

**Minutes of the
Water Utility Board
Work Session
8/22/23 @ 1:00 PM**

Call to Order:

The meeting was called to order at 1:01PM. Several members met in the upper meeting room of the Town Hall.

Acknowledge Liaison:

Ron Denney attended via the Zoom link.

Establishment of Quorum:

Chris Rok, Steve Crandell, Lee Hansen, and Marty Aroian were present in the meeting room. Chair, Frank Young attended via the Zoom link.

Guests / Advisory Members:

Mayor Buyers, Jay Averett of the Finance Committee, joined by Zoom.
Boyd Siddoway attended in the meeting room.

Approval of Agenda:

The agenda for the meeting was approved by unanimous vote of all members

Board Activities:

Introductions of Jay Averett and Boyd Siddoway were made to the members.

Review of Rate Model/ and disbursement chart by Boyd Siddoway

Boyd Siddoway, (past Mayor and past chair of the Water Utility Board presented the history of the rate structure and calculation model. The original model was received from the Wyoming Association of Rural Water Systems. Assumptions and variables used in the tool were presented and discussed. Reserve amounts were established

by using guidelines from the American Water Works Association. The loans and use reserve funds to use as matching for the ARPA project were discussed. The presentation is appended to these minutes.

Water Operations budget discussion:

Access to information regarding the current budget, collections, and reserve account balances is needed by the board to make our recommendation to the council.

Action Items:

Request to Mayor Buyers for information needed to complete work to establish rates. Ron Denney provided some information on budget information.

Next Meeting:

Wednesday August 30, 2023 @ 1:00 PM

Adjournment:

The meeting was adjourned at 2:04PM by unanimous vote.