

*Town of*  
***Star Valley Ranch***

**DRAFT Roads Advisory Board**

**Meeting Minutes**

**September 3, 2024**

**6:00 PM to 7:30 PM**

**Location: Town Hall Conference Room or Zoom**

1. Call to Order, Roll Call of Board Members, Statement of Quorum
  - a. Marty A., John., Trevi C. in attendance, quorum met, Kirsten M. in attendance as TOC rep
2. Approve Agenda
  - a. Motion made to approve by TC, Seconded by Marty
3. Approve Prior Minutes
  - a. Motion made to approve by TC, Seconded by John
4. Old Business
  - a. Any updates from last Town Council meeting
    - i. Roads keep coming up in TOC meetings so becoming more of a priority
      1. Dust abatement was voiced as a concern
      2. Snow removal policy was also brought up
    - ii. Special purpose tax approved by County Commissioners and will be on the ballot in November
    - iii. How can we support and get the message out to inform the public
    - iv. Town of Thayne will be doing an open house re:6<sup>th</sup> penny proposal on the 18<sup>th</sup> from 6-8
      1. Invited to have a table if interested
        - a. Kirsten will attend and will ask Matt to join
    - v. Should TOC do something similar? Is there something RAB can do to help?
      1. Proposed dates? Wednesday the 25 6-8 pm
        - a. Kirsten will ask TOC for feedback on this date
      2. Advertise via newsletter, flier, etc for open house
        - a. Next door, 307 online, Town website, SVI radio
        - b. John will help develop flier, Trevi will draft language for social media – send this to Kirsten by Friday the 6th
  - b. 6th Penny Sales Tax Project – update on approvals from county?
    - i. Approved to be on the ballot. See above notes for next steps

c. Finalize survey questions

5. New Business

a. Create final plan for submission of survey to the community

i. Trevi made motion to approve, John seconded

1. Next steps Kirsten will take that to the town for dispersal via survey monkey and mailing.

2. Survey feedback will be given to the RAB for compilation.

~~b. Plan for safety day booth~~

Additional topic items:

Discussion of additional roads that cross on to private property:

Marty had two conversations with the Mayor and Kirsten regarding the purchase of the private parcel just north of East Forest Dr.

There are several more roads that have the same issue...the road is located outside of the easement and is on private property.

Which roads are at issue? Is this something the RAB should assist with? What are the possible mitigations to deal with this issue?

Dust abatement concerns:

What are the options for abatement?

How can long term maintenance be improved to decrease the dust?

Can there be a maintenance log of all the road work? Can traffic counters be placed in the summer for the entirety of the peak summer use?

Marty motioned to ask the TOC to implement the log for road maintenance. Trevi seconded. RAB in favor of the request. Trevi will forward the motion to Kirsten for presentation to TOC.

Kirsten is asking for clarification regarding communication of the road work log (online, spreadsheet, etc)

Snow Removal Policy – need for review and feedback by RAB. Trevi will send to RAB.

Please provide comments by end of September.

6. Next meeting October 8th

7. Adjournment Trevi motioned to adjourn, John seconded