

**Town of Star Valley Ranch  
Natural Resource Board**

**Meeting Minutes**

**Thursday, July 20, 2023 – 2:00 PM, Town Hall**

Present: Victor Padilla – Chairman  
Craig Adler – Chair, Trails Committee/Trail Crew  
Deb Johnson - Chair, Parks and Landscaping Committee  
Joanne Leeper – Member  
Debbie LaJeunesse – Member  
Ruzena Rok – Town Council Liaison

Absent: Paul Bordwell – Member

1. **Call to Order and Introductions.** Chairman Victor Padilla called the meeting to order at 2:06 p.m. There was a quorum.

2. **Review and Approve Minutes from the June 20, 2023 NRB Meeting.** The minutes were prepared by Victor and small changes made to financial numbers. A motion to accept by Debbie LaJeunesse, second by Deb Johnson, motion passed unanimously.

3. **NRB Donation Account Report – Victor.** We had a large donation for funding and cleaning of porta potties, some smaller items sold and various expenses. There will be some expenses coming up such as trail signs, tools, lumber, water for garden, etc.

4. **2023 NRB Budget – Victor.** Victor presented the report and noted that Arbor Day expenses went over budget by \$5. There is \$9,454.50 on the General side, and Trails total of \$9,746.60 which brings a NRB total of \$19,201.10. Motion to approve by Joanne, second by Deb J, and the motion passed unanimously.

5. **Trails Committee/Trail Crew Report – Craig.**

- Completed last 25% of maintenance on Vista-Prater [2 days, 4 hr blocks]
- Completed all Trailhead clean-up on Cedar Creek Trailhead [1.5 days]
- Completed all Trailhead clean-up on Vista TH / Parking [.5 day]
- Completed Green Canyon TH - Rock spreading project, parking [.5 day]-thanks to Paul's neighbor!
- Completed Kiosk Repair at Green TH & Cedar Creek TH (repairs look good but we'll probably have to replace in a couple of years)
- Completed 50% of maintenance on Prater-Murphy [3.5 days] - 3 x Tree Removal - Youth Group Project (approx. 80 kids and almost 7-days worth of work completed) - "Y" Meadow Sign installed
- Completed maintenance / final construction: Prater Canyon TH [1 day], finished and kiosk up
- Completed 60% of maintenance on Cedar Creek [7.5 days] - 6 x Tree Removal - Culvert Replaced. Large snag reported that will impact horses and Craig/crew is not qualified to deal with, so FS will handle.

Items discussed:

**1. Leave No Trace LNT**

- a. discussion of temporary memorial for crew member, fairy houses, and
- b. temp structure, trees defaced and fire ring – he'll place cameras, permission granted, procedures to notify FS Forest Protection Officer Kara Purser and others, and
- c. non-motorized: includes e-bikes

**2. FOTBT Site Visit - coordination (and they might help with funding for cameras, etc), survey of Users. We have 3 really nice trails near the ranch but Lost Creek needs lots of help (and we can't technically work on other trails legally, as a group).**

**3. Garage Sale Update, have sold several left-over things. Have schedule and location set. We can use association tents, and we might want to make a donation to them.**

**4. Cedar Creek Trailhead, Safety Fence/Gate Project (he'll request extra \$450ish – see his attachment). The work will happen later in the fall and will take a lot of time, will have a gate and welded wire. He will take the proposed diagrams and photos to Stewarts for their approval since we are just leasing the land. Also, Cedar Creek parking lot is dragged by a volunteer after ATV trash it.**

Craig/volunteers have also been keeping the flyers stocked at Fox Run Park and installed/dumping dog trash cans/mitt boxes at Cedar and Green trailheads. Using the Town kiosks. Installation of new, big trail sign with Town. A motion was made to add \$450 to the Trails budget for the fencing project described by Craig, motion by Joanne, Second by Deb J, all approved.

**6. Parks & Landscaping Committee – Community Garden Update, other.**

1. 24 garden tanks and 6 food bank tanks fully occupied this growing season. There was discussion of installing another tank by the man door for next season.
2. Assisted with tree planting and ongoing regular watering and grass management around trees.
3. Assisted with Trails and NRB table at TSVR Safety Day.
4. Developed (in-progress) revised garden circle agreement for next growing season.
5. Developed list of CGC job issues and recommendations for going forward. This will be presented at a meeting TBS, which includes various children showing up at the garden unsupervised, installing another tank, having a heritage apple area, a water leak (for 2 years!) and holes in the dog park fence. Mayor has been notified about leak and she'll discuss with Town employees.

The budgeted amount for Arbor Day was \$360 and we've spent around \$127. Garden expenses so far this year are under budget. Also discussed were various children showing up at the garden and their supervision, and/or is there an age limit to volunteer on the Trail Crew. Other ideas for work include painting posts and numerals on signs at Fox Run, other watering and mowing around trees, garden and Canine Commons area (Victor estimates it takes 1.5 hours and is done every two weeks). Will email crop circle folks to notify them that they can donate extra to the Farmer's Garden (see below under new business).

- Old Business- None

- New Business: During discussion of Park and Community Garden, Ru brought up having an extra tent/table to sell extra produce. People could donate, including residents, with their own products. Farmers Market – potentially Haderlie Farm with supply some items, if not this year, for sure next year. Also, High Mountain Pollinators and MyHive/Terry Duval in Grover re: honey and honey products.
- Next Meeting – No meeting in August due to garage sale. TBD, 2023 @ 2:00 PM, Town Hall. We have since decided it will be October 3, 2023, at 2:00 p.m.

Debbie L made a motion to adjourn, seconded by Joanne, which passed unanimously. The meeting was adjourned at 3:32.