

STATE OF NORTH CAROLINA)
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COUNTY OF STOKES)
)
OFFICE OF THE COMMISSIONERS
STOKES COUNTY GOVERNMENT
DANBURY, NORTH CAROLINA
DECEMBER 12, 2005

The Board of Commissioners of the County of Stokes, State of North Carolina, met for regular session in the Commissioners' Chambers of the Ronald Wilson Reagan Memorial Building (Administrative Building) located in Danbury, North Carolina on Monday, December 12, 2005 at 7:00 pm with the following members present:

Chairman Leon Inman
Vice-Chairman Joe Turpin
Commissioner Sandy McHugh
Commissioner John Turpin
Commissioner Jimmy Walker

County Personnel in Attendance:
County Manager Richard Morris
Clerk to the Board Darlene Bullins
County Attorney Jonathan Jordan
Finance Director Julia Edwards
Tax Administrator Wren Carmichael
Support Services Supervisor Danny Stovall
Lead Real Property Appraiser Richard Brim
Real Property Appraiser Tech II Danny Nelson
Listing Appraiser/Delinquent Tax Collector Diana Dotson
Cooperative Extension Director Jack Loudermilk
Health Director Don Moore
DSS Director Jan Spencer
Public Works Director Jay Kinney
Captain Junior Palmer-Sheriff's Department

Chairman Leon Inman called the meeting to order.

County Manager Rick Morris delivered the invocation.

GENERAL GOVERNMENT-GOVERNING BODY-PLEDGE OF ALLEGIANCE

Chairman Inman opened the meeting by inviting the citizens in attendance to join the Board with the Pledge of Allegiance.

PUBLIC HEARING - SECONDARY ROAD IMPROVEMENT PROGRAM - FISCAL YEAR 2005-06

Chairman Inman called the Public Hearing for the Secondary Road Improvement Program - Fiscal Year 2005-06 to order. There were no public comments.

Chairman Inman closed the Public Hearing.

PUBLIC HEARING - CITY OF KING - ETJ - APPOINTMENT

Chairman Inman called the Public Hearing for the City of King - ETJ - appointment to order.

There were no names submitted from the public.

Clerk to the Board Darlene Bullins submitted the following names who had submitted an application for appointment:

- Elke Card
- Norman "Ron" Clifford

Chairman Inman closed the Public Hearing.

PUBLIC COMMENTS

There were no public comments:

GENERAL GOVERNMENT - GOVERNING BODY - SECONDARY ROAD IMPROVEMENT PROGRAM - FISCAL YEAR 2005-06

Division Engineer Pat Ivey -NCDOT updated the Board regarding the NCDOT Financial Management Plan. Mr. Ivey stated that the Board of Transportation adopted and implemented a three-year cash management plan with the following conditions which would affect Stokes County:

- Delays all transportation improvement projects by at least 4 months, some longer
- Reduction in the annual TIP funding
- Reduction in spending capacity on other projects such as the Secondary Road Improvement Program

Mr. Ivey concluded that the cash management plan does not affect the amount of funding allocated from the General Assembly to Stokes County.

(District Engineer Mike Shaffner and Division Maintenance Engineer Mike Patton were also in attendance for the meeting).

District Engineer Mike Shaffner - NCDOT presented the following proposed Secondary Road Improvement Program for Fiscal Year 2005-06:

Estimated SRCF Allocation	\$	1,300,000.00
Estimated SRC & TF Allocation	\$	555,000.00
Total SRC& TF Allocation	\$	1,855,000.00

Paving of Unpaved Roads (SRCF)	Mileage	Estimated Const. Funds
SR No. #1981- Neal Road	0.38	\$ 100,000.00
SR No. #1666- Cook Road	0.6	\$ 156,000.00
SR No. #1450- Old NC 704 Loop	0.4	\$ 135,000.00
SR No. #1121- Hobe Kiser Road	0.4	\$ 120,000.00
SR No. #1196- J P Lynch Road	0.4	\$ 120,000.00
Total Mileage	2.18	\$ 631,000.00

Paving of Unpaved Roads (Trust Fund)	Mileage	Estimated Const. Funds
SR No. #1144- Pratt Road	1.5	\$ 326,000.00
SR No. #1699- Stanley Mabe Road	0.7	\$ 162,000.00
Total Mileage	2.2	\$ 488,000.00

Right of Way Engineering \$ 191,000.00

Spot Stabilization Unpaved Roads \$ 250,000.00

Spot Stabilization/Spot Improvements

Road Additions/Road Widening/POP \$ 295,000.00

Fire Departments

Grand Total \$ **1,855,000.00**

Commissioner John Turpin requested NCDOT investigate the Sandhole Road (which is the last unpaved road on the priority listings) which has a gate placed at the entrance to the road.

The Board discussed cost associated with paving of rural roads, timetable for paving rural roads, and the priority listing. Mr. Shaffner explained the points system used to prioritize the rural roads, which are prioritized every 4 years. The current priority listing was just re-evaluated this year (2005).

Chairman Inman entertained a motion to approve the submitted Stokes County Secondary Construction Program for Fiscal Year 2005-06 as submitted by the NCDOT.

Vice Chairman Joe Turpin moved to approve the submitted Stokes County Secondary Construction Program for Fiscal Year 2005-06 as submitted by the NCDOT.

Commissioner McHugh seconded and the motion carried unanimously.

GENERAL GOVERNMENT - GOVERNING BODY - ABANDONMENT OF A PORTION OF SR #1509 - JOHN TUCKER ROAD FROM THE SECONDARY ROAD SYSTEM

Chairman Inman presented the following additional information regarding the abandonment of a portion of SR #1509- John Tucker Road from the Secondary Road System.

The request for abandonment of the road had been denied at the November 28th meeting due to a letter received from Mr. and Mrs. Bobby Bennett indicating that they did not desire the abandonment of a portion of SR #1509 John Tucker Road from the Secondary Road System.

Ms. Myra Bennett had recently requested the Clerk to the Board send another copy of the letter from the Board of Commissioners requesting her desire to abandon the road. Mr. and Mrs. Bobby Bennett both returned their letters stating that they both desired the abandonment of a portion of SR#1509-John Tucker Road from the Secondary Road System.

Division Engineer Pat Ivey stated that property owners Bobby and Myra Bennett did request and did sign a petition requesting that a portion of John Tucker Road be abandoned from the Secondary Road System.

Chairman Inman entertained a motion to approve the following Request for Abandonment from the State Maintained Secondary Road System a portion of SR #1509- John Tucker Road:

REQUEST FOR ABANDONMENT FROM THE STATE MAINTAINED SECONDARY ROAD SYSTEM

**NORTH CAROLINA
COUNTY OF STOKES**

ROAD DESCRIPTION - Abandon a Portion of SR #1509 - John Tucker Rd (per attached map)

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Stokes requesting that the above-described road, the location of which has been indicated on the attached map, be abandoned from the Secondary Road Systems; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be abandoned from the Secondary Road System, if the abandonment is in the best interest of the public and of the Division of Highways of the Department of Transportation and Highway Safety.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Stokes that the Division of Highways is hereby requested to review the above described road, and to abandon the road from the Secondary Road System if it is in the best interest of the public and the Division of Highways.

CERTIFICATE

The foregoing Resolution was duly adopted by the Board of Commissioners of the County of Stokes at a meeting on the 12th day of **December, 2005**, and appears on the minutes of the said Commission.

WITNESS by hand and official seal this the 12th day of **December 2005**.

**Clerk to the Board
County of Stokes**

Commissioner John Turpin moved to approve the Request for Abandonment from the State Maintained Secondary Road System a portion of SR #1509- John Tucker Rd.

Vice Chairman Joe Turpin seconded and the motion carried (4-1) with Commissioner McHugh voting against the motion.

GENERAL GOVERNMENT - JCPC - STATE BUDGET CUTS

Ms. Kathy Ford, JCPC Chair, submitted the JCPC's recommendation regarding the recent State budget cut (2.50772% or \$3,690) which affects the current JCPC programs.

Ms. Ford noted the following regarding the cuts:

- Sub-committee met to discuss reduction possibilities
- Sub-committee reviewed the current JCPC funding plan
- Sub-committee submitted unspent funds recommendations
- Partnership for Drug Free NC- unspent funding - \$4,373
- SCAN - unspent funding - \$825
- A balance of \$1508 will be available from the unspent funding for re-allocation
- Budget Reduction reduces the county's 2005-06 JCPC allocation from \$143,188 to \$139,498

Ms. Ford reported that the JCPC recommended the following to the Board of Commissioners for the reduction by unanimous vote:

- Partnership for a Drug Free NC - reduction of \$4,373
- SCAN - reduction \$825
- \$1508 be re-allocated to Stokes County Emergency Shelter Program to provide emergency shelter bed space days.
- Request county match of \$450 to utilize the \$1508 for emergency shelter bed space days

The Board discussed the state reduction along with the additional re-allocation request to be used for additional emergency shelter bed space days.

District Court Counselor Jack Moore explained the request regarding the \$1508 for Emergency Shelter Program and the urgent need for additional emergency shelter bed space days for Stokes County residents.

Mr. Moore explained in detail how the emergency shelter bed space days work for Stokes County and that the \$1508 would be used for direct service.

County Manager Rick Morris stated that a budget amendment had been placed in tonight's agenda reflecting the budget reduction along with the needed \$450 county match being funded from Contingency.

Commissioner John Turpin moved to approve the budget reduction recommended by JCPC. Commissioner McHugh seconded the motion.

Commissioner McHugh moved to amend the motion to include the suggested spending of the \$1508 (unspent funding) for emergency shelter bed space days.

Commissioner John Turpin seconded the amendment.

The amendment carried unanimously.

The motion to approve the JCPC recommendations for budget reduction and the spending of the \$1508 (unspent funding) carried unanimously.

GENERAL GOVERNMENT - COOPERATIVE EXTENSION - REQUEST FOR CONSIDERATION OF COUNTY LONGEVITY

Director Jack Loudermilk, Director - NC Cooperative Extension Director requested the Board consider applying the County's Longevity Plan to Cooperative Extension employees.

Director Loudermilk noted that one employee who had been with Stokes County for 24 years had not received the longevity salary increase.

Director Loudermilk stated that Cooperative Extension employees maintain the following:

- Same county holiday schedule
- Same county operating schedule
- Attend and participate in department head meetings and other county activities and programs

Director Loudermilk requested that Cooperative Extension employees who qualify receive the portion of their salaries that is County funded.

The \$780 for this particular employee has been budgeted for fiscal year 2005-06.

The Board discussed Director Loudermilk's request.

Chairman Inman entertained a motion to approve or deny Director Loudermilk's request.

Commissioner McHugh moved to approve the request by Director Loudermilk to give the 24 year Stokes County employee the longevity pay.

Vice Chairman Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT - HEALTH DEPARTMENT - PROPOSAL - UTILIZATION OF KING CLINIC

Health Director Don Moore presented a proposal for Utilization of the King Clinic.

Director Moore discussed the following regarding the proposed re-opening of the King Clinic:

- Currently have a middle level provider on staff full time which will allow additional staff for the King Clinic
- Need for WIC Services which would be provided one day a week in King and four days in Danbury
- Need Primary Care Services which would be provided two days a week in King and five days a week in Danbury
- Savings of fuel cost for the Family Care Coordinators
- Immunizations can be provided on a periodic basis such as flu season, start of school, etc. also at the King Clinic
- No increase in overall personnel cost
- Board of Health supports and has approved re-opening the King Clinic
- Need for small amount of maintenance to the existing building-painting, etc.
- Update and activation of the current telephone system
- Installation and activation of computer network
- Projected county cost for the first six months would be approximately \$26,500 which would be funded from lapsed salaries
- Services will be allocated/reallocated based on location demand
- Target date for re-opening - late January or early February 2006

Director Moore requested direction from the Board regarding his proposal for re-opening the King Clinic.

The Board discussed Director Moore's proposal for re-opening of the King Clinic.

Commissioner John Turpin requested if all other options such as available space at JR Jones had been identified and ruled out.

County Manager Rick Morris noted the facility would also be housing staff from Social Services.

DSS Director Jan Spencer noted the possibility of DSS services being provided one day per week to start with.

Finance Director Julia Edwards noted a budget amendment would be at the next meeting for the Board's consideration.

Commissioner Walker moved to allow the Health Director to start the initial phase for re-opening the King facility. Chairman Inman seconded the motion.

The Board further discussed the issue of re-opening the King Clinic.

Commissioner John Turpin reiterated the need to investigate all options before approving the motion to begin the initial phase of reopening the King clinic.

Commissioner McHugh also requested that Director Moore investigate any available space at the JR Jones Facility since funding approval would have to wait until the next meeting for a budget amendment.

Commissioner Walker noted that need to begin the initial phase immediately in order to re-open the King Clinic as soon as possible.

The motion failed (2-3) with Vice Chairman Joe Turpin, Commissioner John Turpin, and Commissioner McHugh voting against the motion.

Commissioner Walker moved to approve the initial work such as painting, cleaning, etc. be started by the Public Building staff while the Health Director evaluates other options for space in the area.

Commissioner McHugh seconded and the motion carried (3-2) with Vice Chairman Joe Turpin and Commissioner John Turpin voting against the motion.

GENERAL GOVERNMENT - BID PROPOSALS - FIRE WALL INSULATION - COURTROOM "C"

Support Services Supervisor Danny Stovall reported to the Board that bid opening for fire wall installation for Courtroom "C" (lower level-Government Center) was held on December 7, 2005 at 3:00pm.

Mr. Stovall stated that Clemmons Dry Wall was the only bidder present and his proposal was returned unopened. Mr. Stovall stated he would like to re-advertise and speak to other bidders who had indicated that they would be bidding on the project.

The Board unanimously agreed for Mr. Stovall to re-bid the project.

GENERAL GOVERNMENT - BID PROPOSALS - POSTAGE METER RENTAL

Support Services Supervisor Danny Stovall stated that the current postage machine rental agreement with Pitney Bowes had expired and that employees from DSS, Public Buildings, and I had demo machines from Pitney Bowes and Mail Tec.

The following bids were received:

Pitney Bowes	DM800	48-Month Rental
<u>\$468.00</u> monthly rental/maintenance		Total Cost <u>\$22,464.00</u>
Speed - 190 letters per minute		Mail up to ½" thick
Auto thickness adjustment		15# weighing platform
100-department accounting software		Laser report printer
Drop stacker		Digital postage meter
Mail Tec	Hasler WJ185	48-Month Rental
<u>\$470.00</u> monthly rental/maintenance		Total Cost <u>\$22,560.00</u>
Speed - 185 letters per minute		Mail up to 5/8" thick
Auto thickness adjustment		10# weighing platform
50-department accounting software		Report printer
Power Stacker		Digital postage meter
Pitney Bowes	Galaxy 180	48-Month Rental
<u>\$490.00</u> monthly rental/maintenance		Total Cost <u>\$23,520.00</u>

Speed - 180 letters per minute
 Auto thickness adjustment
 100-department accounting software
 Power stacker

Mail up to 1/2" thick
 15# weighing platform
 Report printer
 Electronic postage meter

Pitney Bowes DM900

48-Month Rental

\$535.00 monthly rental/maintenance

Total Cost \$25,680.00

Speed - 240 letters per minute
 Auto thickness adjustment
 100-department accounting software
 Power stacker

Mail up to 1/2" thick
 15# weighing platform
 Laser report printer
 Digital postage meter

Mail Tec Hasler WJ150

48-Month Rental

\$450.00 monthly rental/maintenance

Total Cost \$21,600.00

Speed - 150 letters per minute

Machine speed too slow.
Committee did not like machine.

The committee recommended the DM800 machine from Pitney Bowes based on machine processing speed along with past service performance.

The Board discussed the bid proposal received from Pitney Bowes and Mail Tec.

Chairman Inman entertained a motion to approve the bid from Pitney Bowes or Mail Tec.

Vice Chairman Joe Turpin moved to approve Pitney Bowes - DM800 for postage machine rental agreement for 48 months. Commissioner John Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT - SOCIAL SERVICES - BUDGET ORDINANCE AMENDMENT #42

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #42, which is necessary to amend the General Fund to appropriate funds for two Child Protective Services positions funded 100% from the State. The appropriations are to be changed as follows:

Account Number	EXPENDITURES	Decrease	Increase
	Social Services		
100.5310.000	Salaries & Wages		\$50,000.00
100.5310.081	On- Call Pay		5000.00
100.5310.082	Incentive		150.00
100.5310.090	Social Security Tax		2480.00
100.5310.091	Medicare Tax		580.00
100.5310.100	Retirement		1968.00
100.5310.101	401(k)		400.00
100.5310.110	Health Insurance		4157.00
100.5310.111	Dental Insurance		265.00
100.5310.180	Professional Services		5000.00
			<u>\$70,000.00</u>

This will result in a net increase of \$70,000.00 in the appropriations of the E911 Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3301.203	DSS-County-State		<u>\$70,000.00</u>
			<u>\$70,000.00</u>

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- The County received funding for the Child Protective Services positions on October 26, 2005.

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #42.

Vice Chairman Joe Turpin moved to approve Budget Ordinance Amendment #42.

Commissioner Walker seconded and the motion carried unanimously.

GENERAL GOVERNMENT -SEWER FUND - BUDGET ORDINANCE AMENDMENT #43 -LIFT STATION REPAIRS

Public Works Director Jay Kinney requested the approval for funding to repair piping at the lift station at Stokes Reynolds Memorial Hospital. Director Kinney stated that during a normal routine inspection by R&A Labs, a small tiny pinhole had been detected in the piping at lift station located at the hospital which has been processing hospital waste water for over ten years. Director Kinney presented the following bids:

- R.E. Griffin Plumbing Co \$4,674.15
Rural Hall, NC
- R&A Labs \$11,500.00
Kernersville, NC
- O'Brien Southern Trenching \$22, 570.00
Rural Hall, NC

Director Kinney reiterated the urgent need to repair the piping at the hospital, without repairs major problems could occur which would require pumping and hauling of waste water (could get expensive) while repairs are made.

The Board discussed the needed repairs to the lift station requested by Director Kinney along with the bids received for the proposed projects.

The Board discussed the current fund balance of the sewer fund.

Commissioner John Turpin moved to award the bid to repair piping at the lift station located at Stokes Reynolds Memorial Hospital to R.E. Griffin Plumbing Co in the amount of \$4,674.15.

Vice Chairman Joe Turpin seconded and the motion carried unanimously.

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #43, which is necessary to amend the General Fund and Regional Sewer Fund to transfer and appropriate funds to repair the lift station at Stokes Reynolds Hospital. The submitted budget amendment reflected transferring funding from contingency which was not needed based upon the bid approval. Finance Director Edwards noted the repairs would only need \$175 to be taken from the Telephone Line Item-Regional Sewer Fund. The appropriations are to be changed as follows:

Account Number	EXPENDITURES	Decrease	Increase
	Regional Sewer Fund		
501.7140.320	Telephone	\$175.00	
501.7140.350	Maint. & Repairs -Equipment		\$175.00
		<u>\$175.00</u>	<u>\$175.00</u>

This will result in a net decrease of \$0.00 in the appropriations of the Regional Sewer Fund.

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- During Research and Analytical Laboratories quarterly inspections, they discovered the needed repairs.

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #43.

Commissioner McHugh moved to approve Budget Ordinance Amendment #43 and the ordinance reflect that \$175 be transferred from Telephone Line Item from the Regional Sewer Fund to Maintenance and Repairs in the Regional Sewer Fund.

Commissioner John Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT - SPECIAL APPROPRIATIONS- BUDGET ORDINANCE AMENDMENT #44

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #44, which is necessary to amend the General Fund to appropriate and transfer funds for Juvenile Justice Delinquency Partnership due to a state reduction and an increase for emergency shelter program. The appropriations are to be changed as follows:

Account Number	EXPENDITURES	Decrease	Increase
	Special Appropriations		
100.5830.691	Step One	\$4,373.00	
100.5830.692	Juvenile Services		\$1,958.00
100.5830.695	SCAN	\$825.00	
100.9910.000	Contingency	\$450.00	
		<u>\$5,648.00</u>	<u>\$1,958.00</u>

This will result in a net decrease of \$3,690.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be decreased.

Account Number	REVENUES	Decrease	Increase
100.3301.361	Juvenile Justice Delinq. Partnership	\$3,690.00	
		<u>\$3,690.00</u>	

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- The State budget reduction of 2.5% or \$3,690 and the reallocation of unspent salaries of \$1, 508 for the Emergency Shelter Program will a match of \$450 just recently received by JCPC from the State.

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #44.

Commissioner McHugh moved to approve Budget Ordinance Amendment #44.

Vice Chairman Joe Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT - SERVICE DISTRICT - BUDGET ORDINANCE AMENDMENT #45

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #45, which is necessary to amend the Service District Fund to appropriate funds for construction cost of highway connection to the entrance of the bay doors of the new Sauratown Fire Department. The appropriations are to be changed as follows:

Account Number	EXPENDITURES	Decrease	Increase
	Service District Fund		
209.4340.003	Sauratown Vol. Fire Department		\$15,400.00
			<u>\$15,400.00</u>

This will result in a net increase of \$15,400.00 in the appropriations of the Service District Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
209.3839.000	Miscellaneous Revenue		\$15,400.00
			<u>\$15,400.00</u>

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- NC Department of Transportation refund for construction of the cost of highway connection for the Sauratown Fire Department was received on December 9, 2005.

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #45.

Commissioner McHugh moved to approve Budget Ordinance Amendment #45.

Commissioner John Turpin seconded and the motion carried unanimously.

GENERAL GOVERNMENT - SHERIFF'S DEPARTMENT - BUDGET ORDINANCE AMENDMENT #46

Finance Director Julia Edwards requested the approval of Budget Ordinance Amendment #46, which is necessary to amend the General Fund to appropriate insurance claims to purchase a 1999 Chevrolet Tahoe K-1500 for the Sheriff's Department. The appropriations are to be changed as follows:

Account Number	EXPENDITURES	Decrease	Increase
	Sheriff's Department		
100.4310.510	Equipment		\$9,600.00
			<u>\$9,600.00</u>

This will result in a net increase of \$9,600.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account Number	REVENUES	Decrease	Increase
100.3839.850	Insurance Claims		\$9,600.00
			<u>\$9,600.00</u>

Finance Director Edwards noted that the following justification of the budget ordinance amendment for fiscal year 2005-06:

- Insurance claim funds for total loss vehicle in the Sheriff's Department

County Manager Rick Morris explained in detail the request from Vehicle Maintenance Supervisor Elwood Mabe (unable to attend the meeting). The request is to purchase a 1999 Chevrolet Tahoe K-1500 for \$9,600 and the current 4-wheel drive Blazer in the Sheriff's Dept. be transferred to Home Health which is desperately needed for making home visits to remote areas and for emergencies.

Funding is available from the total loss insurance claim \$7,361.82 and \$2,238.18 from the insurance claims line item.

Captain Junior Palmer-Sheriff Dept. explained the need for the Tahoe in the Sheriff's Department.

Commissioner Joe Turpin noted the need for additional information regarding the Tahoe.

Chairman Inman entertained a motion to approve Budget Ordinance Amendment #46.

Commissioner McHugh moved to approve Budget Ordinance Amendment #46.

Commissioner John Turpin seconded and the motion carried (4-1) with Vice Chairman Joe Turpin voting against the motion.

GENERAL GOVERNMENT - BOARD OF HEALTH- APPOINTMENTS

Chairman Inman presented the following recommendations from Health Director Don Moore for vacant positions on the Health Board:

- Physician - Dr. Sam Newsome
- Dentist - Dr. Mark Johnson
- Optometrist - reappointment - Dr. Kevin Walker
(only optometrist available to serve in the County)
- General Public - Crow McGee
- Veterinarian - Sarah Shumate (member of the public in lieu of veterinarian-no other veterinarian available to serve)

Commissioner McHugh nominated the recommendations from the Health Director to serve on the Board of Health.

Commissioner Walker expressed concerns regarding county employees being placed on the Board of Health and requested if all veterinarians residing in Stokes County had been contacted to serve.

Health Director Don Moore responded that Dr. Cowan (whose 9 year term has expired and wish not to be re-appointed) assured him that all available veterinarians had been contacted with no one willing to serve.

Chairman Inman stated that any Board member could submit additional nominations at the December 27th meeting.

Nominations can be considered at the December 27th meeting.

GENERAL GOVERNMENT - STOKES COUNTY FIRE COMMISSION - APPOINTMENT

Chairman Inman reported that the Fire Commission had nominated David Manual Sandy Ridge, NC to serve as a civilian member, which would be assigned to Lawsonville and Northeast Stokes Fire Departments.

Commissioner McHugh nominated David Manual to serve on the Stokes County Fire Commission.

Nominations can be considered at the December 27th meeting.

GENERAL GOVERNMENT - KING ETJ - PLANNING BOARD - APPOINTMENT

Chairman Inman reported that the following individuals can be considered for the vacancy on the King ETJ -Planning Board:

- Elke Card
- Norman "Ron" Clifford

Commissioner Walker nominated Elke Card and Norman "Ron" Clifford for Consideration to serve on the King ETJ-Planning Board. Nominations can be considered at the December 27th meeting.

GENERAL GOVERNMENT - TAX ADMINISTRATION - R.E. CONRAD-APPEAL

Chairman Inman opened the floor for further discussion regarding Mr. R. E. Conrad's appeals of personal property. The following are the Tax Department's recommended values along with Mr. Conrad's suggested values:

	Tax Administration's value	Conrad's Suggestive value
1974 (12x60) Single wide	\$4,540	\$0
1995 (14x76) Single wide	\$19,332	\$3,000
1980 (14x56) Single wide	\$4,604	\$1,000
1993 (14x56) Single wide	\$13,812	\$2,500
1992 (26x56) Double wide	\$37,400	\$10,500

The Board continued discussion regarding the following:

- Marshall & Swift Pricing Guide
- Mobile Homes based on quality levels v
- Current valuation based at fair quality (second lowest)
- Other mobile homes which have been submitted by the Tax Dept. for the Board's consideration for reduction in value

Commissioner McHugh moved to uphold the Tax Department's values regarding the R.E. Conrad properties. Motion died for lack of second.

Vice Chairman Joe Turpin moved to lower the value rating from fair to low regarding the R.E. Conrad properties. Commissioner John Turpin seconded the motion.

The Board discussed the consistency with other property in the County. Real Property Appraiser Tech II Danny Nelson noted that other models are valued at the same rate in the County. T

he motion failed (2-3) with Chairman Inman, Commissioner McHugh, and Commissioner Walker voting against the motion.

Commissioner McHugh moved to approve the motion to uphold the Tax Department's values regarding Mr. Conrad's properties in order to maintain uniformity on the values of properties in Stokes County.

Commissioner Walker seconded the motion.

The Board further discussed the valuations placed on mobile homes in Stokes County according to Marshall and Swift Pricing Guide.

The motion carried (3-2) with Vice Chairman Joe Turpin and Commissioner John Turpin voting against the motion.

GENERAL GOVERNMENT - GOVERNING BODY - PROPOSED 2006 COUNTY COMMISSIONERS' SCHEDULE

Clerk to the Board Darlene Bullins submitted the following proposed Commissioners' Schedule for 2006:

2006 COMMISSIONERS' MEETINGS SCHEDULE	
The Stokes County Board of Commissioners will meet each month on the	
2nd (Second) and 4th (Fourth) Monday at 7:00pm	
<u>2nd MONDAY</u>	<u>4th MONDAY</u>
January 9, 2006	January 23, 2006
February 13, 2006	February 27, 2006
March 13, 2006	March 27, 2006
April 10, 2006	April 24, 2006
May 8, 2006	May 22, 2006
June 12, 2006	June 26, 2006
July 10, 2006	July 24, 2006
August 14, 2006	August 28, 2006
September 11, 2006	September 25, 2006
October 9, 2006	October 23, 2006
November 13, 2006	November 27, 2006
December 11, 2006	**December 28, 2006

****December 25th Meeting changed to Thursday, December 28th (Due to Holiday)**

*The Board of Commissioners will hold the first Monday Meeting, which is held on the 2nd Monday of each month in a different location within the County. The Board would like to extend an invitation to each community to hold their meeting on these designated dates. Please contact Darlene Bullins, Clerk to the Board, to place your community on the list.

Commissioners Meeting (Planning)- First Tuesday of every other month 7:00 pm

Planning meetings are held as needed- the meeting will be advertised prior to the dates listed below: Held in Commissioners Chambers

February 7, 2006 (as needed)
April 4, 2006 (as needed)
June 6, 2006 (as needed)
August 1, 2006 (as needed)
October 3, 2006 (as needed)
December 5, 2006 (as needed)

Stokes County League of Governments - 6:30 pm

Meeting with Town of Danbury, Town of Walnut Cove, City of King and Stokes County
January 26, 2006 - Town of Walnut Cove
April 27, 2006 - Town of Danbury
July 27, 2006 - City of King
October 26, 2006 - Stokes County

Any other change in Date, Time, or Place will be advertised and placed on the County Web Page - www.co.stokes.nc.us

Darlene Bullins
Clerk to the Board

Chairman Inman entertained a motion to approve the submitted 2006 County Commissioners' Meeting Schedule.

Commissioner McHugh moved to approved the submitted 2006 County Commissioners' Meeting Schedule.

Commissioner Walker seconded and the motion carried unanimously.

GENERAL GOVERNMENT - ADMINISTRATION - PERSONNEL ISSUE - HIRING OF RELATIVES

County Manager Rick Morris requested the Board consider deleting the following from the County's Personnel Policy:

"It shall be the policy of Stokes County, excluding the Sheriff and Register of Deeds, no relative by blood or marriage shall be approved to work in the same department."

County Manager Morris expressed concerns not allowing relatives to work in the same department.

County Manager Morris suggested replacing the above statement with the following:

- a. Members of an immediate family shall not be employed at the same time if such employment would result in an employee directly or indirectly supervising a member of the immediate family.
- b. This policy shall not be retroactive, and no action will be taken concerning those members of the same family employed in conflict with (a) above prior to the adoption of this policy.
- c. Immediate family is defined for the purpose of this section as spouse, mother, father, guardian, children, sister, brother, aunt, uncle, niece, nephew, grandparents, grandchildren, plus the various combinations of half, step, in-law, and adopted relations that can be derived from those named

County Manager Morris noted that State Personnel Act allows the hiring of relatives as long as relatives are not supervised by one another and that surrounding counties have similar policies.

The Board discussed the issue including adding significant others.

Commissioner McHugh moved to approve the following to be added to the Stokes County Personnel Policy- Section 2:

It shall be the following policy of Stokes County, excluding the Sheriff and Register of Deeds, relating to the hiring of relatives:

- a. Members of an immediate family shall not be employed at the same time if such employment would result in an employee directly or indirectly supervising a member of the immediate family.
- b. This policy shall not be retroactive, and no action will be taken concerning those members of the same family employed in conflict with (a) above prior to the adoption of this policy.
- c. Immediate family is defined for the purpose of this section as spouse, mother, father, guardian, children, sister, brother, aunt, uncle, niece, nephew, grandparents, grandchildren, plus the various combinations of half, step, in-law, and adopted relations that can be derived from those named

Motion died for lack of second.

The Board requested County Manager Morris to provide additional information regarding similar policies from other counties, definition of significant others, and bring back to the meeting on the 27th.

GENERAL GOVERNMENT - GOVERNING BODY - TRANSPORTATION ADVISORY COMMITTEE

Chairman Inman presented Board members with information regarding the Transportation Advisory Committee requesting the approval of the Resolution Authorizing Execution of a Revised Memorandum of Understanding for Winston Salem Urban Area Metropolitan Planning Organization.

Chairman Inman noted that the Town of Wallburg has indicated an interest in joining the MPO as a member government.

Commissioner McHugh requested additional information regarding what the impact would be if the Town of Wallburg joined the MPO and its voting ratio by Stokes County regarding MPO issues.

Vice Chairman Joe Turpin noted that Chairman Inman and the representative from the City of King are the only voting representatives from Stokes County.

CLOSED SESSION

Chairman Inman entertained a motion to enter into closed session for the following:

- To consult with the Attorney employed or retained by the Public Body in Order to preserve the attorney-client privilege between the Attorney and the Public Body, which privilege is hereby acknowledged, and to consider and give instructions to an attorney concerning the handing or settlement of a claim judicial action, mediation, arbitration, or administrative procedure pursuant to G.S. 143-318.11(3).
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6)

Vice Chairman Joe Turpin moved to enter into closed session for the following:

- To consult with the Attorney employed or retained by the Public Body in Order to preserve the attorney-client privilege between the Attorney and the Public Body, which privilege is hereby acknowledged, and to consider and give instructions to an attorney concerning the handing or settlement of a claim judicial action, mediation, arbitration, or administrative procedure pursuant to G.S. 143-318.11(3).
- To consider the initial employment or appointment of an individual to any office or position, other than a vacancy in the Board of County Commissioners or any other public body, or to consider the qualifications, competence, performance, character, and fitness of any public officer or employee, other than a member of the Board of Commissioners or of some other public body pursuant to G.S. 143-318.11(6)

Commissioner Walker seconded and the motion carried (3-2) with Commissioner John Turpin and Commissioner McHugh voting against the motion.

The Board re-entered into regular session of the December 12, 2005 meeting.

GENERAL GOVERNMENT - ADMINISTRATION - RESIGNATION OF COUNTY MANAGER

Chairman Inman entertained a motion to accept the resignation of County Manager Rick Morris effective January 3, 2006.

Vice Chairman Joe Turpin moved to accept the resignation from County Manager Rick Morris.

Commissioner John Turpin seconded the motion.

The Board expressed their gratitude to County Manager Rick Morris for the dedication and hard work he had done for Stokes County.

County Manager Rick Morris thanked the Board for the opportunity to serve as County Manager for Stokes County.

The motion carried unanimously.

There being no further business to come before the Board, Chairman Inman entertained a motion to adjourn the meeting.

Commissioner John Turpin moved to adjourn the meeting.

Vice Chairman Joe Turpin seconded and the motion carried unanimously.

Darlene M. Bullins
Clerk to the Board

J. Leon Inman
Chairman