

The Town of
Star Valley Ranch, Wyoming
REGULAR PLANNING AND ZONING BOARD MEETING MINUTES
May 22, 2024, 5:00 PM **DRAFT**

1. Call to Order- 5:00 PM

A. Roll Call: Board Members and Staff

1. Mike Black- Board Chairman
2. Larry Johnson- Member
3. Lynn Updike- Member
4. Dolores Albers- Member
5. Gina Corson-Assistant Clerk

B. Roll Call: Guests

1. April and George Fout- Homeowners/applicants
2. Colleen Bearss- Homeowner/Applicant
3. John McDaniel- Homeowner
4. Chase and Chris Hymas- Homeowners/applicants

2. Adopt Agenda- June 12, 2024

- Dolores moved to approve the agenda, Larry seconded, all ayes. Motion passes.

3. Approval of Minutes of May 22, 2024

- Larry moved to approve the agenda, Lynn seconded, all ayes. Motion passes.

4. Recognize Special Guest(s)

- A. Brady Bitter-Town Building Inspector
- B. Ruzena Rok- Council Liaison
- C. Fred Summerfelt- Sunrise Mountain Estates HOA Chairman
- D. Mike Wardle- Star Valley Ranch Association liaison

5. Action Items

A. Single-family Residential-

1. Ritchie, Steve, and Elisha- 1011 Vista West Dr. P07 L051-

- Dolores moves to approve with redlines to foundation depth, and insulation value noted. Lynn seconded the motion, all ayes.
Motion passes.

B. Structural Modification-

1. Hymas, Justin, and Christine- 33 Wild Rose Cir. P10 L044-

- Larry moved to approve with propane distance redlined, Dolores seconded the motion, all ayes. Motion passes.

C. Fence/Dog Run -

1. Bearss, Colleen- 314 Alta Dr. P16 L077-

- Larry moved to approve, Dolores seconded the motion, all ayes.

Motion passes.

2. Fout, George, and April- 1968 Sunrise Mt. Pl. P17 L006-

- Lynn moved to approve, Dolores seconded the motion, all ayes.

Motion passes.

D. Extension of Temporary Certificate of Occupancy-

1. #22-026 Caress, Tom, and Diane- 148 West Elkhorn Dr. P20 L007

- Dolores moved to approve, Lynn seconded the motion, all ayes.

Motion passes.

E. Extension of Building Permit-

1. #22-036 Hager, Nicholas- 365 Choke Cherry Dr. P03 L05-

- Dolores motions to approve until the permit expiration date of July 14, 2024, Larry seconded the motion, all ayes. Motion passes.

F. Deck-

1. Bearss, Colleen- 314 Alta Dr. P16 L077-

- Lynn moved to approve, Larry seconded the motion, all ayes.

Motion passes.

2. Carpenter, Alana- 332 Choke Cherry Dr. P03 L028-

- Mike suggested they table this permit application pending better plans, no motion was made, and no second was made.

G. Variance Request-

1. Chiles, Jeremy, and Marie- 1911 Sunrise Mt. Pl. P19-

- Dolores motioned to table this permit application pending letters from the neighboring properties, a site visit by Dolores and Larry,

Mike asking the NRB for any concerns or objections, and Ru talking to the Town Council for any concerns or objections. Larry seconded the motion, all ayes. Motion passes.

6. Citizen Input to the Board- N/A

7. Information/ Discussion Items-

- Ru asked Lynn if he would like to be re-appointed, and he said yes pending him checking with his wife.
- Town having a special meeting regarding the purchase of property on East Forest. on June 25th at 7:00 PM.
- 50 White Pine- Ru would like to meet with any member of the board, inspector, mayor, and TA to decide if they can proceed to build on that lot.

8. Comments/Matters from the Board- N/A

9. Items to be Turned Over to Town Council – N/A

10. Recap Action Items for the Next Board Meeting- N/A

11. Adjournment- 5:56 PM

- Dolores moved to adjourn, Lynn seconded, all ayes.

Next Regular Scheduled Meeting- June 26, 2024, 5:00 PM