

The Town of
Star Valley Ranch, Wyoming
REGULAR PLANNING AND ZONING BOARD MEETING MINUTES
February 28, 2024, 5:00 PM **DRAFT**

1. Call to Order- 5:02 PM

A. Roll Call: Board Members and Staff

1. Mike Black-Chairman
2. Larry Johnson- Member
3. Dolores Albers- Member
4. Kathy Daulton- Member
5. Gina Corson-Clerk

B. Roll Call: Guests

1. Brady Bitter-Town Building Inspector
2. Ruzena Rok- Council Liaison
3. Mike Wardle- Star Valley Ranch Association- Liaison

2. Adopt Agenda

- Kathy moved to approve the agenda, Larry seconded, all ayes.

3. Approval of Minutes of the February 14, 2024, meeting

- Kathy moved to approve the minutes, Larry seconded, all ayes.

4. Recognize Special Guest(s)

- A. Brady Bitter-Town Building Inspector
- B. Ruzena Rok- Council Liaison
- C. Mike Wardle- Star Valley Ranch Association- Liaison

5. Action Items

A. Accessory Building – Felt, McLane and Ava, 350 Cedar Creek Dr.- Plat 16 Lot 007-

- Delores moved to approve with the eaves redlined at 18 inches minimum, driveway needs to be at least 10 feet away from the property line and will be redlined, and the windspeed being updated to 115 mph and we will need to get a letter from the builder stating that before providing the homeowner with the building permit, Larry seconded, all ayes.

B. Demolition Permit- Johnson, Brett and Annette, 38 Evergreen Dr, - Plat 01 Lot 013-

- Kathy moved to approve the demolition permit, Larry seconded, all ayes.

6. Review Action Items from the Last Meeting-

- Brady Bitter presented the proposed changes to §150.076(B) (9).
- Kathy moved to approve the changes and send them to the council for approval process, Larry seconded, all ayes.

7. Citizen Input to the Board- N/A

8. Information/ Discussion Items-

A. Chairman Black asked if anyone had comments about the proposed ordinance the Mayor had sent over. Kathy Daulton said she has lots of feedback and concerns. Other Board members and the Building Inspector all had concerns with at least one part of the proposed ordinance. Many felt, overall, the ordinance was an overreach of the Town's scope of duties. Chairman Black reminded them this is not necessarily all written as "law" but is labeled as "design standards and suggestions" and to keep that in mind when reading it. Chairman Black asked Councilman Rok to please try to coordinate a meeting with the mayor to sit down and go over their concerns with her.

9. Comments/ Matters from the Board- N/A

10. Items to be Turned Over to Town Council – Meeting between Planning and Zoning Board and Town Council or Mayor regarding the proposed design standards and suggestions ordinance.

11. Recap Action Items for the Next Board Meeting- N/A

12. Adjournment- 6:02 PM

- Kathy moved to adjourn, Larry seconded, all ayes.

Next Regular Scheduled Meeting- March 13, 2024, 5:00 PM