

The Town of
Star Valley Ranch, Wyoming
PLANNING AND ZONING BOARD MEETING MINUTES

FINAL

April 4, 2018

Present Ed Koontz - Chairman
 Don Baillie – Member
 Dolores Albers – Member
 Lee Hansen – Member
 Kathy Daulton – Member
 Yolanda Navarrete – P&Z Clerk

Absent John Lynch – Councilman

Guests Ginnie Thompson - resident
 Patricia Self – Resident
 Bob/Cheryl Manning –Residents
 Marlowe Scherbal –representing “Bucket List”
 Brock Heap – for Godfrey
 Robert Palmquist, - Resident
 Ed Koch, -Resident
 Sue Abrams, - Resident
 Judy Baillie - Resident
 Linda Hansen. –Resident

1. Call to Order—5:03 A quorum is present
2. Approval of Agenda— Don moved to approve, as amended, Kathy 2nd, ayes unanimous
3. Approval of Minutes from 3/21/18 Meeting –Don Baillie moved to approve, Lee Hansen 2nd, ayes unanimous
4. Variance requests-none-
5. Action Items –
 - a. Godfrey, Briana-38 Porto Pl.-Plat 18 Lot 67-Fence Lee Hansen moved to approve, Dolores Albers 2nd, Ayes unanimous
 - b. Martin, Thomas/Linda-409 Middle Branch Dr.-Plat 18 Lot 108-SFR/attached garage/shop- all info not in yet... postpone to 4/18 meeting -
 - c. Alonso, Victoria-Plat 15 Lot 23-562 Snow Forest Dr.-Just installing new driveway on property – measurements received... good to go – Don Baillie moved to approve, Kathy Daulton 2nd, ayes unanimous
 - d. Miller- Request for extension – Permit # 16-004, 187 Redwood Cir – Kathy Daulton moved to approve, Lee Hansen 2nd, ayes unanimous
 - e. Lindblom, James-121 Canyon Pines Way-Plat 13 Lot 46- Renovate current house/ an addition in front of house and a new deck – Josh says Good to go- Don Baillie moved to approve, Dolores Albers 2nd, ayes unanimous

- f. Zahne, Marcus-1185 Hardman Rd.-Plat 18 Lot 141-SFR/attached garage – per Josh all good, redline Radon – Don Baillie moved to approve with redlines, Lee Hansen 2nd, ayes unanimous
 - g. Chiles, Jeremy-382 Cedar Dr. Plat 8 Lot 40 SFR/attached garage- all info not in yet... postpone to 4/18 meeting
 - h. Bucket list – Annexation Marlowe Scherbal to address the Board's questions – Marlowe Scherbal, and Dave Kennington explained several issues pertaining to: Water, Roads, and impact fees. They also presented the Phasing schedule "The Bucket list" is planning. After discussions, Lee Hansen Moved to recommend denial to The Council, Don Baillie 2nd, Ayes unanimous to recommend a denial of the Annexation at this time, to the Star Valley Ranch Mayor, and council.
6. Review action items from last meeting.
 - a. Subdivision Checklist - ongoing
 - b. New Building Permit Application Packet – agreed upon to commence use 4/5/18
 - c. Agenda responsibility – A discussion as to the responsibility of the Board to get the Agenda out by the Friday prior to each Board Meeting.
 - g. Ed Annexation – in process
 - h. Lot line vacate for Michael Preisch Plat 15 Lot 25 and 26 58 Snow Forest Circle
How are we doing on the time line- public hearing set for 4/18/18.
7. Citizen input to the Board for items not on the agenda. - none
8. Information/discussion items.
 - a. Board Clerk-Re-cap P/Z any issues since previous meeting –
 - i. Egbert – Still has back stairs/concrete to finish... they are planning to be done before the permit expires in May... weather was a hindrance for the outside to be finished.
9. Comments/Matters from the board.
 - a. Chairman's Administriva.
 - i. Board member absences: Don 5/16/18 and 6/6/18
 - ii. P&Z Report Chairman (due 4/5//18) April Newsletter (Due 4/15/18)
 - b. Board Member Opinions/Comments.
 - i. Ed Koontz expressed his thanks to Don Baillie and Lee Hansen for all their help.
10. Items turned over to Council for completion
 - a. Title 9 Chapter 5, but not including 9.05.400 – given to John Lynch
11. Recap action items for next Board meeting
 - a. All- work on annexation template
 - b. Don/Lee – subdivision language
12. Motion to Adjourn. — Kathy Daulton moved to adjourn, Don Baillie 2nd, Ayes unanimous
13. Next Regular Board meeting—Wed 4/18/18 5PM