

Town of  
**Star Valley Ranch**  
**Water Utility Board**  
**Approved Minutes**  
**12/3/2020**

1. Attendees:
  - a) Kent Harker
  - b) Boyd Siddoway
  - c) Terry Wilson
  - d) Frank Young
  
2. Member – Bruce Hemming
  - a) We had difficulty connecting with Bruce, left him in Zoom’s “waiting room”. He was briefed later of the Boards discussions, commitments, and actions; he post approved all actions.
  
3. Board’s relationship with the Council
  - a) Discussed the “advisory” role of the Board to the Council; our projects may come from Council requests or from Board suggested topics.
  - b) We are looking forward o the appointment of the Councilman Liaison to the Board, hopefully at the 1/6/2021 swearing in Council Meeting for the two new Councilmen.
  
4. Board Officers Elections Discussion

This agenda item was to discuss the actual election at our next meeting. However, the members unanimously elected:

  - (1) Boyd Siddoway as Chairman
  - (2) Terry Wilson as Co-Chairman
  
5. SCADA Project Status

No discussion, just waiting for the data from the Town’s contract, SCADA engineer. The board is hopeful our new liaison will have some influence in securing the data.
  
6. Title 4 – Consolidation and Reorganization of existing Ordinance
  - a) Overview of Project (11/18 – Council Workshop Review) the presentation was discussed and emphasized the importance of our need to keep the Council informed as we proceed with the overall project.
  - b) An outline of plan distribution of our work and workshop briefings was approved. (see Attachment A below)
  - c) Short Term Objectives
    - (1) Reviewed potential Chapters and Sections; general categories, name suggestions, sequencing.
      - (a) Initial input due by 12/15/2020, input will be consolidated, reviewed and approved for distribution to the Council.

(2) Approved Editing Guidelines for consistency and uniformity in our communications

(a) **“ADDS”**

(b) ~~“Deletes”~~

(c) “Original Verbiage”

(d) Moves: **Move To**    **Initial**    **Section Heading**  
**RR 43**    AD 28    Agreement to the Rules.....

(e) **(author’s comments to question or further explain an action)**

7. Next Step / Next Meeting

(a) Agreement on “Chapter” groupings and initial “Section” sequencing.

(b) Work on consolidation and Verbiage for the sections.