

The Town of
Star Valley Ranch, Wyoming
REGULAR PLANNING AND ZONING BOARD MEETING MINUTES
May 22, 2024, 5:00 PM **DRAFT**

1. Call to Order- 5:03 PM

A. Roll Call: Board Members and Staff

1. Larry Johnson- Member
2. Lynn Updike- Acting Chairman-Member
3. Dolores Albers- Member
4. Gina Corson-Clerk

B. Roll Call: Guests

1. Joel Smith- Home Owner

2. Adopt Agenda- May 22, 2024

- Dolores moved to approve the agenda, Larry seconded, all ayes. Motion passes.

3. Approval of Minutes of May 8, 2024, meeting

- Dolores moved to approve the agenda, Larry seconded, all ayes. Motion passes.

4. Recognize Special Guest(s)

A. Brady Bitter-Town Building Inspector

B. Ruzena Rok- Council Liaison

5. Action Items

A. Single-family Residential-

1. Smith, Joel, and Glenda- 275 Alta Dr. P16 L082-

- Dolores moves to approve with redlines to eave overhangs, septic and propane distance from home, and slope of property for drainage. We will also need the Structural Calculations packet from the engineer. Larry seconded the motion, all ayes. Motion passes.

B. Extension of Permit-

1. 22-33 Mandeville- 9 Hardman Ct.- Plat18 Lot 83-

- Larry moved to approve, Dolores seconded the motion, all ayes.
Motion Passes.

C. Extension of Temporary Certificate of Occupancy -

1. 23-012 Garner-Golsarry-Peterson-12 Wild Rose P10 L048-

- Dolores moved to approve, Larry seconded the motion, all ayes.

Motion Passes.

D. Roof-in-kind-

1. Edwards, Kevin- 168 Pine Dr. P03 L050-

- Dolores motions to approve, Larry seconded the motion, all ayes.

Motion Passes.

6. Citizen Input to the Board- N/A

7. Information/ Discussion Items-

- Councilman Rok informed the Board the Building Official the Town offered the job to has turned down the offer and we are still looking to hire one.
- Councilman Rok informed the Board the Town was still in the process of re-evaluating the fee schedule for permits.
 - Clerk Gina Corson mentioned we have changed the calculations to be based on the footprint, not the overall livable square footage for the time being until it is decided if a change will be made. She passed the information the Building Inspector, Brady Bitter, provided her to the Town Clerk and the three of them have had some preliminary discussions regarding the matter.

8. Comments/Matters from the Board- N/A

9. Items to be Turned Over to Town Council – N/A

10. Recap Action Items for the Next Board Meeting- N/A

11. Adjournment- 5:20 PM

- Dolores moved to adjourn, Larry seconded, all ayes.

Next Regular Scheduled Meeting- June 12, 2024, 5:00 PM