

The Town of
Star Valley Ranch, Wyoming
PLANNING AND ZONING BOARD MEETING MINUTES
July 27, 2022

Present-

Mike Black-Board Chair
Brady Bitter- Board Member
Kathy Daulton-Board Member
Dolores Albers- Board Member
Gina Campbell- Clerk

Guests-

Taylor Ellis Town- Town Council Liaison
Carolyn Thacker- Star Valley Ranch Association Representative
Candy Howe- Homeowner- Roof Permit
Kristin and Hans Addicks- Homeowner- Variance Request on Garage Size
David M. Gonzales- Homeowner- Detached Garage Permit
Kurt Richman- Citizen- Questions
Lubomir Pavel- Homeowner- New Permit after Extension Permit Expired

1. **Call to Order 5:00 pm** – Mike Black calls to order- a quorum is present.
2. **Approval of Agenda** – July 27, 2022- Delores motions to approve, Brady 2nd, Ayes Unanimous.
3. **Approval of Minutes** – Minutes for June 22, 2022- Brady motions to approve, Kathy 2nd, Ayes Unanimous.
4. **Action Items:**
 - Permits:**
 - Garage:**
 - Gonzales- 382 Cedar Dr. Plat 8 Lot 69 – Motion to approve contingent on homeowner getting us the height of the house. Home needs to be higher than the garage:
 - Delores motions to approve, Kathy 2nd, Ayes Unanimous.

Roof Replacement

- Howe- 15 Vista E. Dr Plat 9 Lot 31- Approved
 - Kathy motions to approve, Brady 2nd, Ayes Unanimous.

New Deck

- Wasserloos – 55 West Forest Dr. Plat 22 Lot 27-
 - Gordon motions to approve, Delores 2nd, Ayes Unanimous.

Deck Replacement

- Kratz- 759 Spruce Dr. Plat 1 Lot 72- Approved- Brady motions to approve, Kathy 2nd, Ayes Unanimous.

Permit Refunds:

- Schartz- 347 Ponderosa Plat 18 Lot 24- Approved- Kathy motions to approve, Gordon 2nd, Ayes Unanimous.
- Dee- 112 Alpenglow Dr. Plat 15 Lot 35- Approved- Gordon motions to approve, Kathy 2nd, Ayes Unanimous.

New Permit after Permit Extension Expired-SFR

- Pavel- 905 Cedar Creek Dr. Plat 16 Lot 31- Motion to approve new permit and take remaining \$1900.00 and transfer to use as the deposit on the new permit. - Delores motions to approve, Gordon 2nd, Ayes Unanimous.
 - Brady reminded him he needs to look at the insulation in the laundry room still

Single Family Residence w/ Variance for Garage size

- Addicks- 254 Alpenglow Dr. Plat 15 Lot 61- The garage is about 120 sq ft too small. Their home was already built and paid for. They had to find a new lot due to finding a natural spring on their lot in Alpine. Motion to deny permit and variance- Kathy motions, Brady 2nd, Ayes Unanimous.
 - Mr. and Mrs. Addicks want to appeal to Town Council and information was provided to them about how to do so.
 - Clarification needed on the deed on the property. Mrs. Addicks said the Warranty Deed was provided to the office we need to make sure the property is in the correct name.

Revoking of Refunded Permits

- Motion to revoke Scharz permit-Delores motions, Gordon 2nd, Ayes unanimous.
- Motion to revoke Dee permit- Kathy motions, Brady 2nd, Ayes unanimous

5. **Citizen Input to the Board for items not on the agenda-** None
6. **Information/Discussion Items-** Kurt Richmond has some questions on some plans to go over with someone. Brady said he can go over them with him after the meeting.
7. **Comments / Matters from the Board-** Tyler Gomez has been approved to join the Planning and Zoning Board. He could not Join us tonight due to a work commitment
8. **Items turned over to Council for completion-** Ongoing issue with Ordinance 150.07A concerning a wording clarification around the term Design Professional. Board still maintains it needs to just say Design Professional.
9. **Recap action items for next Board Meeting-** None
10. **Motion to adjourn 5:470PM** – Kathy motion to approve, Delores 2nd, Ayes Unanimous.

Next Regular Board Meeting – Wednesday July 27, 2022