

The Town of
Star Valley Ranch, Wyoming
REGULAR PLANNING AND ZONING BOARD MEETING MINUTES
March 27, 2024, 5:00 PM **DRAFT**

1. Call to Order- 5:00 PM

A. Roll Call: Board Members and Staff

1. Mike Black-Chairman
2. Larry Johnson- Member
3. Dolores Albers- Member
4. Kathy Daulton- Member
5. Lynn Updike- Member
6. Gina Corson-Clerk

B. Roll Call: Guests

1. McDaniel- Homeowner

2. Adopt Agenda

- Dolores moved to approve the agenda, Kathy seconded, all ayes.

3. Approval of Minutes of the February 28, 2024, meeting

- Lynn moved to approve the minutes, Larry seconded, all ayes.

4. Recognize Special Guest(s)

- A. Brady Bitter-Town Building Inspector
- B. Ruzena Rok- Council Liaison

5. Action Items

- A. Single-family Residential – Cleary, Thomas and Allison and Anissa- 84 Evergreen Dr.
Plat 01 Lot 011-

- Larry moves to approve with eaves redlined for 18 inch minimum, Kathy seconded, all ayes.

- B. Extension Request, Single-family Residential- Migel, Zach and April- 195 Scrub Oak Dr.
Plat 05 Lot 087-

- Dolores moves to approve with remaining deposit to transfer to extension permit, Lynn seconded, all ayes.

6. Review Action Items from the Last Meeting- NA

7. Citizen Input to the Board- N/A

8. Information/ Discussion Items-

A. Councilman Rok said she will take input from the building inspector and board members and redraft the proposed ordinance for §154.119 Single-family Residential Design Standard and Guidelines. She will send out a draft for everyone to review. The board still wants to have a work session to discuss it further. Work session is scheduled for April 10, 2024 at 3:00 PM, but Councilman Rok wants to get it to Kristin prior to the scheduled work session for second reading.

B. Councilman Rok notified the board the proposed annexation by Dirk Izzat has come up again. She wanted them to be aware they may need to act if it moves forward.

9. Comments/Matters from the Board-

A. Councilman Rok asked if she was preparing the changes to §150.076(B) (9) or if someone else was. Gina told her she could get it ready and submit it to the town clerk to include in the next available council meeting.

10. Items to be Turned Over to Town Council –

A. Councilman Rock will draft an updated version of §154.119 and send to all board members, building inspector and planning and zoning clerk for review.

11. Recap Action Items for the Next Board Meeting-

A. Possible review of the revisions on §154.119 if needed.

12. Adjournment- 5:25 PM

- Kathy moved to adjourn, Dolores seconded, all ayes.

Next Regular Scheduled Meeting- April 10, 2024, 5:00 PM