

The Town of
Star Valley Ranch, Wyoming
REGULAR PLANNING AND ZONING BOARD MEETING MINUTES
May 8, 2024, 5:00 PM **DRAFT**

1. Call to Order- 5:03 PM

A. Roll Call: Board Members and Staff

1. Mike Black-Chairman
2. Larry Johnson- Member
3. Lynn Updike- Member
4. Gina Corson-Clerk

B. Roll Call: Guests

1. Ryan Regan- Contractor
2. Andres Chaparro- Home/Contractor

2. Adopt Agenda- May 8, 2024

- Lynn moved to approve the agenda, Larry seconded, all ayes. Motion passes.

3. Approval of Minutes of April 10, 2024, meeting

- Lynn moved to approve the minutes, Larry seconded, all ayes. Motion passes.

4. Recognize Special Guest(s)

- A. Brady Bitter-Town Building Inspector
- B. Ruzena Rok- Council Liaison
- C. Mike Wardle- Star Valley Ranch Association Liaison

5. Action Items

A. Single-family Residential-

1. Kika Jama LLC-Chaparro, Angel- 147 Tumbleweed Lane Plat 05 Lot134-

- Larry moves to approve with redlines to eave overhangs, septic and propane distance from home, and footing frost depth. Lynn seconded the motion, all ayes. Motion passes.

B. Additions-

1. Bitter, Mark, and Tammy- 17 South Forest Dr. Plat 22 Lot 26-

- Lynn moved to approve, Larry seconded the motion, all ayes. Motion Passes.

C. Fence -

1. Diaz, Jessica-121 Holly Dr. Plat 05 Lot 067-

- Larry moved to approve, Lynn seconded the motion, all ayes.

Motion Passes.

D. Deck-

1. Richmond, Kurt -1790 Clark Lane Plat 20 Lot 010-

- Larry motions to approve, Lynn seconded the motion, all ayes.

Motion Passes.

2. Staley, Leland, and Denise- 420 Vista West Dr. Plat 10 Lot 039-

- Larry motions to approve, Lynn seconded the motion, all ayes.

Motion Passes.

E. Roof-in-kind-

1. Johnson, Brett, and Annette- 38 Evergreen Plat 01 Lot 090-

- Lynn moved to approve, Larry seconded the motion, all ayes.

Motion Passes.

6. Review Action Items from the Last Meeting- N/A

7. Citizen Input to the Board- N/A

8. Information/ Discussion Items- N/A

9. Comments/Matters from the Board-

- Clerk, Gina Corson, updated the Building Inspector about the discussion and the changes to the method to calculate the square footage and he expressed again his opposition to the use of charging by the square footage for permit fees. It was discussed and the Board and Building Official would like to speak with the council regarding permit fees and potentially changing them.
- Councilman Rok asked them to draft a recommendation for her to present to the council.

10. Items to be Turned Over to Town Council –

- The Building Inspector, Brady Bitter, and Clerk, Gina Corson, will work on a cost analysis for building permit administration and draft a recommendation for Councilman Rok to present to the council at their next workshop.

11. Recap Action Items for the Next Board Meeting- N/A

12. Adjournment- 5:53 PM

- Larry moved to adjourn, Lynn seconded, all ayes.

Next Regular Scheduled Meeting- May 22, 2024, 5:00 PM

