a lot of information in the media about the changes.

Director Elmes shared that she feels the agency will need approximately two to three more income maintenance workers (which is a conservative number) to handle the increase in workload. The State has never given any case load standards for income maintenance workers. Chairman Spencer asked if Director Elmes had any ideas on space and where workers could work. Director Elmes stated she had discussed space issues with County Manager Shannon Shaver along with the possibility of using the parole offices that will be vacated once the courthouse is renovated.

New Business

Director Elmes stated that staff has begun work on the 2023-2024 proposed budget. Director Elmes stated with the current IMA retiring March 31, 2023, she is considering adding some assistant director duties to other positions. The agency's current Substance

Abuse/Mental Health Liaison is wanting to work less next fiscal year. Vaya Health has appropriated two care coordinators to the agency who will be present four days per week to help with substance use/mental health issues—not necessarily seeing clients but helping with anything that our workers need assistance with (finding placement or appropriate services, etc.). Director Elmes feels that leaving that position vacant for a while to see how the care coordination goes with Vaya is the best step moving forward. Director Elmes would like to possibly contract with the current employee to help with those duties and/or to provide services to agency staff and their dealings with secondary trauma. Member Cox mentioned the Health Department is looking into adding a mental health clinician and doing more employee health. Director Elmes stated employee wellness is very important to the workplace. Director Elmes shared the upcoming county budget is going to be compiled in the county's finance office software program this year, which is new and no deadline for submission has been provided to departments. Director Elmes shared that she hopes to bring the proposed budget to the DSS Board at the next meeting before submitting it to the county.

Chairman Spencer stated the next meeting will be held on March 22, 2023 at 3:00 p.m. in the Stokes County DSS conference room.

At 3:45 p.m. Chairman Spencer recessed the meeting in order to move to another location in the building for the closed session.

Chairman Spencer called the recessed meeting back to order in the small conference room located in the building. Chairman Spencer entertained a motion to enter closed session. Member Cox moved to enter closed session for the following:

G.S. 143-318.11(a)

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

Member Collins seconded the motion carried 5-0. The Board entered closed session. The board reentered open session. With no further business, Chairman Spencer entertained a motion to adjourn. Member Cox moved to adjourn the meeting. Member Smith seconded and the motion passed 5-0. The meeting was adjourned at 5:00 p.m.

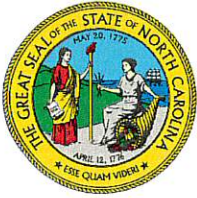
Stacey Elmes
Secretary

March 22, 2023
Date

Stokes County DSS Dashboard 2023

| | January | February | March | Qrt. Total | Annual Total |
|--|--------------|-------------|-------|-------------|--------------|
| ADULT SOCIAL WORK SERVICES | | | | | |
| Guardianship Cases | 32 | 33 | | | |
| New APS Reports Received | 9 | 13 | | 22 | 22 |
| APS Reports Accepted | 6 | 6 | | 12 | 12 |
| Investigations Initiated Timely [Goal 95%] | 100% | 100% | | | |
| Outreach Visits | 3 | 5 | | 8 | 8 |
| In Home Aide Programs | 9 | 9 | | | |
| Community Alternatives Program (CAP/DA) | 55 | 55 | | | |
| Representative Payee | 7 | 7 | | | |
| SA - In-Home | 52 | 52 | | | |
| Placement | 0 | 0 | | | |
| Adult Care Homes Monitored | 0 | 0 | | | |
| Total Requests for CIP | 45 | 25 | | 70 | 70 |
| CIP Expenditures | \$12,900 | \$50 | | \$12,950 | \$12,950 |
| Total Requests for LIEAP & LIEWAP | 206 | 96 | | 302 | 302 |
| LIEAP Expenditures | \$53,800 | \$8,597 | | \$62,397 | \$62,397 |
| Unclaimed Bodies | 0 | 0 | | 0 | 0 |
| Staff Hours Spent at Shelters | 0 | 0 | | 0 | 0 |
| CHILD CARE SUBSIDY | | | | | |
| Children Receiving Services | 189 | 144 | | | |
| Expenditures | \$53,073 | \$67,683 | | \$120,756 | \$120,756 |
| Waiting List | 0 | 0 | | | |
| CHILD PROTECTIVE SERVICES | | | | | |
| CPS Reports Received | 57 | 49 | | 106 | 106 |
| CPS Reports Accepted | 36 | 32 | | 68 | 68 |
| Children Opened | 59 | 71 | | 130 | 130 |
| Open Reports | 31 | 29 | | | |
| Reports Substantiated/Services Needed | 13 | 8 | | | |
| Open Case Management | 15 | 17 | | | |
| Courtesy Requests | 2 | 3 | | 5 | 5 |
| Substance Affected Infants Reported to DSS | 0 | 0 | | 0 | 0 |
| Substance Affected Infants Accepted for Inv. | 0 | 0 | | 0 | 0 |
| Reports Initiated Timely [Goal 95%] | 97% | 100% | | | |
| Reports Completed Timely [Goal 75%] | 74% | 77% | | | |
| Children Remaining at Home [Goal 95%] | 85% | 93% | | | |
| CHILD SUPPORT | | | | | |
| Number of Children Served | 1,017 | 1,013 | | | |
| Total Collections | \$156,165 | \$160,977 | | \$317,142 | \$317,142 |
| Paternities Established | 11 | 8 | | 19 | 19 |
| New Court Orders | 9 | 12 | | 21 | 21 |
| FISHING LICENSE WAIVERS | | | | | |
| Fishing License Waivers | 0 | 4 | | 4 | 4 |
| FOOD & NUTRITION SERVICES | | | | | |
| Total Households | 3,483 | 3,485 | | | |
| Total Individuals | 6,857 | 6,871 | | | |
| Report Card (App. Timeliness) [Goal: 95%] | 100% | 98% | | | |
| Report Card (Recert. Timeliness) [Goal: 95%] | 99% | 99% | | | |
| Benefits Distributed | \$ 1,823,750 | \$1,842,610 | | \$3,666,360 | \$3,666,360 |

| 2023 | January | February | March | Qtr. Total | Annual Total |
|--|-----------|------------|-------|------------|--------------|
| FOSTER CARE | | | | | |
| Children Entering Care | 9 | 5 | | 14 | 14 |
| Total Children in Care | 96 | 101 | | | |
| Children Discharged | 8 | 1 | | 9 | 9 |
| Children in Care Over 1 Year | 51 | 53 | | | |
| % Receiving a Monthly Visit [Goal 100%] | 99% | 99% | | | |
| % Visited in the Home [Goal > 90%] | 89% | 91% | | | |
| Foster Care 18-21 | 6 | 6 | | | |
| Monitoring of Children No Longer in Custody | 1 | 1 | | | |
| Licensed Foster Homes | 12 | 11 | | | |
| Sanctioned Homes | 1 | 2 | | | |
| # of Individuals/Families Receiving Training | 0 | 8 fam | | | |
| Recruitment Events Held | 6 | 5 | | 11 | 11 |
| Foster Care Costs (county/state/fed) | \$125,665 | not avail. | | \$125,665 | \$125,665 |
| Children Free For Adoption | 9 | 9 | | | |
| Children Open for LINKS | 84 | 89 | | | |
| Adoptions Completed | 3 | 0 | | 3 | 3 |
| Adoption Assistance Cases | 176 | 176 | | | |
| Adoption Assistance Costs (fed & state) | \$8,913 | \$3,425 | | \$12,338 | \$12,338 |
| MEDICAID [ADULT, FAMILY & CHILDREN'S] | | | | | |
| # of Cases | 8,758 | 8,650 | | | |
| Report Card (Timeliness) [Goal: 85%] | 99% | 99% | | | |
| Public Assistance Hearings (All Areas) | 2 | 3 | | | |
| MEDICAID TRANSPORTATION | | | | | |
| Clients Served | 177 | 140 | | | |
| Trips Provided | 1,292 | 1,140 | | 2,432 | 2,432 |
| Monthly Cost | \$51,482 | \$49,762 | | \$101,244 | \$101,244 |
| PROGRAM INTEGRITY | | | | | |
| New Claims Established | \$ 8,421 | \$1,032 | | \$ 9,453 | \$9,453 |
| Total Collections | \$574 | \$1,448 | | \$2,022 | \$2,022 |
| Retained in County | \$183 | \$250 | | \$2,455 | \$2,455 |
| SPECIAL ASSISTANCE | | | | | |
| # of Special Assistance Cases | 131 | 131 | | | |
| Benefits Distributed | \$50,679 | \$51,823 | | \$102,502 | \$102,502 |
| SA/MH LIAISON | | | | | |
| Number of Referrals during the Month | 5 | 9 | | 14 | 14 |
| Open Cases at end of Month | 31 | 33 | | | |
| VACANCIES | | | | | |
| Social Work | 5 | 4 | | | |
| Clerical/Income Maintenance/Child Support | 1 | 2 | | | |
| WORK FIRST | | | | | |
| Total Work First Cases | 48 | 46 | | | |
| Number of Child Only Cases | 48 | 46 | | | |
| Employment Cases | 0 | 0 | | | |
| Benefits Distributed | \$10,169 | \$9,767 | | \$19,936 | \$19,936 |
| OTHER | | | | | |
| Voter Registrations | 2 | 0 | | 2 | 2 |
| Walk-In Traffic | 963 | 719 | | 1,682 | 1,682 |



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

SUSAN G. OSBORNE • Assistant Secretary for County Operations for
Human Services

Stacey Elmes, DSS Director
Stokes County Department of Social Services
1010 State Hwy 8
Danbury, N.C. 27016

March 6, 2023

Dear Ms. Elmes:

On February 21, 2023, Jennifer, and I conduct a conference to discuss statistical information, information updates, and county concern.

Incentive statistics are available through January 2023. The benchmark for January Total Collection is 58.33%. The unit is below State Average for Total Collections (55.62%) at 51.59%. The unit has achieved/exceeded the 2022-23 goals in the areas of Paternity (99%) at 99.25% and Cases Under Order (89.00%) at 90.43%. The unit has fallen just below the goal in the area of Current Collection (68.51%) at 68.25%. The unit is OFF track in the area of Arrears Collection (66.41%) at 55.58%. Last year at this time the unit was at 57.04%. I will continue to suggest reports that may increase incentive areas. Reports suggested/provided: Establishment Report, Paternity, Undistributed, and % of Cases with Arrears, no payment.

| | | | | | |
|----------------|-----------|---------|--------|---------|---------|
| Goals 2022-23 | | | | | |
| TC | Paternity | CUO | CC | Arrears | Medical |
| \$2,235,502.45 | 99 | 89 | 68.51 | 66.41 | |
| | | | | | |
| Current | 01/23 | | | | |
| 51.59< | 99.25>* | 90.43>* | 68.25> | 55.58< | 87.46> |
| | | | | | |

*-Exceeding/achieving goal

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • CHILD SUPPORT SERVICES

MAILING ADDRESS: P.O. Box 20800, Raleigh, NC 27619
www.ncdhhs.gov • TEL: 919-855-4755 • FAX: 919-715-8174

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Self-Assessment scores are available through January 2023. The unit is currently in compliance with four of nine areas of Self -Assessment. The unit has been able to bring the area of Enforcement into compliance at 75.77%. This is good work! The unit is out of compliance in the area of Establishment at 72.41%, Six month Expedite at 57.45% and Interstate at 70.83%. Compliance in these areas is 75%. All other areas have a compliance level of 75% or better. Reports suggested/provided: P/F for Establishment, Six Month Expedite, Interstate and Medical.

Management advises that the unit is taking advantage of the virtual trainings that are being offered. Training for the new agents was discussed. I continue working with management on reports and CSS information.

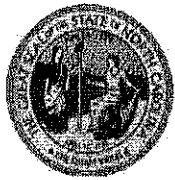
A quality review of child support cases was completed. Cases are reviewed for quality, data reliability, and supporting documents. The outcome of our follow-up monitoring is outlined below. The Stokes County Child Support office is currently performing overall at 95.31%. All the cases met the quality review criteria, and all cases were sent to the Child Support Managers for review.

| Number of Cases Reviewed | Month | Monthly Quality Review Score | Notes | Date to Correct Case(s) |
|---------------------------------|--------------|-------------------------------------|--------------------------------|--------------------------------|
| 3 | February | 92.86% | Copy of QR sent to CS Managers | N/A |

Should you have any questions about the items discussed during my visit or addressed in this email, please email (Kenya.Newsone@dhhs.nc.gov) or call me at (336)788-5857.

Sincerely,
Mrs. Kenya Newsome
Child Support Program Representative

Cc:
Jennifer Bennet
Cindy Joyce



NC DEPARTMENT OF HEALTH AND HUMAN SERVICES

Stokes County REDA AIP January 2023 Progress Review and Updates

camos@co.stokes.nc.us

Sent: Feb 28, 2023 6:24 AM
Expires: Apr 29, 2023 5:24 AM
From: camos@co.stokes.nc.us
To: autumn.m.johnson@dhhs.nc.gov
Cc:
Subject: Stokes County REDA AIP January 2023 Progress Review and Updates

Attachments: AIP Progress Review for Stokes County 2-27-2023.pdf

Autumn,
Good Morning! Attached you will find the Stokes County REDA AIP January 2023 Progress Review and Updates.

Thank you,
Cindy Amos

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**Joint State/Local Agency Accuracy Improvement Plan
Stokes Department of Social Services**

Date Submitted to AIP Representative: 2-27-2023

Date of AIP Review: 2-27-2023

Reviewed By: Autumn Johnson

Next Projected Review of AIP: March 2023

AIP PROGRESS REVIEW AND UPDATES

Section to be completed by authorized reviewer Cynthia Barnes (administrator/supervisor signature)
and findings reviewed by Stacy Elmer (Director signature)

SUMMARY (key findings of review):

For our January 2023 Second Party Reviews, we reviewed 30 cases. We did not have any eligibility errors.

KEY STEPS PRIOR TO NEXT REVIEW:

Family & Children's and Adult Medicaid Supervisors and Lead Workers will continue to monitor our progress. We will continue with the same procedures that are currently in place.

TARGETED IMPROVEMENT UPDATES

Complete 1 row for each targeted improvement identified in the original AIP

STRATEGY/ACTION #1 [List associated action]: Failure to Evaluate for All Programs

| Metrics | Status | Actions | Recommendations for Enhancement and Monitoring of AIP |
|---|---|--|---|
| TARGET GOAL: Federal Standard of 96.8 STATUS AT LAST REVIEW: 100% CURRENT: 100% | <input checked="" type="checkbox"/> Achieved <input type="checkbox"/> In Progress – On Schedule <input type="checkbox"/> In Progress – Behind <input type="checkbox"/> Not Started | <input type="checkbox"/> Remove from AIP <input type="checkbox"/> Revise/Re-evaluate goal <input checked="" type="checkbox"/> Continue to Implement <input checked="" type="checkbox"/> Continue to Monitor | We did not have any eligibility errors for Failure to Evaluate for All Programs while reviewing January Cases. |

STRATEGY/ACTION #2 [List associated action]: Certification/Authorization Period

| Metrics | Status | Actions | Recommendations for Enhancement and Monitoring of AIP |
|---|---|--|---|
| TARGET GOAL: Federal Standard of 96.8 STATUS AT LAST REVIEW: 100% CURRENT: 100% | <input checked="" type="checkbox"/> Achieved <input type="checkbox"/> In Progress – On Schedule <input type="checkbox"/> In Progress – Behind <input type="checkbox"/> Not Started | <input type="checkbox"/> Remove from AIP <input type="checkbox"/> Revise/Re-evaluate goal <input checked="" type="checkbox"/> Continue to Implement <input checked="" type="checkbox"/> Continue to Monitor | We did not have any eligibility errors for Certification/Authorization Period while reviewing January Cases. |

| STRATEGY/ACTION #3 [List associated action]: Income | | | |
|--|---|--|--|
| Metrics | Status | Actions | Recommendations for Enhancement and Monitoring of AIP |
| TARGET GOAL: Federal Standard of 96.8 STATUS AT LAST REVIEW: 100% CURRENT: 100% | <input checked="" type="checkbox"/> Achieved <input type="checkbox"/> In Progress – On Schedule <input type="checkbox"/> In Progress – Behind <input type="checkbox"/> Not Started | <input type="checkbox"/> Remove from AIP <input type="checkbox"/> Revise/Re-evaluate goal <input checked="" type="checkbox"/> Continue to Implement <input checked="" type="checkbox"/> Continue to Monitor | We did not have any eligibility errors for Income while reviewing January Cases. |
| STRATEGY/ACTION #4 [List associated action]: HH Comp/Family Size/Tax Filing Status | | | |
| Metrics | Status | Actions | Recommendations for Enhancement and Monitoring of AIP |
| TARGET GOAL: Federal Standard of 96.8 STATUS AT LAST REVIEW: 100% CURRENT: 100% | <input checked="" type="checkbox"/> Achieved <input type="checkbox"/> In Progress – On Schedule <input type="checkbox"/> In Progress – Behind <input type="checkbox"/> Not Started | <input type="checkbox"/> Remove from AIP <input type="checkbox"/> Revise/Re-evaluate goal <input checked="" type="checkbox"/> Continue to Implement <input checked="" type="checkbox"/> Continue to Monitor | We did not have any eligibility errors for HH Comp/Family Size/Tax Filing Status while reviewing January Cases. |

Stacey S. Elmes

From: Cynthia J. Joyce
Sent: Saturday, February 25, 2023 5:55 PM
To: Stacey S. Elmes
Subject: Fwd: Food Distribution 01/28/23
Attachments: image001.png; image002.png; Stokes County DSS Food Distribution 01.28.23.pdf

Sent from my iPhone

Begin forwarded message:

From: Lisa Richardson <lrichardson@secondharvest.org>
Date: February 24, 2023 at 1:51:35 PM EST
To: "Cynthia J. Joyce" <cjoyce@co.stokes.nc.us>
Subject: Food Distribution 01/28/23

I just realized I didn't send the information you requested. Attached please find the volunteer sign-in log.

We served a total of 1,716 individuals at this event – 685 children, 224 seniors and 807 adults. We distributed 58,890 pounds of food – the equivalent of 49,075 meals.

Thanks to everyone involved! It was a tremendous day serving Stokes County!

Lisa Richardson
VP - Operations
lrichardson@secondharvest.org
[SecondHarvestNWN.org](https://www.secondharvestnwn.org)
Office: 336.784.5770 Ext. 148
3330 Shorefair Drive | Winston-Salem, NC 27105

2022-2023

2023-2024

| Acct | Description | Budget | Estimates |
|-----------------------|--------------------------------------|----------------|----------------|
| 100.5310.000 | SALARIES AND WAGES | \$3,192,009.00 | \$3,458,505.00 |
| 100.5310.030 | SALARIES & WAGES-CONTRACT | \$95,000.00 | \$180,000.00 |
| 100.5310.081 | ON CALL PAY | \$80,000.00 | \$50,000.00 |
| 100.5310.084 | MAPP | \$5,000.00 | \$5,000.00 |
| 100.5310.090 | SOCIAL SECURITY TAX | \$204,735.00 | \$188,799.00 |
| 100.5310.091 | MEDICARE/HOSPITAL INSURANCE TAX | \$47,882.00 | \$44,156.00 |
| 100.5310.100 | RETIREMENT | \$389,351.00 | \$363,765.00 |
| 100.5310.101 | BB&T 401K EMPLOYER | \$25,000.00 | \$23,248.00 |
| 100.5310.110 | GROUP INSURANCE | \$678,544.00 | \$686,914.00 |
| 100.5310.111 | DENTAL INSURANCE | \$30,094.00 | \$30,504.00 |
| 100.5310.130 | UNEMPLOYMENT INSURANCE | \$22,120.00 | \$22,043.00 |
| 100.5310.171 | TERM LIFE INSURANCE | \$5,687.00 | \$5,331.00 |
| 100.5310.180 | PROFESSIONAL SERVICES | \$90,000.00 | \$100,000.00 |
| 100.5310.181 | PROFESSIONAL SERVICES SSBG LEVEL I | \$125,000.00 | \$125,000.00 |
| 100.5310.182 | PROFESSIONAL SERVICES CAP/DA | \$20,000.00 | \$40,000.00 |
| 100.5310.183 | PROF SERVICES SSBG LEVEL II STATE IN | \$27,014.00 | \$27,014.00 |
| 100.5310.186 | PROF SERV.-TANF CHILD ENRICH. | \$5,000.00 | \$5,000.00 |
| 100.5310.188 | PROF SERV.-ATTORNEY FEES | \$150,000.00 | \$200,000.00 |
| 100.5310.230 | MEDICAL SUPPLIES | \$500.00 | \$500.00 |
| 100.5310.250 | AUTOMOTIVE SUPPLIES | \$37,000.00 | \$35,000.00 |
| 100.5310.260 | DEPARTMENTAL SUPPLIES | \$35,000.00 | \$35,000.00 |
| 100.5310.261 | IV-D INCENTIVE EXPENSE | \$35,000.00 | \$35,000.00 |
| 100.5310.293 | JOBS PARTICIPATION EXPENSE | \$15,000.00 | \$15,000.00 |
| 100.5310.310 | TRAVEL | \$6,000.00 | \$6,000.00 |
| 100.5310.311 | EMPLOYEE TRAINING | \$15,000.00 | \$15,000.00 |
| 100.5310.312 | CLIENT TRAINING FEES | \$3,000.00 | \$3,000.00 |
| 100.5310.314 | WORKFIRST TRAVEL | \$90,000.00 | \$90,000.00 |
| 100.5310.315 | TITLE XIX TRAVEL | \$50,000.00 | \$80,000.00 |
| 100.5310.316 | DOT WORKFIRST TRAVEL | \$60,000.00 | \$0.00 |
| 100.5310.320 | TELEPHONE | \$90,000.00 | \$80,000.00 |
| 100.5310.321 | POSTAGE | \$30,000.00 | \$30,000.00 |
| 100.5310.330 | UTILITIES | \$60,000.00 | \$60,000.00 |
| 100.5310.340 | PRINTING | \$17,500.00 | \$17,500.00 |
| 100.5310.350 | MAINT AND REPAIR EQUIPMENT | \$0.00 | \$0.00 |
| 100.5310.351 | MAINT & REPAIR AUTOS | \$8,000.00 | \$8,000.00 |
| 100.5310.352 | MAINT AND REPAIR BUILDINGS | \$0.00 | \$0.00 |
| 100.5310.370 | ADVERTISING | \$3,000.00 | \$3,000.00 |
| 100.5310.391 | LOCAL GENERAL ASSISTANCE | \$3,000.00 | \$3,000.00 |
| 100.5310.392 | FOOD STAMP ISSUANCE | \$25,893.00 | \$25,893.00 |
| 100.5310.394 | INDEPENDENT LIVING SERVICES | \$50,000.00 | \$50,000.00 |
| 100.5310.395 | OTHER VERIFICATION FEES | \$700.00 | \$700.00 |
| 100.5310.397 | ADULT PROTECTIVE SERVICE FUND | \$5,226.00 | \$5,226.00 |
| 100.5310.430 | EQUIPMENT RENTAL | \$15,000.00 | \$15,000.00 |
| 100.5310.440 | MISC CONTRACTUAL SERVICES | \$50,000.00 | \$50,000.00 |
| 100.5310.490 | DUES AND SUBSCRIPTIONS | \$3,000.00 | \$3,000.00 |
| 100.5310.510 | EQUIPMENT | \$39,000.00 | \$60,000.00 |
| 100.5310.511 | EQUIPMENT-NON CAPITALIZED | \$0.00 | \$0.00 |
| 100.5310.770 | LEASE PAYMENT | \$12,226.00 | \$12,226.00 |
| Total Social Services | | \$5,951,481.00 | \$6,293,324.00 |

| Acct | Description | Budget | Estimates |
|--------------|----------------------------------|-----------------------|-----------------------|
| 100.5410.000 | TANF | \$0.00 | \$0.00 |
| 100.5410.001 | TANF COUNTY INITIATED | \$0.00 | \$0.00 |
| 100.5410.002 | TANF EMERGENCY ASSISTANCE | \$120,000.00 | \$120,000.00 |
| 100.5420.000 | STATE/COUNTY SPECIAL ASSISTANCE | \$528,033.00 | \$528,033.00 |
| 100.5430.000 | STATE FOSTER HOME BENEFIT | \$572,360.00 | \$572,360.00 |
| 100.5440.000 | TITLE IV E FOSTER CARE | \$1,298,931.00 | \$1,298,931.00 |
| 100.5450.000 | MEDICAID PROGRAM COSTS | \$5,000.00 | \$75,000.00 |
| 100.5470.000 | TITLE IV E ADOPTION ASSISTANCE | \$220,471.00 | \$220,471.00 |
| 100.5470.001 | TITLE IV B ADOPTION ASSISTANCE | \$85,000.00 | \$85,000.00 |
| 100.5480.000 | CRISIS INTERVENTION | \$95,583.00 | \$140,315.00 |
| 100.5480.001 | LIEAP | \$100,695.00 | \$223,079.00 |
| 100.5480.002 | LIHWAP | \$58,316.00 | \$58,316.00 |
| | Total Public Assistance | \$3,084,389.00 | \$3,321,505.00 |
| 100.5840.000 | SPECIAL ASSISTANCE FOR THE BLIND | \$2,981.00 | \$2,981.00 |
| | Total Aid to Blind | \$2,981.00 | \$2,981.00 |
| 100.5850.000 | ADULT DAY CARE | \$0.00 | \$0.00 |
| 100.5850.001 | DAY CARE TANF | \$10,000.00 | \$10,000.00 |
| 100.5850.002 | REGULAR PURCHASE OF CARE | \$0.00 | \$0.00 |
| 100.5850.003 | SMART START DAY CARE | \$0.00 | \$0.00 |
| | Total Day Care | \$10,000.00 | \$10,000.00 |
| | Total Budget | \$9,048,851.00 | \$9,627,810.00 |
| 100.5470.003 | SPECIAL ADOPTION ASSISTANCE | \$343,176.68 | \$275,000.00 |
| 100.5470.006 | FOSTER CARE-CARDINAL | \$1,849,084.00 | \$1,750,000.00 |